



**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Regular Meeting Agenda  
December 16, 2013, 6:30 pm  
Municipal Center - 421 Main Street, Council Chamber

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*Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street during normal business hours or online at <http://www.chicoca.gov>*

**1. REGULAR COMMISSION MEETING**

- 1.1. Call to Order
- 1.2. Roll Call

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

- 2.1. Approval of Meeting Minutes

**Action:** Approve minutes of BPPC held on 11/25/13.

- 2.2. Permit for Summer Sizzler 5K and 10K Run

Fleet Feet requests a permit to hold a 5K and 10K Run using Lower and Middle Park trails. The application requires BPPC consideration because the trails in Middle Park are non-intensive use.

**Action:** *Approve permit with conditions.*

- 2.3. Permit for Durham Parks and Recreation Trail Hike for April

The Durham Recreation and Parks District requests a permit to conduct a trail hiking class in Upper Park over several days. This application requires BPPC consideration as the group is requesting use of non-intensive use areas in Upper Park over multiple days. **Action:** *Approve permit with conditions.*

**ITEMS REMOVED FROM CONSENT** – if any

**3. NOTICED PUBLIC HEARINGS** - None

**4. REGULAR AGENDA**

- 4.1. Comanche Creek Improvements and Little Chico Creek Bike Bridge Funding – Housing and Park Related Grant

The CA State Housing-Related Parks Program (HRP) provides financial incentives to cities and counties with documented housing starts for units affordable to very low or low-income households. HRP provides grants for the creation of new parks or rehabilitation or improvements to existing parks within a project area. Staff proposes a funding request to 1) implement initial improvements (including a bike/pedestrian bridge) to the Comanche Creek Greenway; and 2) complete a bike/pedestrian bridge across Little Chico Creek west of Hwy 99 that will connect Humboldt Avenue and Community Park (20th Street). Citizens from the Friends of Comanche Creek are working with Staff on the application. **Recommendation** *Staff requests that the Bidwell Park and Playground Commission (BPPC) recommends that the City Council adopt a resolution authorizing the grant application for the CA State Housing-Related Parks Program.*

- 4.2. Tree Permit Request: Tree Removal at 839 Rio Chico Way and 656 Cromwell Street

Landowners wish to remove trees at 1) 839 Rio Chico Way – 1 liquidambar because of repeated sidewalk damage due to roots and 2) 656 Cromwell – 2 Sycamores because of repeated limb breakage and damage to sidewalk due to root growth. The removals and replanting will be completed at the applicants cost. **Recommendation:** *Approval of permits; and exploration of a Programmatic Permit.*

**5. BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

**6. REPORTS**

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

- 6.1. Park and Natural Resources Manager's Report - Dan Efseaff, Park and Natural Resource Manager.

**7. ADJOURNMENT**

Adjourn to the next regular meeting on January 27, 2014 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).



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Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Minutes of  
November 25, 2013 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Emmerich called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Lisa Emmerich  
Jim Moravec  
Richard Ober  
Janine Rood  
Drew Traulsen

**Commissioners absent:** Mary Brentwood and Mark Herrera

**Staff present:** Dan Efseaff (Park and Natural Resource Manager), and Lise Smith-Peters (Park Services Coordinator).

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1. Approval of Special Meeting Minutes of 10/23/13 and Regular Meeting Minutes of 10/28/13.**

**2.2. Permit for Run/Bike Chico Kidney Biatholon on March 22, 2014**

The Chico Kidney Biathlon organization requested a permit to host a foot and bike ride in Lower and Middle Park on Saturday, March 22, 2014. The BPPC considered the permit because of request for use of non-intensive use areas in Middle Park.

**2.3. Permit for Bidwell Presbyterian Vacation Bible Experience, July 23 – 27, 2014**

Bidwell Presbyterian Church requested a permit to hold a vacation bible experience at Children's Playground during the week of June 23 – 27, 2014 from 8:00 a.m. to 3:30 p.m. Children's Playground is not designated as an exclusive use reservation area per 12R.10 of the Chico Municipal Code and Commission approval is therefore required.

**MOTION:** Approve Consent Agenda as submitted. **MADE BY:** Ober. **SECOND:** Traulsen. **AYES:** 5 (Emmerich, Moravec, Ober, Rood and Traulsen). **NOES:** 0. **ABSENT:** 2 (Brentwood and Herrera).

**ITEMS REMOVED FROM CONSENT – NONE**

**3. NOTICED PUBLIC HEARINGS - NONE**

#### 4. REGULAR AGENDA

##### 4.1. Tree Permit Request: Removals Tree Permit Application: Removals and Pruning on Various Trees on Park Avenue (Stott Advertising).

Commissioner Moravec recused himself from the discussion as he is employed by Stott. Parks and Natural Resource Manager Efseaff briefly described the permit applications and summarized the staff recommendation. Stott Advertising submitted 5 permits to remove or prune a series of 17 trees along Park Avenue in order to allow for better visibility of 6 existing billboards. Under Chico Municipal Code (CMC Section 14.40.120 Permits – Required) -- no trees or shrubs shall be planted in or removed from any planting area in the city unless the BPPC or the City Council authorizes and the director issues a permit; or such planting or removal is required by order of the BPPC or the City Council. The CMC also provides for

1. The director to impose additional reasonable conditions, such as the replanting of a tree or shrub in place of that removed. (CMC 14.40.150 Permit - Conditions upon issuance).
2. That the cost of removal of trees that are not dead or dying or pose a dangerous condition upon public property, the removal shall be deemed to be for the convenience of the property owner (CMC 14.40.170) and the cost shall be at the property owner's expense. (CMC 14.40.180).

According to Jake Morley, Stott Advertising, the company is willing to pay for the pruning, removal, and planting of new trees. Mr. Morley noted that the applicant feels strongly about the removal of the Pear Tree (1044 Park Ave).

Staff with input from the Tree Committee last spring developed a draft protocol for tree removals and replanting. Utilizing this draft protocol, staff reviewed the applicant's goals, tree health, nearby infrastructure, and the tree's aesthetic contribution to Park Avenue. Staff supported the removal and replacement of 9 trees, and rejected the removal of 7 others.

From the Public:

Woody Elliott asked whether costs included the plantings and labor and caring for the establishment of the new trees and whether the City would be responsible for paying this amount or the applicant. Parks and Natural Resources Manager stated that once the plants are in the ground that the City becomes responsible but that the applicant will pay for the removal and replanting of more suitable trees.

Hakeem Saleh questioned why such an issue is before the Commission and why they would spend so much time discussing it. Chair Emmerich stated that this type of discussion is part of the public input process and required under City Code.

Bill Mash stated that it is due diligence to have the discussion and that he hopes that the need for visibility does not become a precedence for taking out trees.

Chair Emmerich asked that the BPPC consider each permit separately.

**MOTION:** To deny permit application #1 for 400 E. Park Ave. and approve staff recommendation. **MADE BY:** Ober. **SECOND:** Traulsen. **AYES:** 5 (Emmerich, Ober, Rood and Traulsen). **NOES:** 0. **ABSENT:** 2 (Brentwood and Herrera). **RECUSED:** Moravec.

**MOTION:** To deny permit application #2 for 1045 Park Ave. and approve staff recommendation. **MADE BY:** Rood. **SECOND:** Ober. **AYES:** 5 (Emmerich, Ober, Rood and Traulsen). **NOES:** 0. **ABSENT:** 2 (Brentwood and Herrera). **RECUSED:** Moravec.

**MOTION:** To deny permit application #3 for 1944 Park Ave. and approve staff recommendation. **MADE BY:** Ober. **SECOND:** Traulsen. **AYES:** 5 (Emmerich, Ober, Rood and Traulsen). **NOES:** 0. **ABSENT:** 2 (Brentwood and Herrera). **RECUSED:** Moravec.

**MOTION:** To deny permit application #4 for 2404 Park Ave. and approve staff recommendation of removing 3 crab trees. **MADE BY:** Traulsen. **SECOND:** Ober. **AYES:** 5 (Emmerich, Ober, Rood and Traulsen). **NOES:** 0. **ABSENT:** 2 (Brentwood and Herrera). **RECUSED:** Moravec.

