



Public Works Department,  
Park Division  
965 Fir Street  
(530) 896-7800

Agenda Prepared: 1/22/18  
Agenda Posted: 1/22/18  
Prior to: 5:00 p.m.

**CITY OF CHICO  
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)  
TREE COMMITTEE**

(Commissioners Hernandez (Chair), Reddemann, Haar)  
January 22<sup>nd</sup> 2018, 6:00 p.m.  
Municipal Center - 421 Main Street, Conference Room 1

*Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street during normal business hours or online at <http://www.chico.ca.us>.*

**1. CALL TO ORDER**

**2. REGULAR AGENDA** - All items listed under the Regular Agenda are in the order which is believed are of interest to the public or which require Committee action at this meeting. The items will be considered in the order listed unless the Committee members request a change. Any person may speak on items on the Regular Agenda.

**2.1. Chico Municipal Code revisions to CMC 16.68**

**Recommendation:** Staff recommends that the committee review and provide input on potential revisions to Chico Municipal Code (CMC) chapters 16.68 Heritage Tree program

**2.2 Grant funding opportunity provided by the Greenhouse Gas Reduction Fund (GGRF) for California Climate Investments (CCI) administered by the California Department of Forestry and Fire Protection (CAL FIRE)**

**Recommendation:** Staff recommends that the committee provide input on staffs proposed grant application.

**3. BUSINESS FROM THE FLOOR**

Members of the public may address the Committee at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

**4. ADJOURN**

Adjourn to the next regular meeting tentatively scheduled for ### 6:00 p.m. in Conference Room 2, Chico Municipal Center building (421 Main Street, Chico, California).

**Distribution:** BPPC Tree Committee



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format, or if you need to request a disability-related modification or accommodation. This request should be received at least three (3) working days prior to the meeting.



DATE: 1/22/1018  
TO: Bidwell Park and Playground Commission (BPPC) Tree Committee  
FROM: Richie Bamlet, Urban Forest Manager  
SUBJECT: Consideration of Revision to Chico Municipal Code 16.68  
  
Committee members  
Hernandez (Chair), Reddemann, Haar

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## RECOMMENDATION

*Continue discussion of CMC 16.68 and consider changes to fee structure, regulatory requirements and other considerations to improve the Heritage Tree program*

### BACKGROUND

Twenty-four cities from across the US that have some form of voluntary heritage tree program were studied. The purpose of the study was to analyze how other cities administer, regulate and promote their respective heritage tree programs. The study also aimed to garner ideas for how to improve Chico's heritage tree program. The study revealed that there are a wide range of approaches used in running a heritage tree program. The discussion and tables below highlight pertinent points relating to the various programs.

### DISCUSSION

All cities studied require that the property owner gives consent to the tree being listed as a heritage tree. None of the cities studied charge a fee for a heritage tree nomination.

Sandpoint states that all trees must be accessible to the public or be easily visible from public roads. Monmouth states that before any other consideration, the tree must be healthy. It must also be easily visible from public roads. Coronado states that tree must not only be healthy but must be able to reach mature size and form, taking into account location and structure of the tree.

Vancouver, Aurora, Benicia and Monmouth also consider groves of trees.

Tuclatin has language in its Heritage tree ordinance that state that the program is not intended to interfere with use of the property. It also states that no tree that may need to be removed as part of road, sewer or water improvements shall be entered into the program.

The city of Sandpoint states that its program "is more honorary than regulatory."

the City of Coronado states that the program "is not intended to be a means to obstruct development of public or private property."

City of Woodinville states that the program is solely for recognition, and does not attach additional preservation or retention requirements to the tree or to the property.

City of Monmouth offers an incentive of up to a 10% variance to subdivision applications to assist in the retention of one of more heritage trees.

The City of Coronado offers many incentives to residents who successfully nominate heritage trees. Incentives include tree advice from a ISA certified arborist on staff, a free tree inspection every four years as well as a report to the property owner. The city will provide deed services to owners who wish to have their tree listed as a

“protected” heritage tree. Owners are compensated \$300 for every year that the tree is maintained in a protected status.

Cities of Glenview, Sonoma and San Mateo states that all parties can be subject to a penalty, including contractors for working on a heritage tree without a permit.

Glenview calculates the corresponding big tree registry points as outlines in protocols by the American Forest Foundation.

Administration of the Heritage Tree Program.

**Review periods of new nominations.**

Some cities such as city of Coronado have a continuous review period whereby nominations are considered at regular public hearings, such as tree committee meetings. In Coronado all property owners within 75' are formally contacted. In Menlo Park all owners within 100' are contacted.

Some cities only review nominations at certain times of the year. Vancouver considers applications every six months in April and October. Tualatin considers applications annually, with a maximum of five trees per year. Aurora considers applications once per year in the fall. Selected trees are recognized during Arbor Day celebrations.

Santa Monica only considers public trees and caps the number of nominations to five per year. Applications are accepted January to end of August. The review period is between September and December.

Glenview accepts nominations up to July 4 every year.

Sonoma has a waiting period of six months before a nomination for dedication will be considered.

In Madison Parks Each year up to 5 nominated trees are selected. Heritage Trees are announced during the Arbor Week celebration and posted on the website

**Recording on property deeds.**

In Vancouver the tree is recorded on deeds and is binding to all successors to the property.

City of Sandpoint gives new owners the opportunity but not the obligation to continue the program.

Tigard has a “significant” tree classification for trees that do not meet requirement of heritage status or if the owner does not want to voluntarily enter into regulatory protection. The city prepares the necessary paperwork to record the designation on the property deeds.

Residents of Coronado can choose to have protection added to property deeds but there is no obligation.

**Permitting to do tree work on heritage trees:**

Many cities allow tree work without the need for a permit. Menlo Park permits routine pruning that does not remove more than 25% of live foliage.

**Benefits to participation:**

City of Puyallup negotiates favorable rates from local tree companies for maintenance work on heritage trees and also provides free tree advice. The city also pays for all voluntary covenants.

City of Benicia provides a resolution of appreciation to participants. Depending on funding the city provides funding for arborist consultations and tree maintenance assistance.

Subject to city funding availability, Tigard offers incentives to residents who nominates a Heritage tree. Incentives include a free plaque, free tree services and permanent financial support for ongoing tree protection. The city also prepares deed papers for residents who wish to record Heritage tree status against property. It is noted however that the City currently only has four trees in the program.

San Luis Obispo provides an estimate of the worth of the tree and is provided to the property owner. The city also protects and maintain all designated heritage trees. Heritage trees are pruned according to a schedule developed and approved by the public works director. All interim maintenance is the responsibility of the property owner.

### **Design of nomination forms**

City of Encinitas asks for a copy of the grant deed to check property ownership.

Camden provides the option of the owner to maintain confidentiality.

San Luis Obispo provides a property owner agreement with the application form and also the option to not be listed in the self guided tour map.

Tigard, Benicia, Vancouver and Glenview provide easy check boxes to quickly list which characteristics of the tree make it eligible for nomination.

Camden collects feedback on nominee demographics and also how the nominee heard about the program.

San Luis Obispo provides an app showing tree locations, photos and information.

