



Public Works Department, Park Division  
965 Fir Street  
Chico, CA 95928  
(530) 896-7800

Agenda Prepared: 10/25/2019  
Agenda Posted: 10/25/2019  
Prior to: 6:00 p.m.

**CITY OF CHICO  
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Regular Meeting Agenda  
October 28, 2019, **6:00 pm**  
City Council Chambers - 421 Main Street

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Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street, Chico during normal business hours or online at <http://www.chico.ca.us>

**REQUESTS TO ADDRESS THE COMMISSION**

*If you would like to address the Commission at this meeting, you are requested to complete a speaker card and hand it to the Commission Clerk prior to the conclusion of the staff presentation for that item. The card assists the Clerk with minute taking and assists the Commission in conducting an orderly meeting. Providing personal information on the card is optional. A time limit of three (3) minutes per speaker on all items has been established. If more than 10 speaker cards are submitted for agenda items, the time limitation may be reduced.*

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**1. REGULAR COMMISSION MEETING**

1.1. Call to Order

1.2. Roll Call

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1. APPROVAL OF MEETING MINUTES**

**Action:** Approve minutes of BPPC meeting held on 9/30/19.

**2.2. SPECIAL USE PERMIT FOR SCAVENGER HUNT/HIKE ON TRAILS IN MIDDLE AND UPPER PARK ON 12/07/19.**

Rex Winterbottom from Terraloco (Applicant) requests a Special Use Permit to host a scavenger hunt and map orientation event for hikers on trails in Middle and Upper Park on Saturday, December 7, 2019 between 1:00 p.m. and 5:00 p.m. This new event will start at Hooker Oak Park and extend into Middle and Upper Park.

**Recommendation:** *Conditional approval of the permit*

**3. ITEMS REMOVED FROM CONSENT – IF ANY**

**4. NOTICED PUBLIC HEARINGS NONE**

**5. REGULAR AGENDA**

**5.1. CONSIDERATION OF PROVIDING ADDITIONAL RESTROOMS IN CITY PARKS.**

At its 9/30/19 meeting, the BPPC discussed Commissioner Grist's request to agendize discussion regarding providing additional restrooms in City Parks and greenways. The BPPC requested that Staff provide information on the costs to place 2 to 8 portable restrooms at various locations on Lindo Channel, Big Chico Creek, and Little Chico Creek. **(Report - Linda Herman, Park & Natural Resources Manager).**

**Recommendation:** The Commission is requested to provide direction regarding this item.

**5.2. CONSIDERATION OF PROVIDING PRIVATE VEHICLE ACCESS BEYOND SALMON HOLE IN UPPER BIDWELL PARK**

At its 3/05/19 meeting, the City Council approved the BPPC's recommendations regarding a phased approach to redesign/repair Upper Park Road and to allow vehicle access to Salmon Hole in Upper Bidwell Park. The Council also directed Staff to continue policy discussions with the BPPC and the public regarding whether to allow private vehicle use beyond Salmon Hole once the repairs to the Upper Park Road are complete. **(Report – Linda Herman, Park & Natural Resources Manager)**

**Recommendation:** The BPPC is requested to provide a recommendation to the City Council regarding whether to provide private vehicle access beyond Salmon Hole in Upper Bidwell Park.

**5.3. CONSIDERATION OF THE REPORT FROM THE 10/09/19 BPPC POLICY ADVISORY COMMITTEE MEETING.**

The Policy Advisory Committee will provide a report on the following agenda items that were discussed at its 10/09/19 meeting **(Report – Anna Moore, Committee Chair):**

**5.3.1. CONSIDERATION OF REQUESTING TRANSIENT OCCUPANCY TAX FUNDS FOR BIDWELL PARK.**

At its 10/09/19 meeting, the Policy Advisory Committee discussed whether a portion of the City's Transient Occupancy Tax (TOT) could be used for Bidwell Park.

**Recommendation:** None at this time.

**5.3.2. CONSIDERATION OF ADDING ADDITIONAL SIGNAGE REGARDING NO SMOKING AND FIRE RISKS IN CITY PARKS AND GREENWAYS.**

The Committee considered whether to install additional signage regarding no smoking and other fire risk activities in City parks and greenways.

**Recommendation:** The Committee recommends the BPPC provide direction to Staff on:

1. Posting larger signs at main entrances into the Lower Bidwell Park and "No Smoking or Open Fires" at each of the 36 entrances in Lower Bidwell Park, and on some of the interior trails.
2. Posting a phone number to call after office hours to report fires and other major incidents.

**5.4. CONSIDERATION OF A DRAFT LETTER TO THE CITY COUNCIL SUPPORTING THE CITY'S CLIMATE ACTION COMMISSION.**

At its 9/30/19 meeting, the BPPC discussed Commissioner Moore's request to send a letter to the City Council supporting their approval to form a Climate Action Commission. The BPPC requested Commissioner Moore to draft the letter for the Commission's review and approval at tonight's meeting. **(Verbal Report – Anna Moore, Commissioner).**

**6. BUSINESS FROM THE FLOOR**

Members from the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission is prohibited from taking action, except for a brief response from the Commission or to staff, on any comments or requests made under this section of the agenda.

**7. REPORTS AND COMMUNICATIONS**

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent posted agenda.

7.1. Parks Division Report – Linda Herman, Park and Natural Resources Manager.

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager.

8. **ADJOURNMENT**

Adjourn to the next regular meeting on **11/25/19** at **6:00 p.m.** in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least 3 working days prior to the meeting.

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**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
Minutes of  
September 26, 2019 Regular Meeting

**1. REGULAR COMMISSION MEETING CALL TO ORDER**

**1.1 Call to Order**

Called to order by Chair McReynolds at 6:00 p.m.

**1.2 Roll Call**

**Commissioners present:**

Anna Moore  
Scott Grist  
Jeff Glatz  
Lise Smith Peters  
Aaron Haar  
Elaina McReynolds  
Garrett Liles

**Staff Present:** Linda Herman (Park and Natural Resource Manager), Erik Gustafson (Public Works Director O&M) Richie Bamlet (Urban Forest Manager), Angie Irmer (Administrative Assistant)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1 APPROVAL OF MEETING MINUTES**

**Action:** Approve minutes of BPPC meeting held on 8/26/19.

**2.2 PERMIT FOR FROST OR FOG 5K, 1/4 MARATHON AND 10 MILE RACE IN MIDDLE AND UPPER PARK ON 1/25/20.**

Under the Sun Events requested a permit to host the Frost or Fog race on Saturday, January 25, 2020 that starts at the Five Mile Picnic Area and extends into Middle and Upper Park. This is the 14<sup>th</sup> year for this race and the Applicant requested that the gate at Horseshoe Lake/Lot E remain closed during the event.

Motion was made by Commissioner Haar to approve the Consent Agenda. Seconded by Commissioner Liles.

Motion carried as follows:

**AYES:** Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar, Commissioner Smith Peters, Commissioner Glatz, Chair McReynolds

**ABSENT:** None

**NOES:** None

**3. ITEMS REMOVED FROM CONSENT - None**

**4. NOTICED PUBLIC HEARINGS NONE**

## 5. REGULAR AGENDA

### 5.1 CONSIDERATION OF CHANGING THE FORMAT OF THE BPPC REGULAR MEETING MINUTES.

At its 8/26/19 meeting, the BPPC approved Commissioner Smith Peter's requested to agendize whether to request that the City Council consider changing the regular BPPC meeting minutes from action only minutes to include more details (*Verbal Report presented by Debbie Presson, City Clerk*).

No direction was provided by the Commission.

### 5.2 CONSIDERATION OF THE REPORT FROM THE 9/11/19 BPPC POLICY ADVISORY COMMITTEE MEETING.

The Policy Advisory Committee (PAC) provided a report on the following agenda item that was discussed at its 9/11/19 meeting (*Report presented by Anna Moore, Committee Chair*):

#### 5.2.1 CONSIDERATION OF ALTERNATIVE REVENUE OPTIONS FOR CITY PARKS AND GREENWAYS

At its 9/11/19 meeting, the PAC discussed potential long-term alternative revenue options for Bidwell Park and other City parks and greenways. The Committee was also tasked to try to identify revenue sources for immediate needs in the City parks and greenways.

