



CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)

Regular Meeting Agenda
December 19, 2016, 6:30 pm
Municipal Center - 421 Main Street, Council Chamber

Materials related to an item on this Agenda are available for public inspection at 411 Main Street, 3rd Floor, during normal business hours or online at <http://www.chico.ca.us/>.

1. REGULAR COMMISSION MEETING

- 1.1. Call to Order
- 1.2. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. Approval of Meeting Minutes

Action: Approve minutes of BPPC held on 10/24/16.

2.2. Permit Love on the Rocks 5K/10 in 5 Mile, Middle and Upper Bidwell Park (2/11/17)

Applicant (Under the Sun Events) would like to host a 5K/10K run that will end in Upper Bidwell Park. This is the 23rd year Under the Sun Events has sponsored this popular 5K/10K that has ended with runners given the opportunity to say or renew their marriage vows.

2.3. Permit an Educational Field Trip at Cedar Grove, Lower Bidwell Park (4/20/17 and 4/21/17)

Applicant (Mi Escuelita Maya Preschool) would like to take their pre-school class on a field trip to Cedar Grove Picnic Area and introduce them to nature on two separate days. **Recommendation:** *Recommend approval.*

2.4. Permit Walk MS Fundraiser at Oak Grove A & B, Lower Bidwell Park (4/30/2017)

Applicant (National Multiple Sclerosis Society) would like to host the Walk MS Fundraiser event to raise funds and to bring families and care takers together to bring hope and inspiration to those that have multiple sclerosis. **Recommendation:** *Recommend approval.*

2.5. Permit Walk to End Alzheimer's 5K Fundraiser at Oak Grove A & B, Lower Bidwell Park (10/7/17)

Applicant (Jody Cornilsen) is requesting permission to set up for their event on Friday, 10/6/17, the day before the actual event on 10/7/17. The Applicant is also requesting the gate at Woodland Avenue and 4th Street to remain closed from 8:30 A.M. – 11:00 A.M. on 10/7/17.

Recommendation: *Specific measure.*

ITEMS REMOVED FROM CONSENT – IF ANY

3. NOTICED PUBLIC HEARINGS - NONE

4. REGULAR AGENDA – NO REGULAR AGENDA ITEMS

5. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

6. REPORTS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

6.1. Natural Resources Committee Report, Marisa Stoller, Committee Chair

6.2. Parks and Street Trees Division Report - Dan Efseaff, Park and Natural Resource Manager.

7. ADJOURNMENT

Adjourn to the next regular meeting on 1/30/17 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
Minutes of
October 24, 2016 Regular Meeting

1. REGULAR COMMISSION MEETING

1.1. Call to Order

Acting Chair Brentwood called the meeting to order at 6:30 pm.

1.2. Roll Call

Commissioners present:

Mary Brentwood
Valerie Reddemann
Janine Rood
Marisa Stoller
Drew Traulsen
Alberto Hernandez

Commissioners absent:

Jim Moravec

Staff present: Dan Euseff (Park and Natural Resource Manager), Erik Gustafson (Public Works Director-Operations & Maintenance), and Shane Romain (Park Services Coordinator).

2. CONSENT AGENDA

2.1. Approval of Meeting Minutes

Action: Commissioner Hernandez pulled item 2.1 due to a typo on the date. minutes of BPPC held on 9/26/16

2.2. Permit for Frost or Fog 5K, ¼ Marathon and 10-mile Run in Lower Bidwell Park (1/21/2017)

Applicant (Under the Sun Events) requests a permit to host a 5K, ¼ Marathon and 10-mile race that starts 5 Mile Picnic Area and extends into Middle and Upper Bidwell Park on Saturday, January 21, 2017. This event is in its 13th year. **Recommendation:** *Conditional approval.*

Commissioner Rood pulled item 2.2 due to a typo in the event description

ITEMS REMOVED FROM CONSENT

2.1. Approval of Meeting Minutes

Commissioner Hernandez noted the date for the minutes was listed as 9/26/17 and should be 9/26/16

MOTION: Approve the minutes as amended. **MADE BY:** Hernandez. **SECOND:** Stoller. **AYES:** 6 (Brentwood, Hernandez, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Moravec).

2.2. Permit for Frost or Fog 5K, ¼ Marathon and 10-mile Run in Lower Bidwell Park (1/21/2017)

Commissioner Rood noticed that the event should have been titled as a 1/4 marathon instead of the 1/4 mile that was displayed.

MOTION: Approve the permit as amended. **MADE BY:** Rood. **SECOND:** Stoller. **AYES:** 6 (Brentwood, Hernandez, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Moravec).

3. NOTICED PUBLIC HEARINGS – None

4. REGULAR AGENDA

4.1. Consideration of Agreement with the Chico Equestrian Association (CEA) for Use of the Chico Equestrian Arena, Middle Bidwell Park.

The Bidwell Park and Playground Commission (BPPC) will consider a 5-year agreement with the Chico Equestrian Association to continue to operate the Chico Equestrian Arena in Middle Bidwell Park. The new agreement incorporates recent City Council directives and policies concerning City leases and agreements. The policy requires Council approval of any leases or agreements with terms of five years or more. **Recommendation:** *Recommend that the City Council authorizes the City Manager to execute a new agreement with the Chico Equestrian Association.*

Efseaff provided an overview of the item and pointed out notable differences in the new lease agreement such as the having a smaller footprint for maintenance, options on the term a 5 five term with the option for one 3-year extension and a more detailed listing of utilities and operating cost.

Commissioner Reddemann confirmed with Efseaff that the CEA has been a good partner and there have not been issues. Efseaff did illustrate that there is a workable partnership between the City of Chico and the CEA.

Commissioner Brentwood reiterated that during her 8 years as a commissioner that the CEA has always been a good partner.

MOTION: Approve that the City Council authorizes the City Manager to execute a new agreement with the Chico Equestrian Association. **MADE BY:** Rood. **SECOND:** Reddemann. **AYES:** 6 (Brentwood, Hernandez, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Moravec).

5. BUSINESS FROM THE FLOOR

Dave Blau provided commentary on the discussions about the future maintenance of Upper Park Road. He wanted to encourage separation of the subjects as to the surface of Upper Park Road and the actual maintenance needs of the road.

Commissioner Brentwood reminded the audience that the subject is being discussed at the Natural Resources Committee meetings and provided information on when those meetings are held and how to obtain additional information and provide comments.

Commissioner Stoller encouraged the public to get involved if they have an interest in the subject.

6. REPORTS

6.1. Parks and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Manager

Efseaff reported the following:

- NorCal Strength and conditioning has changed dates on their events.
- Revised minutes from the Natural Resources Committee.
- Policy advisory committee, wait until next term of Commissioners before getting into dog leash policy
- Santos Fire information, bike track and jumps built in the area, rehab ongoing, phased opening of trails. Commissioner Rood asked about the cost of the Rehab. Efseaff explained the sharing of resources between the City of Chico and Cal fire. Trying to operate within our current budget. Rood asked if other things within the park are not going to get done because of cost associated with the fire rehab. Efseaff explained that was definite but too early to tell how much of an impact.
- Butte County Homeless survey. Commissioner Reddemenn asked how the Park Rangers are dealing with the transients in the park dismantling bikes and other unsavory activities. Efseaff replied we are getting more cooperation from PD and are trying to focus on area and look at our approaches. Reddemann asked what to do if she witnessed possible criminal behavior. Efseaff; call PD.
- Creeks cleanup, 500 volunteers, positive event. Commissioner Rood commented that areas were sparkling.
- Attachment 6.1 c – tree removal list.
- Comanche Creek and Teichert Ponds tour in December for commissioners.

