
INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown

Meeting of January 7, 2019 – 4:00 p.m. to 6:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

REGULAR AGENDA

A. CONSIDERATION OF THE DOWNTOWN IN-LIEU PARKING BENEFIT AREA

While many concepts and ideas have been considered for Chico's Downtown over the years, there still remains a lack of clarity in the current Chico Municipal Code (CMC), relating to parking requirements and opportunities within the Downtown core. Many of these topics were considered during the adoption of the 2030 General Plan. This item discussed and considered policy as it relates to parking requirements in the Downtown In-Lieu Parking Benefit Area, as well as associated opportunity programs to be considered in order to ensure it is cost effective for future investment in the Downtown, while also collecting fees associated with mitigation efforts for more consolidated parking services. **(Report – Brendan Ottoboni, Public Works Director-Engineering)**

Director of Public Works-Engineering Brendan Ottoboni provided a brief history and report regarding downtown parking, and the evolution of the current parking plan. He stated that the City is currently working with Consultants, Dixon Resources Unlimited, to review our current parking situation and develop a parking management plan. He also stated that several recent development permit applications for the downtown area brought to light some inconsistencies and lack of clarity in the code that needed to be addressed.

Director Ottoboni stated that staff researched and studied the downtown parking areas, reviewed the code, held discussions with the consultants, and the Parking and Access Resource Committee (PARC), which resulted in the recommendations brought before the Internal Affairs Committee. He stated that cleaning up the language of the Chico Municipal Code is key to the over-all effort to review and update the parking plan for the City of Chico.

Recommendations: The Director of Public Works-Engineering recommended that the Committee approve the following recommendations for City Council consideration and direction:

1. Revise CMC language to clarify that the In-Lieu Downtown Parking fee applies to the difference in spaces built versus required in the In-Lieu Parking Benefit Area.
2. Redefine the In-Lieu Parking Benefit Area minimum parking requirements based upon the number of bedrooms rather than the number of units, as well as residential use types (i.e. student housing versus workforce housing).
3. Reduce the current parking in-lieu fee of \$18,148 to approximately \$8,000 to \$10,000 per space, consistent with similar communities and recommendations of the Parking and Access Resource Committee (PAR/C)
4. Require the "unbundling" of the parking cost for properties.
5. Re-align the In-Lieu Parking Benefit Area boundary to be coterminous with the Impacted Parking Area boundary along the centerline of Salem Street.
6. Reaffirm the City's intent to use the 85% parking occupancy threshold and continue to rely upon a portfolio of demand management strategies to mitigate parking impacts.

Members of the public speaking on this item were David Griffith, Melanie Bassett, David Halimi, Michael Trolinder, Tom DiGiovanni, and Chris Jennings.

Director Ottoboni addressed questions from the committee. There was a great deal of discussion regarding the affordability of the parking in-lieu of fees including, what amount would be enough to mitigate future parking needs and what amount would make downtown development cost prohibitive. He suggested the possibility of offering the option to levy assessments, much like the Sewer in-lieu of fees to disperse the cost of parking in-lieu of fees over several years.

A motion was made by Councilmember Ory and seconded by Chair Brown to accept the staff recommendations and forward the recommendations to Council with the exception of number 3 (in-lieu parking fees), and direct staff to bring the item of In Lieu parking fees back to the committee with a range of options, including zones of impact, and amortization of the suggested fees with the goal to incentivize downtown residential without jeopardizing funding of future parking needs.

The motion carried 3-0.

B. BUSINESS FROM THE FLOOR (NONE)

C. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 5:15 p.m. The next regular Internal Affairs Committee meeting is scheduled for Monday, February 4, 2019, at 4:00 p.m. in Conference Rm. No. 1.

INTERNAL AFFAIRS COMMITTEE REPORT
A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown
Meeting of February 4, 2019 – 4:00 p.m.
Council Chamber Building, 421 Main Street, Conference Room 1

The meeting was called to order at 4:00 p.m. with Councilmembers Huber, Ory and Chair Brown present.

