



COMMUNITY DEVELOPMENT DEPARTMENT

411 Main Street - 2nd Floor **BUILDING DIVISION**
P.O. Box 3420 (530) 879-6700
Chico, CA 95927 Fax (530) 895-4726
<http://www.chicoca.gov>

Form 13 C

Demolition Permit Requirements

Prior to Issuance of a Demolition Permit, the following is required:

1 - Planning Division Requirements/Approvals:

- Confirmation that there are no active Land Use Entitlement Applications on file for the parcel.
- Verify that the structure(s) are not in a historical district, or on a historical inventory.

2 - Building Division Requirements:

- Provide a completed Asbestos Notification Attachment per CMC Sec.16.10.105 and CHSC Sec.19827.5. (Enclosed)
- Provide written approval from PG&E that all utilities have been either removed or properly disconnected. (Contact PG&E Planning Services at 800-743-5000 or 877-743-4112).
- Submit a scaled Plot Plan (1”-20’) indicating the Location, Use and Square Footage of all structures proposed to be demolished in addition to those to remain on the property.
- Provide a sketch or plan showing location and use of all rooms in a structure.
- Show all Easements, Utility Meters, Service Lines and the location of the Building Sewer Line(s).
- Indicate if the structure has a basement or cellar and how compaction will be met for any future development.

3- Development Engineering Stormwater Requirement

- An ESCP (Erosion and Sediment Control Report) will be required at plan check
- http://www.chico.ca.us/building_development_services/sewer/documents/ESCPWorksheetFillablewithHyperlinks-Dec2017.pdf

The following shall be provided at time of Final Inspection:

1. Flag and provide access to the building sewer line where capped.,
2. If applicable, provide a Butte County Environmental Health Department Certificate of Abandonment for any Sewage Disposal System or Well.
3. The lot must be cleared of all junk, debris, derelict vehicles, appliances, furniture etc.

General Information:

For information regarding donation of materials, Contact Habitat for Humanity at: 530-343-7423, or 1-800-422-4828, or www.buttehabitat.org

If you would like information regarding donating the structure for Fire Department burn down training, contact Fire Administration at the City of Chico Fire Department at (530) 897-3400.

Issuance of the Permit:

Per Chico Municipal Code Sec.16.10.105 and Business & Professions Code Sec. 7058.5:

All demolition permits shall only be issued to a California State Licensed Contractor who is in possession of and maintains the appropriate specialty classification to perform the demolition.

**The following page is for
Residential Demolitions and Renovations
Only**

**DEMOLITION/RENOVATION PERMIT - ASBESTOS NOTIFICATION
ATTACHMENT**

This form is provided for the permit applicant to make a written declaration that an asbestos notification to the U.S. EPA and the State Air Resources Board is not required. If an asbestos notification is required a copy of the notification that has been submitted must be provided to the Building Department.

CALIFORNIA HEALTH AND SAFETY CODE

Section 19827.5. A demolition permit shall not be issued by any city, county, city and county, or state or local agency which is authorized to issue demolition permits as to any building or other structure except upon the receipt from the permit applicant of a copy of each written asbestos notification regarding the building that has been required to be submitted to the United States Environmental Protection Agency or to a designated state agency, or both, pursuant to Part 61 of Title 40 of the Code of Federal Regulations, or the successor to that part. The permit may be issued without the applicant submitting a copy of the written notification if the applicant declares that the notification is not applicable to the scheduled demolition project. The permitting agency may require the applicant to make the declaration in writing, or it may incorporate the applicant's response on the demolition permit application. Compliance with this section shall not be deemed to supersede any requirement of federal law.

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When is Notification Not Required? Notification is generally not applicable to a demolition project if the structure is a **single-family dwelling** (e.g. a single-family private residence or mobile home used as a single-family dwelling), or a residential structure having four or fewer dwelling units (e.g. an apartment building with 4 units or less). However, if the structure is to be utilized for fire training purposes, if the structure is a former residence currently being used for commercial purposes and not as a dwelling, or if the structure is being demolished as part of a commercial or public project (e.g. the structure is to be demolished as part of an urban renewal project, a highway construction project, or a project to develop a shopping mall, industrial facility, or other private development) notification is required even if no asbestos is present.