Commissioner Moore made a motion that the PAC continue to discuss the concept of using the City's Transient Occupancy Tax (TOT) funds for Bidwell Park and to recommend a certain percentage of the funds to be requested. Seconded by Commissioner Haar.

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar, Commissioner Smith Peters, Commissioner Glatz, Chair McReynolds

ABSENT: None

NOES: None

### 5.3 CONSIDERATION OF PROVIDING ADDITIONAL RESTROOMS IN CITY PARKS.

At its 8/26/19 meeting, the BPPC approved Commissioner Grist's request to agendize discussion regarding providing additional restrooms in City Parks (*Report - Linda Herman, Park & Natural Resources Manager*).

Commissioner Grist addressed the BPPC with his idea to place portable restrooms not only in the parks but also in areas where bike paths commonly cross the creeks, and other high traffic areas along Lindo Channel.

Commissioner Grist suggested the following possible locations for portable restrooms:

- The footbridge over Comanche Creek at Meyers Street,
- The bicycle/footbridge over Lindo Channel at the end of Downing,
- The crossing adjacent to Highway 99 on Lindo Channel,
- The Bridge over Lindo Channel at the Esplanade,
- The bridge over Lindo Channel at the north end of Madrone,
- The bridge over Little Chico Creek at Teichert Ponds,
- The bridge over Big Chico Creek at Annie's Glenn, and
- The bridge over Little Chico Creek at El Monte/Notre Dame.

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Jessica Giannola, Sisarie Sherry, Patrick Newman, Nancy Wirtz, Linda Furr, Angela McLaughlin, Scott Huber addressed the Commission.

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Commissioner Grist made a motion to expedite placing of the two 24-hour public restrooms previously approved by the City Council at the Transit Center at 2<sup>nd</sup> and Salem and Depot Park without the decorative panels.

Commissioner Smith Peters requested a friendly amendment to add that the City's contractor Johnnie on the Spot provide the cost on two to eight portable toilets with sites to be determined later. Commissioner Grist accepted the friendly amendment.

Commissioner Glatz requested that the motions be separate items. Smith Peters rescinded her request for a friendly amendment. The previously made motion was separated into two different motions.

Commissioner Grist restated the motion to expedite the placement of the two 24-hour public restroom without the panels. Seconded by Commissioner Smith Peters

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist,  
Commissioner Smith Peters, Commissioner Glatz, Chair McReynolds

ABSENT: None

NOES: Commissioner Haar

Commissioner Smith Peters made a motion that staff contact Johnnie on the Spot for the costs to add two to eight portable restrooms on bicycle paths and well used greenway areas.

Commissioner Haar requested to add a friendly amendment that staff research grant funding for creeks and streams. Commissioner Smith Peters accepted the friendly amendment.

Upon request of Commissioner Moore, the friendly amendment is made into a third motion.

Commissioner Smith Peters restated the motion without the friendly amendment from Haar. Seconded by Commissioner Moore.

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar,  
Commissioner Smith Peters, Chair McReynolds

ABSENT: None

NOES: Commissioner Glatz

Commissioner Haar made a motion to research any grant funding that may be available and identify funding options. Second by Chair McReynolds

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar,  
Commissioner Smith Peters, Chair McReynolds

ABSENT: None

NOES: Commissioner Glatz

## 6. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

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Patrick Newman, Sienna Cross addressed the Commission.

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**Commission recessed at 7:30 p.m. for a five-minute break. The meeting reconvened with all Commissioners present.**

Business from the Floor continued

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Deborah Muth, John Crane, Marybeth Wuethner, Tom Wuerthner addressed the Commission.

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## 7. REPORTS AND COMMUNICATIONS

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent posted agenda.

**7.1** Parks Division Report – Linda Herman, Park and Natural Resources Manager.

**7.2** Street Tree Division Report – Richie Bamlet, Urban Forest Manager.

**7.3** Park & Natural Resources Manager Report (*Verbal Report, if applicable*)

**8.** Pursuant to AP&P 10-1, a majority vote of the commission will be needed in order to agendize these items for discussion at a future meeting. If agendized, public comment will be taken at that meeting. Speaker cards will not be accepted for these items.

**8.1** Commissioner Moore requested to agendize sending a letter to the City Council supporting their approval to form the City's Climate Action Commission.

Commissioner Grist made a motion to send a letter to the Council supporting the Climate Action Committee. Seconded by Commissioner Smith Peters. Commissioner Moore agreed to provide a draft letter for the Commission's review and approval at the next BPPC meeting.

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar, Commissioner Smith Peters, Chair McReynolds, Commissioner Glatz

ABSENT: None

NOES: None

**8.2** Commissioner McReynolds originally requested to agendize discussion regarding dog leash laws in Bidwell Park, but decided to delay this topic until December or early 2020.

**8.3** Commissioner Haar requested to agendize discussion regarding the following items:

8.3.1.1 Sending a letter to the City Council requesting an immediate task force to handle disorderly conduct, drugs, vandalism, and environmental degradation in Lower Bidwell Park.

8.3.1.2 The cleanup of trash and encampments along City greenways and creeks, and consideration of fencing as an option to deter this activity.

Commissioner Moore made a motion to agendaize items 8.3.1.1 and 8.3.1.2. Commissioner Glatz offered a friendly amendment to delete Lower Park. Commissioner Moore accepted the friendly amendment. Seconded by Commissioner Glatz.

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar, Commissioner Smith Peters, Chair McReynolds, Commissioner Glatz

ABSENT: None

NOES: None

## 9. ADJOURNMENT

Adjourned at 8:16 p.m. to the next regular meeting on **10/28/19** at **6:00 p.m.** in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.

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Date Approved:    /    /    .  
Prepared By:

\_\_\_\_\_  
Angie Irmer, Administrative Assistant

\_\_\_\_\_  
Date

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Distribution: BPPC  
10/25/2019





# BPPC Staff Report

Meeting Date: 10/28/2019

DATE: 10/25/19  
 TO: Bidwell Park and Playground Commission  
 FROM: Linda Herman, Park & Natural Resources Manager  
 SUBJECT: Special Use Permit for Scavenger Hunt/Hike in Middle and Upper Bidwell Park

### REPORT IN BRIEF:

Rex Winterbottom from Terraloco (Applicant) requests a Special Use Permit to host a scavenger hunt and map orientation event for hikers on trails in Middle and Upper Park on Saturday, December 7, 2019. The Applicant is not requesting exclusive use of the trails and the purpose is for participants to learn how to navigate maps and to promote outdoor adventure experiences. The hike will start at Hooker Oak Park (Applicant has reserved a picnic site with CARD) and extends into Middle and Upper Park. Orange and white free-standing flags will be used at 15 designated checkpoints, which will be removed by the Applicant after the event.

**Recommendation:** *Conditional approval.*

### Event Details

Date of Application	10/23/2019
Date of Event	12/7/2019
Time of Event	1:00 PM - 5:00 PM
Event Name	Scavenger Hunt Hike/Map Orientation Event
Applicant Name	Rex Winterbottom
Location	Middle and Upper Bidwell Park
Description	Hike from Hooker Area Park to various trails in Middle and Upper Park
New Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. Years? <a href="#">Click here to enter text.</a>
# Participants	25
Reason for BPPC Consideration?	Not an intensive use area.
BPMMP Consideration	Hiking is a permissible use under the Bidwell Park Master Management Plan (BPMMP). The plan also notes that Upper Park is a protected area for non-intensive recreational uses and non-intensive wilderness compatible recreation shall be provided in Upper Park (O.Upper-2; I. Upper-1). The use of Upper Park trails for this hike is considered an intensive use and requires BPPC approval.