Romain reported the following:

- Target Stores, 30 volunteers helped with vegetation mgmt. and Target donated a \$100.00 gift card to the volunteer program
- Annual Volunteer appreciation BBQ
- \$1,000 grant from Wal-Mart to go toward the Caper Acres renovation.

Comments for the public:

Woody Elliot expressed gratitude for City staff jumping on the rehab of Santos Fire. He is concerned about the cost of the rehab. Surprised it can be absorbed into the current budget. Commissioner Brentwood reminded Elliot of time for speaking. Elliot acknowledged and mentioned the emergency fund and suggested that may be tapped into for fire rehab. Commissioner Hernandez thanked Woody for his attention.

7. ADJOURNMENT

Adjourned at 7:00 p.m. to the next regular meeting on Monday, December 19, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: / /

Prepared By:

Shane Romain, Park Services Coordinator

11/16/2016

Distribution: BPPC



BPPC Staff Report

Meeting Date 12/19/16

DATE: 10/24/16
 TO: Bidwell Park and Playground Commission
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Under The Sun Events - Love On the Rocks 5K/10K Run (2/11/17)

REPORT IN BRIEF:

Applicant (Under the Sun Events) would like to host a 5K/10K run that will end in Upper Bidwell Park. This is the 4th year Under the Sun Events has sponsored this popular 5K/10K that has ended with runners given the opportunity to say or renew their marriage vows.

Love on the Rocks is a team challenge run. The event will use the Five Mile Picnic Area and run out and back on the North Rim Trail with use of the pedestrian bridge on the return. In past years' events the Applicant has been very professional and has left the areas used clean. The Application also uses flour to mark the arrows which is easily removed.

Recommendation: *Conditional approval.*

Event Details

Date of Application	6/17/16
Date and Time of Event	2/11/17, 6:00 A.M. – 12:00 P.M.
Event Name	Love on the Rocks 5K / 10K Run
Applicant Name	Nikki Stadler
Description	5K / 10K Run in Middle and Upper Park
New Event? / # years?	4 years
# Participants	125
Reason for BPPC Consideration?	This group is requesting the non-intensive use areas of Middle and Upper Park
BPMMP Guidance	While running/walking is a permissible use under the Bidwell Park Master Management Plan, there is the potential that a large event could become incompatible with other activities. The numbers under this application are less than other comparable events. The plan also notes that Middle and Upper Park are protected areas for primarily non-intensive recreational uses (O.Middle-1; O. Upper-2; O. Upper-4).

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- The applicant must provide sufficient monitoring to keep racers on the established route as well as direct traffic where the route crosses Upper Park road. Adequate signage must also be in place in order to ensure racers follow the established routes and also to notify other park users of the event.
- Much of the route is along paths or trails that can accommodate use during wet conditions (Middle Park trails south of Upper Park Rd to Five Mile Way and North Rim Trail). The applicant has agreed to move the route to paved paths and roads in the case of a wet weather closure of the trails. The revised course will be subject to Park Division approval.
- The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

Attachments: Application and Permit for Park Use

Distribution: Nikki Stadler



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC PRIVATE

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

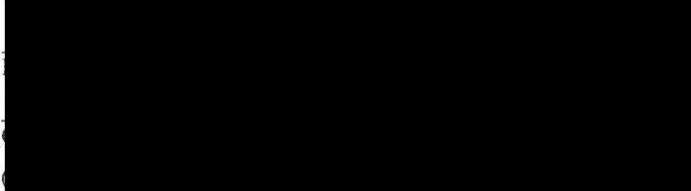
PLEASE PRINT:

Nikki Stadler

Name of Applicant/Contact Person

Under the Sun Events

Organization Name (if applicable)



Contact Phone #

Alternate Phone #

Love on the Rocks 5K/10K

Description of Event: (family BBQ, walk/run, describe below if needed)

Saturday, February 11, 2017

Day and Date of Event:

From: 6:00 a.m. To: 12 p.m.

Total Time Needed for Set-up, Event, and Clean-up

From: 8:00 a.m. To: 11:00 a.m. 125

Time of Event Only Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Note: Special conditions apply for amplified sound (12R.08.263 CMC)

Cedar Grove Picnic Area

Electricity (15 amp)
tables, restroom area (circle)

Meadow

100 amp Electrical Service
Water (public events only)

Children's Playground

Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
 Water (public events only) 100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp) 100 amp Electrical Service
 Event Restrooms Water (public events only)
 Fountain - On Fountain - Off
 Meter Bags # _____ Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A

Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY

Electricity (15 amp) parking area, restroom area (Pick up key)

Band Stand (15 amp)

BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM

Depot Park

[] Electricity (15 amp)

Lower Bidwell Park (public events only): _____

Upper Bidwell Park (public events only): _____

Other (specify) (public events only): _____

Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Trail runs beginning and ending at 5-Mile Recreation Area. Please see attached map and descriptions.

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- [X] Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee 60.50 ~~\$11.00~~ (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable)
- Early Entrance Fee \$ 48.75 (\$32.50/hr. public events only) 1.5 hrs < 11:00 >
- Additional Park Use Fees ~~\$60.50~~ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____
#days
100 amp Electrical _____ x (\$30.00) = \$ _____
(electrician required) #days

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Convenience Fee: \$ _____

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

Total Fee Required: \$ 268.25

City of Chico Cash Receipt No CR 409587 Payment Method: CK 2332 Date: 6/17/16 Received By: TR \$230.50

ORIGINAL

JRI ✓ JIMMY ✓
JR2 ✓ LISA ✓

APPLICANT ✓

SHANE ✓

SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. ***Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.***
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at risk-management@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X _____
Signature of Applicant

X 06/02/2016
Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 3rd Floor
Chico, CA 95928

FAX 530-895-4825 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved. _____
 Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
 Application fee waived (12R.08.100 CMC). Reason: _____
 Reservation fee waived (12R.08.250 CMC). Reason: _____
 Vendor fee waived (12R.08.250 CMC). Reason: _____
 Insurance fee waived (12R.08.240 CMC). Reason: _____
 Damage deposit fee waived (12R.08.260 CMC). Reason: _____
 Application approved by the Bidwell Park & Playground Commission. Date: _____
 Application denied by the Bidwell Park & Playground Commission. Reason: _____

Iron Bones, SR Park Ranger 6/18/16

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? ⁴ _____	x	Yes	No
Are there a patron admission, entry, or participant fee(s) required for your event?	x	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): ^{PA System} _____	X	Yes	No
When will amplified sound/music be heard? Time from: ^{7 a.m.} _____ until: ^{Noon} _____ amps needed (15 or 100) _____ <small>Note: 100 amp electrical service requires a certified electrician to operate.</small>			
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____		Yes	No X
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____ _____		Yes	No X
Will event require that any part of the Park remain closed beyond the normal time of opening? <small>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</small> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____		Yes	No X
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <small>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</small>		Yes	No X
Will all event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?		Yes	No X
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <small>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</small>		Yes	No X
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <small>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</small>		Yes	No X
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <small>mile markers, cones, barricades (not for blocking roads but to post directional signage)</small> _____ <small>Note: All signs and banners shall be free standing and not affixed to Park property.</small>	X	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <small>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</small>		Yes	No X
Do you request irrigation to be turned off before and during your event?		Yes	No x
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.			
Will vendors be placed on the perimeter sidewalks? <small>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St. Chico, (530) 879-6900.</small>		Yes	No
Will City street closure(s) be needed? <small>A separate permit must be obtained from the Engineering Division at 411 Main Street Chico (530) 879-6900</small>		Yes	No

June 13, 2016

The City of Chico

attn.: Ranger Shane Romain

Re: Love on the Rocks 5K/10K Team Challenge Course Description

Dear Ranger Shane,

I have attached the park map supplied by the City office but below is a more complete description of the course.

