



City Clerk's Office
411 Main Street, Chico, CA 95928
(530) 896-7250

CITY OF CHICO INTERNAL AFFAIRS COMMITTEE

NOTICE OF CANCELLATION OF MEETING

The Internal Affairs Committee meeting scheduled for
January 3, 2022 has been cancelled.



The next regular meeting of the Internal Affairs Committee is
scheduled for Monday, February 7, 2022 at 4:00 p.m. in
Conference Room 1, unless otherwise noted.

Posted 12-22-21

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers O'Brien, Tandon, and Chair Reynolds

Meeting of February 7, 2022 – 4:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

Meeting was held virtually via Zoom

REGULAR AGENDA

A. COMMERCE COURT / WESTFIELD LANE CONNECTION PROJECT

Director of Public Works – Engineering Leigh Ann Sutton presented a conceptual design for connecting Westfield Lane and Commerce Court to allow for a second access point into the Meyers Industrial Area. City Manager Orme informed the Committee that this connection is identified in the General Plan.

Matt Galloway addressed the Committee in favor of this item. Richard Billson and Gene Damschen spoke in opposition.

A motion by Councilmember O'Brien was seconded by Councilmember Tandon to recommend to the City Council to consider future funding for this project. Motion Carried (3-0).

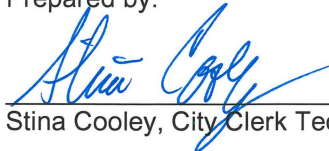
B. BUSINESS FROM THE FLOOR

Members of the public addressing the Committee on this item were Richard Billson.

C. ADJOURNMENT AND NEXT MEETING

The meeting was Adjourned at 4:26 p.m. to a special Internal Affairs Committee meeting scheduled for Tuesday, February 22, 2022 at 4:00 p.m.

Prepared by:



Stina Cooley, City Clerk Technician

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers O'Brien, Tandon, and Chair Reynolds

Special Meeting of February 22, 2022 – 4:30 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

Meeting was held virtually via Zoom

REGULAR AGENDA

A. CODE ENFORCEMENT PRESENTATION

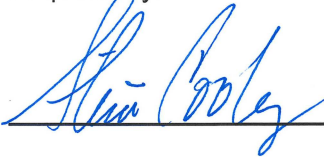
Code Enforcement Supervisor Charlene Durkin introduced Curtis Wright with Silver & Wright LLP, a firm that specializes in substandard buildings, administrative enforcement, civil actions and injunctions, administrative citations, administrative appeals, inspection warrants, abatement warrants, summary abatement, liens and special assessments, and ordinance drafting. Mr. Wright provided a presentation regarding his company's services.

A motion by Chair Reynolds was seconded by Councilmember O'Brien to recommend to Council that Mr. Wright provide a presentation to the full Council and that it be accompanied by a report from staff that would include the types of cases and the number of cases that the City is currently handling that the City could potentially utilize the services of Silver & Wright to remedy. The motion carried (3-0).

B. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 4:57 p.m. to the next regular Internal Affairs Committee meeting scheduled for Monday, March 7, 2022 at 4:00 p.m.

Prepared by:



Stina Cooley, City Clerk Technician



City Clerk's Office
411 Main Street, Chico, CA 95928
(530) 896-7250

CITY OF CHICO INTERNAL AFFAIRS COMMITTEE

NOTICE OF CANCELLATION OF MEETING

The Internal Affairs Committee meeting scheduled for
March 7, 2022 has been cancelled.



The next regular meeting of the Internal Affairs Committee is
scheduled for Monday, April 4, 2022 at 4:00 p.m. in Conference
Room 1, unless otherwise noted.

Posted 03-03-22



City Clerk's Office
411 Main Street, Chico, CA 95928
(530) 896-7250

CITY OF CHICO INTERNAL AFFAIRS COMMITTEE

NOTICE OF CANCELLATION OF MEETING

The Internal Affairs Committee meeting scheduled for
April 4, 2022 has been cancelled.



The next regular meeting of the Internal Affairs Committee is
scheduled for Monday, May 2, 2022 at 4:00 p.m. in Conference
Room 1, unless otherwise noted.

Posted 03-30-22



City Clerk's Office
411 Main Street, Chico, CA 95928
(530) 896-7250

CITY OF CHICO INTERNAL AFFAIRS COMMITTEE

NOTICE OF CANCELLATION OF MEETING

The Internal Affairs Committee meeting scheduled for
May 2, 2022 has been cancelled.