Most cities provide space for explanations as to why the tree should be nominated.

### **Attachments**

**A:** Analysis tables of heritage Tree Program attributes from various US cities

**B:** Examples of Application forms from various other cities

Heritage tree eligibility attributes														
City	State	Pop'n	years TC USA	Heritage Program since	# trees	voluntary	Age	Size	Unique form	Unique Species	Historical	Nighborhood Feature	Habitat/grove	Visible to public
Chico	CA	89180	33	2010	10	Y	Y	Y	Y	Y	Y		Y	
San Luis Obispo	CA	45802	34		20	Y	Y	Y	Y	Y	Y			Y
Encinitas	CA	72000	6	2004	2	Y	Y	Y	Y	Y	Y	Y		
Menlo Park	CA	33070	18					>15"		oak >15"	Y	Y		
Santa Monica	CA	92987	36			Y	Y	Y	Y	rare spp	Y			
Pleasanton	Cana	70285		1971		N		>55" or 35'		any spp	Y		Y	
Vancouver	WA	2E+05	28					>36"	Y	Y	Y	Y	Y	
Madison parks	WI	3E+05	28	2012							Arbor day			
Glenview	IL	47475	32	2007	70	Y		Y	Y		Y			
Puyallup		40640		1987	122		Y		Y	Y	Y			
Tigard		51902	16				Y		Y	Y	Y			
Tualatin		27254	30			Y								
Sandpoint	ID	7984	21				Y		Y	Y	Y			
Aurora	CO	4E+05	33	2015		Y	>50 yrs	Y	Y	Y	Arbor Day trees	Y	Y	
Lakeview	OR	2321												
Arlington	WA	19112	12					>32"			documented			
Camden	NJ	78000	27			Y	Y	Y	Y	Y	Y	Y	Y	
Coronado		23511	32				Y	healthy	Y	native or non n >24"	Y	Y		Y
Healdsburg	CA	11827	n/a											
San Antonio	TX	1.493M	1											
Benicia	CA	28174	8	2011		Y	Y	>30"	Y	Y	Y		Y	
Woodinville	WA	12000	22			Y								
San mateo	CA	92987	36					>10"		specific list				
Monmouth	IL	9527	16					Y	healthy	Y		Y	Y	Y
Sonoma	CA	11054						>50"	Y	Y	Y			

City	State	Population	TC USA	non-binding?	Public trees	Private trees	Method of Promotion					promoted benefits	Removal criteria
							Brochure	Map	list / registry	tour	Plaque		
Chico	CA	89180	33				Y	Y			Y		
SLO	CA	45802	34					Y					
Encinitas	CA	72000	6						Y				by city or owner apply in reverse
Menlo Park	CA	33070	18										
Santa Monica	CA	92987	36		only	no		Y					
Pleasanton	Canada	70285											
Vancouver	WA	174826	28	binding to all successors			Y	Y		bike	Y		regulated
Madison parks	WI	252551											
Glenview	IL	47475	32				Y	Y	Y				
Puyallup		40640		Voluntary covenant city pay	60%	40%	Y	Y also candidates	Y		Y		permit for removal or fine
Tigard		51902	16	heritage= binding significant=non-binding			Y	Y	Y		Y	Y	voluntary permit
Tualatin		27254	30	must be on deeds							Y		
Sandpoint	ID	7984	21										
Aurora	CO	361710	33	voluntary				Y	Y		cert		
Lakeview	OR	2321											
Arlington WA	WA	19112											
Camden	NJ	74420			Y	Y		Y					
Coronado		23511	32	resident can choose	Y	Y		Y	Y				
Healdsburg	CA	11827											
San Antonio	TX	1.493M											
Benicia	CA	28174	8						Y			Y	
Woodinville	WA	12000						Y	Y				
san mateo	CA	92987	36										permit >25% or removal
Monmouth	IL	9527	16				Y	Y					permit >25% or removal
Sonoma	CA	11054						Y			Y		



**GENERAL SERVICES DEPARTMENT**

965 Fir Street  
P.O. Box 3420  
Chico, CA 95927-3420

(530) 896-7800  
Fax (530) 895-4731  
<http://www.ci.chico.ca.us>

**CITY OF CHICO**

**APPLICATION FOR HERITAGE TREE**

Property Owner: \_\_\_\_\_ Applicant (if different): \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Applicant's Title: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Owner's Phone Number: \_\_\_\_\_ Applicant's Phone Number: \_\_\_\_\_

**TREE INFORMATION**

Location of tree(s): \_\_\_\_\_ (Address)

Diameter of tree(s): \_\_\_\_\_ Species of tree(s): \_\_\_\_\_

Tree Description and Reason for Request: (Enclose a map showing the exact location of the tree(s) and any proposed improvements along with any other documents which will help explain your request)

\_\_\_\_\_  
\_\_\_\_\_

**HAS THE TREE BEEN INSPECTED BY AN ARBORIST?**

Tree Service or Arborist: \_\_\_\_\_ Phone #: \_\_\_\_\_

Assessment of Tree: \_\_\_\_\_

\_\_\_\_\_  
Date Signature of Property Owner

\_\_\_\_\_  
Date Signature of Applicant (If different from Owner)

\$150 Fee Enclosed? \_\_\_\_\_ Yes \_\_\_\_\_ No

**CITY OF CHICO**  
**HERITAGE TREE APPLICATION**

TO:

DATE:

Your application requesting Heritage Tree Status

at (location of tree) \_\_\_\_\_

has been Inspected by the Urban Forest Manager and Found to be:

\_\_\_\_\_ An Oak or Sycamore 36" or larger

\_\_\_\_\_ An Outstanding Specimen of a Desirable Species in Good Health and Structure

\_\_\_\_\_ Of Historical Interest

\_\_\_\_\_ An Unusual Species, of distinctive form, part of a significant grove, or otherwise unique

\_\_\_\_\_ Other Information:

\_\_\_\_\_ Approved and will be forwarded to the Bidwell Park and Playground Commission

on: \_\_\_\_\_

\_\_\_\_\_ Denied for the following Reason(s):

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Urban Forester or authorized City Representative

BPPC Finding \_\_\_\_\_ Approved \_\_\_\_\_ Denied

Deed Recorded on \_\_\_\_\_ Date

Distribution: (When fully executed)

