



CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)

Regular Meeting Agenda
April 24, 2017 6:30 pm
Municipal Center - 421 Main Street, Council Chamber

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street during normal business hours or online at <http://www.chico.ca.us/>.

1. REGULAR COMMISSION MEETING

1.1. Call to Order

1.2. Roll Call

2. INTRODUCTION – NEW URBAN FOREST MANAGER

3. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion. Public comment, if any, will be taken before the approval of the Consent Agenda

3.1. Approval of Meeting Minutes

Action: *Approve minutes of Bidwell Park and Playground Commission meeting held on 02/27/17.*

3.2. Earthbound Skills Summer Day Camp (June 20, 2017 – August 23, 2017)

Applicant Joni Mitchell from Earthbound Skills would like to host a summer day camp on several Tuesdays and Wednesdays from June through August. This day camp is for children ages 6 - 14.

Recommendation: *Conditional approval.*

3.3. Permit Application for the Vacation Bible Experience at Children's Playground (6/26/17 – 6/30/17)

Applicant Christie Harrington from the Bidwell Presbyterian Church, requests a permit to hold their 11th Annual Vacation Bible Experience at Children's Playground. This program is for 5 consecutive days at Children's Playground. The Applicant has requested to use the lawn areas for the event and anticipates 150 attendees daily. **Recommendation:** *Conditional approval.*

4. ITEMS REMOVED FROM CONSENT – IF ANY

5. NOTICED PUBLIC HEARINGS - NONE

6. REGULAR AGENDA

6.1. Consideration of A Request From the Chico Area Park and Recreation District (CARD) For Funding For Renovation of The Humboldt Neighborhood Skatepark.

By letter dated 3/20/17, CARD is requesting that the City consider allocating Community or Neighborhood Park Development Impact Fee Funds toward the cost to expand the Humboldt Neighborhood Park (Skatepark). CARD is requesting \$375,000 for the expansion.

Recommendation: *Due to the limited funds in the Neighborhood Park fund, the Commission is requested to recommend that CARD wait until the Nexus Study update is complete so that Community Park funding could be considered by the City Council for renovation of the skatepark.*

6.2 Review and Update Regarding the Proposal to Transfer the Park Rangers to the Police Department

Staff will provide an update on the proposal to transfer the Park Ranger positions to the Police Department, with the intent that the positions become sworn rangers by July 2018.

Recommendation: *None, this is an informational item only*

7. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

8. REPORTS AND COMMUNICATIONS

The following items are provided for the Commission's information only. No action or public comment can be taken on any of the items unless the Commission agrees to include them on a subsequent posted agenda.

8.1. Park & Street Tree Division Reports

8.1.a. February Division Report

8.1.b. March Division Report

8.2. Park & Natural Resource Manager Report – ***Verbal Report - Interim Park and Natural Resource Manager Linda Herman***

9. ADJOURNMENT

Adjourn to the next regular meeting on **May 30, 2017 at 6:30 p.m.** in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California. ***Please note this meeting is on a Tuesday due to the Memorial Day holiday.***



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
Minutes of
February 27, 2017 Regular Meeting

1. REGULAR COMMISSION MEETING

1.1. Call to Order

Chair Ober called the meeting to order at 6:30 pm.

1.2. Roll Call

Commissioners present:

Jeff Glatz
Aaron Haar
Alberto Hernandez
Elaina McReynolds
Tom Nickell
Valerie Reddemann
Marisa Stoller

Commissioners absent: None

Staff present: Dan Efseaff (Park and Natural Resource Manager), Erik Gustafson (Public Works Director), and Linda Herman (Public Works Administration Manager).

2. CONSENT AGENDA

2.1. Approval of Meeting Minutes

Action: Approve minutes of BPPC held on 01/30/17.

2.2. Permit for the Making Strides Against Breast Cancer 5K Walk in Lower Bidwell Park (10/20/17 - 10/21/17).

Applicant (Matthew A Foor, American Cancer Society) would like a permit to reserve the One Mile Picnic Area for Friday thru Saturday, for the 8th Annual event. Item requires BPPC consideration as it is for multiple days. **Recommendation:** *Conditional approval.*

2.3. Consideration of Chico Area Recreation District's (CARD) Request to Permit Events and Waive Basic Park Fees for Events in Lower Bidwell Park.

Applicant (Ryan Arnold, CARD) requests to have the basic park use fees waived for the following 2017 events: 54th Annual Spring Jamboree (April 15, 2017 at Caper Acres), and Movies in the Park (June 10, 2017 and July 15, 2017). Under the Chico Municipal Code (CMC 12R.08.250), the BPPC may authorize the waiver of basic park fees. The BPPC waived these fees in 2016. **Recommendation:** *Staff recommends approval of events and waiver of reservation and vendor fees.*

Commissioner Glatz pulled item 2.2 and Commission Haar pulled item 2.3

MOTION: Approve Item 2.1 Approval of Minutes as submitted. **MADE BY:** Reddemann. **SECOND:** Nickel. **AYES:** 7 (Haar, Stoller, Hernandez, McReynolds, Reddemann, Nickell, and Glatz). **NOES:** 0. **ABSENT:** 0

3. ITEMS REMOVED FROM CONSENT – IF ANY

2.2 Permit for the Making Strides Against Breast Cancer 5K Walk in Lower Bidwell Park (10/20/17 - 10/21/17).

Commissioner Glatz pulled this item to ask if the amplified music could be played later than 7:30 a.m. to not disturb neighbors. Park & Natural Resource Manager Efseaff said that the Rangers monitor the events to ensure that the sound is not too loud. In response to Commissioner Reddemann's question on whether there had been any complaints about this event in the past, P&NRM replied not that he was aware of and that it would be noted in the Ranger evaluation form after the event. Commissioner Reddemann also commented that the applicant is in compliance with the City's noise ordinance since it allows louder noise after 7 am.

Applicant Matt Foor provided comments that the music helps gain enthusiasm for the event, especially with college students, and that they are very mindful and respectful of the neighbors.

MOTION: Approve Item 2.2 - Breast Cancer Walk. **MADE BY:** Haar. **SECOND:** Nickel. **AYES:** 7 (Haar, Stoller, Hernandez, McReynolds, Reddemann, Nickell, and Glatz). **NOES:** 0. **ABSENT:** 0

2.3 Consideration of Chico Area Recreation District's (CARD) Request to Permit Events and Waive Basic Park Fees for Events in Lower Bidwell Park.

Commissioner Haar explained that he pulled this item to recuse himself because he is a CARD employee.

MOTION: Approve Item 2.3 - CARD Fee Waiver Request. **MADE BY:** Nickell. **SECOND:** Reddemann. **AYES:** 6 (Stoller, Hernandez, McReynolds, Reddemann, Nickell, and Glatz). **NOES:** 0. **ABSENT:** 0 **DISQUALIFIED:** 1 – Haar

4. NOTICED PUBLIC HEARINGS - NONE

5. REGULAR AGENDA

5.1. Review of 2016 Annual Wet Weather Report and Adoption of Revised Data Protocol.

At the December 14, 2015 meeting, the BPPC adopted a revised Adaptive Wet Weather Plan. The plan minimizes trail damage during wet conditions and describes the protocol for closing and opening trails to equestrians and mountain bike riders and for play at the Peregrine Point Disc Golf Course. The plan calls for an annual summary and review. Because of changes to the available data, staff recommends a change to the protocol for trail closing. **Recommendation:** *Accept Annual Report and adopt the revised data protocol.*

Park and Natural Resource Manager Efseaff presented the annual summary of the wet weather assessments conducted by the rangers during the 2015-16 season, noting that there seemed to be better compliance when it was agreed to combine the Disc Golf and Road Closures, with the trail closures.

Efseaff also indicated that the weather station from the California Data Exchange Center (CDEC) that had been used for these assessments was moved and became unavailable in early 2016. He proposed a new protocol to use the Chico Western Weather Group (WWG) station on Rio Lindo Ave in Chico as the primary data source, with the alternative to use the California Nevada River Forecast Center website if the WWG station is unavailable. Efseaff also recommended that a weblink to these sites and other data used in determining closures be made available to the public.

Commissioner Nickell asked how the road closures are advertised and Efseaff replied that the rangers inform users of closures with signs, on the website, and there is a hotline that people can also call for trail conditions.

Commissioner Haar inquired if the closure signs are inclusive of all users including pedestrians and it was noted that closures are for vehicles, bikers, and equestrians.

Chair Stoller asked if the Parks Division is still using social media because she has not seen closures on the Bidwell Park Facebook page. Efseaff explained that the Parks Facebook site is in the process of merging with the overall Public Works site.

MOTION: Approve Item 4.1 – Accept Annual Wet Weather Plan Report/New Protocol. **MADE BY:** Reddemann. **SECOND:** Haar. **AYES:** 7 (Stoller, Haar, Hernandez, McReynolds, Reddemann, Nickell, and Glatz). **NOES:** 0. **ABSENT:** 0 **DISQUALIFIED:** 0

6. BUSINESS FROM THE FLOOR

There was no Business from the Floor.

7. REPORTS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

7.1. Committee Assignments Report - Marisa Stoller, Chair

Chair Stoller presented her report on the Commission appointments to the Natural Resource, Policy Advisory and Bicycle Advisory Committees as follows:

<u>Natural Resource</u>	<u>Policy Advisory</u>	<u>Bicycle Advisory</u>
Commissioner Haar, Chair	Commissioner Reddemann, Chair	Commissioner Stoller
Commissioner McReynolds	Commissioner Glatz	Commissioner Hernandez,
Alt.		
Commissioner Nickell	Commissioner Nickell	

If the Tree Committee is reinstated, the Committee will consist of Commissioner Hernandez as Chair, Commissioner Haar, and Commissioner Reddemann.

