



CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
Regular Meeting Agenda
May 29, 2012, 6:30 pm
Municipal Center - 421 Main Street, Council Chamber

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street during normal business hours or online at <http://www.chico.ca.us/>.

1. REGULAR COMMISSION MEETING

- 1.1. Call to Order
- 1.2. Roll Call
- 1.3. Special Recognition - Woodstocks Pizza Community Cleanup

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

- 2.1. Approval of Meeting Minutes - Action: Approve minutes of BPPC held on 04/30/12.
- 2.2. Permit 4th Annual Chico Police Department Mounted Equestrian Training at the Horse Arena.

As in previous years, the applicant requests that participants be allowed to stay overnight in trailers with "living quarters" for security purposes during the event (August 3-5, 2012). BPPC approval is required for exclusive use requests of the Horse Arena for multiple days and for more than 10-hours. **Recommendation:** Approval of permit.

ITEMS REMOVED FROM CONSENT – if any

3. NOTICED PUBLIC HEARINGS - NONE

4. REGULAR AGENDA

- 4.1. Permit a Wedding Ceremony and Horse-drawn Carriage at the Campfire Council Ring.
Applicant requests to hold a wedding ceremony at the Campfire Council Ring on 06/02/12. The permit requires BPPC approval of the request of a horse-drawn carriage in an area closed to vehicle traffic. **Recommendation:** Approval of permit with conditions.
- 4.2. Permit a Wedding at Picnic Site No. 37 in Lower Park
Applicant requests to hold a wedding ceremony at Picnic Site No. 37 on 06/09/12. The permit requires BPPC approval for the request of exclusive use of a non-exclusive use area. **Recommendation:** Approval of permit with conditions.

5. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

6. **REPORTS**

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

- 6.1. Special Report - Park Watch Program Overview and Direction - Ranger Shane Romain (verbal presentation)
- 6.2. Tree Committee Report – Jim Mikles, Chair
- 6.3. Urban Forest Manager's Report - Denice Britton, Urban Forest Manager
- 6.4. Park and Natural Resources Manager's Report - Dan Efseaff, Park and Natural Resource Manager.

7. **ADJOURNMENT**

Adjourn to the next regular meeting on June 25, 2012 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)

Minutes of
April 30, 2012 Regular Meeting

1. REGULAR COMMISSION MEETING

1.1. Call to Order

Chair Ober called the meeting to order at 6:30 pm.

1.2. Roll Call

Commissioners present:

Mary Brentwood
Clay Craig
Lisa Emmerich
Mark Herrera
Jim Mikles
Richard Ober

Commissioners absent: Jim Moravec

Staff present: Dan Efseaff (Park and Natural Resource Manager), and Lise Smith-Peters (Management Analyst).

1.3. Special Recognition - Community Action Volunteers in Education (CAVE) – Chair Ober and Management Analyst Lise Smith-Peters commended CAVE volunteers for the 2011-2012 Chico State University school year and noted the 6 year partnership between the City Park Division Volunteer Program and CAVE. Student volunteers in the Adopt-A-Park Program work 30 hours a month in Bidwell Park. Special alumni, Commissioner Mark Herrera and Ranger Andrew Verbrugge, were recognized as participating in the first Adopt-A-Park semester in the fall of 2006. CAVE Program Coordinator Ann Schwab and CAVE student staff members who work with the Park staff were also recognized.

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. Approval of Meeting Minutes

2.3 Approval of a Permit for the 4th Annual Pedal Powered Music Festival at Camellia Way Park, June 2, 2012.

Butte Environmental Council requested a permit for a bicycle pedal powered music festival on 7/2/12 from 12 noon to 1:30 pm and they expect approximately 150 attendees. The event is associated with "Bike Chico Week" and will take place at three separate locations, including the Cedar Grove Meadow (application approved by the Park Division). The BPPC considered the application because the group is requesting to host a public event in an area that is not designated as an intensive use area.

MOTION: Approve the consent agenda as submitted. **MADE BY:** Emmerich. **SECOND:** Herrera. **AYES:** 6 (Brentwood, Craig, Emmerich, Herrera, Mikles and Ober). **NOES:** 0. **ABSENT:** 1 (Moravec).

ITEMS REMOVED FROM CONSENT –

2.2 Approval of Permit for the 2nd Annual Making Strides Against Break Cancer Walk, October 20, 2012

This item was pulled because a member of the public wished to address the Commission. According to Becky Barnes Boers, the permit application form does not address Americans with Disabilities Act (ADA) requirements. The event will close down South Park Drive to vehicles – it will also close the ADA parking spaces at Caper Acres and Oak Grove A & B at One Mile Recreation Area's group picnic site. Ms. Barnes Boers stated that the issue is with all special events that close off accessible parking.

