



**CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Regular Meeting Agenda
September 26, 2022, 6:00 pm
City Council Chambers - 421 Main Street

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street, Chico during normal business hours or online at <http://www.chico.ca.us/>

1. REGULAR COMMISSION MEETING

1.1. Call to Order

1.2. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF MEETING MINUTES

Action: Approve minutes of Bidwell Park & Playground Commission (BPPC) meeting held on 8/29/22.

3. ITEMS REMOVED FROM CONSENT – IF ANY

4. NOTICED PUBLIC HEARINGS NONE

5. REGULAR AGENDA

5.1. CONSIDERATION OF A SPECIAL USE PERMIT APPLICATION TO CONDUCT LLAMA DAY HIKES IN BIDWELL PARK.

Steven McFarland from Happy Homestead Llamas (Applicant) requests a special use permit to hold guided llama hikes in Upper Bidwell Park from November to April each year. Commission approval is required for this event because it is a new multi-day activity to be held in a non-reservable area. **(Report –Linda Herman, Park & Natural Resources Manager)**

Recommendation: The Park & Natural Resources Manager (P&NRM) requests conditional approval or other BPPC direction.

5.2. CONSIDERATION OF CHAIR GLATZ’S REQUEST TO DISCUSS BELL REQUIREMENTS ON BICYCLES AND BANNING PROPANE USE IN CITY PARKS AND GREENWAYS.

At its 6/27/22 meeting, the Commission approved Chair Glatz’s request to agendize discussion of requiring bells on bicycles when riding in Bidwell Park and to consider banning the use of propane in City parks and greenways. **(Report – Chair Glatz).**

Recommendation: The P&NRM requests BPPC direction regarding these topics.

5.3. CONSIDERATION OF A PERMIT APPLICATION PROCESS FOR A COFFEE VENDOR AT SYCAMORE POOL AREA IN LOWER BIDWELL PARK

At its 4/25/22 meeting, the Bidwell Park & Playground Commission (BPPC) approved using the City’s current Vend Peddle Hawk permit process to solicit a vendor to sell coffee and other items in the Sycamore Pool area in Lower Bidwell Park. The Commission will review the proposed permit application, criteria, and approval process.

Recommendation: P&NRM recommends that the BPPC approve the permit application and the proposed vendor selection criteria or provide other direction.

6. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

7. REPORTS AND COMMUNICATIONS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

7.1. Parks Division Report – Linda Herman, Park and Natural Resources Manager.

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager.

8. ADJOURNMENT

Adjourn to the next regular meeting on September 26, 2022, at 6:00 P.M. in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
MINUTES OF THE
AUGUST 29, 2022 MEETING

1. REGULAR COMMISSION MEETING

1.1. Call to Order

Meeting called to order by Chair Glatz at 6:00 pm.

1.2. Roll Call

Commissioners Present:

Jeff Glatz
Megan Thomas Petty
Jesse Alexander
Nancy Wolfe
Larry Willis

Commissioners Absent:

Anjanette Shadley

Staff Present:

Linda Herman (Park and Natural Resource Manager)
Richie Bamlet (Urban Forest Manager)

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF MEETING MINUTES

Action: Approve minutes of BPPC meeting held on 6/27/22.

2.2. PERMIT FOR THE BIDWELL BUMP MOUNTAIN BIKE RACE IN MIDDLE AND UPPER BIDWELL PARK ON 10/08/22.

Shawn Hughes from Bidwell Bump (Applicant) requested a permit to hold a mountain bike race in Middle and Upper Bidwell Park on October 8, 2022. This event has been held in Bidwell Park for over 12 years and the Park & Natural Resources Manager (P&NRM) is requesting that the event be approved for three years until 2024.

Recommendation: *Conditional approval of the permit for three years provided that there are no significant changes to the event in the future.*

A motion was made by Commissioner Wolfe and seconded by Commissioner Thomas-Petty to approve the Consent Agenda.

The motion carried as follows:

AYES: Commissioner Wolfe, Commissioner Willis Commissioner Alexander, Vice-Chair Thomas Petty, and Chair Glatz.

NOES: None

ABSENT: Commissioner Shadley

3. **ITEMS REMOVED FROM CONSENT** – NONE

4. **NOTICED PUBLIC HEARINGS** – NONE

5. **REGULAR AGENDA**

5.1. **CONSIDERATION OF AN APPLICATION FROM CHICO STATE CYCLING TO HOLD MOUNTAIN BIKE RACES IN UPPER BIDWELL PARK ON 10/22/22 AND 10/23/22.**

Chico State Cycling (Applicant) requested a permit to hold two-day mountain bike races in Middle and Upper Bidwell Park. Commission approval is required for this event because it is a new multi-day event to be held in a typically non-reservable area. (***Report –Linda Herman, Park & Natural Resources Manager***)

Recommendation: P&NRM requests conditional approval or other BPPC direction.

Shawn Hughes provided comments on this item.

Chair Glatz asked Mr. Hughes if he would be willing to advise and help Chico State Cycling with this event in which Mr. Hughes agreed.

A motion was made by Commissioner Wolfe and seconded by Commissioner Thomas-Petty to approve the park permit, with the condition that the applicant work with Shawn Hughes who has experience with these types of events.

The motion carried as follows:

AYES: Commissioner Wolfe, Commissioner Willis, Commissioner Alexander, Vice-Chair Thomas Petty, and Chair Glatz.

NOES: None

ABSENT: Commissioner Shadley

5.2. **RECONSIDERATION OF AN APPLICATION TO HOLD A “COLOR RUN” IN LOWER BIDWELL PARK.**

At its 5/23/22 meeting, the Commission considered two applications to hold “color run” fundraisers in Lower Bidwell Park. The Commission approved the application from Prestige Assisted Living in Chico to hold in July 2022 as a test run, with the application from Salvation Army to be reconsidered at the Commission’s August meeting. (***Report –Linda Herman, P&NRM***)

Recommendation: Park & Natural Resources Manager requests BPPC direction regarding the color run application.

Applicant Lieutenant Boyd provided additional information on this event.

A motion was made by Commissioner Willis and seconded by Commissioner Wolfe to approve the park permit.

The motion carried as follows:

AYES: Commissioner Wolfe, Commissioner Willis, Commissioner Alexander, Vice-Chair Thomas Petty, and Chair Glatz.

NOES: None

ABSENT: Commissioner Shadley

5.3. PRESENTATION FROM THE BUTTE ENVIRONMENTAL COUNCIL ON THE URBAN FOREST REVITALIZATION TREE-PLANTING PROGRAM.

The Butte Environmental Council provided a presentation on the tree planting and outreach program required under the Cal Fire Urban Forest Revitalization grant. (*Report –Richie Bamlet, Urban Forest Manager*)

Recommendation: None, this was an informational item only.

There were no public comments on this item.

