CITY OF CHICO BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)

Agenda Prepared: 3/23/2017

Agenda Posted: 3/24/2017

Prior to: 5:00 p.m.

Regular Meeting Agenda March 27, 2017 6:30 pm Municipal Center - 421 Main Street, Council Chamber

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street during normal business hours or online at http://www.chico.ca.us/.

1. REGULAR COMMISSION MEETING

- 1.1. Call to Order
- 1.2. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion. Public comment, if any, will be taken before the approval of the Consent Agenda

2.1. Permit Earthbound Skills Homeschool Events, (4/11/17-4/14/17)

Joni Mitchell (Applicant) would like to reserve the Council Ring for multiple days for various outdoor activities, including teaching children how to build a camp fire. Applicant would like to secure a fire permit. **Recommendation:** Conditional approval.

2.2. Permit for Multiple AA Meetings, (4/16/17 – 10/8/17)

Craig Bilsborough (Applicant) - God Squad AA is a support group that would like to meet every Sunday at the Council Ring. **Recommendation:** Conditional approval.

2.3. Permit Vineyard of Chico to hold a Sunrise Service in Middle Park on Easter (4/16/17)

Jessica Ordaz (Applicant) with Vineyard of Chico requests a permit to hold an Easter Sunrise service at the cross near Parking Area B in Middle Park. **Recommendation:** Conditional approval.

2.4. Permit Valley Oak Children's Services Annual Children's Faire, (4/29/17)

Connie Roberson (Applicant) with Valley Oak Children's Services, would like to host the 31th Annual Children's Faire in City Plaza. During their event, they are requesting to have a petting zoo. **Recommendation:** Conditional approval

2.5. Permit Hooked on Fishing Not on Drugs, 5/20/17)

Pete Giampaoli (Applicant) requests a permit to host a free fishing derby (Hooked on Fishing Not on Drugs), for children ages 4-12 years old, held in Middle Park at Horseshoe Lake. This event will also need the approval to stock Horseshoe Lake with approximately 8,000 pounds of catfish. **Recommendation**: Conditional approval.

2.6. Permit a Wedding at Picnic Site #37 (10/10/17)

Emily Damm and Seth Jones (Applicants) would like to reserve Picnic Site #37 (Redwood Grove), which is a non-intensive use site, for their wedding ceremony. **Recommendation:** Conditional Approval

3. ITEMS REMOVED FROM CONSENT – IF ANY

March 2017 Page 1 of 2

4. NOTICED PUBLIC HEARINGS - NONE

5. REGULAR AGENDA

5.1. Permit for Multiple Earthbound Skills Campfire Storytelling Meetings, (4/8/17 – 10/7/17)

Applicant (Deva Daniel) would like to host campfire storytelling events. The Applicant would like to secure a fire permit for all of the requested dates. **Recommendation:** Approve the permit for the site reservation for all dates, and, due to high fire danger, approve the fire permit for only the months of April, June and October.

 5.2. Permit Happy Acres Forest School LLC for a Daily Environmental Program in Various Locations of Bidwell Park (9/2017 through 6/2018)

Brian Kehoe (Applicant) would like to bring children 3 -5 years old, on a daily basis, into various locations in Bidwell Park, from 8:30 AM – 1:30 PM, Monday through Friday, beginning September 2017 thru June, 2018 for an environmental education program. **Recommendation:** *Conditional Approval*

6. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

7. REPORTS AND COMMUNICATIONS

The following items are provided for the Commission's information only. No action can be taken on any of the items unless the Commission agrees to include them on a subsequent posted agenda.

7.1. Parks and Street Trees Division Report - Verbal Report - Interim Park and Natural Resource Manager Linda Herman

8. ADJOURNMENT

Adjourn to the next regular meeting on April 24, 2017 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.

Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

March 2017 Page 2 of 2



Meeting Date 3/27/17

DATE: 3/13/17

TO: Bidwell Park and Playground Commission

FROM: Theresa Rodriguez, Administrative Assistant

SUBJECT: Permit Earthbound Skills to Reserve Council Ring, (4/11/17 – 4/14/17)

REPORT IN BRIEF:

Recommendation: Conditional approval.

Event Details

Date of Application	3/13/2017
Date of Event	4/11/17 – 4/14/17
Time of Event	11:00 AM – 3:00 PM
Event Name	Homeschool Event
Applicant Name	Joni Mitchell
Location	Council Ring
Description	Teach children how to build a campfire as well as other outdoor activities.
New Event?	⊠Yes □ No. Years?
# Participants	15
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Applicant must follow all the rules required by the fire permit.
- At the conclusion of each event the applicant will need to do a final inspection and remove all signs as well as pick
 up any associated trash.

Attachments: Application and Permit for Park Use

Distribution: Joni Mitchell

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PUBLIC PRIVATE

		CANT INFORMATION ers · Application fee due upon submittal ·	
THIS RESERVATION IS NO	OT VALID UNTIL APPROVED B		PLEASE PRINT
Voni Mitonell		homeschoolevent	
Name of Applicant/Contact Person		Description of Event: (family BBQ, walk/n	run describe below if needed)
Earthbound SK	211.	April 14h-14th, Tu	
Organization Name (if applicable)	4113	Day and Date of Event:	3-411
organization value (if approache)			21.00
		From:	3.00
		From: 11'00 To: 3'00	Event, and Clean-up
		Time of Event Only	Number of people
		E-mail address	
Contact Phone #	Alternate Phone #	Note: Park gates will not remain closed bey	
ADEA DEQUESTED. (DI		any event with less than 1,000 people. All r	
AREA REQUESTED: (Ple		at One Mile must start before 8:30 am. Stree Council Ring	et closure(s) subject to approval
Electricity (15 amp)	neater	Fire Permit	
	r amplified sound (12R.08.263 CMC)	Five Mile Picnic Area	
Cedar Grove Picnic Are	ea Meadow 100 amp Electrical Service	☐ One Mile Picnic/Barbeque Area ☐ Oak Grove A ☐ Oa	
tables, restroom area (Sycamore Way Parking Lot	k Grove B Closure-Public Events ONLY
Children's Playground			area, restroom area (Pick up key)
Electricity (15 amp)-Pic Water (public events o	sk up key on:Mon - Fri 8:00 - 3:30 only)	Band Stand (15 amp)	M F: 0.00 AM 2.20 PM
City Plaza (Additional fees		Depot Park	Mon – Fri 8:00 AM – 3:30 PM
Electricity (15 amp)	☐ 100 amp Electrical Service	[] Electricity (15 amp)	
Event Restrooms	Water (public events only)	Lower Bidwell Park (public events	
Fountain - On Meter Bags #	☐ Fountain - Off ☐ Sound Curtain	Upper Bidwell Park (public events Other (specify) (public events only):	
_		Farly Entrance Needed (public ev	ents only) Ves No
Additional Description of the E	vent: Homeschool cl	ass teaching how t	o build a
campfire as	nd other outdoo	- activities	
FOR PARK RANGER	ASSISTANCE during the eve	nt, CALL 530-897-4900 (Police De	partment Dispatch)
	SECTION 2 - I		
Call Park Office at 896-7800 for	availability of park areas and fee sched	dule 80.020	
[X] Application Fee	\$19.00(Non-Refundable)	Additional fees for Ci	ty Plaza use:
Reservation Fee	\$ 44.00 (\$11.00 minimum, please	call for quote) Event Restrooms	x (\$95.00) = \$
Insurance Fee	\$(\$40.00 to process outside	. #da	
☐ Vendor Fee #	\$ (\$6.00 per vendor)	100 amp Electrical (electrician required) #0	
Damage Deposit	\$(\$100.00 refundable)		
Early Entrance Fee	\$(\$32.50/hr. public events of	10.5 f.	1 2
Additional Park Use Fees	\$ (see fee schedule)	Park Fee Total: \$_	65.00
Credit Card and ATM paymen	it as credit will be assessed a \$2.00 co	onvenience fee. Convenience Fee: \$_	
Fee due upon submittal of applica	ation - Make Checks Payable to: Cit	ty of Chico ~ Total Fee Required:	63.00
C.y of Chico Cash Receipt No.	2418045 Payment Method:		eceived By: TR
Office Permit File (origi Distribution: Park Field Super-			Park Services Coordinator (e-mail) DCBA

SECTION 3 CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol is not permitted in any City Park or Playground. Alcohol

Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas. BBO's

Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck. Bicycles

Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park **Bounce Houses**

Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper

No campfires allowed. Campfires

No overnight camping allowed. Bidwell Park is a "day use park" only. Camping

Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained Clean up

from the General Services Department at time of reservation. (12R.04.180 CMC)

Any damage to City property as a result of this event will be repaired at permittee's expense. **Damages**

Dogs

Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or

designated swimming holes in Upper Park.

All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall Electrical

provide "tripping" prevention devices over power cords crossing any pathway.

Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.

Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep. Fishing

Upper Park gate at parking are E is closed on Sundays and Mondays and during wet periods. Gates can be closed **Gate Closures**

approved special events. See www.ci.chico.ca.us/general services department/park division/gate closing hours.asp

No glass containers allowed in any City Park or Playground. Glass

Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses Horses

must cross the creek at approved crossings. Safe and courteous riding is the Park standard.

No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Noise

Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.

Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise Park Closures

every day, unless posted otherwise.

Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices Signs/Defacing

may be used for these purposes.

Smoking is not permitted in any City Park or Playground. **Smoking**

While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are Swimming

on duty from Memorial Day through Labor Day.

No taking, cutting or injury of any vegetation in the Park is allowed. Vegetation

While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with Vehicle Traffic the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and

horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.

Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.

Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.

No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

	CTION 4 – INSU		
	(to be determined by Park		
All Public Events per Title 12R.08.240, and/or All Events Public or Private where:	LE TO:	Insurance Required	Not Required
(a) Amplified sound is used, or(b) The n	number of people partici	pating amount to 100 or more.	
For Insurance questions for your event, please of or ema	contact the Risk Manage nil at risk-management@	ement office at 530-879-7910, by fa Ochicoca.gov	x at 530-895-4733,
If insurance is required, Certificate of Insurance, mee	eting City standards mus	st be received by:	
Organization Named on Certificate of Insurance_			
Permittee shall supply, at least two (2) weeks in advance of the California with a Best's Insurance Guide rating of "B" or better liability coverage in the amount of \$1,000,000 combined single (1) Identification of permit applicant, identification of	("A" rated if Company is e limit, with policy endorse	unlicensed) which provides evidence of	licensed to do business in f comprehensive and general
NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE E (2) The City of Chico, its officers, boards and commissions respects to any liability arising out of the activities of t (3) The insurance coverages afforded by this policy shall be insurance or self-insurance maintained by the City of C named insured by this policy and shall not contribute to (4) An unqualified statement that "The insurer will provide	s, and members thereof, its he named insured. e primary insurance as resp thico, its officers, employe to it. the City at least ten (10) d	pects to the City of Chico, its officers, e es, or agents shall be in excess of the in	mployees, or agents. Any surance afforded to the
standard Certificate of Insurance cancellation language	- respective and a second		
Please Note: Your reservation may be cancelled if the insu			vent
SECTION 5 - A	ACCEPTANCE	OF CONDITIONS	
e, and to defend any action against the City of Chico ertify that I have read this application thoroughly, fo "Conditions for Park Use", will adhere to any additional the best of my knowledge and belief.	llowed any and all instr	ructions, understand its contents, wi	ill comply with the attached orrect information herein to
x militel	X	March 15,201-	7
Signature of Applicant	Dat	te	
FAX 530-895 THIS RESERVATION IS NO		8 kinfo@chicoca.gov BOVED BY THE PARK DIVISION.	
A copy of the	approved application wil	l be returned to you.	
SECTION 6 – GENERAL	SERVICES DI	RECTOR AUTHORIZA	TION
I certify that I have carefully reviewed this application puthis permit be:	rsuant to Title 12 and 1	2R of the Chico Municipal Code an	d hereby recommend that
[] Approved. [] Approved subject to listed additional condition((s)		
Denied by the General Services Director. Reason [] Application fee waived (12R.08.100 CMC). Re [] Reservation fee waived (12R.08.250 CMC). Re [] Vandor fee waived (12R.08.250 CMC).	ason:		
[] Vendor fee waived (12R.08.250 CMC). Reason [] Insurance fee waived (12R.08.240 CMC). Reason	<u></u>		
Damage deposit fee waived (12R 08 260 CMC)	Reason:		
[] Application approved by the Bidwell Park & Pl. [] Application denied by the Bidwell Park & Plays	avground Commission.	Date:eason:	

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"		1
Is this an annual event? How many years have you been holding this event?	Yes	100
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	Ne
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): When will amplified sound/music be heard? Time from: until: amps needed (15 or 100)	Yes	No
Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) []Bounce house [] Climbing wall []Ropes Course []Other:	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted)	Yes	(No)
If "yes" please note the number of vendors anticipated: (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared:		
Will event require that any part of the Park remain closed beyond the normal time of opening?	Yes	(No)
Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s):		
Time of closure from: until:	Yes	(No)
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: until: Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early	Tes	
entrance	1	-
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	(No)
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company Phone Number Location of portable restrooms	Yes	No
Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No)
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans Number of Recycling Containers Sanitation Company Phone Number Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Tes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	Nº
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One	Yes	No
Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	1.00	
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the		
streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.	I Vac	CN
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	
Will City street closure(s) be needed?	Yes	No
A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.		