Parks and Natural Resources Manager Dan Efseaff stated the City makes reasonable accommodations as part of the specific use permits for event participants when requested. Vehicle access is not allowed if it coincides with the start of a race or otherwise poses safety concerns. Commissioner Herrera noted that these concerns appeared to not be specific to the Cancer Walk and encouraged the BPPC to examine the issue at a later date. Commissioner Emmerich encouraged staff to work on the accessibility issue and special events in general.

MOTION: Approve Permit for the 2nd Annual Making Strides Against Break Cancer Walk for 10/20/12. **MADE BY:** Herrera. **SECOND:** Craig. **AYES:** 6 (Brentwood, Craig, Emmerich, Herrera, Mikles and Ober). **NOES:** 0. **ABSENT:** 1 (Moravec).

3. NOTICED PUBLIC HEARINGS - NONE

4. REGULAR AGENDA

4.1. Review and Approval of Chico Creek Nature Center Outdoor Seating Area Project

After a brief Staff introduction, Courtney Farrell, Chico Creek Nature Center (CNCC) Executive Director presented background information on a proposal to construct a cement outdoor seating area on the property from a CSU, Chico senior construction management student, Ryan Jasper. Ms. Farrell indicated that this project would complete an additional phase of the Center's capital campaign and added that the new building's architect Dave Schleiger would also be involved with the project.

Commissioner Emmerich asked about the timeline for the construction and the participation of volunteers from CSU as well as Parkview Elementary. Ms. Farrell stated that they originally thought the project would have been approved and started by now and that the approval process has been a learning opportunity for the student as well as herself. The project has changed so that the current student will be passing the project on to another student with construction slated for the fall of 2012. Park staff stated that the City does have volunteers sign a Declaration of Assumption and Release of Liability for all work in the park. Commissioner Brentwood asked if there will be any budget impacts to the Nature Center. According to Mr. Jasper, all the materials and supplies will be donated. Ms. Farrell stated that additional costs will be very minimal.

Commissioner Craig asked for clarification on whether the structure would be sunken. Mr. Jasper said that the structure would lay flat on the ground and no digging would be needed. City Senior Planner Bob Summerville reviewed the proposal and the site between the old and new CCNC buildings and deemed that no environmental clearances would be necessary. Park and CCNC staff were encouraged to use the opportunity for educating all involved by including the Mechoopda Tribe's input on care of the site during construction.

Commissioner Brentwood inquired about the Urban Forest Manager's report recommended cabling the tree to protect it and reduce the likelihood of limb drop in the vicinity of the outdoor seating area.

From the Public: Woody Elliott states that cabling is not the best method for protecting the tree and that it can make it more rigid.

Ms. Farrell stated that the CCNC Board had not given approval of the current design yet and that with Mr. Schleiger's input that the product may change. Commissioners Herrera and Mikles requested seeing the final design before moving ahead.

Commissioner Brentwood moved to approve the conceptual design of the outdoor seating area since the Commission is supporting the project. Commissioner Herrera offered a friendly amendment to bring the "final" design back before the BPPC for review. Commissioner Brentwood withdrew the original motion to clarify the directive further.

MOTION: Approve conceptual design of the above ground, outdoor seating area, located between the two CCNC buildings with the final design to come back before the BPPC for approval. **MADE BY:** Brentwood. **SECOND:** Herrera. **AYES:** 6 (Brentwood, Craig, Emmerich, Herrera, Mikles and Ober). **NOES:** 0. **ABSENT:** 1 (Moravec).

5. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

Citizen Becky Barnes Boers addressed the Commission on American's with Disabilities Act (ADA) issues in the park and recommended work on an ADA transition plan for the City's parks. She has discussed city wide issues with the City's ADA Coordinator. She stated that a number of facilities in the park and City are not ADA compliant. Ms. Barnes Boers recommended the formation of ADA transition committee for the City.

Commissioner Brentwood welcomed Ms. Barnes Boers to participate in committee meetings. Parks and Natural Resource Manager Efseaff noted that Parks has recently replied to Chico ADA Coordinator Tom Varga's request on questions about ADA compliance in a listing of City-wide ADA issues.

Chair Ober noted that examination of ADA issues within City parks could be appropriate for one of the BPPC's committee's after looking into ADA, Master Management Plan, and other pertinent information. He pointed out that staff could then look at the calendar and develop the necessary background information.