Love on the Rocks (LOTR) 5K/10K Team Challenge:

5K: The LOTR course begins at 5-Mile Recreation Area near the levee. Runners will run out the levee toward Wildwood Rd. (We would like to have the levee gate open so runners do not have to jump over the bar to get to the pedestrian bridge.) Runners will turn right onto the pedestrian bridge and continue on the Wildwood Trail (the trail parallel and closest to Wildwood Rd.) When the runners hit Parking Lot A they will cross Upper Park Rd. and continue onto Middle Trail toward the Easter Cross. 5K runners will continue up North Rim Trail and come down Blue Oak Trail. They will cross Upper Park Rd. at 5 Mile Way and finish the run by crossing the bridge at 5 Mile. (For reference...this is exactly how we finish the Frost or Fog course.)

10K: The 10K course is exactly the same as the 5K course except when 5K runners turn at Blue Oak Trail, 10K runners will continue up North Rim Trail for another 1.5 miles. They will turnaround (we will have signage) and continue down North Rim Trail and turn left onto Blue Oak Trail, cross Upper Park Rd. and continue on 5 Mile Way to the bridge back to 5 Mile Recreation Area.

Please do not hesitate to contact me at 530-966-3241 or nikki@underthesunevents.org if you have any questions. Thank you! Nikki Stadler



BPPC Staff Report

Meeting Date: 12/19/2016

DATE: 11/4/2016
TO: Bidwell Park and Playground Commission
FROM: Theresa Rodriguez, Administrative Assistant
SUBJECT: Mi Escuelita Maya Preschool, 4/20/2017 & 4/21/2017

REPORT IN BRIEF:

Applicant (Mi Escuelita Maya Preschool) would like to take their pre-school classes on a field trip to Cedar Grove Picnic Area, on two separate days, to introduce them to nature.

Mi Escuelita Maya Preschool offers an integrated program that values high standards of early childhood education, multicultural experiences, a daily application of the performing arts, Spanish language enrichment, organic eating habits, and an environmentally friendly life style as a foundation for their children's learning process and growth.

Recommendation: *Conditional approval.*

Event Details

Date of Application	10/12/2016
Date of Event	4/20/2017 & 4/21/2017
Time of Event	9:00 AM – 4:00 PM
Event Name	Outdoor Class
Applicant Name	Peggy Dev
Location	Cedar Grove Picnic Area
Description	Outdoor class
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years 2
# Participants	250
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.

Conditions

Staff recommends the following conditions:

- Adherence to all park rules.
- Do not take or alter any part of the natural condition of the park.
- All signage should be free standing and not affixed to park property. No usage of chalk.
- The applicant will need to do a final inspection at the conclusion of the event and pick up any associated trash.

Attachments: Application and Permit for Park Use,

Distribution: Peggy Dev



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC PRIVATE

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Peggy Dev

Name of Applicant/Contact Person

Mi Escuelita Maya Preschool

Organization Name (if applicable)

1455 Chestnut Street

Home, Organization, or Company Address

Chico, CA 95928

City, State, Zip

(530) 893-1419

Contact Phone #

(530) 220-7771

Alternate Phone #

Outdoor Class

Description of Event: (family BBQ, walk/run, describe below if needed)

Thur/Fri April 20 & 21, 2017

Day and Date of Event:

From: 9:00 am To: 4:00 pm

Total Time Needed for Set-up, Event, and Clean-up

From: To: 30

Time of Event Only

Number of people

E-mail address: peggy@mempreschool.com

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Note: Special conditions apply for amplified sound (12R.08.263 CMC)

Cedar Grove Picnic Area

Electricity (15 amp) tables, restroom area (circle)

Meadow

100 amp Electrical Service
 Water (public events only)

Children's Playground

Electricity (15 amp)-Pick up key on: Mon - Fri 8:00 - 3:30

Water (public events only)

100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp)

Event Restrooms

Fountain - On

Meter Bags #

100 amp Electrical Service

Water (public events only)

Fountain - Off

Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY

Electricity (15 amp) parking area, restroom area (Pick up key)

Band Stand (15 amp)

BBQ-Pick up key on: Mon - Fri 8:00 AM - 3:30 PM

Depot Park

Electricity (15 amp)

Lower Bidwell Park (public events only):

Upper Bidwell Park (public events only):

Other (specify) (public events only):

Early Entrance Needed (public events only) Yes No

Additional Description of the Event:

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 22.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ (\$40.00 to process outside insurance)
- Vendor Fee # \$ (\$6.00 per vendor)
- Damage Deposit \$ (\$100.00 refundable)
- Early Entrance Fee \$ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____
#days

100 amp Electrical _____ x (\$30.00) = \$ _____
(electrician required) #days

Park Fee Total: \$ 41.00

Convenience Fee: \$

Total Fee Required: \$ 41.00

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

City of Chico Cash Receipt No. CR 413557 Payment Method: CK 23/09 Date: 10/12/10 Received By: TR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector	Applicant 920 Fund	Cleaning Service Risk Management (e-mail)	Park Services Coordinator DCBA
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SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at risk-management@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X _____ X 10/12/16
 Signature of Applicant Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 3rd Floor
Chico, CA 95928

FAX 530-895-4825 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Signature of Park and Natural Resources Manager

Date

SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. ***Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.***
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, [Alphabetical List of Waters with Special Fishing Regulations](#), (20) Big Chico Creek. **Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____



EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>2 years</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____ _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



BPPC Staff Report

Meeting Date: 12/19/2016

DATE: 11/23/2016
 TO: Bidwell Park and Playground Commission
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Permit National MS Society – Walk MS Fundraiser, 4/30/17

REPORT IN BRIEF:

Applicant (Nicholas MacFalls) would like to host the Walk MS Fundraiser event to raise funds and to bring families and care takers together to bring hope and inspiration to those that have multiple sclerosis.

Recommendation: *Conditional approval.*

Event Details

Date of Application	8/12/2016
Date of Event	4/30/2017
Time of Event	8:00 AM – 12:00 PM
Event Name	Walk MS Fundraiser
Applicant Name	Nicholas MacFalls – Contact person is Amy Clark
Location	1 Mile Oak Grove A & B
Description	MS walk is a fundraiser. There will be live music, awards, good food, and plenty of fun and inspiration.
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years ~21
# Participants	250
Reason for BPPC Consideration?	(May) unreasonably interfere with the use of the intensive use area by other members of the general public not participating in the event.
	The applicant is requesting to be allowed to drive the participants into the park prior to 9:00 AM (which is the standard gate opening time) and to start the walk at 9:00 AM on this 2017 and all future Walk MS events held at Bidwell Park. This will interfere with the standard gate opening time at 9:00 AM.