\_\_\_ GSD \_\_\_ BO \_\_\_ ADPW-ENGR \_\_\_ PL DIR \_\_\_ CM



## Chapter 16.68

## VOLUNTARY HERITAGE TREE PROGRAM

## Section:

**16.68.010 Voluntary Heritage Tree Program.****16.68.010 Voluntary Heritage Tree Program.**

- A. The purpose and intent of the Voluntary Heritage Tree Program is to identify, promote public awareness of, maintain, and protect designated trees within the City of Chico. This program acknowledges that Heritage Trees, whether located on public or private property, are distinct and unique living resources of the City of Chico.
- B. Any person may submit an application on a form supplied by the director and accompanied by the required fee, to designate a tree as a Heritage Tree. If an application is filed by a person other than the owner of the property on which the tree is located, then the application shall include the written and signed consent of the property owner and the property owner shall have the opportunity to be fully involved in the designation process. Applications shall be evaluated by the urban forest manager and forwarded to the Bidwell Park and Playground Commission for review and recommendation to the City Council. The City Council may designate a tree as a Heritage Tree if it meets any of the following criteria:
  1. Any native Oak (*Quercus*) species or Sycamore (*Platanus*) species, having a diameter at breast height of thirty-six (36) inches or greater when a single trunk, or a cumulative diameter of thirty-six (36) inches or greater when a multi-trunk, and with good health and structure; or
  2. The tree is an outstanding specimen of a desirable species of good health and quality structure; or
  3. The tree is of historical interest; or
  4. The tree is an unusual species, is of distinctive form, is a part of a significant grove or is otherwise unique.
- C. Once a tree is designated as a Heritage Tree, a Notice of Heritage Tree Designation shall be recorded against the property on which the tree is located. Heritage Trees located on public property are exempt from the recording requirement.
- D. Heritage trees may only be removed pursuant to Chapter 16.66 of this code.  
(Ord. 2402)

# CHICO'S HERITAGE TREE PROGRAM

In March of 2010, after two years of sub-committee meetings and review, the Chico City Council approved several revisions in the Municipal Code relating to trees. This revision included setting up a Voluntary Heritage Tree Program (CMC Section 16.68.010) to recognize significant trees growing in Chico. On November 2, the City Council approved the first 6 Heritage trees. Three of those trees are located in Chico's Parks and Open Space. Another is a City street tree, and the final one was a private tree in a new development across from the Nature Center. Subsequently, 2 trees were nominated by CARD and approved for Heritage Tree Status on 12/21/10. the first private tree, a valley oak located on East 8<sup>th</sup> St, was nominated and approved in April, 2012. A street tree was nominated by its adjacent homeowner in January, 2013. These trees are described below. The City's program is active and seeking new Heritage Tree Applications.

**A 67" valley oak (*Quercus lobata*)** tree in Annie's Glen was nominated because of its prominent location next to the bike path near the entrance from Orient and E 2<sup>nd</sup> Street. The tree has a history of old flood damage at its base, where an old injury can be seen. Floods deposit soil over the original grade of the root collar, and sometimes, this soil can create a crown rot injury. The tree's root collar has been exposed, however, and the tree pruned to improve its safety and longevity.



This **53" diameter Blue Oak (*Quercus douglasii*)** is clearly seen by looking east from Baroni Neighborhood Park, and is located in the open space preserve in the Hillview Terrace Subdivision.. Blue oaks are found in the more upland areas of Chico, where the water table drops below 30' in depth. They therefore rely on an extensive root system to gather water for the long summer months, rather than the deep sinker roots of the valley oak. This makes them slower growing and more sensitive to construction that encroaches upon their canopy and root zone.

A mid-west species that was likely planted by the Bidwell's in Children's Playground, this **52" Sweetgum (*Liquidambar styraciflua*)** is one of the largest in California – rivaling one in Sacramento that is considered the largest at 54". Our tree is an excellent specimen, with little to no limb breakage and is found at the north end of the Park. It is usually in full fall color for most of November and December.





The city's largest Heritage Tree is a 78" Valley oak located near the corner of Eaton and Cohasset and a 66" oak on Heritage Oak Drive. This tree grows on the bank of Sycamore Creek. At some point in time in the distant past, the soil was raised over the root collar of the tree, probably in the building of the levy and Eaton Road, to the south of the tree. Volunteers have cared for the tree over the years by installing large logs around the outside of the drip line to keep vehicles out from under the canopy, pruning and cabling the tree, and removing the excess soil over the root collar. Called the Eaton Oak, it is an incredible specimen that is a joy to stand under. One limb has grown to the ground and is helping to support the massive structure.

A tree that the City can be proud of preserving is found on Heritage Oak Drive. This 67" valley oak was recognized by the developer and care was taken to keep house foundations at the outer edge of the canopy. The street was carefully constructed around the tree as well. Not long after the tree was preserved, it broke a large limb growing to the north, so now the tree's canopy is pruned on a regular basis to reduce the weight on the long horizontal limbs so they don't break. An area at the base of the tree is mulched on a regular basis, and was made part of the street's right of way for the tree.



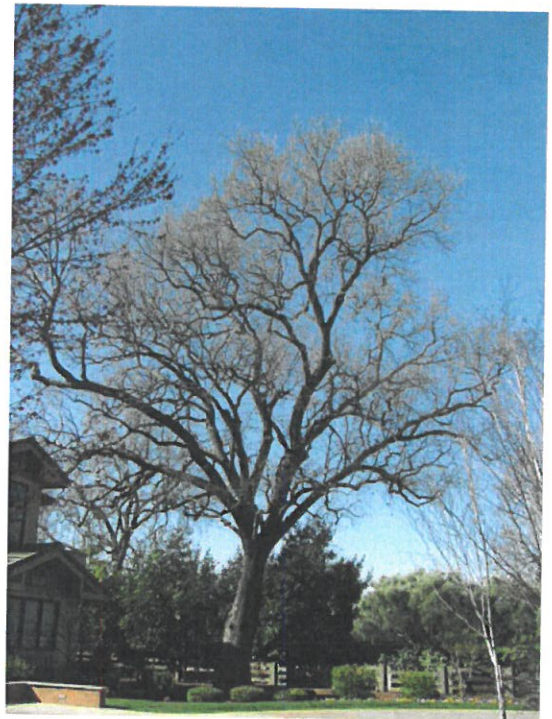
A 70" Bastogne or Paradox walnut (*Juglans hindsii x regia*) located at the new Park Forest Subdivision is a seedling hybrid between the English and the native black walnut. Fairly common in the Chico area, this tree was planted in 1900 as a pollinator for a small family owned walnut orchard. Property developers of Park Forest LLC set aside the area around the tree to protect it and feature the tree as a center piece of their Park Forest project on East 8<sup>th</sup> Street across from the Nature Center. They built a large ring around the dripline to protect it during construction. To date no significant damage has occurred from construction.

Two additional trees – located in the CARD Community Park off 20<sup>th</sup> Street were nominated for the program. On the south side of the park, at the end of Cleveland Street, a lovely 62" valley oak provides shade and beauty for a small picnic area. The tree existed long before the park was built, and has been pruned and cabled over the years.



A California black walnut (*Juglans hindsii*), of the type that John Bidwell planted around Chico, covers another picnic area north of the oak. It sits near the children's playground in the 20<sup>th</sup> Street Community Park. These trees are known for their exceedingly beautiful wood that is also quite valuable. The nuts are excellent eating, although cracking the nut is so difficult that they are no longer produced in California. They remain an agricultural necessity, though, and are used for root stock on most walnuts because they are resistant to the oak root fungus disease common to California soils.

A privately owned valley oak located at 2135 East 8<sup>th</sup> Street was nominated by the property owners in February of 2012. The tree is in excellent condition and provides both shade to the home. It also is a main focal point of the yard, and can easily be seen from East 8<sup>th</sup> Street.





Blue atlas cedars are planted throughout California, but rarely does one attain the size and grace of the tree located on the side of 1641 Mulberry. This tree has grown to over 50" in diameter, despite having been struck by lightning at some point in the past. The injury can still be seen on the central trunk, which is one reason why the two side branches have become dominant. This cedar is a City street tree.