**MOTION:** To deny permit application #5 for 2502 Park Ave. and approve staff recommendation. **MADE BY:** Rood. **SECOND:** Traulsen. **AYES:** 5 (Emmerich, Ober, Rood and Traulsen). **NOES:** 0. **ABSENT:** 2 (Brentwood and Herrera). **RECUSED:** Moravec.

#### **4.2. Tree Permit Request: Tree Removal on at 1212 Downing Street and 668 Cromwell Street**

Parks and Natural Resource Manager Efseaff introduced the issues at both properties. Landowners wish to remove a) 4 Yarwood sycamore trees at 1212 Downing Avenue and b) 1 Yarwood sycamore tree at 668 Cromwell Street because of repeated damage and potential hazards. The removals and replanting will be completed at the applicants' expense. Staff also requested BPPC exploration of a programmatic approach to help expedite requests for undesirable trees. Resource Manager stated that as part of the Urban Forest Management Planning that there would be a list of certain trees such as the Yarwood, Ailanthus, Privet and Hackberry that would not be used in the future as street trees.

From the Public:

Petie Padden, applicant from Cromwell Drive, stated that there is sidewalk damage due to the City planting the wrong type of tree but they would pay the expense of removing the sycamore tree.

Woody Elliott stated that an adaptive resource management approach enables the City to review past practices and make changes. He asked whether the sidewalk repair is the applicant's responsibility. Staff stated that sidewalks are the landowners responsibility according to Chico municipal code.

**MOTION:** Approve Street Tree removal permit applications for 1212 Downing St. and 668 Cromwell St. **MADE BY:** Ober. **SECOND:** Traulsen. **AYES:** 5 (Emmerich, Moravec, Ober, Rood and Traulsen). **NOES:** 0. **ABSENT:** 2 (Brentwood and Herrera).

Parks and Natural Resources Manager Efseaff described a programmatic approach to the tree permit process. Such an approach would allow for a more streamlined process for applicants to remove undesirable species. BPPC commissioners indicated support for the idea that the details could be considered at the Tree Committee.

### **5. BUSINESS FROM THE FLOOR -- NONE**

### **6. REPORTS**

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

#### **6.1. Natural Resource Committee Report**

Parks and Natural Resources Manager Efseaff gave a brief overview of the Natural Resources Committee Meeting of 11/14/13 conducted at Caper Acres. The meeting provided a tour of the playground and a review of some of the problem areas that are in need of renovation. Consultant Greg Melton shared ideas from previous public input. Commissioner Ober asked whether the Commission would be involved in publicizing the campaign for fundraising and input. Staff welcomes Commission input and participation in the campaign.

#### **6.2. Park and Natural Resources Manager's Report - Dan Efseaff, Park and Natural Resource Manager.**

Parks and Natural Resources Manager gave a brief background on the transition from ServPro to the Sheriff's Alternative Custody program at cleaning Caper Acres. The participants in the program are doing well in Caper Acres and have been doing some vegetation management in areas near the playground.

Staff was able to close down all of the service requests for transient encampments. Through the Rangers' efforts and Sheriff's Alternative Work Program as well volunteer groups, such as Friends of Bidwell Park and Comanche Creek volunteers, there has been a month-long trash and encampment cleanup focused at Comanche Creek, Little Chico Creek, Lindo Channel and Bidwell Park. Over 150 cubic yards of trash has been removed.

CA Conservation Corps have been helping on the new accessible trail and will help with the Monkey Face reroute soon. There were over 350 volunteers out for Make a Difference Day in Bidwell Park and Comanche Creek.

Commissioner Emmerich asked about staff monitoring of how the sit and lie ordinance for the downtown area may cause more impacts to the City's greenways and parks.

## 7. ADJOURNMENT

Adjourned at 8:24 pm to the next regular meeting on December 16, 2013 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:    /    /   .

Prepared By:

\_\_\_\_\_  
Lise Smith-Peters, Park Services Coordinator

\_\_\_\_\_  
Date

Distribution: BPPC



# BPPC Staff Report

Meeting Date 12/16/13

DATE: December 5, 2013  
TO: BPPC  
FROM: Lise Smith-Peters, Park Services Coordinator  
SUBJECT: Permit Application for the Summer Sizzler 5k & 10k Run in Lower and Middle Park

## Recommendation

Fleet Feet requests permission to hold a 5K and 10K Run using Lower and Middle Park trails. The application requires BPPC consideration because the trails in Middle Park are non-intensive use. **Action:** Approve permit with conditions.

## Report in Brief

- a. Summer Sizzler 5k and 10k Run

<b>Date of Application</b>	11/19/13
<b>Date of Event</b>	8/10/14; 6 am – 11 am
<b>Event Name</b>	Summer Sizzler 5k & 10k Run
<b>Description</b>	5k & 10k walk or run
<b>New Event?</b>	No, 5 years
<b># Participants</b>	500
<b>Reason for BPPC Consideration?</b>	Use of Middle Park trails, which are non-intensive use areas

Staff recommends the following conditions:

1. Continued adherence to all park rules.
2. Maintain participants at 500 and below the participant cap of similar events (500).
3. Set-up vehicles shall be restricted to one vehicle in closed areas and must travel on established gravel and paved roads and comply with all laws.
4. The applicant must provide sufficient monitoring to keep racers on the established route as well as direct traffic where the route crosses the road.
5. Per 2012 evaluation: *Signage “should be designed to be more visible and located in several places.”*) Signage must also be in place in order to ensure racers follow the established routes and also to notify other park users of the event.
6. In the event that the Middle Park trails are closed due to wet or unsafe conditions, the race course will need to be altered accordingly and approved by the Park Division (the applicant has agreed to move the route to paved paths and roads in the case of a wet weather closure of the trails).
7. The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

**Attachments:** Application, Race Description and Routes



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division  
965 Fir Street/P.O. Box 3420  
Chico, CA 95927-3420  
(530) 896-7800 Fax: (530) 895-4731

Type of Event:	
PUBLIC <input checked="" type="checkbox"/>	PRIVATE <input type="checkbox"/>

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

PLEASE PRINT:

Name of Applicant/Contact Person \_\_\_\_\_  
 Organization Name (if applicable) \_\_\_\_\_  
 Home, Organization, or Company Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Contact Phone # \_\_\_\_\_ Alternate Phone # \_\_\_\_\_

Description of Event: Summer Sizzler 5k + 10k  
 (family BBQ, walk/run, describe below if needed)  
 Day and Date of Event: August 10th 2014  
 From: 6 AM To: 11 AM  
 Total Time Needed for Set-up, Event, and Clean-up  
 From: 7:30 AM To: 10 AM 500  
 Time of Event Only Number of people

E-mail address \_\_\_\_\_  
 Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

#### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area  Meadow
- Electricity (15 amp)  100 amp Electrical Service tables, restroom area (circle)  Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
- Water (public events only)  100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp)  100 amp Electrical Service
- Event Restrooms  Water (public events only)
- Fountain - On  Fountain - Off
- Meter Bags # \_\_\_\_\_  Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A  Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: 5k + 10k Walk/Run

**FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)**

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 180.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # 5 \$ 30.00 (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ 32.50 (\$32.50/hr, public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

<b>Additional fees for City Plaza use:</b>	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ 401.50

Fee due upon submittal of application \*Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR373970 Payment Method: CK 9877 Date: 11/19/13 Received By: KMaskerson

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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✓GW & OL



## SECTION 3

# CONDITIONS FOR PARK USE

**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek, **Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_



**SECTION 4 - INSURANCE**

(to be determined by Park Office)

**INSURANCE REQUIREMENTS ARE APPLICABLE TO:**

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

Insurance Required      [ ] Not Required

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [riskmanagement@ci.chico.ca.us](mailto:riskmanagement@ci.chico.ca.us). Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: \_\_\_\_\_

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

**NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**


- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

**SECTION 5 - ACCEPTANCE OF CONDITIONS**

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X   
Signature of Applicant

X 11/12/13  
Date

**RETURN THIS FORM TO:**

City of Chico - Park Division  
965 Fir Street  
Chico, CA 95928

FAX 530-895-4731 or email to [Parkinfo@ci.chico.ca.us](mailto:Parkinfo@ci.chico.ca.us)

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

A copy of the approved application will be returned to you.