City of Chico Fire Prevention & Life Safety Bureau Campfire Council Ring Fire Permit



Because the Campfire Council Ring is the only fire pit where recreational fires are permitted in Bidwell Park, there are some special laws that apply to users of the fire pit.

Under the California Uniform Fire Code and/or the Chico Municipal Code, the following requirements must be followed to have a safe and enjoyable time:

- Fires must be conducted and contained within the designated fire pit only.
- Applicant must have either a fire extinguisher (2A 10 BC rating) or a 3-gallon bucket of water and a shovel present during activity.
- Fires must be constantly attended by a person to supervise the fire until the fire has been extinguished. Fire must be completely extinguished prior to leaving the area.
- Wood materials used to fuel the authorized fire must be supplied by the permittee(s). It is illegal to utilize *any* materials from Bidwell Park for the fire, including downed limbs.

If you have any questions, please call the Chico Park Division at (530) 896-7800

	CAMPFIRE COUNCIL RING FIRE PERMIT				
Site:	BIDWELL PARK CAMPFIRE COUNCIL RING (fee waived p	er C1)			
Description:	Permit to use the Council Fire Ring in Bidwell Park. Applicant must have either a fire extinguisher (2A 10 BC rating) or a 3-gallon bucket of water and a shovel present during activity. Fire must be completely extinguished prior to leaving area. Permit is for a one-time use only.				
THIS PERM	IT IS ISSUED AND ACCEPTED ON CONDITIONS THAT ALL REGULATI THAT MAY BE ADOPTED, SHALL BE COMPLIED WITH	ONS NOW ADOPTED, OR			
THIS PERMIT	DOES NOT TAKE THE PLACE OF ANY LICENSE REQUIRED BY LAW A	ND IS NOT TRANSFERABLE			
THIS PERM	IT IS GOOD FOR THE EVENT DATE April 11-14				
BE CARRIE	D ONSITE DURING THE EVENT.	ONLY AND MUST			
BE CARRIE	D ONSITE DURING THE EVENT.	ONLY AND MUST			
BE CARRIE	D ONSITE DURING THE EVENT.	ONLY AND MUST			
Applicant Na	me (Print): boi Mitchell gnature: bui litchell	ONLY AND MUST			



Meeting Date 4/27/17

DATE: 3/13/17

TO: Bidwell Park and Playground Commission

FROM: Theresa Rodriguez, Administrative Assistant

SUBJECT: Multiple AA Meetings, April 16, 2017 – October 8, 2017

REPORT IN BRIEF:

Craig Bilsborough (Applicant), God Squad AA is a support group that would like to meet every Sunday at the Council Ring from April 16, 2017 – October 8, 2017. Meetings are 1.25 hours long.

Recommendation: Conditional approval.

Event Details

Date of Application	3/13/2017
Date of Event	Various
Time of Event	9:00 AM – 10:30 AM
Event Name	AA Meeting
Applicant Name	Craig Bilsborough
Location	Council Ring
Description	Support group meeting
New Event?	□Yes ⊠ No. Years? 30
# Participants	50 - 60
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.
551.5135.410111	The group has been meeting on site for some time. While the number of consecutive weeks may be of concern, the meetings cover only a relatively short time, demand for Council Ring is light, and staff will monitor the number of reservations that may be displaced.

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- No cars on pathways or interior of the park.
- Follow One Way designations.
- No fire at Council Ring unless a fire permit is obtained and/or if conditions are windy.
- Use of Caper Acres bathroom is prohibited; (Adults without children may be cited). Use South One Mile facility by the pool.

Attachments: Application and Permit for Park Use

Distribution: Craig Bilsborough



blic Works Department - Park Division

Typ	ое	of	Εv	en	t:
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	SECTION 1 - APPLIC Must be 18 or older • No glass contained			
THIS RESERVATION IS	NOT VALID UNTIL APPROVED BY			PLEASE PRINT:
Crava B	1		Meeting	FLEASE PRINT:
Name of Applicant/Contact Per	Sboragh	Description of F	Event: (family BBQ, walk/run,	42-1-1-261-8
	1 1			
Organization Name (if applicab		Every S	Event: April 16	(0 4:12
Organization Name (ii applicati	ie)		1	
1				0:30 au
			I Time Needed for Set-up, Eve	nt, and Clean-up
		From:	Time of Event Only	<u>50-60</u>
		E-mail addres		
Contact Phone #	Alternate Phone #	Note: Park gates	will not remain closed beyond	normal opening time for
ADEA DEOLIECTED.	(D) (C) (C)	any event with les	ss than 1,000 people. All races	with less than 1,000 people
AREA REQUESTED:			start before 8:30 am. Street clo	sure(s) subject to approval.
Electricity (15 a		Council Ri		
	ly for amplified sound (12R.08.263 CMC)	Five Mile I	Picnic Area	
Cedar Grove Picnic		∐One Mile F ☐ Oak O	Picnic/Barbeque Area - Wa Grove A Oak G	ter available, no hose bib
tables, restroom a	area (circle) Water (public events only)		camore Way Parking Lot Clos	
Children's Playgrou		☐ Ele	ectricity (15 amp) parking area,	
Electricity (15 amp Water (public eve			and Stand (15 amp) BQ-Pick up key on:N	Mon - Fri 8:00 AM - 3:30 PM
City Plaza (Additiona	l fees may apply)	☐ Depot Parl	k	VIOIT - 111 6.00 AIVI - 3.30 I IVI
☐ Electricity (15 amp ☐ Event Restrooms			ectricity (15 amp)	
Fountain - On	Fountain - Off	Upper Bid	well Park (public events only well Park (public events only):
Meter Bags #	Sound Curtain		cify) (public events only):	
Additional Description of the	ha Event	Early Entr	rance Needed (public events	only) Yes No
Additional Description of the	ne Event.			
FOR PARK RANG	ER ASSISTANCE during the ever	nt, CALL 530-8	97-4900 (Police Depar	tment Dispatch)
	SECTION 2 - P			
Call Park Office at 896-7800	for availability of park areas and fee sched	ule 80,020		
[X] Application Fee	\$ 19.00 (Non-Refundable)		Additional fees for City Pl	aza use:
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Vendor Fee #	\$(\$6.00 per vendor)	modrance) ,	100 amp Electrical (electrician required) #days	x (\$30.00) = \$
Damage Deposit	\$(\$100.00 refundable) x			
Early Entrance Fee	\$(\$32.50/hr. public events or	nly)		
Additional Park Use Fee	es \$ (see fee schedule)		Park Fee Total: \$	445.00
Credit Card and ATM pay	ment as credit will be assessed a \$2.00 co	nvenience fee.	Convenience Fee: \$	
Fee due upon submittal of ap	plication ~ Make Checks Payable to: City	of Chico ~	Total Fee Required: \$	145.00
C., of Chico Cash Receipt No.	R 41 8047 Payment Method:	CK 1008 Da	ate: 3/13/17 Receiv	ved By: TR
Office Permit File (Distribution: Park Field S			14. N. C.	

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All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall Electrical

provide "tripping" prevention devices over power cords crossing any pathway.

Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.

Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep. Fishing

Upper Park gate at parking are E is closed on Sundays and Mondays and during wet periods. Gates can be closed-**Gate Closures**

approved special events. See www.ci.chico.ca.us/general services department/park division/gate closing hours.asp

No glass containers allowed in any City Park or Playground. Glass

Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses Horses

must cross the creek at approved crossings. Safe and courteous riding is the Park standard.

No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Noise

Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.

Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.

Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices Signs/Defacing

may be used for these purposes.

Smoking is not permitted in any City Park or Playground. Smoking

While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are Swimming

on duty from Memorial Day through Labor Day.

No taking, cutting or injury of any vegetation in the Park is allowed. Vegetation

While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with Vehicle Traffic the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.

Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.

Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.

No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

	SECTION 4 — (to be determined		
INSURANCE REQUIREMENTS ARE AP		Insurance Required	Not Described
All Public Events per Title 12R.08.24 All Events Public or Private where: (a) Amplified sound is used, or	40, and/or	e participating amount to 100 or more.	Not Required
For Insurance questions for your eve		Management office at 530-879-7910, by	fax at 530-895-4733,
If insurance is required, Certificate of Insu	rance, meeting City standa	ards must be received by:	
Organization Named on Certificate of Ins	surance	Strattum lusurano	e Acena UC
Permittee shall supply, at least two (2) weeks in ad California with a Best's Insurance Guide rating of "liability coverage in the amount of \$1,000,000 com (1) Identification of permit applicant, ide	'B" or better ("A" rated if Con bined single limit, with policy	a Certificate of Insurance issued by a company npany is unlicensed) which provides evidence y endorsements as follows:	licensed to do hudinass in
NOTE: NUMBERS 2 AND 3 MUST BE SEI (2) The City of Chico, its officers, boards and a respects to any liability arising out of the a (3) The insurance coverages afforded by this point insurance or self-insurance maintained by the named insured by this policy and shall not a coverage of the insurer standard Certificate of Insurance cancellation.	commissions, and members the activities of the named insured to olicy shall be primary insuranthe City of Chico, its officers, contribute to it. will provide the City at least the commissions of the com	nereof, its employees and agents are covered as i. ce as respects to the City of Chico, its officers, employees, or agents shall be in excess of the i	employees, or agents. Any insurance afforded to the
Please Note: Your reservation may be cancelled	ed if the insurance is not appro	oved at least two weeks prior to the scheduled	event
SECTIO	ON 5 - ACCEPTA	NCE OF CONDITIONS	
all claims of damage for injury to persons or p e, and to defend any action against the Ci crtify that I have read this application thou "Conditions for Park Use", will adhere to any the best of my knowledge and belief. X Signature of Applicant	ty of Chico resulting from roughly, followed any and	any such claim, without cost to the City. all instructions, understand its contents, y	vill comply with the attached
RETURN THIS FORM TO:	City of Chico - 411 Main St	Park Division	
THIS RESERVAT	Chico, CA XX 530-895-4825 or email FION IS NOT VALID UNTI copy of the approved applica	A 95928 to Parkinfo@chicoca.gov IL APPROVED BY THE PARK DIVISION. ation will be returned to you.	
SECTION 6 – GEN	ERAL SERVICE	S DIRECTOR AUTHORIZ	ATION
Control of the carefully reviewed this appoints permit be: [] Approved. [] Approved subject to listed additional		2 and 12R of the Chico Municipal Code a	
[] Reservation fee waived (12R.08.250 [] Vendor fee waived (12R.08.250 CM [] Insurance fee waived (12R.08.240 CM [] Damage deposit fee waived (12R.08. [] Application approved by the Bidwell	CMC). Reason: C). Reason: MC). Reason: MC). Reason: 260 CMC). Reason:	nission. Date:sion. Reason:	

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event?	Yes	
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc):	Yes	No
When will amplified sound/music be heard? Time from: until: amps needed (15 or 100) Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance)	Yes	(No)
[]Bounce house [] Climbing wall []Ropes Course []Other:		
Name of Operator:		0
Will there be any vendors at this event? (No glass or alcohol permitted)	Yes	No)
If "yes" please note the number of vendors anticipated: (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared:		
The state of the s	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening?	103	
Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s):		
Time of closure from: until:	1	
Will there be early entrance into the Park for setup?	Yes	No
If "yes" when will monitors be at their position(s)? Time from:until:		
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC)	Yes	No)
If "yes" how many security personnel will be required?		1
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company Phone Number	Yes	No
Location of portable restrooms	8	
Note: Restrooms shall be removed within 24 hrs after conclusion of event.		1
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans Number of Recycling Containers Sanitation Company Phone Number Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No '
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use')	Yes	No
If yes, please describe type and location: Note: All signs and banners shall be free standing and not affixed to Park property.		
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One	Yes	No
Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.		
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the		
streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks?	Yes	
If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.		
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



Meeting Date 3/27/17

DATE: 3/13/17

TO: Bidwell Park and Playground Commission

FROM: Theresa Rodriguez, Administrative Assistant

SUBJECT: Permit for Vineyard of Chico, Easter Sunrise Service (4/16/17)

REPORT IN BRIEF:

Jessica Ordaz (Applicant) (Vineyard of Chico) requests a permit to hold a sunrise service at the cross near Parking Area B in Middle Park on Sunday April 16, 2017.

