
FINANCE COMMITTEE AGENDA – Special Meeting

A Committee of the Chico City Council: Mayor Coolidge, Councilmember Huber, and Chair Morgan
Meeting of Wednesday, February 17, 2021 – 8:30 a.m. to 10:30 a.m.
Meeting Held Virtually Via Zoom

Due to COVID 19 restrictions - the public is invited to participate in this meeting remotely, by connecting with Zoom:

Join Zoom Meeting

<https://zoom.us/j/7831340781?pwd=ckxMRDZZL3Bks1AxdEJCMS82ZUJnQT09>

Meeting ID: 783 134 0781 - Passcode: MDsU6z

SPECIAL AGENDA

A. APPOINTMENT OF MEMBERS TO THE AD HOC CITIZEN'S COMMITTEE (CDBG-CAC) FOR THE PURPOSES OF REVIEWING AND RECOMMENDING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC SERVICES APPLICATIONS – CONTINUED FROM THE 1-27-2021 MEETING

City Council authorized the creation of the CDBG-CAC to consider funding applications beginning with the 2016-17 CDBG Public Services funding cycle and directed the Finance Committee to make appointments to the CDBG-CAC. Seven applicants were appointed in January 2016 and another two were appointed last year due to vacancies from the initial appointments. Two members notified the City this year, that they would be stepping down so additional appointments are needed. **(Report—MaryJo Alonzo, Housing Specialist)**

Recommendation: The Community Development Department Director—Planning and Housing recommends that the Finance Committee confirm new appointments to this committee from the applications received, consistent with the recommendations for such appointments further described in the staff report.

B. ADJOURNMENT

The meeting will adjourn no later than 10:30 a.m. to the next regular Finance Committee Meeting on February 24, 2021 at 8:30 a.m. held remotely via Zoom.

SPEAKER ANNOUNCEMENT

NOTE: Citizens and other interested parties are encouraged to participate in the public process and will be invited to address the Committee regarding each item on the agenda.

Instructions for using Zoom

- Join the meeting using the link above.
- You must have audio and microphone capabilities on the device you are using to join the meeting.
- When you join the meeting make sure that you join the meeting with audio and follow the prompts to test your speaker & microphone prior to joining the meeting.

To speak on an item using Zoom

- The Chair will call the item and staff will begin the staff report.
- Click on the Raise Hand icon if you would like to speak on the item. The City Clerk will call your name when it's your turn to speak.
- When your name is called, you will be prompted to unmute yourself.
- When your time is up, you will be muted.
- You will repeat this process for each item you want to speak on.

Distribution available in the office of the City Clerk

Posted: 2/12/21 prior to 5:00 p.m. at 421 Main St. Chico, CA 95928 and www.ci.chico.ca.us

Copies of the agenda packet are available for review at: City Clerk's Office, 411 Main St. Chico, CA.



Please contact the City Clerk at 896-7250 should you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation in order to participate in a meeting. This request should be received at least three working days prior to the meeting in order to accommodate your request.



Finance Committee Agenda Report

Meeting Date: February 17, 2021

TO: Finance Committee

FROM: MaryJo Alonzo, Housing Specialist, 879-6302

RE: Appointment of members to the Ad Hoc Citizen's Committee (CDBG-CAC) for the Purposes of Reviewing and Recommending Community Development Block Grant (CDBG) Public Services Applications – continued from 1-27-2021 meeting.

REPORT IN BRIEF

City Council authorized the creation of the CDBG-CAC to consider funding applications beginning with the 2016-17 CDBG Public Services funding cycle and directed the Finance Committee to make appointments to the CDBG-CAC. Seven applicants were appointed in January 2016 and another two were appointed last year due to vacancies from the initial appointments. Two members notified the City this year, that they would be stepping down, therefore additional appointments are needed.

Recommendation: The Community Development Department Director—Planning and Housing recommends that the Finance Committee confirm new appointments to this committee from the applications received, consistent with the recommendations for such appointments further described in the staff report.

FISCAL IMPACT

There is no fiscal impact to City Funds associated with the CDBG-CAC.

BACKGROUND

At the City's Finance Committee meeting on January 27, the committee provided staff direction to re-open the recruitment for the Community Development Block Grant-Citizen's Advisory Committee (CDBG-CAC) to encourage additional community members to apply to serve on the committee. The CDBG-CAC is responsible for reviewing applications for the CDBG Public Service activities as part of the City's Annual Action Plan for the use of the CDBG entitlement grant from HUD. Up to 15% of the CDBG entitlement grant can be spent on Public Service activities. Public Service funding recommendations made by the CDBG-CAC are included in the City's Annual Action Plan that will be presented to City Council at their meeting on April 20 and open for public comment until the second public hearing on May 18.