Conditions

Staff recommends the following conditions:

1. Continued adherence to all park rules.
2. Mandatory trained gate monitors at entrances, exits until gate the 9:00 AM gate opening and at road crossings
3. Limited vehicle access for set up
4. No chalk, tape or paint markings on city property and roads
5. Must start run by 8:30 A.M.
6. 1 additional trash tote
7. Use of Sycamore Field must be approved through Chico Area Recreation District (C.A.R.D) and a copy of the approval forward to City of Chico Parks Division
8. No cars on pathways or interior of park
9. Follow One Way designations

Attachments: Application and Permit for Park Use,

Distribution: Nicholas MacFalls, Amy Clark

12/14/2016



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
965 Fir Street/P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4731

Type of Event:	
PUBLIC [<input checked="" type="checkbox"/>]	PRIVATE [<input type="checkbox"/>]

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Nicholas MacFalls

Walk MS Fundraiser

Name of Applicant/Contact Person

Description of Event: (family BBQ, walk/run, describe below if needed)

National MS Society

30 April 2017

Organization Name (if applicable)

Day and Date of Event:

From: 6 AM To: 1 PM

Total Time Needed for Set-up, Event, and Clean-up

From: 8 AM To: 12 PM 250

Time of Event Only Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

Contact Phone #

Alternate Phone #

AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Note: Special conditions apply for amplified sound (12R.08.263 CMC)

Cedar Grove Picnic Area

Meadow

Electricity (15 amp)

100 amp Electrical Service

tables, restroom area (circle) Water (public events only)

Children's Playground

Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30

Water (public events only) 100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp)

100 amp Electrical Service

Event Restrooms

Water (public events only)

Fountain - On

Fountain - Off

Meter Bags # _____

Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A

Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY

Electricity (15 amp) parking area, restroom area (Pick up key)

Band Stand (15 amp)

BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM

Depot Park

Electricity (15 amp)

Lower Bidwell Park (public events only): _____

Upper Bidwell Park (public events only): _____

Other (specify) (public events only): _____

Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Local Contact: Amy Clark amy.clark@nmss.org

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 33 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40 (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ 160 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ 32.50 (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____
#days

100 amp Electrical _____ x (\$30.00) = \$ _____
(electrician required) #days

Total Fee Required: \$ 224.50

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR 411483 Payment Method: CK 31579 Date: 8/12/14 Received By: JR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chico.ca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: April 14, 2017

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X [Signature]
Signature of Applicant

X August 12, 2016
Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928

FAX 530-895-4731 or email to Parkinfo@chico.ca.gov

THIS RESERVATION IS NOT VALID UNLESS APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park – All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.chicoca.gov/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____



EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	✓	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	✓	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	✓	Yes	No
When will amplified sound/music be heard? Time from: <u>8AM</u> until: <u>Noon</u> amps needed (15 or 100) <u>15</u> Note: 100 amp electrical service requires a certified electrician to operate.			
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes		No ✓
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes		No ✓
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes		No ✓
Will there be early entrance into the Park for setup? <u>6AM for Tent Set-up</u> If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	✓	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes		No ✓
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>United Site Services</u> Phone Number <u>408-284-4483</u> Location of portable restrooms <u>Parking Lot</u> Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	✓	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>10</u> Number of Recycling Containers <u>10</u> Sanitation Company <u>Reeology, POC: Amy Jernigan</u> Phone Number <u>530-533-5868</u> Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	✓	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Feather banners on stands, signs attached to tents and A-Frames</u> Note: All signs and banners shall be free standing and not affixed to Park property.	✓	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	✓	Yes	No
Do you request irrigation to be turned off before and during your event?	✓	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.			
Will vendors be placed on the perimeter sidewalks? If yes, a Vend. Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes		No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes		No

Theresa Rodriguez

From: Amy Clark [REDACTED]
Sent: Monday, October 24, 2016 9:00 AM
To: Theresa Rodriguez
Subject: RE: Chico Walk MS Fundraiser

Hi Theresa,

I plan on attending the Playground and Park Commission's meeting tonight at 6:30pm to ask for a 9am start time. (Walkers start walking at 9am). I plan to ask for this in perpetuity. If there is any way you can make sure I am at the beginning of this evening's agenda, that would be great!

Thanks!

Kind regards,

Amy Clark, MSSMC, Community Engagement Manager
National MS Society, Northern California Chapter

[REDACTED]
[Click here to view upcoming MS programs in your area.](#)

From: Amy Clark
Sent: Tuesday, September 20, 2016 10:51 AM
To: 'Theresa Rodriguez'
Subject: RE: Chico Walk MS Fundraiser

Hi Theresa,

Just wanted to circle back with you and make sure that I am on the agenda for the Playground and Parks Commission's meeting on Monday, 9/26/16 at 6:30pm. (Do I have the right time?)

I would like to ask them about a 9am Walk MS start time (walkers start walking at 9am) for 2017 and for all future Walk MS events we hold at Bidwell Park in Sycamore Field.

Thanks!

Kind regards,

Amy Clark, MSSMC, Community Engagement Manager
National MS Society, Northern California Chapter

[REDACTED]
[Click here to view upcoming MS programs in your area.](#)



BPPC Staff Report

Meeting Date: 12/19/2016

DATE: 11/4/2016
TO: Bidwell Park and Playground Commission
FROM: Theresa Rodriguez, Administrative Assistant
SUBJECT: Permit Walk to End Alzheimer's, (10/7/17)

REPORT IN BRIEF:

Applicant (Jody Cornilsen) is requesting permission to set up for their event on Friday, 10/6/17, the day before the actual event on 10/7/17. The Applicant is also requesting the gate at Woodland Avenue and 4th Street to remain closed from 8:30 A.M. – 11:00 A.M. on 10/7/17.

Walk to End Alzheimer's is a stroll through Bidwell Park and includes information booths and family friendly activities.

Recommendation: *Conditional approval.*

Event Details

Date of Application	10/20/2016
Date of Event	10/7/2017
Time of Event	8:30 A.M. – 12:00 P.M.
Event Name	Walk to End Alzheimer's
Applicant Name	Jody Cornilsen
Location	Bidwell Park, Oak Grove A & B
Description	Brings families and caretakers together for a stroll, festivities and information booths
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years 23
# Participants	1,100
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.

Conditions

Staff recommends the following conditions:

1. Pay \$11.00 for Friday, 10/06/16.
2. Contract with a security company to stand by on Friday night.
3. Continued adherence to all park rules.
4. Gate monitors must be at the entrance and exit for the duration of the event.
5. Continue pre-event communications and inform Park staff if the event coordinators change.
6. The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

Attachments: Application and Permit for Park Use

Distribution: Jody Cornilsen



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC PRIVATE

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Jody Cornilsen

Name of Applicant/Contact Person

Alzheimer's Association

Organization Name (if applicable)



Contact Phone #

Alternate Phone #

Walk to End Alzheimer's

Description of Event: (family BBQ, walk/run, describe below if needed)

Saturday, October 7, 2016

Day and Date of Event:

From: 6 AM

Early set up Friday Oct 6th @ 4pm

To: 1 PM

Total Time Needed for Set-up, Event, and Clean-up

From: 8:30 AM

To: 12 PM

1,100

Time of Event Only

Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Note: Special conditions apply for amplified sound (12R.08.263 CMC)

Cedar Grove Picnic Area

Electricity (15 amp)
 tables, restroom area (circle)

