



Public Works Department, Park Division
965 Fir Street
Chico, CA 95928
(530) 896-7800

Agenda Prepared: 9/25/2019
Agenda Posted: 9/27/2019
Prior to: 6:00 p.m.

**CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Regular Meeting Agenda
September 30, 2019, **6:00 pm**
City Council Chambers - 421 Main Street

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street, Chico during normal business hours or online at <http://www.chico.ca.us>

1. REGULAR COMMISSION MEETING

1.1. Call to Order

1.2. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF MEETING MINUTES

Action: Approve minutes of BPPC meeting held on 8/26/19.

2.2. PERMIT FOR FROST OR FOG 5K, 1/4 MARATHON AND 10 MILE RACE IN MIDDLE AND UPPER PARK ON 1/25/20.

Under the Sun Events requests a permit to host the Frost or Fog race on Saturday, January 25, 2020 that starts at the Five Mile Picnic Area and extends into Middle and Upper Park. This is the 14th year for this race and the Applicant requests that the gate at Horseshoe Lake/Lot E remain closed during the event.

Recommendation: *Conditional approval of the permit*

3. ITEMS REMOVED FROM CONSENT – IF ANY

4. NOTICED PUBLIC HEARINGS NONE

5. REGULAR AGENDA

5.1. CONSIDERATION OF CHANGING THE FORMAT OF THE BPPC REGULAR MEETING MINUTES.

At its 8/26/19 meeting, the BPPC approved Commissioner Smith-Peter's request to agendize whether to request that the City Council consider changing the regular BPPC meeting minutes from action only minutes to include more details (**Verbal Report – Debbie Presson, City Clerk**).

Recommendation: The Commission is requested to provide direction regarding this item.

5.2. CONSIDERATION OF THE REPORT FROM THE 9/11/19 BPPC POLICY ADVISORY COMMITTEE MEETING.

The Policy Advisory Committee (PAC) will provide a report on the following agenda item that was discussed at its 9/11/19 meeting (**Report – Anna Moore, Committee Chair**):

5.2.1. CONSIDERATION OF ALTERNATIVE REVENUE OPTIONS FOR CITY PARKS AND GREENWAYS

At its 9/11/19 meeting, the PAC discussed potential long-term alternative revenue options for Bidwell Park and other City parks and greenways. The Committee was also tasked to try to identify revenue sources for immediate needs in the City parks and greenways.

Recommendation: The Committee recommends that the BPPC approve pursuing the possibility of requesting a portion of the City's Transient Occupancy Tax (TOT) funds for Bidwell Park.

5.3. CONSIDERATION OF PROVIDING ADDITIONAL RESTROOMS IN CITY PARKS.

At its 8/26/19 meeting, the BPPC approved Commissioner Grist's request to agendize discussion regarding providing additional restrooms in City Parks (**Report - Linda Herman, Park & Natural Resources Manager**).

Recommendation: The Commission is requested to provide direction regarding this item.

6. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

7. REPORTS AND COMMUNICATIONS

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent posted agenda.

7.1. Parks Division Report – Linda Herman, Park and Natural Resources Manager.

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager.

7.3. Park & Natural Resources Manager Report (Verbal Report, if applicable**)**

8. COMMISSION REQUESTS

Pursuant to AP&P 10-1, a majority vote of the commission will be needed in order to agendize these items for discussion at a future meeting. If agendized, public comment will be taken at that meeting. Speaker cards will not be accepted for these items.

8.1. Commissioner Moore requests to agendize sending a letter to the City Council supporting their approval to form the City's Climate Action Commission.

8.2. Commissioner McReynolds requests to agendize discussion regarding dog leash laws in Bidwell Park.

8.3. Commissioner Haar requests to agendize discussion regarding the following items:

8.3.1.1. Sending a letter to the City Council requesting an immediate task force to handle disorderly conduct, drugs, vandalism, and environmental degradation in Lower Bidwell Park.

8.3.1.2. The cleanup of trash and encampments along City greenways and creeks, and consideration of fencing as an option to deter this activity.

9. ADJOURNMENT

Adjourn to the next regular meeting on **10/28/19** at **6:00 p.m.** in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
Minutes of
August 26, 2019 Regular Meeting

1. REGULAR COMMISSION MEETING CALL TO ORDER

1.1 Call to Order

Called to order by Chair McReynolds at 6:00 p.m.

1.2 Roll Call

Commissioners present:

Anna Moore
Scott Grist
Jeff Glatz
Lise Smith Peters
Aaron Haar
Elaina McReynolds
Garrett Liles

Staff Present: Linda Herman (Park and Natural Resource Manager), Erik Gustafson (Public Works Director O&M) Richie Bamlet (Urban Forest Manager), Angie Imer (Administrative Assistant)

2. CONSENT AGENDA

Commissioner Smith Peters requested to remove Item 2.1.

2.1 APPROVAL OF MEETING MINUTES

Action: Approve minutes of BPPC meeting held on 7/29/19.

3. ITEMS REMOVED FROM CONSENT

2.1 APPROVAL OF MEETING MINUTES

Action: Approve minutes of BPPC meeting held on 7/29/19

Commissioner Smith Peters asked that more breadth and information be recorded in the minutes. Commissioner Smith Peters stated under 5.3 the Assistant City Manager, Chris Constantine, addressed and explained at length the sales tax measure, the parcel tax, etc. as ideas that the City might go forward with for raising revenue. Commissioner Smith Peters also expressed in 5.2, the minutes did not reflect that Timmarie Hamill is with the Stream Team. The other point she wanted to address was that the speakers raised some important points and with action only minutes this information is not reflected in the minutes.

Commissioner Smith Peters requested that the minutes be amended to reflect that the Assistant City Manager, Chris Constantine, provided the presentation on the tax measure and to reflect that Timmarie Hamill was from Stream Team.

Director Gustafson stated if it would be of assistance, he would ask a representative from the City Clerk's office to be present at the next meeting.

Motion was made by Commissioner Haar to approve the minutes of 7/29/19 with the said changes requested by Commissioner Smith-Peters. Seconded by Chair McReynolds.

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar, Commissioner Smith Peters, Commissioner Glatz, Chair McReynolds

ABSENT: None

NOES: None

As it is a related item, the Commission moved Agenda Item 8.2, Commissioner Smith-Peter's requested to agendize discussion regarding changing from action only meeting minutes to providing more details in the minutes as the next item of discussion.

Motion was made by Commissioner Haar to approve Commissioner Smith Peter's request to agendize discussion and allow a representative from the Clerk's office to assist in understanding the process. Seconded by Commission Smith Peters.

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar, Commissioner Smith Peters, Commissioner Glatz, Chair McReynolds

ABSENT: None

NOES: None

4. NOTICED PUBLIC HEARINGS NONE

5. REGULAR AGENDA

5.1 CONSIDERATION OF A SPECIAL USE PERMIT FOR TINKERGARTEN NATURE EDUCATION CLASSES IN LOWER BIDWELL PARK FROM 9/09/19 TO 11/23/19.

Emily Thomsen, from Tinkergarten (Applicant), requests a Special Use Permit to hold two approximately 1-hour nature education classes for parents and children ages 18-months to 5 years old in Lower Bidwell Park on Monday's and one class on Saturdays from September 9/9/2019 to November 23. 2019. The Applicant is not requesting exclusive use of any specific area and classes are designed to "leave-no-trace". (**Report – Linda Herman, Park & Natural Resources Manager**)

Motion made by Commissioner Haar to approve the permit. Seconded by Commissioner Glatz.

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar, Commissioner Smith Peters, Commissioner Glatz, Chair McReynolds

ABSENT: None

NOES: None

5.2 CONSIDERATION OF ESTABLISHING A COMMITTEE TO DISCUSS REVENUE GENERATING OPTIONS

At its 7/29/19 meeting, the BPPC approved agendaizing discussion on whether to form a separate Ad-Hoc Committee to discuss increasing revenue options for Bidwell Park and other City parks, or to have the Policy Advisory Committee discuss this matter. ***(Verbal BPPC Discussion)***

Member of Chico Friends of the Street, Patrick Newman, addressed the Commission.