5.4. PRESENTATION FROM DUDEK ON THE DRAFT URBAN FOREST MASTER PLAN.

The City's consultant, DUDEK provided an introduction and overview of the Draft Urban Forest Master Plan for Chico. This presentation also started the public comment period for the Plan. (*Report –Richie Bamlet, Urban Forest Manager*)

Recommendation: None, this was an informational item only.

Chair Glatz inquired on whether the Planning Commission would be reviewing the Draft Plan and Staff responded that it will be shared with the Commission and ultimately presented to the City Council for approval.

There were no public comments on this item.

5.5. CONSIDERATION OF CHAIR GLATZ'S REQUEST TO DISCUSS BELL REQUIREMENTS ON BICYCLES AND BANNING PROPANE USE IN CITY PARKS AND GREENWAYS.

At its 6/27/22 meeting, the Commission approved Chair Glatz's request to agendize discussion of requiring bells on bicycles when riding in Bidwell Park and to consider banning the use of propane in City parks and greenways. (Report – Chair Glatz).

Recommendation: Park & Natural Resources Manager requests BPPC direction regarding these topics.

Due to the lateness of the meeting, this item was pulled by Chair Glatz to be discussed at the Commission's September meeting.

5.6. CONSIDERATION OF REMOVING THE FENCING AROUND THE DEER PENS IN LOWER BIDWELL PARK.

The Commission considered a proposal to remove the wire fencing around the deer pens and to replace a portion with split rail fencing. (*Report –Linda Herman, P&NRM*).

Recommendation: Park & Natural Resources Manager recommends approval of the proposal.

There were no public comments on this agenda item.

A motion was made by Commissioner Willis and seconded by Chair Glatz to approve the removal of the fencing as proposed by Staff.

The motion carried as follows:

AYES: Commissioner Wolfe, Commissioner Willis, Commissioner Alexander, Vice-Chair Thomas Petty, and Chair Glatz.

NOES: None

ABSENT: Commissioner Shadley

6. BUSINESS FROM THE FLOOR – There was no Business from the Floor.

7. REPORTS AND COMMUNICATIONS

Items provided for the Commission’s information and discussion. No action was taken on any of the items.

7.1. Parks Division Report – Linda Herman, Park and Natural Resources Manager

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager

8. COMMISSIONER REQUESTS

8.1. The Commission considered Vice Chair Thomas-Petty’s request to agendize discussion on the Dark Sky Initiative in support of the Chico Community Observatory.

A motion was made by Chair Glatz and seconded by Commissioner Willis to agendize this item for discussion at a future meeting.

The motion carried as follows:

AYES: Commissioner Wolfe, Commissioner Willis Commissioner Alexander, Vice-Chair Thomas Petty, and Chair Glatz.

NOES: None

ABSENT: Commissioner Shadley

ADJOURNMENT

Adjourned at 7:34 p.m. to the next regular BPPC meeting on September 26, 2022, at 6:00 p.m. to be held in the Chico City Council Chamber Building, located at 421 Main Street in Chico, California.

Date Approved: ___/___/___

Prepared by:

Linda Herman, Park & Natural Resource Manager

Date

Distribution: BPPC



BPPC Staff Report

Meeting Date: 9/26/2022

DATE: 9/21/22
 TO: Bidwell Park and Playground Commission
 FROM: Linda Herman, Park & Natural Resources Manager
 SUBJECT: Consideration of a Special Use Permit to Conduct Llama Day Hikes in Upper Bidwell Park

REPORT IN BRIEF:

Steven McFarland of Happy Homestead Llamas LLC. (Applicant) requests a Special Use Permit to conduct guided educational and experiential day hikes with Llamas on the south side of Upper Bidwell Park. The Applicant's request (see application in Attachment A) is to provide approximately 2-4 hour hikes with Llamas on Friday through Sundays from approximately 9 am/10 am to 1 pm/2 pm. The hikes will be open to groups of 2-6 people and limited to only one hike per day. The initial proposed hike route is a 4.5 mile loop on a portion of the Guardian and Annie Bidwell trails. They are also interested in possibly conducting a hike on the north side of Upper Park in the future (see maps in Attachment B). However, the applicant is willing to work with Staff to determine the best route or routes. The applicant has also provided some information on the therapeutic benefits from encountering a Llama (see Attachment C)

Recommendation: If approved by the BPPC, Staff recommends the Applicant adhere to the conditions listed below.

EVENT DETAILS:

Date of Application	9/21/2022
Date of Event	Friday through Sunday, from November to April
Time of Event	9 or 10::00 AM to 1 or 2:00 PM
Event Name	Guided Llama Day Hikes
Applicant Name	Steven McFarland
Location	Southside of Upper Bidwell Park on the Guardian and Annie Bidwell Trails
Description	Guided day hikes with Llamas
New Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. Years? Click here to enter text.
# Participants	2-6 people per hike
Participant Fee	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. Amount? Estimate \$75 -\$125 per hike
Reason for BPPC Consideration?	New event or use on multiple days and use of a non-reservable area

CONDITIONS:

If approved by the BPPC, Staff recommends the following additional conditions:

1. No hikes are allowed when the trails are closed due to wet weather or other conditions.
2. Hike on designated trails or roads only.
3. Insurance listing the City as additional insured must be obtained to operate the hikes
4. Adherence to all park rules.

Distribution: Steve McFarland

Attachments:

- Attachment A: Permit Application
- Attachment B: Hike Route Maps
- Attachment C: Therapeutic Benefits



City of Chico

SPECIAL USE APPLICATION & PERMIT

Public Work Department - Park Division
411 Main Street, 3rd Floor/ P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4825

TYPE OF USE: (Please check applicable)

- Educational Workshop
- Research Project
- Temporary Access
- Other: GUIDED NATURE HIKES

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • Application fee due upon submittal •

THIS PERMIT IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
PLEASE PRINT:

STEVEN MCFARLAND
Name of Applicant/Contact Person

HAPPY HOMESTEAD LAMAS LLC.
Employment/Organization Named on Certificate of Insurance

[Redacted]
Home/Mailing Address

← SAME
Organization/Company Address

[Redacted]
City, State, Zip

City, State, Zip

[Redacted]
Work Phone Cell Phone

Date(s) of Use

From: SEE SECTION 3 To: _____ Time: _____

Number of People: _____

AREA REQUESTED (attach diagram and additional pages if necessary) Include: Units, roads, trails, etc.