7.2. Parks and Street Trees Division Report - Dan Efseaff, Park and Natural Resource Manager.

Park & Natural Resource Manager Efseaff highlighted the following items in the Division Report:

- a. Storm Damage – crews busy responding to storm and flood impacts, staff is preparing a list of damages to possibly receive either financial assistance or free labor to offset the costs of the damages.
- b. BPPC Orientation – Orientation and Park facility tour conducted by Staff is scheduled for 3/22/17. The City Clerk is also planning an orientation for all Boards and Commission.

Commissioner McReynolds asked when the Clerk's training would be held and Efseaff said that the date of that training is yet to be determined.

- c. Urban Forest Manager (UFM) – Public Works Director Erik Gustafson informed the Commission that the applicant pool has been narrowed down to 3 candidates.

Commissioners Haar and Glatz questioned whether the position has been funded or if it is still under budget review. Gustafson said that the position was approved for funding for the 2016-17 year by moving contractual funds to salaries. He continued that the salary savings in the unfilled UFM position has provided the ability to hire an hourly tree worker to help with tree work.

- d. Lifeguards – Under a cooperative agreement with CARD, recruitment for lifeguards for this year’s swimming season has begun.
- e. Caper Acres Renovation/Donations – Efseaff informed the Commission that the renovation is moving forward in a Phased approach with Phase I starting soon.

Commissioners Glatz and Haar said that they have heard from members of the public who want to donate time and money toward the renovation who are asking why it is taking so long to organize work and projects. Efseaff that he is still waiting for final plans and specifications from the architect and that there are strict safety laws that regulate the installation and construction of playgrounds.

Commissioner Nickell said that some service clubs had asked him to come speak about Caper Acres and wondered if that was ok. He also expressed frustration that the Commissioners cannot take on a more active role in soliciting donations due to the Brown Act and other public official restrictions.

Commissioner Reddemann also talked about the new Caper Acres marketing campaign that she is working on with staff that will include opportunities to donate through various social media methods.

- f. Donation for the Caper Acre Cheese Apparatus – McReynolds asked how much was needed to fix the cheese and Efseaff responded that the donation was to resurface and repaint the existing cheese structure, but that there are plans for a more elaborate mouse maze design in the Caper Acres Renovation Plan.
- g. Citations – Commissioner Nickell questioned why there were so many verbal warnings and not more citations issued by the rangers. He expressed his opinion that issuing more citations will help address safety in the park.

8. ADJOURNMENT

Adjourned to the next regular meeting on March 27,2017 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: / / .

Prepared By:

Linda Herman, Public Works Administration Manager

Date

Distribution: BPPC

4/20/2017



BPPC Staff Report

Meeting Date 4/24/17

DATE: 4/18/17
 TO: Bidwell Park and Playground Commission
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Earthbound Skills Summer Day Camp (6/20/17 – 8/23/17)

REPORT IN BRIEF:

Joni Mitchell (Applicant – Earthbound Skills) would like to host a summer day camp on several Tuesdays and Wednesdays from June through August, 2017. This day camp is for children ages 6 - 14. During this event, there will be games, activities, nature walk, bird walks and crafts.

Recommendation: Conditional approval.

Event Details

Date of Application	4/17/17
Date of Event	June 20, 21, 27, 28, July 11, 12, August 22, 23 at 5 Mile Picnic Site and July 4, 5, August 1, 2, 8, 9, 15,16 at Cedar Grove Picnic Site.
Time of Event	11:00 A.M. – 4:00 P.M.
Event Name	Summer Day Camp
Applicant Name	Joni Mitchell
Location	5 Mile Picnic Area
Description	Summer day camp for ages 6-14
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? Not provided by applicant
# Participants	20
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- The applicant will need to do a final inspection of the venue and remove all signs and any associated trash after each event.
- Do not remove any vegetation from the park.

Attachments: Application and Permit for Park Use

Distribution: Joni Mitchell



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC PRIVATE

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older to submit and application • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Joni Mitchell
Name of Applicant/Contact Person

Earthbound Skills
Organization Name (if applicable)

Summer Day Camp
Description of Event: (family BBQ, walk/run, describe below if needed)

June 20, 21, 27, 28 July 4, 5, 11, 12
Day and Date of Event:

From: 11:00 To: 4:00
Total Time Needed for Set-up, Event, and Clean-up

From: 11:00 To: 4:00 15-20
Time of Event Only Number of people

E-mail address: [REDACTED]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

[REDACTED]
Contact Phone # Alternate Phone #

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area Meadow
- Electricity (15 amp) 100 amp Electrical Service tables, restroom area (circle) Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
- Water (public events only) 100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp) 100 amp Electrical Service
- Event Restrooms Water (public events only)
- Fountain - On Fountain - Off
- Meter Bags # _____ Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Summer day camp for ages 6-14. Games, activities, nature walks, bird walks, crafts

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee 176.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ _____ (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ _____ (\$100.00 refundable)
- Early Entrance Fee \$ _____ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____ #days

100 amp Electrical _____ x (\$30.00) = \$ _____ (electrician required) #days

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application - Make Checks Payable to: City of Chico -

Park Fee Total: \$ 195.00

Convenience Fee: \$ _____

Total Fee Required: \$ 195.00

City of Chico Cash Receipt No. 02419252 Payment Method: OK 1033 Date: 4/17/17 Received By: JR

Office Permit File (original) Park Ranger 1 Senior Park Ranger Applicant BPPC Cleaning Service
 Distribution: Park Field Supervisor Park Ranger 2 Landscape Inspector 920 Fund DCBA Risk Management (e-mail)

BPPC 4/24/17

SECTION 3 - CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, [Alphabetical List of Waters with Special Fishing Regulations](#), (20) **Big Chico Creek**. **Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed at **9:00pm, October – March and 11:00pm, April - September** unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____



SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used -or- (b) The number of people participating amount to 101 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910 or email at risk-management@chicoca.gov

For liability coverage purposes, it is _____'s intent (applicant) and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties. Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X *[Signature]*
Signature of Applicant

X 4-17-2017
Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928
email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) NO PROJECTILE/ARCHERY ALLOWED
- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

[Signature]
Signature of Park and Natural Resources Manager

4/18/17
Date

EVENT INFORMATION

Please answer the following questions by checking "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	No



BPPC Staff Report

Meeting Date: 4/24/2017

DATE: 4/14/17
 TO: Bidwell Park and Playground Commission (BPPC)
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Bidwell Presbyterian Church - Vacation Bible Experience at Children's Playground (6/26/17 – 6/30/17)

REPORT IN BRIEF:

Christie Harrington, (Applicant – Bidwell Presbyterian Church) requests a permit to hold their 12th Annual Vacation Bible Experience at Children's Playground. This program is for 5 consecutive days at Children's Playground. The Applicant has requested to use the lawn areas for the event and anticipates 150 attendees daily. **Recommendation:** *Conditional approval.*

Event Details

Date of Application	3/16/2017
Date of Event	6/26/17 – 6/30/17
Time of Event	8:00 A.M. – 12:00 P.M. daily
Event Name	VBX 2017
Applicant Name	Christi Harrington
Location	Children's Playground
Description	Vacation Bible Experience for kids 1 st – 6 th grade
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 12 years
# Participants	150
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- No signs or decorations to be attached or hung from City structures, trees, tree barriers, or vegetation.
- Vehicles to be parked in designated parking areas only.
- Bounce house permitted (no water features or water slide).
- Park may not be closed to the general public.

Attachments: Application and Permit For Park Use

Distribution: Christi Harrington



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC PRIVATE

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

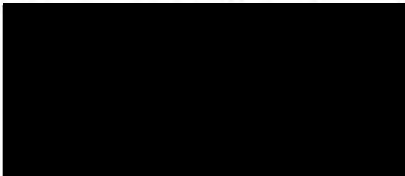
PLEASE PRINT:

Christi Harrington

Name of Applicant/Contact Person

Bidwell Presbyterian Church

Organization Name (if applicable)



Contact Phone #

Alternate Phone #

VBX 2017

Description of Event: (family BBQ, walk/run, describe below if needed)

Monday 6/26/17 - Friday 6/30/17

Day and Date of Event:

From: 8:00 AM To: 12:00 PM

Total Time Needed for Set-up, Event, and Clean-up

From: 9:00 AM To: 12:00 PM 150

Time of Event Only Number of people

E-mail address:

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Note: Special conditions apply for amplified sound (12R.08.263 CMC)

Cedar Grove Picnic Area

Electricity (15 amp) tables, restroom area (circle)

Meadow

100 amp Electrical Service
 Water (public events only)

Children's Playground

Electricity (15 amp)-Pick up key on: 6/23 Mon - Fri 8:00 - 3:30

Water (public events only) 100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp)

Event Restrooms

Fountain - On

Meter Bags #

100 amp Electrical Service

Water (public events only)

Fountain - Off

Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY

Electricity (15 amp) parking area, restroom area (Pick up key)

Band Stand (15 amp)

BBQ-Pick up key on: Mon - Fri 8:00 AM - 3:30 PM

Depot Park

[] Electricity (15 amp)

Lower Bidwell Park (public events only):

Upper Bidwell Park (public events only):

Other (specify) (public events only):

Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Vacation Bible Experience for kids 1st - 6th grade

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

[X] Application Fee \$ 19.00 (Non-Refundable)

Reservation Fee \$ 180.50 (\$11.00 minimum, please call for quote)

Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)

Vendor Fee # \$ (\$6.00 per vendor)

Damage Deposit \$ 100.00 (\$100.00 refundable)