Meadow

100 amp Electrical Service
 Water (public events only)

Children's Playground

Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
 Water (public events only) 100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp) 100 amp Electrical Service
 Event Restrooms Water (public events only)
 Fountain - On Fountain - Off
 Meter Bags # _____ Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A

Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY

Electricity (15 amp) parking area, restroom area (Pick up key)

Band Stand (15 amp)

BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM

Depot Park

[] Electricity (15 amp)

Lower Bidwell Park (public events only): _____

Upper Bidwell Park (public events only): _____

Other (specify) (public events only): _____

Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Using standard 5K course map

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 301.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # 20 \$ 120.00 (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable)
- Early Entrance Fee \$ 32.50 (\$32.50/hr. public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____ #days
100 amp Electrical _____ x (\$30.00) = \$ _____ (electrician required) #days

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

Park Fee Total: \$ 612.50

Convenience Fee: \$ 2.00

Total Fee Required: \$ 614.50

City of Chico Cash Receipt No. CR 413786 Payment Method: CC 5732 Date: 10/20/16 Received By: TR

Office	Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	Cleaning Service	Park Services Coordinator
Distribution:	Park Field Supervisor	Park Ranger 2	Landscape Inspector	920 Fund	Risk Management (e-mail)	DCBA BPPC

SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. ***Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.***
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, [Alphabetical List of Waters with Special Fishing Regulations](#), (20) Big Chico Creek.
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: July J. Council

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at risk-management@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: October 6, 2017

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X Jody J. Cornejo
Signature of Applicant

X 10/19/16
Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 3rd Floor
Chico, CA 95928

FAX 530-895-4825 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Signature of Park and Natural Resources Manager _____

Date _____

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>23</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>PA System, Live Jazz</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>8:30 AM</u> until: <u>11:30 AM</u> amps needed (<i>15 or 100</i>) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>Event sponsors not selling anything - mostly assisted living facilities</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): <u>main gate @ woodland and north gate @ 4th</u> Time of closure from: <u>8:30</u> until: <u>11 AM</u>	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>6 AM</u> until: <u>11 AM</u> <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required? <u>1 Professional</u>	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Johnny on the Spot</u> Phone Number _____ Location of portable restrooms <u>Sycamore Way Parking Lot</u> <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans ⁸ _____ Number of Recycling Containers ⁸ _____ Sanitation Company <u>Recology</u> Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Welcome sign at Sycamore field Entrance/signs on stage</u> <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



DATE: 11/18/16
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Parks and Street Trees and Public Landscapes Report

NARRATIVE

1. Updates

- a. Santos Fire Rehabilitation – Planning for the implementation of the plan for extensive erosion control work and rehabilitation planning began at the Santo Fire Area, Homestead meadow, Guardians Trail, and 10 Mile House Road areas.

2. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park: Staff have buttoned up the pool and fish ladder for winter by lowering the dam height and removing boards from the ladder. New hand dryers have been installed in the south One mile restrooms replacing the heavily battered and worn out units. Staff has started with the fall leaf removal as time permits.
- b. Middle Park: Staff has removed the Beaver dam at Five mile three time already this month as it is diverting water down the Lindo channel.
- c. Upper Park: Staff completed the first phase of restoration work on the Santos fire area off of Ten mile house road by building straw bale dams to slow the run off coming down the dozer cuts, along with laying out native grass straw with jute netting to help hold the soil and filling in the cuts with the cut brush to close off the scars from travel by humans while adding good organics back to the soil.
- d. Greenway Parks: Weekly checks and garbage clean up.
- e. Upcoming projects: Comanche creek trail; Valeen to Wrex, Tiechert ponds trail, Peregrine point disc golf alternative hole placement, More patches to the Sycamore pool floor and walls, Completion of the One Mile reservation area tables, Start to install the replacement PAR course equipment along exiting course.

3. Ranger and Lifeguard Programs

- a. Rangers welcomed the change of seasons and early rains by participating in more outreach and education within the park. Rangers have spent more time recently in the Santos burn area educating park users on erosion issues and closed trails. Some new, rogue bike jumps were found within the closed area off Highway 32 and destroyed by park staff. Several citations were issued in October and the first part of November to those found in the area. A trail cam installation in the area is planned to monitor unwanted trail usage and unauthorized trail building.
- b. Significant Incidents – An unspecified medical condition caused fire, medics and rangers to respond to a man with small children on Monkey Face unable to hike down. All family members were assisted down the hill. No injuries were present and the male adult was counseled to have another adult around for future activities due to his medical condition

4. Outreach and Education

- a. News Releases – Parks and Street Trees Divisions submitted 3 news releases (Santos Fire rehab, leaf season announcement, and a 5 K start time)

5. Street Trees and Landscapes

- a. Urban Forest Manager recruitment has closed on October 13th and interviews should start some time in November.

- b. Removal Contract –Twin Cities Tree Service is scheduled to start on November 1st. They have been assigned the first list that contains 86 dead/dying trees.
- c. Hourly Workers- Jeff and Joe have been working full time for the last 4 months and their time will be done the first week of November. This will put the crew back to 1 maintenance worker.

Item No.	Description	Quantity	Unit Price
A. Regular Tree Removal Assignments			
1.	0 to 20-foot tree	1	\$75.00
2.	21 to 40-foot tree	1	\$700.00
3.	41 to 60-foot tree	1	\$1,350.00
4.	61 to 80-foot tree	1	\$2,100.00
5.	81 to 100-foot tree	1	\$2,500.00
B. High-Priority Tree Removal Assignments			
1.	0 to 20-foot tree	1	\$75.00
2.	21 to 40-foot tree	1	\$700.00
3.	41 to 60-foot tree	1	\$1,350.00
4.	61 to 80-foot tree	1	\$2,100.00
5.	81 to 100-foot tree	1	\$2,500.00
C. On-Call Stump Removal Assignments			
1.	0 to 12-inch stumps	1	\$75.00
2.	13 to 24-inch stumps	1	\$200.00
3.	25 to 36-inch stumps	1	\$450.00
4.	37 inch and larger stumps	1	\$450.00

6. Volunteer and Donor Program

- a. Annie B's Donations– Annie B's Donations– Donations through the Annie B's event were down from last year at only \$1,700.00 received for parks and \$450.00 for street trees. There were several factors that contributed to the reduction in donations received.
- b. AAA Donation–As part of their “Month of Impact” 10 AAA employees and their families came out to the park and helped out with litter removal. They also donated to the park maintenance program. \$250.00
- c. Upcoming Volunteer Opportunities –
 - i. November volunteer events– The Parks Division will continue to host Volunteer Saturdays in the 1 Mile area of Bidwell Park. Chico Velo -Trailworks will have trail restoration opportunities in Upper Park and the Friends of Comanche Creek Greenway will host a variety of volunteer sessions. Please check the Volunteer Calendar on the City of Chico website for more details.