### Conditions

Staff recommends the following conditions:

1. Adherence to all park rules.
2. The Applicant must provide sufficient monitoring, lighting, and signage to keep hikers on the established trails.
3. In the case of rain and wet weather closure of the trails, the Applicant has agreed to either cancel the event or move the checkpoints to paved paths and roads, or on the Yahai Trail.
4. The Applicant will need to do a final inspection of the trails at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

**Attachments: A.** Special Use Application & Permit

**Distribution:** Rex Winterbottom



# City of Chico

## SPECIAL USE APPLICATION & PERMIT

Public Work Department - Park Division  
411 Main Street, 3<sup>rd</sup> Floor/ P.O. Box 3420  
Chico, CA 95927-3420  
(530) 896-7800 Fax: (530) 895-4825

### TYPE OF USE: (Please check applicable)

- Educational Workshop     Temporary Access  
 Research Project         Other:  
scavenger hunt

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • Application fee due upon submittal •

THIS PERMIT IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Rex Winterbottom

Name of Applicant/Contact Person

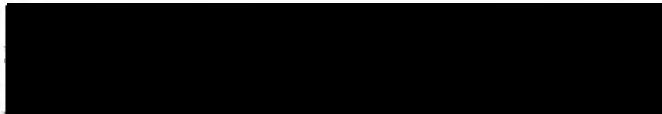


Work Phone

Cell Phone

terraloco

Employment/Organization Named on Certificate of Insurance



City, State, Zip

Saturday, November 2, 2019 - DECEMBER 7, 2019

Date(s) of Use

AT APPLICANTS REQUEST

From: 1:00 P.M. To: 5:00 P.M. Time: 4 hrs

Number of People: 25

AREA REQUESTED (attach diagram and additional pages if necessary) Include: Units, roads, trails, etc.

Hooker Oak Park

picnic area

non-exclusive use of trails of Bidwell Park (participants would explore the park with a map.)

### EDUCATIONAL FIELD TRIP INFORMATION (Skip this portion if this does not apply)

Teacher/Leader \_\_\_\_\_ Co-Teacher/Leader (Required for two or more classes): \_\_\_\_\_

School/Organization: \_\_\_\_\_

Please check the best way(s) to contact you. (Contact Person must be same listed above)

- Work Phone ( )     Cell Phone ( )     Other \_\_\_\_\_  
 Email \_\_\_\_\_

Grade Level: \_\_\_\_\_ Number of classes: \_\_\_\_\_

No. of Students \_\_\_\_\_ No. of Adults: \_\_\_\_\_

Related Studies/Currently Studying: \_\_\_\_\_

### SECTION 2 - PERMIT FEES

#### For Official Use Only

[X] Application Fee \$ 19.00 (Non-Refundable)

[ ] Reservation Fee \$ \_\_\_\_\_ (for request that charge the participants) [ ] Credit Card Convenience Fee \$ 2.00

Total Fee Required: \$ \_\_\_\_\_ Fee due upon submittal of application. \* Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. \_\_\_\_\_ Paid: \_\_\_\_\_ Date: \_\_\_\_\_ Received By: \_\_\_\_\_

Office	Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	Fax (various)
Distribution:	Park Field Supervisor	Park Ranger 2	Landscape Inspector.	Risk Management (e-mail)	

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## SECTION 3 – Description of Activity

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### DESCRIPTION OF PROPOSED ACTIVITY (attach diagram and additional pages if necessary)

**Include: When (seasons, days, hours); How (methods, techniques, transportation); Frequency (one time only, daily, occasionally); Types of Specimens collected (Species, quantity, size, condition); Special Needs/Access.**

One time orienteering / map scavenger hunt event, participants find 15 checkpoints located along the trails of Bidwell Park, orange and white flags on stands. 1:00 registration, 2:00 start, by 4:00 participants are done, by 5:00 checkpoints are collected and event is wrapped and packed up.

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### GENERAL SCOPE AND NATURE OF APPLICANT ORGANIZATION'S GOALS

Promote outdoor adventure experiences - hiking, enjoying nature, and navigating with maps.

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## SECTION 4 - INSURANCE

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[ ] Required, **Certificate of Insurance**, meeting City standards must be received by: \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of activity, date(s) of activity.

**NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insured as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable.

**Please Note:** Your permit may be cancelled if the insurance is not approved at least two weeks prior to the scheduled dates of use.

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## SECTION 5 - ACCEPTANCE OF CONDITIONS

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**INDEMNIFICATION:** Except for any act or omission to act which constitutes active negligence on the part of the City of Chico (for which City shall hold Permittee harmless as if this were a reciprocal indemnity), Permittee shall hold City, its boards and commissions and members thereof, its officers, employees, and agents harmless and free from any and all liability arising out of or relating to this Letter Agreement and/or Permittee's access to and use of the Premises by Permittee, any of its members, or any of its guests or invitees. Should City or any of its boards, commissions or members thereof, its officers, employees, or agents be named in any suit, or should any claim be made against it or any of them by suit or otherwise, whether the same be groundless or not, arising out of or relating to this Letter Agreement and/or Permittee's access to and use of the Premises, Permittee shall defend City, its boards, commissions and members thereof, its officers, employees, and agents, and shall indemnify them for any judgment rendered against them or any sums paid out in settlement or otherwise.

Read each of the statements below. After you have read the statements and understand them, please sign and date in the space provided in this section.

- a. I certify that I have read this application thoroughly, followed any and all instructions, understand its contents and supplied true and correct information herein to the best of my knowledge and belief.
- b. I understand I must comply with the attached "General Conditions for Special Use," any additional conditions set forth by this permit and all pertinent provisions of the Chico Municipal code and all other applicable laws, rules and regulations.
- c. Additionally, I will secure the necessary insurance and provide the City with the acceptable insurance certificate, without which this permit is invalid.

**X** \_\_\_\_\_  
Signature of Applicant

**X** \_\_\_\_\_  
Date

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**SECTION 6 – PARKS DIVISION AUTHORIZATION**

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**For Official Use Only**

I certify that I have carefully reviewed this application and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s): Attached
- Denied. Reason:
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- Application approved by the Bidwell Park & Playground Commission.
- Application denied by the Bidwell Park & Playground Commission. Reason:
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**ADDITIONAL CONDITIONS FOR SPECIAL PARK USE**

The permittee shall comply with the additional conditions set forth below:

- a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
  - d. \_\_\_\_\_
- 

\_\_\_\_\_  
Signature of Parks and Natural Resource Manager

\_\_\_\_\_  
Date:

**RETURN ENTIRE FORM TO:**

**City of Chico - Park Division**  
411 Main Street  
P.O. Box 3420  
Chico, CA 95927-3420  
(530) 896-7800  
FAX: (530) 895-4825  
[parkinfo@chicoca.gov](mailto:parkinfo@chicoca.gov)

**THIS PERMIT IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

A copy of the approved application will be returned to you.

## SECTION 7 GENERAL CONDITIONS FOR SPECIAL PARK USE

City agrees to permit Permittee to access and use City property, subject to the following terms and conditions:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the pool deck.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed unless otherwise approved. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of the use.
- Damages** Permittee acknowledges the ecological sensitivity of the area and agrees not to take, cut, injure or destroy any of the flora, fauna, geological and archaeological resources or other artifacts of any kind on the property unless otherwise approved. Any damage to City property as a result of this permit will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, page 33, for fishing in Big Chico Creek. Horseshoe Lake: age 14 and over, catch and release; under 14: catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during seasonal wet periods. Upon approval gates can be closed beyond normal opening times and vehicle access to closed areas may be permitted.
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** No smoking is allowed in any portion of Bidwell Park.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for special use is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only approved vehicles will be allowed access through areas which have been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.
- Amendment** This permit may be modified or amended only by a writing duly authorized and executed by both City and Permittee.