**SECTION 6 - GENERAL SERVICES DIRECTOR AUTHORIZATION**

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- [ ] Approved.
- [ ] Approved subject to listed additional condition(s) \_\_\_\_\_

- [ ] Denied by the General Services Director. Reason: \_\_\_\_\_
- [ ] Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_
- [ ] Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- [ ] Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- [ ] Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_
- [ ] Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_
- [ ] Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_
- [ ] Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Park and Natural Resources Manager

\_\_\_\_\_  
Date

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

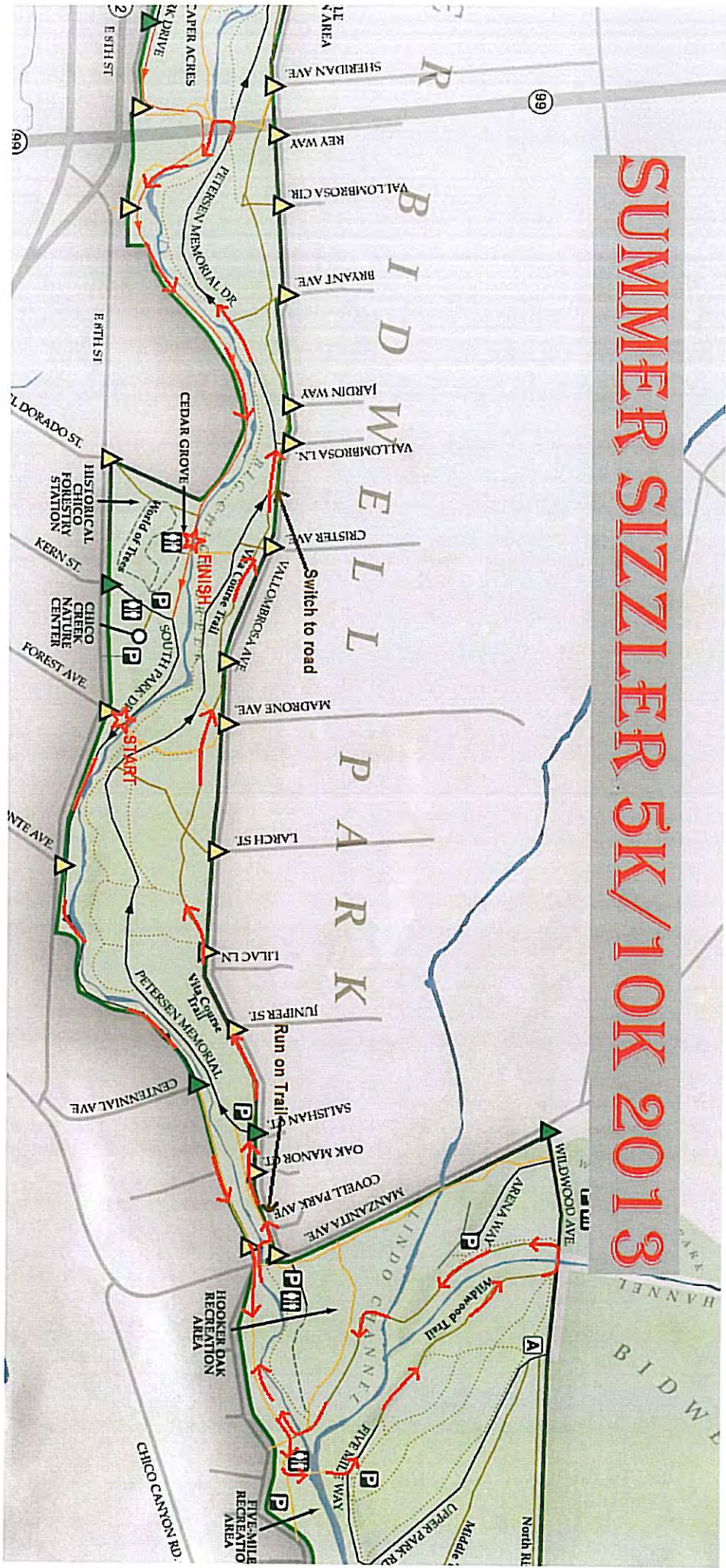
Is this an annual event? How many years have you been holding this event? <u>5</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Band or PA</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>8 AM</u> until: <u>9 AM</u> amps needed (15 or 100) _____ Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>5</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>7:15 AM</u> until: <u>9:30 AM</u> Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Ben Toilets</u> Phone Number <u>1(800) 767-8276</u> Location of portable restrooms <u>Next to restroom</u> Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Start/Finish line, mile markers etc.</u> Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No

Summer Sizzler Description:

The event we hope to put on August, 10th 2014 will be Fleet Feet Chico's Summer Sizzler. Next year will be our 6th year of putting on the Summer Sizzler. We offer participants the option of running a 5k or 10k depending on their ability. We typically like to start around 7:30-7:45, before it gets too hot. Last year we had two beneficiaries; The Wings of Eagles and the North Valley Animal Disaster Group who we donated our profits of the race to. This year we hope to do the same. We generally have about 5 vendors at Cedar Grove with booths for the participants to check out and get goodies at. We also had a band and food out for all to enjoy. Last year we had about 250 participants but I hope to double that number. We are able to clean up the park and leave no later than 10am since it's a short race. Basic race in the park for all to enjoy and have a good time.

Thanks!  
Brendan

# SUMMER SIZZLER 5K/10K 2013





## BPPC Staff Report

Meeting Date 12/16/13

DATE: December 5, 2013  
TO: BPPC  
FROM: Lise Smith-Peters  
SUBJECT: Permit for Trail Hiking Class through Durham Recreation and Parks District

### Recommendation

The Durham Recreation and Parks District requests permission to conduct a trail hiking class in Upper Park over several days (a series of day hikes). This application requires BPPC consideration as the group is requesting use of non-intensive use areas in Upper Park over multiple days. **Action:** Approve permit with conditions.

### Report in Brief

a. Durham Recreation and Park District

<b>Date of Application</b>	11/26/13
<b>Date &amp; Time of Event</b>	April 5, 12, 19 and 26, 2014; 9 am – 1 pm
<b>Event Name</b>	Trail Hiking
<b>Description</b>	Beginning trail hiking class for 12 students and instructor. Provide opportunity to safely explore wilderness, learn how to read maps and learn about trails. Day hikes only.
<b>New Event?</b>	Yes
<b># Participants</b>	13
<b>Reason for BPPC Consideration?</b>	The class conducted over multiple days.

Staff recommends the following conditions:

1. Adherence to all park rules.
2. Coordinate with Park Rangers as necessary.
3. Stay on official trails.
4. No overnight camping or fires.

**Attachments:** Application, and Class Description



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division  
 965 Fir Street/P.O. Box 3420  
 Chico, CA 95927-3420  
 (530) 896-7800 Fax: (530) 895-4731

Type of Event: <b>PUBLIC</b> <input type="checkbox"/> <b>PRIVATE</b> <input checked="" type="checkbox"/>
---

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

PLEASE PRINT:

Name of Applicant/Contact Person

Organization Name (if applicable)

Home, Organization, or Company Address

City, State, Zip

Contact Phone # ( ) - ( ) - ( )

Alternate Phone #

**TRAIL HIKING**

Description of Event: (family BBQ, walk/run, describe below if needed)

**SEE ATTACHED APRIL 5, 12, 19, 26, 2014**

Day and Date of Event:

From: \_\_\_\_\_ To: \_\_\_\_\_  
 Total Time Needed for Set-up, Event, and Clean-up

From: **9 AM** To: **1 PM** **12**  
 Time of Event Only Number of people

E-mail address \_\_\_\_\_

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

#### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
  - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area       Meadow
  - Electricity (15 amp)       100 amp Electrical Service tables, restroom area (circle)       Water (public events only)
- Children's Playground
  - Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
  - Water (public events only)       100 amp Electrical Service
- City Plaza (Additional fees may apply)
  - Electricity (15 amp)       100 amp Electrical Service
  - Event Restrooms       Water (public events only)
  - Fountain - On       Fountain - Off
  - Meter Bags # \_\_\_\_\_       Sound Curtain