## **HELP US FIND MORE HERITAGE TREES!**

**Citizens owning significant trees who are interested in having them considered for Heritage Tree Status are encouraged to contact the City's Tree Division at (530) 896-7800, or email [parkinfo@Chicoca.gov](mailto:parkinfo@Chicoca.gov)**



## HERITAGE TREE APPLICATION

Date: \_\_\_\_\_

Application No.: \_\_\_\_\_

Anyone may nominate a tree for heritage tree designation! As described in the Tree & Street Trees Ordinance, Section 12.24.050 of the Benicia Municipal Code, candidates for designation as heritage trees may be nominated for review and recommendation to the Parks, Recreation and Cemetery Commission. The City shall notify the property owner of the nomination, **upon the owner's consent**, the application to nominate will be processed. A City Arborist will inspect the nominated tree and produce a report that will be attached to the application and then submitted to the Parks, Recreation & Cemetery Commission for their approval and recommendation to the City Council. Upon resolution by the City Council, after holding a noticed public hearing, a tree may be designated a heritage tree if it meets at least one of the following criteria.

### Heritage Tree Criteria:

1. Historical significance;
2. Over 30 inches in diameter measured 48 inches above the ground;
3. Unique or rare horticultural specimen;
4. Uniqueness of size of age;
5. Aesthetic value due to symmetry, form, color, or other qualities;
6. An outstanding specimen of a desirable species, especially native oak species;
7. Significance for habitat preservation, including where tree is one of a group of trees each dependant on the other for survival.

Applicant's Name: \_\_\_\_\_ Daytime Phone#: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Applicant's e-mail Address: (optional) \_\_\_\_\_

Address of Tree Location: \_\_\_\_\_

Property Owner's Name (if different): \_\_\_\_\_

**Tree Information:**

**Common Name:** \_\_\_\_\_ **Botanical Name:** \_\_\_\_\_

**Please check all that apply:**

- Historical significance.
- Over 30 inches in diameter measured 48 inches above the ground.
- Unique or rare horticultural specimen.
- Uniqueness of size of age.
- Aesthetic value due to symmetry, form, color, or other qualities.
- An outstanding specimen of a desirable species, especially native oak species.
- Significance for habitat preservation, including where tree is one of a group of trees each dependant on the other for survival.

**Narrative for heritage tree designation. Please provide explanation/evidence for each criteria checked:**

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*(If necessary, please attach additional narrative, information or pictures)*

Applicant shall defend, indemnify and hold harmless the City of Benicia or its agents, officers, and employees from any claim, actions or proceeding of whatsoever kind or nature against the City of Benicia or its agents, officers arising out of or in any way related to the tree activity which is the subject of this application.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date



**HERITAGE TREE NOMINATION FORM**  
**CITY OF ENCINITAS**  
**DEVELOPMENT SERVICES DEPARTMENT**

505 South Vulcan Avenue  
Encinitas CA 92024  
Phone (760) 633-2710

Application No. \_\_\_\_\_  
Date of Application: \_\_\_\_\_  
Community Area: \_\_\_\_\_

Please complete the following. Submit the completed form in person at the Planning Division or by mail to the address above.

**APPLICANT:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Last, First, Middle Initial) email: \_\_\_\_\_

Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or Type Signatory's Name

**If the tree/s is/are on private property, the property owner must provide written authorization.  
Provide a copy of the Grant Deed for ownership verification.**

**Applications not properly authorized or submitted without a Grant Deed will be rejected.**

**PROPERTY OWNER(S):**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Last, First, Middle Initial) email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant, Owner or Authorized Agent\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or Type Signatory's Name

\*If applicant or authorized agent signs for owner, provide a letter of authorization signed by owner.

**TREE INFORMATION**

Location: \_\_\_\_\_  
(Please provide property address or nearest property address if possible.)

Nearest Cross Street/s: \_\_\_\_\_

(continued on next page)



**TREE INFORMATION (continued)**

Tree Species: \_\_\_\_\_

Estimated Height: \_\_\_\_\_ Est. Canopy Width: \_\_\_\_\_ Est. trunk diameter\*: \_\_\_\_\_

\*Trunk diameter should be estimated approximately 4½ feet above the ground.

Condition (health): \_\_\_\_\_

Estimated Planting Date: \_\_\_\_\_

Specific proof of planting date may be difficult to determine, but an estimate based on the age of surrounding development and/or the size of the tree is adequate.

**HISTORY AND NOTES**

Provide any history or notes you have about this tree or these trees. Please feel free to attach any additional history information separately. **Include photos of the nominated tree/s with this nomination form. PHOTOS OF THE TREE/S ARE REQUIRED FOR THIS FORM TO BE ACCEPTED.**

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# Heritage Tree Removal Permit Application

This application must be submitted with the Arborist Report Form  
Please submit completed forms to:  
701 Laurel St., Menlo Park, CA 94025

Application No. \_\_\_\_\_

Purpose of application: Removal  Pruning of more than 25%

Permit Fee: \$135.00 (each tree, up to 3 trees); \$90 each additional tree (separate forms required for each tree)

PLEASE PRINT CLEARLY

Site Address: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone \_\_\_\_\_ FAX \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Tree: \_\_\_\_\_ Location on property: \_\_\_\_\_

Reasons for Request:  
\_\_\_\_\_  
\_\_\_\_\_

IF TREE IS DEAD or DAMAGING STRUCTURE PLEASE ATTACH PHOTOS DEMONSTRATING CONDITION.

ARE YOU CONSIDERING ANY CONSTRUCTION ON YOUR PROPERTY IN THE NEXT 12 MONTHS?

Yes  No

If yes, please submit additional information describing what type of construction is planned and a site plan.

- Tree may not be removed (or pruned over 25%) unless and until the applicant has received final permission from the City as indicated below.
- The signed permit approval form must be on site and available for inspection while the tree work is being performed.
- A suitable replacement tree, 15 gallon size or larger with a mature height of 40 feet or more, is to be installed in the time frame indicated below.

I (we) hereby agree to hold the City harmless from all costs and expenses, including attorney's fees, incurred by the City, including but not limited to, all cost in the City's defense of its actions in any proceeding brought in any State or Federal Court challenging the City's actions with respect to the proposed tree removal.

Incomplete applications will not be processed.

Signature of property owner authorizing access and inspection of tree in his/her absence.  
\_\_\_\_\_

Date: \_\_\_\_\_

-----PLEASE DO NOT WRITE BELOW THIS LINE -----

PERMIT APPROVED

PERMIT DENIED

#### TIMING OF REMOVAL

- Upon receipt of this approved permit
- After applying for a Building Permit for associated construction

#### TIMING OF REPLANTING

- Within 30 days of Heritage Tree removal
- Prior to final building inspection of associated construction

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print name and title: \_\_\_\_\_

# Arborist Form

Please complete one form for each tree. Mark each tree with colored ribbon or tape prior to our inspection.