Early Entrance Fee \$ (\$32.50/hr. public events only)

Additional Park Use Fees \$ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____
#days

100 amp Electrical _____ x (\$30.00) = \$ _____
(electrician required) #days

Park Fee Total: \$ 339.50

Convenience Fee: \$ 2.00

Total Fee Required: \$ 339.50 341.50

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application - Make Checks Payable to: City of Chico -

City of Chico Cash Receipt No. CR 418202 Payment Method: CC 7716 Date: 3/16/17 Received By: TR

Reservation: \$60.50 Day 1 \$30. Day 2-5 (each)

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector	Applicant 920 Fund	Cleaning Service Risk Management (e-mail)	Park Services Coordinator DCBA
----------------------	---	--------------------------------	---	-----------------------	--	-----------------------------------

BPPC 4/24/17 ✓

SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQ's	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed.
Camping	No overnight camping allowed. Bidwell Park is a "day use park" only.
Clean up	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. <i>Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.</i>
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/ , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
Gate Closures	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
Glass	No glass containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking is not permitted in any City Park or Playground.
Swimming	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
Vegetation	No taking, cutting or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: Christi Harrington

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at risk-management@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: June 12, 2017

Organization Named on Certificate of Insurance Bidwell Presbyterian Church

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

**I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.*

X Christi Harrington
Signature of Applicant

X 3/16/17
Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 3rd Floor
Chico, CA 95928

FAX 530-895-4825 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>12</u>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: <u>Bounce House & Inflatables 1 day (operator not yet determined)</u> Name of Operator: _____	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>8:30 AM</u> until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Free standing decorations</u> <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Do you request irrigation to be turned off before and during your event?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>



DATE: 4/17/17
TO: Bidwell Park and Playground Commission
FROM: Linda Herman, Interim Parks and Natural Resource Manager
SUBJECT: CONSIDERATION OF A REQUEST FROM CHICO AREA PARK AND RECREATION (CARD) FOR FUNDING FOR RENOVATION OF THE HUMBOLDT NEIGHBORHOOD SKATEPARK.

REPORT IN BRIEF:

The Bidwell Park and Playground Commission (BPPC) will consider a request from the Chico Area Park and Recreation District (CARD) that the City of Chico consider allocating Neighborhood Park Development Impact Fees – Zone A funds for the renovation and expansion of the skatepark. The Commission is being asked to review this request and make a recommendation to the City Council since Park Benefit Zone A funds can also be used for improvements in lower Bidwell Park and other City-owned parks.

Recommendation: *Due to the limited funds in the Neighborhood Park fund, the BPPC is requested to recommend that CARD wait until the Nexus Study update is complete so that Community Park funding could be considered by the City Council for renovation of the skatepark.*

FISCAL IMPACT:

Community Park Impact Fees are collected City wide and are deposited into Fund 330, which has an estimated 2016-17 fiscal year end fund balance of \$4,627,267. However, these funds were collected for the development of the DeGarmo Community Park. Zone A Neighborhood Park Fees are collected and deposited into Fund 341. Zone A is in an older neighborhood, by which very little new development has occurred, and has an anticipated FY 2016-17 ending fund balance of approximately \$108,000.

BACKGROUND:

In 1999, the City of Chico constructed the Humboldt Neighborhood Park (Skatepark), which consists of approximately 0.84 acres located on Humboldt Avenue at the terminus of Flume Street. The City and CARD have continued to work cooperatively to find better ways and means for providing park and recreation services that would best benefit the Chico community. On July 15, 2009, the City and CARD signed a Memorandum of Intergovernmental Cooperation, Coordination, and Understanding (MOU) which memorialized these intentions of both the City and CARD. In accordance with the MOU, ownership and maintenance of the Skate park was transferred to CARD in 2010.

Chico Municipal Code (CMC) Sections 3.84 and 3.85 establish a Development Impact Fee Program, also known as a Nexus Study, which helps streamline development activity. The Program consists of 13 separate fees that are collected to help offset the impacts of development on various City services, such as parks. Currently, the City collects Impact Fees for Bidwell Park Land Acquisition, Community Parks, Neighborhood Parks, and for acquisition of Linear Parks/Greenways/Open Space. There are ten Park Benefit Zones in which Impact Fees are collected from and can be used for both City and CARD parks. The City is in the process of updating its Nexus Study as required by Government Code 66000, and to bring the program in line with the 2030 General Plan Update.

DISCUSSION:

For many years, there have been continued problems with improper and negative use of the skatepark. In 2015, CARD was approached by members of community requesting that the park be improved with advanced skatepark elements that will appeal to all levels of skateboarders. The intent is to increase use of the park by the intended users to help address the negative use concerns. The community group formed a non-profit called Fix Chico Skatepark to help raise money for the project. To date, they have raised approximately \$44,000.

CARD enlisted the firm of Grindline Concrete Skatepark Design & Construction to conduct public outreach and to develop a final site design for the renovation. The design, a copy of which is attached in Attachment A, includes the addition of a new large skating bowl and street type skateboard elements to the park. The project is now ready to be bid for construction and the anticipated cost of the renovation project is \$425,000.

By letter to the City Manager dated 3/20/17 (Attachment B), CARD requested that the City consider allocating \$375,000 of either Community Park or Neighborhood Park Development Impact Fee funds for the project. The skate park is in Park Benefit Zone A. Other City and CARD parks located in and can benefit from the use of the impact fees generated from this Zone include lower Bidwell Park, City Plaza, Depot Park, 20th Street Community Park, and the Dorothy Johnson Center. A map of Park Benefit Zone A is attached as Attachment C. Currently, approximately \$123,000 of these funds have been allocated to the Caper Acres Renovation Capital Project #50243, leaving an estimated fund balance of \$108,000

In the current Nexus update, the Humboldt Neighborhood Skatepark is proposed to be reclassified as a community park due to its unique type of recreational features that are not offered anywhere else in the community. However, CARD's request that Community Park funding be allocated to the Skatepark cannot be implemented until this reclassification is approved through the Nexus Study update.

Attachments:

- A: Proposed Skate Park Design
- B: CARD Request letter
- C: Park Benefit Zone A Map

S:\Admin\BPPC\BPPC_Meetings\2016\16_1024\BPPC_CEA_agreement_16_0829.docx
4/20/2017

CHICO SKATEPARK RENOVATION PRELIMINARY CONCEPT

F



OUR VISION

MONDAY, APRIL 17, 2017

Vital Chico

The most i

APRIL 24TH

We need yo
skatepark d

City Council
421 Main St
At 6: 30PM

We hope to
information

Posted by Sco



Chico Skatepark Renovation Preliminary Concept

GRINDLINE
CONCRETE SKATEPARK DESIGN & CONSTRUCTION



\$20

financial
send us a
out to:
itions.

BLOG ARCHIVE

▼ 2017 (4)

▼ April (1)