Commissioner Haar made a motion to send this matter to the Policy Advisory Committee. Seconded by Commissioner Moore.

Commissioner Haar accepted Commissioner Glatz's friendly amendment to the motion to add that immediate issues of the Park also be discussed by the Policy Advisory Committee.

Motion is carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar, Commissioner Smith Peters, Commissioner Glatz, Chair McReynolds

ABSENT: None

NOES: None

6. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

Member of Chico Friends on the Street, Patrick Newman, and Timmarie Hamill from Stream Team addressed the Commission.

7. REPORTS AND COMMUNICATIONS

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent posted agenda.

7.1 Parks Division Report – Linda Herman, Park and Natural Resources Manager.

7.2 Street Tree Division Report – Richie Bamlet, Urban Forest Manager.

7.3 Park & Natural Resources Manager Report ***(Verbal Report)***, if applicable

8. COMMISSION REQUESTS

Pursuant to AP&P 10-1, a majority vote of the commission will be needed in order to agendaize these items for discussion at a future meeting. If agendaized, public comment will be taken at that meeting. Speaker cards will not be accepted for these items.

- 8.1 Commissioner Moore requested to agendize discussion regarding seeking City Council approval to hire a staff person who would be solely dedicated to fundraising.

Commissioner Haar made a motion to approve 8.1 to agendize discussion regarding approving to hire a staff person who would be solely dedicated to fundraising. Seconded by Smith Peters.

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar, Commissioner Smith Peters, Commissioner Glatz, Chair McReynolds

ABSENT: None

NOES: None

- 8.2 Commissioner Smith-Peters requested to agendize discussion regarding changing from action only meeting minutes to providing more details in the minutes.

This agenda item was moved under after Item 3 – Items Removed from the Consent Agenda.

- 8.3 Commissioner Grist requested to agendize discussion regarding providing additional restrooms in City Parks.

Commissioner Haar made a motion to agendize discussion regarding providing additional restrooms in City Parks. Seconded by Commissioner Liles.

Motion carried as follows:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Grist, Commissioner Haar, Commissioner Smith Peters, Commissioner Glatz, Chair McReynolds

ABSENT: None

NOES: None

9. ADJOURNMENT

Adjourned at 7:12 p.m. to the next regular meeting on **9/30/19 at 6:00 p.m.** in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.

Date Approved: / /

Prepared By:

Angie Irmer, Administrative Assistant

Date

Distribution: BPPC

9/27/2019



BPPC Staff Report

Meeting Date: 9/30/2019

DATE: 8/26/19
 TO: Bidwell Park and Playground Commission
 FROM: Angie Irmer, Administrative Assistant
 SUBJECT: Permit for Under the Sun Events – Frost or Fog 5k, 6.55 Mile and 10 Mile Race in Middle and Upper Park

REPORT IN BRIEF:

Under the Sun Events requests a permit to host a race that starts at the Five Mile Picnic Area and extends into Middle and Upper Park on Saturday, January 25, 2020. This race has been held for 14 years and the Commission is considering this item because it is in a non-intensive use area and the Applicant requests that the gate at Horseshoe Lake remain closed during the event.

Recommendation: *Conditional approval.*

Event Details

Date of Application	8/26/2019
Date of Event	1/25/2020
Time of Event	6:00 AM - 12:00 PM
Event Name	Frost or Fog 5k, ¼ Marathon and 10 Mile Run
Applicant Name	Nikki Stadler
Location	5 Mile Picnic Area to Middle and Upper Bidwell Park
Description	Trail run from 5 Mile Picnic Area all the way to B Trail on Upper Park Rd.
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 14
# Participants	500
Reason for BPPC Consideration?	Not an intensive use area.
BPMMP Consideration	Running is a permissible use under the Bidwell Park Master Management Plan (BPMMP). The plan also notes that Upper Park is a protected area for non-intensive recreational uses and non-intensive wilderness compatible recreation shall be provided in Upper Park (O.Upper-2; I. Upper-1). The use of Upper Park trails for the race is considered an intensive use and requires BPPC approval.

Conditions

Staff recommends the following conditions:

1. Continued adherence to all park rules.
2. Close Upper Park gravel road at Horseshoe Lake Lot E to vehicle traffic during the event.
3. The applicant must provide sufficient monitoring to keep racers on the established route as well as direct traffic where the route crosses the road. Adequate free standing signage must also be in place in order to ensure racers follow the established routes and also to notify other park users of the event.
4. Much of the route is along paths or trails that can accommodate use during more wet conditions (Middle Park trails south of Upper Park Rd to Five Mile Way). The applicant has agreed to move the route to paved paths and roads in the case of a wet weather closure of the trails. The revised course will be subject to Park Division approval.
5. The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

Attachments: A. Application & Permit for Park Use

Distribution: Nikki Stadler



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:	
PUBLIC <input checked="" type="checkbox"/>	PRIVATE <input type="checkbox"/>

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older to submit and application • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

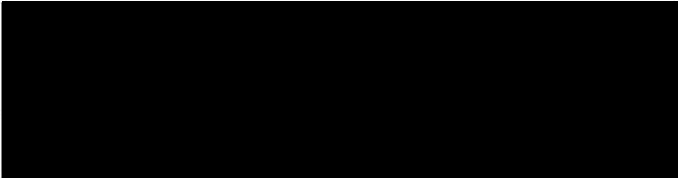
PLEASE PRINT:

Nikki Stadler

Name of Applicant/Contact Person needed)

Under the Sun Events

Organization Name (if applicable)



Contact Phone #

Alternate Phone #

Frost or Fog 5K, 6.55-mile and 10-mile run

Description of Event: (family BBQ, walk/run, describe below if

Saturday, January 25, 2020

Day and Date of Event:

From: 6 a.m. To: Noon

Total Time Needed for Set-up, Event, and Clean-up

From: 6 a.m. To: Noon 500

Time of Event Only

Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)**
- Cedar Grove Picnic Area
 - Electricity (15 amp)
 - tables, restroom area (circle)
- Meadow
 - 100 amp Electrical Service
 - Water (public events only)
- Children's Playground
 - Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
 - Water (public events only)
 - 100 amp Electrical Service
- City Plaza (Additional fees may apply)
 - Electricity (15 amp)
 - Event Restrooms
 - Fountain - On
 - Meter Bags # _____
 - 100 amp Electrical Service
 - Water (public events only)
 - Fountain - Off
 - Sound Curtain

- Council Ring
 - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
 - Sycamore Way Parking Lot Closure-Public Events ONLY
 - Electricity (15 amp) parking area, restroom area (Pick up key)
 - Band Stand (15 amp)
 - BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Oak Grove B
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: The Frost or Fog is a three distance running event that begins at 5-Mile Rec Area and uses Upper Park Rd.

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 180.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable)
- Early Entrance Fee \$ 32.50 (\$32.50/hr. public events only) **-TO BE PAID LATER**
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____
 #days

100 amp Electrical _____ x (\$30.00) = \$ _____
 (electrician required) #days

Park Fee Total: \$ 339.00

Convenience Fee: \$ 9.32

Total Fee Required: \$ 348.32

Credit Card and DEBIT payment will be assessed a 2.75% convenience fee.

