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## INTERNAL AFFAIRS COMMITTEE AGENDA

A Committee of the Chico City Council: Councilmembers O'Brien, Tandon, and Chair Reynolds

**Meeting of February 7, 2022 – 4:00 p.m.**

Council Chamber Building, 421 Main Street, Conference Room 1

**Meeting is being held virtually via Zoom**

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**PUBLIC PARTICIPATION:** *Due to the recent universal masking indoors mandate issued by the California Department of Public Health and to protect the health of its citizens, the Internal Affairs Committee meeting is being held virtually via Zoom. The public is invited to participate in the Internal Affairs Committee Meeting using the information below to login into the meeting, If you need guidance on participation via Zoom, please contact the City Clerk's office at 530-896-7250, 24 hours prior to the start of the meeting.*

**Event Name:** Internal Affairs Committee Meeting

**Time:** Feb 7, 2022 04:00 PM Pacific Time (US and Canada)

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82142348501?pwd=VFY3RWg5dEhTVzhqWlIOTU52UjFrQT09>

**Meeting ID:** 821 4234 8501

**Passcode:** IAC

**Call In #:** 1-888 788 0099 US Toll-free

1-833 548 0276 US Toll-free

**Meeting ID:** 821 4234 8501

**Call-In Passcode:** 535083

### REGULAR AGENDA

#### **A. COMMERCE COURT / WESTFIELD LANE CONNECTION PROJECT**

The Meyers Industrial Area, located in southwest Chico, is comprised of more than 125 businesses. There is only one ingress/egress from Park Avenue into the industrial area which is via Meyers Street.

For the Committee's consideration, staff has prepared a conceptual design connecting Westfield Lane and Commerce Court to allow for a second access point into the Meyers Industrial Area. (**Report – Leigh Ann Sutton, Director of Public Works - Engineering**)

#### **RECOMMENDATION:**

The Director of Public Works - Engineering recommends that the Committee forward a recommendation to the City Council to consider future funding for this project.

#### **B. BUSINESS FROM THE FLOOR**

Members of the public may address the Committee at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

#### **C. ADJOURNMENT AND NEXT MEETING**

The meeting will adjourn to the next regular Internal Affairs Committee meeting scheduled for Monday, March 7, 2022 at 4:00 p.m.

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### **SPEAKER ANNOUNCEMENT**

**NOTE:** Citizens and other interested parties are encouraged to participate in the public process and will be invited to address the Committee regarding each item on the agenda.

#### **Instructions for using Zoom**

- Join the meeting using the link above.
- You must have audio and microphone capabilities on the device you are using to join the meeting.
- When you join the meeting make sure that you join the meeting with audio and follow the prompts to test your speaker & microphone prior to joining the meeting.

#### **To speak on an item using Zoom**

- The Chair will call the item and staff will begin the staff report.
- Click on the Raise Hand icon if you would like to speak on the item. The City Clerk will call your name when it is your turn to speak.
- When your name is called, you will be prompted to unmute yourself.
- When your time is up, you will be muted.
- You will repeat this process for each item you want to speak on.

#### **Distribution available in the office of the City Clerk**

***Posted: 02-03-22 prior to 5:00 p.m. at 421 Main St. Chico, CA 95928 and [www.ci.chico.ca.us](http://www.ci.chico.ca.us)  
Copies of the agenda packet are available for review at: City Clerk's Office, 411 Main St. Chico, CA 95928***



*Please contact the City Clerk at 896-7250 should you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation in order to participate in a meeting. This request should be received at least three working days prior to the meeting in order to accommodate your request.*



**Internal Affairs Committee  
Agenda Report**

**Meeting Date: February 7, 2022**

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TO: Internal Affairs Committee  
FROM: Director of Public Works - Engineering, Leigh Ann Sutton, (530) 879-6901  
RE: Commerce Court / Westfield Lane Connection Project

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**REPORT IN BRIEF:**

The Meyers Industrial Area, located in southwest Chico, is comprised of more than 125 businesses. There is only one ingress/egress from Park Avenue into the industrial area which is via Meyers Street. Concerns of safety by the business owners and employees have recently been brought to staff's attention. Should an emergency occur, such as a fire, cars could potentially be blocked from exiting the area, thus having to leave on foot.

Currently, Westfield Lane is accessible from Park Avenue; however, it dead ends at Commerce Court which is located within the industrial area. There is a fence that divides Westfield Lane and Commerce Court.