6. REPORTS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

6.1. Special Report: Draft 2011 Year End Monitoring Report for the Peregrine Point Disc Golf Long Course.

Parks and Natural Resources Manager reported that the 2011 Year End Monitoring Report provides the framework from which the City and the Outside Recreation Advocacy, Inc. can actively monitor the Peregrine Point Disc Golf Course. It incorporates the botanical surveys required by the Operating Agreement and provides updates of the 77 mitigation measures. The oak woodland monitoring looked at priority 1 trees located in the fairway; and then priority 2 and 3 trees further away from the fairway and a long-term study with aerials over 10 years or more. Some major follow-up recommendations include:

- Course improvement with the installation of City of Chico sign spelling out disc golf etiquette; basic game rules; park rules; and stewardship;

- The placement of a physical barrier, such as a chain across the tee pad for Hole 1, when the wet weather closes that hole;
- Photo monitoring has shown that Grey pine saplings are thriving. We will explore the idea of planting these this species to serve as a screen to protect wildflower areas or blue oaks from disc impacts;
- Some of the pathways need to be examined further and refined; the snake rail fencing is working well to keep visitors out of sensitive areas and narrowing trails;
- The trail between Hole 16 & 17 will be rerouted;
- Add to the data collection the identification of trees that appear to be most susceptible to disc impacts and explore alternative trunk protection.

Commissioner Brentwood asked about how identified impacts to priority 1 trees would be mitigated. With adaptive management, the Parks and Natural Resource Manager explained that replanting is one of the remedies but that monitoring provides an early warning system so that tree protection measures can be instituted as soon as the problem is identified. As an addition to the next monitoring plan, the number of impacts to a tree will also be noted. This first monitoring year is in many respects providing baseline data for future impact studies – five years from now.

The Outside Recreation Advocacy, Inc. (ORAI) has been meeting the conditions of the lease.

From the Public: Woody Elliott, who serves as conservation chair of the Mount Lassen Chapter of the CA Native Plant Society commended the staff on this first draft monitoring report. He stated that he would like to attend the next field review and encouraged Park Commissioners to attend as well. Commissioners strongly recommended that ORAI attend the follow-up meeting.

6.2. Tree Committee Reports – March and April Summaries – Jim Mikles, Chair

Chair Mikles reported that the committee meetings have been well attended and there has been ample input from the public. The committee has defined an urban forest for use in the City’s management plan.

6.3. Urban Forest Manager’s Report - Denice Britton, Urban Forest Manager

6.4. Park and Natural Resources Manager’s Report - Dan Efseaff, Park and Natural Resource Manager.

Parks and Natural Resource Manager reported that the Middle Trail work started back up in April and that the CA Conservation Corps will return in June to work several more weeks. Signs have been added so that park users can choose alternative routes around the worksite. The Butte County Hmong Association’s cultural event will take place in September. Northern CA Land Trust had requested a change in date from June 9 to June 2, which will correspond nicely with the Park Division’s National Trail Day.

7. ADJOURNMENT

Adjourned at 8:30 pm to the next regular meeting on Tuesday, May 29, 2012 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: / / .

Prepared By:

Lise Smith-Peters, Management Analyst

Date

Distribution: BPPC



DATE: May 3, 2012
TO: Bidwell Park and Playground Commission
FROM: Jessica Erdahl, Senior Park Ranger
SUBJECT: Permit Application for the Chico Police Department Mounted Equestrian Teams Annual Training (August 3-5, 2012).

Recommendation

Staff recommends approval of the permit.

Report in Brief

Applicant (Chico Police Department) requests a permit to hold a mounted equestrian training at the Horse Arena on August 3-5, 2012. This will be the 4th year the Department has held this event and there will be approximately 50 participants.

This regional training will serve mounted police units from other California jurisdictions. The Department has obtained permission from the Chico Equestrian Association to hold the event and restrict public access during that period. Additionally, they have requested to stage staff at that location overnight for security purposes as well as allow several participants with trailers that contain "living quarters" to camp near the arena. The camping is necessary because the horses can not be left unattended overnight at the arena. Permitting the overnight stays will allow outside unit members to stay with their horses, trailers and tow vehicles and also secure the area.

The event will be self contained at the arena, use portable corrals, have "living quarter" trailers with water tanks, and have a coordinated clean up. The arena gates will be kept closed to public access, except by those involved with the training event. The Chico Equestrian Association has agreed to these requirements. There should be minimal impacts to Bidwell Park.

This application requires BPPC consideration because of the exclusive use of the Horse Arena for a training lasting 3 days (multiple days) and for more than 10-hours.

The Bidwell Park Master Management Plan (BPMMP) notes that intensive uses at more developed facilities are permissible in Middle Park, specifically noting the equestrian facility as a developed facility for intensive use (3.6.2.1 PERMISSIBLE USES IN MIDDLE PARK).

Park Division fees are not required for this event, as the applicant is a Department within the City of Chico.