GUARDIAN LOOP TRAIL 4.5 mile Loop

EDUCATIONAL FIELD TRIP INFORMATION (Skip this portion if this does not apply)

Teacher/Leader _____ Co-Teacher/Leader (Required for two or more classes): _____

School/Organization: _____

Please check the best way(s) to contact you. (Contact Person must be same listed above)

- Work Phone (____)
- Cell Phone (____)
- Other _____
- Email _____

Grade Level: _____ Number of classes: _____

No. of Students _____ No. of Adults: _____

Related Studies/Currently Studying: _____

SECTION 2 - PERMIT FEES

For Official Use Only

[X] Application Fee \$ 19.00 (Non-Refundable)

[] Reservation Fee \$ _____ (for request that charge the participants) [] Credit Card Convenience Fee \$ 2.00

Total Fee Required: \$ _____ Fee due upon submittal of application. * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. _____ Paid: _____ Date: _____ Received By: _____

SECTION 3 – Description of Activity

DESCRIPTION OF PROPOSED ACTIVITY (attach diagram and additional pages if necessary)

Include: When (seasons, days, hours); How (methods, techniques, transportation); Frequency (one time only, daily, occasionally); Types of Specimens collected (Species, quantity, size, condition); Special Needs/Access.

GUIDED LLAMA DAY HIKE THROUGH MONTHS NOVEMBER - APRIL
ONGOING / OFFERED ~~WEDNESDAY~~ FRIDAY - SUNDAYS WEATHER DEPENDENT
(ANNUALLY) WOULD LIKE TO START NOV. 2022 / HIKE TIMES TO BE DETERMINED
MOST LIKELY MORNING 9/10am to 1/2pm

GENERAL SCOPE AND NATURE OF APPLICANT ORGANIZATION'S GOALS

TO OFFER SMALL GROUPS OF 4-6 PEOPLE A INTRODUCTION, EDUCATION
AND EXPERIENTIAL HANDS ON EMERSIVE LLAMA COMPANION DAY HIKE
WITHIN THE UPPER BOWELL PARK TRAILS SYSTEM

SECTION 4 - INSURANCE

[] Required, Certificate of Insurance, meeting City standards must be received by: INSURANCE ALONG W/ ENDORSEMENTS WILL BE FURNISHED ONCE APPLICATION APPROVAL

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of activity, date(s) of activity.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insured as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable.

Please Note: Your permit may be cancelled if the insurance is not approved at least two weeks prior to the scheduled dates of use.

SECTION 5 - ACCEPTANCE OF CONDITIONS

INDEMNIFICATION: Except for any act or omission to act which constitutes active negligence on the part of the City of Chico (for which City shall hold Permittee harmless as if this were a reciprocal indemnity). Permittee shall hold City, its boards and commissions and members thereof, its officers, employees, and agents harmless and free from any and all liability arising out of or relating to this Letter Agreement and/or Permittee's access to and use of the Premises by Permittee, any of its members, or any of its guests or invitees. Should City or any of its boards, commissions or members thereof, its officers, employees, or agents be named in any suit, or should any claim be made against it or any of them by suit or otherwise, whether the same be groundless or not, arising out of or relating to this Letter Agreement and/or Permittee's access to and use of the Premises, Permittee shall defend City, its boards, commissions and members thereof, its officers, employees, and agents, and shall indemnify them for any judgment rendered against them or any sums paid out in settlement or otherwise.

Read each of the statements below. After you have read the statements and understand them, please sign and date in the space provided in this section.

- a. I certify that I have read this application thoroughly, followed any and all instructions, understand its contents and supplied true and correct information herein to the best of my knowledge and belief.
- b. I understand I must comply with the attached "General Conditions for Special Use," any additional conditions set forth by this permit and all pertinent provisions of the Chico Municipal code and all other applicable laws, rules and regulations.
- c. Additionally, I will secure the necessary insurance and provide the City with the acceptable insurance certificate, without which this permit is invalid.

X  Signature of Applicant

X _____ Date

SECTION 6 – PARKS DIVISION AUTHORIZATION

For Official Use Only

I certify that I have carefully reviewed this application and hereby recommend that this permit be:

- Approved.
 Approved subject to listed additional condition(s): Attached
 Denied. Reason:

- Application approved by the Bidwell Park & Playground Commission.
 Application denied by the Bidwell Park & Playground Commission. Reason:

ADDITIONAL CONDITIONS FOR SPECIAL PARK USE

The permittee shall comply with the additional conditions set forth below:

- a. _____
b. _____
c. _____
d. _____

Signature of Parks and Natural Resource Manager

Date:

RETURN ENTIRE FORM TO:

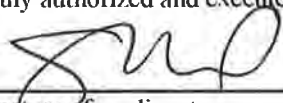
City of Chico - Park Division
411 Main Street
P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800
FAX: (530) 895-4825
parkinfo@chicoca.gov

THIS PERMIT IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

City agrees to permit Permittee to access and use City property, subject to the following terms and conditions:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the pool deck.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed unless otherwise approved. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of the use.
- Damages** Permittee acknowledges the ecological sensitivity of the area and agrees not to take, cut, injure or destroy any of the flora, fauna, geological and archaeological resources or other artifacts of any kind on the property unless otherwise approved. Any damage to City property as a result of this permit will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, page33, for fishing in Big Chico Creek. Horseshoe Lake: age 14 and over, catch and release; under 14: catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during seasonal wet periods. Upon approval gates can be closed beyond normal opening times and vehicle access to closed areas may be permitted.
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** No smoking is allowed in any portion of Bidwell Park.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for special use is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only approved vehicles will be allowed access through areas which have been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.
- Amendment** This permit may be modified or amended only by a writing duly authorized and executed by both City and Permittee.