REGULAR AGENDA

A. CONSIDERATION OF THE DOWNTOWN IN-LIEU PARKING FEE

In-Lieu fees can be established to give developers an opportunity to pay a fee in-lieu of reaching the minimum parking requirements. The Committee considered the policy related to parking requirements in the Downtown In-Lieu Parking Benefit Area, as well as associated opportunity programs in order to ensure it is cost effective for future investment in the Downtown, while also collecting fees associated with mitigation efforts for more consolidated parking services. **(Report – Brendan Ottoboni, Public Works Director-Engineering)**

Recommendations: The Director of Public Works-Engineering recommended that the Committee approve one of the following recommendations for City Council consideration and direction:

1. Establish the Parking In-Lieu Fee of \$8,000 per space, with the option of 15 years amortization with lien against property; or
2. Establish the Parking In-Lieu Fee of \$7,000 per space, with the option of 10 years amortization with lien against property.

Director Brendan Ottoboni presented the staff report and provided clarification regarding the Internal Affairs Committee actions voted on at the January 7, 2019 meeting which actually fall under Title 19, requiring review by the Planning Commission, who would then provide recommendation to the Council.

The Committee discussed multiple options for the in-lieu parking fees.

Members of the public addressing the Committee on this item were Melanie Bassett, Michael Trolinder, and David Griffith.

A motion by Councilmember Ory to recommend to the City Council to establish in-lieu parking fees at \$4,000 per space with the option of 10 years amortization with a lien against the property died for lack of second.

A motion by Councilmember Huber to recommend to the City Council to establish in-lieu parking fees at \$6,000 per space with the option of 10- or 15-years amortization with a lien against the property was seconded by Chair Brown. After further discussion the motion was withdrawn by Councilmember Huber.

A motion by Councilmember Ory to recommend to the City Council to establish in-lieu parking fees at \$4,000 per space with the option of 10 years amortization with a lien against the property was seconded by Chair Brown. The motion passed 3-0.

B. BUSINESS FROM THE FLOOR

Members of the public addressing the Committee under this item were Jim Stevens and Garret Gililand.

The Committee provided direction to staff to bring the in-lieu parking area boundary realignment back before the Committee for reconsideration.

C. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 5:09 p.m. The next regular Internal Affairs Committee meeting is scheduled for Monday, March 4, 2019, at 4:00 p.m. in Conference Rm. No. 1.

INTERNAL AFFAIRS COMMITTEE REPORT - AMENDED

A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown

Special Meeting of February 12, 2019 – 3:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

The meeting was called to order at 3:04 p.m. with Councilmembers Huber, Ory and Chair Brown present.

A. COMMERCIAL CANNABIS CITIZENS ADVISORY COMMITTEE

The Internal Affairs Committee was asked by Council to define the make-up of the membership of the citizens group for commercial cannabis, with that outline to be forwarded for consideration to Council at its meeting of February 19, 2019.

The Committee discussed the potential stakeholders and specific expertise that should be included on the advisory committee. It was noted by the Committee that staff would be participating in an advisory capacity to the committee. Councilmember Huber stated that he strongly believes that the committee should only include community members who support the cannabis industry, or are neutral, as he felt that including any members not in favor would be counter-productive.

Members of the public addressing the committee on this item included, M. Max Del Real, Jessica McKenzie, and Crystal Keesey.

Additional discussion included the role of the Cannabis Committee and whether it should be strictly advisory, or if the Commercial Cannabis Citizen's Advisory Committee should bring forth formal recommendations to the Council to be adopted. The committee could not come to consensus on the appropriate role and felt the full Council should determine the role of the Cannabis Committee.

A motion by Chair Brown was seconded Councilmember Huber to recommend to the City Council that the Commercial Cannabis Citizen's Advisory Committee include

- City Councilmember
- Expert from the cannabis industry with an understanding of California State regulations
- Person from the legal community
- Law enforcement representative
- Public health representative
- Local business/chamber of commerce representative
- Code Enforcement representative
- California State University Chico representative
- Chico Unified School District representative
- 2 Community members at large

The motion passed 3-0.