DISCUSSION

Staff received 14 applications and **Attachment A** includes a list of current appointees to the committee as well as the list of applications received. Staff noted on **Attachment A** where there are potential conflicts of interest with the applicants due to being employed by an agency that applied for CDBG Public Service funding this year. **Attachment B** includes submitted applications with addresses of the applicants redacted for privacy.

Staff recommends the Finance Committee appoint three new members to the committee and one alternate from the applications received. The guidelines for the establishment of the committee, as approved by the City Council in 2015, are as follows:

The Finance Committee shall appoint of up to five (5) people from among the membership of the groups listed below, and up to two (2) individuals from the community at large in order to ensure a balance of perspective.

1. Existing advisory bodies within the community focused on the needs of low-income citizens, especially those who are experiencing homelessness or are at risk of homelessness, including the Greater Chico Homeless Task Force and the Butte Countywide Continuum of Care
2. Citizens or agencies involved in groups that have experience and knowledge of the social service needs in the community, but are not normally applicants for the Public Service CDBG funds, thus steering clear of potential conflicts of interest including: Butte County Behavioral Health, Community Housing Improvement Program, Caring Choices, Northern Valley Catholic Social Services, Housing Authority of the County of Butte, Chico Interfaith Council, formerly homeless individuals or other low-income beneficiaries.

During the past five years, the Finance Committee has made various appointments to the CDBG-CAC committee and the current members of the committee were previously reviewed and approved by the Finance Committee. For reference, the staff report for the January 27, 2021 meeting is included as **Attachment C**.

PUBLIC CONTACT:


The CDBG-CAC application was made available the afternoon of January 27, 2021. The link to the application was emailed to interested parties, available on the City's website and a notice was published in the Chico Enterprise Record, on Saturday, January 30th. The deadline to submit applications closed at the end of the day on February 8, 2021.

Reviewed by:

Approved by:



Brendan Vieg, Director
Community Development—Planning and Housing



Mark Orme, City Manager

DISTRIBUTION:

City Clerk (3)
CDD-Housing
Applicants (14)

ATTACHMENTS:

Attachment A: List of Committee Members and Applicants
Attachment B: Applications received
Attachment C: January 27, 2021 Finance Committee Staff report

FILE: HUD General Administration/Public Services

**Ad Hoc Citizen's Committee (CDBG-CAC) Members
2021-2022**

Current members:

	Name	Affiliation	Employer/Occupation	Known Conflict
1	Wendy Phillips	Social Services	CHIP/Director of Prop Mgmt.	No
2	Christine Boyle	General	Butte County Appraiser/Real Estate Broker	No
3	Yvonne McQuaid	Social Services	Butte Co. Public Health/Retired	No
4	Sarah Santana	General	SNB Regulatory & Compliance	No

Applicants:

	Name	Affiliation	Employer/Occupation	Known Conflict
1	Meagan Meloy	Social Services	Butte County Office of Education/Director School Ties	No
2	Tamra Young	Social Services	Butte County Housing Authority/Admin Ops Director	No
3	Keesha Hills	Social Services	Oroville Southside Community Improvement Assoc./Senior Administrator	No
4	Rashell Brobst	Social Services	Boys and Girls Club of the North Valley/Chief Exec. Officer	No
5	Thomas van Overbeek	General	Self Employed/Investor	No
6	DeAnne Blankenship	Social Services	California Health Collaborative/Sr. Director of Program Services	No
7	Don Taylor	Social Services	Butte County DESS/Housing and Homeless Administrator	No

Applicants:

	Name	Affiliation	Employer/Occupation	Known Conflict
8	Yvonne Johnson	Social Services	Retired Social Worker with Butte County DESS	No
9	Juanita Perez Anderson	General	Enloe Medical Center/Registered Nurse Emergency Dept.	No
10	Martin Nichols	General	Retired City Manager and County Administrator	No
11	Kim Dietz	General	Firmenich, Inc. & Dietz Rental/Business Development Manager	No
12	Lisa Salzmann	Social Services	Butte County Children's Services/Social Work Supervisor	No
Applicants with perceived conflict of interest:				
13	Addison Winslow	Social Services	CHAT/Safe Space/Maintenance Tech/Motel Monitor (Project Roomkey)	Yes
14	Laurie Maloney	Social Services	Realtor/Part-time Disaster Case Manager for Jesus Center/Chico Posse Foundation	Yes