Distribution:
Abigail Madden

Attachments:

Application and permit for park use for the Chico P.D. Mounted Equestrian Team Annual Training
Memorandum from Abigail Madden, CPD Mounted Officer

City of Chico

APPLICATION & PERMIT FOR PARK USE

General Services Department - Park Division
965 Fir Street/ P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4731

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

OFFICER ABIGAIL Y. MADDEN
Name of Applicant/Contact Person

Type of Event: PUBLIC PRIVATE

CHICO POLICE DEPT. MOUNTED ENFORCEMENT TEAM
Organization Name (if applicable)

FRI. AUG. 3rd → SUN. AUG. 5th 2012
Day and Date of Activity

1460 HUMBOLDT RD.
Home, Organization, or Company Address

From: 0800 8/3/12 To: 1200 8/5/12
Total Time Needed for Set-up, Event, and Clean-up

CHICO, CA 95928
City, State, Zip

From: 1200 8/3 To: 0800 8/5 50
Time of Event Number of people

(530) 897-5824 (530) 624-1557
Contact Phone # Alternate Phone #

E-mail address amadden@ci.chico.ca.us

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area Meadow
- Electricity (15 amp) tables, restroom area (circle) 100 amp Electrical Service Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: _____ between 8:00 AM-4:30 PM
- Water (public events only) 100 amp Electrical Service
- City Plaza
- Electricity (15 amp) 100 amp Electrical Service
- Event Restrooms Water (public events only)
- Fountain - On Fountain - Off
- Meter Bags # _____ Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available
- Oak Grove A Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) tables, trees, parking area, restroom area
- Band Stand (15 amp) (circle above)
- BBQ-Pick up key on: _____ between 8:00 AM - 4:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): CEA / BIDWELL AREA

Description of Event: TRAINING EVENT FOR POLICE MOUNTED UNITS, TO INCLUDE DAY/NIGHT EXERCISES, OVERNIGHT STABLING OF HORSES IN THE PARK REQUESTED. - THIS IS A PRIVATE LAW ENFORCEMENT ONLY EVENT

FOR PARK RANGER ASSISTANCE, during event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

- Application Fee \$ 18.00 (Non-Refundable)
- Reservation Fee \$ _____ (\$10.50 minimum, please call for quote)
- Insurance Fee \$ _____ (\$38.50 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$5.50 per vendor)
- Additional Park Use Fees \$ _____ (see fee schedule)
- Damage Deposit \$ _____ (\$100.00 refundable following acceptable clean-up of park)

Additional fees for City Plaza use:
Event Restrooms _____ x (\$90.50) = \$ _____
#days
100 amp Electrical _____ x (\$28.50) = \$ _____
#days

(Call Park Office for availability and fee schedule 80.020)

Total Fee Required: \$ _____

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. _____ Paid: _____ Date: _____ Received By: _____

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Fax (various) 920 Fund
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SECTION 3
CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the pool deck.
- Bounce Houses** Bounce houses and other similar play equipment, such as dunk tanks or water slides, are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed at Wildwood Park or Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: age 14 and over, catch and release; under 14: catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during seasonal wet periods. Gates can be closed for approved special events.
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** No smoking in Upper Park from May 1st - November 1st. No smoking in City Plaza or Caper Acres any time.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____

SECTION 4 – INSURANCE

(to be determined by Park Office)

Required, Certificate of Insurance, meeting City standards must be received by: _____ Not Required

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

THESE INSURANCE REQUIREMENTS ARE APPLICABLE TO:

- (1) Public Assemblages per Title 12R.08.240, or
- (2) Exclusive use where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact Risk Management office at 530-879-7910, 530-895-4733 fax, or riskmanagement@ci.chico.ca.us. Insurance may also be purchased through the City.

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

***I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.**

X *[Signature]*
Signature of Applicant

X 04.02.2012
Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
P.O. Box 3420
Chico, CA 95927-3420
FAX 530-895-4731

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.**

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of General Services Director

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>3, THIS WILL BE #4</u>	<input checked="" type="radio"/> Yes	No
Is there a patron admission, entry or participant fee(s) required? If yes please provide amounts: <u>\$50.00 per day</u>	<input checked="" type="radio"/> Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, etc): _____ When will amplified sound/music be heard? Time from: _____ until: _____ amps needed _____ Note: 100 amp electrical service requires a certified electrician. Please describe the sound equipment that will be used for your event _____	Yes	<input checked="" type="radio"/> No
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Dunk tank [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	<input checked="" type="radio"/> No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	<input checked="" type="radio"/> No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): <u>GATE TO ARENA</u> Time of closure from: <u>0800 8/3</u> until: <u>1200 8/5</u>	<input checked="" type="radio"/> Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ Note: Gate Monitors are required at the entrances and exits for early Park entrance.	Yes	<input checked="" type="radio"/> No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required? <u>TWO MET OFCRS. WILL STAY @ ARENA OVERNIGHT</u>	<input checked="" type="radio"/> Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ Note: Restrooms shall be removed within 24 hrs after conclusion of event. - ONE RESTROOM ALREADY THERE	Yes	<input checked="" type="radio"/> No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event. WILL HAUL OUT OWN TRASH	Yes	<input checked="" type="radio"/> No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	<input checked="" type="radio"/> No
Will water be needed during your event? Please provide your own hose and on/off switch. Note: Please request a water coupler key for City Plaza, Children's Playground and Cedar Grove. PROVIDED BY CEA	<input checked="" type="radio"/> Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	<input checked="" type="radio"/> No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	<input checked="" type="radio"/> No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	<input checked="" type="radio"/> No