- Council Ring
  - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A       Oak Grove B
  - Sycamore Way Parking Lot Closure-Public Events ONLY
  - Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
  - BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
  - Electricity (15 amp)
- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): **TRAILS**
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: **SEE ATTACHED**

**FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)**

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 44.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ \_\_\_\_\_ (\$40.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$6.00 per vendor)
- Damage Deposit \$ \_\_\_\_\_ (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ \_\_\_\_\_ (\$32.50/hr, public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

<b>Additional fees for City Plaza use:</b>	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ **63.00**

Fee due upon submittal of application \* Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR374259 Payment Method: CC 6860 Date: 11/26/13 Received By: JR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector:	Applicant Risk Management (e-mail)	Email(Various) 920 Fund
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## SECTION 3

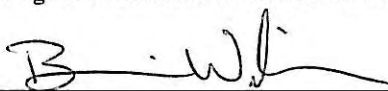
# CONDITIONS FOR PARK USE

**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations. (20) Big Chico Creek.  
**Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_





**SECTION 4 – INSURANCE**

(to be determined by Park Office)

**INSURANCE REQUIREMENTS ARE APPLICABLE TO:**

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [riskmanagement@ci.chico.ca.us](mailto:riskmanagement@ci.chico.ca.us). Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: \_\_\_\_\_

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

**NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**

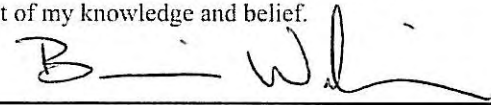
- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

**SECTION 5 - ACCEPTANCE OF CONDITIONS**

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X 

Signature of Applicant

X \_\_\_\_\_  
Date

**RETURN THIS FORM TO:**

City of Chico - Park Division  
965 Fir Street  
Chico, CA 95928

FAX 530-895-4731 or email to [Parkinfo@ci.chico.ca.us](mailto:Parkinfo@ci.chico.ca.us)

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

**SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION**

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) \_\_\_\_\_

- Denied by the General Services Director. Reason: \_\_\_\_\_
- Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_
- Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_
- Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_
- Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_
- Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Park and Natural Resources Manager

Date

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____ _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle. Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico. (530) 879-6900.	Yes	No

Durham Recreation and Park District (DRPD) is proposing to offer the following recreational program, to community members (both youth and adult,) in the Spring and/or Summer of 2014.

Activity:	Beginner Level Trail Hiking, Session 1: <i>Exploring the Trails of Upper Bidwell Park</i>
Purpose:	<ol style="list-style-type: none"><li>1. Provide (guided) opportunities for individuals to safely explore the wilderness areas in and around Butte County.</li><li>2. Introduce individuals to the skills necessary to:<ul style="list-style-type: none"><li>• Read and understand maps (quads/topos/trails)</li><li>• Select appropriate trails</li><li>• Plan for and a successfully complete a variety of trail hiking experiences</li></ul></li><li>3. Provide opportunities for individuals to develop interest in physical activity, and healthy hobbies for life.</li></ol>
Location(s):	<i>Bidwell Park, Chico, CA</i> Trails of Upper Bidwell Park
Session Length:	4 weeks
Dates:	TBA (Spring/Summer 2014)
Days:	Saturdays
Times:	9:00a-1:00p
Fee:	\$41 for the 4-week session Fees are collected by DRPD to pay the following: <ul style="list-style-type: none"><li>• District Costs</li><li>• Application/Permit/Processing and other related City of Chico fees</li><li>• Instructor/Trip Leader labor cost</li><li>• Supplies/Instructional materials</li></ul>
Max. Group Size	12
Instructor Qualifications/Certifications:	Ground Team Level 1, Civil Air Patrol CPR/First Aid for Professional Rescuer, American Red Cross



## BPPC Staff Report

Meeting Date 12/16/13

DATE: December 11, 2013  
TO: BPPC  
FROM: Dan Efseaff, Parks and Natural Resource Manager  
SUBJECT: Housing-Related Parks Grant Application - 2013 Funding Round

### Report In Brief

The California State Housing-Related Parks Program (HRP) provides financial incentives to cities and counties with documented housing starts for units affordable to very low or low-income households. HRP provides grants for the creation of new parks or rehabilitation or improvements to existing parks within a project area. Staff proposes a funding request to 1) implement initial improvements (including a bike/pedestrian bridge) to the Comanche Creek Greenway; and 2) complete a bike/pedestrian bridge across Little Chico Creek west of Hwy 99 that will connect Humboldt Avenue and Community Park (20th Street). Citizens from the Friends of Comanche Creek are working with Staff on the application.

### Recommendation

*Staff requests that the Bidwell Park and Playground Commission (BPPC) recommends that the City Council adopt a resolution authorizing the grant application for the CA State Housing-Related Parks Program.*

### Fiscal Impact

The State's HRP Program uses a formula to award funds; all cities and counties who meet the eligibility requirements will be funded. No match from the City is required. At this time, the City of Chico may be eligible for a total award around \$742,750. After submission, HCD determines if the City qualifies for an additional bonus under the Regional Housing Needs Allocation (RHNA) based on the number of eligible extremely low, very low, and low-income bedrooms. The City may qualify for an additional funds potentially increasing the funding to approximately \$1,034,975.

The funding would allow for the basic infrastructure to open the Comanche Creek Greenway, but additional funds would be needed for operation and safety (estimated at about \$17,000 annually) of the site. However, the Friends of Comanche Creek are actively seeking donations from area businesses to cover the Park Division's maintenance costs of the opening for the first three years. The bicycle/pedestrian bridge at Little Chico Creek will have nominal initial maintenance costs.

### Background

The City of Chico owns approximately 20 acres along Comanche Creek between the Midway and the Union Pacific Railroad line. The land is undeveloped with restricted public access. The City intends to improve the site and create a greenway for the surrounding neighborhood, employment centers, and the greater Chico community to enjoy. The City took steps toward this goal by approving the Comanche Creek Vegetation Management Plan (2008), Comanche Creek Greenway Management Plan (January 31, 2012), and the Comanche Creek Greenway Improvement Project Plan (2012). The bike/pedestrian bridge over Comanche Creek supports connectivity goals (between neighborhoods and business areas) of the City's General Plan 2030.

Comanche Creek area is also within the Southwest Chico Neighborhood Improvement Plan (approved in 2008). The Southwest Neighborhood Creeks, Parks & Open Space Action Group worked with City staff for two years, which work consisted of meetings, site visits, and multiple workshops, to develop the Comanche Creek Greenway Improvement and Management Plans. This group's members represent diverse stakeholders including neighborhood residents, business and landowners, bicyclists, employees, and environmentalists. The project implementation plan includes construction of vehicle parking areas and kiosks, trail improvements, removal of invasive plants, a bicycle/pedestrian bridge, benches and picnic tables, Class I bicycle path, and ADA accessible entrance.

Since 2010, volunteers from Friends of Comanche Creek Greenway, Southwest Barber Neighborhood Association and from the Park Division Volunteer Program have contributed over a 1,000 hours of labor in weed management, trash removal, and oak regeneration at the site to prepare the greenway for public access. The Friends of Comanche Creek Greenway have had in-kind donations of over \$2,000, including 4-40 yd. bins. They are also assisting staff with preparing the HRP application and will continue to provide volunteer hours throughout its implementation (Attachment A).

The proposed bike and pedestrian bridge at Humboldt Ave. just west of Hwy 99 and stretching over Little Chico Creek will connect bike paths coming from Community Park on 20<sup>th</sup> Street (from the south) to bike paths north of the creek. The bike path runs the on the easternly portion of the large Chapmantown neighborhood and will be instrumental in increasing connectivity between Chapmantown and the Community Park, and to the downtown area and Bidwell Park. Elementary and secondary students will be able to use safe bike paths to reach several elementary schools (Chapman, Little Chico Creek, Parkview and Sierra View) and Marsh Jr. High School.