MONTHLY SUMMARY TABLES

Table 1. Monthly Volunteer Hours

Park and Greenway Volunteer Activities, October 2016						
Date	Location	Agency	Tasks	# of Volunteers	Total Hrs	Leader
All of October	Bidwell Park	Parks Division	Park Ambassadors	128	1404	Shane Romain
10/1/2016	Site 2 Lower Park	Social Stewards	Veg Mgmt, Paint, Litter	6	18	Jeremy Jensen
10/1/2016	S 1 Mile	CAVE	Veg. Mgmt	2	2	Shane Romain
10/1/2016	Annie B Trail	Trailworks	brushing	4	16	Michael Griffin
10/2/2016	Annie B Trail	Trailworks	brushing	4	16	Mike Matiasek
10/2/2016	Upper Bidwell Park	BEC	Watered Oak Seedlings	4	8	Lexi Thornton
10/6/2016	various businesses	FCCG	cardboard for mulching hedgerow	1	2	Janet Ellner
10/8/2016	S 1 Mile	Target Stores	Sherwood Restoration	30	90	Shane Romain
10/8/2016	Bidwell Park	The Stream Team	Water Quality Monitoring	27	108	T. Hamill
10/8/2016	Annie B Trail	Trailworks	brushing	5	20	Mike Matiasek
10/9/2016	CCG	FCCG	gathered invasive debris	7	22.5	Susan Mason
10/15/2016	lower Yahi Trail	Mt. Lassen Ch., CNPS	clearing trail	2	8	Steve Overlock
10/16/2016	Upper Bidwell Park	BEC	Measured Oak Seedlings	4	16	Lexi Thornton
10/20/2016	Lost Park	The Stream Team	Water Quality Monitoring	10	15	T. Hamill
10/21/2016	Comanche Creek Greenway	Friends of Comanche Creek Greenway	surveyed projects for workday	1	1	Janet Ellner
10/22/2016	S 1 Mile	CAVE	Spread Mulch	2	6	Shane Romain
10/22/2016	Monkey Face	Trailworks	restoration	5	20	Mike Matiasek
10/22/2016	CCG	FCCG	mulching, brushing, weeding	17	54	Janet Ellner
10/27/2016	home; NVAC	FCCG	paperwork associated with grants	1	3	Janet Ellner
10/29/2016	1 Mile	Butte College	Invasive Plant Removal	1	8	Shane Romain
10/30/2016	1 Mile	Butte College	Invasive Plant Removal	1	8	Shane Romain
10/31/2016	Comanche Creek	Butte College	Oak Seedling Tubing	1	4	Susan Mason
10/31/2016	CCG	FCCG	prepared south side for grass	2	13	Susan Mason
various	various	FCCG	planning plants for the hedgerow	1	3	Emily Alma
various	CCG	FCCG	remove fencing, weeds and trash	1	64.5	Susan Mason
various	CCG	FCCG	removed invasives and trash	1	24	Liz Stewart
				TOTAL HRS	1954	

Table 2. Monthly Public and Private Permits

Monthly Public Permits - October 2016				
Date	Location	Organization	Event	Participant #
10/01/2016	Cedar Grove Meadow	Faith Lutheran Church	A blessing of animals for St. Francis Dat	50
10/01/2016	City Plaza	Chico Toy Museum	Yo-Yo Contest	100
10/01/2016	Council Ring	Girl Scout Troop 70409	Girl Scout Investitur Ceremony	50
10/01/2016	1 Mile	Inspire Foundation	Inspire 5k Fun Run	250

10/02/2016	Council Ring	God Squad	AAA Meeting	55
10/08/2016	1 Mile	Alzheimer's Association	Walk to End Alzheimer's	1,000
10/09/2016	Council Ring	God Squad	AAA Meeting	55
10/09/2016	Middle/Upper Park	Chico Running Club	CRC Hot Half	150
10/14/2016	City Plaza	Results Radio	Pumpkinhead Contest	300
10/15/2016	Cedar Grove Meadow	Society of Creative Anachronism	Medieval Tournament	100
10/15/2016	City Plaza	American Foundation for Suicide Prevention	Suicide prevention awareness/fundraising	400
10/15/2016	City Plaza	A21-Walk for Freedom	Walk	500
10/15/2016	City Plaza	Chico Parade of Lights	Parade of Lights	500
10/15/2016	1 Mile	American Cancer Society, Inc.	Making Strides Against Breast Cancer 5K Walk	1,500
10/16/2016	Council Ring	God Squad	AAA Meeting	55
10/21/2016	City Plaza	CSU, Chico First-Year Experience Program	Chico Great Debate	250
10/29/2016	City Plaza	Thrill the World	Thrill the Would Dance	50
10/29/2016	1 Mile	Jesse Kohen Memorial Foundation	Walk / Run	150
Totals			18	5,515

Table 3. Monthly Private Permits

Monthly Private Permits - October 2016

Type	# Permits	# Participants
Private	13	760
Caper Acres	30	640
Totals	43	1400

Table 4. Monthly Maintenance Hours.






Category	Staff Hours	% of Total	% Change from Last Month	2015 Trend
1. Safety	259	40.6%	188.0%	
2. Infrastructure Maintenance	45	7.0%	15.3%	
3. Vegetation Maintenance	136	21.3%	387.1%	
4. Admin Time/Other	198	31.1%	190.8%	
Monthly Totals	636	100%	112.2%	

Table 5. Monthly Street Tree Productivity.

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	64	114.3%	
Service Requests: Submitted	0	-	
Service Requests: Completed	105	125.0%	
Sub Total	169	120.7%	
Trees			
Planted: Trees	0	-	
Pruned	159	100.6%	
Removed: Trees (smaller)	6	100.0%	
Removed: Stumps	0	-	
Removed: Trees	0	-	
Sub Total	165	100.6%	
Tree Permits (#)			
Submitted	0	-	
Approved	6	600.0%	
Denied	2	-	
Total	8	800.0%	
6. Contracts			
Expenditures (\$)	\$ 6,090	-	
Trees (#)			
Planted	0	-	
Pruned	4	-	
Removed: Trees (smaller)	0	0.0%	
Removed: Stumps	1	-	
Removed: Trees	0	-	
Routine Maintenance	0	-	
Total	5	-	

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	122	15.6%	74.8%	
2. Tree Work	356	45.4%	106.7%	
3. Special Projects	226	28.8%	128.0%	
4. Admin Time/Other	80	10.2%	200.0%	
Monthly Totals	784	100.0%	109.9%	

Table 6. Monthly Incidents

10/7/2016	Lower Park	Warrant	Arrest
10/8/2016	Lower Park	Warrant	Arrest
10/8/2016	Middle Park	Theft	Cop Logic Rpt
10/12/2016	Middle Park	Vehicle Burglary	Cop Logic Rpt
10/12/2016	Depot Park	Warrant	Arrest
10/11/2016	Middle Park	Drug Possession	Arrest
10/14/2016	Depot Park	Warrant	Arrest
10/16/2016	Upper Park	Reckless Vehicle	Citation
10/19/2016	Middle Park	Vehicle Burglary	Cop Logic Rpt
10/20/2016	Upper Park	Vehicle Burglary	Cop Logic Rpt
10/23/2016	Lindo Channel	Warrant (2)	Arrest
10/29/2016	Middle Park	Vehicle Burglary	Cop Logic Rpt
10/29/2016	City Plaza	Warrant	Arrest

Table 7. Monthly Citations and Warnings

Ranger Report - Citations 2016						
Violation - Citations	Monthly			Annual		
	Total Citations	%	Rank	Total Citations	%	Rank
Alcohol	1	7%	5	24	8%	4
Animal Control Violations	3	21%	2	15	5%	5
Bicycle Violation	0	0%	7	1	0%	11
Glass	0	0%	7	10	3%	7
Illegal Camping	1	7%	5	73	24%	2
Injury/Destruction City Property	2	14%	3	6	2%	8
Littering	0	0%	7	4	1%	9
Other Violations	5	36%	1	31	10%	3
Parking Violations	2	14%	3	118	40%	1
Resist/Delay Park Ranger	0	0%	7	3	1%	10
Smoking	0	0%	7	13	4%	6
Totals	14	100%		298	100%	