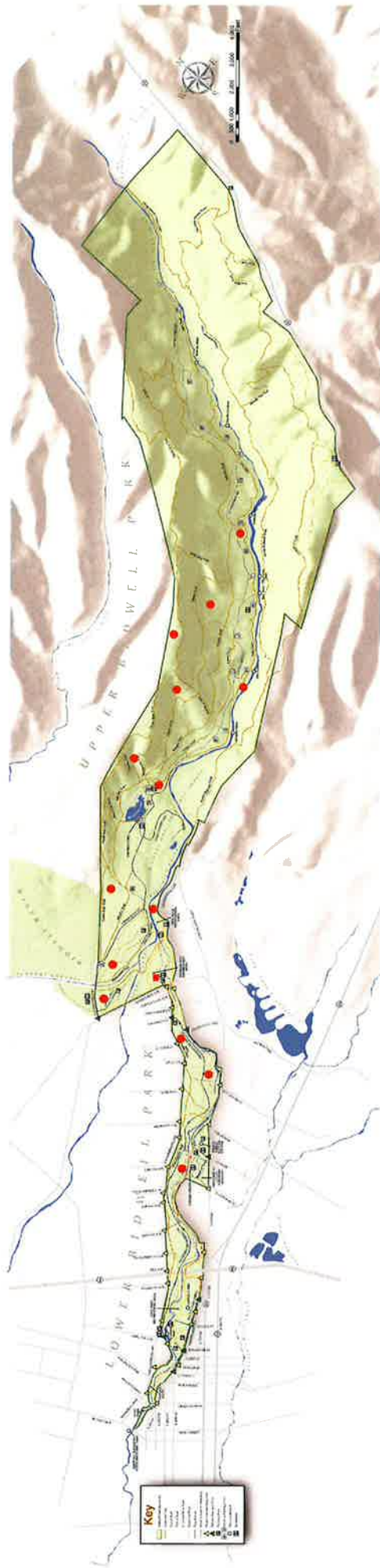
**\*I have read and agree to conform to the above rules and conditions:**

\_\_\_\_\_  
Signature of applicant

## SECTION 8 SPECIAL USE INFORMATION

**Please answer the following questions by checking "Yes" or "No"**

Is this an annual permit? If yes, how many years have you been issued a permit? <u>first time</u>	Yes	No <b>X</b>
Is there a patron admission, entry or participant fee(s) required or solicitation of donations? If yes, please provide amounts: <b>\$10</b>	<b>X</b>	Yes No
Will the activity take, cut, injure or destroy any of the flora, fauna, geological or archaeological resources or other artifacts of any kind? <b>(Subject to approval by the Director)</b> . Please describe:	Yes	No <b>X</b>
Will the activity require that any part of the Park remain closed beyond the normal time of opening? <b>(Subject to approval by the Department Director)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No <b>X</b>
Will there be early entrance into the Park or vehicle access into closed areas? <b>(Subject to approval by the Department Director)</b> If "yes" please state which gate(s): _____	Yes	No <b>X</b>
Will the activity involve the use of equipment? Please describe: <b>orange and white checkpoint flags on stands; flags are about one cubic foot in size</b>	<b>X</b>	Yes No
Will your activity include the use of any signs, banners or decorations? (Please see 'General Conditions For Park Use') If yes, please describe type and location: <b>small sign placed at gathering area</b>	<b>X</b>	Yes No
Will there be amplified sound or any other loud or unusual noises? (Please see 'General Conditions For Park Use') Specify type (microphone, equipment, etc.)	Yes	No <b>X</b>
Will event require overnight camping for security purposes? Please describe:	Yes	No <b>X</b>





DATE: 10/23/19  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Linda Herman, Park & Natural Resources Manager (P&NRM)  
SUBJECT: CONSIDERATION OF A PROVIDING ADDITIONAL RESTROOMS IN CITY GREENWAYS

## REPORT IN BRIEF:

At its 9/30/19 meeting, the BPPC approved Commissioner Grist's request to discuss providing additional restrooms in City greenways, such as along Lindo Channel and Little Chico Creek. The BPPC directed Staff to contact the City's portable restroom contractor to determine the feasibility and costs of providing 2 to 8 portable restrooms at various locations along the greenways and report back to the Commission.

**Recommendation:** The Commission is requested to provide direction regarding this item.

## BACKGROUND:

At its 9/30/19 meeting, the BPPC discussed adding additional portable restrooms in Bidwell Park and along the City's four greenways. In particular, the Commission discussed placing restrooms at the following locations (see attached map):

1. The bridge over Linda Channel at the north end of Madrone.
2. The bicycle/footbridge over Lindo Channel at the end of Downing.
3. The crossing adjacent to Hwy 99 on Lindo Channel.
4. The bridge over Lindo Channel at the Esplanade.
5. The bridge over Little Chico Creek at Teichert Pond.
6. The bridge over Big Chico Creek at Annie's Glen.
7. The bridge over Little Chico Creek at El Monte/ Notre Dame.
8. The footbridge over Comanche Creek at Meyers Street.

The Commission requested that Staff contact the City's portable restroom contractor to determine the feasibility and costs of providing from 2 to 8 restrooms. The Commission also recommended that Staff move forward with installing the portable restrooms at Depot Park on Orange Street and the Transit Center at 2<sup>nd</sup> and Salem (Parking Lot 7) that were previously approved by the City Council as soon as possible and to not wait until the decorative metal panels are ready.

## DISCUSSION:

Two portable restrooms and wash stations have been installed in the Transit Center and Depot Park without the decorative panels. The panels are being manufactured and will be installed at a later date. The restrooms were originally scheduled to be cleaned 3 times a week but based on the amount of use, the cleanings have been increased to 5 days a week.

The contractor is also requesting that the City provide trash containers due to the amount of clothing, bedding, drug paraphernalia, and other trash that they are finding and need to be manually removed. With this increased workload, they are charging an additional \$20 waste removal fee for each service day.



The contractor advised that the restrooms need to have 20 feet of clearance and be on paved surface for them to be serviced by their pump truck. The truck is also not able to go across pedestrian/bicycle bridges. Since many of the proposed restroom locations are near neighborhoods and waterways, it appears that the restrooms will need to be on residential streets in some locations. The company also did not recommend that the portable restrooms be located near creeks as they are often vandalized and tipped over.

The estimated monthly and annual costs to add 1, 3 or 8 portable ADA restroom, cleaned 5 times a week, is as follows:

	<u>Cost Per Month</u>	<u>Annual Cost</u>
One (1) ADA toilet, (1) sink, serviced 5 days a week	\$1,356	\$16,272
Two (2) ADA toilets, (2) sinks, serviced 5 days a week	\$2,712	\$28,944
Eight (8) ADA toilets (8) sinks, serviced 5 days a week	\$10,848	\$130,176

**Cost with the expected \$20 waste removal fee for each toilet service due to trash:**

One (1) ADA toilet, (1) sink, serviced 5 days a week	\$1,790	\$21,480
Two (2) ADA toilets, (2) sinks, serviced 5 days a week	\$3,580	\$42,960
Eight (8) ADA toilets (8) sinks, serviced 5 days a week	\$14,320	\$171,840

The above costs do not include replacement for any damages, which will be charged as follows each time damage occurs:

- Toilet paper dispenser: \$15.00
- Hand sanitizer dispenser: \$15.00
- Toilet seat: \$35.00
- Door latches: \$15.00
- Damage to doors/ walls leaving the toilet unsecure and unusable will result in additional fees up to, but not to exceed, total unit replacement cost of \$1200.00