### **Discussion**

The State Department of Housing and Community Development (HCD) is funding a total of \$25 million in the 2013 Program Year for the Housing-Related Parks Program (HRP). The HRP Program is an innovative program designed to reward cities and counties that approve housing for lower-income households and comply with State Housing Element Law. The HRP provides financial incentives to cities and counties with documented housing starts for units affordable to very low or low-income households. HRP provides grants for the creation of new parks or rehabilitation or improvements to existing parks within a project area.

The grant provides funds for parks and recreation projects that benefit the community and add to the quality of life. The two proposed park projects do not have to be tied to the housing units used to qualify for the base grant award.

Staff proposes a funding request to 1) implement initial improvements (including a bike/pedestrian bridge) to the Comanche Creek Greenway; and 2) complete a bike/pedestrian bridge across Little Chico Creek west of Hwy 99 that will connect Humboldt Avenue and Community Park (20<sup>th</sup> Street). Citizens from the Friends of Comanche Creek are working with Staff on the application.

The BPPC adopted the "Improvement Plan" in January 2012 (City of Chico, 2012).

The funding request may be summarized as follows:

1. Comanche Creek – implement Phase I improvement plan (basic improvements) and construct bike and pedestrian bridge that to cross the creek. Phase II, the creation of Class I paved bicycle paths throughout the site (and along the railroad right of way) is not part of the proposed grant application. Phase I of the Comanche Creek improvements is estimated at \$700,000.
2. Little Chico Creek – construct a bike/pedestrian bridge and connections over Little Chico Creek west of Hwy 99, which will connect the City's bike paths from Humboldt Avenue (Greenway) and Community Park (20<sup>th</sup> Street), contributing to a more functional bike route system. The grant funding will enable the City to fulfill the goals of the 2030 General Plan, City of Chico Bike Plan and Comanche Creek Greenway Improvement Project (2012). Costs are estimated around \$525,000 of which the HRP grant would provide \$350,000. Other grants or Fund 305 (Bicycle Path Fund) will provide the additional funding.

The projects will be scalable to allow for funds to pay for a portion of the projects or add to them (i.e. add the paved bike path) if costs come under budget.

### **Environmental Review**

For the Comanche Creek project, the environmental document is complete, yet permits will still need to be acquired for the bike/pedestrian bridge that spans Comanche Creek. The environmental document as well as the required permits have been completed for the Little Chico Creek project.

### **References**

City of Chico. 2012. Comanche Creek Management Plan. Chico, California. Adopted 1/30/12. General Services Department, Parks Division. Chico, California. Website:

[http://www.ci.chico.ca.us/document\\_library/documents/CC\\_Management\\_Plan\\_12\\_0131.pdf](http://www.ci.chico.ca.us/document_library/documents/CC_Management_Plan_12_0131.pdf)

Chico General Plan 2030 (pp. 2, 11-13) on the web:

[http://www.ci.chico.ca.us/document\\_library/general\\_plan/documents/4.CirculationElement.pdf](http://www.ci.chico.ca.us/document_library/general_plan/documents/4.CirculationElement.pdf)

### **Attachments:**

Attachment A: Letters

Attachment B: Comanche Creek map

Attachment C: Little Chico Creek Bridge Site



To Bidwell Park and Playground Commissioners,

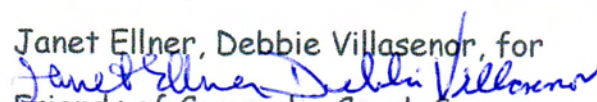
In 2008, soon after the acceptance of the Southwest Chico Neighborhood Improvement Plan, the Parks and Greenways Action Committee began meeting regularly, and the concept of the Comanche Creek Greenway as a public passive park was developed. Early in 2011, volunteers began meeting regularly on site to identify trail sites, bike paths, areas in need of improvements and amenities, and sites of public interest. Working with city staff and volunteers, Management and Improvement Plans were drafted. Monthly volunteer workdays were coordinated, in partnership with the city, to clear invasive species and establish access points to the creek. In 2011, the Steering Committee of the Southwest Chico Neighborhood Improvement Plan voted to allocate funding to the opening of the Comanche Creek Greenway. (This money was lost with the abolition of California's Redevelopment Agencies.)

In 2012, the Comanche Creek Greenway Management Plan, and the Comanche Creek Greenway Improvement Project were approved by the Bidwell Park and Playground Commission. Monthly volunteer workdays, coordinated by the Friends of Comanche Creek Greenway, continued and expanded in scope to include clean-up of the creek and vacated encampments, with outreach to the Southwest Chico Neighborhood network, and to all community members by way of the Bidwell Park and Chico Greenways Volunteer Calendar. The workdays have become bi-monthly, and have engaged the participation of many community groups, including numerous Chico State and Butte College fraternities and sororities, Community Action Volunteers in Action, Butte Environmental Council, the Barber Neighborhood Association, the California Conservation Corps and the Sherriff's Work Alternative Program.

In addition to coordinating the many hours of labor that have been invested in this project, we have received numerous in-kind donations from numerous sources, including Recology, Supervisor Steve Lambert's office, Costco, Starbuck's, Scott Wineland, Jim Dempsey, and Moore Fencing.

We realize that the city is not in a position at this time to fund the improvements specified in the CCG Project. We have identified an appropriate funding source (the Housing-Related Parks Program) and request your support of our grant application, which is due by January 22, 2014.

Respectfully,

Janet Ellner, Debbie Villasenor, for  
  
Friends of Comanche Creek Greenway

## Friends of Comanche Creek Greenway

C/O North Valley Community Foundation

3120 Cohasset Road, Suite 8

Chico, CA 95973

December 2, 2013

Chico Parks and Playground Commission  
City of Chico

Dear Parks and Playground Commissioners:

The purpose of this communication is to provide a summary of the work done thus far by Friends of Comanche Creek Greenway (FCCG) in raising funds to implement the Comanche Creek Management Plan and the Comanche Creek Greenway Improvement Project which was approved by the Parks and Playground Commission and the Chico City Council in January 2012. This letter is in reference to the grant application for improvements and development of the Greenway that FCCG proposes to apply for in partnership with this Commission and the City Council.


After the City of Chico adopted the Management and Improvement Plans, the Redevelopment Agency money that was allocated for implementation and development was lost when the State of California dissolved the Agency. Since early 2011, FCCG has been making improvements through bimonthly volunteer workdays, clearing invasive vegetation from large sections of the greenway that were once covered with thick growth of Himalayan blackberry, yellow star thistle, puncture vine, and Johnson grass. For the last few months we have also been removing debris from evacuated encampments. In addition, we recently funded the chemical treatment of a large stand of ailanthus in preparation for removal.

In July, we obtained nonprofit status through the North Valley Community Foundation and began fund raising during the Annie B's campaign. We have appealed to the residents of the Southwest Chico Neighborhood planning area and have begun outreach to the Meyers Street and Hegan Lane business owners whose properties adjoin the greenway. Our plan is to develop a sponsorship program to raise the maintenance and enforcement budget estimates noted in the Management plan, \$15,000 to \$25,000 annually.