FRIDAY, MARCH 31, 2017

1 of 5

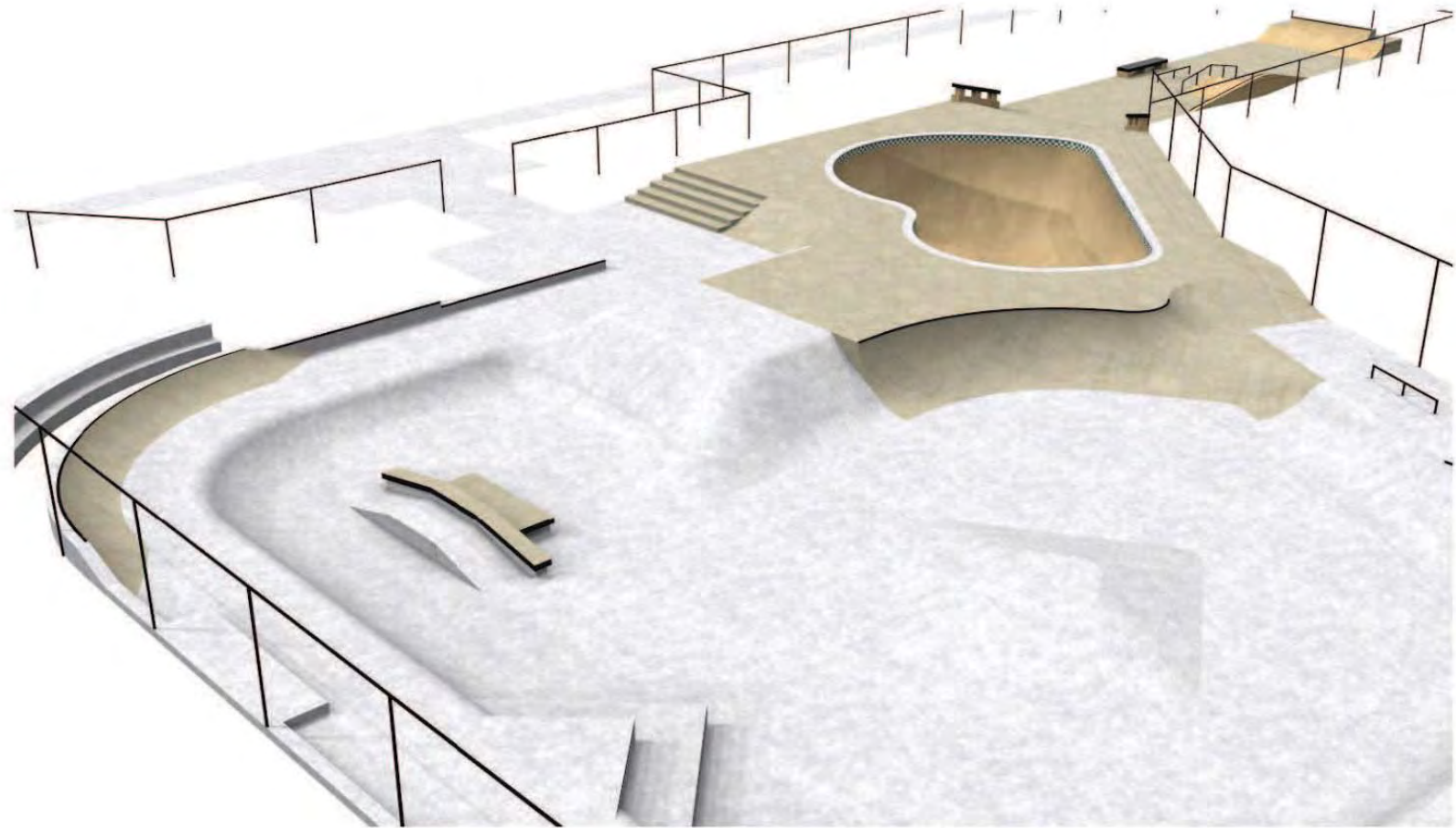




OUR
MON
Vita
The
APR
We
ska
City
421
At 6
We
info
Poste

FRIDAY, MARCH 31, 2017

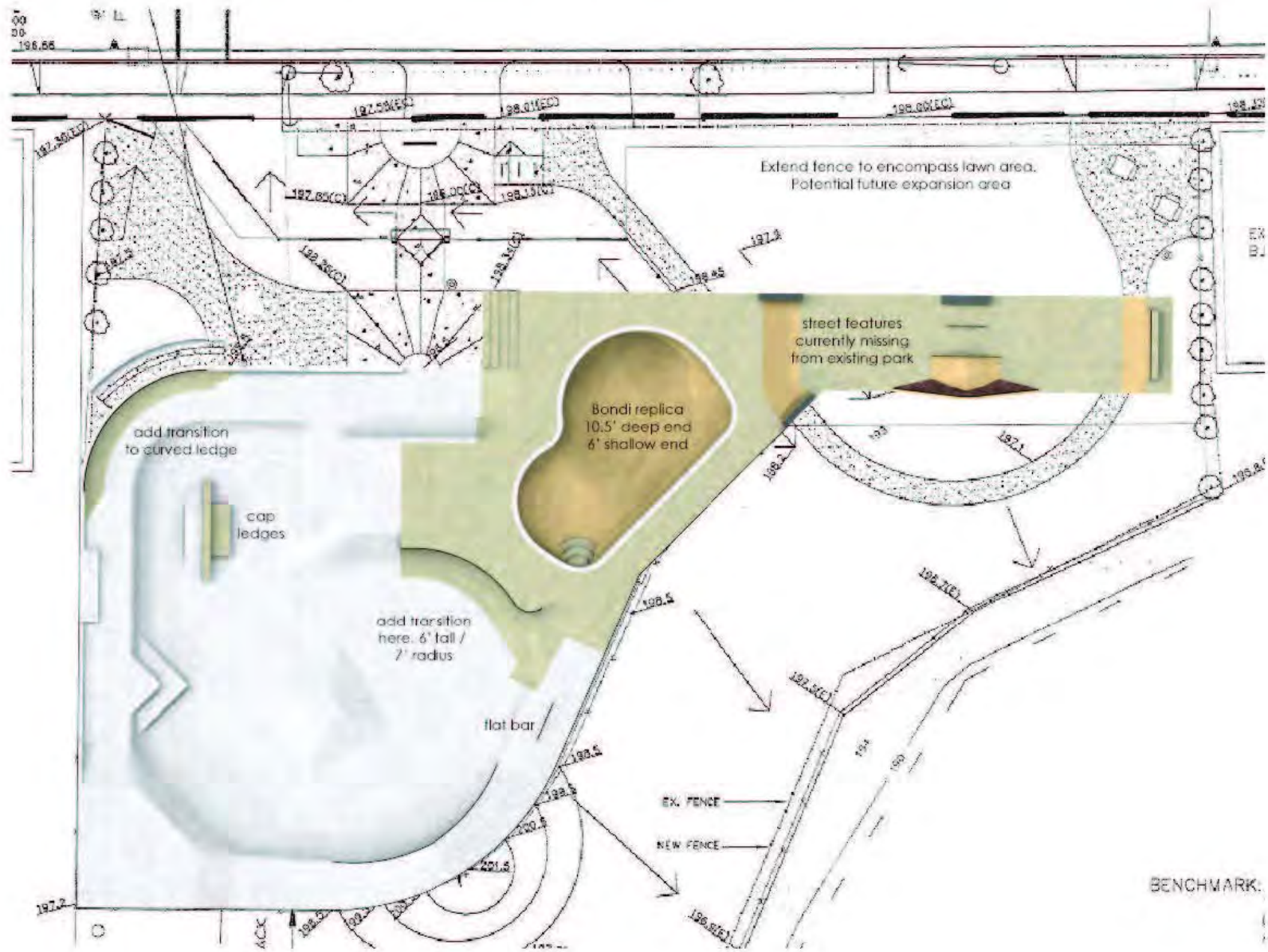


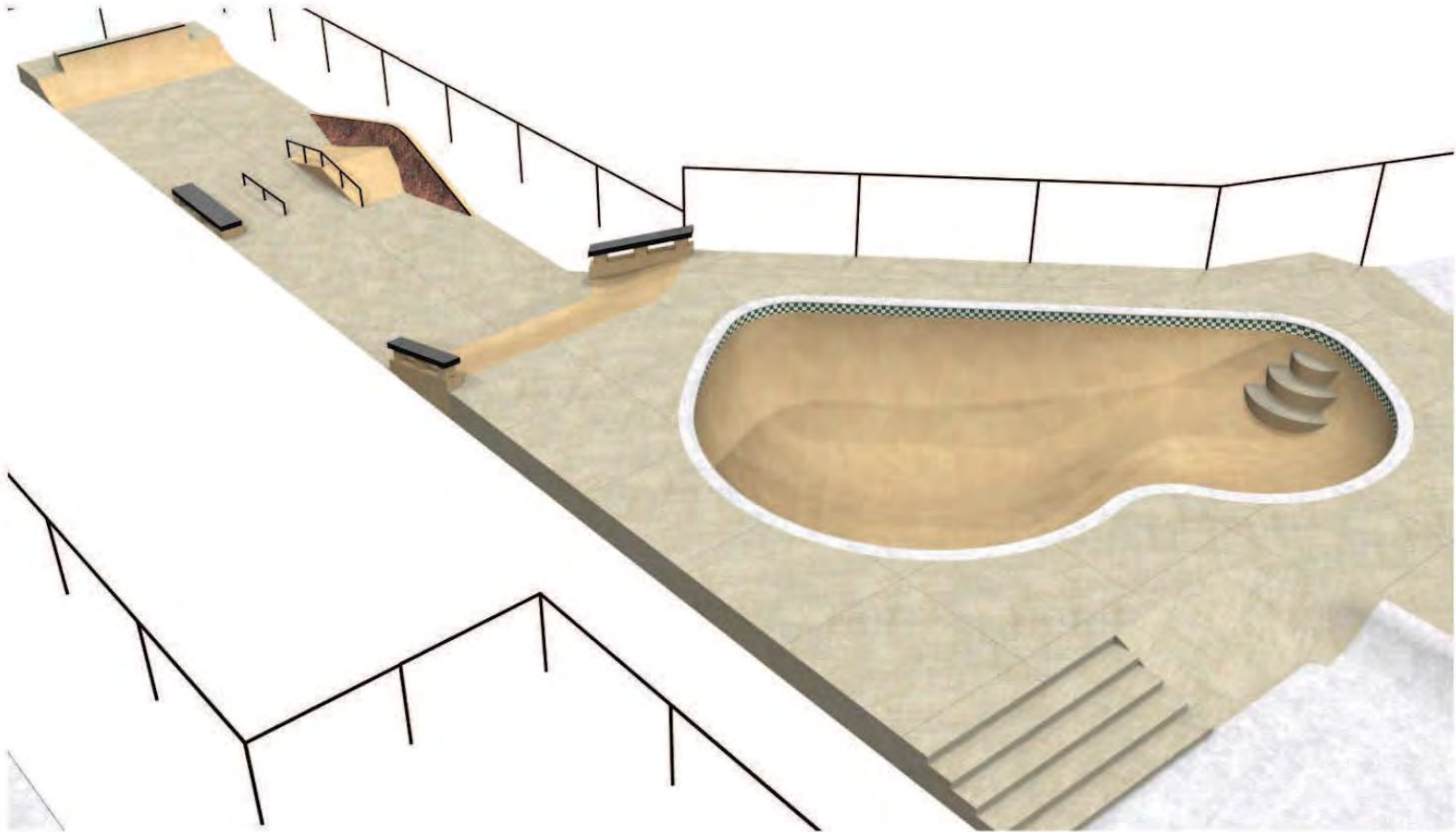


OUR
MON
Vita
The
APR
We
ska
City
421
At 6
We
info
Poste

FRIDAY, MARCH 31, 2017







OUR

MON

Vita

The

APR

We

ska

City

421

At 6

We

info

Poste

FRIDAY, MARCH 31, 2017

5 of 5

April (1)





Chico Area
Recreation and
Park District

March 20, 2017

Mark Orme, City Manager
City of Chico
P.O. Box 3420
Chico, CA. 95927

Re: Humboldt Avenue Skatepark

Dear Mr. Orme,

In accordance with the Memorandum of Understanding between CARD and the City of Chico dated July 15, 2009, CARD has been the owner and operator of the Humboldt Avenue Skatepark. As you are aware, CARD has continuously struggled with the negative use of the skatepark. In 2015, CARD was approached by members of the community requesting that more improved and advanced elements be added to the skatepark. As discussions progressed, the group formed a nonprofit organization called Fix Chico Skatepark to help raise money for the project. The members of this organization are an inspiring group of dedicated community members who want to see improved opportunities for skateboarding in the Chico community. Their friends and families have worked for over 2 years to raise money to help with this project. To date, they have raised approximately \$44,000, and they continue to hold fundraising events.