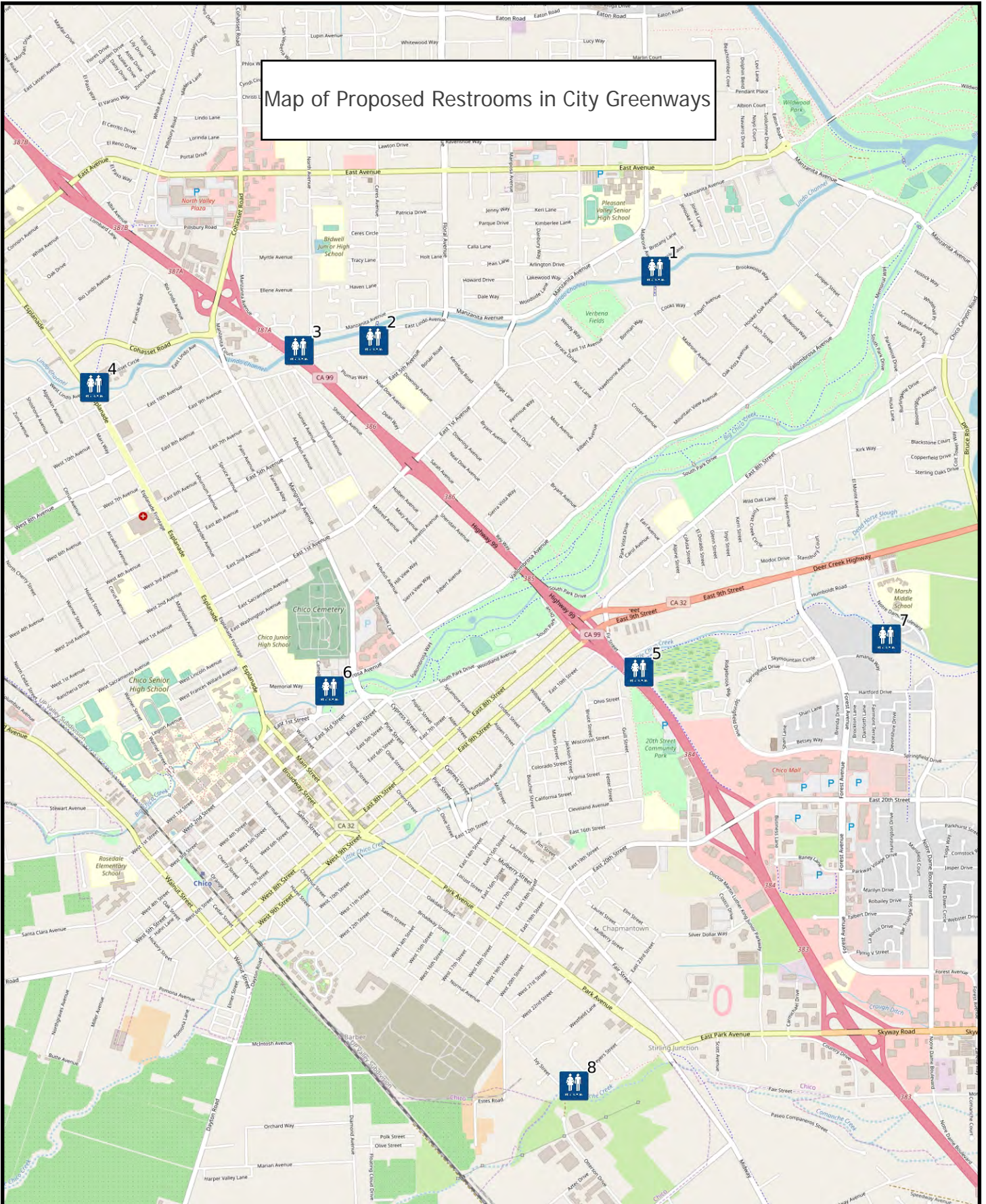
With the potential of these restrooms being located near neighborhoods, Staff recommends that if this item is forwarded to the City Council for consideration that notices of the public meeting be sent to residences and businesses proximate to the locations.

**Attachments:**

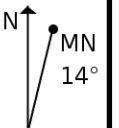
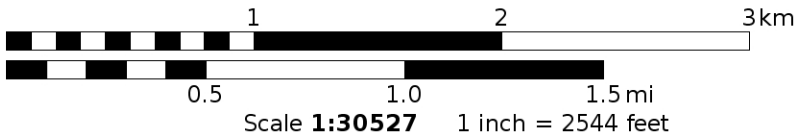
Attachment A: Map of Proposed Restrooms Locations

# ATTACHMENT 1

## Map of Proposed Restrooms in City Greenways



Mercator Projection  
WGS84  
USNG 10SEJ-10SFK  
SARTopo





## Bidwell Park & Playground Commission Report

Meeting Date 10/28/19

DATE: 10/24/19  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Linda Herman, Park & Natural Resources Manager (P&NRM)  
SUBJECT: CONSIDERATION OF PROVIDING PRIVATE VEHICLE ACCESS BEYOND SALMON HOLE IN UPPER BIDWELL PARK

### REPORT IN BRIEF:

At its 3/05/19 meeting, the City Council approved the Bidwell Park and Playground Commission's (BPPC's) recommendations regarding a phased approach to redesign/repair Upper Park Road and to allow vehicle access to Salmon Hole in Upper Bidwell Park. The Council also directed Staff to continue policy discussions with the BPPC and the public regarding whether to allow private vehicle use beyond Salmon Hole once the repairs to the Upper Park Road are complete.

**Recommendation:** The BPPC is requested to provide a recommendation to the City Council regarding whether to provide private vehicle access beyond Salmon Hole in Upper Bidwell Park.

### BACKGROUND:

The unpaved section of the Upper Park Road (UPR) (approximately 4.4 miles) in Bidwell Park between the Diversion Dam gate and the end of the road has been closed to private vehicles since 2012 when the road was severely damaged from winter storms. The City retained Pacific Watershed Associates (PWA) to assess and make recommendations regarding repairing and improving this section of the road, which identified 43 erosion sites within this section of UPR that needed either road drainage repairs and/or sediment control treatments at an approximate cost of \$457,000.

On 3/5/19, the City Council considered the BPPC's recommendations from its 9/24/18 meeting regarding options for the UPR repairs, potential private vehicle access, and possible funding for the road repairs and redesign from a Nonpoint Source (NPS) Grant administered by the State Water Resources Control Board (SWRCB). Subsequently, the Council approved the following.

1. Implementing all the road treatment and erosion control improvements outlined in the PWA study necessary to allow private vehicle access between the Horseshoe Lake gate at Lot E and Salmon Hole's Lot N (Phase 2).
2. Implementing, as funding allows, the necessary road treatments and erosion control improvement to the remaining unpaved section of the Upper Park Road between Salmon Hole and the end of the road at Lot U to provide for emergency vehicle access only (Phase 3).
3. Directing Staff to continue the policy discussions with the public and the BPPC to determine whether to allow private vehicle access on the unpaved section of UPR between Salmon Hole and the end of the road, and to report back to the Council with recommendations (Phase 3).
4. Authorizing staff to formally apply for the Nonpoint Source grant and if awarded authorize the allocation of \$291,450 in existing Park Division Capital and Operating budgets (Fund 002) as a local match, and the City Manager to execute the grant agreement and other documents necessary to receive the grant funds.

### DISCUSSION:

On 5/16/19, Staff was notified by the SWRCB it was awarded the grant to redesign and repair the Upper Park Road from Lot E to the end of the road at Lot U (i.e. implementing Items 1 and 2 above). With the confirmation of receiving funds to repair all of UPR to accommodate private and emergency vehicles, BPPC is now tasked with addressing Item # 3 above regarding whether to determine as a policy whether to allow private vehicle access beyond Salmon Hole.

Although it is agreed by all to provide emergency vehicle access for the entire length of UPR road, there have been many discussions between the public and the BPPC regarding whether to permanently close sections of the road to private vehicle regardless of the road improvements. The Commission and Staff have heard from both sides; those who want to keep it closed to reduce conflicts with the multiple user groups, and those who want easier and equal access to the more remote sections of Upper Park to better enhance their park experience.

At its 9/24/18 meeting, the Commission discussed providing public vehicle access to Salmon Hole (Parking Lot N) as a compromise alternative, which would provide access to an additional swimming hole and about halfway between Horseshoe Lake (Parking Lot E) and the end of the road. Other reasons for this proposal are Parking lot N has a curved entrance with room for more parking and other park amenities. In addition, the slope/topographically dramatically changes past Lot N, which contributes to the erosion and sediment problems on UPR and ultimately Big Chico Creek.

The Commission also discussed the potential increased impacts on Ranger and Park Maintenance staff due to increased Chico Municipal Code (CMC) violations, litter, and vandalism associated with vehicle access. The Commission is requested to provide a recommendation to the City Council whether to allow private vehicle access beyond Salmon Hole in Upper Bidwell Park.