When Is Notification Required? Notification is required for commercial or industrial facilities; institutional buildings, structures, or installations; public facilities, houses which are part of an urban renewal project, a highway construction project, or a project to develop a shopping mall; and mobile structures used for non-residential purposes. In addition, notification is required for renovation projects that involve the disturbance of friable or Regulated Asbestos Containing Material (RACM) meeting or exceeding the minimum of:

- 260 linear feet (80 linear meters) on pipes, or
- 160 square feet (15 square meters) on other facility components, and
- 35 cubic feet (one cubic meter) on other facility components

Notifications are to be submitted 10 working days in advance of any work. The original notification form should be sent to: U.S. EPA, Region IX, Enforcement Section (Air 5), Attn: Asbestos NESHAP Program, 75 Hawthorne Street, San Francisco, CA 94105. For Placer County demolitions and/or renovations, a copy of the notification should be sent to: California Air Resources Board, Attn: CARB NESHAPS Asbestos Notification, P.O. Box 2815, Sacramento, CA 95812, or faxed to (916) 445-7986.

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Questions? Questions regarding whether a demolition or renovation project requires an asbestos notification, and requests for notification forms and instructions, should be directed to **Robert S. Trotter**, Asbestos NESHAP Coordinator, U.S. Environmental Protection Agency, Region IX, at **(415) 972-3989**. For the City of Chico demolition and renovation work you may also contact **Ahmad Najjar** at the California Air Resources Board at **(916) 322-6036**.

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I have read and understood the above information, and I declare under penalty of perjury that a written asbestos notification of the U.S. Environmental Protection Agency, or its designee, is not required for the demolition and/or renovation project for which a permit is sought.

NAME (print)

PERMIT NUMBER

SIGNATURE

DATE

**The following Seven pages are for
Commercial Demolitions and Renovations
Only**



Advisory

ASBESTOS NESHAP REGULATION

Number 344

March 2006

Asbestos NESHAP Advisory for Demolitions and Renovations

The California Air Resources Board's (CARB) Enforcement Division is responsible for enforcing the Asbestos National Emission Standards for Hazardous Air Pollutants (NESHAP) regulation under Title 40 CFR Part 61, Subpart M, implemented by the Health and Safety Code Section 39658(b)(1) for the 16 California non-delegated air districts. A copy of the regulation can be downloaded at <http://www.arb.ca.gov/enf/asbcfr.htm>

CARB assists the United States Environmental Protection Agency (USEPA) in enforcing the Asbestos NESHAP. CARB staff conducts inspections, investigates complaints, collects asbestos samples, issues notice of violations and collects demolition/renovation data from the non-delegated air districts. See map at <http://www.arb.ca.gov/enf/asbestos/asbmap.htm>

The Asbestos NESHAP requires that a thorough inspection of the facility, by an accredited inspector, be conducted for all renovations and all demolitions.

The Asbestos NESHAP regulations must be followed, in the non-delegated air districts, for all demolition/renovation of facilities with at least: 260 linear feet of regulated asbestos-containing materials (RACM) on pipes, or at least 160 square feet of RACM on other facility components, or 35 cubic feet on facility components where the amount of RACM previously removed from pipes and other facility components could not be measured before stripping.

A written notification is required to USEPA and CARB at least 10 working days prior to demolition/renovation activities that are located in non-delegated air districts. Instructions and notification forms can be downloaded [at http://www.arb.ca.gov/enf/asbestos/asbestosform.htm](http://www.arb.ca.gov/enf/asbestos/asbestosform.htm)

Failure to meet these requirements by the owner or operator will result in the issuance of a Notice of Violation to owner or operator that may result in monetary penalties, or in serious cases, in civil or criminal prosecution. The maximum penalty is \$50,000 per day per violation.