Fees due upon submittal of application ~ Make Checks Payable to: City of Chico ~

City of Chico Cash Receipt No. 116789 Payment Method: [REDACTED] Date: 8/26/19 Received By: AMJ

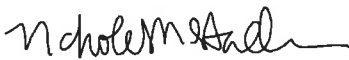
SECTION 3 - CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, [Alphabetical List of Waters with Special Fishing Regulations, \(20\) Big Chico Creek.](#)
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed at **9:00pm, October – March and 11:00pm, April - September** unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

X



Signature of Applicant

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used -or- (b) The number of people participating amount to 101 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910 or email at risk-management@chicoca.gov

For liability coverage purposes, it is UNDER THE SUN EVENTS intent (applicant) and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties. Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: 1-10-20
Organization Named on Certificate of Insurance UNDER THE SUN

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X 
Signature of Applicant

X August 26, 2019
Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928
email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____
- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>11 years?</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event? Yes	x Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>PA System</u>	x Yes	No
When will amplified sound/music be heard? Time from: <u>7 a.m.</u> until: <u>Noon</u> amps needed (<i>15 or 100</i>) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No x
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No x
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No x
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No x
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No x
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Johnny on the Spot</u> Phone Number <u>530-624-5908</u> Location of portable restrooms <u>Near the permanent restrooms</u> <i>Note: Restrooms shall be removed within 24 hours after conclusion of event.</i>	x Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans ² _____ Number of Recycling Containers ² _____ Sanitation Company <u>TBD</u> Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	x Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>mile markers, cones</u> <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	x Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No x
Do you request irrigation to be turned off before and during your event?	Yes	No x
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	No

Date: August 26, 2019

To: City of Chico

From: Nikki Stadler, Race Director

Re: Course Information for the Frost or Fog 10-Mile, ¼ Marathon and 5K

Course Start and Finish Lines will be at the 5-Mile Recreation Area.

The run will begin at the west side of 5-Mile Recreation Area on the north side of the bridge that separates 5-Mile and Hooker Oak. The run will continue north on the levee and out the gate. Runners will turn right and stay on the trail that is parallel to Wildwood Avenue and Upper Park Rd. (The run will be on trail unless trails are closed due to weather. If weather is a factor, runners will run on the pavement.) Runners will cross Upper Park Rd at the first parking lot (North Rim Parking Lot) and continue on the trail that connects to the bike path. We will have volunteers directing runners where to go. Runners will use their own discretion for crossing the road when it is safe. We will not close the road for car traffic. Runners will continue on the bike path to the shooting range. 5K runners will turn around at the shooting range (we will have a water station located there) and 10-Mile and ¼ Marathon runners will continue on the road back to Bear Hole. Bear Hole is the ¼ Marathon turnaround point and second aid/water station. 10-Mile runners will continue on Upper Park Rd past Salmon Hole and turnaround approximately .15 miles after B Trail connects to Upper Park Rd. We would like to have another aid/water station at this point. Runners will continue back along the same course they came out on. All runners will continue back on the bike path and cross over at 5 Mile Way. All runners will continue on 5 Mile Way to the bridge at 5-Mile Recreation Area. The run will finish for all runners at the end of that bridge. We will have refreshments, music, etc. for all participants.

Trails of Upper Bidwell Park

- Parking
- Powerlines
- Swimming
- Improved Roadway - Varying Types
- Minor Trails

Drift Stage Printed March 93, 2003

TRAIL DISTANCES

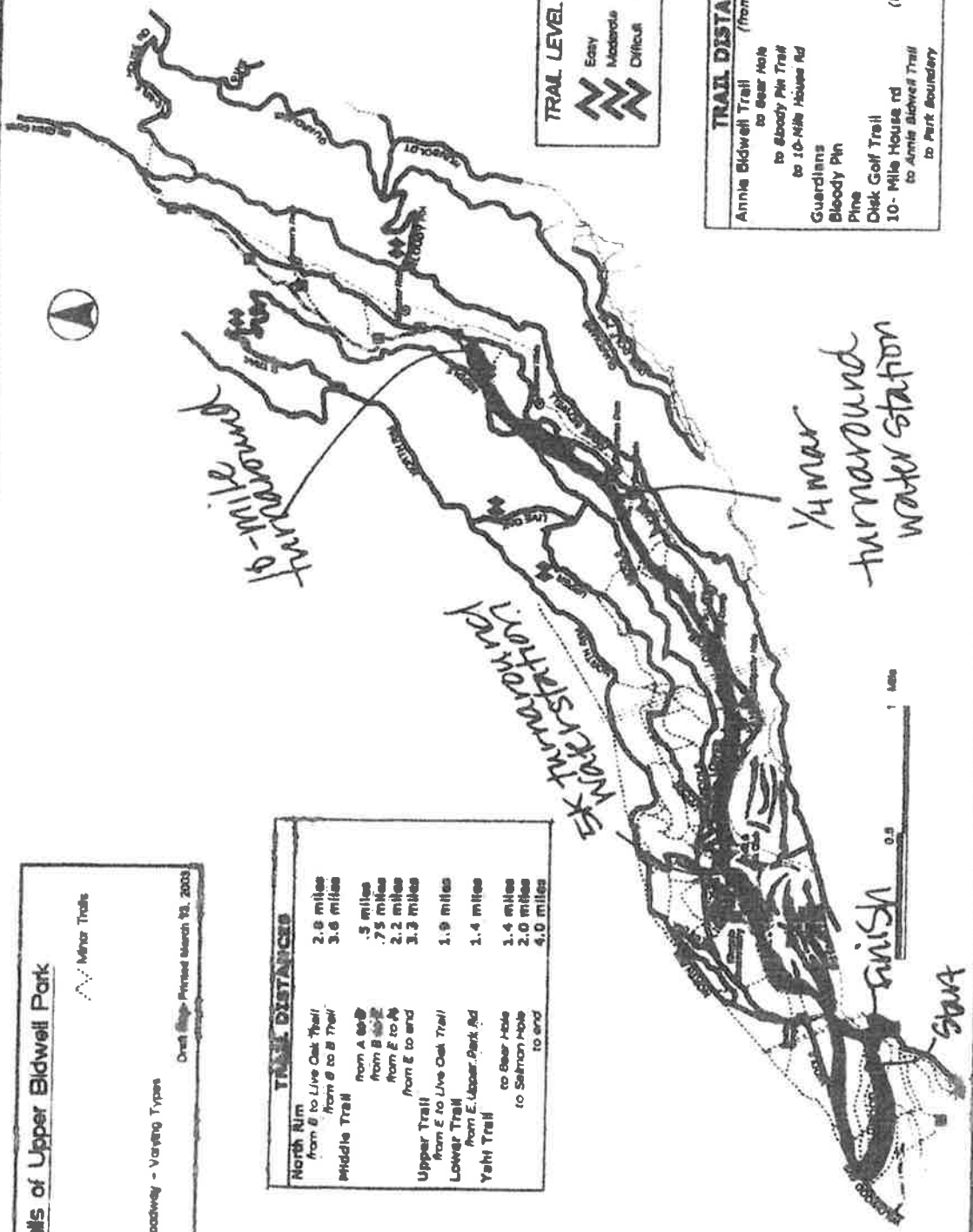
North Rim	2.8 miles
from E to Live Oak Trail	3.6 miles
from B to B Trail	.5 miles
Middle Trail	.75 miles
from A to B	2.2 miles
from E to A	3.3 miles
from E to end	1.9 miles
Upper Trail	1.4 miles
from E to Live Oak Trail	1.4 miles
Lower Trail	1.4 miles
from E Upper Park Rd	1.4 miles
Yahi Trail	1.4 miles
to Bear Hole	2.0 miles
to Salmon Hole	4.0 miles
to end	

TRAIL LEVEL OF DIFFICULTY

- Easy
- Moderate
- Difficult
- Most Difficult

TRAIL DISTANCES

Annie Bidwell Trail	(from old photo range)
to Bear Hole	2.2 miles
to Bloody Pine Trail	3.7 miles
to 10-Mile House Rd	4.7 miles
Guardians	3.4 miles
Bloody Pine	0.9 miles
Dick Golf Trail	0.3 miles
10-Mile House rd	0.8 miles
to Annie Bidwell Trail	(from Highway 32)
to Park Boundary	1.2 miles
	2.0 miles





BPPC Policy Advisory Committee Report

Meeting Date 9/30/19

DATE: 9/25/2019
TO: Bidwell Park and Playground Commission
FROM: Policy Advisory Committee (Commissioners Moore (Chair), McReynolds and Glatz)
SUBJECT: REPORT ON THE POLICY ADVISORY COMMITTEE MEETING HELD ON 9/11/19

1. CALL TO ORDER

Committee Chair Moore called the meeting to order at 6:00 pm.