**Attachments:**

Attachment 1: Map of Upper Park Road



# ATTACHMENT 1 - UPPR DISTANCES AND GRADES

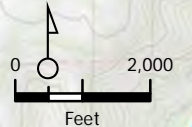
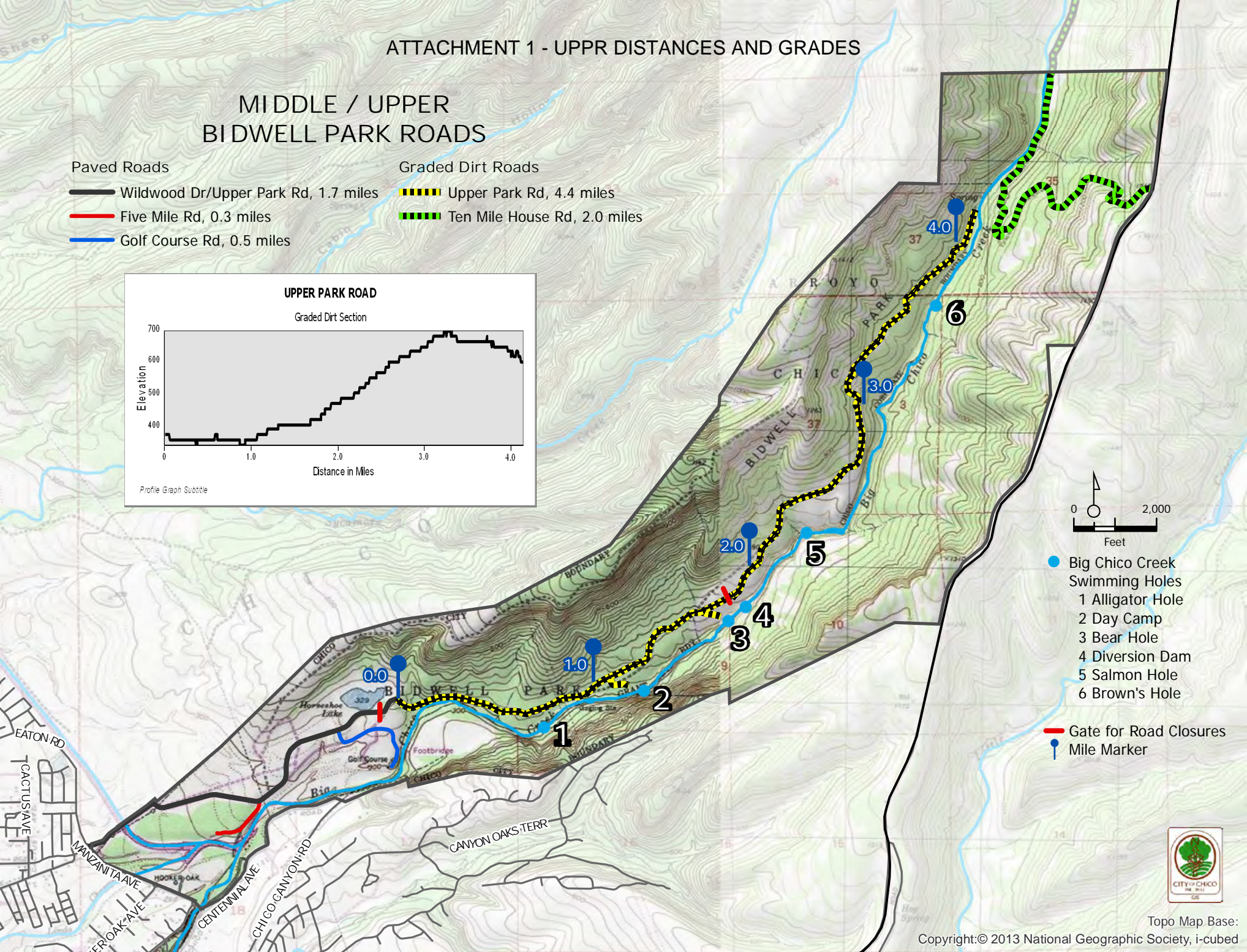
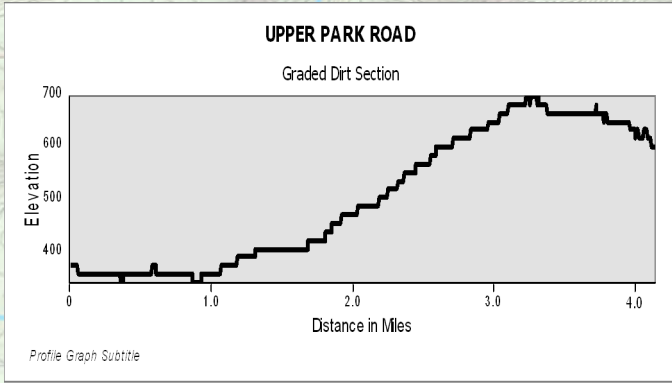
## MIDDLE / UPPER BIDWELL PARK ROADS



### Paved Roads

-  Wildwood Dr/Upper Park Rd, 1.7 miles
-  Five Mile Rd, 0.3 miles
-  Golf Course Rd, 0.5 miles

### Graded Dirt Roads

-  Upper Park Rd, 4.4 miles
-  Ten Mile House Rd, 2.0 miles



-  Big Chico Creek Swimming Holes
- 1 Alligator Hole
- 2 Day Camp
- 3 Bear Hole
- 4 Diversion Dam
- 5 Salmon Hole
- 6 Brown's Hole
-  Gate for Road Closures
-  Mile Marker





## BPPC Policy Advisory Committee Report

Meeting Date 10/28/19

DATE: 10/23/2019  
TO: Bidwell Park and Playground Commission  
FROM: Policy Advisory Committee (Commissioners Moore (Chair), McReynolds and Glatz)  
SUBJECT: REPORT ON THE POLICY ADVISORY COMMITTEE MEETING HELD ON 10/09/19

### 1. CALL TO ORDER

Committee Chair Moore called the meeting to order at 6:00 pm.

**Attendees:** Commissioners Present: Anna Moore (Chair) and Jeff Glatz  
Commissioners Absent: Elaina McReynolds  
Staff Present: Linda Herman (P&NRM)  
Public Present: None

### 2. REGULAR AGENDA

#### 2.1. CONSIDERATION OF REQUESTING TRANSIENT OCCUPANCY TAX FUNDS FOR BIDWELL PARK.

At its 9/30/19 meeting, the Bidwell Park & Playground Commission (BPPC) approved the Policy Advisory Committee's recommendation to explore possibly requesting a portion of the City's Transient Occupancy Tax (TOT) for Bidwell Park. The BPPC directed the PAC to continue this discussion at their October meeting and report back to the BPPC.

Transient Occupancy Tax (TOT) is a tax on travelers who rent accommodations in a hotel, inn, ARNB, motel, or other lodging, such as Airbnb and VRBO, for a stay of 30 days or less. The City's current TOT tax is 10%, and the estimated annual revenue is collected from this tax was approximately \$2.7 million, but due to the Camp Fire, the 2019-20 fiscal year revenue is estimate ad \$2.4 million.

After the BPPC meeting, Staff consulted the City's Finance Department to ascertain where the existing TOT funds are being allocated. Chico Municipal Code (CMC) Section 3.52.220 provides for TOT funds to be deposited into the City's General Fund (001), which can be used for any municipal purpose. However, this CMC section also states that the City shall endeavor to appropriate 40% of TOT revenues for the promotion of tourism, economic development, the support of a community center, community art projects, and for any other similar community projects or programs.

The City's Administrative Services Director informed Staff that the City recognizes that Bidwell Park is a major tourist attraction and that TOT funds are already used to support the Park and other park operations in accordance with the above CMC guidelines. In addition, General Funds (Fund 001) are transferred to the Park Fund (Fund 002) to cover the remaining expenses for the Park Division each fiscal year. In essence, TOT funds are a primary funding source for Bidwell Park and would not be an alternative funding option.

**Recommendation:** None at this time. The Committee will continue to research potential alternative funding sources for City parks and greenways.