This sunrise service has been held at this location for the past 16 years and other similar services have been occurring for a number of years since the erection of the cross in the 1950's. The cross is located just north of Parking Area B on the North Rim Trail.

Recommendation: Conditional approval.

Event Details

Date of Application	3/7/2017
Date of Event	4/16/2017
Time of Event	6:15 AM- 8:00 AM
Event Name	Sunrise Service - Easter
Applicant Name	Jessica Ordaz/Vineyard of Chico
Location	Middle Park – Cross area
Description	Easter Sunrise Service
New Event?	□Yes ⊠ No. Years? 17
# Participants	50
Reason for BPPC	Not an intensive use area.
Consideration?	
BPMMP	The BPMMP notes that high priority should be given to reducing and repairing erosion on
Consideration	the North Rim Trail (I-Middle-4)

Conditions:

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Applicant cap the number of attendees to fifty (50) as listed on the application.
- Applicant to keep attendees on areas capable of sustaining high foot traffic (rocky areas) and maintain conveyance for park users on the designated trails.
- Applicant to ensure attendees avoid areas that would damage vegetation (especially when wet).

Attachments: Application and Permit For Park Use

Distribution: Jessica Ordaz

 $\hbox{ $U:\Parks_Templates\$PPC_templates\$PPC_Report_template_10_0621.doc\ 3/23/2017} \\$

City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC PRIVATE[]

	ECTION 1 - APPLICATE to submit and application • No gla			
Name of Applicant/Contact Person	LID UNTIL APPROVED BY	Description of Day and Date of From:	Event: (family BBQ, walk/run, d	PLEASE PRINT: Laster escribe below if needed) AM
Contact Phone # AREA REQUESTED: (Please che Bidwell Bowl Amphitheater	Alternate Phone #	any event with l	ess than 1,000 people. All races of start before 8:30 am. Street closes	with less than 1,000 people
[] Electricity (15 amp) Note: Special conditions apply for amplifi [] Cedar Grove Picnic Area [] Electricity (15 amp) tables, restroom area (circle) [] Children's Playground [] Electricity (15 amp)-Pick up key [] Water (public events only) [] City Plaza (Additional fees may ap [] Electricity (15 amp) [] Event Restrooms [] Fountain - On [] Meter Bags # Additional Description of the Event:_	[] Meadow [] 100 amp Electrical Service [] Water (public events only) on:Mon - Fri 8:00 - 3:30 [] 100 amp Electrical Service	[] Oak [] S [] E [] Depot Pa [] E [] Lower Bi [] Other (sp	Picnic Area Picnic/Barbeque Area - Wat Grove A [] Oak Go Sycamore Way Parking Lot Closu Electricity (15 amp) parking area, in Band Stand (15 amp) BBQ-Pick up key on:	rove B are-Public Events ONLY restroom area (Pick up key) don – Fri 8:00 AM – 3:30 PM b: :
FOR PARK RANGER ASSI				tment Dispatch)
	SECTION 2 - PI		ES	
Reservation Fee \$	(Non-Refundable) (Non-Refundable) (S11.00 minimum, please ca	all for quote)	#days	x (\$95.00) = \$ x (\$30.00) = \$
Damage Deposit \$		ivenience fee.	Park Fee Total: \$	10.00
City of Chico Cash Receipt No. CR 4				ed By: TR
Office Permit File (original) Distribution: Park Field Supervisor	Park Ranger 1 Senior Park R Park Ranger 2 Landscape Ins			ervice gement (e-mail)

SECTION 4 - INSURANCE

	(to be determined by Pa		
INSURANCE REQUIREMENTS ARE APPLICAT		Insurance Required	[] Not Required
(1) All Public Events per Title 12R.08.240, and/or	WELL E CO.	mstrance Required	[] Not Kequited
(2) All Events Public or Private where:			
(a) Amplified sound is used -or- (b) The number of	of people participating amo	ount to 101 or more.	
For Insurance questions for yo or	our event, please contact the email at risk-managemen	e Risk Management office at 530-879-7910 t@chicoca.gov)
For liability coverage purposes, it is		's intent (applicant) as	nd the City of Chico's intent
(hereinafter referred to as the "Parties"), that this permit is a	written contract between t	he Parties.	
Pursuant to the insurance policy related to this permit/written Endorsements, the Parties hereby attach and incorporate by tare further expressly made a material part of the said permit/	this reference, the Certifica written contract between t	te of Liability Insurance and Additional In the Parties.	sured Endorsements, which
If insurance is required, Certificate of Insurance, meeting	g City standards must be re	ceived by: March 31, 2	017
Organization Named on Certificate of Insur	rance Mulyare	d of Chica	
Permittee shall supply, at least two (2) weeks in advance of t California with a Best's Insurance Guide rating of "B" or bet liability coverage in the amount of \$1,000,000 combined sing (1) Identification of permit applicant, identification	ter ("A" rated if Company gle limit, with policy endo	is unlicensed) which provides evidence of	censed to do business in comprehensive and general
NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE	ENDORSEMENTS:		
(2) The City of Chico, its officers, boards and commission	ons, and members thereof,	its employees and agents are covered as ac	lditional insureds as
respects to any liability arising out of the activities of (3) The insurance coverages afforded by this policy shall	of the named insured.	and the City of City o	
insurance or self-insurance maintained by the City of	f Chico, its officers, emplo	vees, or agents shall be in excess of the ins	nployees, or agents. Any
named insured by this policy and shall not contribute	e to it.		
(4) An unqualified statement that "The insurer will provi standard Certificate of Insurance cancellation language	ide the City at least ten (10 ge is not acceptable) days prior notice of cancellation or mater	ial change in coverage",
Please Note: Your reservation may be cancelled if the in		t least two weeks prior to the scheduled ev	2311
		E OF CONDITIONS	Citt
signing this Permit, I agree to indemnify and hold the City	of Chico and/or the Bidw	ell Park and Playground Commission free	and clear of all claims of
damage for injury to persons or property occurring in, upon o	or about Bidwell Park, and	arising from my use of the park as noted a	bove, and to defend any
action against the City of Chico resulting from any such clair			
*I certify that I have read this application thoroughly, follow	ved any and all instructions	s, understand its contents, will comply with	the attached "Conditions f
Park Use", will adhere to any additional conditions set forth	by this permit, and suppli	ed true and correct information herein to t	he best of my knowledge ar
belief.			
		abol -	
X	X_	2/8/17	
Signature of Applicant	1	Pate	
RETURN THIS FORM TO:	City of Chico - Park	Division	
	965 Fir Stree		
	Chico, CA 959		
	email to Parkinfo@ch		
	NOT VALID UNTIL AP ne approved application v	PROVED BY THE PARK DIVISION. vill be returned to you.	
SECTION 6 – GENERAL	L SERVICES D	IRECTOR AUTHORIZA	TION
certify that I have carefully reviewed this application pursua	ant to Title 12 and 12R of t	he Chico Municipal Code and hereby reco	mmend that this permit be:
Approved.			
[] Approved subject to listed additional condition(s)			
Denied by the General Services Director. Reason:			
Application fee waived (12k.08.100 CMC). Reaso	n:		
[] Reservation fee waived (12R.08.250 CMC). Reaso [] Vendor fee waived (12R.08.250 CMC). Reason:			
Insurance fee waived (12R.08.240 CMC). Reason:			
Damage deposit fee waived (12R.08.260 CMC), Re	eason:		
[] Application approved by the Bidwell Park & Playg	ground Commission. Date:		
1 Application denied by the Bidwell Park & Playgro	und Commission. Reason:		

Signature of Park and Natural Resources Manager

Sk Park 3/8/1.7.
Ranger Date

SECTION 3 - CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol Alcohol is not permitted in any City Park or Playground.

BBQ's Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.

Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck. Bicycles

Bounce Houses Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park

Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper

Acres.

Campfires No campfires allowed.

Gate Closures

Camping No overnight camping allowed. Bidwell Park is a "day use park" only.

Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained Clean up

from the General Services Department at time of reservation. (12R.04.180 CMC)

Damages Any damage to City property as a result of this event will be repaired at permittee's expense.

Dogs

Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or

designated swimming holes in Upper Park.

Electrical All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall

provide "tripping" prevention devices over power cords crossing any pathway.

Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep. Fishing

Upper Park gate at parking are E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp

Jlass No glass containers allowed in any City Park or Playground.

Horses Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses

must cross the creek at approved crossings. Safe and courteous riding is the Park standard.

Noise No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away

Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.

Park Closures Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a

destination outside of the park. Upper Park is closed at 9:00pm, October - March and 11:00pm, April - September

unless posted otherwise.

Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices Signs/Defacing

may be used for these purposes.

Smoking Smoking is not permitted in any City Park or Playground.

Swimming While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are

on duty from Memorial Day through Labor Day.

Vegetation No taking, cutting or injury of any vegetation in the Park is allowed.

While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with Vehicle Traffic the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.

Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.

Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.

No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

Signed:

EVENT INFORMATION		
Please answer the following questions by circling "Yes" or "No"	_	
Is this an annual event? How many years have you been holding this event?	(Yes)	No
is there a patron admission, entry, or participant fee(s) required for your event?	Yes	Ng
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc):	Yes	No
When will amplified sound/music be heard? Time from: until: amps needed (15 or 100) Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) []Bounce house [] Climbing wall []Ropes Course []Other:	Yes	No
Name of Operator:		
Will there be any vendors at this event? (No glass or alcohol permitted)	Yes	(No)
If "yes" please note the number of vendors anticipated: (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared:	1 03	
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s):	Yes	(No)
Time of closure from: until:		
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: until: Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early	Yes	No
entrance Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC)	Yes	(Na
If "yes" how many security personnel will be required?		V
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company Phone Number Location of portable restrooms Phone Number	Yes	No
Note: Restrooms shall be removed within 24 hours after conclusion of event.	1 - 1	1
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans Number of Recycling Containers Sanitation Company Phone Number Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One	177	X
Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	(No)
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the		
streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks?	Yes	No
If yes, a Vend, Peddle. Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.		
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico. (530) 879-6900.	Yes	No
	1	1



Meeting Date 3/27/17

DATE: 3/10/17

TO: Bidwell Park and Playground Commission

FROM: Theresa Rodriguez, Administrative Assistant

SUBJECT: Permit Valley Oak Children's Services to host the Annual Children's Faire, (4/29/17)

REPORT IN BRIEF:

Connie Roberson (Applicant) with Valley Oak Children's Services, would like to host the 31th Annual Children's Faire in City Plaza. During their event, they are requesting to have a petting zoo

Recommendation: Conditional approval.

Event Details

Date of Application	10/21/2016
Date of Event	4/29/2017
Time of Event	10:00 AM – 2:00 PM
Event Name	Annual Children's Faire
Applicant Name	Connie Roberson
Location	City Plaza
Description	Children's Faire including a petting zoo
New Event?	□Yes ⊠ No. Years? 31
# Participants	700
Reason for BPPC	Uncommon or unusual for reserved area.
Consideration?	