Attendees: Commissioners Present: Anna Moore (Chair), Jeff Glatz, and Elaina McReynolds.
Staff Present: Linda Herman (P&NRM)
Public Present: None

2. REGULAR AGENDA

2.1. CONSIDERATION OF ALTERNATIVE REVENUE OPTIONS FOR CITY PARKS AND GREENWAYS

At its 8/26/19 meeting, the Bidwell Park & Playground Commission (BPPC) discussed whether to form a separate Ad-Hoc Committee to discuss increasing long-term alternative revenue options for Bidwell Park and other City parks and greenways, or to have the Policy Advisory Committee (PAC) discuss this matter. The BPPC forwarded this discussion to the PAC. The Committee was also tasked to try to identify revenue sources for immediate needs in the City parks and greenways.

As part of the 9/11/19 agenda packet, the Committee was provided a summary of the discussion that occurred at the 8/26/19 BPPC regular meeting. Staff also provided Information regarding the City's Ad-Hoc Arts Committee, which consisted of two Council Members and two Arts Commission members, formed in 2018 to look at alternative funding sources for local art and cultural non-profit organizations and public art projects. A copy of the 9/11/19 PAC agenda packet with this information is attached as Attachment A.

The Committee reviewed and discussed the funding options identified by the Ad-Hoc Arts Committee. The potential use of Development Impact Fees, specifically the Park Facility Fees, was discussed at length. Staff advised that these funds are restricted and can only be used to fund development of new or expansion of existing park facilities that is needed due to increased growth. These funds cannot be used for the repair or replacement of existing facilities or for maintenance staff.

The potential use of Transient Occupancy Tax (TOT) funds, which is the Ad-Hoc Art Committee's option that was approved by the City Council, was also discussed. TOT is a tax on travelers who rent accommodations in a hotel, inn, motel, or other lodging for a stay of 30 days or less. The City's current TOT tax is 10%, and the Committee believes the use of these funds is justifiable because Bidwell Park is a tourist attraction and destination for visitors.

Recommendation: The Committee unanimously recommended that the BPPC approve pursuing the possibility of requesting a portion of the City's Transient Occupancy Tax (TOT) funds for Bidwell Park and other City parks and greenways.

3. BUSINESS FROM THE FLOOR

There was no Business from the Floor.

4. ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

ATTACHMENTS:

Attachment A: 9/11/19 PAC Agenda/Report



ITEM 5.2 ATTACHMENT A

Public Works Department, Park Division
965 Fir Street, Chico CA 92928
(530) 896-7800

Agenda Prepared: 9/08/19
Agenda Posted: 9/08/19
Prior to: 6:00 p.m.

**CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
POLICY ADVISORY COMMITTEE**

(Commissioners Moore (Chair), Glatz, and McReynolds)

Regular Meeting Agenda

September 11, 2019, 6:00 p.m.

Chico Municipal Center Council Chamber Building - 421 Main Street, Conference Room 2

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street during normal business hours or online at <http://www.chico.ca.us>

1. CALL TO ORDER

2. REGULAR AGENDA

2.1. CONSIDERATION OF ALTERNATIVE REVENUE OPTIONS FOR CITY PARKS AND GREENWAYS

At its 8/26/19 meeting, the Bidwell Park & Playground Commission (BPPC) discussed whether to form a separate Ad-Hoc Committee to discuss increasing long-term alternative revenue options for Bidwell Park and other City parks and greenways, or to have the Policy Advisory Committee (PAC) discuss this matter. The BPPC forwarded this discussion to the PAC. The Committee was also tasked to try to identify revenue sources for immediate needs in the City parks and greenways.

Recommendation: None at this time. This discussion will continue over several meetings.

3. BUSINESS FROM THE FLOOR

Members of the public may address the Committee at this time on any matter not already listed on the agenda, comments are limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

4. ADJOURNMENT

Unless otherwise noticed, adjourn to the next regular meeting on October 9, 2019 at 6:00 p.m. in Conference Room 2, Chico Municipal Center Council Chamber Building located at 421 Main Street, Chico, California.



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format, or if you need to request a disability-related modification or accommodation. If possible, this request should be received at least three (3) working days prior to the meeting.



Policy Advisory Committee Staff Report

Meeting Date: 9/11/19

DATE: 9/08/19

TO: BPPC Policy Advisory Committee

FROM: Linda Herman, Park and Natural Resources Manager

SUBJECT: SUMMARY OF 8/26/19 BPPC MEETING DISCUSSION REGARDING REVENUE GENERATING OPTIONS

BACKGROUND:

At its 8/26/19 meeting, the Bidwell Park & Playground Commission (BPPC) discussed whether to form a separate Ad-Hoc Committee to discuss potential long-term and sustainable alternative revenue options for Bidwell Park and other City parks and greenways, or to have the Policy Advisory Committee (PAC) discuss this matter. The BPPC forwarded this discussion to the PAC.

To assist the Committee with this discussion, Staff is providing the following summary of some of the items discussed at the BPPC meeting and some additional information:

- The BPPC discussed the pros and cons of forming a separate Ad-Hoc Committee and used the Ad-Hoc Committee formed by the City Council in 2018 to discuss funding for the Arts as an example.
- The BPPC discussed the desire and importance of bringing targeted stakeholders to assist the BPPC in developing revenue generating ideas.

Staff Note: The Ad-Hoc Arts Committee consisted of two Councilmembers and two Arts Commission members and did not have representatives from the public on the Committee. This Committee was formed because the City's funding provided to the arts and other community organizations was dramatically reduced in 2017. Attached for the Commission's information is the Arts Ad-Hoc Committee's report to the City Council on 5/15/19 and the minutes of the meeting (Exhibit A).

- Although it was decided to not form a separate Ad-Hoc Committee, it was suggested that targeted potential stakeholders and other interested parties be invited to participate in the process both at the Committee level and at the regular BPPC meetings. It was decided that the PAC will meet first to start the discussions and to invite the stakeholders to future meetings.
- The BPPC suggested looking at other organizations to see what worked and did not work.
- The BPPC acknowledged that developing alternative revenue generation will take time and will be focusing on developing long-range, sustainable options. The potential need for a new staff person to be a development director/manager to seek long-term funding was also discussed
- However, the BPPC also tasked the Committee to try to identify short-term revenue options that are needed to address the immediate needs, such as public health and safety concerns, in Bidwell Park and other city parks and greenways.

ATTACHMENTS:

Exhibit A: 5/15/18 City Council Ad-Hoc Committee Report/Minutes

ITEM 5.2 ATTACHMENT A

EXHIBIT A - ARTS AD-HOC COMMITTEE STAFF REPORT/MINUTES

City Council Meeting: May 15, 2018

To: City Council

From: Ad Hoc Arts Committee (Comprised of Councilmember Coolidge, Councilmember Schwab, Arts Commission Chair Cummins, & Arts Commissioner Holcombe)

RE: Consideration of Arts and Culture Organizations and Public Art Funding Opportunities and Options

At its meeting of March 20, 2018, the Council authorized the formation of an Ad Hoc Arts Committee to review how community organization funding requests were being made and to consider other alternative funding sources. Based on its review and the belief that arts and cultural organizations and public art provide services to the community that enhance the quality of life of residents and quantifiably contribute to the economy of the community, the Arts Ad Hoc Committee recommendations are as follows:

1. The City's arts and cultural funding be separated from social service funding both in the sourcing and distribution of funds.
2. That 2% of the Transient Occupancy Tax (TOT) be allocated to Not-for-Profit Arts Organizations and Public Art Projects.

Based on an annual increase in TOT revenues of 9% over the past three years and the indication that TOT will increase more in the coming years, and secondly, with the addition of more hotel rooms in Chico and the addition of home rental/ Air B&B as a new TOT revenue source; the committee believes that 2% will not adversely impact the general fund and will provide needed support to the cultural community that gives so much back to the people of Chico.

3. In an effort to promote the health and sustainability of arts organizations, the committee recommends that arts grants be limited to specific projects or events and to capital and infrastructure projects and not provide funding for general operations, personnel, or seed money.

Alternative Funding Opportunities: Although the committee believes the TOT model is the least impactful to the city budget and easiest to immediately implement, several alternative or supplementary models merit further consideration.

