



**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Regular Meeting Agenda  
February 27, 2017, 6:30 pm  
Municipal Center - 421 Main Street, Council Chamber

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*Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 411 Main Street during normal business hours or online at <http://www.chico.ca.us/>.*

**1. REGULAR COMMISSION MEETING**

- 1.1. Call to Order
- 1.2. Roll Call

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. Approval of Meeting Minutes

**Action:** Approve minutes of BPPC held on 01/30/17.

2.2. Permit for the Making Strides Against Breast Cancer 5K Walk in Lower Bidwell Park (10/20/17 - 10/21/17).

Applicant (Matthew A Foor, American Cancer Society) would like a permit to reserve the One Mile Picnic Area for Friday thru Saturday, for the 8<sup>th</sup> Annual event. Item requires BPPC consideration as it is for multiple days. **Recommendation:** *Conditional approval.*

2.3. Consideration of Chico Area Recreation District's (CARD) Request to Permit Events and Waive Basic Park Fees for Events in Lower Bidwell Park.

Applicant (Ryan Arnold, CARD) requests to have the basic park use fees waived for the following 2017 events: 54<sup>th</sup> Annual Spring Jamboree (April 15, 2017 at Caper Acres), and Movies in the Park (June 10, 2017 and July 15, 2017). Under the Chico Municipal Code (CMC 12R.08.250), the BPPC may authorize the waiver of basic park fees. The BPPC waived these fees in 2016. **Recommendation:** *Staff recommends approval of events and waiver of reservation and vendor fees.*

**ITEMS REMOVED FROM CONSENT – IF ANY**

**3. NOTICED PUBLIC HEARINGS - NONE**

**4. REGULAR AGENDA**

4.1. Review of 2016 Annual Wet Weather Report and Adoption of Revised Data Protocol.

At the December 14, 2015 meeting, the BPPC adopted a revised Adaptive Wet Weather Plan. The plan minimizes trail damage during wet conditions and describes the protocol for closing and opening trails to equestrians and mountain bike riders and for play at the Peregrine Point Disc Golf Course. The plan calls for an annual summary and review. Because of changes to the available data, staff recommends a change to the protocol for trail closing. **Recommendation:** *Accept Annual Report and adopt the revised data protocol.*

**5. BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

## **6. REPORTS**

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

6.1. Committee Assignments Report - Marisa Stoller, Chair

6.2. Parks and Street Trees Division Report - Dan Efseaff, Park and Natural Resource Manager.

## **7. ADJOURNMENT**

Adjourn to the next regular meeting on March 23, at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Minutes of  
January 30, 2017 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Morovec called the meeting to order at 6:30 pm.

**1.2. Swearing-in of Commissioners**

Deputy City Clerk Dani Brinkley swore in the new Commissioners: Glatz, Haar, Nickell and McReynolds

**1.3. Election of Chair and Vice Chair**

Dan Efseaff, Parks and Natural Resources Manager explained the annual process of the election of chair and vice chair. Efseaff noted that the Commission would nominate for each position and then votes on each nominee in the order received. The first person receiving four or more votes will serve as the new Chair. Staff will then follow the same process on the selection of Vice Chair. Once the Vice Chair is selected, staff would turn the rest of the meeting over to the newly appointed Chair.

Chair nominations: Aaron Haar (self), Marisa Stoller (Tom Nickell and Valerie Reddemann), Alberto Hernandez (self).

Haar - Ayes: 0.

Stoller – Ayes: 5. Stoller selected as Chair.

Vice Chair nominations: Aaron Haar (Tom Nickell), Valerie Reddemann (Marisa Stoller).

Haar – Ayes: 1.

Reddemann – Ayes: 5. Reddemann selected as Vice-Chair.

The Commission then took a short recess and then reconvened with Stoller presiding as Chair.

**1.4 Roll Call**

**Commissioners present:**

Jeff Glatz

Aaron Haar

Alberto Hernandez

Elaina McReynolds

Tom Nickell

Valerie Reddemann

Marisa Stoller

**Staff present:** Dan Efseaff (Park and Natural Resource Manager), Erik Gustafson (Public Works Director), and Shane Romain (Park Services Coordinator).

**1.5. Special Presentation: Recognition of Outgoing BPPC Commissioners**

Chair Stoller and Dan Efseaff recognized out-going Commissioners Jim Moravec, Mary Brentwood and Janine Rood for years of service.

**2. CONSENT AGENDA**

**2.1. Approval of Meeting Minutes**

**Action:** Approve minutes of BPPC meeting held on 12/19/16

**2.2. Permit Earthbound Skills to Reserve 5 Mile Picnic Area. (3/13/17 – 3/17/17)**

Applicant (Joni Mitchell Earthbound Skills) would like a permit to hold a 5-day Spring break camp at 5 Mile Picnic Area. **Recommendation:** *Conditional approval.*

**2.3. Permit DCBA to Reserve City Plaza for Thursday Night Farmer's Market (4/6/17 – 9/28/17)**

Applicant (Stephanie Yunker Downtown Chico Business Association (DCBA) requests to hold the 21<sup>th</sup> Annual Thursday Night Farmer's Market at City Plaza. **Recommendation:** *Conditional approval.*

**2.4. Permit DCBA to Reserve City Plaza for Friday Night Concerts in the Plaza (5/5/17 – 9/8/17)**

Applicant (Stephanie Yunker Downtown Chico Business Association (DCBA) is requesting to hold the 40<sup>st</sup> Annual Friday Night Concerts at City Plaza. **Recommendation:** *Conditional approval.*

**2.5. Permit Kayla Mahoney to Reserve Picnic Site #37 (9/8/17)**

Applicant (Kayla Mahoney) would like a permit to reserve picnic site #37 for a wedding rehearsal brunch. **Recommendation:** *Conditional approval.*

**MOTION:** Approve the consent agenda as submitted. **MADE BY:** Nickell. **SECOND:** Haar. **AYES:** 7 (Haar, Stoller, Hernandez, McReynolds, Reddemann, Nickell, and Glatz). **NOES:** 0. **ABSENT:** 0.

**ITEMS REMOVED FROM CONSENT**

1. 2.2 Joni with Earthbound Skills cancelled event at Five Mile for March 13th through March 17th.

**3. NOTICED PUBLIC HEARINGS – NONE**

**4. REGULAR AGENDA**

**4.1 Consideration of Tree Permit: 695 E 4th St**

Applicant (Blake Anderson) requests to remove and replace a Chinese Pistache with an October Glory Maple tree. Applicant cites improved aesthetics as the principal reason for removal. Staff previously approved a planting request, but rejected the removal as the tree is not dead, dying, or poses a dangerous or defective condition. Under City code, the BPPC may consider the permit for the convenience of the landowner. Removal and replacement costs will be borne by the applicant.

Efseaff provided an overview of this item and a review of City policy and code on tree removals. Staff did not recommend removal; however did provided conditions if the BPPC approves the permit.

Reddemann asked how long for a replacement tree to catch up in size. Efseaff replied about 10-15 years.

Stoller asked why other Chinese Pistache in the area had been removed. Efseaff said they were removed because they were damaged and in poor health

Haar concerned about potential aphid problems and disease within first 10 years of the maple tree establishment. Recommends keeping the Pistache tree.

### Comments from the Public

Blake Anderson provided case for removal and replanting. Suggested a 24" box. He expressed an appreciation for the park and town. Nickell asked why not just 2 more Pistache. Anderson said that was not an aesthetically pleasing option.

Steve and Sally Thompson live near Cypress and Woodland and supports the aesthetically pleasing aspects of the replacement trees as 3 of 4 of previous trees have died and this would provide a more consistent look. Steven supported the sentiment and complained of the existing trees.

Charles Withuhn, Chico Tree Advocates (CTA) - Visited site and neighborhood and is concerned about losing large trees throughout Chico. He favored a phasing in process as they provide a variety in age and species and wished to keep the trees because of their age and location.

Woody Elliot - supports CTA position wholeheartedly and noted: the poor policy to remove healthy trees, the required care and cost of living in an urban forest, and the ecological health of trees. Supports native trees planting at areas, live oak.

Commissioner discussion on merits of removing or keeping the tree.

**MOTION:** To decline permit **MADE BY:** Nickell. **SECOND:** Haar. **AYES:** 3. **NOES:** 4. **ABSENT:** 0. Motion Failed.

**MOTION:** To approve permit **MADE BY:** Hernandez. **SECOND:** Glatz. **AYES:** 4. **NOES:** 2. **ABSENT:** 0. **Motion** passed.

#### **4.2. Discussion of Committee Assignments and the 2017 Meeting Calendar**

BPPC members serve on the Policy Advisory, Natural Resources, and Street Trees Committees as well as the City's *ad hoc* Bicycle Advisory Committee. Assignments are at the BPPC Chair's prerogative with staff recommendations. In addition, the Commission will consider the Committee and BPPC meeting schedules for 2017.

Efseaff reviewed the committees of the BPPC. Currently, there are three working groups that meet as needed: Natural Resource Committee, Policy Advisory Committee and the Tree Committee. Also, there is an *ad hoc* Bicycle Advisory Committee. Staff recommended that the BPPC: 1) select a chair and vice-chair; 2) approve the revised 2017 calendar; and 3) the Chair announce committee assignments.

Typically, the BPPC meets on the last Monday of the month. However, there are a few conflicts. Staff is recommending moving the May meeting to Tues May 30, and moving the December meeting to December 18.

With staffing constraints, workload, and the interested expressed by the past BPPC to see tree items, Efseaff recommended that any tree items come before the full commission. If the policy workload changes or the Urban Forester Manager position is hired, then that committee can be re-established. Additionally, there is a representative in attendance of the Bicycle Advisory Committee meetings (no meetings in 2016).