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- There must be a tarp under the animals to catch weed seed.
- If parking meter bags are necessary, for loading and unloading purposes, please provide the Parks Admin Staff the parking meter numbers at least 3 days in advance.
- At the conclusion of the event the applicant will need to do a final inspection and remove all signs as well as pick up any associated trash.
- No chalk markings
- All signs must be free standing

Attachments: Application and Permit for Park Use

Distribution: Connie Roberson

U:\Parks_Templates\BPPC_templates\BPPC_Report_template_10_0621.doc 3/23/2017

City of Chico APPLICATION & PERMIT FOR PARK USE

1	y	pe	of	Ev	en	t:

Public Works	Department -	Park	Division
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PUBLIC PRIVATE

	SECTION 1 - APPLIC Must be 18 or older • No glass container	SANT INFORMATION rs • Application fee due upon submittal •
THIS RESERVATION IS	NOT VALID UNTIL APPROVED BY	THE PARK DIVISION. PLEASE PRINT:
1	Inberson	0 0000
Name of Applicant/Contact Per	rson	Annual Children's Faire
Valley Day C		Description of Event: (family BBQ, walk/run, describe below if needed)
Valley Cak (hildrens Services	April 241, 2017
		Day and Date of Event:
		From: _ 8:30 AM To: Z:30 PM
		Total Time Needed for Set-up, Event, and Clean-up
		From: 10AM To: 2PM 700
		Time of Event Only
Contact Phone #	Alternate Phone #	E-mail address Note: Park gate:
		any event with less than 1,000 people. All races with less than 1,000 people
AREA REQUESTED:	(Please check if requested)	at One Mile must start before 8:30 am. Street closure(s) subject to approval.
Bidwell Bowl Am		Council Ring
L _ Electricity (15 ar	np) ly for amplified sound (12R.08.263 CMC)	Fire Permit
Cedar Grove Picnic	Area Meadow	☐ Five Mile Picnic Area ☐ One Mile Picnic/Barbeque Area - Water available, no hose bib
Electricity (15 amp		Oak Grove A Oak Grove B
tables, restroom a Children's Playgrou	rea (circle) Water (public events only)	Sycamore Way Parking Lot Closure-Public Events ONLY
Electricity (15 amp	o)-Pick up key on: Mon - Fri 8:00 - 3:30	☐ Electricity (15 amp) parking area, restroom area (Pick up key) ☐ Band Stand (15 amp)
Water (public ever	nts only) 100 amp Electrical Service	BBQ-Pick up key on: Mon - Fri 8:00 AM - 3:30 PM
City Plaza (Additional Electricity (15 amp	(l)	Depot Park
Event Restrooms	Water (public events only)	[] Electricity (15 amp) Lower Bidwell Park (public events only):
Fountain - On	Fountain - Off	Upper Bidwell Park (public events only):
Meter Bags #	Sound Curtain	Other (specify) (public events only):
Additional Description of th	re Event: 1190 1, m. A 1.ka	Early Entrance Needed (public events only) Yes No
FOR PARK DANCE	ED ASSISTANCE I	roup as Previous years
TORTAKK KANGI	EN ASSISTANCE during the even	t, CALL 530-897-4900 (Police Department Dispatch)
Call Park Office at 806 7800	SECTION 2 - P	
	for availability of park areas and fee schedu	
[X] Application Fee	\$_19.00 (Non-Refundable)	Additional fees for City Plaza use:
Reservation Fee	\$_150.00 (\$11.00 minimum, please ca	all for quote) Event Restrooms $x = x ($95.00) = 95.00
Insurance Fee	\$(\$40.00 to process outside in	#days
Vendor Fee #	\$(\$6.00 per vendor)	100 amp Electrical x (\$30.00) = \$ (electrician required) #days
Mamage Deposit	\$(\$100.00 refundable)	
Early Entrance Fee	\$(\$32.50/hr. public events on	ly)
Additional Park Use Fee	s \$ (see fee schedule)	Park Fee Total: \$ 404.00
Credit Card and ATM payr	nent as credit will be assessed a \$2.00 con	
Fee due upon submittal of app	olication - Make Checks Payable to: City	
City of Chico Cash Receipt No.	CR41.3827 Payment Method:	CC4572 Date: 10-21-16 Received By: TR
Office Permit File (contribution: Park Field Su		

	SECTION 4 – II (to be determined by		
(1)	ANCE REQUIREMENTS ARE APPLICABLE TO: All Public Events per Title 12R.08.240, and/or All Events Public or Private where:	Insurance Requi	ш.
		articipating amount to 100 or m	ore.
	For Insurance questions for your event, please contact the Risk Ma or email at <u>risk-manager</u>	nagement office at 530-879-79 nent@chicoca.gov	10, by fax at 530-895-4733,
If insura	ance is required, Certificate of Insurance, meeting City standard	must be received by:	will4,2017
	ganization Named on Certificate of Insurance Valley Oak		vices
- Marine	shall supply, at least two (2) weeks in advance of the scheduled event, a Ca with a Best's Insurance Guide rating of "B" or better ("A" rated if Compa overage in the amount of \$1,000,000 combined single limit, with policy er Identification of permit applicant, identification of event, date of event	ny is unlicensed) which provides ex	company licensed to do business in vidence of comprehensive and general
NOTE	E: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:		
(2) 11	he City of Chico, its officers, boards and commissions, and members there espects to any liability arising out of the activities of the named insured.	of, its employees and agents are co-	vered as additional insureds as
(3) Th in na	ne insurance coverages afforded by this policy shall be primary insurance a surance or self-insurance maintained by the City of Chico, its officers, em- amed insured by this policy and shall not contribute to it.	ployees, or agents shall be in excess	s of the insurance afforded to the
(4) Ai	n unqualified statement that "The insurer will provide the City at least ten (andard Certificate of Insurance cancellation language is not acceptable	10) days prior notice of cancellation	n or material change in coverage",
	Note: Your reservation may be cancelled if the insurance is not approved	at least two weeks prior to the sel-	neduled event
	SECTION 5 - ACCEPTANCE	CE OF CONDITIONS	S
In signin	g this Permit, I agree to indemnify and hold the City of Chico and/o	or the Ridwell Park and Dlavara	and Commission from 1.1.
the best o	that I have read this application thoroughly, followed any and all ons for Park Use", will adhere to any additional conditions set forth of my knowledge and belief. Onne: Roberts ature of Applicant	by this permit, and supplied to	tents, will comply with the attached ue and correct information herein to
RETU	RN THIS FORM TO: City of Chico - Par		
	411 Main St., 3' Chico, CA 9	^a Floor	
	FAX 530-895-4825 or email to THIS RESERVATION IS NOT VALID UNTIL A Copy of the approved application	Parkinfo@chicoca.gov PPROVED BY THE PARK DIV	ISION.
	SECTION 6 - GENERAL SERVICES	DIRECTOR AUTHO	RIZATION
I certify the	hat I have carefully reviewed this application pursuant to Title 12 a	nd 12R of the Chico Municipal	Code and hereby recommend that
mio permi	y oc.		
[]	Approved subject to listed additional condition(s) ND Cr	ALK ON PAUR	MENT Additional
	- Harris Pacoca		
[]	Denied by the General Services Director. Reason: Application fee waived (12R 08 100 CMC) Reason:		
ii	Reservation fee waived (12R.08.250 CMC), Reason:		
	The state of the s		
	The first of the first of the cities of the		
[]	Application approved by the Bidwell Park & Playground Commiss	on Date:	
Ĩ j	Application denied by the blowell Park & Playground Commission	. Reason:	
	Lisa Burge SR PARK Rang	4 10-24	11.0
Sign	nature of Park and Natural Resources Manager	Date	4

SECTION 3 CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol Alcohol is not permitted in any City Park or Playground.

BBQ's Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.

Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck. Bicycles

Bounce Houses Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park

Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper

Campfires No campfires allowed.

No overnight camping allowed. Bidwell Park is a "day use park" only. Camping

Clean up Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained

from the General Services Department at time of reservation. (12R.04.180 CMC)

Damages Any damage to City property as a result of this event will be repaired at permittee's expense.

Dogs

Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or

designated swimming holes in Upper Park.

Electrical All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall

provide "tripping" prevention devices over power cords crossing any pathway.

Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: https://www.dfg.ca.gov/regulations/, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: https://www.dfg.ca.gov/regulations/, Freshwater Sport Fishing Regulations, (20) Big Chico Creek. Fishing

Upper Park gate at parking are E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services department/park division/gate closing hours.asp Gate Closures

Glass No glass containers allowed in any City Park or Playground.

Horses Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses

must cross the creek at approved crossings. Safe and courteous riding is the Park standard.

Noise No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away.

Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.

Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise. Park Closures

Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices Signs/Defacing

may be used for these purposes.

Smoking is not permitted in any City Park or Playground. Smoking

While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day. Swimming

Vegetation No taking, cutting or injury of any vegetation in the Park is allowed.

Vehicle Traffic While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.

Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians,

and general public.

Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.

No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

Signed:

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No" Is this an annual event? How many years have you been holding this event? Yes No No Is there a patron admission, entry, or participant fee(s) required for your event? Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Yes Specify type (microphone band, radio, PA system etc): until: 2PM amps needed (15 or 100) 15 When will amplified sound/music be heard? Time from: 10A Note: 100 amp electrical service requires a certified electrician to operate, Will there be any entertainment apparatus? (Operator to provide proof of insurance) Yes []Bounce house [] Climbing wall []Ropes Course []Other: Name of Operator: Will there be any vendors at this event? (No glass or alcohol permitted) Yes If "yes" please note the number of vendors anticipated: (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: no tood Will event require that any part of the Park remain closed beyond the normal time of opening? Yes Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1.000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): Time of closure from: until: Will there be early entrance into the Park for setup? Yes If "yes" when will monitors be at their position(s)? Time from: Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04,340 CMC) Yes If "yes" how many security personnel will be required? Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the Yes immediate area of the event site which will be available to the public during your event. Restroom Company Phone Number Location of portable restrooms Note: Restrooms shall be removed within 24 hrs after conclusion of event. Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of Yes your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans Number of Recycling Containers Sanitation Company Phone Number Note: Sanitation containers shall be removed within 24 hrs after conclusion of event. Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') Yes No If yes, please describe type and location: Darticipants will Note: All signs and banners shall be free standing and not affixed to Park property. Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Yes No Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove, Yes No Do you request irrigation to be turned off before and during your event? CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800. Will vendors be placed on the perimeter sidewalks? Yes No If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico. (530) 879-6900. Will City street closure(s) be needed? Yes A separate permit must be obtained from the Engineering Division at 411 Main Street. Chico. (530) 879-6900.



Meeting Date 3/27/17

DATE: 3/10/17

TO: Bidwell Park and Playground Commission

FROM: Theresa Rodriguez, Administrative Assistant

SUBJECT: Permit Hooked on Fishing Not on Drugs at Horseshoe Lake, (5/20/17)

REPORT IN BRIEF:

Pete Giampaoli (Applicant) requests a permit to host a free fishing derby (Hooked on Fishing Not on Drugs), for children ages 4-12 years old, held in Middle Park at Horseshoe Lake. This event will also need the approval to stock Horseshoe Lake with approximately 8,000 pounds of catfish. **Recommendation:** Conditional approval.

Event Details

Date of Application	3/8/2017
Date of Event	5/20/2017
Time of Event	7:00 AM – 1:00 PM
Event Name	Fishing Derby
Applicant Name	Pete Giampaoli
Location	Middle Park, Horseshoe Lake
Description	Fishing derby for children 4 – 12 years old
New Event?	□Yes ⊠ No. Years? 30+
# Participants	1000+
Reason for BPPC	Not an intensive use area.
Consideration?	
ВРММР	Fishing is considered a non-intensive use, however, the large number of participants is considered an intensive use and require BPPC approval.

Conditions

Staff recommends the following conditions:

- Motorized vehicles, except for the fish delivery vehicle, are restricted to designated roadways and parking areas.
- Applicant to consider stocking Horseshoe Lake with less fish so the issue of dead fish post event does not become problematic for the maintenance department.
- Applicant will review the event with rangers (including the route for the fish delivery vehicle (approved by Director).
- The permittee should continue to promote and use a shuttle system to bring people in from satellite parking areas
 to minimize impacts to roads and parking lots near Horseshoe Lake. Monitors shall organize parking and
 maximize available parking spaces.
- Install "No Parking" signs along Upper Park Road to prevent hazards associated with illegal parking.
- Applicant shall rope off areas not used during the event.
- Applicant shall provide a minimum of five (5) portable toilets with a minimum of two (2) ADA toilets.
- Signs shall not be affixed to trees in any fashion.
- Styrofoam bait containers and lead sinkers are prohibited.
- Sponsor signs and advertisements must comply with all park rules.
- Applicant shall clean shoreline and accessible vegetation of Horseshoe Lake four times (4) during the two weeks following the event, including the fishing line waste containers.
- Recommend, at applicant's expense, presence of EMS on site.
- The applicant submit the application for next year 6 months in advance (end of the year), so that staff may adequately process the request.