B. ADJOURNMENT AND NEXT MEETING - The meeting was adjourned at 4:17 p.m.

The next regular Internal Affairs Committee meeting is scheduled for Monday, March 4, 2019, at 4:00 p.m. in Conference Rm. No. 1.

Prepared by:

Stina Cooley, City Clerk Technician

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown

Meeting of March 4, 2019 – 4:00 p.m. to 6:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

REGULAR AGENDA

A. 2019 DOWNTOWN ACCESS ACTION PLAN – PRESENTATION BY CONSULTANT

In June 2018, the City of Chico hired consultant, Dixon Resources Unlimited (DIXON), to assess the operation and management of parking and to provide implementation guidance of parking in Downtown Chico. The assessment included multiple site visits and stakeholder outreach. In October 2018, DIXON conducted a site visit and presented their findings regarding the management of downtown parking to the Internal Affairs Committee. After conducting multiple site visits, reviewing past parking studies, and meeting with the stakeholders and City staff, DIXON prepared the “2019 Downtown Access Action Plan”. If approved, this plan would be used to implement DIXON’s recommendation to improve and better manage parking in the downtown area. ***(Report – Brendan Ottoboni, Public Works Director-Engineering)***

Director Ottoboni provided an overview of the process of developing the plan and introduced Julie Dixon from Dixon Resources Unlimited, who provided a presentation. Director Ottoboni stated that if the Committee followed the recommendation and forwarded the Plan to the Council, staff would present the Plan to Council for adoption and request direction to staff regarding priorities for implementation. He went on to state that as staff prepared the Municipal Code changes required to implement the plan, the items would come before the Internal Affairs Committee for discussion.

Addressing the Committee on this item was Tom DiGiovanni.

A motion by Councilmember Ory to forward the 2019 Downtown Access Action Plan to the City Council with a recommendation for adoption was seconded by Councilmember Huber. The motion passed 3-0.

B. DOWNTOWN IN-LIEU BENEFIT AREA BOUNDARY RE-ALIGN

On January 7, 2019 the Internal Affairs Committee approved a recommendation to re-align the In-Lieu Parking Benefit Area boundary to be coterminous with the Impacted Parking Area boundary along the centerline of Salem Street. At the February 4, 2019 Internal Affairs meeting, the Committee provided direction to staff to bring the In-Lieu Fee Benefit Area Boundary re-alignment back before the Committee for reconsideration.

Currently, the parking requirements for the designated Impacted Parking Area are missing in the Chico Municipal Code. The parking requirements for the In-Lieu Benefit Area are included in the Chico Municipal Code but need to be updated. The overlap area causes conflicts when implementing parking requirements for development. ***(Report – Brendan Ottoboni, Public Works Director-Engineering)***

Director of Public Works Engineering Brendan Ottoboni presented an overview and stated that the overlap of the boundaries causes conflicts when determining parking requirements for projects. Director Ottoboni explained that if approved, the boundary would align with the downtown core and correspond with land use designations. The change would align the boundary with the Downtown North and Downtown South zoning districts and the change could potentially affect a proposed project (AR 18-32 The Graduate) currently in the application process. Director Ottoboni explained that in order to change the Parking In Lieu Area boundary the Internal Affairs Committee would need to forward the recommendation to the Planning Commission, which would review the recommendation and forward their recommendation to the City Council. The City Council would then consider the recommendation as an ordinance. Due to the lengthy process required to

change the Code, it is possible that the project would be approved prior to the code amendment becoming effective.


Members of the public addressing the committee on this item were Jim Stevens, Garret Gililand, Melanie Bassett, Tom DiGiovanni, and Mike Trolinder.

A motion was made by Councilmember Huber and seconded by Councilmember Ory to forward a recommendation to the Planning Commission to modify the In-Lieu Parking Benefit Area to be consistent with the General Plan's designated Commercial Mixed Use (CMU) area as shown on attachment B and to exempt the property that is involved in the proposed project (AR 18-32 The Graduate). The motion passed 3-0.