- Arts and Culture Bond, Property Tax Deduction – Community vote to add low dollar amount to support arts (\$5 to \$20 per residence)
- Development Impact Fee - Percentage assessed to private and public projects (0.5% to 1%)
 - Thresholds
 - Budget size
 - Square feet
- Capital Projects - Set aside percentage of project budget (1% to 2%)
 - Art included in project plan or
 - Funds contributed to arts and cultural fund
- City General Fund – A portion of the City's General fund be allocated to Arts and Culture Organizations and Public Art funding.

ITEM 5.2 ATTACHMENT A

EXHIBIT A - ARTS AD-HOC COMMITTEE STAFF REPORT/MINUTES

4.5. CONSIDERATION OF ARTS AND CULTURE ORGANIZATIONS AND PUBLIC ART FUNDING OPPORTUNITIES AND OPTIONS

At its meeting of 3/20/18, the Council authorized the formation of an Ad Hoc Arts Committee to review how community organization funding requests were being made and to consider other alternative funding sources. Based on its review and the belief that arts and cultural organizations and public art provide services to the community that enhance the quality of life of residents and quantifiably contribute to the economy of the community, the Arts Ad Hoc Committee developed several recommendations for Council's consideration. **(Report - Councilmember Coolidge)**

Addressing the Council were Rob Berry, Todd Hall, and Stephen Cummins.

A motion was made by Councilmember Schwab and seconded by Councilmember Ory to select Option #2, which allocates 2% of the Transient Occupancy Tax (TOT) to Not-for-Profit Arts Organizations and Public Art Projects.

A substitute motion was made by Councilmember Coolidge and seconded by Councilmember Ory to approve Option #2 but allocate only 1% of TOT, with a \$50,000 cap.

The substitute motion failed due to the following vote:

AYES: Coolidge, Ory, Schwab
NOES: Fillmer, Sorensen, Stone, Morgan

The Council then voted on the original motion to approve Option #2 which would allocate 2% of the TOT to Not-for-Profit Arts Organizations and Public Art Projects. The motion failed due to the following vote:

AYES: Ory, Schwab, Stone
NOES: Coolidge, Fillmer, Sorensen, Morgan

A motion was made by Councilmember Stone and seconded by Councilmember Coolidge to approve Option #2, at 1% allocation of TOT.

The motion carried by the following vote:

AYES: Coolidge, Ory, Schwab, Stone
NOES: Fillmer, Sorensen, Morgan

4.6. CONSIDERATION OF APPROVAL OF SUPPLEMENTAL APPROPRIATION/BUDGET MODIFICATION NO. 2018-PW-011

The Public Works Director - Operations and Maintenance requested consideration and approval of Supplemental Appropriation/Budget Modification No. 2018-PW-011 for the purchase of an asphalt grinder. **(Report - Erik Gustafson, Public Works Director - Operations & Maintenance)**

A motion was made by Councilmember Sorensen and seconded by Councilmember Stone to approve the following supplemental:

Supplemental Appropriation/Budget Modification No. 2018-PW-011

The motion carried by the following vote:

AYES: Coolidge, Ory, Schwab, Sorensen, Stone, Fillmer, Morgan
NOES: None



Bidwell Park & Playground Commission Report

Meeting Date 9/30/19

DATE: 9/26/19
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park & Natural Resources Manager (P&NRM)
SUBJECT: CONSIDERATION OF A PROVIDING ADDITIONAL RESTROOMS IN CITY PARKS

REPORT IN BRIEF:

At its 8/26/19 meeting, the BPPC approved Commissioner Grist's request to agendize discussion regarding providing additional restrooms in City Parks. The Committee will consider options

Recommendation: The Commission is requested to provide direction regarding this item.

BACKGROUND:

There are several permanent and portable restrooms in Bidwell Park and other City parks. Two permanent restroom facilities are in the One Mile Recreation Area, one facility is located at Cedar Grove, in the Five Mile Picnic Area, at City Plaza and Ringel Park. Portable restrooms are available at the Petersen Drive entrance in Lower Park, seasonally at Five Mile, and at eight (8) locations in Upper Bidwell Park year-round.

The Lower Bidwell Park restrooms are open 7:00 a.m. through 7:00 p.m. in winter months and 7:00 a.m. until 9:00 p.m. during summer months, except for South One-Mile restroom which opens at 9:00 a.m. year-round. City Plaza and Ringel Park restrooms are open 5:00 a.m. through 9:00 p.m. The portable restrooms are not locked and are available anytime the parks are open. Although not a park, a permanent restroom is also available at the Transit Center at 2nd and Salem Streets. A map of the Lower Park and Downtown restroom locations and times available is attached as Attachment A. A list of the portable restrooms and service frequencies is in Attachment B.

At its meeting on 2/19/19, the City Council approved funding for a pilot program to install two portable restrooms at the Transit Center (Parking Lot 7) and Depot Park on Orange Street. These restrooms will be open 24-hours, screened with decorative metal panels, and cleaned daily at a construction cost of \$30,000, and an annual maintenance cost of approximately \$20,000. The installation of these two 24-Hour restrooms is expected to occur over the next two months.

DISCUSSION:

Currently, the restrooms in Lower Bidwell Park are cleaned and opened four days a week by the Butte County Alternative Custody Supervision (ACS) crews at a cost of \$150/day and by Park Staff the other three days. The restrooms and gates in Bidwell Park are closed each night under City's security contractor Armed Guard Private Security (AG). The City Plaza and Ringel Park restrooms are opened and closed by AG and cleaned twice a day by the City's janitorial contractor and ACS. The overall annual cost to open/close and clean the permanent restrooms in Bidwell Park and the downtown parks is approximately \$71,000. The portable restrooms are provided by the City's contractor Johnnie on the Spot for a total annual cost of approximately \$15,300, which does not include additional cleanings or other costs due to vandalism.

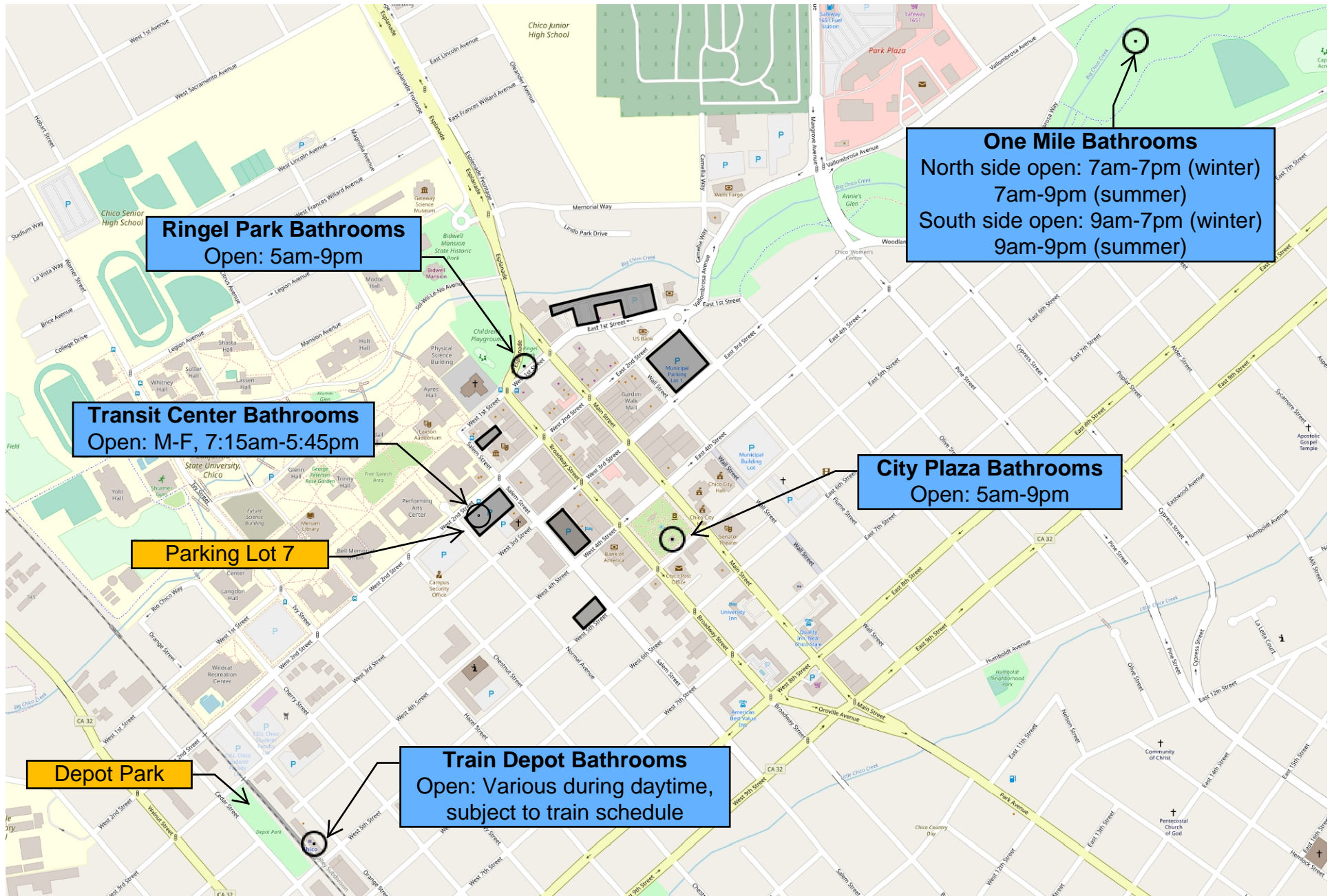
The cost to construct a permanent restroom is estimated at over \$150,000, which does not include the additional cost for utility hookups (water, sewer and electricity), daily cleaning, opening, and closing. The annual cost to add one portable ADA restroom, cleaned 2-3 times a week is \$2,175.

