



## M. CITY OF CHICO BENCH POLICY



FINAL BIDWELL PARK MASTER MANAGEMENT PLAN UPDATE

# APPENDIX M CITY OF CHICO BENCH POLICY

## PROPOSED POLICY FOR MEMORIAL/DEDICATION/RECOGNITION OPPORTUNITIES WITHIN BIDWELL PARK (APPROVED BY THE BPPC 6/1/04)

(a) Generally:

The Bidwell Park and Playground Commission (BPPC) has in recent years allowed, with appropriate oversight by the Park Director, individuals to make contributions for benches and memorial/dedication/recognition plaques placed within Bidwell Park. In order to better plan for and to oversee this program, the BPPC hereby adopts the policies set out below.

The goals and objectives of the program are as follows:

- 1) to strike a balance between meeting the needs of all park users while also protecting the park environment and eco-systems;
- 2) to raise funds dedicated to the maintenance of existing facilities and to build and maintain new facilities;
- 3) to provide opportunities to individuals, groups and/or organizations desirous of donating funds to the park for memorials/dedications/recognitions.

The policies set out below are to be reviewed every five years, or sooner by request of staff, a member of the public, a member of the BPPC, or the City Council, to determine their effectiveness.

(b) Existing Facilities: Benches, Picnic Areas, Vita Course Stations:

- (1) any person, group, or organization may make application to the park director for placement of a memorial/dedication/recognition plaque to be affixed to any existing bench, picnic area, or vita course station or any other appropriate facility as approved by the BPPC within Bidwell Park.
- (2) the Park Director is to determine the method and exact location such plaques are to be affixed to benches, picnic areas, and vita course stations.
- (3) limits: there shall be no limit on the number of plaques per bench, picnic area, or vita course station. There shall be a limit to the number of new plaques affixed to existing facilities in a calendar year. No person, group, or organization may sponsor more than one memorial/dedication/recognition within Bidwell Park.
- (4) the cost to the applicant for a memorial/dedication/recognition plaque to be added to an existing bench, picnic area, or vita course station is \$500.00. The \$500.00 fee must be paid upon approval. Applicants with completed applications will be placed on a first come, first serve waiting list.

The applications (donation) are to be placed into a fund to be used for maintenance and/or replacement of benches, picnic areas, and/or vita course stations as determined by the park director. Such donations will be accepted according to City Policy.

- (5) memorial/dedication/recognition plaques must be the same style, size, material, and color as existing memorial/dedication/recognition plaques unless approved otherwise. Wording contained on plaques must be approved by the Park Director.

(c) New Benches:

- (1) any person, group, or organization may make application to the park director for placement of a new memorial/dedication/recognition bench and plaque within Bidwell Park where one has not previously existed.
- (2) new bench locations must be individually approved by majority vote of the BPPC.
- (3) limits: no more than three new memorial/dedication/recognition benches, where benches have not previously existed, shall be constructed within Bidwell Park in a calendar year.
- (4) the cost to the applicant for a new memorial/dedication/recognition bench with plaque is \$1,500.00. The \$1,500.00 fee must be paid in full at the time of the application otherwise the application is incomplete. Applicants with completed applications will be placed on a first come, first serve waiting list. Application fees are to be placed in a fund to be used for maintenance and/or replacement of benches, picnic areas, and/or vita course stations as determined by the Park Director.
- (5) memorial/dedication/recognition benches in Lower Bidwell Park must be the same style, size, material, and color as existing benches in lower park. Memorial/dedication/recognition benches in upper park must be the same style (w/o/back), size, material, and color as existing benches in Upper Bidwell Park.

Memorial/dedication/recognition plaques must be similar style, size, material, and color as existing memorial/dedication/recognition plaques unless an alternate is approved by the Park Director or BPPC. Wording of plaques must be approved by the Park Director.

- (6) it is the policy of the BPPC to encourage memorial/dedication/recognition plaques be placed at/on existing benches, picnic areas, and/or vita course stations prior to consideration of building new benches in Upper Park.

However, where there is a need, desire or request for a bench in any particular location where one has not previously existed, such location may be considered by the BPPC.

(d) Other Proposals for Donations, Memorials, Dedications, or Recognitions:

Nothing herein prohibits the BPPC from considering and/or accepting proposals for donations and/or proposals for memorials/dedications/recognitions not set out above. Such proposals shall be considered on a case-by-case basis and by majority vote of the BPPC. Any changes to the above will require substantial justification for consideration.