#### 2.2. CONSIDERATION OF ADDING ADDITIONAL SIGNAGE REGARDING NO SMOKING AND FIRE RISKS IN CITY PARKS AND GREENWAYS.

The Committee considered installing additional signage regarding no smoking and other fire risk activities in City parks and greenways. Staff informed the Committee that there are signs on all the Kiosks, Park Rules signs throughout, and signs at each of the individual picnic sites stating the rules regarding the use of the BBQs. The Committee suggested that larger signs be used at the main entrances of the intensive use areas such as One Mile and Cedar Grove, and that smaller "no smoking" symbols be places at all the 36 pedestrian entrances into Lower Bidwell Park.

The Committee also discussed the need for signs on some of the interior paths in the Park and posting a phone number to call to report fires and other major incidents after Park Division office hours and during weekends.

**Recommendation:** The Committee recommends the BPPC provide direction on:

1. Posting larger signs at main entrances into the Lower Bidwell Park and “No Smoking or Open Fires” at each of the 36 entrances in Lower Bidwell Park, and on some of the interior trails.
2. Posting a phone number to call after office to report fires and other major incidents.

### **3. BUSINESS FROM THE FLOOR**

There was no Business from the Floor.

### **4. ADJOURNMENT**

The meeting was adjourned at 6:40 p.m.



DATE: 10/23/19  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Linda Herman, Park and Natural Resource Manager  
SUBJECT: Parks Report

## NARRATIVE

### 1. Maintenance Program

Staff provides on a need and time basis the cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with the weekend cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park: Staff has installed two new sets of 6X6 steel entrance posts on the Woodland avenue fence line to complete the new volunteer installed split rail fencing these will receive informational decals over time directing the public to the area's facilities etcetera.
- b. Middle Park: Standard Maintenance procedures and reservation preparation.
- c. Upper Park: Routine maintenance.
- d. Greenway Parks: Staff has helped with the building of new porta pot cages to be placed at Depo Park and the Transit Center. Parks joined forces with landscaping to repair the Bidwell bowl for a pending event in September.
- e. Upcoming Projects: Grade and repair parking lots throughout the park, repair Guardian trail bed under the peregrine cliffs, install par course equipment in Lower Park. Rebuilding and moving several picnic sites away from the creek in Lower Park.

### 2. Ranger and Lifeguard Programs

- a. New Ranger – Welcome Ranger Chalynn Passmore! She started October 1<sup>st</sup> and has been training in the field with Ranger Dylan.

### 3. Natural Resource Management

- a. Goats – This season the goats have grazed Middle Park in around the horse arena, South 5 Mile between Centennial and the bike path to Manzanita, the north side of Chico Canyon Rd. to the golf course, The World of Trees, the area behind Caper Acres (Sherwood Forest) and currently the goats are grazing on the north side of Petersen Drive where it was left off last season. It is anticipated the latest area will complete the goat grazing for this calendar year, with the possibility of bringing them back in the Spring 2020.
- b. California Conservation Corps (CCC)– Depending on call outs for fires, the CCC expects to begin fire fuel reduction work during the first part of November to continue until the 8,000 hours of labor that were awarded under the Prop 68 grant are completed. The CCC will be following behind areas where the goats have uncovered a significant buildup of dead and downed woody fuels. The CCC will chip the smaller woody fuels and leave large downed material on the ground as habitat. The CCC will also conduct some elevation of vegetation to help reduce ladder fuels and remove non-native, invasive vegetation as appropriate.



**4. Outreach and Education**

- a. McManus Elementary School – Rangers Dylan and Chalynn participated in a Public Works Career Day activity at McManus Elementary School. The students were exposed to the various activities and equipment that the Public Works Department engages with daily.

**5. Volunteer and Donor Program**

- a. 32<sup>nd</sup> Annual Bidwell Park and Chico Creeks Cleanup– 506 volunteers came out to participate and removed 15.64 tons of debris was from Chico’s Parks and Greenways!
- b. PALS Volunteer Appreciation BBQ – PALS volunteers were recognized for their outstanding contributions to Chico’s parks and greenways. Michael Hicks was honored as PALS volunteer of the year!
- c. Donations– Fanno Saw works generously donated saws and scabbards to the PALS volunteers for the Make a Difference Day – Butte County event.
- d. Upcoming Volunteer Opportunities –
  - i. Volunteer Calendar – To find out about upcoming volunteer events please [CLICK HERE](#) or visit [http://www.ci.chico.ca.us/general\\_services\\_department/park\\_division/volunteer\\_calendar.asp](http://www.ci.chico.ca.us/general_services_department/park_division/volunteer_calendar.asp)

**MONTHLY SUMMARY TABLES**

**Table 1. Monthly Volunteer Hours**

<b>Parks and Greenway -PALS- (Partners, Ambassadors, Leaders &amp; Stewards) Volunteer Activities, September 2019</b>						
<b>Date</b>	<b>Location</b>	<b>Partner/Agency</b>	<b>Task</b>	<b># of Volunteers</b>	<b>Hrs Worked</b>	<b># of Vols Xs Hrs = Total Hrs</b>
various	various	Parkwatch Ambassadors	Ambassadorship of Chico's parks & greenways	130	various	944
9/4/2019	Comanche Creek	FOCC	Gen. Cleanup	3	3	9
9/6/2019	Lower Park	PALS	Gen. Cleanup	10	3	30
9/11/2019	Comanche Creek	FOCC	Gen. Cleanup	4	3	12
9/12/2019	Lower Park	PALS	Veg. Mgmt.	3	3	9
9/13/2019	Lower Park	PALS	Gen. Cleanup	12	3	36
9/14/2019	Lindo Channel	CCW	Gen. Cleanup	22	3	66
9/22/2019	Various	BEC	Gen. Cleanup	506	3	1518
9/27/2019	Lower Park	PALS	Gen. Cleanup	13	3	39
9/28/2019	Lower Park	CAVE	Veg. Mgmt.	6	3	18
9/28/2019	Old Humboldt Rd	Respect the Walls	Gen. Cleanup	8	3	24
						<b>2705</b>

**Table 2. Monthly Illegal Encampment Cleanups**

Illegal Encampment Cleanups, Sept. 2019									
Date	Location	Coop. Org.	# of Staff	# Workers/ Vols.	Total People	Hours Worked	People Xs Hours Total	Total Debris Yrds	# of Camps
9/3/2019	Lower Park	N/A	1	0	1	0.5	0.5	1	1
9/3/2019	Depot Park	N/A	2	0	2	0.5	1.0	2	1
9/4/2019	Comanche Creek	FOCC	1	3	4	3	12	4	3
9/4/2019	Humboldt and Olive	N/A	2	0	2	1.0	2.0	2	3
9/4/2019	Humboldt and Olive	ACS	1	5	6	0.5	3.0	3	2
9/5/2019	Depot Park	N/A	2	0	2	0.5	1.0	1	1
9/6/2019	Lower Park	PALS	1	10	11	3	33	6	2
9/9/2019	Humboldt and Olive	N/A	2	0	2	0.5	1.0	1	1
9/10/2019	Humboldt and Olive	N/A	1	0	1	1.0	1.0	1	1
9/11/2019	Humboldt and Olive	N/A	1	0	1	0.5	1.0	1	1
9/11/2019	Comanche Creek	FOCC	1	4	5	3	15	3	3
9/12/2019	Comanche Creek	ACS/SWAP	4	17	21	3.5	73.5	29	15
9/12/2019	Lower Park	PALS	1	3	4	3	12	3	4
9/13/2019	Lower Park	PALS	1	12	13	3	36	5	5
9/14/2019	Lindo Channel	CCW	2	22	24	4.0	96.0	30	14
9/16/2019	Triangle	N/A	1	0	1	1.0	1.0	1	3
9/16/2019	Picnic Site 35	N/A	1	0	1	0.5	0.5	1	1
9/27/2019	Lower Park/Tiechert Ponds	PALS	1	11	12	3.0	36.0	6	3
							<b>TOTAL HRS</b>	<b>TOTAL DEBRIS YRDS</b>	<b>TOTAL CAMPS</b>
							<b>326</b>	<b>100</b>	<b>64</b>