Both the Fix Chico Skatepark organization and CARD believe that we have the ability to improve the positive use of the skatepark with the addition of advanced elements that will appeal to all levels of skateboarders. In doing so, we are anticipating that the local skateboarders will utilize the park more frequently and take ownership of what they have helped develop. Skateboarding is not just for the young teen; a large group of dedicated adults, parents, teachers, and business owners also enjoy the sport.

CARD contracted with Grindline Skateparks to conduct public meetings to help design the new skatepark elements, prepare the project for permitting, develop the bid package, and oversee construction. We have also conducted the required studies of the site, and the design and use permit have been submitted to the Planning Department for approval through the Planning Commission. Further, the City of Chico Police Department has completed its review of the Crime Prevention Through Environmental Design (CPTED).

545 Vallombrosa Avenue

Chico, CA 95926

office: 530 895.4711

fax: 530 895.4721

At this time, CARD is requesting support from the City of Chico to help complete the project. This will involve approval through Departments, Commissions, and ultimately the Chico City Council. CARD respectfully requests the following:

- A. Waiver of Use Permit Fees: CARD requests that the City Use Permit Fees be waived. Since the Humboldt Avenue Skatepark was owned and operated by the City of Chico prior to being transferred to CARD with no funding source, we believe it would be a great opportunity for the City of Chico to partner with CARD and support the proposed renovations.
- B. Reclassification as a Community Park: Currently, the skatepark is classified as a Neighborhood Park, which is defined in the City Municipal Code as “any park facilities which are intended to serve the recreational needs of only a portion of the residents and other inhabitants of the city.” With reference to the Humboldt Avenue Skatepark, we feel that it could be argued that it is a Community Park since it serves as a recreational need for all Chico residents. The Chico Municipal Code defines a Community Park as “any park facilities other than Bidwell Park and linear park and greenway facilities, which are intended to serve the recreational needs of all of the residents of the city”.
- C. Distribution of Park Impact Fees: CARD requests that the City of Chico authorize the use of Park Impact Fees to fund the renovation costs of the Humboldt Avenue Skatepark. The renovation costs are estimated to be \$425,000. The Fix Chico Skatepark nonprofit organization is willing to provide 100% of the funds they have raised to assist with the project. Therefore, based on the decision to reclassify the Humboldt Avenue Skatepark as a Community Park, CARD requests the use of Community Park Funds or Neighborhood Park Funds to help fund the additional \$375,000 needed to complete the renovations.

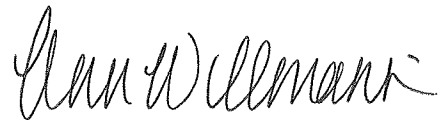
The proposed design for the renovations of the Humboldt Avenue Skatepark is attached for your reference. The new elements include a large skating bowl, also referred to as a Bondi Bowl, and new street elements on a flat surface. There will also be a need to remove some of the grass area, as well as some trees. However, new trees will be planted to replace those that are removed.

Members of the Fix Chico Skatepark group have worked side by side with CARD in developing the proposed design, and they fully support the elements included in the renovations.

Not only has this project demonstrated the true strength of the community, it has provided opportunities for youth to become involved in the public process and be active participants in improving our community.

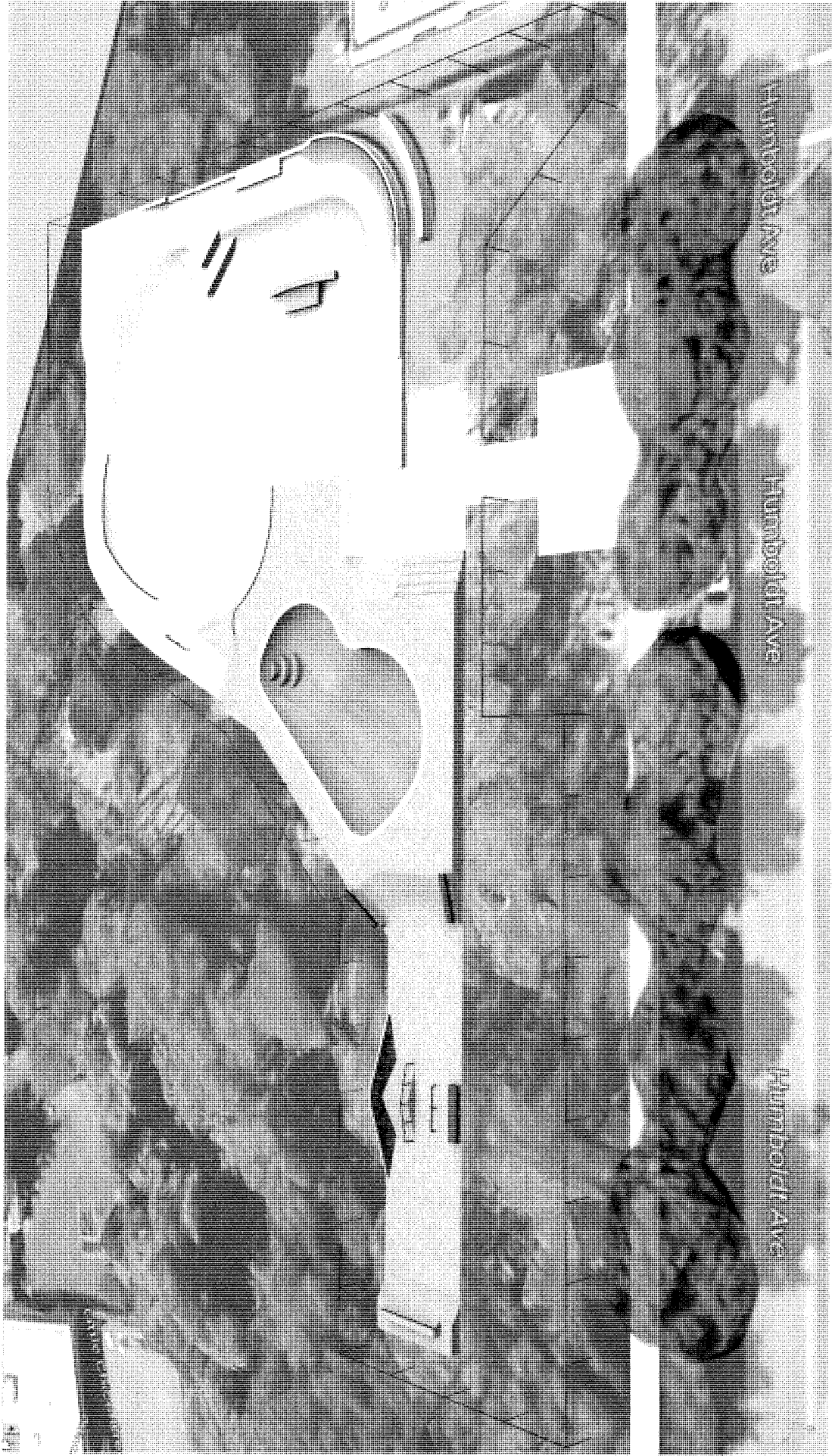
If you have any questions, or need any further information, please do not hesitate to contact me. CARD looks forward to partnering with the City of Chico once again to provide recreation opportunities in our community.

Sincerely,

A handwritten signature in cursive script that reads "Ann Willmann".