***I have read and agree to conform to the above rules and conditions:**



Signature of applicant

S:\Admin\PERMITS\Special Use Permit\Application fo

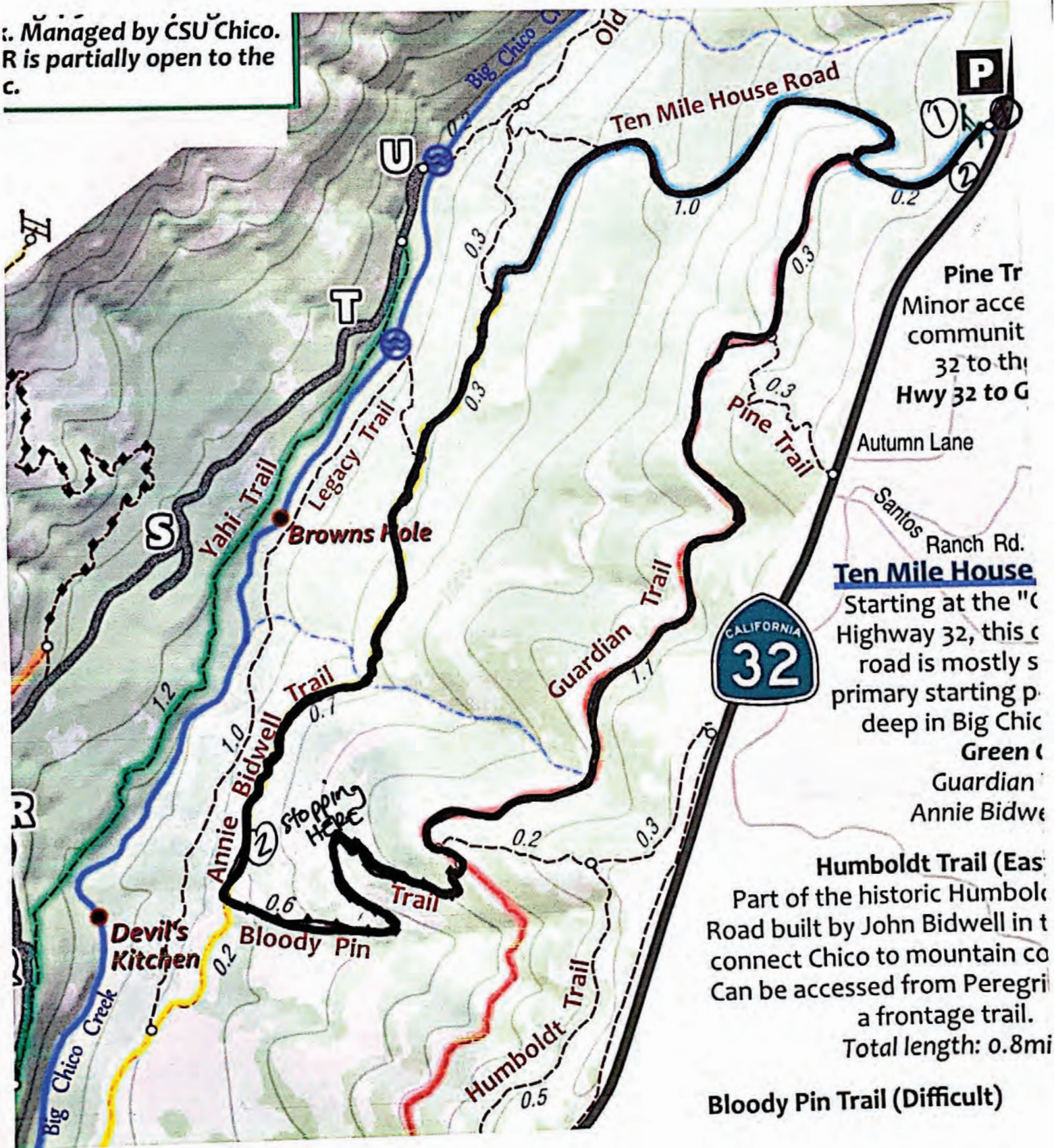
SECTION 8 SPECIAL USE INFORMATION

Please answer the following questions by checking "Yes" or "No"

Is this an annual permit? If yes, how many years have you been issued a permit? <u>2</u>	Yes ✓	No
Is there a patron admission, entry or participant fee(s) required or solicitation of donations? If yes, please provide amounts: <u>\$75⁰⁰ - \$125</u>	Yes ✓	No
Will the activity take, cut, injure or destroy any of the flora, fauna, geological or archaeological resources or other artifacts of any kind? (Subject to approval by the Director). Please describe:	Yes	No ✓
Will the activity require that any part of the Park remain closed beyond the normal time of opening? (Subject to approval by the Department Director) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No ✓
Will there be early entrance into the Park or vehicle access into closed areas? (Subject to approval by the Department Director) If "yes" please state which gate(s): _____	Yes	No ✓
Will the activity involve the use of equipment? Please describe:	Yes	No ✓
Will your activity include the use of any signs, banners or decorations? (Please see 'General Conditions For Park Use') If yes, please describe type and location:	Yes	No ✓
Will there be amplified sound or any other loud or unusual noises? (Please see 'General Conditions For Park Use') Specify type (microphone, equipment, etc.)	Yes	No ✓
Will event require overnight camping for security purposes? Please describe:	Yes	No ✓

r Special Park Use 16 0115.docx

Managed by CSU Chico.
R is partially open to the
c.



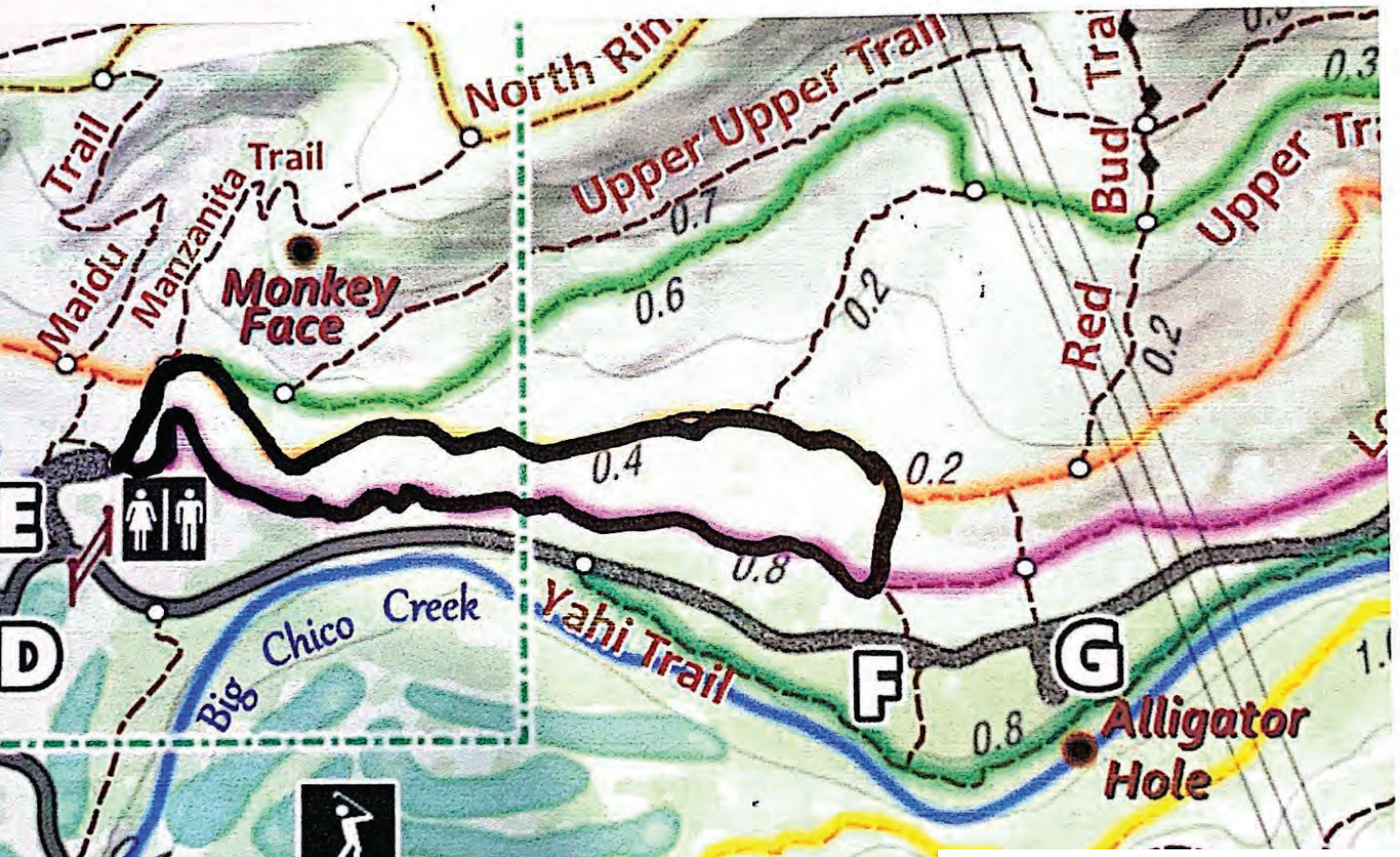
Pine Tr
Minor acce
communit
32 to the
Hwy 32 to G
Autumn Lane