C. BUSINESS FROM THE FLOOR - None

D. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 5:36 p.m. The next regular Internal Affairs Committee meeting is scheduled for Monday, April 1, 2019, at 4:00 p.m. in Conference Rm. No. 1.



INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown

Meeting of April 1, 2019 – 4:00 p.m. to 6:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

REGULAR AGENDA

A. DIVERSITY ACTION PLAN REVIEW

On March 5, 2019, the City Council referred the Diversity Action Plan to the Internal Affairs Committee to review and identify tasks from the first-tier that could be moved forward in the coming year. The Internal Affairs Committee was requested to review the Diversity Action Plan and report back to the Council. **(Report – Mark Orme, City Manager)**

City Manager, Mark Orme, lead the discussion reviewing each goal and the tasks associated with those goals. The Committee's considerations were based on whether the tasks were feasible, already being done or needing modification to fit the changes in the landscape and staffing levels.

- **Goal 1: Develop, implement and assess City department goals, objectives, policies and procedures that improve diversity in City operations.**

- ~~Task 1.1. Develop a section in each department's budget narrative that outlines their goals and accomplishments in outreach to diverse groups (All Departments).~~

The Committee determined that the budget narrative was not the appropriate place for the reporting on this goal and that one annual report was most appropriate. Outreach in each department is already occurring. Capturing and quantifying that outreach to different groups could prove challenging

- Task 1.2. Provide an annual report about the diversity of the City work force to council (Human Resources)-

Task 1.2 is easily attainable and reasonable.

- **Goal 2: Incorporate diversity priorities in Council funding proposals and include diversity goals in boards and commissions work plans.**

- ~~Task 2.1. Develop a goal that addresses inclusivity in each Board and Commission work plan (Departments with Boards and Commissions)~~

The Committee decided to recommend suspension of Task 2.1 because Boards & Commissions have suspended completing work plans.

- Task 2.2. Provide an annual report about the diversity of the Boards and Commissions to Council (City Clerk)

City Clerk, Deborah Presson, explained that the question of ethnicity had been removed from the Boards & Commissions applications at the request of Human Resources. Since it was voluntary, it was seldom being completed and the data was not being captured. The Committee recommended that the ethnicity section added back into the application and to add a question regarding the applicant's knowledge of diversity and how it affects the role of a Board Member or Commissioner. Since the cycle of the recruitment for Boards and Commissions is biennial, the report should also be biennial.

- Task 2.3. All community organizations should include what they are doing to provide access to underrepresented groups in their funding proposals to Council (City Manager)

Task 2.3 was also recommended to be suspended by the Committee.

- **Goal 3: Develop, implement and assess professional development for City staff in the area of diversity.**

Human Resources will continue to look for opportunities for trainings for staff and present them to Council for approval.

- **Goal 4: Develop, implement and assess cultural awareness training for City Council, Boards and Commissions.**

- Task 4.2. Offer presentation time to different cultural groups at City Council meetings (City Clerk)

The Committee recommended that the Council should be responsible for this task, and more specifically that the Mayor would bring forth or approve six presentations a year from organizations in the community. The Committee stated that there would need to be criteria for selection and the process would need to be thoughtful.

- **Goal 5: Develop, implement and assess how diversity is incorporated in City's recruitment, hiring and promotion policies and practices.**

- Task 5.1. Make multilingualism incentive in hiring process. Have standard question on job application that lists bilingual qualifications (Human Resources)

The Committee recommended modifying Task 5.1 to remove the multilingualism incentive during the hiring process since there is a bilingual pay differential in all the labor agreements. The Committee wanted to include the question on the job application that asks about bilingual skills. The Committee also wanted to add a question about diversity on the application, similar to the diversity question currently utilized on the employment applications used by the University.

- **Goal 6: Identify and remove barriers to City services for all community members.**

- Task 6.3. Extend and continue the use of the AT&T language line or similar service for translation services for English learners (Administrative Services)

The City currently utilizes Language line services, the services are expensive but are currently available to the public.