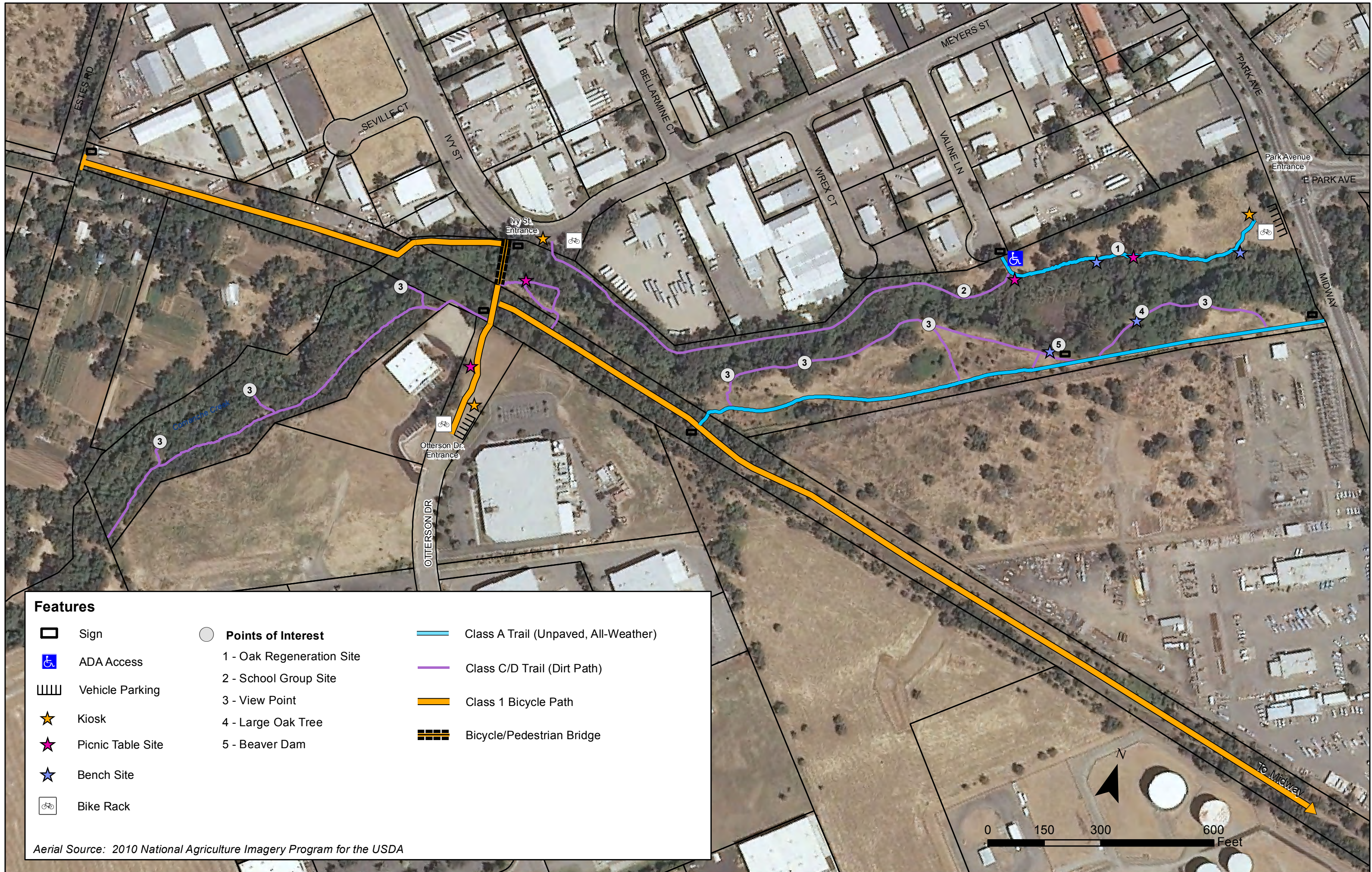
In the short time that we've been working on this effort we have begun to work with representatives of several area businesses. Each has expressed an interest in working with FCCG to build a sponsorship program for maintenance of the Greenway by their business neighbors and colleagues, if the City demonstrates a commitment to open the greenway and implement what they approved in 2012.

We hope we can count on your support by approving our proposal to apply for a Housing-Related Parks Program Grant.













Respectfully,



Adam Fedeli & Emily Alma  
For Friends of Comanche Creek Greenway



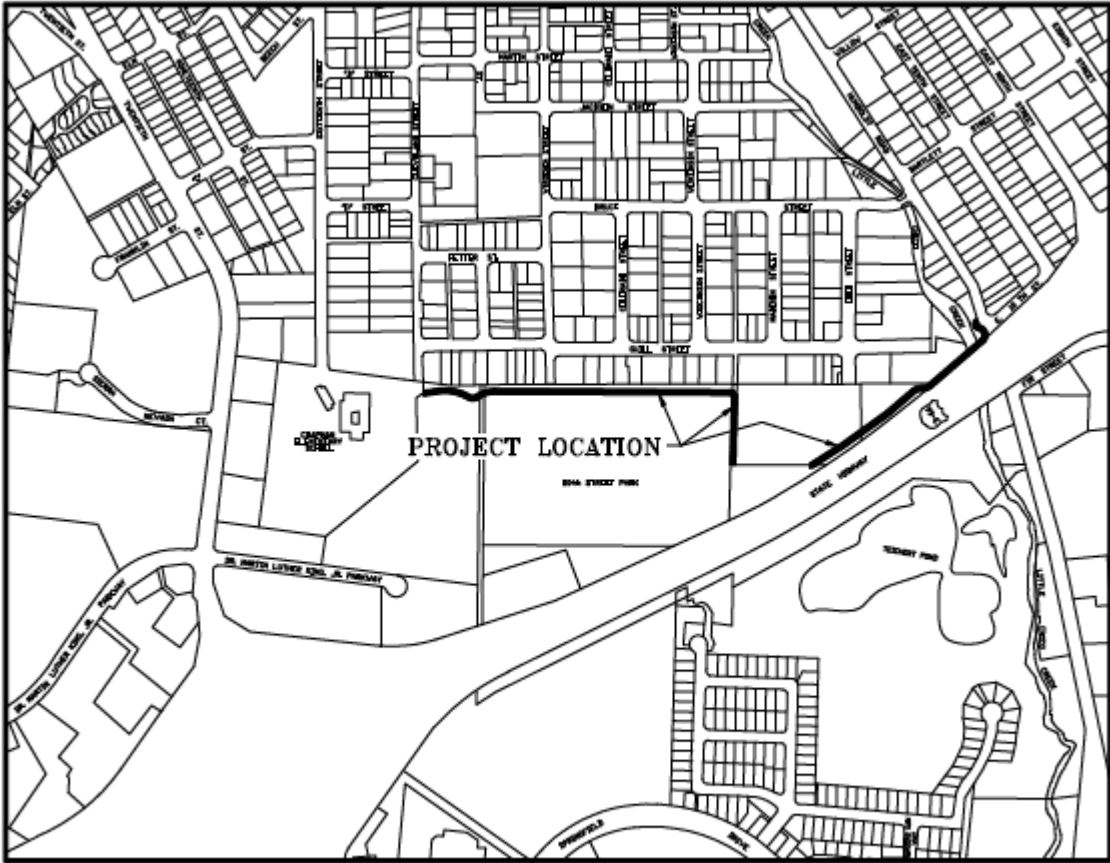
**Features**

- |   |                   |   |                           |  |                                      |
|---|-------------------|---|---------------------------|--|--------------------------------------|
|  | Sign              |  | <b>Points of Interest</b> |  | Class A Trail (Unpaved, All-Weather) |
|  | ADA Access        | 1 - Oak Regeneration Site   |                           |  | Class C/D Trail (Dirt Path)          |
|  | Vehicle Parking   | 2 - School Group Site   |                           |  | Class 1 Bicycle Path                 |
|  | Kiosk             | 3 - View Point  |                           |  | Bicycle/Pedestrian Bridge            |
|  | Picnic Table Site | 4 - Large Oak Tree  |                           |  |                                      |
|  | Bench Site        | 5 - Beaver Dam  |                           |  |                                      |
|  | Bike Rack         |   |                           |  |                                      |

Aerial Source: 2010 National Agriculture Imagery Program for the USDA

**Figure 3**





LOCATION MAP  
Little Chico Creek Bike Path - Phase 2



# CITY OF CHICO MEMORANDUM

TO: Dan Efseaff, Park And Natural Resource Manager      DATE: 12-6-13  
FROM: David Bettencourt, Field Supervisor, Street Trees, 896-7821      FILE: REPORTS  
dave.bettencourt@chicoca.gov  
SUBJECT: Removal Permit Request: 839 Rio Chico Way

## Removal Permit Request for 839 Rio Chico Way

<b>Landowner and Address</b>	Mike Campos 839 Rio Chico Way
<b>Date Received</b>	11-22-13
<b>Number and Type of Tree(s)</b>	1-liquidambar 20" diameter
<b>Description of request</b>	Submitted a permit to remove 1-20" diameter liquidambar tree growing with in the City ROW.
<b>Reason for Request</b>	<p>The reason for wanting to remove the tree is because of the invasive roots that have raised the sidewalk. The tree roots have damaged the sidewalk and curb creating a major trip hazard.</p> <p>Mike is willing to pay a contractor to remove the liquidambar tree, replace the broken sidewalk, and replace with a new tree that is better suited for the planter size at no cost to the City of Chico. Citizens are required to maintain and repair sidewalk fronting a public street pursuant to CMC 14.20.030.</p>
<b>Staff Observations and Recommendations</b>	<p>The current conditions of the sidewalk do not meet ADA standards.</p> <p>It would require major root pruning in order to replace the sidewalk to City code. This would result in the cutting of most of the anchoring roots causing the tree to become unstable. I feel that we should consider approving this permit as long as the property owner is willing to pay a contractor to replace the sidewalk and remove the problem tree and replace it with a tree better suited for the planter size at no cost to the City of Chico.</p>

The following photos will help describe the situation.