Site Address:

\_\_\_\_\_

## **ARBORIST INFORMATION:**

Name of Certified Arborist \_\_\_\_\_

ISA or ASCA number: \_\_\_\_\_ Menlo Park Business License number: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_

## **TREE INFORMATION:**

Date of Inspection: \_\_\_\_\_

Common Name: \_\_\_\_\_ Botanical Name: \_\_\_\_\_

Location of Tree: \_\_\_\_\_ Height of Tree: \_\_\_\_\_

Diameter of tree at 54 inches above natural grade: \_\_\_\_\_

Circumference of tree at 54 inches above natural grade \_\_\_\_\_

Condition of Tree:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If recommending removal or pruning, please list all reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Suggested Replacement Tree:

\_\_\_\_\_

Signature of Arborist: \_\_\_\_\_ Date: \_\_\_\_\_



**Public Works Department**  
 Public Landscape Division  
 2600 Ocean Park Boulevard  
 Santa Monica, California 90405  
 Tel: (310) 458-8974 / Email: [public.landscape@smgov.net](mailto:public.landscape@smgov.net)

City of  
**Santa Monica®**

Learn more about the Heritage Tree Program at [santamonicatrees.com](http://santamonicatrees.com)!

**HERITAGE TREE PROGRAM NOMINATION FORM**  
**APPLICATION DATE \_\_\_\_\_**

Santa Monica's Heritage Tree Program recognizes outstanding trees throughout the city. The goal of the program is to educate citizens and raise community awareness about tree diversity and the city's rich history by focusing on a limited number of designated Heritage Trees.

Heritage Trees are healthy, exceptional representatives of tree species located on public property throughout Santa Monica. The Heritage Tree Program is implemented and overseen by the urban forestry section of the Public Landscape Division with input from the Heritage Tree Subcommittee of the Urban Forest Task Force. The City's urban forestry staff will inspect and approve nominated trees prior to further review by the Heritage Tree Subcommittee. Selected park tree nominations will also be presented to the Recreation & Parks Commission. Final approval will be granted by the Urban Forest Task Force.

Heritage Trees are not subject to additional regulatory or legal restrictions and are not governed by the Landmarks Ordinance. Heritage Trees will be maintained by the urban forestry section of the city's Public Landscape Division at the standards and specifications outlined in the Urban Forest Master Plan. Trees that are removed because they have reached the end of their life expectancy will be archived.

The Heritage Tree Program is an annual program based upon the calendar year. Nomination forms will be accepted year round. The review period will take place from September 1<sup>st</sup> to December 31<sup>st</sup>. Nominations received after August 31<sup>st</sup> will not be considered until the following year's review period. No more than five trees will be designated as a Heritage Tree in a calendar year.

Heritage Tree Criteria: Applications will be reviewed for Heritage Tree Program consideration if the tree exhibits the following (check all that apply).

- a.) Tree represents a specimen particularly rare in the locality.
- b.) Tree is unique, i.e. exceptional aesthetic characteristics such as flowers or branching patterns.
- c.) Tree is of considerable size and/or age.
- d.) Tree is connected to a historic event, building or individual.

Please write why the tree is exceptional including arboricultural or historical significance. You may attach photos, historical documentation and additional text to the nomination form.

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Tree Species (common name or botanical name): \_\_\_\_\_

Tree Location (include address, intersection and directions to tree or GPS coordinates): \_\_\_\_\_

- Park       Median      \_\_\_\_\_  
 Parkway (between curb & sidewalk)      \_\_\_\_\_  
 Other: \_\_\_\_\_      \_\_\_\_\_

Measurements (provide if possible):

Trunk circumference at 4.5' ft/1.4m from ground = \_\_\_\_\_ in/cm  
Tree height = \_\_\_\_\_ ft/m  
Crown spread = \_\_\_\_\_ ft/m  
Approximate age = \_\_\_\_\_ years

Condition (good/fair): \_\_\_\_\_

Applicant Information:

Name \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

**Please submit completed nomination forms by email to the Urban Forester at [public.landscape@smgov.net](mailto:public.landscape@smgov.net) with subject line "Heritage Tree Nomination" or bring to the office located at 2600 Ocean Park Boulevard. You will be contacted following the annual review period (September 1<sup>st</sup> through December 31<sup>st</sup>) to let you know the final determination.**

OFFICIAL USE: Date _____	<input type="checkbox"/> Approved By _____	<input type="checkbox"/> Declined By _____
Justification _____		

P.O. Box 1995  
Vancouver, WA 98668-1995



[www.cityofvancouver.us/  
urbanforestry](http://www.cityofvancouver.us/urbanforestry)

## Vancouver Heritage Tree Program

Thank you for considering nominating a tree or grove of trees for Heritage status with the City of Vancouver. The attached packet has information on the criteria for a Heritage Tree, the designation process, and the level of protection and review procedure should the tree(s) be considered for removal. The nomination form and property/tree owner agreement are also provided. The Urban Forestry Commission can assist in filling out the nomination form. The applicant at a minimum shall secure property owners permission through a signed property/tree owner agreement. *Remember that the property owner must agree to the nomination and potential designation of their tree(s) before we can entertain the nomination.*

The Urban Forestry Commission coordinates the program and it is looking forward to pursuing partnerships in maintaining designated Heritage Trees. A clear maintenance plan will be essential in further protecting the heritage of our mature trees in the community.

If you require assistance determining if your nomination is appropriate, gathering the necessary data on a tree, or assembling a maintenance plan, please contact me anytime.

Thank you again for your interest,

Nicholas Redmond  
Urban Forestry Specialist  
City of Vancouver  
(360)-487-8332  
[Nick.Redmond@cityofvancouver.us](mailto:Nick.Redmond@cityofvancouver.us)



# CITY OF VANCOUVER URBAN FORESTRY COMMISSION

415 W 6<sup>th</sup> ST • PO Box 1995  
Vancouver, WA 98668-1995  
Phone (360) 487-8332 • FAX (360) 487-8305  
Website: [www.cityofvancouver.us/urbanforestry](http://www.cityofvancouver.us/urbanforestry)

## Heritage Tree Nomination

*(Deadlines: End of April & October)*

**Nominator:**

Name

Address

Phone (day)

(eve.)

(email address)

**Property/Tree Owner:**

Name

Address

Phone (day)

(eve.)