Attachments:

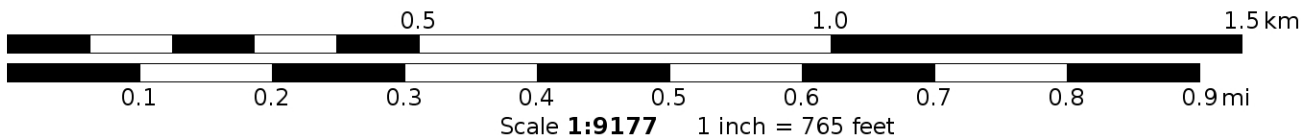
Attachment A: Map of Existing Downtown/Lower Bidwell Permanent Restrooms

Attachment B: Locations of Portable Restrooms

ITEM 5.3 ATTACHMENT A - MAP OF EXISTING PERMANENT RESTROOMS



Mercator Projection
 WGS84
 USNG 10SEJ-10SFJ
 SARTopo



ITEM 5.3
ATTACHMENT B
PORTABLE RESTROOM LOCATIONS IN BIDWELL PARK

Location	No. and Type	Time Period	Frequency of Service
1. <u>Upper Bidwell Park:</u>			
a. Parking Lot E	1 Handicap Toilet 1 Regular Toilet	November 1 - March 31 April 1 - October 31	2x a week 3x a week
b. Bear Hole	1 Handicap Toilet 1 Regular Toilet	Year-round April 1 - October 31	1x a week 2x a week
c. Wildwood Avenue at Horse Arena	1 Handicap Toilet	Year-round	1x a week
d. Salmon Hole	1 Handicap Toilet	April 1 - October 31	2x a week
e. Brown's Hole	1 Handicap Toilet	April 1 - October 31	Biweekly (1x every 2 weeks)
f. Upper Park at Day Camp	1 Handicap Toilet	April 1 - October 31	2x a week
g. Observatory - Parking Lot C	1 Handicap Toilet with sink	April 1 - October 31 November 1 - March 31	3x a week 1x a week
h. Peregrine Point Disc Golf (Off Hwy 32)	1 Handicap Toilet	April 1 - October 31 November 1 - March 31	2x a week 1x a week
2. <u>Lower Bidwell Park:</u>			
a. N. Petersen Drive parking lot off of Vallombrosa Ave	1 Handicap Toilet	November 1 - March 31 April 1 - October 31	2x a week 3x a week
b. Five Mile Picnic Area (Seasonal)	1 Handicap Toilet 1 Regular Toilet	November 1 - March 31 April 1 - October 31	2x a week 3x a week



DATE: 9/26/19
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park and Natural Resource Manager
SUBJECT: Parks Division Report

NARRATIVE

1. Updates

- a. Lindo Channel FEMA/Hazardous Mitigation Grant Program (HMGP)– The P&NRM has been working with Cal-OES to provide additional information on the City’s application to provide defensible space through vegetation thinning and goat grazing on Lindo Channel from Manzanita to Hwy 99. The City was informed that the application was deemed complete and has been moved forward in the process. Staff will receive a status update in mid-to-late November whether Cal OES recommended our application to FEMA for funding or not.
- b. Upper Park Road Grant– Staff recently received information from the State Water Resources Control Board requesting the necessary documents to execute the grant agreement. One of the requirements is a resolution from the City Council authorizing the City Manager to execute the agreement, which will be considered by the Council on 10/1/19.
- c. Peregrine Point Disc Golf– The City’s consultant has completed the 2019 biological and oak surveys at Peregrine Point and is finalizing the final report. The consultant also surveyed and identified alternative pin locations so that ORAI can install the pin sleeves. ORAI has installed all but 5 of the tee signs and will complete those next week. Once completed, Staff will be bringing the consultant’s final report to the Commission to begin the five-year renewal review of the ORAI Operating Agreement before the June 2020 termination date.

2. Planning/Monitoring

- a. Trails Plan– the City’s consultant, Trails Laboratories, will begin surveying and assessing the many trails in Middle and Upper Bidwell Park in mid-October. It is anticipated that the surveying and final assessment report will be complete by December 2019. This is the first step in preparing an updated Trails Plan.
- b. Vegetation Fuels Reduction Plan– Preliminary work has begun on Cal Fire grant project to develop a Vegetation and Fuels Reduction Plan for Bidwell Park and other city owned greenways. Staff will be providing a status report and information to the Natural Resources Committee at its 10/9/19 meeting.

3. Maintenance Program

Staff provides on a need and time basis the cleaning and safety inspections of all recreation areas including grounds, playgrounds, picnic sites, roads and paths, coupled with the weekend cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, opening of gates, posting reservations, illegal camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park: Staff performed the last pool cleaning for the season. Staff helped with the last-minute details for the Caper Acres grand opening of the Crooked House. Down tree and limb clean up continues throughout Lower Park. Vegetation restoration signs were installed in area next to Nature Center.
- b. Middle Park: Staff supported the goat IPM project with water supply and hookups.
- c. Upper Park: Routine maintenance.
- d. Upcoming projects: Grade and repair parking lots throughout the park and at Comanche Creek, Repair Guardian trail bed under the peregrine cliffs, install par course equipment in lower park.

4. Ranger Programs

- a. Ranger Schedules– Now that the busy season is coming to an end Ranger LeDonne will be conducting his Code Enforcement duties full-time. Ranger Bradford's schedule will change to Wednesdays thru Saturday. Shaylin Passmore will start October 1 and will be a nonsworn Ranger until she enters the academy in January 2020.

5. Outreach and Education

- a. PALS– On the Saturday of Labor Day weekend, PALS volunteer ambassadors set-up an informational table at One-Mile Recreation Area and traveled throughout Bidwell Park and greeted visitors.