The next regular meeting of the Internal Affairs Committee is
scheduled for Monday, June 6, 2022 at 4:00 p.m. in Conference
Room 1, unless otherwise noted.

Posted 04-25-22



City Clerk's Office
411 Main Street, Chico, CA 95928
(530) 896-7250

CITY OF CHICO INTERNAL AFFAIRS COMMITTEE

NOTICE OF CANCELLATION OF MEETING

The Internal Affairs Committee meeting scheduled for
June 6, 2022 has been cancelled.



The next regular meeting of the Internal Affairs Committee is
scheduled for Monday, July 11, 2022, at 4:00 p.m. in Conference
Room 1, unless otherwise noted.

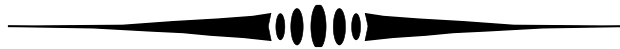


City Clerk's Office
411 Main Street, Chico, CA 95928
(530) 896-7250

CITY OF CHICO INTERNAL AFFAIRS COMMITTEE

NOTICE OF CANCELLATION OF MEETING

The Internal Affairs Committee meeting scheduled for
July 11, 2022, has been cancelled.



The next regular meeting of the Internal Affairs Committee is
scheduled for Monday, August 1, 2022, at 4:00 p.m. in Conference
Room 1, unless otherwise noted.

Posted 07-08-22



City Clerk's Office
411 Main Street, Chico, CA 95928
(530) 896-7250

CITY OF CHICO INTERNAL AFFAIRS COMMITTEE

NOTICE OF CANCELLATION OF MEETING

The Internal Affairs Committee meeting scheduled for
August 1, 2022, has been cancelled.



The next regular meeting of the Internal Affairs Committee is
scheduled for Monday, September 12, 2022, at 4:00 p.m. in
Conference Room 1, unless otherwise noted.

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers O'Brien, Tandon, and Chair Reynolds

Meeting of September 12, 2022 – 4:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

The meeting was called to order at 4:00 pm with Councilmember O'Brien present via Zoom and Chair Reynolds present. Councilmember Tandon was absent.

REGULAR AGENDA

A. LOCAL EMERGENCY (COVID-19) STATUS

The City Council declared a Local Emergency due to the outbreak of COVID-19 on March 25, 2020. Pursuant to Government Code Section 8630, the City Council was to proclaim the termination of the emergency at the earliest possible date that conditions warrant. City staff requested the Internal Affairs Committee's consideration of the status of the Local Emergency. **(Report – Jennifer Macarthy, Deputy City Manager)**

A motion by Councilmember O'Brien was seconded by Chair Reynolds to recommend to Council to officially declare an end to the COVID emergency. The motion carried (2-0-1, Tandon Absent).

B. DOWNTOWN TEMPORARY PARKLETS

In an effort to meet the needs of residents and businesses during the pandemic, Executive Order 2020-003 was executed providing for the temporary expansion of outside dining at existing restaurants in the public right-of-way (parklets). City staff requested the Internal Affairs Committee's consideration of the future of temporary parklets. **(Report – Jennifer Macarthy, Deputy City Manager)**

Members of the public addressing the Committee on this item were Doug Roberts, Chris Daniels, Mike Trolinder, Michael McGinnis, Sebastian Tamarelle, and Will Brady

A motion by Chair Reynolds was seconded by Councilmember O'Brien to recommend that Council adopt a temporary ordinance allowing temporary parklets until a comprehensive ordinance can be created with input from the community to address parklets in the downtown area. The motion carried (2-0-1, Tandon Absent).

C. VICE MAYOR REYNOLDS REQUEST – CITY OPTIONS WITHIN THE SETTLEMENT AGREEMENT

At its meeting of 8/2/22, the Council voted to refer the request of what the City can do within the confines of the Settlement Agreement to improve the quality of life in Chico to the Internal Affairs Committee for further discussion.

Chair Reynolds stated that at the time of her request, the Council had not yet passed the Quality of Life ballot measure that will be before the voters in November. In light of this action, Chair Reynolds requested to table this item until such time as the ballot measure outcome is determined. Councilmember O'Brien concurred.

D. BUSINESS FROM THE FLOOR

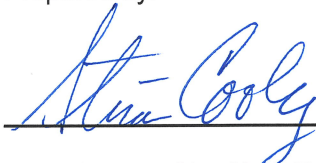
City Clerk Presson addressed the Committee stating that Councilmember Tandon is no longer available at the 4:00 pm time frame and has requested a change in the time of Internal Affairs Committee meetings.