**Neighborhood:**

**Location** (street address):

**Species of tree** (common or botanical name):

**Single or grove of trees** (if grove, how many trees):

**Size:** Height (approx.) \_\_\_\_\_ (feet)

Crown (approx.) measure distance of total spread from one side to other: \_\_\_\_\_ (feet)

Circumference (distance around trunk at 4.5 feet from ground): \_\_\_\_\_ (inches)

**Age of tree** (if known): \_\_\_\_\_

**Condition:** Healthy?: \_\_\_\_\_ Diseased?: \_\_\_\_\_ Pruning/Structural problems?: \_\_\_\_\_

(Explain any issues on back of page)

**Any historical fact about the tree (documented)?**

**What is most noteworthy about the tree(s) that meets the criteria?**

Size? \_\_\_\_\_ Shape/Condition? \_\_\_\_\_ Unique species? \_\_\_\_\_

Function (shade, natural resources)? \_\_\_\_\_ Beauty \_\_\_\_\_ History \_\_\_\_\_

**Explain why you think the tree(s) should be nominated for heritage distinction** (use back of page if necessary).

*Please include a photograph (black & white or color)*

**Submit nomination form and owner's consent to Urban Forestry Commission  
(address above)**

CITY OF VANCOUVER

## Agreement of the Property Owner and The City of Vancouver to Designate A Heritage Tree

In exchange for the City's designation of the subject tree as a Heritage Tree, the Property Owner agrees to protect, maintain and care for the Heritage Tree located on his or her property. This agreement shall run with the land and bind all successors, heirs and assigns to this property. Property Owner agrees to abide by conditions set forth in the City of Vancouver Code, Section 20.770.120, particularly:

- A. "When development is proposed for property which contains a Heritage Tree, the property owner must have a tree preservation plan prepared by a qualified arborist demonstrating how the Heritage Tree will be protected and preserved."
- B. "No person may cut or remove a Heritage Tree without obtaining approval from the Urban Forestry Commission following the set criteria."
- C. "The limb structure or crown of a Heritage Tree may be pruned in any one year period without obtaining approval from the Urban Forestry Commission, provided that at least 80 percent of the existing tree crown remains undisturbed."
- D. "Any person who wishes to prune a Heritage Tree in excess of 20 percent of the existing crown shall obtain approval from the Urban Forestry Commission subject to [various] conditions."

Property Owner understands that sponsorships or assistance for care of the tree may be available from the City's Urban Forestry program. In addition, if the Property Owner may want any advice, it can be offered at no cost by the City Forester or designee (360/ 619-1128).

Property Owner as owner of the \_\_\_\_\_ (species) tree now being considered for this distinction, hereby consent to its being designated a Heritage Tree by the Urban Forestry Commission of Vancouver, Washington.

Tree Location (address, tax lot): \_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_, Property Owner

Date: \_\_\_\_\_

Submitted by Urban Forestry Commission: \_\_\_\_\_ (date)





## Heritage Tree Designation

### CITY OF PUYALLUP

Planning Division  
 333 South Meridian  
 Puyallup, WA 98371  
 Phone: 253-864-4165  
 Fax: 253-840-6678  
 Email: cbeate@ci.puyallup.wa.us

#### Submittal Checklist:

- Include three (3) copies of a site plan (map) of the property with the approximate location of the proposed heritage tree.
- Include three (3) photos of the tree, preferably from different angles with as much of the tree shown as possible in each photo.
- A description of the tree and its characteristics. A proposed heritage tree must be either significantly large, old or rare specimen tree; **OR**, the tree has special significance in the overall 'landscape' of the city (such as a highly visible tree at a community park or gateway), **OR** the tree has an association with historical or community related events. The tree must be in healthy condition.
- Signature of the owner of the tree (Note: no heritage tree proposal will be processed without property owner consent)

#### Office Use Only:

Submittal Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Case No: \_\_\_\_-\_\_\_\_-\_\_\_\_ GIS: \_\_\_\_ Inventory: \_\_\_\_

This permit application is for requesting designation of a Heritage Tree. A tree may be deemed a candidate for the Heritage Tree program if it is a significantly large, old or rare specimen tree, if the tree has special significance in the overall 'landscape' of the city (such as a highly visible tree at a community park or gateway), or if the tree has an association with historical or community related events. The tree must be healthy and in good condition to be considered a candidate for designation.

Please print or type the reply to each question. If you have any questions, please contact the *Development Services Center* at (253) 864-4165.

**Application Fee: Free**

### Application Information

#### Applicant Information:

Name		
Street Address		
City	State	Zip
Phone	E-mail	
Fax		

#### Location of Tree: (if different than the applicant's info)

Name		
Street Address		
City	State	Zip

#### Tree Information:

Do you own the tree proposed to be designated?  Yes  No\*

Basic tree information:

TREE SPECIES	TRUNK DIAMETER (MEASURED AT 4.5' ABOVE GRADE)	TREE HEIGHT (EST.)	TREE CANOPY SPREAD (EST.)

*\* No heritage tree proposal will be processed without property owner consent, UNLESS the tree proposed for designation is on City of Puyallup property (e.g. city park or city right of way). Anyone may request a city owned tree to be designated through this form.*

**Heritage tree criteria:**

Is the tree a significantly large, old or rare specimen tree? Please describe below.

Does the tree have special significance in the overall 'landscape' of the city (such as a highly visible tree at a community park or gateway)? Please describe below.

Does the tree have an association with historical or community related events? Please describe below and provide any supporting documentation (e.g. newspaper articles, photos, etc.).

Do you believe the tree(s) is healthy and in overall good condition? Please describe below and provide any supporting documentation regarding the health of the tree(s) (e.g. arborist report).

Describe anything else we should know about the tree(s).

**CERTIFICATION:**

I hereby state that I am the applicant listed above, and certify that all information contained above and in exhibits attached hereto is true and correct to the best of my knowledge and belief and is submitted for consideration by the City of Puyallup, pursuant to the provisions of the Puyallup Municipal Code.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Owner\* \_\_\_\_\_ Date \_\_\_\_\_

(\*If different than the Applicant. **Owner signature required if the tree(s) are located on private property**)



# City of Tigard

COMMUNITY DEVELOPMENT

## Heritage Tree Nomination Form

(Please supply as much information as possible)

NEIGHBORHOOD: \_\_\_\_\_

Person nominating the tree:

Property Owner (if other than nominator):

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone (day) (eve)

\_\_\_\_\_  
Phone (day) (eve)

\_\_\_\_\_  
Signature of Nominator Date

\_\_\_\_\_  
Signature of Property Owner Date

### TREE DESCRIPTION

1) Location (street address): \_\_\_\_\_

2) Private Property \_\_\_\_\_ Public Property (park, parking strip, median, etc.) \_\_\_\_\_

3) Single Tree \_\_\_\_\_ More than one (give number) \_\_\_\_\_

4) Species or variety (scientific and/or common name): \_\_\_\_\_

5) Historical Facts: \_\_\_\_\_

6) Height (approx): \_\_\_\_\_ ft. Canopy Width (measure from one edge to opposite edge): \_\_\_\_\_ ft.

