



**AIRPORT COMMISSION MINUTES
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
January 25, 2022
6:00 p.m.**

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ARE AVAILABLE FOR
REVIEW IN THE:**

Airport Manager's Office
150 Airpark Blvd., Suite 110
Chico, CA 95973
(530) 896-7216

Agenda available online at:
www.ci.chico.ca.us

AIRPORT COMMISSION

Martin Nichols, Chair
Linda MacMichael, Vice-Chair
Mike Antolock
Thomas Nolan-Gosling
Marc Breckenridge

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

Called to order by Chair Antolock at 6:06pm.

1.2 **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance did not take place due to meeting being held via Zoom.

1.3 **ROLL CALL**

Present: Antolock, Nichols, MacMichael, Nolan-Gosling, Breckenridge
Absent: None

1.4 **ELECTION OF CHAIR AND VICE-CHAIR**

Pursuant to City of Chico Charter Section 1003, at the first regular meeting of each calendar year the Commission will elect one of its members to serve as presiding officer. At tonight's meeting, the commission elected a chair and vice-chair for calendar year 2022.

Commissioner MacMichael nominated Commissioner Nichols to be Chair. The motion was seconded by Commissioner Nolan-Gosling.

Motion carried and passed 5-0 as follows:

AYES: Nolan-Gosling, MacMichael, Breckenridge, Nichols, Antolock

NOES: None

Commissioner Nichols nominated Commissioner MacMichael to be Vice Chair. The motion was seconded by Commissioner Nolan-Gosling.

Attachment 1

Motion carried and passed 5-0 as follows:

AYES: Nolan-Gosling, MacMichael, Breckenridge, Nichols, Antolock

NOES: None

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1 **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on October 26, 2021. (Attachment 1)

Commissioner Nolan-Gosling requested the following correction be made to Regular Agenda Item 8.1:

Under "Ayes" supporting the motion, "Chapman" shall be replaced with "Breckenridge".

A motion was made by Commissioner Breckenridge to approve the October 26, 2021 minutes with the change. The motion was seconded by Vice Chair MacMichael.

Motion carried and passed 5-0 as follows:

AYES: Nolan-Gosling, MacMichael, Breckenridge, Nichols, Antolock

NOES: None

3. **ITEMS REMOVED FROM CONSENT AGENDA** -None

4. **NOTICE OF PUBLIC HEARINGS** – None

5. **CLOSED SESSION** – None

6. **REGULAR AGENDA**

6.1 **HANGAR DESIGN STANDARDS POLICY** (See Staff Report and Attachment 3)

The Hangar Design Standards Policy is a policy to establish a procedure for the standardization of designs and changes to aircraft hangars at the Chico Municipal Airport.

Recommendation: The Airport Manager requested the Commission recommend City Council approval of the Hangar Design Standards Policy.

Commissioner Nolan-Gosling stated the Policy needs to specify improvements at the Airport or a standardization of insignia for hangar doors. He also advised there was a portion of the policy missing under section A, and section B should not be listed under the "Policy", but as a Procedure. Chair Antolock requested more clarification regarding

size in Section 2 of Policy B. Chair Nichols requested criteria for unacceptable designs be added to the Policy.

A motion was made by Commissioner Nolan-Gosling to have the policy re-written by Airport Manager, Tom Bahr, and brought back to the April Meeting. Vice Chair MacMichael seconded the motion.

Motion carried and passed 5-0 as follows:

AYES: Nolan-Gosling, MacMichael, Breckenridge, Nichols, Antolock

NOES: None

7. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

None.

8. **REPORTS AND COMMUNICATION**

The following reports and communication items were provided for the Commission's information. No action can be taken on the items unless the Commission agrees to include it on a subsequent agenda.

8.1 **AIRPORT MANAGER REPORTS**

Verbal Report from Airport Manager, Tom Bahr

- Budget Reports (See Attachments)

Commissioner Nolan-Gosling requested monthly updates be given to the Commission via email by the Airport Manager.

8.2 **AIRPORT COMMISSIONER REPORTS**

Commissioners reported on airport related items that have been addressed by their assigned committee, commission or association since the last Airport Commission meeting (if any).

- A. Finance Committee – Nichols
- B. Internal Affairs Committee – Nolan-Gosling
- C. Butte County Airport Land Use Commission (ALUC) – Tom Bahr
- D. Air Service Development Committee – MacMichael, Antolock

Commissioner Breckenridge requested an alternate be appointed to the Air Service Development Committee at the next Airport Commission meeting. Item to be added to the April agenda.

Commissioner Breckenridge requested a list of key stakeholders be provided to the Commission.

Attachment 1

Commissioner Antolock inquired about a November 2020 email regarding a roadway improvement project for interior roads within the Airport. Public Works Director Gustafson advised there is not a proposed finish date yet, but he will attempt to get an update for the Commission.

9. **ADJOURNMENT**

The meeting adjourned at 6:44 pm to a Regular Airport Commission meeting on April 26, 2022 at 6:00 pm in the City Council Chambers located at 421 Main Street, Chico, CA.