Staff has prepared a conceptual design to connect Westfield Lane and Commerce Court, thereby allowing a second access point to the Meyers Industrial Area. The proposed design would involve roadway reconfiguration and right of way acquisitions from properties on Westfield Lane.

Recommendations:

Director of Public Works - Engineering, Leigh Ann Sutton, recommends that the Committee forward a recommendation to the City Council to consider future funding for this project.

**FISCAL IMPACT:**

The costs associated with the design, right of way acquisition, and construction of the proposed project, including consultant services and staff time, is approximately \$1,560,000. A Supplemental Appropriation request would be prepared should the Committee recommend forwarding to City Council for consideration and receive final approval.

**BACKGROUND:**

As part of the Southwest Chico Neighborhood Improvement Plan, adopted on December 2, 2008, the City Council allocated funds to be spent on various projects (Capital Project 50140) within the Southwest Chico Neighborhood. With Council approval in 2011, the City acquired a portion of the private alleyway (now Westfield Lane) to allow for a future secondary access from Park Avenue into the Meyers Industrial Area. Currently, the Meyers Industrial Area is only accessible by a single street (Meyers Street).

**ENVIRONMENTAL REVIEW:**

The project has been determined to be exempt from the California Environmental Quality Act pursuant to section 15301.C (Existing Facilities). The project consists of reconstructing and upgrading an existing paved alley into a new standard street. The project is consistent with the General Plan and consistent with the adopted Southwest Neighborhood Plan. Traffic circulation impacts are expected to be minimal and will not affect level of services.

**DISCUSSION:**

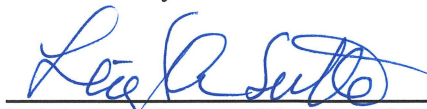
A secondary access into the Meyers Industrial Area would improve vehicle circulation and diminish safety concerns related to emergency situations within the industrial area.

In order to make the connection, Westfield Lane would need to be brought up to City street standards. The estimated costs to develop and construct this project are \$1,560,000. There are no funds currently programmed for this project nor are there potential grant opportunities to address the needs in the near future. The project is part of the General Plan circulation element, and could result in a reduction of Vehicle Miles Traveled.

**PUBLIC CONTACT:**

Property owners in the area were notified by letter dated December 16<sup>th</sup> of the upcoming meeting.

Reviewed by:



Leigh Ann Sutton, Director of Public Works -  
Engineering

Approved and recommended by:



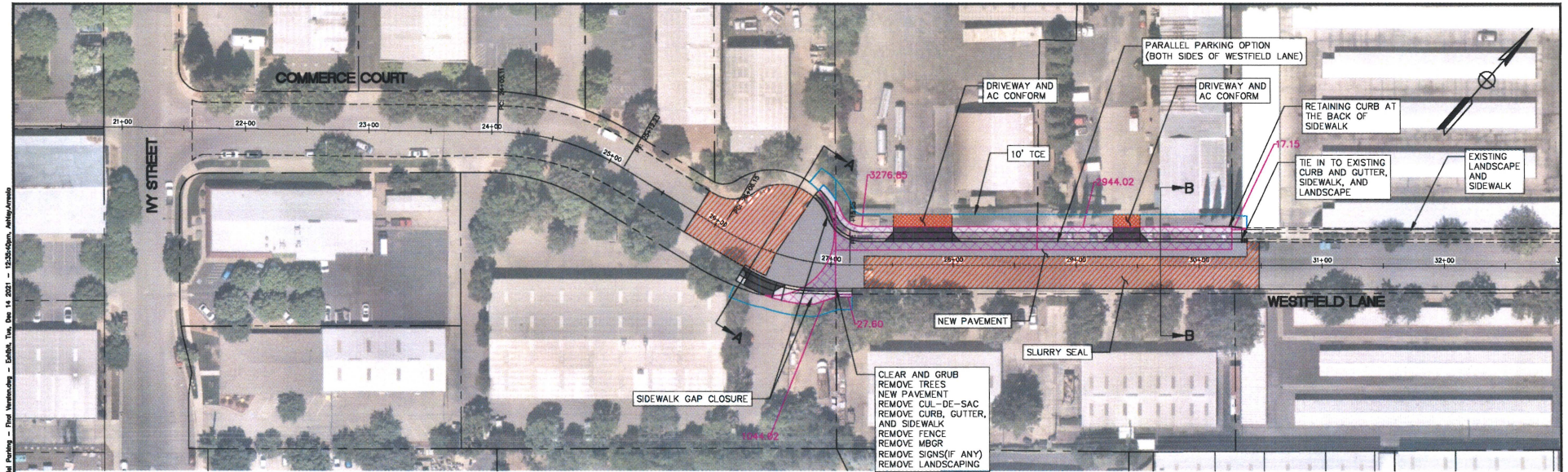
Mark Orme, City Manager

**DISTRIBUTION:**

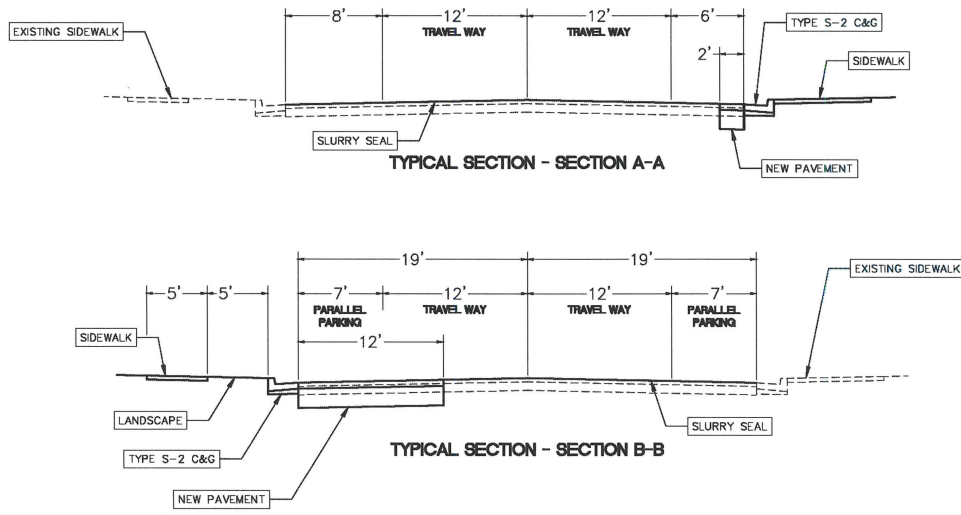
City Clerk (3)

**ATTACHMENTS:**

- A. Draft Concept Exhibit
- B. Project Limits Exhibit



PLAN VIEW



LEGEND AND SYMBOL

-  SLURRY SEAL
-  NEW PAVEMENT
-  SIDEWALK
-  DRIVEWAY
-  DRIVEWAY AC CONFORM
-  RIGHT OF WAY ACQUISITION
-  TEMPORARY CONSTRUCTION EASEMENT (10')
-  EXISTING RIGHT OF WAY (GIS-BASED)

DRAFT CONCEPT EXHIBIT - NOT FOR CONSTRUCTION FOR INFORMATION PURPOSES ONLY

Designed:	DESIGNED	Approved:	APPD	Revision	Date	By
Drawn By:	DRAWN	Date:	DATE			
Checked:	CHECKED					