For questions regarding this advisory, please contact Ahmad Najjar at 916-322-6036. You may also view this advisory and all other Enforcement Advisories at <http://www.arb.ca.gov/enf/advs/advlist.htm>

James R. Ryden, Chief
Enforcement Division
PO Box 2815
Sacramento, CA 95812

This page last reviewed July 7, 2008

The [Asbestos NESHAP Notification Form](#) should be typewritten and postmarked or delivered no later than ten working days prior to the beginning of the asbestos removal activity (dates specified in Section viii of the regulation) or demolition (dates specified in Section ix of the regulation.) Please submit the form to [Non-Delegated Districts](#) only.

There are no fees required to submit the notification.

Mail Original To:	Send Copy or Fax To:
Mr. Bob Trotter U.S. EPA - Region IX Asbestos NESHAP Notification (Air 5) 75 Hawthorne Street San Francisco, California 94105	California Air Resources Board Fax: (916) 445-7986 Enforcement Division Asbestos NESHAP Notification Post Office Box 2815 Sacramento, California 95812

General Information

- 1. Type of Notification:** Enter "O" if the notification is a first time or original notification, "R" if the notification is a revision of a prior notification, or "C" if the activity has been canceled.
- 2. Facility Information:** Enter the names, addresses, contact persons and telephone numbers of the following:
 - Owner: Legal owner of the site at which asbestos is being removed or demolition planned.
 - Removal Contractor: Contractor hired to remove asbestos.
 - Other Operator: Demolition contractor, general contractor, or any other person who leases, operates, controls or supervises the site.

If known, the name of the site supervisor should be entered as the contact person for the notification. If additional parties share responsibility for this site, demolition activity, renovations or ACM removal, include complete information (including name, address, contact person and telephone number) on additional sheets submitted with the form.
- 3. Type of Operation:** Enter "D" for facility demolition, "R" for facility renovation, "O" for ordered demolitions, or "E" for emergency renovations.
- 4. Is Asbestos Present?** Answer "Yes" or "No" regardless of the amount or type of asbestos.

5. **Facility Description:** Provide detailed information on the areas being renovated or demolished. If applicable, provide the floor numbers and room numbers where renovations are to be conducted.
- Site Location: Provide information needed to locate site in the event that the address alone is inadequate.
 - Building Size: Provide in square meters or square feet.
 - No. of Floors: Enter the number of floors including basement or ground level floors.
 - Age in Years: Enter approximate age of the facility.
 - Present Use/Prior Use: Describe the primary use of the facility or enter the following codes:
 - **H** for Hospital; **S** for School; **P** for Public Building; **O** for Office; **I** for Industrial; **U** for University or College; **B** for Ship; **C** for Commercial; or **R** for Residence.
6. **Asbestos Detection Procedure:** Describe methods and procedures used to determine whether ACM is present at the site, including a description of the analytical methods employed.
7. **Approximate Amount of Asbestos Including:** (1) Regulated ACM to be removed (including nonfriable ACM to be sanded, ground or abraded); (2) Category 1 ACM not removed; and (3) Category II ACM not removed.

For both removals and demolitions, enter the amount of RACM to be removed by entering a number in the appropriate box and an "X" for the unit. For demolitions only, enter the amount of Category I and II nonfriable asbestos not to be removed in the appropriate boxes.

Category I nonfriable material includes packing, gaskets, resilient floor covering and asphalt roofing materials containing more than one percent asbestos. Category II nonfriable material includes any material, excluding Category I products, containing more than one percent asbestos, that when dry, cannot be crumbled, pulverized or reduced to powder.

8. **Scheduled Dates of Asbestos Removal (MM/DD/YY):** Enter scheduled dates (month/day/year) for asbestos removal work. Asbestos removal work includes any activity, including site preparation, which may break up, dislodge or disturb asbestos material.
9. **Scheduled Dates of Demo/Renovation (MM/DD/YY):** Enter scheduled dates (month/day/year) for beginning and ending the planned demolition or renovation.