**MOTION:** To approve the changes to the meeting calendar for the months of May and December as reflected in the staff report. **MADE BY:** Nickell. **SECOND:** Reddemann. **AYES:** 7 **NOES:** 0. **ABSENT:** 0.

Each commissioner will communicate with Efseaff to provide their preference and availability to serve on committee appointments.

## 5. BUSINESS FROM THE FLOOR

Thad Walker- Chico Velo Trailworks, submitted their annual work 160 hours contributed to trails in Upper Park. Described the relationship between Trail Works and the Parks Division. Spoke about some of the projects that they would like to focus on in 2017.

Liz Stewart – Friends of Comanche Creek Greenway, reports they are very happy with the progress of Comanche Creek Greenway. Invited the Commissioners out to come visit.

## 6. REPORTS

### 6.1. Special Report: Public Works - Engineering Capital Projects Update on Ceres Avenue Bridge Deck Replacement, Comanche Creek Greenway Project Phase II, and Sycamore Creek Bike Path Phase I - Tracy Bettencourt, Regulatory and Grants Manager, and Wyatt West, Assistant Engineer (Verbal Report).

Over a year ago, staff reported to BPPC on the condition of the Ceres Bridge with about 1/2 of the boards needing replacement. Staff was exploring cost-effective options to repair and replace. Park requested help from the Public Works - Engineering.

Bettencourt discussed the options for fixes on the Ceres Bridge and the process for repair. Bettencourt and West also provided updates on the ATP grant for Comanche Creek Greenway Phase II (not accepted for funding), the Esplanade project, and the Sycamore Creek bike path that connects to Wildwood. They also discussed funding options and keeping track of items.

#### Comments from the Public

Janine Rood thanks for new commissioners stepping up and helping the community. As the Executive Director from Chico Velo, Ceres is uncomfortable and unrideable in its current state and she is appreciate of current efforts.

Kameryn Parker – lives near the bridge and made comments favoring the improvements but also brought up safety concerns and suggestions such as adding lights under bridge and the unintended impacts of allowing shelter for "riff-raft" and concern about theft and safety. Placement of jagged rock on surfaces or seal areas may also help reduce use of that "shelter".

### 6.2. Special Report: 2016 Annual Report, Parks and Street Trees Division – Dan Efseaff, Park and Natural Resource Manager

Efseaff reported that the annual reports began in 2010 in an effort to bring transparency and are a snapshot of the years' accomplishments. Efseaff explained how the report was divided and how the division is arranged and provided details on each. Efseaff highlighted several areas of the report including:

- Accomplishments on service request,
- The number of permits and event participants,
- Peregrine Point status,
- Funding for Park improvements including Caper Acres Renovations, Sycamore Pool Repair, and Comanche Creek.
- Arundo removal and vegetation clearing along Little Chico Creek,
- Plantings in the park with Butte Environmental Council,
- Santos Fire impacts,
- Ranger Program updates,
- Illegal encampments impacts,
- Street Trees plantings and approach,
- Budget and staffing issues, and
- Lessee reports.

Nickell asked about ranger policy and warnings verses citations. He suggested ways of generating revenue.

Stoller mentioned upcoming discussions about dog policies along the lines of the same conversation.

Romain reported on items including;

- Volunteer vegetation management efforts,
- Annual volunteer hours,
- Donations and in-kind services received,
- Jr. Ranger program and ranger philosophy, and
- Caper Acres efforts

**6.3. Parks and Street Trees Division Report December – Dan Efseaff Park and Natural Resource Manager**

Efseaff reported the explained that the report is compiled monthly and will be presented to the Commission. He pointed out that the Natural Resources Committee report from December is attached to the report.

**7. ADJOURNMENT**

Adjourn at 8:50p.m. to the next regular meeting on February 27, 2017 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ .  
Prepared By: \_\_\_\_\_

\_\_\_\_\_  
Shane Romain, Park Services Coordinator

\_\_\_\_\_  
Date

Distribution: BPPC

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2/23/2017



# BPPC Staff Report

Meeting Date 2/27/2017

DATE: 1/18/17  
 TO: Bidwell Park and Playground Committee (BPPC)  
 FROM: Theresa Rodriguez, Administrative Assistant  
 SUBJECT: Permit for the Making Strides Against Breast Cancer 5K Walk in Lower Bidwell Park (10/20/17 - 10/21/17).

### REPORT IN BRIEF:

Applicant (Mathew A Foor, American Cancer Society Inc.) would like to host a 5K fundraiser in Lower Park. The Applicant would like a permit to set up the night before (Friday on 10/20/17) at Sycamore Field, making it necessary to have security stay overnight for their 5K Walk on Saturday, 10/21/17.

**Recommendation:** Conditional approval.

### Event Details

Date of Application	11/15/2016
Date of Event	10/21/2017
Time of Event	6:00 AM – 12:00 PM
Event Name	Making Strides Against Breast Cancer 5K Walk
Applicant Name	Matthew A Foor
Location	1 Mile Picnic Area
Description	5K Fundraiser
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 8
# Participants	1,800
Reason for Consideration?	Exceeds 10 hours in length or is for multiple days.

### Conditions

Staff recommends the following conditions:

- Applicant must obtain a permit from Chico Area Recreation District (CARD) for the use of Sycamore Field.
- Continued adherence to all park rules.
- Walk to begin by 8:30 a.m. to allow walkers to clear the roadway by the gate opening time of 9:00 a.m.
- Set-up vehicles shall be restricted to no more than 10 vehicles in closed areas and must travel on established gravel and paved roads only (no cars on pathways or interior of park) and comply with One Way designations.
- No chalk, tape or paint markings on city property and roads, all decorations and signs must be free standing, do not affix any decorations to park property.
- The applicant must provide trained gate monitors at entrances and exits until gate opening and at road crossings.
- Signs must be in place and visible in order to ensure racers follow the established routes and also to notify other park users of the event.
- Provide at least 1 ADA accessible and 3 standard portable restrooms at the event site.
- Provide 8 additional trash totes.
- Golf cart use only for pre-approved, compelling reasons (not for set up purposes).
- The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

**Attachments:** Application and Permit for Park Use

**Distribution:** BPPC, American Cancer Society – Matthew A Foor



11-15-16



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

**Type of Event:**

PUBLIC  PRIVATE

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

**PLEASE PRINT:**

Matthew A Foor  
Name of Applicant/Contact Person

American Cancer Society, Inc  
Organization Name (if applicable)

[Redacted]  
Contact Phone #

Alternate Phone #

Making Strides Against Breast Cancer 5K Walk  
Description of Event: (family BBQ, walk/run, describe below if needed)

Saturday, October 21, 2017  
Day and Date of Event:

From: Friday, 10/20 3-6pm To: Saturday, 10/21 61m-12noon  
Total Time Needed for Set-up, Event, and Clean-up

From: 7:30 To: 10:30 am 1,800  
Time of Event Only Number of people

E-mail address [Redacted]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

**AREA REQUESTED:** (Please check if requested)

- Bidwell Bowl Amphitheater
  - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area
  - Electricity (15 amp)
  - tables, restroom area (circle)
- Meadow
  - 100 amp Electrical Service
  - Water (public events only)
- Children's Playground
  - Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
  - Water (public events only)
  - 100 amp Electrical Service
- City Plaza (Additional fees may apply)
  - Electricity (15 amp)
  - Event Restrooms
  - Fountain - On
  - Meter Bags # \_\_\_\_\_
  - 100 amp Electrical Service
  - Water (public events only)
  - Fountain - Off
  - Sound Curtain

- Council Ring
  - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
  - Oak Grove A
  - Oak Grove B
  - Sycamore Way Parking Lot Closure-Public Events ONLY
  - Electricity (15 amp) parking area, restroom area (Pick up key)
  - Band Stand (15 amp)
  - BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
  - Electricity (15 amp)
- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: \_\_\_\_\_

**FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)**

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 1100 Fri. = 312.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable)
- Early Entrance Fee \$ 32.50 (\$32.50/hr. public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

**Additional fees for City Plaza use:**

Event Restrooms \_\_\_\_\_ x (\$95.00) = \$ \_\_\_\_\_

#days

100 amp Electrical \_\_\_\_\_ x (\$30.00) = \$ \_\_\_\_\_

(electrician required) #days

Park Fee Total: \$ 503.50

Convenience Fee: \$ 2.00

Total Fee Required: \$ 505.50

City of Chico Cash Receipt No. CR44541 Payment Method: ccl995 Date: 11-15-16 Received By: TR

Office	Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	Cleaning Service	Park Services Coordinator
Distribution:	Park Field Supervisor	Park Ranger 2	Landscape Inspector	920 Fund	Risk Management (e-mail)	DCBA

## EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>7 years / 8th Annual</u>	Yes <input checked="" type="radio"/>	No <input type="radio"/>
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes <input type="radio"/>	No <input checked="" type="radio"/>
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Microphone, PA System and CD music</u>	Yes <input checked="" type="radio"/>	No <input type="radio"/>
When will amplified sound/music be heard? Time from: <u>7:30 am</u> until: <u>10:30 am</u> amps needed ( <u>15 or 100</u> ) <sup>15</sup> <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____ Name of Operator: _____	Yes <input type="radio"/>	No <input checked="" type="radio"/>
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes <input type="radio"/>	No <input checked="" type="radio"/>
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes <input type="radio"/>	No <input checked="" type="radio"/>
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>6:30 am</u> until: <u>8:00 am</u> <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes <input checked="" type="radio"/>	No <input type="radio"/>
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required? <u>one Oct 21, 2017</u>	Yes <input checked="" type="radio"/>	No <input type="radio"/>
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Ne Toilets or Johnny On the Spot</u> Phone Number _____ Location of portable restrooms <u>Next to handicapped Parking</u> <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes <input checked="" type="radio"/>	No <input type="radio"/>
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <sup>a</sup> _____ Number of Recycling Containers <sup>a</sup> _____ Sanitation Company <u>Recology</u> Phone Number <u>530 533 4783</u> <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes <input checked="" type="radio"/>	No <input type="radio"/>
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Plastic yard signs placed on wires stuck into the ground</u> <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes <input checked="" type="radio"/>	No <input type="radio"/>
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes <input type="radio"/>	No <input checked="" type="radio"/>
Do you request irrigation to be turned off before and during your event?	Yes <input checked="" type="radio"/>	No <input type="radio"/>
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <b>only</b> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes <input type="radio"/>	No <input type="radio"/>
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes <input type="radio"/>	No <input type="radio"/>