- Task 6.4. Prepare Public Service Announcements that are multi-lingual (All Departments)

Press releases are provided to the media in English and the media outlets translate at their discretion. Research into translating agendas and staff reports revealed a cost of \$0.25/word for Spanish and \$0.40/word for Hmong. Chief O'Brien stated that not only would it be cost prohibitive, but many of the public service announcements are time sensitive and the translation would delay the release of vital information.

City Manager Orme pointed out that the City is in the process of getting a new website that will have some translation capabilities and that his office could research the amount of translation it could incorporate and whether it included documents.

The Committee recommends that discussion of this goal be suspended until after the website is launched and the capabilities are identified.

- Task 6.8. Identify a City staff person to be the Diversity Coordinator for the City. This person helps to resolve issues the community has with the city relating to diversity (City Manager)

The City Manager stated that he is anticipating a retirement in his department mid fiscal year and therefore will be proposing a position change to trade his Management Analyst position to a Public Information Officer. He stated the salary ranges are the same and he believes it will be more functional for the City. The Committee agrees that the position could include outreach to community groups.

- **Goal 7: Ensure that the City fosters diversity and cultural awareness in community events.**

- **Goal 8: Ensure that the City fosters diversity and cultural awareness in physical (infrastructure) improvements.**

- Task 8.2. Capital projects that include aesthetic treatments are encouraged to foster cultural diversity and cultural awareness (Public Works)

Development Engineering Director Brendan Ottoboni stated that many of the Capital Projects that staff works on comes from grant funding dollars which are restricted in how the money can be spent. However whenever possible, staff includes cultural aesthetics treatments in projects.

- Task 8.3. Public art projects are encouraged to reflect diversity and cultural awareness (City Manager)

City Clerk Presson stated that this task can be removed since part of the responsibilities of the Arts Commission is to promote cultural awareness.

- **Goal 9: Increase and enhance outreach to underrepresented groups to serve on boards and commissions.**

- Task 9.2. Continue the Boards and Commissions information meetings for the public. Invite underrepresented groups (City Clerk)

The Committee recommends that Task 9.2 be modified to state "Continue the Boards and Commissions information outreach for the public. Invite underrepresented groups to participate." It was further stated by the Committee that this task would be measured in effort, not necessarily in outcome since the City can't force people to participate.

- Task 9.3. Encourage Council do outreach to under-represented groups. Have each Councilmember self- identify at least one under represented group to which they would like to be a liaison in governmental processes (City Council)

The Committee believes that this task of asking Councilmembers to reach out to its constituents to encourage diverse participation is a critical component of the Plan.

- **Goal 10: Increase and enhance community awareness of public decision-making process.**

- Task 10.4. Forward the Council and Board/Commission agendas to a larger email list that includes faith-based and cultural organizations (~~Administrative Services~~ City Clerk)

The City Clerk manages the agenda distribution lists for the City Council and Committees and so it is recommended that this goal reside with the City Clerk. While email lists within her office are extensive, there could be outreach to additional groups. City Clerk Presson noted that there may be some additional statistical information available in the reports created in Granicus which captures the number of hits for the Granicus online agenda and from what location those hits are originating.

- Task 10.6. Create a social media page to announce City opportunities and information. Include a frequently asked questions section (~~Administrative Services~~ City Manager)

City Manager Orme stated that this item will be addressed with the rollout of the City's new website, along with the decision to add a Public Information Officer's position in the City Manager's Department.

- **Goal 11: Ensure that written and verbal communication is obtainable, available and readily accessible to all community members.**
- **Goal 12: Ensure that the City's commitment to diversity continues in future years.**

Loretta Torres addressed the Committee on the Diversity Action Plan.

B. BUSINESS FROM THE FLOOR - NONE

C. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned the next regular Internal Affairs Committee meeting scheduled for Monday, May 6, 2019, at 4:00 p.m. in Conference Rm. No. 1.

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown

Meeting of May 5, 2019 – 4:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

REGULAR AGENDA

A. FLAVORED TOBACCO SALES

On February 19, 2019, the City Council referred flavored tobacco sales to the Internal Affairs Committee to discuss. The Internal Affairs Committee was requested to review the topic of flavored tobacco sales within the City limits and report back to the Council.