- 10. Demolition of Planned Demolition or Renovation Work, and Method(s) to be Used:** Include in this description the demolition and renovation techniques to be used and a description of the areas and types of facility components which will be affected by this work.
- 11. Description of Engineering Controls and Work Practices to be Used to Control Emissions of Asbestos at the Demolition and Renovation Site:** Describe the work practices and engineering controls selected to ensure compliance with the requirements of the regulations, including both asbestos removal and waste-handling emission control procedures.
- 12. Waste Transporter(s):** Enter the names, addresses, contact persons and telephone numbers of the persons or companies responsible for transporting ACM from the removal site to the waste disposal site. If the removal contractor or owner is the waste transporter, state "same as owner" or "same as removal contractor." If additional parties are responsible, include complete information on an additional sheet submitted with the form.
- 13. Waste Disposal Site:** Identify the waste disposal site, including the complete name, location and telephone number of the facility. If ACM is to be disposed of at more than one site, provide complete information on an additional sheet submitted with the form.
- 14. If Demolition is Ordered by a Government Agency, Please Identify the Agency Below:** Provide the name of the responsible official, title and agency, authority under which the order was issued, the dates of the order and the dates of the ordered demolition.
- 15. Emergency Renovation Information:** Provide the date and time of the emergency, a description of the event and a description of unsafe conditions, equipment damage or financial burden resulting from the event. The information should be detailed enough to evaluate whether a renovation falls within the emergency exception.
- 16. Description of Procedures to be Followed in the Event that Unexpected Asbestos is Found or Previously Nonfriable Asbestos Material Becomes Crumbled, Pulverized or Reduced to Power:** Provide adequate information to demonstrate that appropriate actions have been considered and can be implemented to control asbestos emissions adequately, including at a minimum, conformance with applicable work practice standards.
- 17. Certification of Presence of Trained Supervisor:** One year after promulgation of the applicable regulation, the notifier must certify that a person trained in asbestos-removal procedures will supervise the demolition or renovation. The supervisor is responsible for the activity on-site. Evidence that the training has been completed by the supervisor must be available for inspection during normal business hours.
- 18. Verification:** Please certify the accuracy and completeness of the information provided by signing and dating the notification form.

ASBESTOS NESHAP NOTIFICATION OF DEMOLITION AND RENOVATION

OPERATOR PROJECT #	POSTMARK	DATE RECEIVED	NOTIFICATION #		
I. TYPE OF NOTIFICATION (O - ORIGINAL C- CANCELLED) (R - REVISION -- WRITE REVISION #?) _____					
II. FACILITY INFORMATION (IDENTIFY OWNER, REMOVAL CONTRACTOR, AND OTHER OPERATOR)					
OWNER NAME:					
ADDRESS:					
CITY:	County:	State:	ZIP:		
CONTACT:			Telephone:		
ASBESTOS REMOVAL CONTRACTOR:					
ADDRESS:					
CITY:		State:	Zip:		
CONTACT:		Telephone:	Title:		
DEMOLITION CONTRACTOR:					
ADDRESS:					
CITY:		State:	ZIP		
CONTACT:		Telephone:	Title:		
III. TYPE OF OPERATION: (D-DEMO O-ORDERED DEMO R-RENOVATION E-EMERGENCY RENOVATION):					
IV. IS ASBESTOS PRESENT? (YES / NO)	List Type of Asbestos Material (s) to be Removed:				
V. FACILITY DESCRIPTION (INCLUDE BUILDING NAME, NUMBER AND FLOOR OR ROOM NUMBER)					
BUDG NAME:					
ADDRESS:					
CITY:	County:	State:	ZIP:		
SITE LOCATION:					
BUILDING SIZE:	Number of floors:	Age in years:			
PRESENT USE:	PRIOR USE:				
VI. PROCEDURE, INCLUDING ANALYTICAL METHOD, IF APPROPRIATE, USED TO DETECT THE PRESENCE OF ASBESTOS MATERIAL:					
VII. APPROXIMATE AMOUNT OF ASBESTOS, INCLUDING: 1. REGULATED ACM TO BE REMOVED 2. CATEGORY I ACM NOT REMOVED 3. CATEGORY II ACM NOT REMOVED	RACM TO BE REMOVED	NONFRIABLE ASBESTOS MATERIAL TO BE REMOVED		NONFRIABLE ASBESTOS MATERIAL NOT TO BE BEREMOVED	
		CAT I	CAT II	CAT I	CAT II
PIPES: (Linear Feet)					
SURFACE AREA (Square Feet)					
VOL. RACM OFF FACILITY COMPONENT (Cubic Feet)					
VIII. SCHEDULED DATES DEMO/RENOVATION (MM/DD/YY) Start: _____ Complete: _____					
IX. SCHEDULED DATES ASBESTOS REMOVAL (MM/DD/YY) Start: _____ Complete: _____					
Weekdays Work Hours: _____		Weekend Work Hours: _____			