**Table 3. Monthly Public Permits**

<b>Monthly Public Permits - September</b>				
<b>Date</b>	<b>Location</b>	<b>Organization</b>	<b>Event</b>	<b>Participant #</b>
9/13/2019	One Mile Oak Grove A & B	Work Truck Solutions	Company BBQ	120
9/14/19 to 9/30/19	Cedar Grove Meadow	Legacy Stage	Performance	175
09/14/19	One Mile Oak Grove A & B	Northern Valley Catholic Service	CASA Superhero Run/Walk	650
09/14/19	City Plaza	Tou Thao	Lao Veterans Memorial Day	100
09/20/19	City Plaza	Mary Kay Benson	Rally Chico Joins Global Climate Strike	1,000
Sundays in September	Council Ring	God Squad	Sunday AA Meeting	300
<b>Totals</b>				<b>2,345</b>

**Table 4. Monthly Private Permits**

<b>Monthly Private Permits - September</b>		
<b>Type</b>	<b># Permits</b>	<b># Participants</b>
Private	17	960
Caper Acres	31	725
<b>Totals</b>	<b>48</b>	<b>1685</b>

**Table 5. Monthly Maintenance Hours.**

<b>Category</b>	<b>Staff Hours</b>	<b>% of Total</b>	<b>% Change from Last Month</b>
1. Safety	198.00	29.9%	180.8%
2. Infrastructure Maintenance	129.50	19.6%	208.9%
3. Vegetation Maintenance	141.00	21.3%	268.6%
4. Admin Time/Other	193.50	29.2%	109.9%
<b>Monthly Totals</b>	<b>662.00</b>	<b>100%</b>	<b>165.5%</b>

## PHOTOGRAPHS



**Figure 1 Healthy Buck at Teichert Ponds**



**Figure 2 Michael Hicks PALS Volunteer of the Year!**



**Figure 3 Marie Hart 20 plus years Chico Parks Volunteer!**



**Figure 4 Ranger Dylan with Friday volunteers**



10/28/19

DATE:  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Richie Bamlet, Urban Forest Manager  
SUBJECT: Street Trees Division Report

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## NARRATIVE

### 1) Updates

- a. Interviews have been conducted for Maintenance Aide vacancies in the Tree Division. Job offers have been made.
- b. The Senior Maintenance Worker position is currently being advertised.
- c. The database for the Citywide tree inventory is currently being compiled.
- d. Calls for Summer branch drop continued in September. Of 147 calls for tree service received, 64 were for cracked, hanging or downed limbs.

### 2) Planning/Monitoring

- a. Damage Reports – UFM completed three damage reports for Risk Management. The claims related to fallen limbs and property or vehicle damage.

### 3) Planning and Building Development

- a. UFM reviewed two plan reviews. Comments included Tree Protection Zone enforcement of protected trees and preference of retention of trees instead of removal.
- b. UFM liaised with business owner representatives to determine resolution of unauthorized removal of trees that were part of the discretionary approval of development permitting.

### 4) Miscellaneous

- a. UFM attended the 10/3 CSU arboretum meeting. A possible joint training day in Bidwell park for tree staff was discussed. This could possibly involve CARD staff and tree trimmers from local contracting companies as well. CSU arboretum committee were excited to report that Chico State has been awarded the Tree Campus USA award.

### 5) Maintenance

- a. Public Works Operations and Maintenance continued an over-time initiative to remove dead trees. Two large dead English Walnut Trees on Pine street were removed.
- b. UFM assisted sidewalk repair contractor on root pruning for sidewalk repair operations.

### 6) Outreach, Training and Education

- a. The employee in the Maintenance Worker classification attended a TCIA Chainsaw Academy in the City of Woodland. All tree crew attended a Chipper Safety awareness day in Sacramento, along with Parks staff.

- b. UFM attended a ReLeaf webinar on partnering with non-profits for greater collaboration as well as a webinar on enforcement of tree specifications for Landscape Architects.

### Street Tree Supervisor Report

The Street Tree Supervisors monthly summary data tables for September is included below:

## MONTHLY SUMMARY TABLES

**Table 1**

Category	Staff Hours	% of Total	% Change from Last Month	Trend
<b>Tree Crew Hours</b>				
1. Safety	78	12.2%	103.3%	
2. Tree Work	466	73.0%	85.3%	
3. Special Projects	6	0.9%	-	
4. Admin Time/Other	88	13.8%	97.8%	
Monthly Totals	638	100.0%	89.6%	

**Table 2**

Item	Values	% Change from Last Month	Trend
<b>5. Productivity</b>			
<b>Calls</b>			
Call Outs	86	62.3%	
Service Requests: Submitted	0	-	
Service Requests: Completed	74	67.3%	
Sub Total	0	-	
<b>Trees</b>			
Planted: Trees	0	-	
Pruned	34	47.9%	
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	
Removed: Trees	4	200.0%	
Sub Total	38	52.1%	
<b>Tree Permits (#)</b>			
Submitted	2	25.0%	
Approved	0	0.0%	
Denied	0	-	
Total	2	11.1%	

## 6. Contracts

Expenditures (\$)	\$	-	-	-	0.00	-
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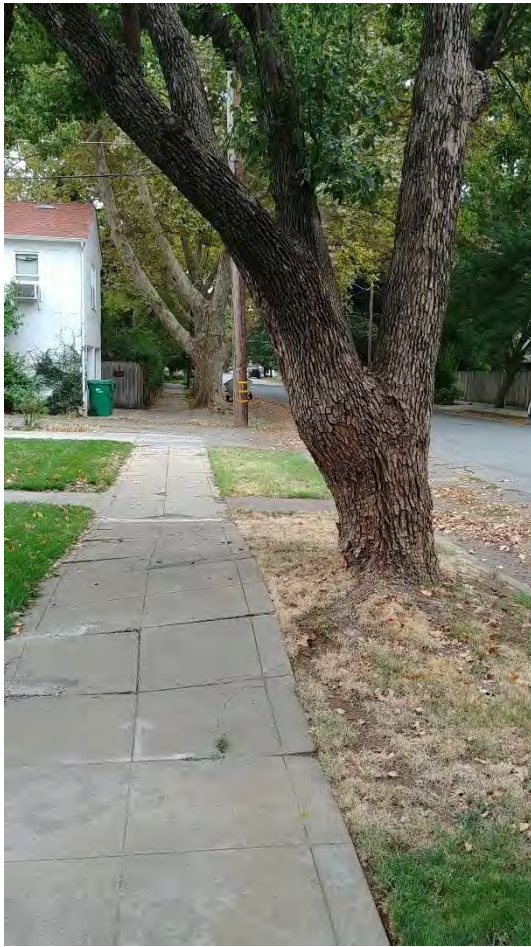
### Trees (#)

Planted	0	-	
Pruned	0	-	
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	
Removed: Trees	0	-	
Routine Maintenance	0	-	
Total	0	-	

## 7). Upcoming Issues/Miscellaneous:

- a. Recruitment and on-boarding is ongoing in tree crew division. The local job market is very competitive due to the great need for qualified personnel in the ongoing rehabilitation effort in the Town of Paradise.
- b. UFM is working to finalize the Scope of Works for a Tree maintenance contract. The initial focus will be on tree removals and pruning trees in the main right-of-way corridors.
- c. UFM is working on a new RFP for the grant funded Urban Forest Master Plan.
- d. UFM is tentatively planning tree planting initiatives for this coming Fall/Spring.

## PHOTOGRAPHS



*Figure 1. Before and after photographs of sidewalk repair. 945 Alder. Sidewalk was repaired to ADA standards. Most of the roots of the Camphor tree were retained. The bottom photo shows roots marked for shaving.*







Figure 2. Sweetgum Tree failure during high winds 9/18/19. W 1st Ave. Public Works provided emergency response after hours.



Figure 3. Downtown tree grate and cage. Service request called in by Downtown Ambassadors.