



**AIRPORT COMMISSION AGENDA
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
July 29, 2021
6:00 p.m.**

**COPIES OF THIS AGENDA
ARE AVAILABLE FOR
REVIEW IN THE:**

Airport Manager's Office
150 Airpark Blvd., Suite 110
Chico, CA 95973
(530) 896-7216

Agenda available online at:
www.ci.chico.ca.us

AIRPORT COMMISSION

Mike Antolock, Chair
Martin Nichols, Vice-Chair
BT Chapman
Linda MacMichael
Thomas Nolan-Gosling

PUBLIC PARTICIPATION:

PUBLIC PARTICIPATION: This meeting is being conducted in accordance with Executive Order N-29-20. The public may view the meeting on Comcast Channel 11.

Due to the COVID-19 pandemic, the public shall have an opportunity to address the Airport Commission by email, on any item described in the agenda before or during consideration of that item. (Government Code § 54954.3(a)). The Airport Commission is prohibited by law from considering any other business at this meeting.

Public comment will also be accepted by email with the subject line PUBLIC COMMENT ITEM _____, sent to airportpubliccomments@chicoca.gov before and during the meeting, prior to the close of public comment on an item. The public is encouraged not to send more than one email per item and not to comment on numerous items in one email.

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

1.2 **PLEDGE OF ALLEGIANCE**

1.3 **ROLL CALL**

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1 **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on May 11, 2021 (Attachment 1).

3. **ITEMS REMOVED FROM CONSENT AGENDA** (if any)

4. **NOTICE OF PUBLIC HEARINGS** – None

5. **CLOSED SESSION** – None

6. **REGULAR AGENDA**

6.1 **COMMISSIONER RECRUITMENT AND CHAIR/VICE CHAIR LENGTH OF TERM UPDATES** (Verbal report by Public Works Director – O&M)

6.2 **PROPOSED MILITARY INSIGNIA OPTIONS FOR SOUTH HANGAR COMPLEX OWNERS** (Attachment 2)

6.3 **CONSIDERATION OF FIRST AMENDMENTS TO LEASES OF REAL PROPERTY**

The Commission will consider three (3) requests from current Hangar Lessee's to amend their lease agreements. In accordance with AP&P 90-16, the amendment of the lease needs to be reviewed and approved by the Commission prior to execution of the Lease Amendment.

Recommendation: The Airport Manager recommends approval of the following Minute Orders to authorize the City Manager to execute the Lease Amendments for the following hangar leases:

6.3.1 **Minute Order 09-21** authorizing the City Manager to execute a First Amendment to Lease of Real Property at the Chico Municipal Airport (City of Chico/Jay Family Trust) Hangar Spaces D-1 through D-28 (Attachment 3).

6.3.2 **Minute Order 10-21** authorizing the City Manager to execute a First Amendment to Lease of Real Property at the Chico Municipal Airport (City of Chico/ChicoEco, Inc.) for 747 Fortress Street (Attachment 4).

6.3.3 **Minute Order 11-21** authorizing the City Manager to execute a First Amendment to Lease of Real Property at the Chico Municipal Airport (City of Chico/Keeney & Son Farms, Inc.) Hangar Spaces C-20 through C-23 (Attachment 5).

6.4 **CONSIDERATION OF REQUEST FOR GROUND HANGAR LEASE TRANSFER AND GROUND HANGAR LEASE AMENDMENT**

The Commission will consider a lease transfer at 1105 Fortress Street from Wayne A. Cook Revocable Trust to Enloe Medical Center. Commission will also consider terms for a lease amendment to increase the rental rate and slightly reduce the parcel size. (Attachment 6)

Recommendation: The Airport Manager requests the Commission recommend City Council approval of the following:

1. Executing a Consent to Assignment and Assumption Lease of Real Property at the Chico Municipal Airport (City of Chico/Enloe, Assignee, Lessee and Assignor/Wayne A. Cook Revocable Trust) for 1105 Fortress Street.
2. Executing the First Amendment to Lease of Real Property at the Chico Municipal Airport (City of Chico/Enloe Medical Center) for 1105 Fortress Street to increase the rental rate and slightly reduce the parcel size.

6.5 **AIR SERVICE DEVELOPMENT COMMITTEE ASSIGNMENTS**

At the June 15th, 2021 Chico City Council meeting, staff presented a short update on our air service pursuit efforts. During the update Council moved to nominate Mayor Coolidge and Councilmember Denlay to sit on the Committee. The Commission is being asked to nominate a Commissioner or two to serve on the committee and attend stakeholder meetings. (Attachment 7)

Recommendation: Public Works Director – O&M recommends the Commission nominate one or two Commissioners to represent the Airport Commission on an Air Service Development Committee and attend key stakeholder meetings.

7. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

8. **REPORTS AND COMMUNICATION**

The following reports and communication items are provided for the Commission's information. No action can be taken on the items unless the Commission agrees to include it on a subsequent agenda.

8.1 **AIRPORT MANAGER REPORTS**

Verbal reports from Erik Gustafson, Public Works Director – Operations & Maintenance, Tom Bahr, Airport Manager, and Rod Dinger, Airport Strategist.

8.1.1. **Tom Bahr – Airport Manager**

- Current Project Updates:
 - Taxiway A Reconstruction
 - Air Service Development
- Consent to Assignment and Assumption Lease Updates

8.1.2. **Erik Gustafson – Public Works Director – O&M**

- Temporary Resting Center Update
- Cohasset Road Widening Project
- Fiber Connectivity to Airport
- Firefighter Effort

8.1.3. **Rod Dinger, Airport Strategist**

- Air Service Development and Airline Industry Update

8.2 **AIRPORT COMMISSIONER REPORTS**

Commissioners will report on airport related items that have been addressed by their assigned committee, commission or association since the last Airport Commission meeting (if any).

- A. Finance Committee – Chapman
- B. Internal Affairs Committee – Nolan-Gosling
- C. Butte County Airport Land Use Commission (ALUC) – Tom Bahr
- D. JetChico – MacMichael, Nichols

9. **ADJOURNMENT**

Adjourn to a Regular Airport Commission meeting on October 26, 2021 at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.



Please contact the Airport Manager's Office at (530) 896-7216 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation to participate in a meeting. This request should be received at least three working days prior to the meeting to accommodate your request.

POSTED: 7/23/2021