Ten Mile House
Starting at the "C
Highway 32, this c
road is mostly s
primary starting p
deep in Big Chic
Green C
Guardian
Annie Bidwe

Humboldt Trail (Eas
Part of the historic Humboldt
Road built by John Bidwell in t
connect Chico to mountain co
Can be accessed from Peregrin
a frontage trail.
Total length: 0.8mi

Bloody Pin Trail (Difficult)

ROUTE IN BLACK INK



The Therapeutic Benefits of Llamas



HAPPY
HOMESTEAD
LLAMAS

Most people can attest to the calming and soothing influence brought about by the bond with an animal. Studies show that holding or petting an animal can lower anxiety, help regulate emotions and improve mood. It has been found that the presence of an animal in a therapy program reduces stress, lowers blood pressure, and induces happiness and relaxation. Llamas fall into this category of animals beautifully.

Llamas are intelligent, curious, social animals used for packing, therapy, herd guardian, pet or fiber harvesting. Regardless of their intended purpose they tend to innately provide calming and grounding effects to those fortunate enough to find themselves in their aura. From the first moment that a llama curiously and cautiously leans in to gently smell the tip of your nose the benefits will be apparent.

Llamas are a safe, non-threatening large animal that retains a regal presence, providing a soothing, yet stimulating, therapeutic experience. They connect well with people both in groups and in individual situations. In a group llamas can provide a sense of social interconnectivity among those sharing the experience, encouraging social integration and a reduction of social disengagement. Spending one on one time with a llama can be a truly grounding encounter, offering a sense of peace and well-being. A trained Happy Homestead llama is so gentle he can be walked and guided by even a small child.

The benefits of sharing a moment or two with our sweet llamas go on, but it really comes down to our motto. Find your happy place. Our boys will gift you an experience you will find yourself thinking about fondly for a long time after. They will help you find a moment of peace. They will help you find your smile. They will help you find your happy place.

From: [Old River Road](#)
To: [Linda Herman](#)
Subject: Agenda Requests
Date: Sunday, June 12, 2022 11:16:23 AM
Attachments: [Do Bikes Have to Have a Bell \[Laws Explained\].png](#)
[Top 10 Bicycle Laws In California Dolan Law Firm.png](#)

ATTENTION: This message originated from outside **City of Chico**. Please exercise judgment before opening attachments, clicking on links, or replying. Please report any suspicious emails with the Phishing Alert Button in Outlook or forward the email to phishing@chicoca.gov

Hi Linda:

I would like to place the following on the Agenda:

1. Requiring Bicycles in Bidwell Park to have a bike bell
 1. This stems from the significant increase in bicycle traffic
 2. Increased electric bike issues
2. Propane usage in Parks & Waterways
 1. Analyze whether gas barbecues should still be allowed in the Parks and Waterways
 1. Currently charcoal only in the City supplied stations, but people can bring their own

Please confirm receipt.

Thank you,

Jeff



Bicycle Bell Law USA

A bicycle bell is a legal requirement in some US states, such as New York, Georgia, New Jersey, Indiana and South Carolina, but not in other states. It is important to note that some local jurisdictions may require that you have a bell fitted.

Besides that, a bicycle bell is not a legal requirement across much of the USA, yet it is important to always check the laws of the local area you may be riding in.

Bicycle Bell Laws Around the World

Whether you need to legally have a bicycle bell or not can vary across the globe, so it is essential to check the local rules and regulations – and your bicycle itself – before cycling in a new country.

Of the 195 countries globally, some of which legally require you to have a bicycle bell are



so and give the appropriate a signal. Specific examples of when you can leave a bike lane listed in the Vehicle Code include; making a left turn, passing another bicyclist, avoiding a pedestrian or car in the bike lane, and approaching a place where a right turn is authorized ([CVC 21208](#)).

5. Yield To Pedestrians

Pedestrians should always use marked crosswalks when crossing a roadway. But even if they do not, bicyclists must exercise due care for the safety of any pedestrian on a roadway ([CVC 21954](#)).

6. Stop At, Not In, The Crosswalk

Crosswalks are for pedestrians, not cars or bicycles ([CVC 21455](#)).



7. Ride With Lights And Reflectors At Night

When riding at night, you or your bike must be equipped with a white light that is visible from a distance of 300 feet in front of the bike. The bike

LIVE CHAT

TEXT US

CHICO MUNICIPAL CODE SECTIONS REGARDING BBQS AND BICYCLES

12.18.230 Fires - Restrictions.

A. Except as herein otherwise provided, it is unlawful to make any fire at any point in any park, greenway, or open space, in the city, except at regularly established places for such purposes. "Regularly Established Places" are defined to be masonry, concrete or metal constructed fireplaces, pits or grills in designated city parks. Only charcoal briquettes from manufactured sources shall be used in Regularly Established Places. The use of portable propane barbecue devices is also allowed in Regularly Established Places only.

B. Fires at the Campfire Council Ring in Bidwell Park may be authorized by a permit issued by the director, who shall notify the fire department of each permit issued. Such permitted fires shall not be left unattended and must be completely extinguished prior to the permittee's departure.

C. No fires in BBQs or the Council Ring shall be allowed between 7:00 p.m. and sunrise during the months of October through March, between 9:00 p.m. and sunrise during the months of April through September, during designated Red Flag Fire Warning Days, or other times necessary for public safety.

(Ord. 2556; Ord. 2557)

12.18.090 Bicycles - Reckless operation - Prohibited.

No person shall operate a bicycle within a city park or playground, whether on- or off-road, in a reckless or unsafe manner so as to endanger the safety and well-being, or interfere with the use and enjoyment of park or playground facilities by other users.