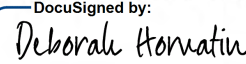
## SECTION 3

# CONDITIONS FOR PARK USE

### You Are Responsible for Knowing the Park Rules. Please Observe the Following:

<b>Alcohol</b>	Alcohol is not permitted in any City Park or Playground.
<b>BBQ's</b>	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
<b>Bicycles</b>	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
<b>Bounce Houses</b>	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
<b>Campfires</b>	No campfires allowed.
<b>Camping</b>	No overnight camping allowed. Bidwell Park is a "day use park" only.
<b>Clean up</b>	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
<b>Damages</b>	Any damage to City property as a result of this event will be repaired at permittee's expense.
<b>Dogs</b>	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times <b>dogs must be on a leash</b> . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. <b>Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.</b>
<b>Electrical</b>	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
<b>Fishing</b>	<b>Big Chico Creek:</b> Check California Fish and Game Regulations, <a href="http://www.dfg.ca.gov/regulations/">http://www.dfg.ca.gov/regulations/</a> , Freshwater Sport Fishing, <a href="#">Alphabetical List of Waters with Special Fishing Regulations</a> , (20) Big Chico Creek, <b>Horseshoe Lake:</b> <u>Age 14 and over</u> - license, catch and release; <u>Under 14</u> - no license, catch and keep.
<b>Gate Closures</b>	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See <a href="http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp">www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp</a>
<b>Glass</b>	No glass containers allowed in any City Park or Playground.
<b>Horses</b>	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
<b>Noise</b>	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
<b>Park Closures</b>	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
<b>Signs/Defacing</b>	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
<b>Smoking</b>	Smoking is not permitted in any City Park or Playground.
<b>Swimming</b>	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
<b>Vegetation</b>	No taking, cutting or injury of any vegetation in the Park is allowed.
<b>Vehicle Traffic</b>	<ul style="list-style-type: none"> <li>• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.</li> <li>• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.</li> <li>• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.</li> <li>• No vehicles are permitted to travel or park on grass areas.</li> </ul>

\*I have read and agree to conform to the above rules and conditions:

DocuSigned by:  
  
 Signed: Deborah Horvatin 12/1/2016  
 Deborah Horvatin Sr. Consultant Contracts

**SECTION 4 – INSURANCE**

(to be determined by Park Office)

**INSURANCE REQUIREMENTS ARE APPLICABLE TO:**

Insurance Required  Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [risk-management@chicoca.gov](mailto:risk-management@chicoca.gov)

If insurance is required, Certificate of Insurance, meeting City standards must be received by: \_\_\_\_\_

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

**NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

**SECTION 5 - ACCEPTANCE OF CONDITIONS**

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.*

DocuSigned by:  
 X Deborah Horvatin Deborah Horvatin X 12/1/2016  
 Signature of Applicant Sr. Consultant Contracts Date

**RETURN THIS FORM TO:**

City of Chico - Park Division  
411 Main St., 3<sup>rd</sup> Floor  
Chico, CA 95928

FAX 530-895-4825 or email to [Parkinfo@chicoca.gov](mailto:Parkinfo@chicoca.gov)

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**  
A copy of the approved application will be returned to you.

**SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION**

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) \_\_\_\_\_
- Denied by the General Services Director. Reason: \_\_\_\_\_
- Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_
- Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_
- Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_
- Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_
- Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Signature of Park and Natural Resources Manager \_\_\_\_\_

Date \_\_\_\_\_



DATE: February 13, 2017  
 TO: Bidwell Park and Playground Commission (BPPC)  
 FROM: Theresa Rodriguez, Administrative Assistant  
 SUBJECT: Consideration of Chico Area Recreation District's (CARD) request to Permit Events and Waive Basic Park Fees for the Spring Jamboree in Caper Acres (4/15/17) and Movies In The Park (6/10/17 and 7/15/17) at Sycamore Field in Lower Bidwell Park.

**REPORT IN BRIEF:**

Applicant (Ryan Arnold, Chico Area Parks and Recreation District (CARD)) (a public agency/special district), requests the waiver of basic park use fees for 2 community events. Under the Chico Municipal Code (CMC 12R.08.250), the BPPC may authorize the waiver of basic park fees. The City has waived fees in the past. **Recommendation:** Staff recommends approval of events and the waiver of reservation and vendor fees.

**Background**

The Chico Area Parks and Recreation District (CARD) (a public agency/special district), requested a waiver of basic park use and vendor fees for the 54<sup>th</sup> Annual Spring Jamboree (April 15, 2017) and Movies in the Park (June 10, 2017 and July 15, 2017) (Attachment A). CARD does not need a permit to host movies at Sycamore Field, as they have a long-term lease. The permit is for informational and coordination purposes. CARD requests the South One Mile Recreation park gates remain open beyond the normal closing times (9:00 PM) in order to accommodate the event. CARD will provide recommended portable restrooms. Under the CMC (12R.16.020) adult access is restricted to Caper Acres only to those accompanying a child of less than 13 years of age.

CARD notes in an attached letter that the waiver allows them to continue the events at no cost to the community (Attachment B). Chapter 12R.08 of the Chico Municipal Code (CMC) requires a permit for public events and provides for the City to charge a permit application fee, basic park use fees, a damage deposit and other related fees for such events. Section 12R.08.250 (Attachment C) authorizes the BPPC to waive or refund the basic park use fees for public agencies conducting events to further their powers and purposes.

**Discussion**

CARD is the primary provider of park and recreation programs for Chico residents of all ages, skills and abilities; and annually they sponsor several community events. The table below summarizes the requested waived fees and required fees:

**CARD Request for Waived Basic Park Use Fees**

<b>Fee</b>	<b>Spring Jamboree</b>	<b>Movies in the Park</b>	<b>Total</b>
Reservation	\$301.00	\$0.00	
Vendor	\$12.00	\$12.00	
Total	\$313.00	\$12.00	<b>\$325.00</b>

**Additional Park Use Fees Required on Application (Per CMC 12R.080.250)**

Application Fee	\$19.00	\$19.00	
1 time outside Insurance Fee	\$40.00	\$0.00	
Damage Deposit	\$100.00	\$100.00	
Total	\$159.00	\$119.00	<b>\$278.00</b>

The total requested amount is a \$325.00 reduction.

The City provides additional preparation (mowing and weed removal) at Caper Acres for the Spring Jamboree. These events provide a community benefit and the revenue to the City relatively small. Under the CMC, all fees must be paid at the time the applications are submitted and later reimbursed.

**Attachments:**

- A) Applications for Park Use (Spring Jamboree and Movies in The Park)
- B) Letter from Ryan Arnold (CARD) requesting the fee waiver
- C) Title 12R.08.205 and 12R.16.020

**TITLE 12R**  
**RULES AND REGULATIONS OF BIDWELL PARK AND OTHER**  
**PARKS AND PLAYGROUNDS**

**12R.08.250 General permit conditions - Basic park use fees.**

- A. Fee Requirements. As a condition precedent to the issuance of a permit authorizing a public event in a city park or playground, the permittee shall pay to the city a basic park use fee in an amount established by resolution of the Bidwell Park and Playground commission and approved by resolution of the city council based on a fair share of that part of the overall cost of operating and maintaining the city's parks and playgrounds reasonably attributable to the permittee's use of city park facilities pursuant to such permit.
- B. Waiver of Fees by the director for Free Speech Events. The basic park use fees required by this section shall be waived by the director for any permit authorizing a public event in a city park or playground or portion of a city park or playground designated as an intensive use area which does not exceed ten hours in length where the dominant purpose of such event is the exercise of free speech rights, and the permittee establishes that the permittee does not have the financial resources to pay such basic park use fee by filing with the director financial statements demonstrating such inability to pay, together with a declaration, executed by or on behalf of the permittee under penalty of perjury, attesting to such inability to pay.
- C. Waiver or Refund of Fees by the Bidwell Park and Playground Commission for Events Conducted by Public Agencies and Non-Profit Organizations. The basic park use fees required by this section may be waived by the Bidwell Park and Playground Commission for a permit authorizing an event in any city park or playground where the permittee is a public agency and the event is being conducted by such public agency in furtherance of its powers and purposes. In addition, where the permittee is a non-profit organization which is conducting an event primarily for the purpose of raising funds for the benefit of the City's parks and playgrounds, the Bidwell Park and Playground Commission may refund that portion of the fee which is equal to the difference between the amount of the funds raised at the event for the benefit of the City's parks and playgrounds and the amount of the fee, or the entire fee where the amount of such funds exceeds the amount of the fee.

(Res. No. 153 92-93 §3 (part), Res. No. 95 96-97 §2) (Res. No. 31-13 §1)

**12R.16.020 Age limitation.**

Persons 13 years of age and older shall not enter Caper Acres playground area, except when accompanying a child of less than 13 years of age.