X. DESCRIPTION OF PLANNED DEMOLITION OR RENOVATION WORK, AND METHOD(S) TO BE USED:

XI. DESCRIPTION OF WORK PRACTICES AND ENGINEERING CONTROLS TO BE USED TO PREVENT EMISSIONS OF ASBESTOS AT THE DEMOLITION AND RENOVATION SITE.

XII. WASTE TRANSPORTER #1

ADDRESS:

CITY: STATE ZIP

CONTACT PERSON: TELEPHONE:

XIII. WASTE DISPOSAL SITE:

NAME:

LOCATION:

CITY: STATE ZIP

TELEPHONE:

XIV. IF DEMOLITION ORDERED BY A GOVERNMENT AGENCY, PLEASE IDENTIFY THE AGENCY BELOW:

NAME: TITLE:

AUTHORITY:

DATE OF ORDER (MM/DD/YY) DATE ORDERED TO BEGIN: (MM/DD/YY)

XV. FOR EMERGENCY RENOVATIONS

a) **DATE AND HOUR OF EMERGENCY: (MM/DD/YY)**

b) **DESCRIPTION OF THE SUDDEN, UNEXPECTED EVENT:**

c) **EXPLANATION OF HOW THE EVENT CAUSED UNSAFE CONDITIONS OR WOULD CAUSE EQUIPMENT DAMAGE OR AN UNREASONABLE FINANCIAL BURDEN:**

XVI. DESCRIPTION OF PROCEDURES TO BE FOLLOWED IN THE EVENT THAT UNEXPECTED ASBESTOS IS FOUND OR PREVIOUSLY NONFRIABLE ASBESTOS MATERIAL BECOMES CRUMBLED, PULVERIZED, OR REDUCED TO POWDER.

XVII. I CERTIFY THAT AN INDIVIDUAL TRAINED IN THE PROVISIONS OF THIS REGULATION (40 CFR PART 61, SUBPART M) WILL BE ON-SITE DURING THE DEMOLITION OR RENOVATION AND EVIDENCE THAT THE REQUIRED TRAINING HAS BEEN ACCOMPLISHED BY THIS PERSON WILL BE AVAILABLE FOR INSPECTION DURING NORMAL BUSINESS HOURS (REQUIRED 1 YEAR AFTER PROMULGATION)

(SIGNATURE OF OWNER/OPERATOR) (DATE)

XVIII. I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT.

(SIGNATURE OF OWNER/OPERATOR) (DATE)

**DEMOLITION/RENOVATION PERMIT - ASBESTOS NOTIFICATION
ATTACHMENT**

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CALIFORNIA HEALTH AND SAFETY CODE

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When is Notification Not Required? Notification is generally not applicable to a demolition project if the structure is a **single-family dwelling** (e.g. a single-family private residence or mobile home used as a single-family dwelling), or a residential structure having four or fewer dwelling units (e.g. an apartment building with 4 units or less). However, if the structure is to be utilized for fire training purposes, if the structure is a former residence currently being used for commercial purposes and not as a dwelling, or if the structure is being demolished as part of a commercial or public project (e.g. the structure is to be demolished as part of an urban renewal project, a highway construction project, or a project to develop a shopping mall, industrial facility, or other private development) notification is required even if no asbestos is present.

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I have read and understood the above information, and I declare under penalty of perjury that a written asbestos notification of the U.S. Environmental Protection Agency, or its designee, is not required for the demolition and/or renovation project for which a permit is sought.

NAME (print)

PERMIT NUMBER

SIGNATURE

DATE