**City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022**

Applicant Information

Name: Meagan Meloy

Home Phone:

Address:

Cell Phone: [REDACTED]

City/State/Zip: Chico CA 95926

Email Address: mmeloy@bcoe.org

Name of Employer: Butte County Office of Education

Occupation: Director, School Ties & Prevention Services

Business Phone Number: 530-879-3781

Education/Experience: Master's in Public Administration, CSUC 2009. 20 years experience working in non-profits and local government. Federal, state, and local grant writing and administration, including HUD grants and California Department of Education grants. Expertise in program development,**

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee.

Butte 211/ Helpcentral Inc
Children's Services Coordinating Council, Executive Committee
Butte County Homeless Continuum of Care Council

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **December 18, 2020**.

**budgeting, and reporting. Populations served include families and students experiencing homelessness and children and youth in foster care.

City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022

Applicant Information

Name: Tamra Young

Home Phone:

Address:

Cell Phone: (530)

City/State/Zip: Chico, CA 95928

Email Address: TamraY@butte-housing.com

Name of Employer: Housing Authority of the County of Butte

Occupation: Administrative Operations Director

Business Phone Number: (530) 895-4474 Ext 214

Education/Experience: Almost 20 years serving low and moderate income residents of Butte and Glenn County at the Housing Authority. Prior to that, nine years working in investment banking industry (municipal bonds financial advisor/underwriter firms in Bay Area).

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee.

Currently serving on the Board of Directors for Chico Theater Company.

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **December 18, 2020**.

City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022

Applicant Information

Name: Keesha Hills **Home Phone:** n/a

Address: **Cell Phone:**

City/State/Zip: Chico, CA 95926

Email Address: keeshahills@gmail.com / osciasocc@outlook.com

Name of Employer: Oroville Southside Community Improvement Assoc.,

Occupation: Senior Administrator

Business Phone Number: (530) 693-0728

Education/Experience: 7 Property Management and senior-level Administrative experience with both non-profit and for-profit entities.

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee.

Currently serving as the President of a local faith-based nonprofit (Faith Temple International Ministries) as well as Chairman of the Advisory team for United Way of Northern California.

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **December 18, 2020**.

City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022

Applicant Information

Name: Rashell Brobst

Home Phone: 530-899-0335

Address:

Cell Phone: 530-899-0335

City/State/Zip: Chico, CA 95928

Email Address: playcreate@yahoo.com

Name of Employer: Boys & Girls Clubs of the North Valley

Occupation: Chief Executive Officer

Business Phone Number: 530-899-0335

Education and/or Experience serving the low income population:

Education: California State University, Chico
Bachelor of Science in Recreation Administration, Therapeutic Recreation

Experience: Employee for 25 years at the Boys & Girls Clubs of the North Valley

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee:

No

Please disclose potential conflicts of interest with serving on the committee:

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **Monday, February 8, 2021.**

Attachment B

From: [Thomas van Overbeek](#)
To: [MaryJo Alonzo](#)
Subject: Application for CAC
Date: Friday, January 29, 2021 4:38:40 PM

This sender might be impersonating a domain that's associated with your organization. [Learn why this could be a risk](#) [Feedback](#)

ATTENTION: This message originated from outside **City of Chico**. Please exercise judgment before opening attachments, clicking on links, or replying.

City of Chico
Ad Hoc Citizen Advisory Committee Application **2021-2022**

Applicant Information

Name: Thomas van Overbeek

Address:

City/State/Zip: Chico, CA 95928

Email Address: tom@chicopartners.com

Name of Employer: self

Occupation: investor

Business Phone Number: 530 809 4734

Education and/or serving the low income population: My wife Kim and I financially support CHAT, The Jesus Center and the Salvation Army. As a result we have had numerous conversations with the staff of these organizations about their clients. I am also a member of the PCAB and so understand the perspective of the police.

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee: I currently serve on the Board of the DCBA and PCAB (Police Community Advisory Board)

Please disclose potential conflicts of interest with serving on the committee: None

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **Monday, February 8, 2021**.