Violation - Warnings	Monthly			Annual		
	Total Warnings	%	Rank	Total Warnings	%	Rank
Alcohol	5	5%	8	141	7%	7
Animal Control Violations	7	6%	6	368	19%	2
Bicycle Violation	14	13%	3	250	13%	4
Glass	8	7%	4	162	8%	5
Illegal Camping	43	39%	1	414	21%	1
Injury/Destruction City Property	1	1%	9	34	2%	10
Littering	7	6%	6	143	7%	6
Other Violations	8	7%	4	47	2%	8
Parking Violations	0	0%	10	45	2%	9
Resist/Delay Park Ranger	0	0%	10	10	1%	11
Smoking	16	15%	2	326	17%	3
Totals	109	100%		1940	100%	

PHOTOGRAPHS



1. Linda Sheppard demonstrates irrigation installation to volunteers



2 Linda Herman assist volunteers with Willow tree planting



3 Approximately 40 volunteers planted 80 Willow trees in a City mitigation area on the Sac. River.

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12/14/2016



DATE: 12/13/16
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Parks and Street Trees and Public Landscapes Report

NARRATIVE

1. Updates

- a. Upper Park Road – Staff is preparing for the Natural Resource Committee and public input on policies related to this important park feature.
- b. Santos Fire Rehabilitation – In early November, staff worked with crews and personal from CALFIRE to begin implementation of the extensive erosion control work and rehabilitation at the Santo Fire Area, Homestead meadow, Guardians Trail, and 10 Mile House Road areas. While initial erosion control work associated with the dozer cuts have been completed and are ready for the series of storms that arrived shortly thereafter, the Guardians and Pine Trails will remain closed until dry conditions and work can be completed (may be this spring). Ten (10) Mile House Road is subject to intermittent closures. This policy will be re-evaluated as conditions change.

2. Administrative and Visitor Services

- a. Annual Report – Staff is preparing and requesting from partners information related to the Annual Report for January.

3. Planning/Monitoring

- a. Peregrine Point Monitoring Plan – Staff continues work on the revisions for the course and is preparing a draft for a future BPPC meeting.

4. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park: Oak Grove reservation area received the remainder of replacement tables and one small barbeque. Staff worked through the week removing all the old units and preparing the site for twenty two new tables and one family size barbeque. Crews set one new barbeque at the non-reservation area at One Mile and then moved to Cedar Grove where they removed and replaced the nine tables for that site in two days' time. Staff also spent extra time on preparing Lower Park for the Turkey Trot food run by running extra sweeping and leaf blowing shifts to clean the road and pathways.
- b. Middle Park: Standard maintenance cleaning leaf removal and down tree cleanup.
- c. Upper Park: Standard repair work to parking lot fences. Repair work to the top of Ten Mile House road, staff installed a rolling water bar at the very top augmented with twenty four tons of ballast rock to slow down the erosion issue.
- d. Greenway Parks: Weekly checks and garbage clean up at Comanche creek. Staff has started the first stages of the Teichert ponds peninsula trail with help from both Work Force Alliance and Terra Fuego crews removing the old fence and cutting and removing brush to clear the trail bed for building.
- e. Upcoming projects: Comanche creek trail; Valeen to Wrex, Teichert ponds trail, Peregrine point disc golf alternative hole placement, Start to install the replacement PAR course equipment along exiting course.

5. Ranger and Lifeguard Program

- a. Monthly homeless camp cleanups continue with rangers leading ACS crews and DPW equipment operators to multiple greenway sites throughout the City. Even with a change in seasons, camp activity has not diminished and

rangers still spend significant time noticing camps and dealing with transients, vandalism of park property and the full spectrum of homeless issues. Police and Rangers conducted an early morning sweep of the park in November and netted 20 illegal campers between South One Mile and Children's Park. Sweeps are conducted several times a year.

- b. Significant Incidents – An unspecified medical condition caused fire, medics and rangers to respond to a man with small children on Monkey Face unable to hike down. All family members were assisted down the hill. No injuries were present and the male adult was counseled to have another adult around for future activities due to his medical condition.

6. Natural Resource Management

- a. Homestead Meadow Prescribed Burn: A 10 acre control burn between Guardian Trail and Annie Bidwell Trail near the Santos Fire area occurred on November 8th. The meadow and surrounding land totaling __acres was purchased by the City in the mid 90's from a cattle ranching family. The meadow was overrun with star thistle, a common invasive in the park originally brought in by cattle. Native grasses including blue wild rye, California brome, slender wheatgrass and purple needle grass are planned for this location. Connector trails to the ABT and 10 Mile House Road are planned to link this destination mountain meadow to the trail system in the future.
- b. Humboldt Corridor Rehabilitation: The first phase of the rehabilitation project along the Humboldt Corridor between Orient and Cypress is complete. Major limbing up of trees and sight line clearance along with removal of invasive trees and vegetation by County ACS/Swap crews has shown positive results in decreasing transient and drug activity in the area. Police now have the ability to effectively patrol much of the area from either side of the creek while maintaining officer safety.

7. Outreach and Education

- a. Ranger Daniel Hiemstra recently gave a presentation to a Sirs group (Moose Club of Paradise) about mountain lions and their urban interface with humans. Ranger Daniel's PowerPoint evoked much discussion from club members who were grateful for the knowledge as well as the humor with which it was delivered.
- b. Ranger James LeDonne has recently completed a PowerPoint about our newest greenway park, Comanche Creek. Interpretive presentations, walks or bike rides can be scheduled by calling Senior Ranger Lisa Barge at 624-0936
- c. Two ride alongs with rangers in the last couple of months have highlighted responsibilities of rangers. Often seen in an ancillary capacity, rangers are able to show members of the public the many hats that are worn and responsibilities shouldered by the small staff of three. Members of the public interested in ranger ride alongs can contact the park office.
- d. Rangers are making a concerted effort this winter season to post interpretive information on the park's Facebook page. Weekly fun facts about the park, historical entries, animal hijinks, and nature entries are planned.

8. Street Trees and Landscapes

- a. Urban Forest Manager recruitment has closed on October 13th and interviews should start some time in November.
- b. Removal Contract –Twin Cities Tree Service is scheduled to start on November 1st. They have been assigned the first list that contains 86 dead/dying trees.
- c. Hourly Workers- Jeff and Joe have been working full time for the last 4 months and their time will be done the first week of November. This will put the crew back to 1 maintenance worker.