Health Officer, Dr. Andrew Miller, from Butte County Public Health, provided a brief overview of the concerns regarding flavored tobacco, and underage use of nicotine products. Dr. Miller explained that the County was encouraging cities to adopt two ordinances, 1) banning flavored tobacco (nicotine) product sales within the City limits and 2) requiring a tobacco resale license to sell nicotine products. He explained that several communities have implemented the resale license and it has proven to be successful in reducing the number of underage sales. Dr. Miller stated that he could provide the Internal Affairs Committee with samples of ordinances that deal with tobacco sales licenses and flavored tobacco bans.

Addressing the Committee on this item were Juan Perez, Terri Turner, Ann Phillippe, Addie Heithecker, Bill Hall, Ellen Michels, Merideth Behring, Stephen Shaheen, Bruce Baldwin, and Wael Maksoud.

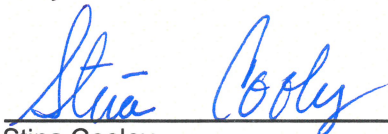
A motion by Councilmember Ory and seconded by Chair Brown to continue the discussion to a later date, after the Committee has reviewed the sample ordinances that will be provided by Dr. Miller. The motion carried 3-0.

B. BUSINESS FROM THE FLOOR - NONE

C. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned to the next regular Internal Affairs Committee meeting scheduled for Monday, June 3, 2019, at 4:00 p.m. in Conference Rm. No. 1.

Prepared by:



Stina Cooley
City Clerk Technician

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown

Meeting of June 3, 2019 – 4:00 p.m. to 6:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

Council Member Ory was absent

REGULAR AGENDA

A. DOWNTOWN ACCESS ACTION PLAN IMPLEMENTATION PHASE 1

On May 21, 2019 the City Council accepted the Downtown Access Action Plan which provided multiple recommendations for Downtown parking management and parking improvements. The Internal Affairs Committee was tasked with reviewing and providing recommendations to the City Council regarding implementation of the plan.

Director of Public Works-Engineering Ottoboni provided a short report and introduction of Dixon Resources Unlimited Parking Consultant, Julie Dixon. Ms. Dixon provided the committee with a plan for first steps in the Phase I implementation of the Downtown Access Action Plan.

Addressing the Committee on this item were Melanie Bassett, Mike Trolinder, Stephen Shaheen, and Tom Digiovanni.

A motion was made by Chair Brown and seconded by Councilmember Huber to adopt the recommendations of the Director of Public Works-Engineering and make the following recommendations for City Council consideration:

1. **Adopt the Tiered Parking Rates** by establishing a zone-based rate structure with peak and non-peak season pricing as presented:

Zone	Peak Season Hourly Rate (August – May)	Non-Peak Season Hourly Rate (June – July)
Tier 1 (Premium)	On-Street: \$1.50 Off-Street: \$1.00	On-Street: \$1.00 Off-Street: \$0.50
Tier 2 (Economy)	On-Street: \$1.00 Off-Street: \$0.50	On-Street: \$0.50 Off-Street: \$0.25

2. **Adopt new Parking Enforcement Hours** by shifting the 7:30AM start time to **9:00AM** and by shifting the 6:00PM end time to **9:00PM** to manage the period of time when parking is most impacted on weekdays.
3. Direct staff to prepare **Wayfinding** plan.
4. Approve the proposed updates to the **Parking Municipal Codes**.

The motion carried (2-0-1, Ory absent).

B. INFORMATION ON FLASHING YELLOW ARROW

Director Brendan Ottoboni provided a report identifying the specific intersection that was to be the subject of the first installation of a flashing yellow arrow signal. He then introduced Cameron Nye with W-Trans Traffic Consulting. Mr. Nye provided a brief presentation regarding the reasoning behind the flashing yellow arrow and the statistical data supporting the use of such signals.