Trunk Diameter (in inches) at 54 Inches Above Ground Level (D.B.H) \_\_\_\_\_

7) Approximate Age: \_\_\_\_\_ years

8) Condition: \_\_\_\_\_

9) Noteworthy Features:

Beauty \_\_\_\_\_ Shade \_\_\_\_\_ Size \_\_\_\_\_ Kind \_\_\_\_\_ History \_\_\_\_\_

10) Please include a photo and narrative explaining why you feel the criteria for Heritage Trees has been met:  
*Tigard Municipal Code Chapter 9.08.030(3)*

Return Nomination Form to: City of Tigard | Attn: City Arborist | 13125 SW Hall Blvd. | Tigard, OR 97223



The Village of •  
**Glenview**

**Heritage Tree Program Nomination Form**

**Application Date:** \_\_\_\_\_

***Nominated Tree Information***

Common Name: \_\_\_\_\_

Scientific Name: \_\_\_\_\_

Detailed Directions for Locating Tree (attach map if possible):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This tree should be a Village of Glenview Heritage Tree (check all that apply):

Size  Aesthetic Beauty  Condition  Historical Significance

Explain below and attach any supporting documentation (photo, written history, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Tree Nominator Information***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

***Tree Owner Information – Nominator must ensure that owner gives permission for nomination and access for evaluation***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Submit form to:**

Village of Glenview

Natural Resources Manager

2498 East Lake Ave. \* Glenview, IL 60026

Ph. (847) 657-3030 \* Fax (847) 724-1345

[rflakne@glenview.il.us](mailto:rflakne@glenview.il.us) \* [www.glenview.il.us](http://www.glenview.il.us)



## Arlington 'Heritage Tree' Nomination Form

1) Location of tree (be as specific as possible): \_\_\_\_\_  
\_\_\_\_\_

2) Is the tree located on:      private property              public property

(If private property, give name and phone number of owner if possible:  
\_\_\_\_\_  
\_\_\_\_\_

3) Single tree \_\_\_\_\_ More than one tree (give number) \_\_\_\_\_

4) Species or variety (botanic or common name): \_\_\_\_\_

5) Any historical facts that you know: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6) Physical description of the tree(s), including your best estimate of the height and  
circumference \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7) Do you know the age of the tree?    No    Yes, \_\_\_\_\_ years

8) Is this a healthy tree? (Note that trees not in good health are not considered for the 'heritage  
tree' program.)    Yes    No

9) Please explain why you are nominating this tree (or trees) for the Arlington  
Heritage Tree Program. You may wish to include specific criteria, such as beauty, shade, size,  
kind, history, uniqueness, ect.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Nominator's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Date: \_\_\_\_\_

-----  
Complete if you are the owner:

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Date: \_\_\_\_\_

## Heritage Tree Program

- 1) **Statement of purpose:** The goal of the Arlington Heritage Tree Program is to identify trees which are especially significant in establishing the character of our community, and to encourage preservation of these and other trees.
- 2) **Nominating criteria:** Citizens are encouraged to nominate a tree (or trees) as a heritage tree based on criteria which may include age, size, beauty, history, shade, uniqueness, etc. All nominated trees must be healthy, and must be within the city limits of Arlington. The tree may be on private or public property. If on private property, the owner must agree to the heritage tree designation before it can be awarded.
- 3) **Nomination process:** Forms may be obtained at City Hall or printed from the City website. Return form to City Hall, Recreation, 238 N. Olympic.
- 4) **Selection process:** The Tree Board and the City Natural Resource Coordinator will review nominations every six months. If a tree is determined to be a heritage tree, a plaque will be installed near the tree (with the owner's permission if on private property), and the following will be notified: a) the person nominating the tree, b) the Mayor and City Council, c) the local newspaper, d) the Planning Commission. If the tree is not chosen, the person nominating the tree will be notified of this decision.

For more information call 360-403-3448

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**HERITAGE TREES AND TREESCAPES OF CAMDEN, MAINE**  
**CAMDEN HERITAGE TREE REGISTER - Nomination Form**

**THE CAMDEN HERITAGE TREE PROJECT:**

This Project's purpose is to identify, document, and celebrate our community's significant and treasured trees, and encourage their preservation and protection. Conceived and developed by Camden Conservation Commission member Robin Kern and Camden's Tree City USA and Arbor Day coordinator Nancy Caudle-Johnson, with assistance from Arborist and Conservation Commission chair Douglas N. Johnson, the Project's scope is to:

- ◆ Establish the **Camden Heritage Tree Register** (develop a process for nominating trees and treescapes, design the Nomination Form, publicize the Tree Register, and solicit nominations).
- ◆ Publish the **Camden Heritage Tree Walking Tour** brochure highlighting village trees and treescapes.

**Project funded in part through a Project Canopy grant from Maine Forest Service and USDA Forest Service.**

**WHAT TREES ARE ELIGIBLE:** Trees and treescapes located anywhere within Camden's town lines.

**WHO CAN NOMINATE:** Anyone of any age - Camden residents and nonresidents.

**HOW TO NOMINATE:** 1) Pick up Nomination Forms at the Town Office or Camden Public Library, or download from the town website at [camdenmaine.gov](http://camdenmaine.gov). 2) Complete one Nomination Form for each tree and treescape.

3) Drop off completed forms at the Town Office or mail to: Camden Heritage Tree Register, c/o Camden Conservation Commission, Town of Camden, P.O. Box 1207, Camden, ME 04843. 4) An Arborist will contact you to verify your nomination. 5) The Camden Conservation Commission will notify you regarding inclusion in the Register.

**DEADLINE:** There is no deadline - the nomination process is ongoing.

**REF #:** (office use only) \_\_\_\_\_

**NOMINATION IS FOR:** TREE \_\_\_\_\_ TREESCAPE \_\_\_\_\_ (grouping of trees, allee, park, natural area)

**TREE SPECIES:** \_\_\_\_\_  
Common name Scientific name (if known)

**TREE MEASUREMENTS:** Measured by \_\_\_\_\_ Date \_\_\_\_\_

Circumference (inches) \_\_\_\_\_ (girth at 4-1/2 feet above ground) Height (feet) \_\_\_\_\_ (instructions on next page)

Average crown spread (feet) \_\_\_\_\_ (measure crown at widest and narrowest spreads, add, and divide by two)

**TOTAL POINTS:** (circumference + height + 1/4 average crown spread) \_\_\_\_\_

**TREE CONDITION:** Excellent \_\_\_ Good \_\_\_ Fair \_\_\_ Poor \_\_\_ Remarks \_\_\_\_\_

**PHOTO & PERMISSION:** (optional) Photo by \_\_\_\_\_ Photo date \_\_\_\_\_  
Attach a photo of the tree or treescape (no electronic submissions, please). Historical photos also welcome. Photo submission indicates you are tree's owner or have obtained owner's permission to submit photo.

**LOCATION:** Provide sufficient detail to locate tree or treescape (attach directions, map, property sketch):

Tree/treescape on: Public property \_\_\_ Private property \_\_\_ Not sure \_\_\_ Park \_\_\_ Other \_\_\_\_\_

(911) address: \_\_\_\_\_ GPS coord. (optional) \_\_\_\_\_ Owner want location confidential? \_\_\_\_\_

**NOMINATION CATEGORY:** Tree or treescape is significant due to (indicate all that apply):

Size \_\_\_ Age \_\_\_ Species rarity \_\_\_ Location \_\_\_ Historical significance \_\_\_ Placement in landscape \_\_\_  
Noted landscape architect \_\_\_ Interesting story \_\_\_ Other (favorite tree, memorial tree, etc.) \_\_\_\_\_

Describe why you are nominating tree or treescape - tell a story about the tree (attach additional paper):

\_\_\_\_\_  
\_\_\_\_\_

**How did you learn about the Register?** Newspaper \_\_\_ On line \_\_\_ Word of mouth \_\_\_ Town website \_\_\_  
Other \_\_\_\_\_ **Where did you get the Form?** Downloaded \_\_\_ Camden Town Office \_\_\_  
Camden Library \_\_\_ Other (please provide) \_\_\_\_\_