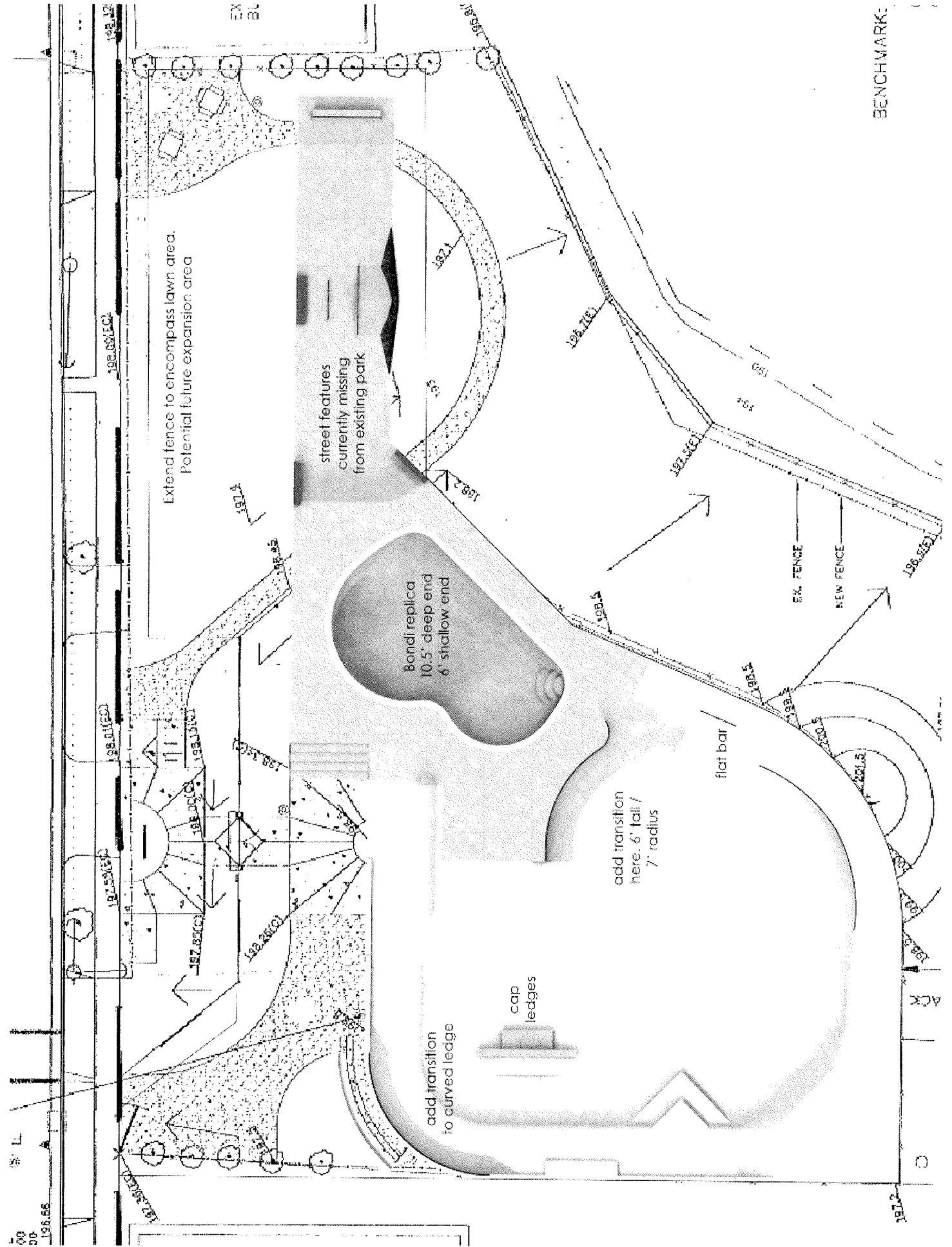
Ann Willmann
General Manager

Enclosure



Chico Skatepark Renovation Preliminary Concept

BRUNOLINE
CONCRETE SKATEPARK DESIGN & CONSTRUCTION



BENCHMARK

198.66
198.65
198.64

Extend fence to encompass lawn area.
Potential future expansion area

street features
currently missing
from existing park

Bondi replica
10.5' deep end
6' shallow end

add transition
to curved ledge

cap
ledges

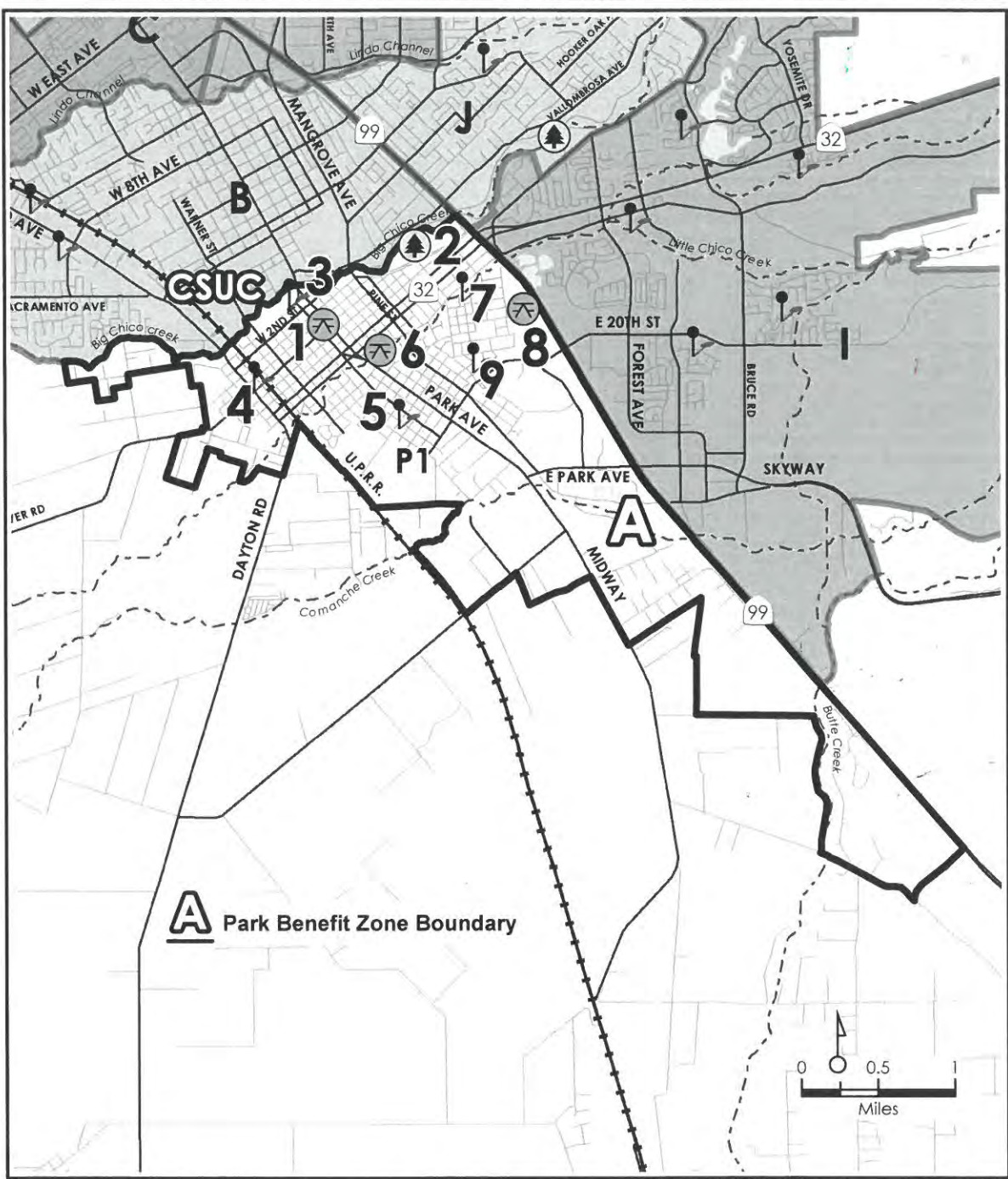
add transition
here. 6' tall /
7' radius

flat bar

EX. FENCE

NEW FENCE

ACK



A Park Benefit Zone Boundary

Park Benefit Zone A
w/ Park Inventory

Existing Parks

- 1. Plaza Park
- 2. Bidwell Park (Lower & Sycamore Rec. Area)
- 3. Children's Playground
- 4. Depot Park
- 5. Rotary Park*

- 6. Humboldt Skate Park*
- 7. Humboldt Neighborhood Park
- 8. 20th Street Community Park*
- 9. Dorothy Johnson Community Center*

* CARD Park

Proposed Park

- P1. Barber Yard Neighborhood Park





BPPC Staff Report

Meeting Date: 4/24/17

DATE: 4/18/17
TO: Bidwell Park and Playground Commission
FROM: Linda Herman, Interim Park & Natural Resource Manager
SUBJECT: UPDATE ON THE CONVERSION OF PARK RANGERS TO SWORN RANGERS

REPORT IN BRIEF:

Staff will provide an update on the City Council's initial review of the Police Departments 2017-18 proposed budget at its 4/18/17 meeting, which includes the proposal to transfer the Park Rangers to the Police Department.

Recommendation: None. This is an informational item only.

BACKGROUND:

Due to the City's financial situation the past three years, the City was forced to reduce staffing in all departments and to reduce ongoing expenditures. The result severely impacted staff resources and the ability for City Departments to perform daily functions and services. With this in mind, the City's Executive Management team has been looking at ways to meet the City Council priorities, the top of which is to public safety.

Although initially established as an interpretive and code enforcement role, Park Rangers are finding that they are encountering a more criminal element in the City parks and greenways. In addition, one of Council's primary goals is to increase sworn enforcement to combat the increasing criminal climate and quality of life issues.

To address the above issues, the Executive Team developed a proposal to convert the civilian ranger positions to sworn park rangers under the umbrella of the Police Department. The purpose is to help increase the safety of the rangers and sworn enforcement in the City's parks and greenways. In addition, the intent is to ensure that the rangers continue to provide non-enforcement related duties to the Park Division so that other staff is not burdened with additional tasks that would have been the responsibility of the rangers.

To facilitate this transition, the Human Resources, Public Works, and Police Departments established the following conversion procedures:

1. New job descriptions will be established for sworn rangers that will prescribe a full range of responsibilities to include enforcement duties primarily performed in City parks, and greenways. The positions of non-sworn rangers will be eliminated.
2. A Memorandum of Understanding (MOU) between the Public Works and the Police Department is to be executed to ensure that the non-enforcement related functions in City parks, such as event coordination, gate openings and interpretive services, are still performed by the rangers.
3. The existing rangers were offered the opportunity to apply and compete for the new sworn positions, but had to declare their interest by 3/27/17. Only one of the current three rangers has shown interest in applying.
4. Rangers who chose not to become sworn rangers or who fail to meet the minimum qualifying requirements of a sworn officer, which includes successful completion of the Police Academy, will be laid off on June 30, 2018.

This proposal was presented to the City Council as part of the Police Department's 2017-18 proposed budget presentation at the 4/18/17 meeting and staff will provide a verbal report on the discussions at the meeting.

