



# CITY OF CHICO MEMORANDUM

TO: Chair Scott and Planning Commissioners      DATE: November 6, 2018

FROM: Bruce Ambo, Principal Planner

SUBJECT: Appointment of alternate member to the Architectural Review and Historic Preservation Board

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As you may know Evan Tuchinski has resigned from the Planning Commission and also served as the alternate member to the Architectural Review and Historic Preservation Board (ARHPB). Staff requests that the Planning Commission select a new alternate member to the ARHPB. Provisions for the selection of a new alternate to the ARHPB are set forth in Chapter 2.56 – Architectural Review and Historic Preservation of the Chico Municipal Code, “Section 2.56.030 B. Composition- Qualifications of members – Ex officio members” as follows:

*B. Alternate members. If any regular member of the architectural review and historic preservation board is absent from a meeting of that board, the chair of the Planning Commission may serve or appoint another member of the planning commission to serve, as an alternate member of the architectural review and historic preservation board during the regular member's absence if necessary to ensure the presence of a quorum of the board.*

This appointment is timely and important because the ARHPB is one (1) member short (with only four (4) remaining members) and may experience difficulty holding a quorum due to absences or conflicts of interest. Furthermore, it may be a while until the vacancy on the ARHPB is filled by the City Council since recruitment is currently underway (including for Planning Commissioners) with the new ARHPB member appointment anticipated in January 2019.