**NOMINATOR:** Name (please print) \_\_\_\_\_ Date nominated \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Town/City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

Indicate all that apply: Camden resident \_\_\_\_\_ Nonresident \_\_\_\_\_ Tourist \_\_\_\_\_ Home state/country \_\_\_\_\_

Teacher \_\_\_\_\_ Student \_\_\_\_\_ Youth (under age 18) \_\_\_\_\_ Name of school \_\_\_\_\_

Landscaper/gardener \_\_\_\_\_ Arborist \_\_\_\_\_ Forester \_\_\_\_\_ Camden Conservation Commission member \_\_\_\_\_

Camden business/nonprofit \_\_\_\_\_ Other \_\_\_\_\_

**OWNER:** (if different from Nominator) Name (please print) \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Town/City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

**NOMINATOR'S SIGNATURE:** Name \_\_\_\_\_ Date \_\_\_\_\_

**HOW TO MEASURE A TREE'S HEIGHT:** (verifying Arborist will recheck all measurements)

Although the most reliable tool is a clinometer, a straight stick can also be used. Hold the stick at its base, vertically and at arm's length, making sure its length above your hand equals the distance from your hand to your eye. Walk backward away from the tree, staying approximately level with the tree's base. Stop when the part of the stick above your hand appears to be the same length as the tree and, without moving anything but your eye, you can sight over the tip of the stick to the top of the tree. Mark where you are standing. Then, measure the distance between where you are standing to the base of the tree to arrive at the tree's height.

**TO LEARN MORE:**

**Maine Register of Big Trees** Published by Project Canopy, Maine Forest Service. Lists the largest trees in Maine, by species and location. For most recent Maine Register (2009/2010):

[www.maine.gov/dacf/mfs/publications/handbooks\\_guides/index.html](http://www.maine.gov/dacf/mfs/publications/handbooks_guides/index.html)

**National Register of Big Trees** Published by American Forests. Lists the largest trees in the U.S. by species and location. For most recent National Register:

[www.americanforests.org/our-programs/bigtree/](http://www.americanforests.org/our-programs/bigtree/)

**Maine's Project Canopy** [www.projectcanopy.org](http://www.projectcanopy.org)

**-Office Use Only-**

**NOMINATION FORM RECEIVED BY TOWN (Camden Conservation Commission):**

Received by \_\_\_\_\_ Date \_\_\_\_\_

**VERIFICATION BY ARBORIST:** A licensed arborist will contact you about making a site visit to verify the tree's measurements, check its condition, and confirm other information on the Nomination Form.

Arborist \_\_\_\_\_ Maine license # \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED BY CAMDEN CONSERVATION COMMISSION for entry in Camden Heritage Tree Register:**

Date approved \_\_\_\_\_ Commission Chair (signed) \_\_\_\_\_

Category: Size \_\_\_\_\_ Age \_\_\_\_\_ Species rarity \_\_\_\_\_ Location \_\_\_\_\_ Historical significance \_\_\_\_\_

Other: \_\_\_\_\_

**NOMINATOR NOTIFICATION:** Notified by \_\_\_\_\_ Date \_\_\_\_\_

celebrate  
**MADISON  
PARKS**



## Madison Parks Forestry Heritage Tree Nomination Form

Anyone may nominate a city owned tree. To nominate a city tree, fill out the following and return to the City of Madison Forestry Section, 1402 Wingra Creek Parkway, Madison, WI 53715 or email to: [meddy@cityofmadison.com](mailto:meddy@cityofmadison.com). If you have any questions please call (608)266-4816. Please print legibly.

**Today's Date:**

**Nominator's Name:**

**Nominator's Address:**

**Daytime Phone: (    )**

**Email:**

### Heritage Tree Nomination Information

*\*Please indicate if this nomination is for an individual tree or a group of trees. Use a separate page for each tree or one page for a group nomination.*

**Location of the tree in Madison (Give the address and nearest cross streets):**

(If possible please attach a photo of the tree and a map showing the tree on the site. Indicate which direction is North.)

**Measured or Approximate size (Circumference of trunk at 4.5 feet above ground):**

**Approximate Height:**

**Tree Species/Common Name (If Known):**

**Why is this tree special? (Please use additional sheet if needed)**

*Nominating a tree provides recognition of a tree's intrinsic worth and value to the community.*



DATE: 1/22/1018  
TO: Bidwell Park and Playground Commission (BPPC) Tree Committee  
FROM: Richie Bamlet, Urban Forest Manager  
SUBJECT: **Grant funding opportunity provided by the Greenhouse Gas Reduction Fund (GGRF) for California Climate Investments (CCI) administered by the California Department of Forestry and Fire Protection (CAL FIRE)**

Committee members  
Hernandez (Chair), Reddemann, Haar

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## RECOMMENDATION

*Staff recommends that the committee provide input on staffs proposed grant application.*

### BACKGROUND

The grants are part of California Climate Investments, a statewide program that puts billions of cap-and-trade dollars to work reducing greenhouse gas emissions, strengthening the economy and improving public health and the environment — particularly in disadvantaged communities.

For local governments (cities, counties, districts). Improving long-term management of urban forests to reduce GHG emissions and improve urban forest performance over time. Projects may involve the establishment or updating of a jurisdiction-wide tree inventory, urban forest mapping and analysis, and/or long-term management plan. May include policy integration and ordinance development.

Amount of funding available per application: \$150,000 - \$1,500,000. Funding requires 25% match which can be from in-kind sources

Concept proposal submission date is February 26 2018, 3pm.

### DISCUSSION

Link to grant guideline booklet:

[http://www.fire.ca.gov/Grants/downloads/UrbanForestry/2017-2018/CAL%20FIRE\\_UCF\\_GRANT%20GUIDELINES\\_17\\_18\\_FINAL%2012\\_19\\_17.pdf](http://www.fire.ca.gov/Grants/downloads/UrbanForestry/2017-2018/CAL%20FIRE_UCF_GRANT%20GUIDELINES_17_18_FINAL%2012_19_17.pdf)

The purpose of this grant type is to fund the development and implementation of urban forest management activities to reduce GHG emissions and to be carried out by a local government jurisdiction to optimize the multiple benefits of its urban forest. Such activities will be comprehensive, long term, include the entire jurisdiction, take an ecosystem management approach and may include an inventory, analysis, training and/or educational component. A tree planting component is required during the grant performance period. Any management plan funded by this grant type must include the setting of a tree canopy cover goal for the jurisdiction. No other practices may be funded by this grant program.

UFM believes the City of Chico is a strong candidate for a GHGRF grant.

It is anticipated that funding will be sought for a comprehensive street tree inventory and long-term management plan. These databases and documents will guide urban forest policy and goals for the next forty to fifty years.

Of particular note from the grant application guidelines.:

The project must show that the community where the project will occur was, and will continue to be, authentically engaged about the project.

Projects shall include an education and outreach component. Not more than 20% of grant funds may be used for this education and outreach component. The education and outreach component as part of the overall project can be shown as project match dollars by the applicant.

**Fiscal impact:**

Match funding in-kind for education component and volunteer support for tree planting should result in zero or minimal fiscal impact.