Attachments: Application and Permit for Park Use

Distribution: Pete Giampaoli

BPPC Staff Report Page 1 of 1 March 2017

City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC X) PRIVATE[]

Name of Applicant/Contact Person Contact Phone is Alternate Phon		SECTION 1 - APPLIC be 18 or older to submit and application · No g	lass containers • A	Application fee due upon subm	ittal•
Description of Evolts. (finally BBO, 4slikrun, describe below if needed) Description of Evolts. (finally BBO, 4slikrun, describe below if needed) Day and Date of Event: From: Contact Phone # AREA REQUESTED: (Please check if requested) Bidwell Bowl Amphitheater Cledar Grove Picnic Area Meadow Mon-Fit 800 - 3.30 Mester (public events only) Mon-Fit 800 - 3.30 Mester (public events only) Mon-Fit 800 - 3.30 Mester (public events only) Day and Date of Event: Clitty Plaza (Additional fees may apply) Mon-Fit 800 - 3.30 Mester (public events only) Done Fleetrical Service Event Restrooms Mon-Fit 800 - 3.30 Mester (public events only) Done Fleetrical Service Event Restrooms Mon-Fit 800 - 3.30 Mester (public events only) Done Fleetrical Service Event Restrooms Mon-Fit 800 - 3.30 Mester (public events only) Done Fleetrical Service Event Restrooms Mon-Fit 800 - 3.30 Mester (public events only) Done Fleetrical Service Event Restrooms Mon-Fit 800 - 3.30 Mester (public events only) Done Fleetrical Service Event Restrooms Mon-Fit 800 - 3.30 Mester (public events only) Done Fleetrical Service Event Restrooms Mon-Fit 800 - 3.30 Mester (public events only) Done Fleetrical Service Event Restrooms Mon-Fit 800 - 3.30 Mester (public events only) Mester Bags # Mon-Fit 800 - 3.30 Mester (public events only) Mester Bags # Mon-Fit 800 - 3.30 Mester (public events only) Mon-Fit 800 - 3.30 Mester (public events only) Mester Bags # Mon-Fit 800 - 3.30 Mester (public events only) Mester Bags # Mon-Fit 800 - 3.30 Mester Public Bag	THIS RESERVATION IS	NOT VALID UNTIL APPROVED BY	THE PARK	DIVISION,	PLEASE PRINT:
Contact Phone it Alternate Phone 2 AREA REQUESTED: (Please check if requested) Bidwell Bowl Amphitheater Belevenicy (15 amp) Doay and Date of Event: Pront:		spaoli	TISH	ing Derby	
Day and Date of Event: From: Contact Phone # Alternate Phone #	Land of Applicant/Contact Pe	· N.J. D.	Description o	1 .00	, describe below if needed)
Contact Phone # Alternate Phone # Area REQUESTED: (Please check if requested) [] Bidwell Bowl Amphitheater J. Electricity (15 amp) More Park galler with less than 1,000 people. All Jaces with less	Organization Name (if applica	ing lot un Drugs	Day and Date		20, 2017
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SECTION 4 – INSURANCE

(to be determined by Park Office)

Insurance Required

] Not Required

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

All Public Events per Title 12R.08.240, and/or

(2) All Events Public of Private where:

(a) Amplified sound is used -or- (b) The number of people participating amount to 10) or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910 or email at risk-management@chicoca.gov

(beremufter referred to as the "Parties"), that this permittis a written contract between the Parties, Parsuant to the insormice policy related to this permit written contract, and consistent with the Certificate of Liability Insurance and Additional Insured. Endorromany, the Parties bereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are dutiled expressly made a material part of the said pennit/written ecouract between the Parties

If insurance is required, Certificate of Insurance, meeting City standards must be received by:

Organization Named on Certificate of Insurance

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

(1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and helief.

Signature of Applicant

RETURN THIS FORM TO:

City of Chico - Park Division 965 Fir Street

Chico, CA 95928 email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION. A copy of the approved application will be returned to von.

[V] Approved. [] Approved subject to listed additional condition(s)	
[] Application fee waived (12R.08.100 CMC). Reason:	
[] Application fee waived (12R.08.100 CMC). Reason:	
[] Reservation fee waived (12R.08.250 CMC). Reason:	
[] Vendor fee waived (12R.08.250 CMC), Reason:	
I firstiance fee waived (12K.06.240 CMC). Reason.	
Damage deposit fee waived (12R.08.260 CMC). Reason:	
Application approved by the Bidwell Park & Playground Commission. Date:	
Application denied by the Bidwell Park & Playground Commission. Reason:	

SECTION 3 - CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol Alcohol is not permitted in any City Park or Playground.

BBQ's Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.

Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck. Bicycles

Bounce Houses Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper

Campfires No campfires allowed.

Camping No overnight camping allowed. Bidwell Park is a "day use park" only.

Clean up Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained

from the General Services Department at time of reservation. (12R.04.180 CMC)

Damages Any damage to City property as a result of this event will be repaired at permittee's expense.

Dogs

Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or

designated swimming holes in Upper Park.

All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall Electrical

provide "tripping" prevention devices over power cords crossing any pathway.

Big Chico Creck: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.

Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep. Fishing

Gate Closures Upper Park gate at parking are E is closed on Sundays and Mondays and during wet periods. Gates can be closed for

approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp

Glass No glass containers allowed in any City Park or Playground.

Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard. Horses

Noise No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away.

Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.

Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed at 9:00pm, October – March and 11:00pm, April - September Park Closures

unless posted otherwise.

Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices Signs/Defacing

may be used for these purposes.

Smoking Smoking is not permitted in any City Park or Playground.

Swimming While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are

on duty from Memorial Day through Labor Day.

Vegetation No taking, cutting or injury of any vegetation in the Park is allowed.

Vehicle Traffic While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.

Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians,

and general public.

Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.

No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

Signed:

EVENT INFORMATION		
Please answer the following questions by circling "Yes" or "No"		
Is this an annual event? How many years have you been holding this event?	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc):	Yes	X
When will amplified sound/music be heard? Time from:until: amps needed (15 or 100) Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) []Bounce house [] Climbing wall []Ropes Course []Other:	Yes	No
Name of Operator:		
Will there be any vendors at this event? (No glass or alcohol permitted)	Yes	No
If "yes" please note the number of vendors anticipated: (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared:		
Will event require that any part of the Park remain closed beyond the normal time of opening?	Yes	No
Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s):		
Time of closure from: until:		
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from:	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC)	Yes	No
If "yes" how many security personnel will be required?		~
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company Johnnies Parkly Lot Note: Restrooms shall be removed within 24 hours after conclusion of event.	Yes) No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans Number of Recycling Containers Sanitation Company Phone Number 340 44444 Note: Sanitation containers shall be repooled within 24 hrs after conclusion of event.	Yes	N₀
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One	Yes	No
Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.		
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the		1
streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks?	Yes	No
If yes, a Vend, Peddle. Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	- 4-	
Will City street closure(s) be needed?	Yes	No
A congrete normal injust he obtained from the Ungineering Division at 411 Main Street, Chica, (530) 870-6900		



Meeting Date 3/27/16

DATE: 3/10/17

TO: Bidwell Park and Playground Commission

FROM: Theresa Rodriguez, Administrative Assistant

SUBJECT: Permit a wedding at Picnic Site #37, (10/7/17)

REPORT IN BRIEF:

Emily Damm and Seth Jones (Applicants) are requesting to reserve Picnic Site #37 (Redwood Grove) for a wedding.

Recommendation: Conditional approval.

Event Details

Date of Application	2/7/2017		
Date of Event	10/7/2017		
Time of Reservation/Event	8:00 – 6:00 pm / 3:30 PM – 4:30 PM		
Event Name	Wedding Ceremony		
Applicant Name	Emily Damm and Seth Jones		
Location	Picnic Site #37		
Description	Wedding		
New Event?			
# Participants	70 - 95		
Reason for BPPC Consideration?	Uncommon or unusual for reserved area.		

Conditions

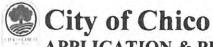
Staff recommends the following conditions:

- Continued adherence to all park rules.
- Park in designated parking areas only, no roadside or shoulder parking
- Follow one-way traffic designations.
- All signs must be free standing and not affixed to park property.

Attachments: Application and Permit for Park Use

Distribution: Emily Damm and Seth Jones

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APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

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PUBLIC | PRIVATE |

SECTION 1 - APPLICANT INFORMATION Must be 18 or older · No glass containers · Application fee due upon submittal ·

	0#00#	Wedding Ceremony		
1.1.1		Description of Event: (family BBQ, walk/run, de	scribe below if needed)	
		Saturday, October 7th, 2017		
Uroanization Name (it applica	able)	Day and Date of Event:		
		From: 8:00 AM To: 6:00 Total Time Needed for Set-up, Event	O PM	
		Total Time Needed for Set-up, Event		
		From: 3:30 PM To: 4:30 PM	75 - 95 (Max)	
			Number of people	
Contact Phone #	Alternate Phone #	E-mail address Note: Park gates will not remain closed beyond no any event with less than 1,000 people. All races w	ormal opening time for ith less than 1,000 people	
AREA REQUESTED	(Please check if requested)	at One Mile must start before 8:30 am. Street close		
Bidwell Bowl Ar	nphitheater	Council Ring		
	oply for amplified sound (12R.08.263 CMC)	Fire Permit Five Mile Picnic Area		
Cedar Grove Picn	ic Area Meadow	One Mile Picnic/Barbeque Area - Wate	r available, no hose bib	
Electricity (15 amp) 100 amp Electrical Service tables, restroom area (circle) Water (public events only)		Oak Grove A Oak Grove B Sycamore Way Parking Lot Closure-Public Events ONLY		
Children's Playgr	ound	Electricity (15 amp) parking area, re		
Electricity (15 ar Water (public ev	mp)-Pick up key on:Mon - Fri 8:00 - 3:30 vents only)	Band Stand (15 amp)		
City Plaza (Addition		BBQ-Pick up key on: Mo	on - Fri 8:00 AM - 3:30 PM	
Electricity (15 ar	mp) 100 amp Electrical Service	[] Electricity (15 amp)	27-11-12-11-12-1	
Event Restrooms Water (public events only)				
		Lower Bidwell Park (public events only):		
Fountain - On Meter Bags #	Fountain - Off	Upper Bidwell Park (public events only):		
Fountain - On Meter Bags #	Fountain - Off Sound Curtain			
Fountain - On	Fountain - Off Sound Curtain	Upper Bidwell Park (public events only): Other (specify) (public events only):		
Fountain - On Meter Bags # Additional Description of	Fountain - Off Sound Curtain the Event:	Upper Bidwell Park (public events only): Other (specify) (public events only): Early Entrance Needed (public events on	aly) Ves No	
Fountain - On Meter Bags # Additional Description of	Fountain - Off Sound Curtain the Event: GER ASSISTANCE during the even	Upper Bidwell Park (public events only): Other (specify) (public events only): Early Entrance Needed (public events on	aly) Ves No	
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FOR PARK RANC Call Park Office at 896-780 [X] Application Fee Reservation Fee	Fountain - Off Sound Curtain the Event: SER ASSISTANCE during the ever SECTION 2 - P of for availability of park areas and fee sched \$ 19.00 (Non-Refundable) \$ 11.00 (\$11.00 minimum, please c	Upper Bidwell Park (public events only): Other (specify) (public events only): Early Entrance Needed (public events on ont, CALL 530-897-4900 (Police Depart ERMIT FEES ule 80.020 Additional fees for City Plaz all for quote) Event Restrooms x #days	ment Dispatch) ta use: (\$95.00) = \$	
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SECTION 3 CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol is not permitted in any City Park or Playground. Alcohol

Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas. BBO's

Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck. **Bicycles**

Bounce Houses Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper

No campfires allowed. Campfires

Park Closures

No overnight camping allowed. Bidwell Park is a "day use park" only. Camping

Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained Clean up

from the General Services Department at time of reservation. (12R.04.180 CMC)

Any damage to City property as a result of this event will be repaired at permittee's expense. **Damages**

Dogs

Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.

All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall Electrical

provide "tripping" prevention devices over power cords crossing any pathway.

Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.

Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep. Fishing

Upper Park gate at parking are E is closed on Sundays and Mondays and during wet periods. Gates can be closed for Gate Closures approved special events. See www.ci.chico.ca.us/general services department/park division/gate closing hours.asp

No glass containers allowed in any City Park or Playground. Glass

Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses Horses

must cross the creek at approved crossings. Safe and courteous riding is the Park standard.

No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Noise

Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.

Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise

every day, unless posted otherwise.

Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or Signs/Defacing

signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices

may be used for these purposes.

Smoking is not permitted in any City Park or Playground. Smoking

While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day. Swimming

No taking, cutting or injury of any vegetation in the Park is allowed. Vegetation

Vehicle Traffic While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with

the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.

Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians,

and general public.

Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to

motor vehicles.