City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022

Applicant Information

Name: DeAnne Blankenship

Home Phone:

Address:

Cell Phone:

City/State/Zip: Chico, CA 95926

Email Address: dblankenship@healthcollaborative.org

Name of Employer: California Health Collaborative

Occupation: Senior Director of Program Services

Business Phone Number: 530-514-0089

Education and/or Experience serving the low income population:

I have worked for a 501c3 non-profit focused on the needs of the under served for over 15 years. In this time, I have responded to many RFPs which have resulted in over \$ 10 million dollars for new programs throughout the state. I have also been a grant reviewer for the State of CA Tobacco Control Program, the Florida Department of Health, the Minnesota Department of Health, and the Medical College of Wisconsin. Although my office is in Chico, I manage multiple health programs for low-income and disparate communities that serve CA residents throughout the state; several programs serve Chico and Butte County residents.

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee:

N/A

Please disclose potential conflicts of interest with serving on the committee:

None. We currently have no block grant funding.

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **Monday, February 8, 2021.**

Attachment B

**City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022**

Applicant Information

Name: Don Taylor

Home Phone: N/A

Address:

Cell Phone:

City/State/Zip: Chico, CA 95928

Email Address: dtaylor@buttecounty.net

Name of Employer: County of Butte

Occupation: Housing and Homeless Administrator

Business Phone Number: (530) 552-6201

Education and/or Experience serving the low income population:

26 years of working for the County of Butte in the Departments of Employment and Social Services and Behavioral Health serving primarily low-income Medi-Cal eligible mentally ill and or homeless individuals/households. Six year member of the Butte Countywide Homeless Continuum of Care with five years as a Council member including 4 years as an officer with the executive committee.

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee:

Butte Countywide Homeless Continuum of Care (CoC)
CoC Executive Committee
CoC Governance Committee
CoC Chronic Homelessness Committee
CoC HMIS/CES Committee

Please disclose potential conflicts of interest with serving on the committee:

I work for the County of Butte which may have contracts with some of the applicants.

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **Monday, February 8, 2021.**

**City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022**

Applicant Information

Name: Yvonne Johnson

Home Phone:

Address:

Cell Phone: [REDACTED]

City/State/Zip: Chico, CA 95973

Email Address: yvonnejohnson002@msn.com

Name of Employer: Retired from Butte County DESS

Occupation: Retired Social Worker

Business Phone Number:

Education and/or Experience serving the low income population:

I have 27 years of experience working at Butte County Department of Social Services. I worked in the following programs: welfare and food stamps eligibility, employment services, child protection, and adoptions. I have worked extensively with the courts, law enforcement, foster parents, and the public.

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee:

No

Please disclose potential conflicts of interest with serving on the committee:

I have no conflicts that I am aware of.

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **Monday, February 8, 2021.**

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City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022

Applicant Information

Name: Juanita Perez Anderson

Home Phone:

Address:

Cell Phone:

City/State/Zip: Chico, Ca 95928

Email Address: juan234anderson@gmail.com

Name of Employer: Enloe Medical Center

Occupation: RN EMERGENCY DEPARTMENT

Business Phone Number: 530-332-7300

Education and/or Experience serving the low income population:

I have a bachelor of science degree in nursing. I have lived in Chico all my life. I serve the low income in our town every day at work. I see the problems that are going on in our city regarding the low income population. My daughter had many friends that were low income. One such friend I helped significantly when he was out of high school. I actually purchased a truck for him became a reference for him to get a job and helped him in any way I could. This young man got into drugs. When he became clean I helped him with getting a job and a bike for transportation.

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee:

NO

Please disclose potential conflicts of interest with serving on the committee:

I work in the Emergency Department and am familiar with many of the low income population

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**City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022**

Applicant Information

Name: Martin Nichols

Home Phone:

Address:

Cell Phone: [REDACTED]

City/State/Zip: Chico Ca. 95973-8234

Email Address: nicholsinparadise@comcast.net

Name of Employer: Retired

Occupation: Former City Manager and County Administrator

Business Phone Number: none

Education and/or Experience serving the low income population:

44 years in California local government with significant experience with the CDBG program

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee:

Chico Airport Commission and Paradise Planning Commission.