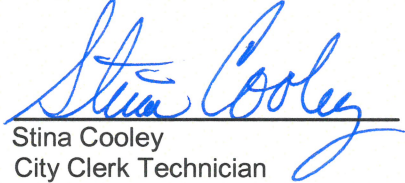
There were no speakers on this item.

C. BUSINESS FROM THE FLOOR - NONE

D. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 4:54 p.m. to the next regular Internal Affairs Committee meeting scheduled for Monday, August 5, 2019, at 4:00 p.m. in Conference Rm. No. 1.

Prepared by:


Stina Cooley
City Clerk Technician

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown

Meeting of August 5, 2019 – 4:00 p.m. to 6:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

REGULAR AGENDA

A. USE OF CITY OWNED PROPERTY FOR AFFORDABLE HOUSING DEVELOPMENT

On July 2, 2019, the City Council referred discussion of vacant City land as potential sites for future affordable housing to the Internal Affairs Committee.

Assistant City Manager Chris Constantin provided a verbal report to the Committee. Community Development Director-Planning Brendan Vieg, and Housing Manager Marie Demers were both available to answer questions and provide input.

Addressing the Committee on this item were Addison Winslow and Mike Trolinder.

A motion was made by Councilmember Huber to recommend to Council that staff be directed to prepare a request for information for proposals for affordable housing options on any City owned properties. Councilmember Ory requested a friendly amendment to include any Government owned properties in the city. Councilmember Huber accepted the amendment and the motion was seconded by Chair Brown.

The motion carried (3-0).

C. BUSINESS FROM THE FLOOR - NONE

D. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 4:55 p.m. to the next regular Internal Affairs Committee meeting scheduled for Monday, September 9, 2019, at 4:00 p.m. in Conference Rm. No. 1.

Prepared by:



Stina Cooley
City Clerk Technician

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown

Meeting September 9, 2019 – 4:00 p.m. to 6:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

REGULAR AGENDA

A. COMMERCIAL CANNABIS COMMITTEE REPORT

On April 2, 2019, the City Council confirmed the creation of an advisory committee for the consideration of commercial cannabis. The Internal Affairs Committee reviewed the findings of the Commercial Cannabis Committee and provided a recommendation to the City Council.

Vice Mayor Brown provided a proposal for three areas of consideration

- Retail Sales-Storefront and Non-Store front
- Manufacturing, Distribution, and Testing
- Cultivation & Microbusiness

Addressing the Committee on this item were Dr. Andy Miller, Garrett Ball, Crystal Keesey, Karli Olsen, Rob Berry, Danelle Campbell, Lori Roeb, Dayna Wyman, Charles Burton, Jessica Mackenzie, Elizabeth Kuiper, and Dakota Rice.

A motion was made by Councilmember Huber to

- Recommend to Council to move forward with a commercial cannabis ordinance that follows Vice Mayor Brown's proposal,
- Direct staff to begin working on a draft ordinance,
- Direct staff to create a permitting and fee structure proposal that will include cost recovery for administration, permitting, enforcement, and compliance,
- Recommend Council consider including TND zone (Traditional Neighborhood Development) in the areas that cannabis businesses are allowed,
- Recommend Council engage in additional discussion regarding setting a maximum level of THC that is allowed in products available.

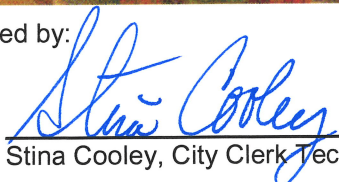
The motion was seconded by Councilmember Ory.

The motion carried (3-0).

D. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 5:46 p.m. The next regular Internal Affairs Committee meeting is scheduled for Monday, October 7, 2019, at 4:00 p.m. in Conference Rm. No. 1.

Prepared by:



Stina Cooley, City Clerk Technician

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown

Meeting of October 7, 2019 – 4:00 p.m. to 6:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

REGULAR AGENDA

A. CONSIDERATION OF PLACEMENT OF ALL-WAY STOP CONTROLS AT THE INTERSECTIONS OF PARMAC ROAD AND RIO LINDO AVENUE, SHERMAN AVENUE AND EAST 3RD AVENUE, AND EAST 4TH STREET AND FLUME STREET

Senior Traffic Engineer, Bikram Kahlon presented the staff report detailing traffic and pedestrian safety concerns.