(Res. No. 19 93-94 §3 (part))



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

**Type of Event:**

PUBLIC  PRIVATE

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

*THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.*

**PLEASE PRINT:**

Ryan Arnold  
Name of Applicant/Contact Person

Chico Area Recreation & Park District  
Organization Name (if applicable)

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]      [REDACTED]  
Contact Phone #      Alternate Phone #

Special event - Movies in the Park  
Description of Event: (family BBQ, walk/run, describe below if needed)

Saturday, June 10 & Saturday, July 15, 2017  
Day and Date of Event:

From: 6 p.m. To: 11 p.m.  
Total Time Needed for Set-up, Event, and Clean-up

From: 8 p.m. To: 10:30 p.m.      500-1,000  
Time of Event Only      Number of people

E-mail: [REDACTED]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

**AREA REQUESTED: (Please check if requested)**

- Bidwell Bowl Amphitheater**
  - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area**       **Meadow**
  - Electricity (15 amp)       100 amp Electrical Service tables, restroom area (circle)       Water (public events only)
- Children's Playground**
  - Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
  - Water (public events only)       100 amp Electrical Service
- City Plaza (Additional fees may apply)**
  - Electricity (15 amp)       100 amp Electrical Service
  - Event Restrooms       Water (public events only)
  - Fountain - On       Fountain - Off
  - Meter Bags # \_\_\_\_\_       Sound Curtain

- Council Ring**
  - Fire Permit
- Five Mile Picnic Area**
- One Mile Picnic/Barbeque Area - Water available, no hose bib**
  - Oak Grove A**       **Oak Grove B**
    - Sycamore Way Parking Lot Closure-Public Events ONLY
    - Electricity (15 amp) parking area, restroom area (Pick up key)
    - Band Stand (15 amp)
    - BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park**
  - Electricity (15 amp)
- Lower Bidwell Park (public events only):** \_\_\_\_\_
- Upper Bidwell Park (public events only):** \_\_\_\_\_
- Other (specify) (public events only):** Sycamore Field
- Early Entrance Needed (public events only)**       Yes       No

**Additional Description of the Event:** Movies in the Park at Sycamore Field. We project a movie on a canvas screen that hangs against the softball fence backstop and guests sit in the outfield grass.

**FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)**

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee      \$ 19.00 (Non-Refundable)
- Reservation Fee      \$ 150.00 (\$11.00 minimum, please call for quote)
- Insurance Fee      \$ ON FILE (\$40.00 to process outside insurance)
- Vendor Fee # 2      \$ 12.00 (\$6.00 per vendor)
- Damage Deposit      \$ 100.00 (\$100.00 refundable)
- Early Entrance Fee      \$ \_\_\_\_\_ (\$32.50/hr. public events only)
- Additional Park Use Fees      \$ \_\_\_\_\_ (see fee schedule)

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

**Additional fees for City Plaza use:**

Event Restrooms \_\_\_\_\_ x (\$95.00) = \$ \_\_\_\_\_  
#days

100 amp Electrical \_\_\_\_\_ x (\$30.00) = \$ \_\_\_\_\_  
(electrician required) #days

Park Fee Total: \$ 281.00

Convenience Fee: \$ \_\_\_\_\_

**Total Fee Required:** \$ \_\_\_\_\_

City of Chico Cash Receipt No. \_\_\_\_\_ Payment Method: \_\_\_\_\_ Date: \_\_\_\_\_ Received By: \_\_\_\_\_

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector	Applicant 920 Fund	Cleaning Service Risk Management (e-mail)	Park Services Coordinator DCBA
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## SECTION 3

# CONDITIONS FOR PARK USE

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**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.  
**Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
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- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_

*Ryan Quireld*

**SECTION 4 – INSURANCE**

(to be determined by Park Office)

**INSURANCE REQUIREMENTS ARE APPLICABLE TO:**

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [risk-management@chicoca.gov](mailto:risk-management@chicoca.gov)

If insurance is required, Certificate of Insurance, meeting City standards must be received by: ON FILE / May 27, 2017

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

**NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

**SECTION 5 - ACCEPTANCE OF CONDITIONS**

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X Ryan Arnold  
Signature of Applicant

X 1/9/2017  
Date

**RETURN THIS FORM TO:**

City of Chico - Park Division  
411 Main St., 3<sup>rd</sup> Floor  
Chico, CA 95928

FAX 530-895-4825 or email to [Parkinfo@chicoca.gov](mailto:Parkinfo@chicoca.gov)

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

**SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION**

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) \_\_\_\_\_

- Denied by the General Services Director. Reason: \_\_\_\_\_
- Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_
- Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_
- Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_
- Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_
- Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Signature of Park and Natural Resources Manager \_\_\_\_\_

Date \_\_\_\_\_

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>13 years</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>North State AV will coordinate and manage projector and speaker system.</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>8 p.m.</u> until: <u>10:30 p.m.</u> amps needed ( <u>15 or 100</u> ) Note: 100 amp electrical service requires a certified electrician to operate. <u>North State AV &amp; CARD generators</u>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) <input type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes Course <input type="checkbox"/> Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>2</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>Hot dogs and ice cream. Hot dogs will be cooked and served from a portable BBQ attached to a vehicle, and ice cream will be served from a mobile cart.</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>7 a.m.</u> until: <u>9 a.m.</u> Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>ACME Portable Toilet</u> Phone Number <u>(530) 534-5998</u> Location of portable restrooms <u>In gravel parking on Sycamore Way</u> Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>6</u> Number of Recycling Containers <u>2</u> Sanitation Company <u>CARD will supply/transfer</u> Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Sponsor banners attached with zip ties to softball fence during the event only.</u> Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC  PRIVATE

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

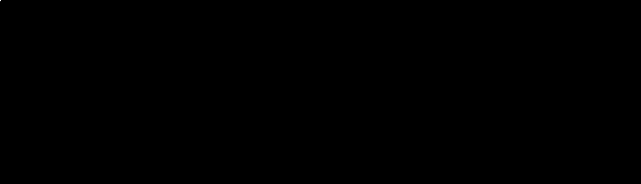
PLEASE PRINT:

Ryan Arnold

Name of Applicant/Contact Person

Chico Area Recreation & Park District

Organization Name (if applicable)



Contact Phone #

Alternate Phone #

Special event - Easter egg hunt

Description of Event: (family BBQ, walk/run, describe below if needed)

Saturday, April 15, 2017

Day and Date of Event:

From: 7 a.m. To: 1 p.m.

Total Time Needed for Set-up, Event, and Clean-up

From: 9 a.m. To: 12 p.m. 1,500

Time of Event Only

Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

#### AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Note: Special conditions apply for amplified sound (12R.08.263 CMC)

Cedar Grove Picnic Area

Electricity (15 amp)  
 tables, restroom area (circle)

Meadow

100 amp Electrical Service  
 Water (public events only)

Children's Playground

Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30  
 Water (public events only)  100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp)  100 amp Electrical Service  
 Event Restrooms  Water (public events only)  
 Fountain - On  Fountain - Off  
 Meter Bags # \_\_\_\_\_  Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A

Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY

Electricity (15 amp) parking area, restroom area (Pick up key)

Band Stand (15 amp)

BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM

Depot Park

Electricity (15 amp)

Lower Bidwell Park (public events only): \_\_\_\_\_

Upper Bidwell Park (public events only): \_\_\_\_\_

Other (specify) (public events only): Sycamore Field for bounce house, lines

Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: 54th Annual Spring Jamboree

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ \_\_\_\_\_ (\$11.00 minimum, please call for quote)
- Insurance Fee \$ \_\_\_\_\_ (\$40.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$6.00 per vendor)
- Damage Deposit \$ \_\_\_\_\_ (\$100.00 refundable)
- Early Entrance Fee \$ \_\_\_\_\_ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

#### Additional fees for City Plaza use:

Event Restrooms \_\_\_\_\_ x (\$95.00) = \$ \_\_\_\_\_  
#days

100 amp Electrical \_\_\_\_\_ x (\$30.00) = \$ \_\_\_\_\_  
(electrician required) #days

Park Fee Total: \$ \_\_\_\_\_

Convenience Fee: \$ \_\_\_\_\_

Total Fee Required: \$ \_\_\_\_\_

Credit Card and ATM payment as credit will be assessed a \$2.00 convenience fee.

Fee due upon submittal of application ~ Make Checks Payable to: City of Chico ~

City of Chico Cash Receipt No. \_\_\_\_\_ Payment Method: \_\_\_\_\_ Date: \_\_\_\_\_ Received By: \_\_\_\_\_

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector	Applicant 920 Fund	Cleaning Service Risk Management (e-mail)	Park Services Coordinator DCBA
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## SECTION 3

# CONDITIONS FOR PARK USE

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**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

<b>Alcohol</b>	Alcohol is not permitted in any City Park or Playground.
<b>BBQ's</b>	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
<b>Bicycles</b>	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
<b>Bounce Houses</b>	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
<b>Campfires</b>	No campfires allowed.
<b>Camping</b>	No overnight camping allowed. Bidwell Park is a "day use park" only.
<b>Clean up</b>	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
<b>Damages</b>	Any damage to City property as a result of this event will be repaired at permittee's expense.
<b>Dogs</b>	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times <b>dogs must be on a leash</b> . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. <b>Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.</b>
<b>Electrical</b>	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
<b>Fishing</b>	<b>Big Chico Creek:</b> Check California Fish and Game Regulations, <a href="http://www.dfg.ca.gov/regulations/">http://www.dfg.ca.gov/regulations/</a> , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) <b>Big Chico Creek</b> , Horseshoe Lake: <b>Age 14 and over</b> - license, catch and release; <b>Under 14</b> - no license, catch and keep.
<b>Gate Closures</b>	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See <a href="http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp">www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp</a>
<b>Glass</b>	No glass containers allowed in any City Park or Playground.
<b>Horses</b>	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
<b>Noise</b>	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
<b>Park Closures</b>	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
<b>Signs/Defacing</b>	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
<b>Smoking</b>	Smoking is not permitted in any City Park or Playground.
<b>Swimming</b>	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
<b>Vegetation</b>	No taking, cutting or injury of any vegetation in the Park is allowed.
<b>Vehicle Traffic</b>	<ul style="list-style-type: none"><li>• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.</li><li>• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.</li><li>• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.</li><li>• No vehicles are permitted to travel or park on grass areas.</li></ul>