No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

Signed: Chily A)amm

SECTION 4 – I (to be determined by		
INSURANCE REQUIREMENTS ARE APPLICABLE TO:	Insurance Required	✓ Not Required
 (1) All Public Events per Title 12R.08.240, and/or (2) All Events Public or Private where: 	. — *******	<u>V</u>
	participating amount to 100 or more.	
For Insurance questions for your event, please contact the Risk N or email at <u>risk-manage</u>		ax at 530-895-4733,
16:		
If insurance is required, Certificate of Insurance, meeting City standard	ds must be received by:	
Organization Named on Certificate of Insurance		
Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a California with a Best's Insurance Guide rating of "B" or better ("A" rated if Compliability coverage in the amount of \$1,000,000 combined single limit, with policy (1) Identification of permit applicant, identification of event, date of events.	pany is unlicensed) which provides evidence of endorsements as follows:	licensed to do business in f comprehensive and general
NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS (2) The City of Chico, its officers, boards and commissions, and members ther respects to any liability arising out of the activities of the named insured. (3) The insurance coverages afforded by this policy shall be primary insurance insurance or self-insurance maintained by the City of Chico, its officers, en named insured by this policy and shall not contribute to it. (4) An unqualified statement that "The insurer will provide the City at least ter standard Certificate of Insurance cancellation language is not acceptable	reof, its employees and agents are covered as a respects to the City of Chico, its officers, employees, or agents shall be in excess of the in	employees, or agents. Any nsurance afforded to the
Please Note: Your reservation may be cancelled if the insurance is not approve	ed at least two weeks prior to the scheduled e	event
SECTION 5 - ACCEPTAN	ICE OF CONDITIONS	
above, and to defend any action against the City of Chico resulting from an *I certify that I have read this application thoroughly, followed any and a "Conditions for Park Use", will adhere to any additional conditions set for the best of my knowledge and belief.	Il instructions, understand its contents, w rth by this permit, and supplied true and o	rill comply with the attached correct information herein to
x (miles Camm	X02/04/17	
Signature of Applicant	Date	
RETURN THIS FORM TO: City of Chico - Page 411 Main St., Chico, CA	3 rd Floor	
FAX 530-895-4825 or email to	o Parkinfo@chicoca.gov	
THIS RESERVATION IS NOT VALID UNTIL A copy of the approved applicati		
SECTION 6 – GENERAL SERVICES	DIRECTOR AUTHORIZA	ATION
I certify that I have carefully reviewed this application pursuant to Title 12 this permit be: [] Approved. [] Approved subject to listed additional condition(s)		
 Denied by the General Services Director. Reason: Application fee waived (12R.08.100 CMC). Reason: Reservation fee waived (12R.08.250 CMC). Reason: Vendor fee waived (12R.08.250 CMC). Reason: Insurance fee waived (12R.08.240 CMC). Reason: Damage deposit fee waived (12R.08.260 CMC). Reason: Application approved by the Bidwell Park & Playground Commission Application denied by the Bidwell Park & Playground Commission 	ssion. Date:	
Signature of Park and Natural Resources Manager	Date	

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"	The state of the s	
Is this an annual event? How many years have you been holding this event?	Yes	XNo
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	X^{No}
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc):	Yes	X _N o
When will amplified sound/music be heard? Time from: until: amps needed (15 or 100) Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance)	Yes	XNo
[]Bounce house [] Climbing wall []Ropes Course []Other: Name of Operator:		
Will there be any vendors at this event? (No glass or alcohol permitted)	Yes	XNo
If "yes" please note the number of vendors anticipated: (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared:		
Will event require that any part of the Park remain closed beyond the normal time of opening?	Yes	X ^{No}
Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than		^
1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s):		
Time of closure from: until:	Vac	Nia
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: until; Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early	Yes	X _{No}
entrance		
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	XNo
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the	Yes	XNo
immediate area of the event site which will be available to the public during your event. Restroom CompanyPhone Number		^
Location of portable restrooms		
Note: Restrooms shall be removed within 24 hrs after conclusion of event.		
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans Number of Recycling Containers Phone Number	Yes	XNo
Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	- Van	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: Minimal Iree-standing decoration - All to be removed in-full upon completion of wedding ceremony. Note: All signs and banners shall be free standing and not affixed to Park property.	Xes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One	Yes	No
Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	1.05	X _{No}
Do you request irrigation to be turned off before and during your event?	Yes	X ^{No}
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the		
streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed?	Yes	No
A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900. N/A	- V PR	



Meeting Date 3/27/17

DATE: 3/10/17

TO: Bidwell Park and Playground Commission
FROM: Theresa Rodriguez, Administrative Assistant

SUBJECT: Permit Earthbound Skills to Reserve Campfire Ring for Multiple Days (4/8/17 – 10/7/17)

REPORT IN BRIEF:

Deva Daniel (Applicant) would like to host a campfire storytelling event on 4/8/17, 6/3/17, 7/8/17, 8/5/17, 9/9/17, and 10/7/17 for approximately 100 people. Applicant would like to secure a fire permit for all dates.

Recommendation: Staff recommends the request be denied during the hot summer months between July – September.

Event Details

Date of Application	3/3/2017
Date of Event	4/8/17, 6/3/17, 7/8/17, 8/5/17, 9/9/17, 10/7/17
Time of Event	6:30 PM – 9:30 PM
Event Name	Campfire Storytelling
Applicant Name	Deva Daniel
Location	Council Ring
Description	Storytelling around a campfire
New Event?	□Yes ⊠ No. Years? Not provided
# Participants	100
Reason for BPPC	Exceeds 10 hours in length or is for multiple days.
Consideration?	
	Applicant is requesting reserving the Council Ring and obtaining a fire permit during the months of April - October, 2017

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Fires permit be issued for only the April, June and October events, and not during the high fire danger season of July September. (i.e. no fires allowed for the 7/8/17, 8/5/17, and 9/3/17 events)
- When allowed to burn, applicant must follow all the rules required by the fire permit.

Attachments: Application and Permit for Park Use, Campfire Ring Permit

Distribution: Deva Daniel

U:\Parks_Templates\BPPC_templates\BPPC_Report_template_10_0621.doc 3/23/2017



Distribution:

Park Field Supervisor

Park Ranger 2

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC X PRIVATE []

Cleaning Service

Risk Management (e-mail)

SECTION 1 - APPLICANT INFORMATION Must be 18 or older to submit and application • No glass containers • Application fee due upon submittal • VALID UNTIL APPROVED BY THE PARK DIV PLEASE PRINT: Name of Applicant/Contact Person Sound From: 630 pm To: 4.30 pm Total Time Needed for Set-up, Event, and Clean-up 7.00 pmo: 9:00 pm 100 E-mail address Contact Phone # Alternate Phone # Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people AREA REQUESTED: (Please check if requested) at One Mile must start before 8:30 am. Street closure(s) subject to approval. | | Bidwell Bowl Amphitheater Council Ring [] Electricity (15 amp) [] Fire Permit Note: Special conditions apply for amplified sound (12R.08.263 CMC) | | Five Mile Picnic Area | | Cedar Grove Picnic Area | | Meadow [] One Mile Picnic/Barbeque Area - Water available, no hose bib [] Electricity (15 amp) [] 100 amp Electrical Service Oak Grove A | Oak Grove B tables, restroom area (circle) [] Water (public events only) [] Sycamore Way Parking Lot Closure-Public Events ONLY | | Children's Playground] Electricity (15 amp) parking area, restroom area (Pick up key) [] Electricity (15 amp)-Pick up key on: Mon - Fri 8:00 - 3:30 [] Band Stand (15 amp) [] Water (public events only) [] 100 amp Electrical Service [] BBQ-Pick up key on: _ ___ Mon - Fri 8:00 AM - 3:30 PM [] City Plaza (Additional fees may apply) | Depot Park [] Electricity (15 amp) [] 100 amp Electrical Service [] Electricity (15 amp) | Event Restrooms [] Water (public events only) I | Lower Bidwell Park (public events only):_ | Fountain - On [] Fountain - Off Upper Bidwell Park (public events only): [] Meter Bags # [] Sound Curtain Other (specify) (public events only): [] Early Entrance Needed (public events only) ___Yes Additional Description of the Event: FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch) **SECTION 2 - PERMIT FEES** Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020 \$ _19.00 _(Non-Refundable) [X] Application Fee Additional fees for City Plaza use: \$ (00-00 (\$11.00 minimum, please call for quote) Reservation Fee Event Restrooms [Insurance Fee (\$40.00 to process outside insurance) 100 amp Electrical [] Vendor Fee # (electrician required) #days (\$6.00 per vendor) Damage Deposit \$_100.00 (\$100.00 refundable) [] Early Entrance Fee (\$32.50/hr. public events only) [] Additional Park Use Fees \$ Park Fee Total: \$ 225.00 (see fee schedule) Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee. Convenience Fee: \$ Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~ Total Fee Required: \$ 225. City of Chico Cash Receipt No. CR 4/7928 Payment Method CK 135 Received By: KM Office Permit File (original) Park Ranger 1 Senior Park Ranger Applicant **BPPC**

Landscape Inspector

920 Fund

DCBA

SECTION 3 - CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol Alcohol is not permitted in any City Park or Playground.

BBQ's Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.

Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck. Bicycles

Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park **Bounce Houses** Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper

Acres.

Campfires No campfires allowed.

Camping No overnight camping allowed. Bidwell Park is a "day use park" only.

Clean up Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained

from the General Services Department at time of reservation. (12R.04.180 CMC)

Damages Any damage to City property as a result of this event will be repaired at permittee's expense.

Dogs

Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or

designated swimming holes in Upper Park.

Electrical All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall

provide "tripping" prevention devices over power cords crossing any pathway.

Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/, Freshwater Sport Fishing

Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.

Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.

Gate Closures Upper Park gate at parking are E is closed on Sundays and Mondays and during wet periods. Gates can be closed for

approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp

No glass containers allowed in any City Park or Playground. Glass

Horses Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses

must cross the creek at approved crossings. Safe and courteous riding is the Park standard.

Noise No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away.

Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.

Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a Park Closures destination outside of the park. Upper Park is closed at 9:00pm, October - March and 11:00pm, April - September

unless posted otherwise.

Signs/Defacing Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or

signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices

may be used for these purposes.

Smoking Smoking is not permitted in any City Park or Playground.

Swimming While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are

on duty from Memorial Day through Labor Day.

Vegetation No taking, cutting or injury of any vegetation in the Park is allowed.

Vehicle Traffic While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.

Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.

Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.

No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

Signed:	(
_		

(to be determined by	Park Office)	
(to be determined by		[] Not Required
 (1) All Public Events per Title 12R.08.240, and/or (2) All Events Public or Private where: (a) Amplified sound is used -or- (b) The number of people participating a 	74	[] Not Required
For Insurance questions for your event, please contact or email at risk-managem	the Risk Management office at 530-879-791	0
of email at <u>fisk-managem</u>	iema emecea gov	
For liability coverage purposes, it is (hereinafter referred to as the "Parties"), that this permit is a written contract betwee Pursuant to the insurance policy related to this permit/written contract, and consister Endorsements, the Parties hereby attach and incorporate by this reference, the Certifare further expressly made a material part of the said permit/written contract between	on the Parties. In the Certificate of Liability Insurance a ficate of Liability Insurance and Additional Ir	nd the City of Chico's intent nd Additional Insured sured Endorsements, which
If insurance is required, Certificate of Insurance, meeting City standards must be	e received by: March 24, 201	7
경에 보고 그 가장이 되었다면 하는 것이다. 이 이번 사람들이 있다면 가장 하는 것이 되었다면 하는데	bound Skills	
Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a California with a Best's Insurance Guide rating of "B" or better ("A" rated if Compa liability coverage in the amount of \$1,000,000 combined single limit, with policy en (1) Identification of permit applicant, identification of event, date of event	Certificate of Insurance issued by a company lany is unlicensed) which provides evidence of indorsements as follows:	icensed to do business in comprehensive and general
NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS: (2) The City of Chico, its officers, boards and commissions, and members there respects to any liability arising out of the activities of the named insured. (3) The insurance coverages afforded by this policy shall be primary insurance a insurance or self-insurance maintained by the City of Chico, its officers, em named insured by this policy and shall not contribute to it. (4) An unqualified statement that "The insurer will provide the City at least ten of standard Certificate of Insurance cancellation language is not acceptable	as respects to the City of Chico, its officers, employees, or agents shall be in excess of the in (10) days prior notice of cancellation or mate	mployees, or agents. Any surance afforded to the rial change in coverage",
Please Note: Your reservation may be cancelled if the insurance is not approved		rent
SECTION 5 - ACCEPTAN	CE OF CONDITIONS	
In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidamage for injury to persons or property occurring in, upon or about Bidwell Park, a action against the City of Chico resulting from any such claim, without cost to the City of Chico resulting from any such claim, without cost to the City of Chico resulting from any such claim, without cost to the City of Chico any and all instruction Park Use", will adhere to any additional conditions set forth by this permit, and supplied to the City of Chico and State o	and arising from my use of the park as noted city. ions, understand its contents, will comply wipplied true and correct information herein to X 2/16/17 Date ark Division reet 95928	above, and to defend any th the attached "Conditions fo
THIS RESERVATION IS NOT VALID UNTIL A A copy of the approved application	APPROVED BY THE PARK DIVISION. on will be returned to you.	
SECTION 6 – GENERAL SERVICES	DIRECTOR AUTHORIZA	TION
[certify that I have carefully reviewed this application pursuant to Title 12 and 12R [] Approved. [] Approved subject to listed additional condition(s)		
Denied by the General Services Director. Reason:		

Application fee waived (12R.08.100 CMC). Reason:

[] Application fee waived (12R.08.100 CMC). Reason:
[] Vendor fee waived (12R.08.250 CMC). Reason:
[] Insurance fee waived (12R.08.240 CMC). Reason:
[] Damage deposit fee waived (12R.08.240 CMC). Reason:
[] Application approved by the Bidwell Park & Playground Commission. Date:
[] Application denied by the Bidwell Park & Playground Commission. Reason:

			Charles of the Control of the Contro	T 61 414 274 42
LIVL	LVL	TIAT	CITIAN	TITATA

Please answer the following questions by circling "Yes" or "No"		
Is this an annual event? How many years have you been holding this event?	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc):	Yes	No
When will amplified sound/music be heard? Time from:until:amps needed (15 or 100) Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance)	Yes	(No)
[]Bounce house [] Climbing wall []Ropes Course []Other:		
Name of Operator:	1	/ NT
Will there be any vendors at this event? (No glass or alcohol permitted)	Yes	No
If "yes" please note the number of vendors anticipated: (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared:		
Will event require that any part of the Park remain closed beyond the normal time of opening?	Yes	No
Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s):		
Time of closure from: until:	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: until: Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early	103	110
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC)	Yes	No
If "yes" how many security personnel will be required?		
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of	Yes	No
your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans Number of Recycling Containers Phone Number Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.		
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One	Yes	No
Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.		
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the		
streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.	Yes	No
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	1 63	140
	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	100	



City of Chico Fire Prevention & Life Safety Bureau Campfire Council Ring Fire Permit



Because the Campfire Council Ring is the only fire pit where recreational fires are permitted in Bidwell Park, there are some special laws that apply to users of the fire pit.

