



**AIRPORT COMMISSION AGENDA  
REGULAR MEETING  
City Council Chamber  
421 Main Street  
Chico, CA 95928  
January 31, 2023  
6:00 p.m.**

**COPIES OF THIS AGENDA  
ARE AVAILABLE FOR  
REVIEW IN THE:**

Airport Manager's Office  
150 Airpark Blvd., Suite 110  
Chico, CA 95973  
(530) 896-7216

Agenda available online at:  
[www.chico.ca.us](http://www.chico.ca.us)

**AIRPORT COMMISSION**

Martin Nichols, Chair  
Linda MacMichael, Vice-Chair  
Mike Antolock  
Thomas Nolan-Gosling  
Marc Breckenridge

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**PUBLIC PARTICIPATION:**

***PUBLIC PARTICIPATION:*** *This meeting is being conducted in accordance with Executive Order N-29-20. The public may view the meeting on Comcast Channel 11.*

*Due to the COVID-19 pandemic, the public shall have an opportunity to address the Airport Commission by email, on any item described in the agenda before or during consideration of that item. (Government Code § 54954.3(a)). The Airport Commission is prohibited by law from considering any other business at this meeting.*

***Public comment will also be accepted by email with the subject line PUBLIC COMMENT ITEM \_\_\_\_\_, sent to [airportpubliccomments@chicoca.gov](mailto:airportpubliccomments@chicoca.gov) before the meeting. The public is encouraged not to send more than one email per item and not to comment on numerous items in one email.***

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1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

1.2 **PLEDGE OF ALLEGIANCE**

1.3 **ROLL CALL**

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1 **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on October 25, 2022 (Attachment 1).

3. **ITEMS REMOVED FROM CONSENT AGENDA** (if any)
4. **NOTICE OF PUBLIC HEARINGS** – None
5. **CLOSED SESSION** – None
6. **REGULAR AGENDA**
  - 6.1 **PROCLAMATION OF APPRECIATION**  
Mayor Coolidge will read a proclamation acknowledging Commissioner Nolan-Gosling's service to the Commission.
  - 6.2 **AIR SERVICE DEVELOPMENT**  
Airport Manager will provide an update on the air service development progression.
7. **BUSINESS FROM THE FLOOR**  
Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.
8. **REPORTS AND COMMUNICATION**  
The following reports and communication items are provided for the Commission's information. No action can be taken on the items unless the Commission agrees to include it on a subsequent agenda.
  - 8.1 **PUBLIC WORKS DIRECTOR REPORTS**
    - Airport Commissioner Recruitment Update
    - Cohasset Road Project
  - 8.2 **AIRPORT MANAGER REPORTS**
    - Lease Update – Hangar A-18
    - Name Change – Chico Regional Airport
  - 8.3 **AIRPORT COMMISSIONER REPORTS**  
Commissioners will report on airport related items that have been addressed by their assigned committee, commission, or association since the October 25, 2022 Airport Commission meeting (if any).
    - A. Finance Committee – Nichols
    - B. Internal Affairs Committee – Nolan-Gosling
    - C. Butte County Airport Land Use Commission (ALUC) – Tom Bahr
    - D. Air Service Development Committee – MacMichael, Antolock

9. **ADJOURNMENT**

Adjourn to a Regular Airport Commission meeting on April 25, 2023 at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.



Please contact the Airport Manager's Office at (530) 896-7216 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation to participate in a meeting. This request should be received at least three working days prior to the meeting to accommodate your request.

**POSTED: 1/27/2023**





**AIRPORT COMMISSION MINUTES  
REGULAR MEETING  
City Council Chamber  
421 Main Street  
Chico, CA 95928  
October 25, 2022  
6:00 p.m.**

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ARE AVAILABLE FOR  
REVIEW IN THE:**

Airport Manager's Office  
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**AIRPORT COMMISSION**

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1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

Called to order by Chair Nichols at 6:00 p.m.

1.2 **PLEDGE OF ALLEGIANCE**

1.2 **ROLL CALL**

Present: Antolock, Nolan-Gosling, Nichols, Breckenridge.

Absent: MacMichael

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1 **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on July 26, 2022 (Attachment 1).

Commissioner Nolan-Gosling asked about the quarterly air service consultant update and the Revenue Guarantee Fund item being placed on the City Council agenda. His questions were addressed by the Airport Manager and Public Works O&M Director.

A motion was made by Commissioner Nolan-Gosling to approve the July 26, 2022 minutes. The motion was seconded by Commissioner Antolock.

Motion carried and passed 4-0-1 as follows:

AYES: Antolock, Nolan-Gosling, Nichols, Breckenridge.

## Attachment 1

NOES: None

ABSENT: MacMichael

3. **ITEMS REMOVED FROM CONSENT AGENDA** None

4. **NOTICE OF PUBLIC HEARINGS** – None

5. **CLOSED SESSION** – None

6. **REGULAR AGENDA**

6.1 **AIR SERVICE DEVELOPMENT**

Airport Manager provided an update on the air service development progression.

Commissioner Nolan-Gosling requested the draft Pledge Agreement be sent to the Commission to review.

6.2 **AIRPORT CAPITAL IMPROVEMENT PLAN (ACIP)**

Airport Manager provided a presentation on the upcoming projects listed in the Airport Capital Improvement Plan (ACIP).

6.3 **CONSIDERATION OF 2023 AIRPORT COMMISSION MEETING CALENDAR**

Per Airport Charter section 2.36.030, the Commission shall select a weekday and time for regular quarterly meetings during the months of January, April, July, and October that shall begin no earlier than 6:00 p.m. The Commission will consider the following proposed meeting schedule for 2023 (Attachment 2):

January 31, 2023

April 25, 2023

July 25, 2023

October 24, 2023 (*suggested change due to the last Tuesday of October falling on Halloween*)

A motion was made by Commissioner Nolan-Gosling to approve the 2023 Airport Commission Meeting Calendar. The motion was seconded by Commissioner Breckenridge.

Motion carried and passed 4-0-1 as follows:

AYES: Antolock, Nolan-Gosling, Nichols, Breckenridge.

7. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

8. **REPORTS AND COMMUNICATION**

The following reports and communication items are provided for the Commission's information. No action can be taken on the items unless the Commission agrees to include it on a subsequent agenda.

8.1 **AIRPORT MANAGER REPORTS**

8.1.1

- FAA Inspection Update
- Lease Updates
  - C-5
  - C-7
  - C-14
  - C-18
- Building Removals
- Drone Update
- Airport Name Change Discussion
- Cohasset Road Project

8.2 **AIRPORT COMMISSIONER REPORTS**

Commissioners will report on airport related items that have been addressed by their assigned committee, commission, or association since the July 26, 2022 Airport Commission meeting (if any).

- A. Finance Committee – Nichols
- B. Internal Affairs Committee – Nolan-Gosling
- C. Butte County Airport Land Use Commission (ALUC) – Tom Bahr
- D. Air Service Development Committee – MacMichael, Antolock

9. **ADJOURNMENT**

The meeting adjourned to a Regular Airport Commission meeting on January 31, 2023 at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.



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