**\*I have read and agree to conform to the above rules and conditions:**

Signed: Ryan Arnold

## SECTION 4 – INSURANCE

(to be determined by Park Office)

### INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [risk-management@chicoca.gov](mailto:risk-management@chicoca.gov)

If insurance is required, Certificate of Insurance, meeting City standards must be received by: \_\_\_\_\_

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

#### NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

## SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X Ryan Arnold  
Signature of Applicant

X 1/9/2017  
Date

### RETURN THIS FORM TO:

City of Chico - Park Division  
411 Main St., 3<sup>rd</sup> Floor  
Chico, CA 95928

FAX 530-895-4825 or email to [Parkinfo@chicoca.gov](mailto:Parkinfo@chicoca.gov)

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

## SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- [ ] Approved.  
[ ] Approved subject to listed additional condition(s) \_\_\_\_\_

- [ ] Denied by the General Services Director. Reason: \_\_\_\_\_  
[ ] Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_  
[ ] Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_  
[ ] Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_  
[ ] Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_  
[ ] Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_  
[ ] Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_  
[ ] Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Signature of Park and Natural Resources Manager

Date

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>54 years</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Megaphone/Bullhorn</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>9 a.m.</u> until: <u>12 p.m.</u> amps needed (15 or 100) <u>N/A</u> Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) <input checked="" type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes Course <input type="checkbox"/> Other: _____ Name of Operator: <u>Jump N Jax</u>	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>2</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>Pizza and coffee. Both will be prepared off-site and served from pop-up canopies.</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>7 a.m.</u> until: <u>9 a.m.</u> Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>ACME Portable Toilet</u> Phone Number (530) 534-5998 Location of portable restrooms _____ Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>6</u> Number of Recycling Containers <u>2</u> Sanitation Company <u>CARD will supply/transfer</u> Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Banner at Caper Acres the Monday before the event</u> Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



Chico Area  
Recreation and  
Park District

January 9, 2017

Dear Bidwell Park and Playgrounds Commission:

The Chico Area Recreation & Park District (CARD) will be holding several events in City parks in 2017. These events are free and provide opportunities for Chico residents to participate in community events with their families.

We are requesting that the basic park use fees be waived for the following long standing events:

- 54th Annual Spring Jamboree (April 15, 2017)
- 13th Annual Movies in the Park (June 10 and July 15, 2017)

We are a public agency providing park and recreation programs for Chico residents of all ages, skills and abilities. The fee waiver will allow us to continue to offer these quality events at no cost to the Chico community. We look forward to another great year.

Sincerely,

Ryan Arnold  
Marketing Coordinator

545 Vallombrosa Avenue

Chico, CA 95926

office: 530 895.4711

fax: 530 895.4721





DATE: 1/15/17  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Dan Efseaff, Park and Natural Resource Manager  
SUBJECT: Review of 2016 Annual Wet Weather Report and Adoption of Revised Data Protocol.

## Report in Brief

At the December 14, 2015 meeting, the BPPC adopted a revised Adaptive Wet Weather Plan. The plan minimizes trail damage during wet conditions and describes the protocol for closing and opening trails to equestrians and mountain bike riders and for play at the Peregrine Point Disc Golf Course. The plan calls for an annual summary and review. Because of changes to the available data, staff recommends a change to the protocol for trail closing. **Recommendation:** *Accept Annual Report and adopt the revised data protocol.*

## Background

For many years, an informal method was used to determine whether trails in Middle and Upper Park were open to equestrians and mountain bicycles. In December 2009, the BPPC adopted an Interim (Adaptive) Wet Weather Management Plan to formalize the process and rely on more objective criteria. Since that time, the BPPC adopted several modifications (2011, 2013) to improve the approach.

On December 14, 2015, the BPPC adopted an updated Adaptive Wet Weather Plan (Chico 2015). The revised plan (please see the link on the Bidwell Park webpage for the City) relied on weather data from the US Forest Service Chico weather Station (CHI), and a trail assessment to open the trails and course. The procedure determines closures during wet conditions for trails in Middle and Upper Bidwell Park (for equestrian and bicycle use, no restrictions are currently placed on pedestrians), Upper Park Road to vehicles, and disc golf play.

The plan calls for an annual review of data to the BPPC summarizing the data collection, and providing recommendations. Chico (2015) notes that the annual summary should contain the following:

1. A summary of weather data and number of days closed each month,
2. A graphical display of rainfall events and trail closings, and
3. A graphical display of average daily temperature and trail closings.

Other information, especially related to compliance issues such as enforcement or educational efforts, may also be summarized in the report. Each annual report should also provide recommendations to the protocol and to improve compliance. This report reviews the data based on "water year" (October to September).

## Data Collection

During the season, park rangers conducted assessments of Upper/Middle Park trails and the Peregrine Point Disc Golf course to determine trail openings and closings. Data collected included: observer id; time; Chico weather station precipitation (available at the California Data Exchange Center (CDEC), <http://cdec.water.ca.gov/>); rain forecast exceeding 70%; footstep imprints (Horseshoe Lake and Hwy 32/Disc Golf); comments, and trail/disc golf status (open or closed). At the end of the year, additional information was downloaded (daily average temperature, daily rainfall amount, and cooling degree day).

In 2016, the CDEC weather station moved from the USFS tree farm to a new location at Wicks' Corner (near Highways 70 and 149). Data from this weather station ceased altogether in February 2016. To replace the station, Staff explored other options with readily available on-line historical information. After some research, Staff used a combination of websites to obtain weather data from the KCIC (Chico Airport) station. However, after using the data, it became clear that the precipitation data from this source is unreliable (missing data) or often greatly understates precipitation (see Technical Note 1).

To provide a reliable data source for the summary tables, Staff used the precipitation data from the Chico State Farm (<https://westernwx.com/weatherdb/index.php>). The Chico State Farm station likely represents an underestimate of rainfall in Upper Park.

## Results

2015-2016 continued the dry conditions observed over the past few years. Observations include:

1. January (27) and December (25) contained the highest number of closure days. November, February, March, and April had closures, while the remaining months had none.
2. This amounted to a total of 8 closures (consecutive closed days) that averaged 9.5 days with the longest at 32 days (January to first part of February).
3. The average number of days to the last precipitation was 70.25 days.
4. Staff received positive feedback on simplifying the approach to combine the closures of Disc Golf at Peregrine Point Disc and vehicles on Upper Park Road with the trails closures. Compliance was generally good.
5. We provide a monthly summary of trail closure dates and weather conditions (Table 1) and trail closures versus daily precipitation (PPT) and average temperature for both sites (Figures 3 and 4) during the water year. Table 2 summarizes precipitation and closing data between years.

**Table 1. 2015-2016 Monthly Summary of Chico Weather Data and Trail Closures.**

Month	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Summary	Total	
	10	11	12	1	2	3	4	5	6	7	8	9			
Days	In Month	31	30	31	31	29	31	30	31	30	31	31	29		365
	with PPT	3	6	10	22	4	0	0	0	0	0	0	0		45
	Rainfall > 0.25 in	0	4	5	9	0	0	0	0	0	0	0	0		18
	Road Closed	8	13	24	29	13	13	12	10	8	9	9	8		156
	Trails and PP Disc Golf Closed	0	6	25	27	5	7	6	0	0	0	0	0		76
															<b>Ave</b>
Ave. Daily Temp. (oF)	67	50	46	49	54	56	63	67	73	75	74	70		61.84	
Average CDD	11	1	0	0	2	1	6	10	18	21	20	15		8.74	
Ave. Daily Rainfall (in.)	0.02	0.07	0.10	0.20	0.02	0.23	0.02	0.03	0.01	0.00	0.00	0.00		0.059	

Ave. = Average. CDD = Cooling Degree Day for 50 °F (average temp – 50). PPT = precipitation. Temp. = Temperature. UP = Upper and Middle Park Trails. PP= Peregrine Point/ Highway 32 trailhead and disc golf course area.

**Table 2. Summary of Closures Between Years.**

Measure	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Trend	
Days	In Monitoring Period	242	396	365	365	365	365	365	
	With PPT	83	97	97	55	57	46	45	
	With PPT >0.25"	37	43	43	28	22	23	18	
	Road Closed			165	215	271	244	156	
	Trail and Disc Golf Course Closed	139	148	148	72	48	45	76	
Average Daily Rainfall (inch/day)	0.12	0.09	0.05	0.07	0.07	0.05	0.06		

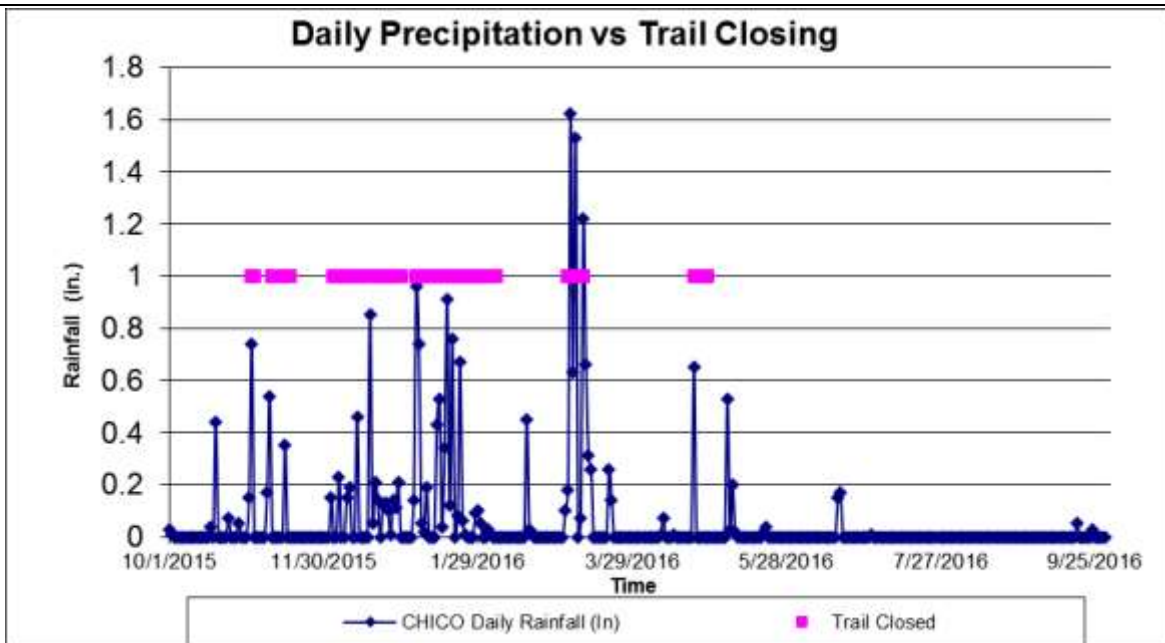


Figure 1. Graph of Trail Closures Versus Daily Rainfall Amounts.