Served as staff to hundreds of Board of Supervisors and City Council meetings

Please disclose potential conflicts of interest with serving on the committee:

None

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **Monday, February 8, 2021.**

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City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022

Applicant Information

Name: Kim Dietz

Home Phone: see Cell

Address:

Cell Phone: [REDACTED]

City/State/Zip: Chico/CA/95926

Email Address: kimdietz.mail@gmail.com

Name of Employer: Firmenich, Inc & Dietz Rental (owner)

Occupation: Business Development Manager

Business Phone Number: n/a

Education and/or Experience serving the low income population:

*15 years of Human Resource Management. Includes hiring, candidate selection, crisis management skills, mediation, budgeting, etc. *25 years as a private small business owner of residential rentals. Up to date on all tenant laws/regulations.*Certified Ethics trainer and Process consultant on decision making *35 years business executive leadership; budgets,business planning, organization * Master of Jurisprudence (Global Food Law)

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee:

Current : President and Board Chair of the Organic Trade Association BOD (6 years), Committee Chair - Juice Products Association (10 years)

Past: USDA National Organic Standards Board (5 years), California Organic Products Advisory Committee (6 years),

Please disclose potential conflicts of interest with serving on the committee:

No conflicts

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **Monday, February 8, 2021.**

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**City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022**

Applicant Information

Name: Lisa Salzmann

Home Phone: NA

Address:

Cell Phone:

City/State/Zip: Chico, CA 95973

Email Address: boogietunes66@yahoo.com

Name of Employer: Butte County Children's Services Division

Occupation: Social Work Supervisor

Business Phone Number: 530-552-6550

Education and/or Experience serving the low income population:

AA Early Childhood Education; BSW Social Work.

Rape Crisis 1989-1990

Butte County Children's Services Social Work 1990-1992 and 1993-current

Esplanade House Liaison 2016-2018

Butte County Toy Run Committee member 1994-2019; Committee President 2019 - current

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee:

no

Please disclose potential conflicts of interest with serving on the committee:

NA

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **Monday, February 8, 2021.**

**City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022**

Applicant Information

Name: Addison Winslow

Home Phone:

Address:

Cell Phone:

City/State/Zip: Chico, CA 95926

Email Address: addisonparkerwinslow@gmail.com

Name of Employer: Chico Housing Action Team / Safe Space

Occupation: Maintenance Tech / Motel Monitor (Project Roomkey)

Business Phone Number:

Education and/or Experience serving the low income population:

In 2018, I did advocacy work around community driven non-speculative housing projects in connection with the Milton Parc Community Land Trust in Montreal. After the Camp Fire I returned to Chico to engage in projects supporting relief and self-organization among tenants. I learned a lot about the variety of difficult circumstances faced and researched heavily into the background and details of Chico's low-income housing. I was a founder of a Pandemic Mutual Aid project focused on low-income elderly and unhoused people, and still do extensive outreach.

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee:

No.

Please disclose potential conflicts of interest with serving on the committee:

I work for CHAT, a recipient of CBDG funds.

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **Monday, February 8, 2021.**

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**City of Chico
Ad Hoc Citizen Advisory Committee Application
2021-2022**

Applicant Information

Name: Laurie Maloney

Home Phone: [REDACTED]

Address:

Cell Phone: [REDACTED]

City/State/Zip: Chico, CA 95926

Email Address: maloneez@gmail.com

Name of Employer: Parkway Real Estate Co.

Occupation: Realtor

Business Phone Number: 530-518-1616

Education and/or Experience serving the low income population:

I have worked and volunteered with The Jesus Center over the last 20 years and was one of the founders of House of Hope, a women's transitional home through The Jesus Center. I currently sell real estate, and work part time for The Jesus Center doing Disaster Case Management for the Camp Fire, helping low income people get re-homed. I also have a non-profit called the Chico Posse Foundation with NVCF, and we help people get housed, stay housed, and furnish new housing, as most of the people we help are coming from shelter or transitional housing and have nothing to **start a new apartment with. On the side in my personal time I do outreach with

Have you served on a Board of Directors or on a City Commission or Board in the past year? If so, please identify the organization, commission, board or committee:

I am on the board of Verum Community Solutions.

**start a new apartment with. On the side, in my personal time, I do outreach with people on the street and try to get them off the street and to their next step into shelter, rehab or transitional housing.

Please disclose potential conflicts of interest with serving on the committee:

I don't see any potential conflicts.

Please return the application to City of Chico's Housing Division, 411 Main St., 2nd Floor or P.O. Box 3420, Chico, CA 95927 or via email: maryjo.alonzo@chicoca.gov by end of day **Monday, February 8, 2021.**



Finance Committee Agenda Report**Meeting Date: January 27, 2021**

TO: Finance Committee

FROM: MaryJo Alonzo, Housing Specialist, 879-6302

RE: Appointment of members to the Ad Hoc Citizen's Committee (CDBG-CAC) for the Purposes of Reviewing and Recommending Community Development Block Grant (CDBG) Public Services Applications

REPORT IN BRIEF

City Council authorized the creation of the CDBG-CAC to consider funding applications beginning with the 2016-17 CDBG Public Services funding cycle and directed the Finance Committee to make appointments to the CDBG-CAC. Seven applicants were appointed in January 2016 and another two were appointed last year due to vacancies from the initial appointments. Two members notified the City this year, that they would be stepping down so additional appointments are needed.