Item No.	Description	Quantity	Unit Price
A. Regular Tree Removal Assignments			
1.	0 to 20-foot tree	1	\$75.00
2.	21 to 40-foot tree	1	\$700.00
3.	41 to 60-foot tree	1	\$1,350.00
4.	61 to 80-foot tree	1	\$2,100.00
5.	81 to 100-foot tree	1	\$2,500.00
B. High-Priority Tree Removal Assignments			
1.	0 to 20-foot tree	1	\$75.00
2.	21 to 40-foot tree	1	\$700.00
3.	41 to 60-foot tree	1	\$1,350.00

4.	61 to 80-foot tree	1	\$2,100.00
5.	81 to 100-foot tree	1	\$2,500.00
C. On-Call Stump Removal Assignments			
1.	0 to 12-inch stumps	1	\$75.00
2.	13 to 24-inch stumps	1	\$200.00
3.	25 to 36-inch stumps	1	\$450.00
4.	37 inch and larger stumps	1	\$450.00

9. Volunteer and Donor Program

- a. Plans are currently underway to prepare for the annual spring volunteer recruitment and orientation.
- b. There are exciting, potential in-kind donations for the Caper Acres renovation project that are currently being discussed. Information on developments will be shared as it becomes available.
- c. Upcoming Volunteer Opportunities –
 - i. Trail maintenance and restoration– As the weather permits there may be opportunities for interested volunteers to join in with Chico Velo – Trailworks for restoration of some Upper Parks trails. Information can be found on the volunteer calendar.

MONTHLY SUMMARY TABLES

Table 1. Monthly Volunteer Hours

Park and Greenway Volunteer Activities, November 2016						
Date	Location	Agency	Tasks	# of Volunteers	Total Hrs	Leader
All of October	Bidwell Park	Parks Division	Park Ambassadors	124	1334	Shane Romain
various	various	none	trash pickup	1	5.75	S. Mason
various	Teichert Ponds	none	trash and weed surveys	1	4.5	S. Mason
various	CCG	FCCG	cleaned campsites; loaded greenwaste bin	1	22	Liz Stewart
various	CCG	FCCG	removed fencing, bamboo, ailanthus; cleaned up camps	1	67.25	Susan Mason
various	CCG	FCCG	outreach; removed trash	1	5.5	Janet Ellner
11/2/2016	Comanche Creek Greenway	Friends of Comanche Creek Greenway	prepared south-side of creek for grass planting	2	8	Susan Mason
11/4/2016	Monkey Face	Trailworks	restoration	8	20	Thad Walker
11/5/2016	Sac River WPCP	PW	Plant Trees	34	136	Shane Romain
11/5/2016	CCG	FCCG	prepared south-side of creek for grass planting	6	16.5	Susan Mason
11/7/2016	CCG	FCCG	removed north-side fencing and transported to Neal Rd.	2	12	Susan Mason
11/12/2016	S 1 Mile	AAA,CAVE, Parks	Veg. Mgmt., Litter Removal	18	54	Shane Romain
11/13/2016	CCG	FCCG	weeds, scrap metal; hedgerow; blackberries; milk thistle	12	38.75	Susan Mason; Janet Ellner; Emily Alma
11/15/2016	Chico MSC	CAVE	Clean Nursery	2	4	Shane Romain
11/16/2016	Chico MSC	CAVE	Clean Nursery	2	4	Shane Romain
11/17/2016	Teichert Ponds	Butte Students	Teichert Ponds Litter removal	5	10	Shane Romain
11/22/2016	CCG	FCCG	removed weeds	6	19	Susan Mason
11/25/2016	CCG	FCCG	prepared suth side of creek for grass planting	2	6.25	Susan Mason
11/27/2016	Lindo Channel	none	clean up camps	8	36.25	S. Mason
TOTAL HRS					1803.75	

Table 2. Monthly Public and Private Permits

Monthly Public Permits - November 2016				
Date	Location	Organization	Event	Participant #
06-Nov	1 Mile	Chico Running Club	Almond Bowl	1,000
11/24/2016	1 Mile	Run For Food/Jesus Center/Fleet Feet Sports	5K Run/Walk for Food	5,250
Totals			2	6,250

Table 3. Monthly Private Permits

Monthly Private Permits - November 2016

Type	# Permits	# Participants
Private	8	250
Caper Acres	11	265
Totals	19	515

Table 4. Monthly Maintenance Hours.






Category	Staff Hours	% of Total	% Change from Last Month	2015 Trend
1. Safety	227	32.2%	87.6%	
2. Infrastructure Maintenance	209	29.6%	468.5%	
3. Vegetation Maintenance	72	10.2%	52.8%	
4. Admin Time/Other	198	28.1%	100.0%	
Monthly Totals	704	100%	110.7%	

Table 5. Monthly Street Tree Productivity.

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	30	46.9%
Service Requests: Submitted	0	-	
Service Requests: Completed	57	54.3%
Sub Total	87	51.5%
Trees			
Planted: Trees	0	-	..
Pruned	45	28.3%
Removed: Trees (smaller)	4	66.7%
Removed: Stumps	0	-	
Removed: Trees	0	-	
Sub Total	49	29.7%
Tree Permits (#)			
Submitted	0	-	
Approved	3	50.0%
Denied	0	0.0%
Total	3	37.5%
6. Contracts			
Expenditures (\$)	\$ 1,860	-
Trees (#)			
Planted	0	-	
Pruned	0	-
Removed: Trees (smaller)	0	0.0%	
Removed: Stumps	0	-
Removed: Trees	0	0.0%	
Routine Maintenance	0	-	
Total	0	-

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	40	10.7%	32.8%	
2. Tree Work	165	44.0%	46.3%	
3. Special Projects	56	14.9%	24.8%	
4. Admin Time/Other	114	30.4%	142.5%	
Monthly Totals	375	100.0%	47.8%	

Table 6. Monthly Incidents

11/2/2016	Annies Glen	Warrant	Arrest
11/18/2016	Depot Park	Warrant	Arrest

Table 7. Monthly Citations and Warnings

Ranger Report - Citations 2016						
Violation - Citations	Monthly			Annual		
	Total Citations	%	Rank	Total Citations	%	Rank
Alcohol	0	0%	5	24	8%	4
Animal Control Violations	0	0%	5	15	5%	5
Bicycle Violation	0	0%	5	1	0%	11
Glass	0	0%	5	10	3%	7
Illegal Camping	10	53%	1	73	24%	2
Injury/Destruction City Property	0	0%	5	6	2%	8
Littering	1	5%	3	4	1%	9
Other Violations	7	37%	2	31	10%	3
Parking Violations	1	5%	3	118	40%	1
Resist/Delay Park Ranger	0	0%	5	3	1%	10
Smoking	0	0%	5	13	4%	6
Totals	19	100%		298	100%	

Ranger Report - Warnings 2016						
Violation - Warnings	Monthly			Annual		
	Total Warnings	%	Rank	Total Warnings	%	Rank
Alcohol	3	4%	5	141	7%	7
Animal Control Violations	10	14%	3	368	19%	2
Bicycle Violation	1	1%	7	250	13%	4
Glass	1	1%	7	162	8%	5
Illegal Camping	36	49%	1	414	21%	1
Injury/Destruction City Property	0	0%	10	34	2%	10
Littering	3	4%	5	143	7%	6
Other Violations	4	5%	4	47	2%	8
Parking Violations	1	1%	7	45	2%	9
Resist/Delay Park Ranger	0	0%	10	10	1%	11
Smoking	14	19%	2	326	17%	3
Totals	73	100%		1940	100%	

PHOTOGRAPHS



**Figure 1 Humboldt Corridor between Olive & Pine
"Before"**



**Figure 2 Humboldt Corridor between Olive & Pine
"After"**



Figure 3 AAA Volunteers in Lower Park



Figure 4 Butte College student volunteers at Teichert Ponds



Figure 5 Dan Efseaff with Chico State Natural Resources Mgmt. students

Attachments:

A.

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12/14/2016