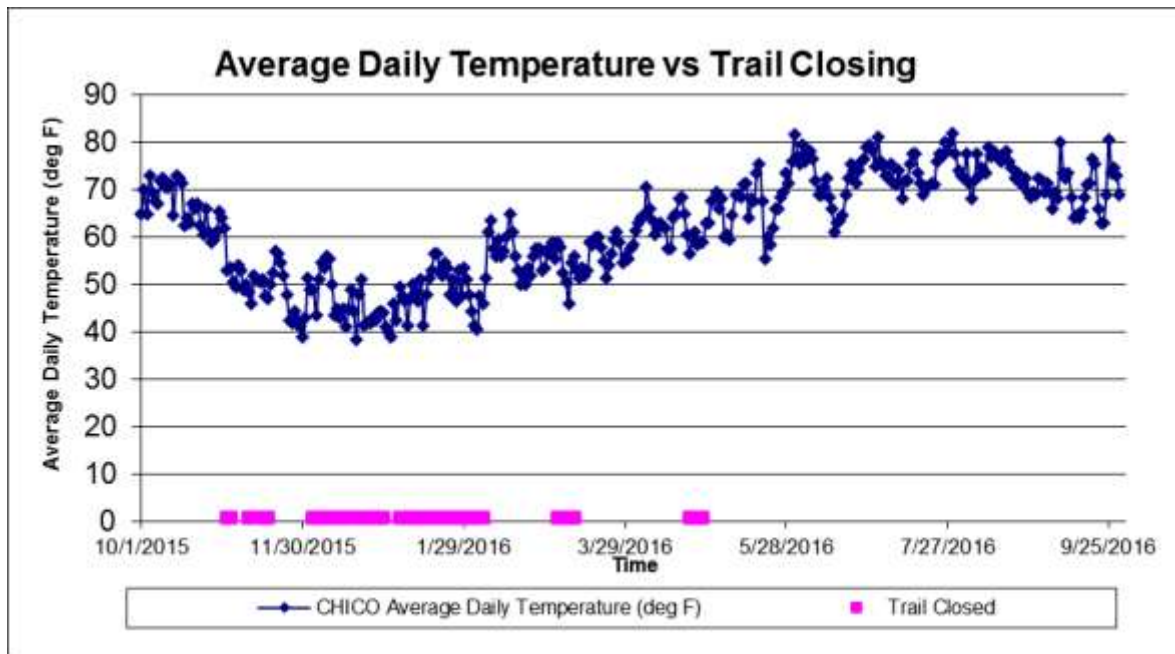


Figure 2. Graph of Trail Closure versus Average Daily Temperature.

### Recommendations and Upcoming Actions

Staff recommends the following:

1. Provide a weblink to the information that rangers use to make trail determinations.
2. Continue Ranger efforts on education and enforcement (especially on the south side of Upper Park).
3. Continue to follow the general approach of Chico (2015) with the exception of the new protocol to estimate the 0.25” precipitation threshold. If the BPPC concurs, the following protocol will the protocol will be incorporated into a revised document (essentially replacement of Table 1 in Chico 2015):
  - a. **Threshold Data** - Use station KCACHICO12 (Chico Western Weather Group (WWG) 686 Rio Lindo Ave in Chico) as the primary data source. If this station exceeds the precipitation threshold, then trails are closed. Options to observe the data include the:
    - i. WWG Public Weather Page for Chico (Figure 1) (<http://www.westernwx.com/public/>). Under observations, click on either the Current 48 Hr Weather Trend Graph, Current Tabular Data (2 Weeks), Google Earth Data Map (select WWG Station and then the 7 Day Weather Summary)).

- ii. Weather Underground Personal Weather Station (Figure 2) (<https://www.wunderground.com/personal-weather-station/dashboard?ID=KCACHICO12>). The Weather History Table provides hourly data that can be used to compute 24 hour precipitation.
- b. **Alternatives –**
- i. If the above station is unavailable the preferred options will be to use the “Chico” on the 24 hour precipitation map for Butte County on the California Nevada River Forecast Center ([http://www.cnrfc.noaa.gov/county\\_precipMaps.php?group=butte&hour=24](http://www.cnrfc.noaa.gov/county_precipMaps.php?group=butte&hour=24)) station (Figure 3).
  - ii. Other available stations from the Weather Underground “Wunder Map” (Figure 4) (<https://www.wunderground.com/wundermap>): KCACHICO85 - Chico - North (Sycamore Creek), KCACHICO26 - WeatherShop Rooftop - North Chico, KCACHICO29 - East California Park, CACHICO53 - CalPark Ponds, KCACHICO86 - Chico Canyon / Centennial, KCACHICO93 - Ceanothus and Hannah Rose Ct., and KCIC - Chico Municipal Airport. Others may be added later.
- c. **Annual Data** - Staff will download data from the WWG or Chico State Farm station (<https://westernwx.com/weatherdb/index.php>).
- d. **Review** - This approach will be reevaluated with the next annual wet weather report and may be refined with preferences given to sources of information with easy public access and integration into our webpage, and stations that are dependable and track well with park conditions.

We anticipate a review to begin with the annual report in 2020, but next year’s report will likely review this protocol.



Figure 3 Screenshot of Western Weather Group Chico Public Weather page.

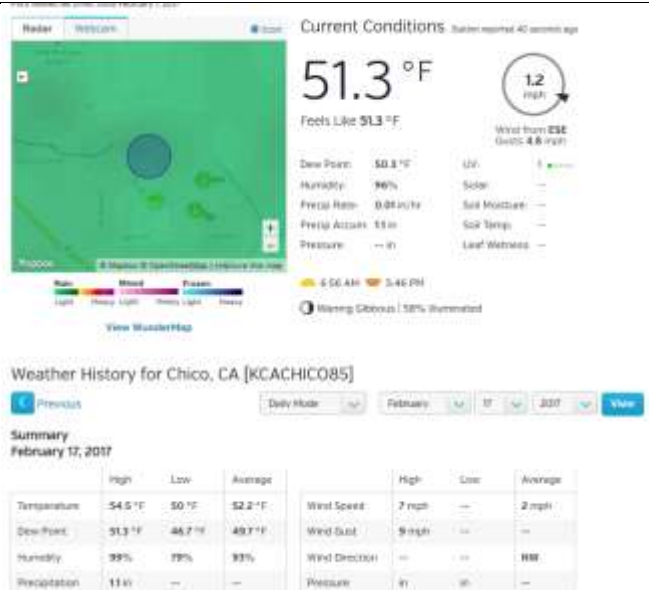


Figure 4. Screenshot of an individual Weather Underground Station.

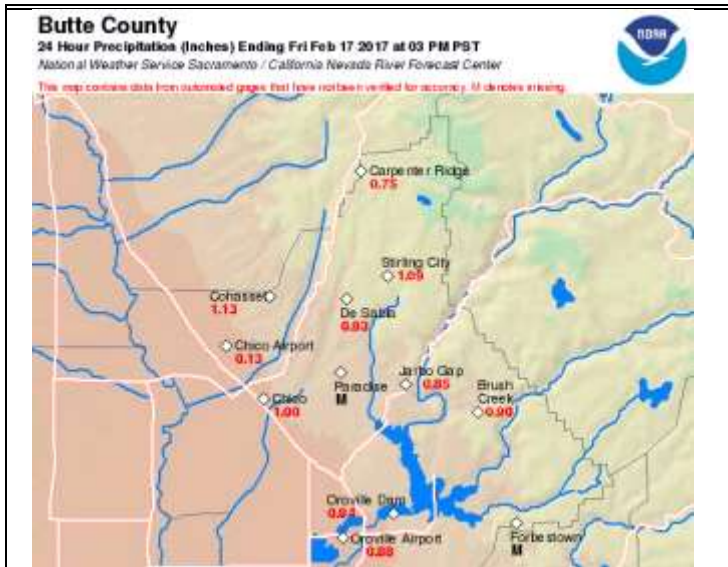


Figure 5. Screenshot of the CNRFC/NOAA page for 24 hour precipitation for Butte County.