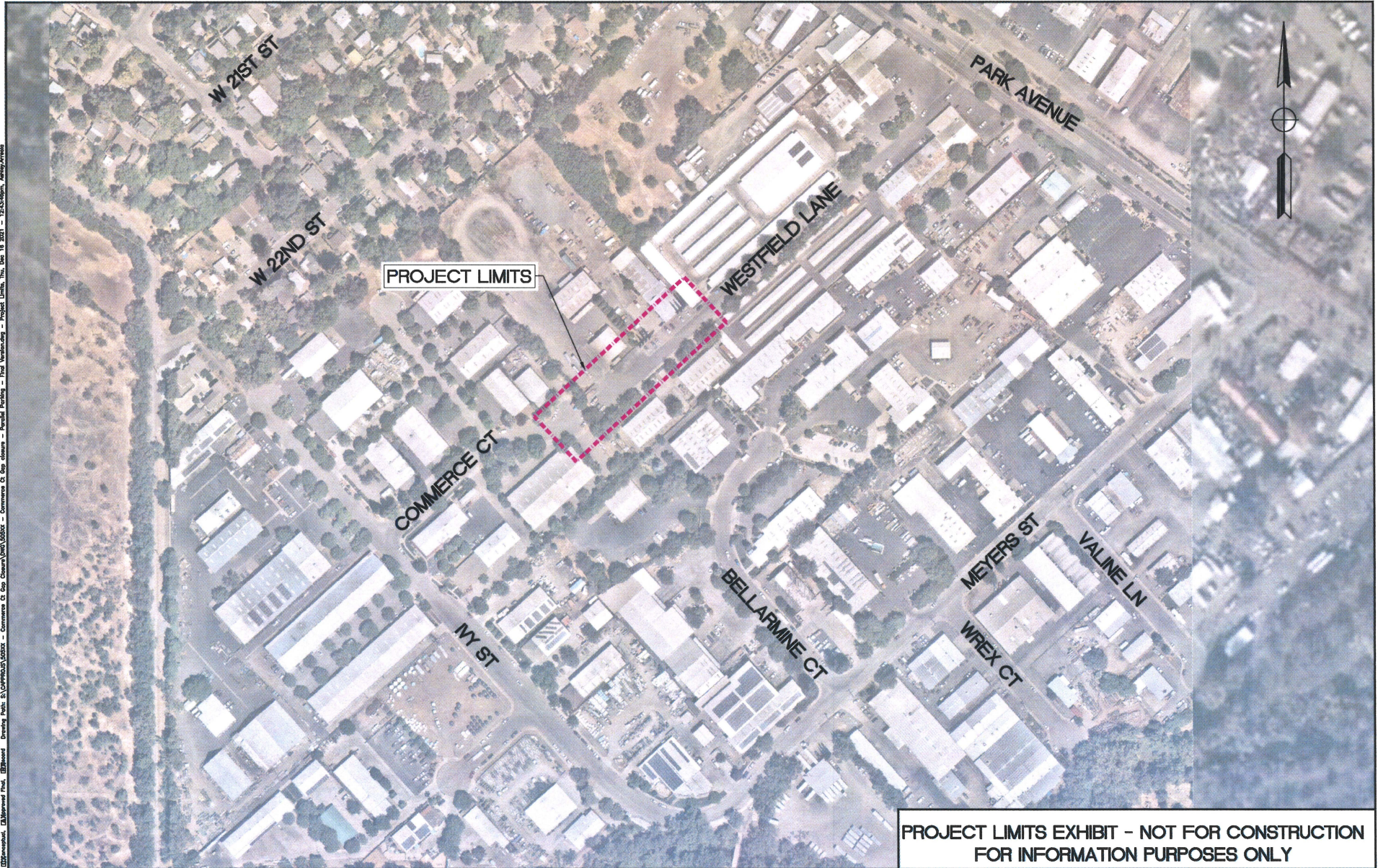
CITY OF CHICO  
PUBLIC WORKS DEPARTMENT



COMMERCE COURT GAP CLOSURE PROJECT  
DRAFT CONCEPT EXHIBIT

Project Number:	Drawing Number:
PROJ.NUM	DRAWINGNUMBER
Scale:	Sheet 517 of 517S
1"= 40'	

File Name: C:\Users\Public\Desktop\Drawings\Profile\Drawings\Profile - Parallel parking - Proj Limits - Thu, Dec 18 2021 - 12:43:46pm - MapInfo/arcinfo  
 C:\Users\Public\Desktop\Drawings\Profile - Commerce Ct Gap Closure - Parallel parking - Proj Limits - Thu, Dec 18 2021 - 12:43:46pm - MapInfo/arcinfo



PROJECT LIMITS

**PROJECT LIMITS EXHIBIT - NOT FOR CONSTRUCTION  
FOR INFORMATION PURPOSES ONLY**

Designed:	DESIGNED	Approved:	APPD	Revision	Date	By
Drawn By:	DRAWN	Date:	DATE			
Checked:	CHECKED					