DATE: 9/22/22
TO: Bidwell Park and Playground Commission
FROM: Linda Herman, Park and Natural Resources Manager
SUBJECT: CONSIDERATION OF A PERMIT APPLICATION PROCESS FOR A COFFEE VENDOR AT SYCAMORE POOL AREA IN LOWER BIDWELL PARK

REPORT IN BRIEF:

At its 4/25/22 meeting, the Bidwell Park & Playground Commission (BPPC) approved using the City's current Vend Peddle Hawk permit process to solicit a vendor to sell coffee and other items in the Sycamore Pool area in Lower Bidwell Park. The Commission will review the proposed permit application, criteria, and approval process.

Recommendation: Park & Natural Resources Manager recommends that the BPPC approve the permit application and the proposed vendor selection criteria or provide other direction.

FISCAL IMPACT: None at this time

BACKGROUND:

Chico Municipal Code Section 14.60 provides for the issuance of permits to allow the sale of food, beverages and cut flowers only on City sidewalks and streets. The City's Engineering Division currently administers these permits, which is called a vend, peddle, hawk permit program. The Code also provides for a permit to be issued in Bidwell Park if approved by the BPPC. The requirements to obtain a vending permit for City streets and sidewalks include:

At the 4/25/22 meeting, the BPPC approved using the vend peddle hawk permit process to be tailored slightly for the Park Division needs, and directed Staff to develop a draft permit application (Exhibit A) and process that included the following:

1. Vending hours to be from 6:30 to 10:30 a.m. or 11 am to not compete with the One Mile concessionaire hours.
2. Only one vendor or permit be allowed at any given time for a term of one year, with renewals possible.
3. The initial application fee be waived for 90 days to allow the new vendor to generate funds to pay the fee.
4. Sample criteria be developed for use by the BPPC when choosing a vendor.

DISCUSSION:

In order to qualify as prospective vendor Staff is proposing that the BPPC review, and interview permit applicants based on the following criteria:

1. Vendor has adequate staff and equipment to provide the services.
2. The menu and products to be sold.
3. Vendor has an Environmental Health Permit and a City Business License.
4. Vendor can provide comprehensive general liability insurance listing the City as an additional insured.
5. Vendor's business references

ATTACHMENTS:

Exhibit A: Draft Permit Application

CITY OF CHICO

APPLICATION AND PERMIT FOR COFFEE VENDING SERVICES AT SYCAMORE POOL IN BIDWELL PARK

INSTRUCTIONS: After completing Sections I and II and obtaining the proper signatures, submit this application to the City of Chico Park Division, P.O. Box 3420, Chico CA 95927, by email at parkinfo@chicoca.gov, or in person at 965 Fir Street, Chico CA 95928 for further processing. Attach additional sheets if you need more room to describe the intended services to be provided.

SECTION I- APPLICANT INFORMATION

APPLICANT: Complete only this Section at this time. Type or print using ink. After dating and signing (Section I - Item 14), submit this form to the Butte County Environmental Health, located at 202 Mira Loma Drive, Oroville, CA 95966 for approval (Section II). Their telephone number is (530) 891-2727.

1. Full Name (Last, First, Middle Initial):	3. Have you ever been known by another name? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, list other name(s):
2. Permit Fee: \$228.50 after 90 days of operation	5. Date:
4. Name of Firm (if other than your name):	6. Type of Product(s) Sold:
7. Current Residence Address (street/city):	8. Current Business Address:
9. Telephone Residence/Business: /	10. California Driver's License No:
11. Vehicle License No(s):	12. Email Address:
13. List Three (3) Business References - If additional space is required, attach an additional sheet: _____	

14. I CERTIFY THAT:

1. The hours of operation for my enterprise will be limited to between 6:30 a.m. and 10:30 a.m. each day while operating within the Sycamore Pool area in Lower Bidwell Park, and I will comply with the noise regulations of Chapter 9.38 of the Chico Municipal Code.
2. I have a current City of Chico Business License. No. _____ (Attach copy of license or receipt)
3. I have acquired insurance as specified in Municipal Code Section 14.60.110. (Attach certificate - must be approved by the Risk Manager.)
4. I understand and acknowledge that the Park Commission or City Council may impose such other conditions and requirements as, in its sole discretion, may deem reasonably necessary in the public interest and welfare. I also understand that any permit which may be granted will be subject to revocation by the City Council, after due notice to the parties concerned, in the event of any breach by me of any of the conditions' under which it was granted.
5. For liability coverage purposes, it is my intent and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties. Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

I FURTHER CERTIFY THAT if this permit is granted, I will comply with any and all conditions which may be part of the Permit and to comply with all provisions of the Chico Municipal Code which are applicable to my operation, as well as to the requirements of any other pertinent provisions affecting my operation which are set forth within the laws of the City of Chico, the County of Butte and/or the State of California.

_____ Date _____ Signature of Applicant

SECTION II - DEPARTMENT OF ENVIRONMENTAL HEALTH APPROVAL

This application has been reviewed by the Butte County Department of Environmental Health which recommends:

- Approval of the Application in as much as the proposed food handling operation meets all applicable State and County laws and regulations. The appropriate Health permit has been issued.
- Denial of the Application for the reasons set forth in Section IV of this form.

_____ Date

_____ Authorized Signature

SECTION III - PUBLIC WORKS DEPARTMENT ACTION

PERMIT: APPROVED DENIED - For the reasons set forth in Section IV below.

PERMIT EXPIRES: _____

_____ Date

_____ Park & Natural Resources Manager

SECTION IV - COMMENTS

This permit is issued with the understanding that the separate concession operations at the One Mile Recreation Area have precedence over this permit:

1. The Bidwell Park & Playground Commission and City Council may approve a separate agreement to operate the concessions in the One Mile Recreation Area, which grants the concessionaire exclusive right for the sale of food, beverages and merchandise. On such occasions, the City will notify the permit holders of the agreement terms and conditions and advise them their **permits are not valid** at such times the concessions are open.
2. Between the hours of 6:30 a.m. and 10:30 a.m. of the following day, sales of food or beverages shall not occur within 20 feet of any premises for which a license has been issued pursuant to Division 9 of the Business and Professions Code authorizing the sale or distribution of alcoholic beverages.
3. The person authorized to sell food or beverages pursuant to such permit shall be responsible for maintaining that portion of any street, sidewalk or parking lot within 50 feet of the place at which such person is engaged in such sales free of any litter or refuse attributable to the sale of food or beverages.
4. The person authorized to sell food and beverages pursuant to such permit shall be responsible for maintaining a five-foot right-of-way, clear of obstructions.
5. The person authorized to sell food, cut flowers, and beverages pursuant to such permit shall not operate in such matter where operations result in the impediment of travel for pedestrians, bicyclists, public safety vehicles, and other motorists.
6. All waste discharges are to be done at a facility approved by the City of Chico Industrial Waste Pretreatment Program (CIPP). If requested, the permittee must provide to CIPP staff the name and address of where the wastewater is discharged.