The MET is making arrangements with a local hotel for discounted room rates for those officers electing to stay overnight. However, some units, and even individual unit members, have horse trailers with "living quarters" in them. This would allow for outside unit team members to stay with their horses, trailers, and tow vehicles while attending the training event. Therefore, the MET is requesting permission for those with sleeping quarters in their trailers, to park and stay at the arena overnight. At this point it is unknown how many people will be staying in the park overnight on each night. We estimate 5-20 officers. Several officers stayed overnight at the arena last year, and there were no issues.

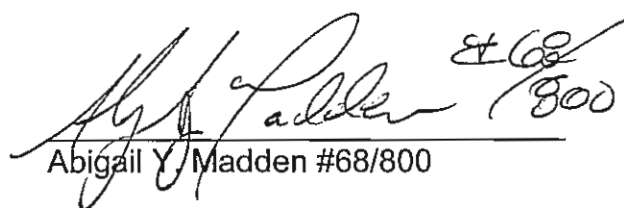
The MET has already obtained permission from the CEA to hold the event at the arena and they have agreed to notify their members of the event and the unavailability of the arena area. CEA has also agreed to supply the training event with water for the horses and electricity for lights in the event of a night time emergency.

The overnight stabling should not impact Bidwell Park as this is a horse area and would not be disturbed by horse hooves, manure, or trailers and tow vehicles. The number of horses staying in the park overnight may be less than that which might use the area if it were open to CEA members for regular use. In regard to mounted unit officers staying in Bidwell Park overnight, there should be no impact. The trailers will be self contained with both grey and black water holding tanks. There is also a "porta-potty" at the arena that can easily accommodate the personal needs of the officers.

Because the horses will be housed in portable stalls/panels they will only defecate within those enclosed areas. This will make for very easy clean-up by their associated riders and CPD MET members. CPD MET members will arrange to have the manure disposed of along with any additional trash associated with the event.

There is a rough sketch of the area attached to this memorandum. If you have any further questions or concerns, please don't hesitate to contact me. 897-5824 desk, 624-1557 cell, amadden@ci.chico.ca.us