6. Volunteer and Donor Program

- a. CAVE– The CSU, Chico Community Action Volunteers in Education (CAVE) Adopt a Park program is back in session for the fall. The student volunteers will be in the parks and greenways on Saturdays.
- b. Upcoming Volunteer Opportunities
 - i. Chico Makes a Difference Day– The City of Chico in partnership with CSU, Chico, the Downtown Chico Business Assortation, Chico Chamber of Commerce, Butte College and local service organizations will be hosting the annual Chico Makes a Difference Day event at sites throughout Chico and Paradise on Saturday October 26th. Please visit the volunteer calendar for details or contact the Chico Chamber of Commerce.
 - ii. Volunteer Calendar – To find out about upcoming volunteer events please [CLICK HERE](#) or visit http://www.ci.chico.ca.us/general_services_department/park_division/volunteer_calendar.asp

MONTHLY SUMMARY TABLES

Table 1. Monthly Volunteer Hours

Parks and Greenway -PALS- (Partners, Ambassadors, Leaders & Stewards) Volunteer Activities, August 2019							
Date	Location	Partner/Agency	Task	# of Volunteers	Hrs Worked	# of Vols Xs Hrs = Total Hrs	Leader
various	various	Parkwatch Ambassadors	Ambassadorship of Chico's parks & greenways	130	various	944	Shane Romain
various	Lower Park	self	Veg. Mgmt.	1	43	43	S. Mason
various	Lower Park	self	Veg. Mgmt.	1	16	16	M. Bruhn
various	Comanche Creek	FCCG	Gen. Cleanup; Veg Mgmt	1	20	20	Liz Stewart
various	Comanche Creek	FCCG	Monitoring; Planning; Trails	1	8	8	Janet Ellner
8/2/2019	Comanche Creek	PALS	Gen. Cleanup	11	3	33	Michael Hicks
8/9/2019	Lower Park	PALS	Gen. Cleanup	12	3	36	Michael Hicks
8/10/2019	Lindo Channel	CCW	Gen. Cleanup	8	3	24	Dan Bringolf
8/12/2019	Lindo Channel	PALS	Gen. Cleanup	7	3	21	Scott Huber
8/16/2019	Bidwell Ave	PALS	Gen. Cleanup	12	3	36	Michael Hicks
8/17/2019	Lindo Channel	CCW	Gen. Cleanup	6	3	18	Dan Bringolf
8/17/2019	Comanche Creek	FCCG	Restoration; Veg. Mgmt	7	3	21	Emily Alma/Eloise Jones
8/21/2019	Lower Park	PALS	Veg. Mgmt.	5	3	15	Linda Calbreath
8/23/2019	Lower Park	PALS	Gen. Cleanup	8	3	24	Michael Hicks
8/24/2019	Humboldt Rd	Respect the Walls	Gen. Cleanup	5	3	15	Debbie Meline
8/25/2019	Comanche Creek	FCCG	Monitoring	2	2	4	Janet Ellner/Liz Stewart
8/29/2019	Parks Office	FCCG	coordination meeting	3	2	6	Linda Herman
8/30/2019	Lower Park	PALS	Gen. Cleanup	5	3	15	Michael Hicks
						1299	

Table 2. Monthly Illegal Encampment Cleanups

Illegal Encampment Cleanups, August 2019									
Date	Location	Coop. Org.	# of Staff	# Workers/ Vols.	Total People	Hours Worked	People Xs Hours Total	Total Debris Yrds	# of Camps
8/2/2019	Comanche Creek	PALS	2	11	13	3	39	4	6
8/9/2019	Lower Park	PALS	2	12	14	3	42	7	5
8/10/2019	Lindo Channel	CCW	2	8	10	3	30	7	4
8/12/2019	Lindo Channel	PALS	1	7	8	2	16	3	2
8/15/2019	Triangle/Humboldt-Olive	Sheriff-ACS	4	8	12	1	12	10	8
8/15/2019	Orange and Dayton	Sheriff-ACS	4	8	12	1.5	18	10	1
8/15/2019	Park and E Park	Sheriff-ACS	4	8	12	1	12	5	5
8/16/2019	Bidwell Ave	PALS/Sheriff-ACS	4	12	16	3	192	10	7
8/17/2019	Lindo Channel	CCW	1	6	7	3	21	8	6
8/21/2019	Depot Park	Park Ranger	2	0	2	0.5	1	2	1
8/25/2019	Triangle	Park Ranger	1	0	1	1	1	1	1
8/25/2019	Lindo Channel	Park Ranger	2	0	2	0.5	1	1	1
8/27/2019	Triangle	Park Ranger	1	0	1	1	1	1	1
8/27/2019	Depot Park	Park Ranger	2	0	2	0.5	1	1	1
8/23/2019	Lower Park	PALS	1	8	9	3	27	3	6
8/27/2019	Windchime Park	Sheriff-ACS	2	2	4	1	4	3	5
8/30/2019	Lower Park	PALS	1	5	6	3	18	4	5
							TOTAL HRS	TOTAL DEBRIS YRDS	TOTAL CAMPS
							436	80	65






Table 3. Monthly Public and Private Permits

Monthly Public Permits - August				
Date	Location	Organization	Event	Participant #
8/3/2019	Lower Bidwell Park	American Fitness Contest	Kids Adventure Course	300
8/24/2019	City Plaza	Stonewall Alliance Center	Chico Pride Downtown Festival	3,000
8/25/2019	One Mile Oak Grove A & B	Stonewall Alliance Center	Chico Pride Brunch	700
8/31/2019	City Plaza	Nancy Wirtz	Ice Cream Social	150
Totals				4,150

Table 4. Monthly Private Permits

Monthly Private Permits - July		
Type	# Permits	# Participants
Private	11	1050
Caper Acres	11	223
Totals	22	1273

Table 5. Monthly Maintenance Hours.

Category	Staff Hours	% of Total	% Change from Last Month	2018 Trend
1. Safety	280	37.3%	72.1%	
2. Infrastructure Maintenance	94	12.6%	55.0%	
3. Vegetation Maintenance	121	16.1%	1095.5%	
4. Admin Time/Other	255	34.0%	61.2%	
Monthly Totals	749	100%	76.0%	



DATE: 9/30/19
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Richie Bamlet, Urban Forest Manager
SUBJECT: Street Trees Division Report

NARRATIVE

1. Updates

- a. The number of Summer branch drop calls in August were similar to July. Of 145 calls for service received in August 72 were for cracked, hanging or downed limbs.
- b. Senior Maintenance Worker Michael Brown is leaving Tree Division to pursue a career in utility arboriculture. Public Works wishes him well in his new job.
- c. Interviews are being scheduled for upcoming positions in Tree Division.

2. Planning/Monitoring

- a. Damage Reports – UFM completed four damage reports. Most cases involved summer limb drop and vehicle damage

3. Planning and Building Development/Engineering

- a. UFM reviewed two Planning submissions. Comments included retention of City trees that did not need to be removed.
- b. Southwest trunk sewer line installation work was ongoing at Comanche creek. UFM completed a site inspection with Public Works Engineering staff. Tree issues that needed attention included reinstating the grade around oak trees, as well as wound treatment work on many trees that had sustained heavy equipment bark damage. See photo.
- c. UFM and Engineering also attended a Comanche creek neighborhood meeting regarding the installation of a new security fence on the adjacent PG&E sub-station. Only one small city tree will be removed, and many oak trees on PG&E property will be retained

4. Miscellaneous

- a. UFM assisted CTA in the final report preparation of the 2018 ReLeaf Arbor Day grant award. During Arbor Day in 2018, Chico Tree Advocates assisted in planting Seventeen trees on CUSD school properties. Over one hundred and thirty-five students, ages five to twelve, participated. A total of over 100 volunteer hours were contributed by both CTA volunteers and PG&E staff.
- b. UFM attended bi-monthly Downtown Commercial Business Association (DBCA) meeting. Pruning and maintenance of trees in the downtown commercial district was discussed.
- c. UFM prepared and researched information requests for pending tree/personal injury claims

5. Maintenance

- a. Public Works removed two dead English walnut trees on Pine ave. This was part of an overtime initiative for staff.

- b. Work commenced on pruning the historical Pecan trees in the grounds of Stansbury house. Additional work will include a full tree assessment using advanced decay detection techniques as well as a root crown excavation.
- c. In conjunction with the Landscape Supervisor the urban Forest Manager developed Plant Healthcare prescriptions for trees in the median on E 20th street. The Hackberry trees in recent years have started to look stressed. Irrigation placement and run intervals were changed. The trees were most likely being over-watered. Mulch is also going to be added under the canopy driplines.

6. Outreach, Training and Education

- a. UFM attended trainings on managing high tree mortality, Tree protection against disease.
- b. UFM and Landscape Supervisor attended a California Pesticide Control Advisers CAPCA seminar in Sacramento. Items of discussion included trials buy CSUS on Glyphosate alternatives.
- c. Drew Ratana received backhoe training. He also obtained a CDL Class B license.