S:\Admin\BPPC\BPPC_Meetings\2016\16_1024\BPPC_CEA_agreement_16_0829.docx
4/20/2017



DATE: 3/22/17
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Interim Park and Natural Resource Manager
SUBJECT: Parks and Street Trees and Public Landscapes Report

NARRATIVE

1. Updates

- a. Park Winter Tree Impacts – As of 2/24/17, we have had over forty fall in Lower and Middle Park. Twenty two impacted infrastructure (i.e. picnic sites, trails, roadways or developed areas such as lawns). We have cleared seven trees from Upper Park trails and anticipate more to be reported. All the Lower and Middle Park trees are now passable (except two that fell yesterday in a low priority area East of Caper Acres).
- b. Upper Park Road - The City completed an agreement with Pacific Watershed Associates to complete an assessment of Upper Park Road. The first phase of work (a report that outlines treatment prescriptions, strategies and costs for prioritized erosion and sediment control mitigation for various options). The first phase will not exceed about \$21K. Future phases may include more detailed plans for specific crossings and parking areas on Upper Park Road and an evaluation of Ten Mile House Road

2. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park: Staff is working on getting out the downed trees from the ongoing storms when it is possible, work has been somewhat limited due to the saturated ground and not wanting to create unnecessary damage to the surrounding area.
- b. Middle Park: Down tree cleanup.
- c. Upper Park: Graffiti and trash removal when possible.
- d. Greenway Parks: Weekly checks and garbage clean up at Comanche creek. All work has paused on the Teichert ponds and Comanche Creek trails until things dry out a bit.
- e. Upcoming projects: All on hold until we have some extended dry weather. Comanche creek trail; Valeen to Wrex, Teichert ponds trail, Peregrine point disc golf alternative hole placement, Start to install the replacement PAR course equipment along exiting course.

3. Ranger and Lifeguard Programs

- a. Park Outreach– Rangers Barge and Hiemstra delivered an extended lesson plan on Bidwell Park's water issues for Parkview teacher Pete Pembrook's 4th grade class on Valentine's Day. Several learning domains were covered during the two and a half hour experience including hydrology, geology and math. The Tuscan aquifer groundwater recapture and issues surrounding the winter storms and their effect on Bidwell Park were also discussed. The children have been studying water conservation and will put out a green stream Public Service Announcement (PSA) in the near future.

- b. Significant Incidents – On 2/28/17, a skilled mountain biker took a fall on B Trail near Middle Trail. Technical Rescue along with Engine 2 and CalFire 42 arrived on scene with medics and rangers. The rider was unable to extricate his left foot from the clip as he began to fall after clipping an oak tree with his handlebar in a narrow chute. The rider was transported to Enloe with a suspected distal tibia/fibula fracture of the left leg.

4. Street Trees

- a. Tree update – Tree Planting – With the continuing storm response, Staff will delay the inventory on the PG&E and Salvation Army trees requested at the last meeting.

5. Volunteer and Donor Program

- a. Caper Acres Project Begins – On March 10th crews from Chico Noon Rotary, Chico State University, Conroy Construction and Jess Serreau Concrete laid the concrete borders for a crushed rock walkway that will amble around the Bidwell Park playground.
- b. Caper Acres Donor Registry– Several organizations have expressed interest in contributing to the Caper Acres Renovation project. A registry has been established at <https://www.raceplanner.com/registrationinfo/event/Caper-Acres-Contributor-Registry>
- c. Upcoming Volunteer Opportunities –
- i. Spring Training– The annual Spring Volunteer Training (Attachment A) will take place at the City of Chico, Council Chambers on Thursday March 31st from 6:30 – 8:30 PM. Those interested can preregister at <https://www.raceplanner.com/volunteer/info/2017-park-volunteer>
 - ii. Weekly Volunteer Sessions - Two weekly volunteer sessions are offered. Volunteer Thursdays, 1 – 4 PM and Volunteer Saturday, 9 AM – noon. Meeting places for the sessions will be posted on the volunteer calendar.

MONTHLY SUMMARY TABLES

Table 1. Monthly Volunteer Hours

Park and Greenway Volunteer Activities, February 2017						
Date	Location	Agency	Task	# of Volunteers	Total Hours	Leader
All of February	Various	Park Watch	Park Ambassadors	112	962	Romain
2/15/2017	CCG	FOCCG	Trash pickup	7	21.00	Susan Mason
2/22/2017	CCG	FOCCG	Veg Mgmt	4	12.00	Susan Mason
					995	

Table 2. Monthly Public Permits

Monthly Public Permits				
Date	Location	Organization	Event	Participant #
02/12/2017	5 Mile	Butte Environmental Council	Educational Oak Tree Walk	15
02/25/2017	1 Mile	CRU	Aruna 5K	550
02/26/2017	City Plaza	Chico Corsa Cycling Club	Bicycle Race	200
Totals			3	765

Table 3. Monthly Private Permits

Monthly Private Permits -		
Type	# Permits	# Participants
Private	1	20
Caper Acres	2	35
Totals	3	55

Table 4. Monthly Park Maintenance Hours.











Category	Staff Hours	% of Total	% Change from Last Month	2017 Trend
1. Safety	173	33.1%	82.9%	
2. Infrastructure Maintenance	120	23.0%	113.2%	
3. Vegetation Maintenance	49	9.3%	52.2%	
4. Admin Time/Other	180	34.5%	89.3%	
Monthly Totals	521	100%	85.6%	

Table 5. Monthly Street Tree Productivity.

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	71	14.3%	92.2%	
Establishment, and Maintenance)	353.5	71.1%	161.4%	
3. Special Projects	49.5	10.0%	21.1%	
4. Admin Time/Other	23	4.6%	34.1%	
Monthly Totals	497	100.0%	83.1%	

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	65	65.7%	▣▣
Service Requests: Submitted	0	-	
Service Requests: Completed	37	105.7%	▣▣
Sub Total	102	76.1%	▣▣
Trees			
Planted: Trees	67	-	▣
Pruned	0	0.0%	▣
Removed: Trees (smaller)	7	350.0%	▣▣
Removed: Stumps	0	0.0%	▣
Removed: Trees	0	-	
Sub Total	74	74.7%	▣▣
Tree Permits (#)			
Submitted	0	-	
Approved	1	20.0%	▣▣
Denied	0	-	
Total	1	20.0%	▣▣
6. Contracts			
Expenditures (\$)	\$ 3,080	2.6%	▣▣
Trees (#)			
Planted	0	-	
Pruned	4	26.7%	▣▣
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	0.0%	▣
Removed: Trees	0	0.0%	▣
Total	4	4.0%	▣▣

Table 6. Monthly Citations and Warnings

Ranger Report - Citations 2017						
	Monthly			Annual		
Violation - Citations	Total Citations	%	Rank	Total Citations	%	Rank
Alcohol	1	2%	6	1	1%	8
Animal Control Violations	4	8%	4	7	10%	4
Bicycle Violation	3	6%	5	7	10%	4
Glass	1	2%	6	1	1%	8
Illegal Camping	5	10%	3	9	13%	3
Injury/Destruction City Property	0	0%	9	0	0%	10
Littering	1	2%	6	2	3%	6
Other Violations	8	17%	2	14	20%	2
Parking Violations	25	52%	1	28	39%	1
Resist/Delay Park Ranger	0	0%	9	0	0%	10
Smoking	0	0%	9	2	3%	6
Totals	48	100%		71	100%	
Ranger Report - Warnings 2017						
	Monthly			Annual		
Violation - Warnings	Total Warnings	%	Rank	Total Warnings	%	Rank
Alcohol	2	3%	8	9	4%	6
Animal Control Violations	14	19%	2	40	20%	2
Bicycle Violation	4	5%	5	14	7%	4
Glass	1	1%	9	3	1%	9
Illegal Camping	27	36%	1	81	40%	1
Injury/Destruction City Property	1	1%	9	1	0%	10
Littering	4	5%	5	4	2%	8
Other Violations	3	4%	7	5	2%	7
Parking Violations	8	11%	4	14	7%	4
Resist/Delay Park Ranger	0	0%	11	0	0%	11
Smoking	11	15%	3	31	15%	3
Totals	75	100%		202	100%	

PHOTOGRAPHS



Figure 1 Rangers inform students about Park Hydrology



Figure 2 Twin Cities Tree Service the City tree removal contractor removing 3 dead black walnuts at 1281 E Lindo Ave.



Figure 3. Hourly worker Jason Gibson stands next to a tree just planted at 839 Main St.



Figure 4. Hourly worker Jason Gibson planting a tree at City Hall parking lot.

S:\Admin\BPPC\BPPC_Meetings\2010\BPPC_2010_Templates\10_BPPC__meetings\BPPC_Manager_Report_template_10_1029.doc
4/20/2017



DATE: 4/14/17
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park and Natural Resource Manager
SUBJECT: Parks and Street Trees and Public Landscapes Report

NARRATIVE

1. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park: Staff prepared the volunteer work site at Caper Acres by digging the footer trench for the mow strip, grading the nature path base and setting up the temp construction fencing. Mowing season has started throughout the park, the first round of lawn and wild land areas is complete. Down tree clean up continues with stump removal to follow.
- b. Middle Park: Down tree cleanup.
- c. Upper Park: Graffiti and trash removal when possible. Lot C, E and Upper Park road pot hole repair.
- d. Greenway Parks: Weekly checks and garbage clean up at Comanche creek. Mowing season has started.
- e. Upcoming projects: All on hold until we have some extended dry weather. Comanche creek trail; Valeen to Wrex, Teichert ponds trail, Peregrine point disc golf alternative hole placement, start to install the replacement PAR course equipment along exiting course.