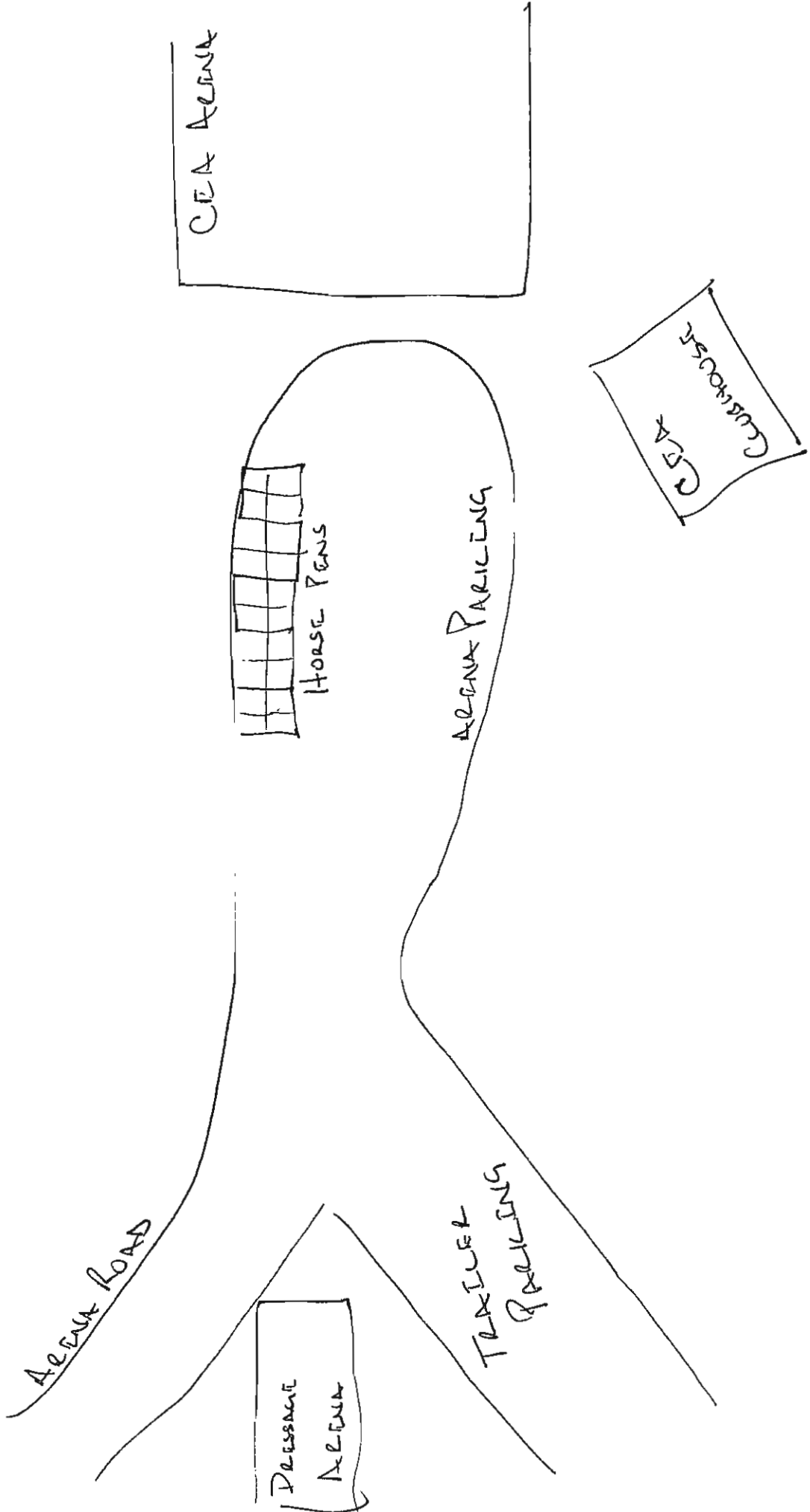
Respectfully submitted,


Abigail Y. Madden #68/800

cc

N

LEVEE



Map to Scout

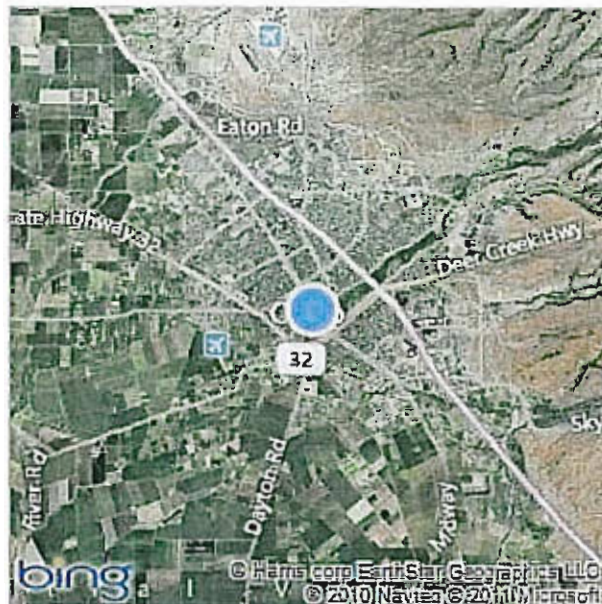
bing Maps

Chico, CA

My Notes



On the go? Use m.bing.com to find maps, directions, businesses, and more



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AREA



DATE: May 14, 2012
TO: Bidwell Park and Playground Commission
FROM: Jessica Erdahl, Senior Park Ranger
SUBJECT: Permit Application for a Wedding Ceremony and Horse-drawn Carriage at the Campfire Council Ring (June 2, 2012).

Recommendation

Staff recommends that the Commission approve the permit with the following conditions. The applicant will:

1. Abide by all regular permit conditions and insurance requirements.
2. Remove all horse waste from the park at the conclusion of the event.
3. Not attach or hang signs or decorations on any City structures, trees, tree barriers, or vegetation.

Report in Brief

Applicant (Kasaundra Jones) requests a permit to hold a wedding ceremony at the Campfire Council Ring from 8:00 a.m. to 5:00 p.m. on Saturday June 2, 2012. The reception will be held off site. Jones requests that the Park Division allow the TJ Farms Carriage Company (TJ Farms) to operate a horse-drawn carriage on the paved path and into the Campfire Council Ring area.

This application requires BPPC approval for the request to use a horse-drawn carriage in an area closed to vehicle traffic.

In March, 2008, TJ Farms received BPPC approval to operate a horse-drawn carriage in areas closed to vehicle traffic. At the May 2008 meeting, Park Director Beardsley noted no concerns or reported conflicts regarding the carriage operations. TJ Farms opted to not renew the annual permit.