Recommendation: The Community Development Department Director—Planning and Housing recommends that the Finance Committee confirm new appointments to this committee from the applications received, consistent with the recommendations for such appointments further described in the staff report.

FISCAL IMPACT

There is no fiscal impact to City Funds associated with the CDBG-CAC.

BACKGROUND

The City receives CDBG funds annually, as an entitlement grantee from HUD to be used for programming and projects meeting the needs of low- to moderate-income, and special needs community members. Criteria for use of the funds is established by HUD and identified in the adopted and approved, Five-Year Consolidated Plan and Annual Action Plan.

HUD rules state that up to 15% of an entitlement city's annual allocation may be expended for Public Services. For CDBG purposes, Public Services are considered to be social and human services which benefit low to moderate income persons. City Council Budget Policy F.1.a. states that a portion of the annual entitlement will be set aside for the purpose of providing funding assistance to community organizations providing public services.

Annually, a competitive application process is conducted to award funds to agencies providing public services.

Staff researched best practices and determined that a CDBG-CAC made up of community members with experience and knowledge of the social service needs in the community, in addition to community members at large, are best suited to review eligible applications and make award recommendations to be included in the Annual Action Plan for City Council consideration and adoption. The creation of the CDBG-CAC allows the City to:

- Address the federal requirement of public engagement with low income populations by involving low income representatives in funding recommendations;
- Provide an independent third-party body to relieve Finance Committee members and staff of the additional work that comes with the application review and funding recommendation process; and
- Prioritize funding decisions in alignment with the Consolidated Plan for greater efficiency and impact.

At its December 15, 2015 meeting, the Council approved the formation of the CDBG-CAC and directed the Finance

ATTACHMENT C

Committee to make committee appointments. The Finance Committee made its first appointments at its meeting in January 2016 based upon the following staff recommendations:

Appointment of up to five (5) people from among the membership of the groups listed below, and up to two (2) individuals from the community at large in order to ensure a balance of perspective.

- Existing advisory bodies within the community focused on the needs of low-income citizens, especially those who are experiencing homelessness or are at risk of homelessness, including the Greater Chico Homeless Task Force and the Butte Countywide Continuum of Care
- Citizens or agencies involved in groups that have experience and knowledge of the social service needs in the community, but are not normally applicants for the Public Service CDBG funds, thus steering clear of potential conflicts of interest including: Butte County Behavioral Health, Community Housing Improvement Program, Caring Choices, Northern Valley Catholic Social Services, Housing Authority of the County of Butte, Chico Interfaith Council, formerly homeless individuals or other low-income beneficiaries.

DISCUSSION

For the past five funding cycles, the CDBG-CAC has reviewed and made funding recommendations that are forwarded onto City Council. The consensus is that this process has worked well, and members have provided positive feedback regarding their participation. For various reasons, only four members are available to participate in the 2021-2022 funding round, so additional appointments are necessary.

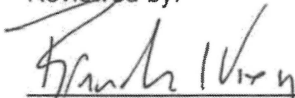
Notice of the recruitment for the CDBG-CAC was emailed to various representatives of applicable organizations. Staff received three (3) applications for this current recruitment. A list of existing members and applicants, including their affiliation, is included as **Attachment A** and current recruitment applications are included as **Attachment B**.

The CDBG-CAC will hold two meetings which are open to the public in March. The first meeting will provide the applicants with the opportunity to present their funding request and allow the CDBG-CAC to ask questions. At the second meeting, the CDBG-CAC will make funding recommendations to be included in the Draft HUD Annual Action Plan and forwarded to the City Council at its April 20, 2021 meeting.

PUBLIC CONTACT:

Notice of the recruitment for the CAC was emailed to various representatives of applicable organizations.

Reviewed by:



Brendan Vieg, Director
Community Development—Planning and Housing

Approved by:



Mark Orme, City Manager

DISTRIBUTION:

City Clerk (3)
CDD-Housing
Applicants (3)

ATTACHMENTS:

Attachment A: List of Applicants
Attachment B: Applications for Committee and Staff only

FILE: HUD General Administration/Public Services