# CITY OF CHICO MEMORANDUM

TO: Dan Efseaff, Park And Natural Resource Manager                      DATE: 12-6-13

FROM: David Bettencourt, Field Supervisor, Street Trees, 896-7821                      FILE: REPORTS

                 Dave.bettencourt@chicoa.gov

SUBJECT: Removal Permit Request: 656 Cromwell Dr

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**Removal Permit Request for 656 Cromwell Dr**

<b>Landowner and Address</b>	<b>Mary Rooney 656 Cromwell Dr</b>
<b>Date Received</b>	11-6-13
<b>Number and Type of Tree(s)</b>	2- Sycamores
<b>Description of request</b>	Submitted a permit to remove 2 -22" diameter sycamore tree growing with in the City ROW.
<b>Reason for Request</b>	<p>The reasons for removing the trees are based on multiple broken limbs that occur throughout the 6 month growing period that are a public hazard to anyone parking along the street or walking down the sidewalk. Also the invasive root system is lifting the sidewalk, driveway, and creating an environment that is not compliant for ADA standards. The trees and roots are simply too large for the planter space. This has been an ongoing public safety concern with the entire neighborhood especially with the underground utilities.</p> <p>Mary Rooney is willing to pay a contractor to remove the 2 sycamore trees and replace them with 2 new trees that are better suited for the planter size at no cost to the City of Chico. Citizens are required to maintain and repair sidewalk fronting a public street pursuant to CMC 14.20.030.</p>
<b>Staff Observations and Recommendations</b>	<p>These trees are high maintenance and have a reputation of having an invasive root system. I feel that we should consider approving this permit as long as the property owner is willing to pay a contractor to remove the problem sycamore trees and replace with trees better suited for the planter size at no cost to the City of Chico.</p>

The following photos will help describe the root problems with sycamore trees.





This sycamore in the F:2 position was planted on top of the sewer lateral that runs from the street to the house. The S in the curb stands for “sewer”.



This sycamore tree in the F:1 position has underground utilities a few feet away of the main trunk. They run underground in the dirt area to the gray box labeled PG&E. The utilities in this area consist of phone, cable, gas, and electricity.



DATE: December 6, 2013  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Dan Efseaff, Park and Natural Resource Manager  
SUBJECT: Park and Natural Resource Manager's Report

## NARRATIVE

### 1. Updates

- a. Bidwell Park Municipal Golf Course Alcohol Exemption – The City Council will review the BPPC recommendation to allow the golf course to move forward with a proposal to serve alcohol at the December 17, 2013 meeting.
- b. Tree Permit Appeal – At last month's BPPC meeting, the Commission approved the removal of 9 trees (applicant had requested 16 and the pruning of 6 trees and monitoring of 2 (applicant had requested 1). Subsequent to the decision, the applicant filed an appeal to the Council contesting the BPPC decision to retain, prune, and monitor; rather than remove a pear tree (1944 Park Avenue). The item will likely be heard at the January 20<sup>th</sup>, 2014 City Council meeting.

### 2. Administrative and Visitor Services

- a. Run for Food – The event hosted an estimated 5000 registered participants (last year's event raised \$96,000 for the Jesus Center). The event is notable for its size and also as the Ranger evaluation notes, "...This event and the organizers are a model for events of any size in the park." The course changed this year to avoid the north One Mile parking area and Vallombrosa Way, which worked fine. Volunteers were ample, friendly and easily recognizable in their neon safety vests. Butte County Search and Rescue volunteered to help with the event again this year and had multiple personnel along the race route to assist with any incidents. One child was separated from his parent for about 20 minutes but was reunited with his mother at one of the volunteer stations. The only other incident involved all the portable toilets lacking toilet paper. The situation was remedied quickly as the Jesus Center brought toilet paper in to stock all the portable restrooms. The area was left clean and no damage was observed. Ambulance personnel were staged on Sycamore Way for the event."

### 3. Planning/Monitoring

- a. Caper Acres – The Natural Resource Committee, Melton Associates, and Staff hosted a public tour of Caper Acres to examine the facilities and receive input on any improvements.

### 4. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park - Park staff in tandem with Park Rangers have increased efforts to daily removal and patrolling of known camps in Lower Bidwell Park along with the opening up of sight lines via brush removal and tree elevations have brought us some success in displacing the transient population from Lower Bidwell Park. Staff has started work on the re-vegetation site at North One Mile pedestrian bridge the site will host acorns from various valley oaks, native grasses and plants. The ACS group from the Butte county sheriff's department started this month at Caper Acres with their biweekly visits to clean restrooms and maintain the grounds.
- b. Middle Park - Staff has started the fall turf program both at One Mile and Five Mile, by aerating the lawns and will be followed by a lite application of compost to feed the soil.
- c. Upper Park - Staff in conjunction with the California Conservation Corps have completed the ADA section of the Middle Trail Grant, which connects parking lot E to the Observatory parking lot. Staff is now working on securing Monkey Face trail reroute to be followed by the re-claiming of the damaged areas on the face of the butte.

- d. Upcoming Projects - Grading of all parking lots, Planting of middle park burn areas, next phase of Monkey face rehabilitation, plant out native plant sites.

## 5. Ranger and Lifeguard Programs

- a. Schedule change - Seasonal Ranger Eric Willadsen is off staff for the months of Dec. Jan. and Feb. The remaining 2 rangers are doing everything possible to provide the maximum amount of coverage in the parks and greenways.
- b. New Ranger Representative - the Park Ranger's Association of California recruited Sr. Ranger Shane Romain as a board member director representing Central/Northern California, Region 3.
- c. Recovery - Ranger Lisa Barge assisted Search and Rescue personnel in Upper Park over the weekend of 11/23 and facilitated communications between agencies and provide direction. Sadly, the person was found, deceased. At this time the death is being categorized as a suicide.
- d. Clean Up Efforts - With the rainy season just around the corner, the Park Division focused efforts on cleaning up homeless encampments and trash from throughout the City's greenways and creeks. The total amount of debris removed by Park Rangers, Maintenance and SWAP from Big Chico Creek, Little Chico Creek, Comanche Creek and Lindo Channel from mid-October to early November was equal to 150 yards or 13 tons! An additional 40 yards of debris has been removed, mostly from Lower Park, Annie's Glenn and Lost Park. Several bikes have been recovered from the illegal encampments. After checking serial #s, rangers have found at least 10 that have returned as stolen. Volunteers have also been instrumental in cleaning up camps and removing trash from the watershed. Volunteers removed about 43 bags of trash and recycling weighing close to 645 lbs.
- e. Significant Incidents - See table 5.

## 6. Natural Resource Management

- a. Pile Burns – As part of continuing fuels reduction efforts, Parks will work with CALFire (Salt Creek) Crews to burn piles in Middle Park. The burn was delayed until we get substantial rain.

## 7. Outreach and Education

- a. News Releases for November --Caper Acres Tour Focus of Park's Natural Resources Meeting.
- b. 55+ Club Presentation – Park Services Coordinator discussed Park issues, volunteering and donations to Bidwell Park at the Lakeside Pavilion as part of CARD's 55+ Club monthly meeting.

## 8. Street Trees and Landscapes

### a. Monthly Highlights

On November 12th Aaron Holt was hired back to the department as an hourly Senior Tree Maintenance Worker. He has been responding to emergency down limbs and hangers as well as smaller removals and traffic safety pruning. With Aaron working on a daily basis it has improved response time for emergency calls. Since Aaron has been back the emergency contractor Petersen Tree Care has not been used during the month of November.