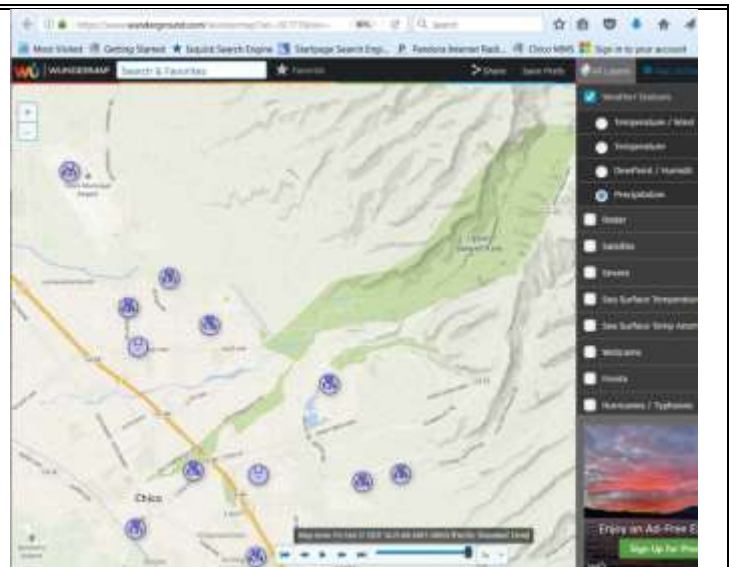


Figure 6. Screenshot of the "Wunder Map" from Weather Underground (with precipitation selected).

## References

City of Chico. 2015. Adaptive Wet Weather Trail Management Plan (Revised 2015). Bidwell Park, Chico, California. December 3, 2015. Public Works Department, Parks Division. Chico, California.

**Attachments:** none

## Technical Notes:

- 1) KCIC station. Staff have observed faults in KCIC data, for example, the station will note that rainfall fell, but not record any precipitation amounts. Comparison of rainfall data from KCIC and CHICO.T (a weather station within the UC Cooperative Extension IPM network at the Chico State Farm) from the period 10/1/15 to 2/18/16 revealed that the KCIC station was over 10 " below the CHICO.T station. The Weather Underground stations appear to have good correlation with each other. For example, on 2/16/17, the stations above were well correlated ( $X=0.38$ ,  $Stdev=0.04$ ) and just above the 0.31" recorded at the Chico State Farm (which we would expect as the station is further from the foothills). The KCIC station recorded only 0.06".

S:\Programs\Monitoring\Trails\_Monitoring\Wet\_Weather\Wetweather\_Data\2015-2016\_data\BPPC\_2015-16\_wet\_weather\_Report\_16\_1215.docx



DATE: 2/17/17  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Dan Efseaff, Park and Natural Resource Manager  
SUBJECT: Parks and Street Trees and Public Landscapes Report

## NARRATIVE

### 1. Updates

- a. Storm Damage – Both Parks and Street Tree Divisions have been very busy responding to storm damage and impacts. For the first part of the year, multiple events have closed areas of the park to vehicles because of flooding or road blockage. To date, roughly 50 large trees have fallen in the Park. Staff is preparing a list of damages for potential reimbursement from the damage.
- b. BPPC Orientation – Staff will be scheduling an orientation for new commissioners in March. The City Clerk is also planning a training on City processes and Commissioner responsibilities.
- c. Urban Forest Manager – The City has narrowed the pool of applicants to 3 finalists and hope to select a candidate in the next few weeks.

### 2. Planning/Monitoring

- a. Wet Weather Plan – Staff will complete the annual report required under the plan and plans to present it with a revised protocol at the February meeting.
- b. Caper Acres – Staff will present a detailed update at a meeting this spring, but Parks is busy planning for initiating fundraising and construction events this spring. The demise of the Crooked House prompted an outpouring of support for the project.

### 3. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park: Staff is working on getting out the downed trees from the ongoing storms when it is possible, work has been somewhat limited due to the saturated ground and not wanting to create unnecessary damage to the surrounding area.
- b. Middle Park: Flood and down tree cleanup of the five mile area. Pot holes temporarily filled in lots B and C.
- c. Upper Park: Staff cleared five downed trees from the Yahi trail and one from the Annie B trail. Crews have temporarily addressed the pot holes in Lot E
- d. Greenway Parks: Weekly checks and garbage clean up at Comanche creek. All work has paused on the Teichert ponds and Comanche Creek trails until things dry out a bit.
- e. Upcoming projects: All on hold until we have some extended dry weather. Comanche creek trail; Valeen to Wrex, Teichert ponds trail, Peregrine point disc golf alternative hole placement, Start to install the replacement PAR course equipment along exiting course.

### 4. Ranger and Lifeguard Programs

- a. Lifeguards– Staff met with CARD to review operations for the upcoming swim season. This current season is the third year of a successful contractual arrangement between the City and CARD for lifeguard services. CARD is in the process of recruiting lifeguards and hopes to offer program classes at Sycamore Pool this season.
- b. Proactive enforcement and education– Rangers installed a motion activated camera in Upper Park near Guardian's Trail and the fire damaged Pine Trail in December. In addition to the critters (see picture section), many bicycle rider images and dogs off leash were observed. The trail cam was beneficial to rangers who were then able the

following weekend in good weather to do proactive enforcement and education in Upper Park for those issues. In a half hour period of time, 5 citations for bike riding on closed trails and two for dogs off leash were issued by Rangers Hiemstra and LeDonne.

- c. Storms and storm damage have kept rangers busy constantly evaluating the status of the park in regards to flooding and downed trees. In both January and February, the decision to close the interior access to the park for several days was made to protect patrons from flood and wind events resulting in toppled trees and water over roadways.
- d. Rangers responded to a medical aid call above on the North Rim Trail in late January. An older gentleman became dizzy and fell lacerating his wrist. Rangers gave first aid and walked the man down to EMS personnel at Lot B.

## 5. Natural Resource Management

- a. Water, water, everywhere– At the beginning of February, Chico surpassed its annual rainfall average of 26 inches and is currently approaching record rainfall status. Significant storms in December, January and early February have downed dozens of trees, eroded banks, changed creek boundaries and damaged infrastructure within Bidwell Park. Park and Natural Resource Manager Efseaff toured the park recently with Department of Water Resource personnel and other park partners to discuss erosion mitigation efforts. Efseaff reports that DWR will actively participate in restoration efforts after water flows subside in the summer months.

## 6. Outreach and Education

- a. Citrus Elementary - Ray Bransky's second graders rode bikes to One Mile on a sunny January day to meet up with Ranger Daniel Hiemstra for an up close and personal look at the power of water and storm damage in the park. Ranger Hiemstra's presentation was dynamic, interactive, educational and fun for the students. Rangers are making a concerted outreach effort to meet with classes in the park for presentations.
- b. Snow Goose Festival– This perennial favorite brought hundreds of people out to Masonic Lodge on East Avenue to learn about and experience the migratory birds that inhabit Butte County during the winter months. Park Watchers and rangers staffed a park booth in one of the exhibit halls. Several field trips to Bidwell Park during the four day event about the birds of Bidwell Park, owls and others were well attended.

## 7. Street Trees

- a. Storm Damage – During various events over the past few weeks. Staff have utilized a number of tools (call-outs, tree staff, hourly workers, emergency services contractor, etc.) to complete storm damage during an extremely busy winter (see photographs).
- b. Tree Planting – With the continuing storm response, Staff will delay presentation of the inventory on the PG&E and Salvation Army trees requested at the last meeting.
- c. Permits and Claims – Staff have responded to a considerable volume (about 12 since the first of the year) of permit requests, many related to new construction. Staff also completed tree reports related to 10 claims allegedly related to City trees.

## 8. Volunteer and Donor Program

- a. Caper Acres Donor Registry– Several organizations have expressed interest in contributing to the Caper Acres Renovation project. A registry has been established at <https://www.raceplanner.com/registrationinfo/event/Caper-Acres-Contributor-Registry>
- b. Donation for the Cheese– Jan, Russ, Lindsey and Blake Burnham recently donated \$3,000.00 to go toward the renovation of the cheese at Caper Acres.
- c. Upcoming Volunteer Opportunities –
  - i. Weekly Volunteer Sessions Return– The coming of spring kicks the volunteer program into high gear. Two weekly volunteer sessions will be offered starting February 25th. Volunteer Thursdays will run from 1pm – 4 PM and Volunteer Saturdays will be from 9 AM – noon. Meeting places for the sessions will be posted on the volunteer calendar.
  - ii. Spring Training– The annual Spring Volunteer Training (Attachment A) will take place at the City of Chico, Council Chambers on Thursday March 31<sup>st</sup> from 6:30 – 8:30 PM. Those interested can preregister at <https://www.raceplanner.com/volunteer/info/2017-park-volunteer>

## 9. Upcoming Issues/Miscellaneous

- a. Projects– Parks staff are planning a number of spring projects that we hope to set in motion, once things dry off.