7. Street Tree Supervisor Report

- a. The Street Tree Supervisors monthly summary data tables for August is included below:

MONTHLY SUMMARY TABLES






Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	75.5	10.6%	109.4%	
2. Tree Work	546.5	76.8%	99.2%	
3. Special Projects	0	0.0%	0.0%	
4. Admin Time/Other	90	12.6%	333.3%	
Monthly Totals	712	100.0%	100.7%	

Table 1.

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	138	126.6%	□□□□□□□□
Service Requests: Submitted	0	-	
Service Requests: Completed	110	125.0%	□□□□□□□□
Sub Total	0	-	
Trees			
Planted: Trees	0	-	□
Pruned	71	107.6%	□□□□□□□□
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	
Removed: Trees	2	16.7%	□□□□□□□□
Sub Total	73	93.6%	□□□□□□□□
Tree Permits (#)			
Submitted	8	133.3%	□□□□□□□□
Approved	10	333.3%	□□□□□□□□
Denied	0	-	
Total	18	200.0%	□□□□□□□□
6. Contracts			
Expenditures (\$)	\$ -	-	□□
Trees (#)			
Planted	0	-	
Pruned	0	-	
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	
Removed: Trees	0	-	
Routine Maintenance	0	-	
Total	0	-	

Table 2.

8. Upcoming Issues/Miscellaneous:

- a. UFM met with representatives from Davey Resource Group. Initial considerations for the upcoming tree inventory contract were discussed. It is hoped that the contract will be finalized shortly
- b. Public Works is preparing a report with PG&E to present to BPPC the goals, objectives and science behind the use of Plant Growth Regulators in City Right-of-Way as a vegetation management tool in transmission utility easements.

PHOTOGRAPHS



Figure 1. Sweetgum failed during rain event on Klondike ct. public Works responded during emergency hours. Tree Crew later removed debris



Figure 2. John Steadman of About Trees assisting General Contractor with bark damage mitigation
Figure 3. Michael Brown and Dave Bettencourt aloft. Pruning Pecan tree back from the roofline of Stansbury House



Figure 4. Large Summer Limb Drop failure on Nord avenue 9/4/2019. Several vehicles were damaged. Public Works provided emergency response



Figure 5 and 6. Before and after photos of pruning of Pecan tree that was growing heavily over the roofline of Stansbury House..Subsequent tree work will manage watersprouts and additional pruning for structure.

Linda Herman

From: Anna Moore <annabmoore8@gmail.com>
Sent: Monday, September 16, 2019 3:20 PM
To: Linda Herman
Subject: Agenda Item for next meeting

Hi Linda—

I'd like to agendize discussion of the Parks Commission voting to show our support of the formation for the Chico Climate Action Commission. I realize the CCAC is in process of forming and that the city council approved this; I'd simply like the Commission to demonstrate support for this action since climate change is affecting and will profoundly affect our local parks as well as our city, region, state, country, and world. Thank you.

Best--Anna

Linda Herman

To: Linda Herman
Subject: RE: FW: from BPPC web page - Dogs on Leash

From: Elaina McCreynolds <elainamcreynolds@gmail.com>
Sent: Monday, August 26, 2019 1:42 PM
To: Linda Herman <linda.herman@Chicoca.gov>
Cc: Shane Romain <shane.romain@Chicoca.gov>; Angela Irmer <angela.irmer@Chicoca.gov>; All Park Rangers <all-park-rangers@chicoca.gov>
Subject: Re: FW: from BPPC web page - Dogs on Leash

She approached me at a League meeting and informed me about it. I recommended she email Linda. I'm glad she did.

the issue of leash laws has been on the back burner for over a year maybe 2 now.

I think the policy committee needs to address this.

Can we add to agenda to look into it?

Elaina

On Mon, Aug 26, 2019 at 9:48 AM Linda Herman <linda.herman@chicoca.gov> wrote:

Good Morning Commissioners,

Please see the following email from a citizen regarding dog leash laws in parks. I will also forward this to CARD since Ms. Hanson mentions problems at CARD's facilities too.

Thank you!

Linda

Linda Herman

Park & Natural Resources Manager

City of Chico

965 Fir Street

P.O. Box 3420

Chico CA 95927

Phone: 530-896-7241

Email: Linda.herman@chicoca.gov

From: Nancy Hanson <vnancy500@gmail.com>

Sent: Monday, August 26, 2019 9:31 AM

To: Linda Herman <linda.herman@Chicoca.gov>; Theresa Rodriguez shared mailbox <theresa.rodriguez@Chicoca.gov>; Shane Romain <shane.romain@Chicoca.gov>

Subject: from BPPC web page

Dear Park Commissioners,

I am writing this letter to state why I think it is important to keep our current leash laws in effect.

Our parks were established for people to enjoy. They were established by people for people. We have a segment of Chico's population who think that any restrictions on their dog's freedom should be eliminated and leash laws should be removed.

There have been numerous times I have seen dogs off leash at One Mile, Five Mile and everywhere in between. Dogs are off leash at Hooker Oak, running around the little campers at Camp Chi Da Ca. Dogs are off leash in neighborhood parks and on our sidewalks. Many dog owners assume that we all think their dog is adorable, that everyone enjoys dogs and is comfortable being around unleashed dogs.

My 7-year-old granddaughter is afraid of dogs. She always has been. She was standing next to her 5-year-old brother when he was bitten by a dog that came out of a business. That experience proved to her that dogs can be aggressive and unpredictable, which they all can be. Most of my life I've enjoyed the company of my own dogs, but I do realize that they are animals that react on instinct.

We love to take our grandchildren to Five Mile to hunt for tadpoles. We have gone numerous times this summer only to have to leave before we were ready because of all the dogs running off leash. When I asked owners to leash their dogs, the usual response was "he won't hurt you", "she's good with kids". That wasn't helpful to my granddaughter who grabbed my hand in fear. We've tried the picnic spots near Cedar Gove, and there were dogs running up and down the creek there too. Not one dog owner has ever asked if we were ok with their "fur baby" sharing our play area. We also have had to leave the neighborhood parks in Husa Ranch and Amber Grove because of unleashed dogs. All these experiences occurred after the time dogs need to be leashed.

The really ironic part of this is that my granddaughter loves dogs. She has been at a friend's house, and with her mom's help, pet and spoke with the dog. She has been to our public library to read to the therapy dog, Shasta, to help her conquer her fears. She has numerous dog stuffies. She has dog stickers on her water bottle. We hope, that with time and maturity, she will be able to enjoy the company of dogs.

But until then, and for everyone else who is fearful of unleashed dogs, removing the leash law in some parks sends a message that because the law is rarely enforced, it is without merit, that it's OK to let your dog run wild. It will cause confusion if some parks have different leash law times. Keeping our current leash laws will encourage dog owners to obey the law and comply when asked. People should still have more rights than dogs.

I would appreciate this letter being sent to all the park commissioners and put on the agenda for discussion.

Thank you,

Nancy Hanson

Linda Herman

From: Aaron Haar <aaronhaar@yahoo.com>
Sent: Tuesday, September 03, 2019 3:25 PM
To: Linda Herman
Subject: September request

Greetings Linda, wanted to request a couple items for approval of discussion.

1. Seeking approval to agendize sending a letter to council requesting an immediate task force to handle disorderly conduct, drugs, vandalism and environmental degradation in lower park.
2. Seeking approval to agendize discussion for cording (fencing) off Humboldt Ave creekway for creekway restoration.

Best Regards,
Aaron Haar

[Sent from Yahoo Mail for iPhone](#)

Linda Herman

From: Aaron Haar <aaronhaar@yahoo.com>
Sent: Monday, September 09, 2019 7:49 AM
To: Linda Herman
Subject: Another item

Greetings Linda, I'd like to request an item be brought to commission on a vote to Agendize a discussion around the cleanup of trash and encampments along greenways and creekways around the city.

Best Regards,
Aaron Haar

[Sent from Yahoo Mail for iPhone](#)