Under the California Uniform Fire Code and/or the Chico Municipal Code, the following requirements must be followed to have a safe and enjoyable time:

- Fires must be conducted and contained within the designated fire pit only.
- Applicant must have either a fire extinguisher (2A 10 BC rating) or a 3-gallon bucket of water and a shovel present during activity.
- Fires must be constantly attended by a person to supervise the fire until the fire has been extinguished. Fire must be completely extinguished prior to leaving the area.
- Wood materials used to fuel the authorized fire must be supplied by the permittee(s). It is illegal to utilize *any* materials from Bidwell Park for the fire, including downed limbs.

If you have any questions, please call the Chico Park Division at (530) 896-7800

	CAMPFIRE COUNCIL RING	FIRE PERMIT		
Site:	BIDWELL PARK CAMPFIRE COUNCIL I	RING (fee waived per C1)		
Description:	Permit to use the Council Fire Ring in Bidwell Park. Applicant must have either a fire extinguisher (2A 10 BC rating) or a 3-gallon bucket of water and a shovel present during activity. Fire must be completely extinguished prior to leaving area. Permit is for a one-time use only.			
THIS PERM	IT IS ISSUED AND ACCEPTED ON CONDITIONS TI THAT MAY BE ADOPTED, SHALL B	HAT ALL REGULATIONS NOW ADOPTED, OR E COMPLIED WITH		
THIS PERMIT	DOES NOT TAKE THE PLACE OF ANY LICENSE RI	EQUIRED BY LAW AND IS NOT TRANSFERABLE		
	IT IS GOOD FOR THE EVENT DATE D ONSITE DURING THE EVENT.	ONLY AND MUST		
Applicant Na	me (Print): Deva Daniel			
Applicant Sig	gnature:			
Conditions: _				
Approved: _		Date:		



BPPC Staff Report

Meeting Date 3/27/17

DATE: 3/10/17

TO: Bidwell Park and Playground Commission
FROM: Theresa Rodriguez, Administrative Assistant

SUBJECT: Happy Acres Forest School, LLC Research Project (9/2017 – 6/2018)

REPORT IN BRIEF:

Brian Kehoe (Applicant) would like to bring children 3 - 5 years old, on a daily basis, into various locations in Bidwell Park, from 8:30 AM - 1:30 PM, Monday through Friday, beginning September 2017 thru June, 2018 for an environmental education program.

Recommendation: Conditional approval.

Event Details

Date of Application	1/23/2017
Date of Event	Various – September 2017 – June 2018
Time of Event	8:30 AM – 1:30 PM
Event Name	Happy Acres Forest School Research Project
Applicant Name	Brian Kehoe
Location	Various locations in Bidwell Park
Description	Research project focusing on child development centered on nature immersion.
New Event?	
# Participants	
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- No removing of any natural resource or vegetation.
- The applicant will need to do a final inspection at the end of the event and pick up any associated trash.

Attachments: Special Use Application & Permit

Distribution: Brian Kehoe

U:\Parks_Templates\BPPC_templates\BPPC_Report_template_10_0621.doc 3/23/2017

RECEIVED

SPECIAL USE APPLICATION & PERMIT Public Work Department - Park Division DEPT. OF PUBLIC WO 411 Main Street, 3rd Floor/ P.O. Box 3420 Chico, CA 95927-3420 (530) 896-7800 Fax: (530) 895-4825 SECTION 1 - APPLICATION Must be 18 or older · Application of Application of Application of Application of Applicant/Contact Person Work Phone Cell Phone AREA REQUESTED (attach diagram and additional pages if no Various locations in Bidwell	ANT INFORMATION tion fee due upon submittal • PARK DIVISION. Happy Acres Forest School Luc Employment/Organization Named on Certificate of Insurance City, State, Zip Date(s) of Use From: Sept 17 To: June 18 Time: SAM-1: 30PV Number of People: 14 Max Pecessary) Include: Units, roads, trails, etc.
SECTION 1 - APPLICATION Must be 18 or older · Applica THIS PERMIT IS NOT VALID UNTIL APPROVED BY THE PLEASE PRINT: Brian Kehoe Name of Applicant/Contact Person Work Phone Cell Phone AREA REQUESTED (attach diagram and additional pages if no	City, State, Zip Date(s) of Use From: Sept 17 To: June 18 Time: SAM-1:30Pi Number of People: 14 Max PARK DIVISION. Happy Acres Forest School UC Employment/Organization Named on Certificate of Insurance City, State, Zip Date(s) of Use From: Sept 17 To: June 18 Time: SAM-1:30Pi Number of People: 14 Max Pecessary) Include: Units, roads, trails, etc.
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Work Phone Cell Phone AREA REQUESTED (attach diagram and additional pages if no	City, State, Zip Date(s) of Use From: Sept 17 To: Sune 18 Time: SAM-1: 30Pi Number of People: 14 Max eccessary) Include: Units, roads, trails, etc.
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AREA REQUESTED (attach diagram and additional pages if no	From: Sept 17 To: June 18 Time: 8AM-1:30Pi Number of People: 14 Max eccessary) Include: Units, roads, trails, etc.
AREA REQUESTED (attach diagram and additional pages if no	Number of People: 14 Max ecessary) Include: Units, roads, trails, etc.
	Number of People: 14 mox ecessary) Include: Units, roads, trails, etc.
	ecessary) Include: Units, roads, trails, etc.
	The second of th
Various locations in Bidwell	Park
EDUCATIONAL FIELD TRIP INFORMATION (Skip this Teacher/Leader Co-Teacher/Leade School/Organization:	r (Required for two or more classes):
Please check the best way(s) to contact you. (Contact Person must be same listed a Work Phone (
Email	
No. of Students No. of Adults:	
Related Studies/Currently Studying:	
	T
SECTION 2 - P	ERMIT FEES
For Official Use Only	MANUFACE E MAIN
[X] Application Fee \$ 19.00 (Non-Refundable)	
[] Reservation Fee \$(for request that charge the partic	cipants) [] Credit Card Convenience Fee \$ 2.00
Total Fee Required: \$Fee due upon submittal of applica	tion. * Make Checks Payable to: City of Chico
City of Chico Cash Receipt No CR416462 Paid: CK 2	028 .Date: 1/23/17 Received By: 7R
	nior Park Ranger Applicant Fax (various) ndscape Inspector. Risk Management (e-mail)

SECTION 3 – Description of Activity
DESCRIPTION OF PROPOSED ACTIVITY (attach diagram and additional pages if necessary) Include: When (seasons, days, hours); How (methods, techniques, transportation); Frequency (one time only, daily, occasionally); Types of Specimens collected (Species, quantity, size, condition); Special Needs/Access. Private environmental educational program for Kids ages 3 - 5 yrs
meeting m-F from \$:30 - 1:30 from Sept - June maximum of 12 kids with 2 adult mentors
maximum of 12 kids with 2 adult mentors
GENERAL SCOPE AND NATURE OF APPLICANT ORGANIZATION'S GOALS TOCUSING On Child development centered on Nature Immersion meeting daily mirroring the cusp calendar
SECTION 4 - INSURANCE
[] Required, Certificate of Insurance, meeting City standards must be received by: August ZDI7
Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

(1)

liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

Identification of permit applicant, identification of activity, date(s) of activity.

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insured as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable.

Please Note: Your permit may be cancelled if the insurance is not approved at least two weeks prior to the scheduled dates of use.

SECTION 5 - ACCEPTANCE OF CONDITIONS

INDEMNIFICATION: Except for any act or omission to act which constitutes active negligence on the part of the City of Chico (for which City shall hold Permittee harmless as if this were a reciprocal indemnity), Permittee shall hold City, its boards and commissions and members thereof, its officers, employees, and agents harmless and free from any and all liability arising out of or relating to this Letter Agreement and/or Permittee's access to and use of the Premises by Permittee, any of its members, or any of its guests or invitees. Should City or any of its boards, commissions or members thereof, its officers, employees, or agents be named in any suit, or should any claim be made against it or any of them by suit or otherwise, whether the same be groundless or not, arising out of or relating to this Letter Agreement and/or Permittee's access to and use of the Premises, Permittee shall defend City, its boards, commissions and members thereof, its officers, employees, and agents, and shall indemnify them for any judgment rendered against them or any sums paid out in settlement or otherwise.

Read each of the statements below. After you have read the statements and understand them, please sign and date in the space provided in this section.

- a. I certify that I have read this application thoroughly, followed any and all instructions, understand its contents and supplied true and correct information herein to the best of my knowledge and belief.
- b. I understand I must comply with the attached "General Conditions for Special Use," any additional conditions set forth by this permit and all pertinent provisions of the Chico Municipal code and all other applicable laws, rules and regulations.
- Additionally, I will secure the necessary insurance and provide the City with the acceptable insurance certificate, without which this
 permit is invalid.

X	1314	X	1	19	12017	
Sign	Signature of Applicant		ate	-		

SECTION 7 GENERAL CONDITIONS FOR SPECIAL PARK USE

City agrees to perm	it Permittee to access and use City property, subject to the following terms and conditions:		
Alcohol	Alcohol is not permitted in any City Park or Playground.		
BBQ's	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.		
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the pool deck.		
Campfires	No campfires allowed.		
Camping	No overnight camping allowed unless otherwise approved. Bidwell Park is a "day use park" only.		
Clean up	Permittee is required to completely clean up area at the conclusion of the use.		
Damages	Permittee acknowledges the ecological sensitivity of the area and agrees not to take, cut, injure or destroy any of the flora, fauna, geological and archaeological resources or other artifacts of any kind on the property unless otherwise approved. Any damage to City property as a result of this permit will be repaired at permittee's expense.		
Dogs	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park All other times dogs must be on a leash . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.		
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.		
Fishing	Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/ , Freshwater Sport Fishing, page33, for fishing in Big Chico Creek. Horseshoe Lake: age 14 and over, catch and release; under 14: catch and keep.		
Gate Closures	Upper Park gate at parking are E is closed on Sundays and Mondays and during seasonal wet periods. Upon approval gates can be closed beyond normal opening times and vehicle access to closed areas may be permitted.		
Glass	No glass beverage containers allowed in any City Park or Playground.		
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.		
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away.		
Park Closures	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.		
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. Only barricades, cones, or self standing devices may be used for these purposes.		
Smoking	No smoking is allowed in any portion of Bidwell Park.		
Vehicle Traffic	 □ While gates are closed, limited use of vehicles to set up for special use is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour. □ Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public. □ Only approved vehicles will be allowed access through areas which have been closed to motor vehicles. □ No vehicles are permitted to travel or park on grass areas. 		
Amendment	This permit may be modified or amended only by a writing duly authorized and executed by both City and Permittee.		
*I have read and a	gree to conform to the above rules and conditions: $\frac{31}{\text{Signature of applicant}} \sqrt{2017}$		
S:\Admin\PERMITS\Sp	ecial Use Permit\Application fo		

For Official Use Only I certify that I have carefully reviewed this application and hereby recommend that this permit be: [] Approved. [] Approved subject to listed additional condition(s): Attached [] Denied. Reason: [] Application approved by the Bidwell Park & Playground Commission. [] Application denied by the Bidwell Park & Playground Commission. Reason: ADDITIONAL CONDITIONS FOR SPECIAL PARK USE The permittee shall comply with the additional conditions set forth below: a. b. c. d.

