



PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

411 Main Street, 2nd Floor Phone: (530) 879-6900
P.O. Box 3420 Fax: (530) 895-4899
Chico, CA 95927-3420 www.ci.chico.ca.us

**DEVELOPMENT ENGINEERING CHECKLIST FOR
TENTATIVE MAPS**

This checklist is used as a processing aid to assure compliance with the Subdivision Map Act and Chico Municipal Code. In addition, this review shall produce a Tentative Map to allow any reviewing body to readily assimilate pertinent information and respond with an accurately informed recommendation.

Subdivision Name/Number: _____

Location/APN(s): _____

Engineer/Surveyor & Contact Number: _____

Applicant: _____ Date Received: _____

Account Number: _____ Account Balance: _____

**Tentative Map check authority under the State Subdivision Map Act (Government Code Sections 66425-66428) and Title 18 & 18R of the Chico Municipal Code:*

MAP PREPARATION

1. Map title: subdivision name, number and description of property being subdivided.
COMMENTS:

2. Indicated as a Vesting Tentative Map (owner's option).
COMMENTS:

3. Name(s) and address(s) of the Owner(s) and Developer of the project.
COMMENTS:

4. Name and address of the Person, Firm or Organization that prepared the map.
COMMENTS:

5. The Tentative Map was prepared by or under the direction of a registered civil engineer or licensed land surveyor. Includes applicable registration or license number.



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COMMENTS:

6. Map preparation date.
COMMENTS:

FORM

1. The map size shall be 22" x 34" with 1" border drawn completely around the sheet.
COMMENTS:

2. The map is clearly and legibly drawn.
COMMENTS:

3. Map scale shown (minimum map scale: 1"=100').
COMMENTS:

4. More than one sheet may be used, but the relationship of the several sheets shall be clearly shown on each sheet.
COMMENTS:

5. North arrow shown.
COMMENTS:

SUBDIVIDER'S OVERALL INTENT

1. Statements regarding existing and proposed zoning, existing and proposed uses, and the approximate area of proposed zones.
COMMENTS:

2. Proposed subdivision modifications [Chico Municipal Code (or CMC) Chapter 18.44] clearly labeled and identified as to the nature and purpose. (Or include a statement that no modifications are proposed).



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COMMENTS:

3. Show boundaries and sequence of phases if separate Final Maps are to be filed on portions of the property shown.

COMMENTS:

4. Proposed remainder parcel clearly shown.

COMMENTS:

5. Clear distinction made between proposed public and proposed private facilities.

COMMENTS:

EXISTING PROPERTY INFORMATION

1. Vicinity map of local area with appropriate scale that clearly illustrates nearby street patterns and surrounding property lines.

COMMENTS:

2. Distinctive boundary lines with distances to define and locate the property.

COMMENTS:

3. Existing lot lines shown (including lines to be removed as part of the final map).

COMMENTS:

4. Assessors parcel numbers shown.

COMMENTS:

5. Adjoining property owners and/or recently approved tentative subdivision/parcel map lines to show their relationship to the proposed subdivision.

COMMENTS:



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6. Locations, widths, names/designations of existing streets, alleys, pedestrian ways, and other rights-of-way, whether public or private, within and adjacent to the subdivision.

COMMENTS:

7. Location, width, and purpose of existing easements for utilities, shown as dashed lines, within and adjacent to the subdivision (include building setback lines if established by record document).

COMMENTS:

8. Boundaries and acreage of existing public areas in and adjacent to the subdivision with the nature of each indicated thereon.

COMMENTS:

9. The location of existing railroad rights-of-way and grade crossings.

COMMENTS:

10. Date of survey shown (if the map is based upon a survey).

COMMENTS:

EXISTING TOPOGRAPHY

1. Contour lines shown indicating the following intervals:

- a.) *1' contour interval for ground slope between 0% - 5%*
- b.) *5' contour interval for ground slope between 5% - 15%*
- c.) *10' contour interval for ground slope greater than 15%*

COMMENTS:

2. Location, width, and direction of flow of all watercourses and flood-control areas within and adjacent to the property involved.

COMMENTS:



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3. Location of all existing wells abandoned wells and sumps (or statement that none exist). If applicable, include notes for abandonment process.
COMMENTS:

4. Approximate location of all existing septic tanks and leach fields (or statement that none exist). If applicable, include notes for abandonment process.
COMMENTS:

5. Location and distance between all structures to be retained within the subdivision and notations concerning all structures to be removed (or statement that none exist).
COMMENTS:

6. Location, description, and size of trees with notations as to their retention or removal (or statement that none exist).
COMMENTS:

7. Statement regarding whether the project is within a floodplain.
COMMENTS:

PROPOSED PROPERTY INFORMATION

1. Total subdivision acreage shown.
COMMENTS:

2. Total number of proposed lots with the approximate average lot area and gross unit per acre density.
COMMENTS:

3. Proposed streets shown with public and/or private dedication.
COMMENTS:

4. Approximate dimensions of all lot lines indicated, and lots numbered consecutively.



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COMMENTS:

6. Locations, widths and designations of all proposed streets, alleys, pedestrian ways and other rights-of-way, whether public or private, within and adjacent to the subdivision. (Include any planned line for street widening or for any other public project in and adjacent to the subdivision).
COMMENTS:

7. Centerline curve data given for each curve (length and radius).
COMMENTS:

8. Location, width, and purpose of all proposed easements for utilities, shown as dashed lines, within and adjacent to the subdivision.
COMMENTS:

9. Boundaries and acreage of proposed public areas in and adjacent to the subdivision with the proposed use of each indicated thereon.
COMMENTS:

10. Land to be offered for dedication to park or recreation purposes or for providing public access to any public waterway, river or stream shall include proposed use.
COMMENTS:

11. Conveyance of abutter's rights of access, to the City shown.
COMMENTS:

12. Proposed abandonment(s) of existing public rights-of-way or easements shown.
COMMENTS:



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PROPOSED IMPROVEMENTS

1. Statement included indicating what entity is proposed as a provider of the following services:

Sanitary Sewer
Storm Drainage
Power/Gas
Telecommunications
Cable T.V.

COMMENTS:

2. Cross-sections with proposed improvement dimensions for each street shown.

COMMENTS:

3. Statements and/or methods for providing storm water drainage.

COMMENTS:

DRAWINGS, STATEMENTS & OTHER DATA TO ACCOMPANY TENTATIVE MAP

1. Preliminary Soil Investigation and Geologic Reconnaissance Report submitted by a Registered Civil Engineer, Engineering Geologist or Geologist specializing and recognized in soil mechanics and foundation engineering. (The Director of Building & Development Services can waive this report).

COMMENTS:

2. Request for waiver of above soils report submitted.

COMMENTS:

3. Preliminary grading plan with existing and proposed drainage patterns shown in relationship to adjacent lots.

COMMENTS:



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GENERAL

1. Physical restrictions or conditions shown which affect the use of the property.

COMMENTS:

2. All other data required as a prerequisite to approval of the tentative map, including plans, reports, fees or other requirements.

COMMENTS:

OTHER COMMENTS

This Map was reviewed by: _____

On Date: _____

Phone: 879-69