



**AIRPORT COMMISSION MINUTES
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
January 26, 2021
6:00 p.m.**

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Airport Manager's Office
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AIRPORT COMMISSION

Mike Antolock, Chair
Martin Nichols, Vice-Chair
BT Chapman
Linda MacMichael
Thomas Nolan-Gosling

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

Called to order by Chair Antolock at 5:58 p.m.

1.2 **PLEDGE OF ALLEGIANCE**

1.3 **ROLL CALL**

Present: Antolock, Nichols, Chapman, MacMichael, Nolan-Gosling
Absent: None

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1 **APPROVAL OF AIRPORT COMMISSION MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on October 27, 2020 (Attachment 1).

Public Comments: None

Commissioner Nolan-Gosling requested that future minutes contain bullet points on items that the Public Works Director and/or the Airport Manager report on during the meeting.

A motion was made by Commissioner Nolan-Gosling to approve the January consent agenda. Motion seconded by Commissioner Nichols.

Motion carried as follows:

AYES: Antolock, Nichols, Chapman, MacMichael, Nolan-Gosling

NOES: None

3. **ITEMS REMOVED FROM CONSENT AGENDA** - None

4. **NOTICE OF PUBLIC HEARINGS** – None

5. **CLOSED SESSION** – None

6. **REGULAR AGENDA**

6.1 **CONSIDERATION OF REQUESTS FOR HANGAR LEASE ASSIGNMENT AND ASSUMPTIONS**

The Commission will consider four (4) requests from current Hangar Lessee's to sell their leased hangar spaces to other individuals. In accordance with AP&P 90-16, the assignment of the lease needs to be reviewed and approved by the Commission prior to execution of the Lease Agreements.

Action: The Interim Airport Manager recommends approval of the following Minute Orders to authorize the City Manager to execute Consent to Assignment and Assumption Agreements for the following four (4) hangar leases.

6.1.1 **Minute Order 01-21** authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property at the Chico Municipal Airport (City of Chico/Dan Dunkly, Lessee and Assignor/Dan Jay, Assignee) Hangar Space No. B-13 (Attachment 2).

6. 1.2 **Minute Order 04-21** authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property at the Chico Municipal Airport (City of Chico/Dan Dunkly, Lessee and Assignor/ Stan & Leslie Gungl, Assignee) Hangar Space No. C-6 (Attachment 3).

6.1.3 **Minute Order 03-21** authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property at the Chico Municipal Airport (City of Chico/Steve Powers, Lessee and Assignor/ Stan & Leslie Gungl, Assignee) Hangar Space No. C-10 (Attachment 4).

6.1.4 **Minute Order 02-21** authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property at the Chico Municipal Airport (City of Chico/Dan Jay, Lessee and Assignor/Dan Dunkly, Assignee) Hangar Space No. C-12 (Attachment 5)

Commissioner Nichols inquired whether routine lease agreements can be approved at Airport Manager level instead of needing Commission approval. The Public Works Director will consult with the City Attorney and report back to the Commission at the April meeting.

With direction to Staff to report back on routine lease agreement approvals, a motion was made by Commissioner Nichols for these four (4) Consent to

Assignment and Assumption Agreements to be approved and executed. Motion seconded by Commissioner MacMichael.

Motion carried as follows:

AYES: Antolock, Nichols, Chapman, MacMichael, Nolan-Gosling

NOES: None

7. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

Public Comments: None

8. **REPORTS AND COMMUNICATION**

The following reports and communication items are provided for the Commission's information. No action can be taken on the items unless the Commission agrees to include it on a subsequent agenda.

8.1 **AIRPORT MANAGER UPDATE**

Verbal reports from Erik Gustafson, Public Works Director – Operations & Maintenance and Rod Dinger, Interim Airport Manager.

- Homeless Effort Update
- Commissioner Openings
- Airport Manager Position
- PFAS Testing
- Military Aircraft
- Grant to Reconstruct Cohasset Rd
- Enloe Lease

Interim Airport Manager will meet with the City Attorney on 1/27/21 to discuss the Enloe Lease proposal and will provide a meeting summary to the Commission via email.

A motion was made by Commissioner Nichols to add the Enloe Lease discussion to the April agenda. Motion seconded by Nolan-Gosling.

Motion carried as follows:

AYES: Nichols, Nolan-Gosling, MacMichael

NOES: Antolock, Chapman

Motion passed 3-2.

8.2 **AIRPORT COMMISSIONER REPORTS**

Commissioners will report on airport related items that have been addressed by their assigned committee, commission or association since the last Airport Commission meeting (if any).

A. Finance Committee – Chapman

B. Internal Affairs Committee – Nolan-Gosling

C. Butte County Airport Land Use Commission (ALUC) Alternate – Antolock

D. North Valley Aviation Association (NVAA) – open

The NVAA has been discontinued and will be removed from future agenda reports.

E. JetChico – MacMichael, Nichols

9. **ADJOURNMENT**

Adjourned to a Regular Airport Commission meeting on April 27, 2021 at 6:00 p.m. in the City Council Chamber located at 421 Main Street, Chico, CA.

Date Approved: May 11, 2021