RETURN ENTIRE FORM TO:

Signature of Parks and Natural Resource Manager

City of Chico - Park Division 411 Main Street P.O. Box 3420 Chico, CA 95927-3420 (530) 896-7800 FAX: (530) 895-4825 parkinfo@chicoca.gov Date:

THIS PERMIT IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

About Me

My name is Brian Kehoe and I have lived in Chico for over 30 years, moving here in 1984 to attend Chico State University and then settling and raising a family. I graduated from CSU with a degree in Communications but later decided to return and pursue a teaching credential. I have been employed as a teacher by CUSD since 2001 and for the past six years have been teaching Kindergarten and Transitional Kindergarten classes full time.

I coached the Chico State University Men's lacrosse team for six years and have acted as an official for the league as well. For several years I served on the Board of Directors for our local youth football program, the Jaguars, helping to build that program from its humble beginnings. In 2002 I founded the Chico Youth Lacrosse Program with a handful of players and have helped that program grow into a very successful non-profit organization that caters to over a hundred boys and girls from our community. I continue to coach for the program, but am no longer part of the administration.

Currently I am supporting the local non-profit organization *Everybody*, *Healthy Body* (EBHB) in their efforts to develop a sports, recreation and community park here in Chico.

For much of my time in Chico I have endeavored to guide and support our local youth in both education and athletics. I feel it is imperative for the healthy development of young children to be social, be active and be outside. I have dedicated a lot of time, effort, energy and resources to assure the youth of our community have an opportunity to do so.

Currently I am preparing to open a nature based pre-school for children 3-5 years of age. I am building this program based on the Forest Kindergarten model that has flourished in Europe and is now gaining traction here in the United States. I have attended training at the Academy of Forest Kindergarten Teachers and have done several days of observations at Wild Roots Forest School and The Wilderness Youth Project in Santa Barbara as well as the Berkeley Forest School in the Bay Area. I will also be traveling to Germany in late February to visit two "waldkindergarten" schools there, all in an effort to grow my understanding of this wonderful method of childhood education

What is Forest School?

Forest Schools are a combination of early childhood development and environmental education where students spend the entire class period outdoors learning to identify local flora and fauna, recognize patterns in nature, build physical prowess, agility, confidence, and develop a solid foundation for lifelong learning. The students learn to recognize plants that can heal or harm, learn tracking and observe animals. They observe changes on the land, all while playing in nature's playground. These children learn to respect nature and become more aware of the types of animals, plants and trees living around them. Through these experiences the children develop an appreciation of, and a connection to the natural world, with the hope that they will carry this with them well into their adult life.

Why Forest School?

Playing outside for prolonged periods of time has shown to have a positive impact on children's development, particularly in the areas of manual dexterity, physical coordination, tactile sensitivity and depth perception. Playing outside lowers the risk of obesity, improves balance and agility, calms high energy children, reduces stress, improves self-regulation, aids healing and soothes the soul. Furthermore, kids that have been in forest schools prior to primary school tend to focus more on their following education, are more curious and show a greater interest in learning overall

Additional Resources

Readings:

Last Child in the Woods, Richard Louv 2008

Mr. Louv suggests that today's children have fundamentally lost touch with nature and writes about the reasons for and the perils of such a situation as well as ways to reintegrate nature into children's lives. He is credited for coining the term "nature deficit disorder."

Preschool without Walls, New York Times Dec 29, 2015

Kindergarten, Naturally, The Atlantic Sep 15, 2016

Into the Woods: When preschoolers spend every class outdoors, Hechinger Report Dec 31, 2015

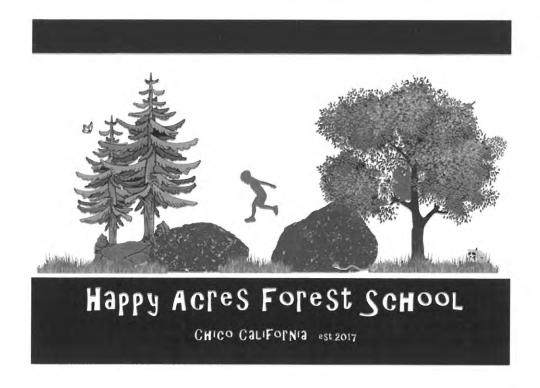
All outdoors, all the time, Christian Science Monitor May 13, 2003

YouTube:

Introduction to Forest School -Surrey County Council

Kids Gone Wild: Denmark's Forest Kindergartens -SBS Dateline

Born to Be Wild? -ABC News



Parent Handbook

Program Philosophy

Because children's experience of nature remains a vital and irreplaceable source of healthy development, nothing less than the future of our species is at stake in maintaining and, when compromised, restoring this relationship. The crisis of deeply diminished connections between children and the biological basis of our humanity is too great for us to remain passive. The scale and scope of the problem calls for bold steps and a deeper understanding of what is at stake.

~ Reflections on Children's Experience of Nature, Stephen R. Kellert

Happy Acres offers a curriculum rich in direct experience with Nature that nurtures a sense of community and belonging among children, families and the land. Drawing on a deep understanding and continuous exploration of child development, our small class size, high adult/child ratios, and the curriculum provide a foundation of respect for the developmental process and the unique unfolding of each child.

Happy Acres meets in local, natural spaces. The sky is our ceiling, the trees are our walls, and the floor is the living Earth. Our students learn to identify local flora and fauna, recognize patterns in nature, build physical prowess, agility, and confidence, and develop a solid foundation for lifelong learning. Students learn to recognize plants that can heal or harm, learn tracking and observe animals. They observe changes on the land, painting, drawing and crafting, all while playing in nature's playground.

With a strong daily rhythm, our classes are infused with songs, games, poetry, storytelling, and plays. This creative work develops, among a wide array of skills and qualities, a keen memory, a rich vocabulary, the firm foundation for future literacy, and a strong sense of rhythm. Our imagination acts as a bond between ourselves and nature, helping us to develop reverence, understanding, and compassion. Daily, the land offers a host of new adventures to spark the natural curiosity and imagination of each child.

What we love, we are likely to protect, and to love something we must know it. Natural settings afford the children direct experience with a world not made by humans where we can feel ourselves a part of a larger community of life.

Logistics

Drop-off and Pick-up

Happy Acres hours are from 8:45 to 1pm daily. Children may be left in the care of Happy Acres staff no earlier than 8:45 and must be picked up by 1pm. A late pick-up fee may be applied beginning at 1:01 at a rate of \$5, increasing by \$5 every 15 minutes thereafter. If you know that you will be late and it cannot be avoided, as sometimes does happen, please be sure to call.

Daily Rhythm

- 8:45 Arrival, open play, crafts, and exploration of the land
- 10:00 Circle time (songs, dances, verses, and games)
- 10:30 Tea time and snack
- 10:50 Tidying up after tea and snack
- 11:00 Wander and exploration
- 12:00 Storytelling and/or play
- 12:30 Lunch
- 1:00 End of day

What Your Child Needs at School

- A well fitted backpack with comfortable, broad straps. A chest and/or waist buckle adds to the comfort of a backpack. Good quality backpacks can be found at REI among other places. The backpack should contain the following things:
- A small reusable water bottle. Please do not send plastic disposable water bottles. Disposable items are not in alignment with the values of the education and children consistently treat these kinds of bottles, and the water within, with disrespect.
- A hearty and healthy lunch in a reusable lunch container. In order to remain true to our mission of caring for the Earth, we ask that the food within a child's lunch be free of disposable packaging as well, whenever possible.
- At least one change of clothes in a plastic bag. Should your child need to change their clothes, we will put the soiled clothing into the plastic bag provided.

We strongly encourage parents to have their children carry their own backpacks to and from school. It is especially important that your child carry their own pack at arrival each morning. By doing so, we impart the message that each child is capable, and responsible for the care of their belongings. Further, when the child places their pack in the appropriate place each morning, they will know where to find it again when the time comes.

Food at School

All foods brought from home should be healthy, sugar, and additives-free, as the food we ingest can affect our moods and behavior. At Happy Acres we hope the foods children bring from home will be simple and fresh. We also ask that in alignment with our school's mission that lunches aim to be free of single use, disposable items. Happy Acres will provide organic, vegetarian snacks on a daily basis. After a day playing in the woods children tend to eat more than they might otherwise need.

Dressing for School

There is rarely truly bad weather, but often bad clothing. Wearing the right clothes for the weather is crucial to ensuring everyone has a good experience. In order to provide for the most freedom in play and exploration, parents are asked to send their children in clothing that does not limit movement and can become dirty, stained, or otherwise damaged.

While children are frequently able to move about without their shoes on at school, we ask that they arrive at school with shoes. Flip flop and Croc style sandals are very difficult to run, skip, and climb in and can pose a danger for the child. Please make sure your child's shoes are well fitted with good traction.

As the weather in our area is quite variable a very warm morning can quickly turn cool or what begins as a chilly morning can become quite warm within an hour. Therefore, we ask that children be dressed in several layers, allowing them to add or remove clothing as needed.

A young child's consciousness is less developed in the extremities than it is in the head and trunk. This means that young children may not become conscious of feeling cold or hot until they are extremely hot or cold. They require careful attention from observant and sensitive adults to ensure that their bodies do not have to spend unnecessary energy in warming or cooling thus freeing that energy for growing and learning. For the winter months we recommend that your child wear:

- · several thin layers beneath a warm coat or sweater.
- warm socks (wool if possible).
- a hat

Playing in the rain is a joy worth celebrating. Happy Acres loans each child a rain suit for the school year. In order to be sure that everyone enjoys their time in the rain, it is important that we dress for the occasion.

Cotton, when wet, becomes extremely cold and continuously robs the body of heat. Wool, on the other hand, remains warm even when wet. Often one can find woolen thrift shop sweaters that have been shrunk and felted in someone's washer. These make excellent and inexpensive clothes for rain. When possible, a layer of woolen long underwear are very comfortable. Cotton socks and hats will make your child cold in rainy weather. Wool

socks and hats are ideal. The family is responsible for providing rain boots. Please note that rain suits can be machine washed on the warm cycle but must be hung to dry. Placing the rain suits in the dryer can cause their destruction.

Please be sure to keep a change of clothes in your child's backpack as well as in the vehicle used to pick up your child. Labeling your children's clothing with their name makes it less likely your child's clothing will be lost.

One more important note on clothing. At Happy Acres we recognize that young children learn through all sense impressions in their environment. Nature provides the myriad sensory opportunities necessary to a child's healthy physical, cognitive, and emotional development. Further, the open ended play materials (sticks, stones, leaves, flowers, seeds, etc.), storytelling, and circle times offer a great palette for the blossoming imagination so necessary for human creativity and later higher thinking functions. The clothing your child wears to school can affect us all. Clothing that is commercially oriented and has character images on it can be both a distraction from what exists around the children in the world of nature, but can also create a hindrance to the creative and healthy play of the group. We ask that you please save such clothing for your child's time outside of school.

Health

Early childhood is a time of exploration and engagement with a world still new. Minor illness can be a normal and strengthening part of a child's development. Should your child become ill, please keep them at home until it is reasonable to assume the contagion has passed.

- In cases of fever, rash, vomiting, or diarrhea, the child should not return until they have been symptom free for at least 24 hours.
- If at all possible, medications should be administered at home. However, if it cannot be avoided, please note that we are unable to administer any medications unless they are in their original container and clearly labeled.

Parent Participation and Visits

While always welcome at Happy Acres, parents are encouraged to participate in special activities and celebrations, as well as to bring their talents and passions to the group when appropriate. Should you find yourself visiting and/or participating, please try to take a background role to the children's work and play, and respect the rhythms of the group. Finding some work to do, particularly with your hands, can make you feel like less of an observer to the children, and hence lessen the distraction. Further, our own peaceful engagement and active curiosity can have a calming effect on the group while offering activity for the children to imitate.

Tuition

Tuition is based on a semester rate and can be paid in full with 5% discount or divided up into payments. Payments are due on the 1st of each month. A late payment fee of \$25 will be assessed on all payments received after the due date. Failure to pay by the 15th of the month can result in termination of enrollment.

Withdrawal within the first 30 days of enrollment entitles the family to a refund of any tuition paid beyond the first month's costs without further financial obligation. Withdrawal after the first 30 days requires all financial obligations to be met and the semester's tuition to be paid in full according to this agreement.

Refunds, credits, or makeup days are not available for holidays, vacations, inclement weather closures, or illness.