2. Ranger and Lifeguard Programs

- a. Lifeguard Program– CARD is currently recruiting for lifeguards for this summer season. Training and in-service at Sycamore Pool will commence prior to the official opening Memorial Day weekend. Staff is ordering lightweight sandwich board signs to replace the old wooden pool rule signs. New ropes for the kiddie pool section are being replaced as well.
- b. Rangers are currently in the midst of a busy event season, with oversight of several events every weekend. The spring calendar for events is packed with races, debates, non-profit group events, education and awareness events, safety faires, graduations, school trips, and weddings in our popular venues.
- c. Creek Cleanups continue monthly with rangers and Butte County ACS. Public Works assists by providing 2 staff members for a loader and dump truck. Additionally, rangers continue to work with BEC and other volunteers on other monthly cleanups in greenways and in the park.
- d. Significant Incidents – In March, park maintenance discovered a significant rogue trail build almost a half mile long east of Peregrine Point Disc Golf and off Highway 32. The trail is a shortcut to the Guardian Trail from the Highway. The unsustainable, bootleg trail was found to interfere with drainage from the highway into the park and had already shown multiple erosion points. Trail cameras were deployed in the area and enough evidence was collected to bring charges against one individual. The individual was interviewed by Chico Police and the case turned over to the Butte County District Attorney for prosecution of felony vandalism. Charges are currently pending.

3. Outreach and Education

- a. Ranger Barge participated with other women professionals in a Soroptimist International Empowerment Project at Bidwell and Chico Junior High Schools designed to introduce girls to a variety of career choices. Upon breaking into groups, girls asked many questions about the ranger profession and the educational path toward the position. Many expressed surprise in the diversity of the job. Ongoing participation with the program is expected to continue.

4. Volunteer and Donor Program

- a. Spring Volunteer Orientation– More than 40 new potential volunteers attended the orientation and are currently undergoing background checks and required paperwork. This year’s orientation introduced the PALS (Partners, Ambassadors, Leaders and Stewards) acronym to encourage more collaboration of volunteer efforts. Partners from Friends of Comanche Creek, Friends of Bidwell Park and Chico Velo Trail Works presented information at the orientation.
- b. Caper Acres Donations– The Chico Noon Rotary has completed the crushed basalt path in Caper Acres. The contribution of labor and materials is valued at approximately \$12,000.00! Sponsorships for the upcoming Caper Acres Fun Run on May 13th are going well. There is still time to register for the Fantasy Fun Run and Walk by going to www.raceplanner.com/home/events
- c. Upcoming Volunteer Opportunities
 - i. Weekly Volunteer Sessions– Volunteer Thursdays and Saturdays will continue weekly through mid-May. The weekly schedule will pick up again in the fall.
 - ii. Trails Volunteer Days– Volunteer work days are being planned for the spring and early summer. Trail brushing has recently been performed on the Yahi and Guardians trails.

MONTHLY SUMMARY TABLES

Table 1. Monthly Volunteer Hours

Park and Greenway Volunteer Activities, March 2017						
Date	Location	Agency	Task	# of Volunteers	Total Hours	Leader
All of March	Various	Park Watch	Park Ambassadors	112	962	Shane Romain
3/2/2017	Lower Park	Parks Divison	Veg. Mgmt.	14	42.00	Shane Romain
3/4/2017	Lower Park	Parks Divison	Veg. Mgmt.	35	105.00	Shane Romain
3/8/2017	CCG	FOCCG	Veg. Mgmt.	5	20.00	Susan Mason
3/9/2017	Caper Acres	Neal Dow	Gen. Cleanup	8	16.00	Tony Reyna
3/11/2017	Little Chico Creek	BEC	Trash pickup	32	96	Becky Holden
3/12/2017	CCG	FOCCG	Trash pickup	4	18	Susan Mason
3/15/2017	CCG	FOCCG	Veg. Mgmt.	7	21	Susan Mason
3/25/2017	Bidwell Park	Parks Divison	Trash pickup	53	159	Shelly Rogers
					1439	

Table 2. Monthly Public Permits

Monthly Public Permits - February and March				
Date	Location	Organization	Event	Participant #
02/12/17	5 Mile	Butte Environmental Council	Education Oak Tree Walk	15
02/25/17	1 Mile	CRU	Aruna 5K	550
02/26/17	City Plaza	Chico Corsa Cycling Club	Bicycle Race	200
03/04/2017	1 Mile	Chico Running Club	2017 Bidwell Classic	1,000
03/04/2017	City Plaza	Shelby Chase Society for Creative Anacronism	March for a Sanctuary City	80
03/11/2017	Cedar Grove Meadow		Fool's Turney	25
03/11/2017	1 Mile	Peg Taylor Center	Poppy Walk/Run	125
03/18/2017	1 Mile	The ARC of Butte County	Walk/Run	250
03/25/2017	1 Mile	Bridging the Gap by Giving	Walk 4 Water	500
Totals			9	2,745

Table 3. Monthly Private Permits

Monthly Private Permits - February and March		
Type	# Permits	# Participants
Private	6	320
Caper Acres	19	415
Totals	25	735

Table 4. Monthly Park Maintenance Hours.






Category	Staff Hours	% of Total	% Change from Last Month	2017 Trend
1. Safety	174	27.5%	100.6%	
2. Infrastructure Maintenance	137	21.7%	113.8%	
3. Vegetation Maintenance	186	29.4%	382.5%	
4. Admin Time/Other	135	21.3%	74.7%	
Monthly Totals	630	100%	120.9%	

Table 5. Monthly Street Tree Productivity.

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	28	4.6%	39.4%	
Establishment, and Maintenance)	369	60.4%	104.4%	
3. Special Projects	0	0.0%	0.0%	
4. Admin Time/Other	214	35.0%	930.4%	
Monthly Totals	611	100.0%	122.9%	

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	37	56.9%	□ □ □
Service Requests: Submitted	0	-	
Service Requests: Completed	58	156.8%	□ □ □
Sub Total	95	93.1%	□ □ □
Trees			
Planted: Trees	72	101.4%	□ □ -
Pruned	20	-	□ -
Removed: Trees (smaller)	0	0.0%	□ □
Removed: Stumps	0	-	□
Removed: Trees	0	-	
Sub Total	92	117.9%	□ □ □ -
Tree Permits (#)			
Submitted	0	-	
Approved	4	400.0%	□ □ □
Denied	0	-	
Total	4	400.0%	□ □ □
6. Contracts			
Expenditures (\$)	\$ 4,070	132.1%	□ □ □ -
Trees (#)			
Planted	0	-	
Pruned	3	75.0%	□ □ □
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	□
Removed: Trees	3	-	□ □ □
Total	6	150.0%	□ □ □ -

Table 6. Monthly Incidents

03/07/2017	Children's Park	Warrant	Arrest
03/10/2017	City Plaza	Warrant	Arrest
03/10/2017	City Plaza	Warrant	Arrest
03/10/2017	City Plaza	Warrant	Arrest
03/14/2017	City Plaza	Warrant	Arrest
03/14/2017	City Plaza	Missing Person	Found
03/16/2017	City Plaza	Warrant	Arrest
03/16/2017	City Plaza	Illegal Weapon	Arrest
03/16/2017	Chico Cyn Rd	Vehicle Burglary	Cop Logic RPT
03/21/2017	City Plaza	Warrant	Arrest
03/23/2017	City Plaza	Drug Possession	Arrest
03/25/2017	City Plaza	Drunk in Public	Arrest
03/26/2017	City Plaza	Violation of Probation	Arrest
03/29/2017	Humboldt Park	Warrant	Arrest
03/31/2017	Humboldt Park	Drunk in Public	Arrest

Table 7. Monthly Citations and Warnings

Ranger Report - Citations 2017						
	Monthly			Annual		
Violation - Citations	Total Citations	%	Rank	Total Citations	%	Rank
Alcohol	0	0%	7	1	1%	8
Animal Control Violations	3	25%	1	7	10%	4
Bicycle Violation	1	8%	5	7	10%	4
Glass	0	0%	7	1	1%	8
Illegal Camping	3	25%	1	9	13%	3
Injury/Destruction City Property	0	0%	7	0	0%	10
Littering	1	8%	5	2	3%	6
Other Violations	2	17%	3	14	20%	2
Parking Violations	2	17%	3	28	39%	1
Resist/Delay Park Ranger	0	0%	7	0	0%	10
Smoking	0	0%	7	2	3%	6
Totals	12	100%		71	100%	

Ranger Report - Warnings 2017

Violation - Warnings	Monthly			Annual		
	Total Warnings	%	Rank	Total Warnings	%	Rank
Alcohol	0	0%	7	9	4%	6
Animal Control Violations	9	22%	3	40	20%	2
Bicycle Violation	3	7%	5	14	7%	4
Glass	0	0%	7	3	1%	9
Illegal Camping	12	29%	1	81	40%	1
Injury/Destruction City Property	0	0%	7	1	0%	10
Littering	0	0%	7	4	2%	8
Other Violations	2	5%	6	5	2%	7
Parking Violations	4	10%	4	14	7%	4
Resist/Delay Park Ranger	0	0%	7	0	0%	11
Smoking	11	27%	2	31	15%	3
Totals	41	100%		202	100%	

PHOTOGRAPHS



Figure 1. Twin Cities Tree Service removing a dead Black Walnut street tree at W Shasta Ave on 3-8-17.



Figure 2. Winds split this red maple street tree at Cinder Cone Loop. It was pulled back together and saved by installing a single bolt system 3-31-17.



Figure 3. CSUC-CATS weeding Sherwood Forest Restoration Area 3-31-17



Figure 4 CSUC-CATS Litter Patrol 3-31-17



Figure 5. Teichert Ponds Cleanup with BEC 4-8-17



Figure 6 CSUC-CATS moving fallen logs Sherwood Forest Restoration Area 3-31-17