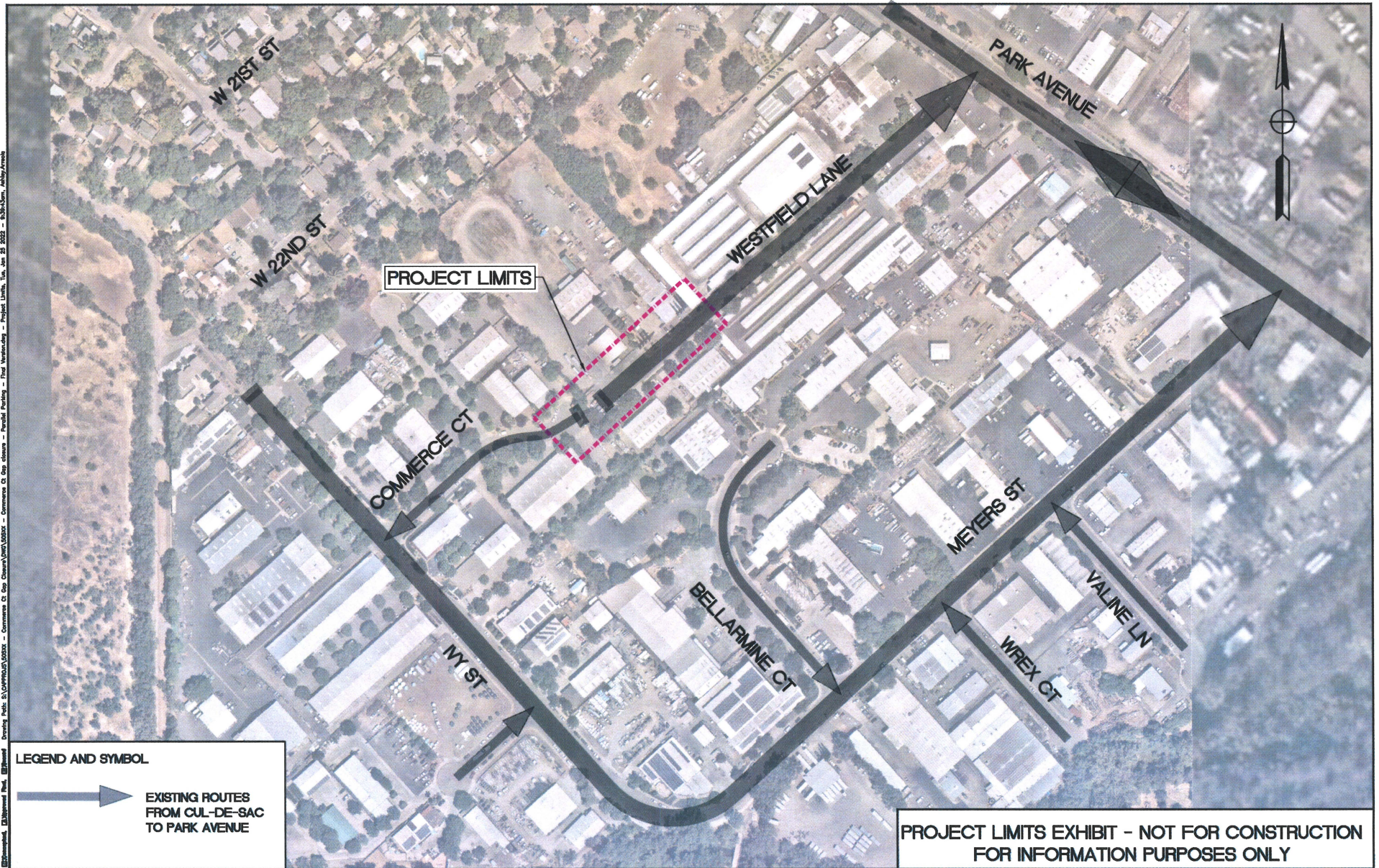
**CITY OF CHICO  
PUBLIC WORKS DEPARTMENT**



**COMMERCE COURT GAP CLOSURE PROJECT  
PROJECT LIMITS EXHIBIT**

Project Number:	PROJNUM	Drawing Number:	DRAWINGNUMBER
Scale:	1" = 40'	Sheet	_SHT of _SFTS

File Path: S:\PROJECTS\2022 - Commerce Ct Gap Closure - Parallel Parking - Proj Limits, Tin, Jan 25 2023 - 8:28:53am, mhh/Armed  
 Drawing Path: S:\PROJECTS\2022 - Commerce Ct Gap Closure - Parallel Parking - Proj Limits, Tin, Jan 25 2023 - 8:28:53am, mhh/Armed



**LEGEND AND SYMBOL**


**EXISTING ROUTES FROM CUL-DE-SAC TO PARK AVENUE**

**PROJECT LIMITS EXHIBIT - NOT FOR CONSTRUCTION FOR INFORMATION PURPOSES ONLY**

Designed: DESIGNER	Approved: APPD	Revision	Date	By
Drawn By: DRAIN	Date: DATE			
Checked: CHECKER				

**CITY OF CHICO  
PUBLIC WORKS DEPARTMENT**



**COMMERCE COURT GAP CLOSURE PROJECT  
PROJECT LIMITS EXHIBIT**

Project Number: PROJNUM	Drawing Number: DRAWINGNUMBER
Scale: 1" = 40'	Sheet 3KT of 3KTS