Councilmember O'Brien and Chair Reynolds were in consensus to modify the meeting time to 1:00 pm – 3:00 pm until such time as a new committee is appointed after the election.

E. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 4:43 p.m. to the next regular Internal Affairs Committee meeting scheduled for Monday, October 3, 2022, at 1:00 p.m.

Prepared by:



Stina Cooley, City Clerk Technician



City Clerk's Office
411 Main Street, Chico, CA 95928
(530) 896-7250

CITY OF CHICO INTERNAL AFFAIRS COMMITTEE

NOTICE OF CANCELLATION OF MEETING

The Internal Affairs Committee meeting scheduled for
October 3, 2022, has been cancelled.



The next regular meeting of the Internal Affairs Committee is
scheduled for Monday, November 7, 2022, at 1:00 p.m. in
Conference Room 1, unless otherwise noted.

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers O'Brien, Tandon, and Chair Reynolds

Meeting of November 7, 2022 – 1:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

The meeting was called to order at 1:00 p.m. by Chair Reynolds with all Committee members present.

REGULAR AGENDA

A. PARKLET PROGRAM DEVELOPMENT

At its October 18, 2022, meeting, the City Council voted to declare an end to the COVID 19 emergency on December 1, 2022, which will also terminate the Executive Orders associated with the declaration, including the temporary parklet program. The Council referred further discussion of the temporary parklet program to the Internal Affairs Committee with the stipulation that any program for parklets include compensation by the benefiting business for projected loss of revenue caused by the loss of parking spaces.

The Director of Public Works – Engineering, Leigh Ann Sutton, provided a brief report to the Committee, including a map of where the temporary and permanent parklets are currently located. Director Sutton also reported that in 2019 the City hired a consultant to create the Downtown Access Action Plan, which included a study of the parking downtown and reported times when 85% of parking spaces were being utilized and recommended a limited number of parklets downtown. The Engineering department was preparing to move forward with the action plan but was delayed due to the COVID emergency and since then the traffic and parking patterns have changed. Director Sutton stated that the City is currently preparing to launch an Automated License Plate reader program downtown. She said this system will provide real-time data regarding parking utilization and allow for more accurate projections of parking needs and possible parking income. She recommends that the City collect this data for at least 3 – 6 months prior to making any permanent changes to the parklet program.

Director Sutton also pointed out that there are several sewer pipelines downtown that are severely outdated and will need to be replaced in the near future. The anticipated sewer project will require new paving downtown which could potentially be required to include pedestrian and bike lane access improvements, which could also affect parking.

While Municipal Code 14.70 addresses the use of public right-of-way for operation of outdoor cafes, some modifications would be required to include parklets.

The Director of Public Works - Engineering recommended that the Internal Affairs Committee determine whether to study expanding the Outdoor Café program, and provide a recommendation to the full Council to either:

- 1) *Maintain the current Outdoor Café program as is which includes Sidewalk Cafes and Permanent Cafes. Cancel RGA contract and redirect the remaining ARP funding (approximately \$275,00) which was approved for Parklets to the Parking fund or another fund, or*
- 2) *Direct staff to analyze downtown parking needs and make a recommendation on whether to expand the Outdoor Café program to include Parklets and authorize the use of the remaining ARP funding allocated for Parklets to update the City's parking study and potentially develop a Parklets program.*

The Internal Affairs Committee recommends that the Council *direct staff to analyze downtown parking needs and make a recommendation on whether to expand the Outdoor Café program to include Parklets and authorize the use of the remaining ARP funding allocated for Parklets to update the City's parking study and potentially develop a Parklets program. The new program will include compensation for projected loss of revenue due to the loss of parking spaces. In addition, the Committee recommends that the Council approve*

the use of a modified Grant of License process to allow the current businesses that wish to apply for permanent parklets to continue to operate while staff collects sufficient parking data to make a recommendation regarding modifications to the existing code to include parklets. These special Grant of Licenses will be for a limited time (yet to be determined) and only available to businesses currently operating a temporary parklet that submits a timely application.

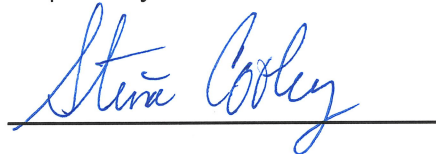
B. BUSINESS FROM THE FLOOR

Addressing the Committee on this item was Will Brady.

C. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 1:37 p.m. to the next regular Internal Affairs Committee meeting scheduled for Monday, December 5, 2022, at 1:00 p.m.

Prepared by:



Stina Cooley, City Clerk Technician