## MONTHLY SUMMARY TABLES

**Table 1. Monthly Volunteer Hours**

Park and Greenway Volunteer Activities, January 2017						
Date	Location	Agency	Task	# of Volunteers	Total Hours	Leader
All of January	Various	Park Watch	Park Ambassadors	112	962	Romain
various	Lindo Channel	none	Camp Cleanup	2	10	S. Mason
various	Memorial Way	none	Vegetation Mgmt	1	5.5	S. Mason
various	CCG	FCCG	planning;vegetation mgmt	1	4.0	Emily Alma
various	CCG	FCCG	vegetation mgmt;trash pickup	2	30.0	Susan Mason
various	CCG	FCCG	vegetation mgmt; trash picku	1	24.0	Liz Stewart
1/14/2017	Lindo Channel	BEC	Trash pickup	29	116	Becky Holden
1/28/2017	Comanche Creek Greenway	Friends of Comanche Creek Greenway	hedgerow maintenance	3	10.5	Janet Ellner
				<b>TOTAL</b>	<b>1162</b>	





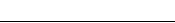
**Table 2. Monthly Public and Private Permits**

January Monthly Public Permits				
Date	Location	Organization	Event	Participant #
01/15/2017	City Plaza	Chico Peace and Justice Center	MLK Jr. Celebration	250
01/21/2017	5 Mile	Under the Sun Events	Frost or Fog 5,10, 1/4 Mile Run	500
01/21/2017	City Plaza	Chico Peace and Justice Center	Women's March on Washington in Chico	1,000
<b>Totals</b>			<b>3</b>	<b>1,750</b>

**Table 3. Monthly Private Permits**






Type	# Permits	# Participants
Private	1	50
Caper Acres	0	0
<b>Totals</b>	<b>1</b>	<b>50</b>















**Table 4. Monthly Maintenance Hours.**

Category	Staff Hours	% of Total	% Change from Last Month	2017 Trend
1. Safety	208	34.2%	#N/A	
2. Infrastructure Maintenance	106	17.4%	#N/A	
3. Vegetation Maintenance	93	15.3%	#N/A	
4. Admin Time/Other	202	33.1%	#N/A	
<b>Monthly Totals</b>	<b>609</b>	<b>100%</b>	<b>#N/A</b>	



**Table 5. Monthly Street Tree Productivity.**

Category	Staff Hours	% of Total	% Change from Last Month	Trend
<b>Tree Crew Hours</b>				
1. Safety	77	12.9%	#N/A	
Establishment, and Maintenance)	219	36.6%	#N/A	
3. Special Projects	234.5	39.2%	#N/A	
4. Admin Time/Other	67.5	11.3%	#N/A	
Monthly Totals	598	100.0%	#N/A	

Item	Values	% Change from Last Month	Trend
<b>5. Productivity</b>			
<b>Calls</b>			
Call Outs	99	#N/A	
Service Requests: Submitted	0	#N/A	
Service Requests: Completed	35	#N/A	
Sub Total	134	#N/A	
<b>Trees</b>			
Planted: Trees	0	#N/A	
Pruned	84	#N/A	
Removed: Trees (smaller)	2	#N/A	
Removed: Stumps	13	#N/A	
Removed: Trees	0	#N/A	
Sub Total	99	#N/A	
<b>Tree Permits (#)</b>			
Submitted	0	#N/A	
Approved	5	#N/A	
Denied	0	#N/A	
Total	5	#N/A	
<b>6. Contracts</b>			
Expenditures (\$)	\$ -	#N/A	
<b>Trees (#)</b>			
Planted	0	#N/A	
Pruned	15	#N/A	
Removed: Trees (smaller)	0	#N/A	
Removed: Stumps	2	#N/A	
Removed: Trees	84	#N/A	
Total	101	#N/A	

**Table 6. Monthly Incidents**

01/02/2017	CP	Drunk in public	Arrest
01/11/2017	LP	Warrant	Arrest
01/22/2017	CP	Warrants (2)	Arrest
01/26/2017	UP	Injury	First Aid

**Table 7. Monthly Citations and Warnings**

<b>Ranger Report - Citations 2017</b>						
<b>Violation - Citations</b>	<b>Monthly</b>			<b>Annual</b>		
	<b>Total Citations</b>	<b>%</b>	<b>Rank</b>	<b>Total Citations</b>	<b>%</b>	<b>Rank</b>
Alcohol	0	0%	5	0	0%	5
Animal Control Violations	0	0%	5	0	0%	5
Bicycle Violation	0	0%	5	0	0%	5
Glass	0	0%	5	0	0%	5
Illegal Camping	1	13%	3	1	13%	3
Injury/Destruction City Property	0	0%	5	0	0%	5
Littering	0	0%	5	0	0%	5
Other Violations	4	50%	1	4	50%	1
Parking Violations	1	13%	3	1	13%	3
Resist/Delay Park Ranger	0	0%	5	0	0%	5
Smoking	2	25%	2	2	25%	2
<b>Totals</b>	<b>8</b>	<b>100%</b>		<b>8</b>	<b>100%</b>	

<b>Ranger Report - Warnings 2017</b>						
<b>Violation - Warnings</b>	<b>Monthly</b>			<b>Annual</b>		
	<b>Total Warnings</b>	<b>%</b>	<b>Rank</b>	<b>Total Warnings</b>	<b>%</b>	<b>Rank</b>
Alcohol	7	8%	4	7	8%	4
Animal Control Violations	17	20%	2	17	20%	2
Bicycle Violation	7	8%	4	7	8%	4
Glass	2	2%	6	2	2%	6
Illegal Camping	42	49%	1	42	49%	1
Injury/Destruction City Property	0	0%	8	0	0%	8
Littering	0	0%	8	0	0%	8
Other Violations	0	0%	8	0	0%	8
Parking Violations	2	2%	6	2	2%	6
Resist/Delay Park Ranger	0	0%	8	0	0%	8
Smoking	9	10%	3	9	10%	3
<b>Totals</b>	<b>86</b>	<b>100%</b>		<b>86</b>	<b>100%</b>	

## PHOTOGRAPHS



**Figure 1.** Outgoing Commissioners honored for their service



**Figure 2.** A mountain biker caught on the trail cam during the current wet weather closure in the Santos Fire area.



**Figure 3.** Just another day in paradise!



**Figure 4.** Signs of spring.

### Street Trees photographs of storm damage January 2017



**Figure 1.** 1585 E 8th St valley oak stump removal from storm damage 1-25-17.



**Figure 2.** Valley oak stump from 1569 E 8<sup>th</sup> St 1-25-17.



Figure 3. 1351 Woodland Ave large valley oak fell over taking down the power pole and high voltage power lines 1-9-17.



Figure 4. 1351 Woodland Ave PWD cleared the street for PG&E to install a new pole and repair the down wires. Street Trees/Parks then did the final cleanup of wood and debris.



Figure 5. 2117 Zuni Ave a large pine tree limb split and landed on a house 1-18-17.



Figure 6. North side of Sycamore Pool at 1-Mile large valley oak fell over and landed across the street resulting in an afterhours call out 1-9-17.

**Attachments:**

- A. Volunteer Flyer

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2/22/2017



# BPPC Staff Report

Meeting Date 2/27/17

DATE: 2/3/2017  
 TO: BPPC  
 FROM: Dan Efseaff, Parks and Natural Resource Manager  
 SUBJECT: Review Committee Assignments

### REPORT IN BRIEF:

Annually, the BPPC adopts a calendar for regular and Committee meetings. Assignments are at the BPPC Chair's prerogative with staff recommendations. This report notes the committee assignments and schedule, and provides a revised calendar for regular meetings. **Recommendation:** Staff recommends that the BPPC approve the revised 2016 calendar.

### BACKGROUND:

At the January 30, 2017 BPPC meeting, the Commission selected a Chair (Marisa Stoller) and Vice-Chair (Valerie Reddemann) and adopted a meeting calendar. The BPPC also briefly reviewed the Committee structure and composition.

Staff recommended maintaining the current Committee structure. In 2016, the BPPC agreed that all tree related items come before the full commission and that no Tree Committee meetings will be scheduled. Staff recommended continuing this approach until the City hires a new Urban Forest Manager at which point, then the Committee could be reactivated.

Committee and committee chairs assignments are at the BPPC Chair's prerogative with staff recommendations. Staff requested that Commissioners provide their preferences and that assignments would be announced at the next meeting.

### COMMITTEE ASSIGNMENTS

Committee assignments are presented in Table 1. The Committees allow for detailed consideration of issues and are intended to convene only if detailed discussions is needed. Note that no tree committee meetings are scheduled and that tree-related items will come to the full commission. If the Tree Committee is reinitiated in 2017, then the Committee will meet on the 2<sup>nd</sup> Thursday of the month and members will be Aaron Haar, Alberto Hernandez (Chair), and Valerie Reddemann.

**Table 1. BPPC Committee Assignments.**

NAME	Natural Resource	Policy Advisory	Bicycle Advisory
Monthly Meeting Date (as needed)	3rd Wednesday	2nd Wednesday	TBD
Jeffery Glatz		M	
Aaron Haar	C		
Alberto Hernandez			Alternate
Elaina McReynolds	M		
Tom Nickell	M	M	
Marisa Stoller			Member
Valerie Reddemann		C	
	3	3	2

**Attachments:** None



PUBLIC WORKS DEPARTMENT - PARK DIVISION

# Spring 2017 Volunteer Orientation



Make a Difference in  
Your Community Today!



**Have you thought about volunteering in Chico's parks or greenways? Now is the time to get involved! Information about the Park Division's Volunteer Program will be presented:**

**When: Thursday, March 30th 6:30 - 8:30 pm  
Where: City Council Building at 421 Main Street**

## **General Volunteer Program Overview**

Information will be provided about the volunteer program and how to join in. The Parks Division partners with several organizations such as The Friends of Bidwell Park, The Friends of Comanche Creek Greenway, Chico Velo-Trailworks, The Stream Team, California Native Plant Society, Butte Environmental Council, CSUC and others to collaboratively care for our parks and greenways. Learn how you can contribute your talents to our community!

## **Park Watch**

If you walk, bike, relax or ride a horse in Bidwell Park 4 hours a month, you have met the hours requirement for Park Watch. With just a little training, you can be an official Park Watcher! Park Watch volunteers provide visitors with information and inform park staff of damage, hazards, vandalism and other observations. The program's mission is to provide a highly visible volunteer presence in the park that fosters a safe environment.

## **Park Stewards Program**

This program is designed to provide the tools needed for those volunteers who want to take their efforts to the next level. Dedicated volunteers lead small groups and help remove invasive plants, paint, perform trail maintenance and restoration, remove trash, plant native species and much more! We will supply you with all the tools you need to start helping to make a difference in our parks and greenways.

**Volunteers must be at least 18 years old and pass a criminal background check.  
Please pre-register by visiting**

**<https://www.raceplanner.com/volunteer/signup/2017-park-volunteer>**

**Or Contact the Park Division at 896-7800 or by email: [parkinfo@chicoca.gov](mailto:parkinfo@chicoca.gov)**