### b. Projects Completed:

1. 29 Service Request- a detailed list is attached.
2. Down Limbs and Hangers- 38 hours (42 locations).
3. Safety Meetings- 1 hour.
4. Prep Time and DOT Inspections- 12 hours.
5. GIS Tree Inventory- 95 hours.
6. Equipment Maintenance- 6 hours.
7. Grates and Cages- 2 hours (1-repair).
8. Traffic Safety Pruning- 38 hours (90 trees).
9. School Zone Pruning- 1 hour (2 trees).
10. Priority Removals- 17 hours (12 dead or dying trees removed).
11. Emergency Tree Work- Petersen Tree Care 0 hours.

### c. Tree Call Outs:

1. There were no call outs for the month of November.



d. Tree Permits:

1. 14- Pruning/Removal Permits were approved for the month of November.

**9. Volunteer and Donor Program**

- a. Sycamore Restoration Site– Park volunteers many from the Community Action Volunteers in Education Program helped plant native plants in the Sycamore Restoration site on Saturday, November 16. The plantings were placed in the area north east of the Council Ring and sandbar willow was planted into the bank to help stabilize it.
- b. One Mile Recreation Area– Soroptimists International of Chico planted deergrass, and gum plant in the large circular planting toward the western parking lot where a large oak tree had been years ago.
- c. Sierra View Elementary School– Over 30 4<sup>th</sup> grade students from two classes (Pam Waldsmith's and Kim Wilson's) – helped remove vinca and plant native plants in their adopted picnic site #27. Students also participated in a third education station featuring the enviroscape model that show the issues of city runoff into the watershed.
- d. Kids and Creeks -- Hosted several workdays at Verbena Fields. The work days including learning stations, weed removal and identification and learning about watershed health.
- e. Upcoming Volunteer Opportunities
  - i. CAVE – The Park Division will start recruiting for the Spring 2014 Community Action Volunteers in Education program in January.
  - ii. Volunteer Training– The Park Division will undertake its annual volunteer training in March 2014. The program will feature training for Crew Leaders, Park Watch and Trail Volunteers.
- f. Donations
  - i. Monthly Donations:

<b>Name/Organization</b>	<b>Amount</b>	<b>Purpose</b>
Anderson & Davis	\$100.00	Caper Acres Brick
Various Donors	\$200.00	Early T-shirts for Park
8 Donors	\$650.00	Trails in memory of Mary Davis
PG&E Staff	\$267.00	Caper Acres - staff bowl-a-thon
Uldis	\$30	Park care
<b>In Kind</b>		
BC Supervisor Lambert	\$300 (dumpster donation)	Clean up at Comanche Creek
BC Supervisor Kirk	\$300 (dumpster donation)	Lindo Channel Cleanup
Friends of Bidwell Park	Several hundred \$	Herbicide treatments by certified applicator for Catalpa; Arundo Donax; Privet & ailanthus.

**10. Upcoming Issues/Miscellaneous**

- a. Annual Report – Staff will be preparing summary reports for 2013 Parks, Street Trees, and Public Landscape activities for the January 2013 meeting.

## PHOTOGRAPHS



Before (l) and after (r) photos of an area of Comanche Creek cleaned-up on 11/17/13.



Rangers help lead the cleanup efforts with the Butte County Sheriff's Work Alternative Program (SWAP).



Community Action Volunteers in Education's Adopt-A-Park (CSUC) Students help transplant native plants in the Park Division nursery (left) and planting native plants in the Sycamore Restoration site near Council Ring.

## Monthly Summary Tables






**Table 1. Monthly Visitation**

Date	Location	Organization	Event	Participant #
11/01/2013	City Plaza	CSU, Chico	Chico Great Debate	200
11/02/2013	1 Mile	Ignite the Fight 5K	Firefighter Cancer Support Network 5 K Run/Walk	400
11/03/2013	1 Mile	Chico Running Club	Almond Bowl 5K, 1/2 & full marathon	1200
11/09/2013	1 Mile	Girls On The Run of Butte County	4th Annual Girls On The Run 5K	700
11/09/2013	Upper Bidwell Park	CSU, Chico Dept of Kinesiology	14th Annual Gobble Wobble	150
11/16/2013	City Plaza	Kristina Chesterman Memorial Foundation	Bicycle Safety, Drinking & Driving Awareness	150
11/28/2013	1 Mile	Fleet Feet Flyers	8th Annual Run For Food	4800
<b>Totals</b>			<b>10</b>	<b>7600</b>

**Table 2. Monthly Public and Private Permits**

November Monthly Private Events		
Type	# Permits	# Participants
Private	3	80
Caper Acres	12	70
<b>Totals</b>	<b>15</b>	<b>150</b>

**Table 3. Monthly Maintenance Hours.**

Category	Staff Hours	% of Total	% Change from Last Month	2013 Trend
1. Safety	206	41.0%	136.0%	
2. Infrastructure Maintenance	82	16.3%	26.8%	
3. Vegetation Maintenance	53	10.4%	68.2%	
4. Admin Time/Other	162	32.2%	126.1%	
<b>Monthly Totals</b>	<b>503</b>	<b>100%</b>	<b>75.8%</b>	

**Table 4. Monthly Incidents**

<b>Ranger Report- Incidents 2013</b>			
<b>Date</b>	<b>Location</b>	<b>Incident</b>	<b>Disposition</b>
11/5/2013	City Plaza	Warrant	Arrest
11/7/2013	City Plaza	Warrant	Arrest
11/7/2013	City Plaza	Warrant	Arrest
11/7/2013	Upper Park	Vehicle Burglary	Report Filed
11/8/2013	Lower Park	Stolen Vehicle/Evading	Vehicle recovered
11/11/2013	Annie's Glenn	Warrant	Arrest
11/13/2013	Lower Park	Vehicle Burglary	Report Filed
11/22/2013	Upper Park	Possible Missing Person	Search to Begin on 11/23
11/24/2013	Upper Park	Deceased missing person/Suicide	Body recovered east of Diversion Dam

**Table 5. Monthly Citations and Warnings**

<b>Ranger Report - Citations 2013</b>							
<b>Violation</b>	<b>Monthly</b>			<b>Annual</b>			<b>2013 Trend</b>
	<b>Total Citations</b>	<b>%</b>	<b>Rank</b>	<b>Total Citations</b>	<b>%</b>	<b>Rank</b>	
Alcohol	20	21%	2	201	22%	2	
Animal Control Violations	17	18%	3	73	8%	6	
Bicycle Violation	1	1%	8	4	0%	11	
Glass	7	7%	6	77	8%	5	
Illegal Camping	25	26%	1	105	12%	4	
Injury/Destruction City Property	1	1%	8	6	1%	9	
Littering	0	0%	11	5	1%	10	
Other Violations	4	4%	7	27	3%	7	
Parking Violations	8	8%	5	251	28%	1	
Resist/Delay Park Ranger	1	1%	8	9	1%	8	
Smoking	11	12%	4	150	17%	3	
<b>Totals</b>	<b>95</b>	<b>100%</b>		<b>908</b>	<b>100%</b>		

<b>Ranger Report - Warnings 2013</b>							
<b>Violation</b>	<b>Monthly</b>			<b>Annual</b>			<b>2013 Trend</b>
	<b>Total Warnings</b>	<b>%</b>	<b>Rank</b>	<b>Total Warnings</b>	<b>%</b>	<b>Rank</b>	
Alcohol	13	6%	4	279	9%	4	
Animal Control Violations	33	16%	3	534	17%	3	
Bicycle Violation	54	27%	2	900	29%	1	
Glass	8	4%	6	150	5%	6	
Illegal Camping	7	3%	8	123	4%	8	
Injury/Destruction City Property	3	1%	9	22	1%	11	
Littering	9	4%	5	55	2%	9	
Other Violations	8	4%	6	202	6%	5	
Parking Violations	2	1%	11	134	4%	7	
Resist/Delay Park Ranger	3	1%	9	29	1%	10	
Smoking	62	31%	1	718	23%	2	
<b>Totals</b>	<b>202</b>	<b>100%</b>		<b>3146</b>	<b>100%</b>		