



**AIRPORT COMMISSION AGENDA
SPECIAL MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
August 25, 2020
10:00 a.m.**

**COPIES OF THIS AGENDA
ARE AVAILABLE FOR
REVIEW IN THE:**

Airport Manager's Office
150 Airpark Blvd., Suite 110
Chico, CA 95973
(530) 896-7216

Agenda available online at:
www.ci.chico.ca.us

AIRPORT COMMISSION

Mike Antolock, Chair
Martin Nichols, Vice-Chair
BT Chapman
Linda MacMichael
Thomas Nolan-Gosling

1. **SPECIAL AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

1.2 **PLEDGE OF ALLEGIANCE**

1.3 **ROLL CALL**

2. **SPECIAL AGENDA** – Due to the COVID-19 pandemic, the public shall have an opportunity to address the Airport Commission by email, on any item described in the agenda before or during consideration of that item. (*Government Code § 54954.3(a)*). The Airport Commission is prohibited by law from considering any other business at this meeting.

PUBLIC PARTICIPATION:

PUBLIC PARTICIPATION: *This meeting is being conducted in accordance with Executive Order N-29-20. The public may view the meeting on Comcast Channel 11.*

Public comment will also be accepted by email with the subject line PUBLIC COMMENT ITEM _____, sent to airportpubliccomments@chicoca.gov before and during the meeting, prior to the close of public comment on an item. The public is encouraged not to send more than one email per item and not to comment on numerous items in one email.

2.1 **APPROVAL OF AIRPORT COMMISSION MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on January 28, 2020 (Attachment 1).

2.2 **MINUTE ORDER**

Adopt minute order authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property (Attachment 2).

Minute Order 04-20 authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property at the Chico Municipal Airport (City of Chico/Beau Starr, Lessee and Assignor/William Pierini, Assignee) Hangar Space No. A-16.

2.3 **MINUTE ORDER**

Adopt minute order authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property (Attachment 3).

Minute Order 05-20 authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property at the Chico Municipal Airport (City of Chico/Danford Jay, Lessee and Assignor/Jack Hagedwood, Assignee) Hangar Space No. A-12.

2.4 **UPDATE OF AIRPORT MANAGER RECRUITMENT**

The Airport Commission will receive an update on the Airport Manager recruitment (Verbal Report – Erik Gustafson, Public Works Director-Operations and Maintenance)

2.5 **UPDATE OF COMMERCIAL AIRPORT SERVICE AND REQUEST FOR PROPOSALS (RFP) ON MARKETING THE CHICO MUNICIPAL AIRPORT**

The Airport Commission will receive an update on Commercial Airport Service and RFP on marketing the Chico Municipal Airport (Verbal Report – Erik Gustafson, Public Works Director-Operations and Maintenance)

2.6 **UPDATE OF AIRPORT OPERATIONS**

The Airport Commission will receive an update on Airport Operations (Verbal Report – Erik Gustafson, Public Works Director-Operations and Maintenance)

2.7 **CONSIDERATION OF FOUR PROPOSALS FROM CSUC MARKETING CLASS 498**

At the January 28, 2020 meeting the Airport Commission moved to continue the Airport re-branding discussion to the next meeting. The discussion would have normally included a progress update from Airport Re-Branding Ad Hoc Committee members Antolock and Chapman regarding the Chico State Marketing Class 498 course project; however, the COVID-19 pandemic cancelled the April Airport Commission Meeting. The class project continued and ultimately concluded with nine group projects that focused efforts on name and logo changes for a more regional approach. Ad Hoc Committee Members Antolock and Chapman reviewed all nine proposals and submitted the top four rankings to the full Airport Commission for discussion. (Report – Erik Gustafson, Public Works Director-Operations and Maintenance)

Recommendation: The Public Works Director – Operations and Maintenance recommends the Commission discuss the four proposals and provide feedback and direction to Airport Re-Branding Ad Hoc Committee members or City staff.

3. **NOTICE OF PUBLIC HEARINGS** – None.

4. **REPORTS AND COMMUNICATION**

The following reports and communication items are provided for the Commission’s information. No action can be taken on the items unless the Commission agrees to include it on a subsequent agenda.

4.1 **AIRPORT MANAGER UPDATE**

➤ Budget Monitoring Reports (Attachment 7)

4.2 **AIRPORT COMMISSIONER REPORTS**

Commissioners will report on airport related items that have been addressed by their assigned committee, commission or association since the last Airport Commission meeting (if any).

- A. Finance Committee – Chapman
- B. Internal Affairs Committee – Nolan-Gosling
- C. Butte County Airport Land Use Commission (ALUC) Alternate – Antolock
- D. North Valley Aviation Association (NVAA) – open
- E. JetChico – MacMichael, Nichols

5. **ADJOURNMENT**

Adjourn to a Regular Airport Commission meeting on October 27, 2020, at 6:00 p.m. in the City Council Chamber located at 421 Main Street, Chico, CA.



Please contact the Airport Manager’s Office at (530) 896-7216 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation to participate in a meeting. This request should be received at least three working days prior to the meeting to accommodate your request.

POSTED: 8/20/2020

