

## Steps to Sewer Connection

**Step 1 - Sewer Service Application:** Submit a Sewer Application (\$245.00 City parcels, \$275.00 County parcels) [online](https://chic-trk.aspgov.com/etrakit/) (<https://chic-trk.aspgov.com/etrakit/>).

- a) Connection fees will be calculated.
- b) Eligibility for connection will be determined. Annexation and/or other conditions may be required.
- c) A letter stating fees and any conditions will be uploaded online.

**Please note: County parcels will need to get approval to connect to City sewer from Local Agency Formation Commission (LAFCO). Please call Steve Lucas at LAFCO (530) 538-6819 for information on fees and procedure.**

**Step 2 - Sewer Connection Fees:** Pay Sewer Connection fees [online](#) or to the City of Chico. There is an option for properties with existing septic systems to have the fees included in your property tax bill over a 10-year period (Assessment-In-Lieu form - \$848 Petition fee).

**Step 3 - Environmental Health Permit\*:** Obtain a septic destruction permit from Butte County Environmental Health, 202 Mira Loma Drive, Oroville (530) 538-7281. The destruction permit must be issued prior to the plumbing permit being issued. Permit applications can be submitted in person or emailed to [BCLandUse@buttecounty.net](mailto:BCLandUse@buttecounty.net).

**Step 4 - Building Permit:** Obtain a plumbing permit (\$171) with the Building Division. This can be done online, or at (530) 879-6700. If necessary, an encroachment permit from the City of Chico must be acquired.

**Step 5 – Installation:**

- d) Off-Site: A properly licensed contractor will connect the lateral to the City's sewer main unless a lateral is already installed.
- e) On-Site: The property owner or contractor continues the lateral to the point of conversion.
- f) At the point of conversion, the plumbing from the house is connected to the new lateral.

**Step 6 - Building Permit Inspection:** Schedule a new sewer use inspection from the City of Chico Building Division (530) 879-6700.

**Step 7 - Destroy Septic Tank:** A licensed contractor will need to destroy the septic tank.

**Step 8 - Environmental Health Inspection:** Call for a septic tank destruction inspection from Butte County Environmental Health (530) 538-7281.

\* Butte County Environmental Health updates a list of certified professionals at: [http://www.buttecounty.net/Portals/21/Env\\_Health/Wastewater/CertifiedPumpers.pdf](http://www.buttecounty.net/Portals/21/Env_Health/Wastewater/CertifiedPumpers.pdf)