DATE: 9/23/22
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park and Natural Resources Manager
SUBJECT: Parks Division Report

NARRATIVE

1. Updates

- a. Upper Park Road Sediment Reduction Project – Construction is nearing completion with Judd Buick Construction, working on finishing the armor fills and the road treatments. It is anticipated that they will start applying the final base rock on the road soon.
- b. Traffic Safety Analysis – The City’s consultant, Headway Transportation, has started its Phase I field review and analysis of the traffic and bicycle, pedestrian, and vehicle safety interactions in Lower Park. Phase II will be the evaluation of Upper Park after the road construction is complete.
- c. CSU, Chico College Corps Project – The CSU, Chico Big Chico Creek Ecological Reserve reached out to Staff about a potential project that would involve using a graduate student to develop a program to use College Corp members to conduct invasive plant removal and other vegetation management projects in accordance with the City’s Vegetative Fuels Management Plan. This potentially could provide 8,000-10,000 hours of free labor over the next year for these activities.

2. Maintenance Program

Staff provides on a need and time basis the cleaning and safety inspections of all recreation areas including grounds, playgrounds, picnic sites, roads, and paths, coupled with the weekend cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations and the removal of graffiti from all park infrastructure.

- a. Lower Park: Routine Maintenance. Worked with Right of Way crews to repave the bike path around Sycamore Field and behind Caper Acres. Continued to address and remove many downed limbs throughout the park and across trails. Continued with mowing lawns and repairing split rail throughout the park. Continue to have to open gates as a result of the rangers being out. Replaced the compressor at the One-Mile Dam
- b. Middle Park: Completed the installation of a new valve and irrigation repairs at Five Mile. Working on installing a variable frequency drive on the Five Mile well to better regulate the water level and to help prevent the well from shutting off.
- c. Upper Park Installed the new swimming hole sign at Alligator Hole.
- d. Green way Parks: Assisted with the encampment cleanup of Little Chico Creek between Hwy 99 and Bruce.
- e. Upcoming projects: Install new drinking fountain with a water fill station and doggy fountain at Lot E. Continue to work on installing the new swimming hole signs. Order and install a bear proof trash container at Alligator Hole.

3. Volunteer and Donor Program

- a. Make a Difference Day – Saturday, October 22nd, 9 am to noon. volunteers will meet at the Chico Creek Nature Center, 1968 E. 8th street. Additional parking is located at Cedar Grove, 1890 E. 8th street. The focus will be the removal of the fencing from around the old deer pens.

- b. CSU, Chico Community Action Volunteers in Education (CAVE)– CAVE’s Adopt a Park program is back in session. 5 student volunteers work on various projects in Lower Bidwell Park for 3 hours every Friday through early December.
- c. Upcoming Volunteer Opportunities – Volunteer Calendar [CLICK HERE](#) or visit <https://chico.ca.us/post/volunteer-calendar>

MONTHLY SUMMARY TABLES

Table 1. Upcoming Monthly Public Permits

Monthly Public Permits - October				
Date	Location	Organization	Event	Participant #
10/02/22	City Plaza	Hispanic Resource Council	Dia Del Campesino	150
10/08/22	One Mile	Alzheimer's Association	Walk for Alzheimer's	800
10/08/22	Upper Park	CORSA	Bidwell Bump	75
10/09/22	City Plaza	Butte County Democratic Party	Get Out the Vote Rally	200
10/15/22	City Plaza	Chico Noon Exchange Club	Parade of Lights	1,000
10/16/22	Cedar Grove Picnic	Chico Running Club	Running Club	100
10/22-23/22	Upper Park	Chico State Cycling	Bike Races	60
10/22/22	City Plaza	You Know You're From Chico	Music/Arts/Crafts Festival	500
10/29/22	One Mile	Shelly Rogers	Walk, Woof, Wag Walk	350
10/30/2022	Five Mile	Chico Velo Cycling Club	Bike Ride Fundraiser	100
			Total	3,335

Table 2. Monthly Volunteer Hours

Parks, Greenways and Trees -PALS- (Partners, Ambassadors, Leaders & Stewards) Volunteer Activities, August 22							
Date	Location	Partner/Agency	# of Volunteers	Hrs. Worked	# of Vols Xs Hrs. = Total Hrs.	Task	Leader
Various	Chico Parks and Greenways	PALS	104	N/A	820	Park Ambassadors	Shane Romain
8/5/2022	Comanche Creek	Friends of Comanche Creek	7	3	21	General Cleanup	Liz Stewart
8/5/2022	Verbena Fields	Traditional Ecological Knowledge	10	3	30	Vegetation Mgmt.	Cathryn Carkhuff
8/12/2022	Comanche Creek	Friends of Comanche Creek	8	3	24	General Cleanup	Liz Stewart
8/12/2022	Verbena Fields	Traditional Ecological Knowledge	10	3	30	Vegetation Mgmt.	Cathryn Carkhuff
8/13/2022	Big Chico Creek	Stream Team	12	3	36	Water monitoring	Timmarie Hamill
8/13/2022	Lindo Channel	Chico Community Watch	4	3	12	General Cleanup	Dan Bringolf
8/17/2022	Lost Park	Friends of Comanche Creek	2	1.5	3	General Cleanup	Liz Stewart
8/19/2022	Verbena Fields	Traditional Ecological Knowledge	9	3	27	Vegetation Mgmt.	Cathryn Carkhuff
8/19/2022	Comanche Creek	Friends of Comanche Creek	6	3	24	General Cleanup	Liz Stewart
8/23/2022	Comanche Creek	Friends of Comanche Creek	6	3	24	General Cleanup	Liz Stewart
8/25/2022	Lost Park	Friends of Comanche Creek	2	1.5	3	General Cleanup	Liz Stewart
8/26/2022	Verbena Fields	Traditional Ecological Knowledge	9	3	27	Vegetation Mgmt.	Cathryn Carkhuff
8/26/2022	Comanche Creek	Friends of Comanche Creek	6	3	24	General Cleanup	Liz Stewart
				TOTAL HRS.	1105		