Addressing the Committee on this item was Mary Snoberger.

A motion was made by Councilmember Ory and seconded by Councilmember Huber to adopt Traffic Regulation Amendment (TRA) 852 which will authorize the installation of all-way stop controls at the intersections of Parmac Road and Rio Lindo Avenue, Sherman Avenue and East 3rd Avenue, and East 4th Street and Flume Street.

The motion carried (3-0).

B. DISCUSSION OF TENANT PROTECTIONS

Cory Turner, Supervising Attorney for Legal Services of Northern California, provided a presentation of some of the issues facing the tenants that they represent and how AB 1482 will address those issues and where the “gaps” are from their perspective.

Addressing the Committee on this item were Steve Depa, Addison Winslow, and Lauren Kohler.

A motion was made by Councilmember Ory and seconded by Chair Brown to continue a more targeted discussion of this topic including further exploration of the following items:

- Just Cause Eviction on all properties (beyond AB 1482)
- Creation of a Rental Registry
- An exemption of the year-long tenancy requirement of AB 1482 for Camp Fire survivors
- Enforcement - how any of the items would be enforced

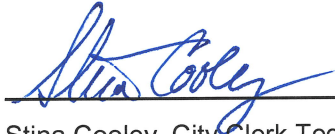
The motion carried (3-0).

C. BUSINESS FROM THE FLOOR - NONE

D. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 5:22 p.m. to the next regular Internal Affairs Committee meeting scheduled for Monday, November 4, 2019, at 4:00 p.m. in Conference Rm. No. 1.

Prepared by:



Stina Cooley, City Clerk Technician

INTERNAL AFFAIRS COMMITTEE REPORT

A Committee of the Chico City Council: Councilmembers Huber, Ory, and Chair Brown

Meeting of November 4, 2019 – 4:00 p.m. to 6:00 p.m.

Council Chamber Building, 421 Main Street, Conference Room 1

REGULAR AGENDA

A. FLAVORED TOBACCO SALES

On May 6, 2019 the Internal Affairs Committee met and requested additional information regarding sample ordinances that other cities have passed regarding flavored tobacco.

Ellen Michels with Butte County Public Health provided a presentation about ordinances that are in affect in other cities, updated data about youth and vaping, and answered questions from the Committee.

Addressing the Committee on this item were Dr. Edward Ordorica, DeAnne Blankenship, Jolene Francis, Stephanie Frazier Hopkins, Dr. Kathleen Kaiser, Jay Marchant, Anna Bauer, and Shelly Brantley.

A motion was made by Councilmember Huber and seconded by Chair Brown to recommend to Council to create a tobacco retail licensing program and ban the sale of flavored tobacco in all forms (vape, cigarettes, chewing tobacco, etc.), including Menthol flavor.

The motion carried (3-0).

B. ENHANCED PUBLIC SAFETY TECHNOLOGY

The Chief of Police requested that funds reimbursed from Chico Police Department resources response to the Carr and Camp Fires be utilized for technological upgrades to assist in crime fighting, including possibly additional cameras in public places.

Addressing the Committee on this item were Gabriel Fairchild, Lauren Kohler, and Dee Austin.

A motion was made by Councilmember Ory and seconded by Chair Brown to direct staff to bring a more detailed plan of what type of technology is proposed, and where it would be placed. The proposal should also include a more detailed plan of how it ties in with other funds and upgrades that have already been proposed or approved and possible future funding from the proposed tax measure.

The motion carried (3-0).

C. BUSINESS FROM THE FLOOR

Addressing the Committee on this item was Michele Cooper.

D. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 5:04 p.m. to the next regular Internal Affairs Committee meeting scheduled for Monday, December 2, 2019, at 4:00 p.m. in Conference Rm. No. 1.

Prepared by:



Stina Cooley, City Clerk Technician