Table 3. Monthly Parks and Greenways Cleanup totals

Parks and Greenways Cleanups, August 2022										
Date	Location	Coop. Org.	# of Staff	# Workers/Vols.	Total People	Hours Worked	People Xs Hours Total	Total Debris (cubic yards)	Total Debris (lbs)	
8/1/2022	East Lindo at Palm		1		1	1.5	1.5	15	780	
8/1/2022	Eaton and Cohasset		2		2	1.5	3	15	1740	
8/3/2022	Val Ave & Circle		1		1	1	1	1	350	
8/3/2022	Skyway Bridge	BCSO	2	6	8	2.5	20	30	1660	
8/9/2022	LCC ele. Bikepath		3		3	2	6	7	2450	
8/12/2022	Comanche Creek	FOCCG	1	5	6	1	6	5	1750	
8/12/2022	Winchime		2		2	2.5	5	15	2960	
8/15/2022	Lower Park		3		3	1	3	2	700	
8/15/2022	BCC island west of site 3		3		3	1	3	1	350	
8/15/2022	Bidwell Ave		3		3	0.5	1.5	2	700	
8/15/2022	Orange and Dayton		3		3	1	3	3	1050	
8/16/2022	Triangle		3		3	2	6	12	4200	
8/1/2022	Triangle		2		2	2.5	5	15	1,620	
8/19/2022	Comanche at Park Ave		3		3	0.5	1.5	10	3500	
8/23/2022	Triangle		2		2	0.5	1	5	1750	
8/30/2022	Teichert		8		8	4	32	80	22920	
8/31/2022	Teichert		10		10	6	60	80	36340	
							TOTAL HRS	TOTAL DEBRIS YARDS	TOTAL LBS	TOTAL TONS
							158.5	298	84820	42

PHOTOGRAPHS



Figure 1 Chico Community Watch Volunteers



Figure 2 Cleanup at Teichert Ponds



Figure 3-New Alligator Hole sign



Figure 4-Repaving the bike path



Figure 5-New armor fill on Upper Park Road



Figure 6- One of 47 rolling dips installed



DATE: 9/23/22
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Richie Bamlet, Urban Forest Manager
SUBJECT: Tree Division Report

NARRATIVE

1. Updates

- a. Recruitment – Vance Moody started employment as an hourly maintenance aide. Interviews are scheduled for a new Maintenance Worker position in Tree Division.
- b. Service requests - In the June-July period 250 calls for tree service were received, of which 55% were related to cracked, hanging, or fallen limbs.

2. Planning/Monitoring

- a. Damage Reports No damage reports were sent to Risk management in August.

3. Planning and Building Development

- a. Landscape reviews in the City TRAKIT permitting system included mitigation requirements for tree removal, root pruning requirements, PG&E removal requests and tree preservation measures during construction.
- b. Engineering: UFM collaborated with Public Works Engineering to provide input on preservation of street trees during various construction projects.

4. Miscellaneous

- a. Free shade trees - Public Works continues to accept citizen requests for new shade trees ahead of the next fall community tree planting. Residents wishing to receive a new shade tree should submit a request to Butte Environmental Council by visiting <https://www.becnet.org/urbanforest>
- b. Trees for babies: The partnership with Enloe Medical Foundation is up and running. In the first month there are 30 signups to receive a tree to celebrate the birth of a new baby.
- c. Cal Water's lawn-to-garden program: UFM met with several residents wishing to sign up to the rebate program to remove turf in the adjacent park strip. Guidance was provided on how to preserve existing city street trees, including how to remove turf without damaging roots, and how to ensure adequate irrigation is provided. It is the intent of staff to schedule time to refine the list of approved plants provided to applicants by Cal water. The list contains over 3000 species, and many are not suitable in the ROW in Chico.
- d. Cohasset road improvements: UFM met with Public Works Landscape staff to assist in enhancing the landscape plans for the entryway to the airport at Airpark Boulevard.

5. Maintenance

- a. Tree Maintenance – WCA will shortly start work on removals in various locations around the city. 99 Trees have been identified as requiring removal. Trees are either dead, dying or cannot be effectively pruned to improve health. Stumps will also be removed to prepare for replanting later in the year. The contractor is currently doing reconnaissance on each site to determine equipment requirements and traffic planning needs.
- b. Tree watering: Tree mortality of recently planted trees has been kept to a minimum over the summer. Despite the extreme drought conditions facing Butte County, the tree establishment methods deployed by Public Works and collaborating partners has ensured water efficiency is maintained with minimal plant stress during the critical 3-year establishment phase.






6. Outreach, Training and Education

- a. Media: UFM gave an interview with Action News Now. Limb breakage and mitigation strategies was the topic of discussion.
- b. Urban Tree Diversity 4: UFM attended an online international conference. The conference covered strategies to diversify the urban tree canopy to increase resilience in the face of climate change and other threats.
- c. Pesticide training: UFM attended various pesticide trainings hosted by Pesticide Applicators Professional Association (PAPA).
- d. Webinar: UFM attended online webinar “Connecting the Dots: Urban Trees, Human Health & Climate Change.”
- e. Outreach Planning: UFM met with the contracted Public Information Officer to brainstorm strategies to promote Public Works efforts to maintain Chicos tree canopy and how to publicize the various services provided by Tree Division.

7. Street Tree Supervisor Report

The Street Tree Supervisor's monthly summary data tables for August are included below:

a. Table 1 August Staff hours

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	149.5	16.9%	58.9%	
2. Tree Work	549	62.1%	115.6%	
3. Special Projects	57.5	6.5%	64.6%	
4. Admin Time/Other	128	14.5%	196.9%	
Monthly Totals	884	100.0%	100.1%	

b. Table 2 August Staff productivity

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	217	141.8%	-----□
Service Requests: Submitted	0	-	
Service Requests: Completed	155	150.5%	-----□
Sub Total	0	-	
Trees			
Planted: Trees	0	-	- □
Pruned	86	54.1%	---□-----
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	
Removed: Trees	13	108.3%	-----□
Sub Total	99	57.9%	---□-----
Tree Permits (#)			
Submitted	5	250.0%	-----□--
Approved	3	150.0%	-----□--
Denied	2	-	□ □
Total	10	250.0%	---□-----
6. Contracts			
Expenditures (\$)	\$ 6,200	-	--□
Trees (#)			
Planted	0	-	
Pruned	2	-	□
Removed: Trees (smaller)	0	-	
Removed: Trees	2	-	---□
Removed: Stumps	0	0.0%	
Routine Maintenance	0	-	
Total	4	-	---□

8. Upcoming Issues

- a. A removal list of dead and dying trees has been sent to the tree contractor, West Coast Arborists. 99 trees locations throughout the City are scheduled to be removed. Locations will be prepared for replanting.
- b. Various contractual work order lists are currently being compiled. Lists include removal and pruning in Bidwell park, grid pruning in selected neighborhoods and corridor pruning on main arterial roads.
- c. Staff continue to monitor the urban canopy for tree mortality. It is anticipated that the rate of tree loss experienced in the summer months will reduce as we move into fall/winter.
- d. Tentative plans are being made for a community tree planting event in December. The event will be hosted by Butte Environmental Council.
- e. Professional Service Agreements (PSA) are currently being compiled with various entities to start implementing the second cycle of community tree planting grant funds over the next three years.

PHOTOGRAPHS



Figure 1 Tree Division crew. Maintenance of trees in the ROW



Figure 2 Tree Division crew. Maintenance of trees in the ROW



Figure 3 and 4: Active tree failure on Normal Ave.



Figure 4. Emergency weekend call out to remove 100' Stone pine