The Bidwell Park Master Management Plan (BPMMP) permits non-intensive and intensive uses in Lower Park and specifically notes the One-Mile Recreation Area as a multi-use community recreation area. (O.1M-1). With the conditions noted above, Staff does not anticipate issues or damage associated with the request.

Distribution:

Kasaundra Jones

Attachments:

Application and permit for park use for a wedding

City of Chico

APPLICATION & PERMIT FOR PARK USE

General Services Department - Park Division
965 Fir Street/ P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4731

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Kassandra Jones
Name of Applicant/Contact Person
725 Nord Avenue
Home/Mailing Address
Chico, CA, 95926
City, State, Zip
(916) 397-4099 ()
Home Phone Work Phone

Employment/Organization Named on Certificate of Insurance
Organization/Company Address
June 2, 2012
Day/Date of Activity
From: 8am To: 5pm 90
Time of Event Number of people

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. Street closure(s) subject to approval.

From: 8am To: 5:00pm
Total Time Needed for Set-up, Event and Clean-up:

Type of Event: PUBLIC [] PRIVATE

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area
 - Electricity (15 amp)
 - tables, restroom area (circle)
- Meadow
 - 100 amp Electrical Service
 - Water (public events only)
- Children's Playground
 - Electricity (15 amp)-Pick up key on: _____ between 8:00 AM-4:30 PM
 - Water (public events only)
 - 100 amp Electrical Service
- City Plaza
 - Electricity (15 amp)
 - 100 amp Electrical Service
 - Event Restrooms
 - Water (public events only)
 - Fountain - On
 - Fountain - Off
 - Meter Bags # _____
 - Sound Curtain
- Council Ring 8-5
 - Fire Permit

- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available
 - Oak Grove A
 - Oak Grove B
 - Sycamore Way Parking Lot Closure
 - Electricity (15 amp) tables, trees, parking area, restroom area
 - Band Stand (15 amp) (circle above)
 - BBQ-Pick up key on: 6/1/12 between 8:00 AM - 4:30 PM
- Wildwood Park (mark below) - Electricity and Water available
 - Blue Oak (South Side)
 - Red Bud (North Side)
 - Ball Fields
 - Ball Field Lights
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____

Description of Event: Wedding for James Horton and Kassandra Jones.
Ceremony at Council Ring and Reception at One Mile Picnic/BBQ Area.

FOR PARK RANGER ASSISTANCE, during event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - OFFICE USE ONLY

STAFF COORDINATOR: _____ Early Gate Entrance [] | Venue Information [] |
OPEN: _____ CLOSE: _____
Electricity: On [] | Electricity: Off []
Water: On [] | Quick Coupler Key [] | Water: Off [] | Quick Coupler Key []
Event Restrooms: Open [] | Event Restrooms: Close []
100 amp Electrical Service: On [] | 100 amp Electrical Service: Off []
Fountain: On [] | Off [] | Fountain: On [] | Off []
Early Park Entrance: Yes [] |
Evaluation Required: Yes [] | No []

Comments:

Office Permit File (original) Park Ranger 1 Senior Park Ranger Applicant Fax (various)
Distribution: Park Field Supervisor Park Ranger 2 Landscape Inspector. Risk Management (e-mail) 920 fund

SECTION 3 – INSURANCE

(to be determined by Park Office)

Required, Certificate of Insurance, meeting City standards must be received by: _____

Not Required

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

THESE INSURANCE REQUIREMENTS ARE APPLICABLE TO:

- (1) Public Assemblages per Title 12R.08.240, or
- (2) Exclusive use where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact Risk Management office at 879-7903. Insurance may also be purchased through the City.

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 4 - PERMIT FEES

- Application Fee \$ 18.00 (Non-Refundable)
- Reservation Fee \$ 52.50 (\$10.50 minimum, please call for quote)
- Insurance Fee \$ _____ (\$38.50 to process outside insurance)
- Vendor Fee \$ _____ (\$5.50 per vendor)
- Wildwood Ball Field \$ _____ (\$5.50 per every 1.5 hrs.)
- Wildwood Lights \$ _____ (\$26.50 per hr.)
- Damage Deposit \$ _____ (\$100.00 refundable following acceptable clean-up of park)

Additional fees for City Plaza use:
Event Restrooms _____ x (\$90.50) = \$ _____
#days
100 amp Electrical _____ x (\$28.50) = \$ _____
#days

(Call Park Office for availability and fee schedule)

Total Fee Required: \$ 70.50

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. 0235483 Paid: CK142 Date: 5-11-2011 Received By: TR

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

***I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.**

X [Signature]
Signature of Applicant

X 5/11/11
Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800
FAX: (530) 895-4731
www.ci.chico.ca.us

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.**

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

Approved.

Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
 - Application fee waived (12R.08.100 CMC). Reason: _____
 - Reservation fee waived (12R.08.250 CMC). Reason: _____
 - Vendor fee waived (12R.08.250 CMC). Reason: _____
 - Damage deposit fee waived (12R.08.260 CMC). Reason: _____
 - Insurance fee waived (12R.08.240 CMC). Reason: _____
 - Additional park use fees waived (12R.08.260 CMC). Reason: _____
 - Application approved by the Bidwell Park & Playground Commission. Date: _____
 - Application denied by the Bidwell Park & Playground Commission. Reason: _____
- Date: _____

Signature of General Services Director

Date

City of Chico
Fire Prevention & Life Safety Bureau
FIRE PERMIT

Site: BIDWELL PARK CAMP FIRE COUNCIL RING (fee waived per C1)

Description: Permit to use the Council Fire Ring in Bidwell Park. Applicant must have either a fire extinguisher (2A 10 BC rating) or a 3-gallon bucket full of water and a shovel present during activity. Fire must be completely extinguished prior to leaving area. Permit is for a one-time use only.

THIS PERMIT IS ISSUED AND ACCEPTED ON CONDITIONS THAT ALL REGULATIONS NOW ADOPTED, OR THAT MAY BE ADOPTED, SHALL BE COMPLIED WITH

THIS PERMIT DOES NOT TAKE THE PLACE OF ANY LICENSE REQUIRED BY LAW AND IS NOT TRANSFERABLE

THIS PERMIT IS GOOD FOR THE EVENT DATE _____ ONLY AND MUST BE CARRIED ONSITE DURING THE EVENT.

Signature of Applicant: _____ **Approved:** _____

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the pool deck.
- Bounce Houses** Bounce houses and other similar play equipment, such as dunk tanks or water slides, are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed at Wildwood Park or Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical list, for fishing in '(20) Big Chico Creek.' Horseshoe Lake: age 14 and over, catch and release; under 14: catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during seasonal wet periods. Gates can be closed for approved special events.
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** No smoking in Upper Park from May 1st - November 1.st No smoking in City Plaza or Caper Acres any time.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>N/A</u>	Yes	<input type="radio"/> No
Is there a patron admission, entry or participant fee(s) required? If yes please provide amounts: _____	Yes	<input type="radio"/> No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, etc): _____ When will amplified sound/music be heard? Time from: _____ until: _____ amps needed _____ Note: 100 amp electrical service requires a certified electrician.	Yes	No
Please describe the sound equipment that will be used for your event _____		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Dunk tank [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	<input type="radio"/> No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	<input type="radio"/> No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	<input type="radio"/> No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ Note: Gate Monitors are required at the entrances and exits for early Park entrance.	Yes	<input type="radio"/> No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) "yes" how many security personnel will be required? _____	Yes	<input type="radio"/> No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	<input type="radio"/> No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	<input type="radio"/> No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Free standing</u>	<input type="radio"/> Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. Note: Please request a water coupler key for City Plaza, Children's Playground and Cedar Grove.	Yes	<input type="radio"/> No
Do you request irrigation to be turned off before and during your event?	Yes	<input type="radio"/> No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No

CITY OF CHICAGO
FINANCE OFFICE / 879-7320

Name: KASAUNDR A JONES
ID:
Reference Date: 05/11/11

Receipt #: CR335483
Date: 05/11/11 Time: 15:22:00

=====

002-000-42699	6/1-6/2 1MI/COUNCIL PARK-ADMN	CK 142 Other Service Char	18.00
002-000-42501	6/1-6/2 1MI/COUNCIL PARK-ADMN	CK 142 Park Use Fees	52.50

Total Receipt Amount: 70.50

pared By: GFC Batch Id: CRPK513A

City of Chico
General Services Department – Parks Division
965 Fir Street
PO Box 3420
Chico, CA 95927-3420

March 8, 2012

To Whom It May Concern:

As recommended today by City of Chico Parks Division staff, this letter is to serve as our formal request that we be allowed to access the Council Fire Ring area from the closest parking lot (adjacent to the ball field) with a horse drawn carriage on June 2nd for my daughter Kacie Jones and fiancé Chris Horton's wedding ceremony.

Kacie first visited your permit office on May 11, 2011 (a year ago) and got the permit to use the park for their wedding. Kacie recalls speaking with your staff about the horse drawn carriage to bring them to the wedding site like her parents did 25 years ago. Shortly thereafter she signed a contract with the carriage vendor Tim Moss at TJ Farms Carriage Company. A week later, on June 2, 2011, she visited your office again with her mother Debra to confirm the details where the horse drawn carriage was again discussed. All was well until last Saturday while reviewing logistics with the carriage vendor. A park ranger drove by and learned of our carriage vendor's plan. On Monday Kacie was contacted by your office with the news that our carriage vendor would not be allowed to access our long reserved wedding site. My daughter Kacie was obviously devastated at the thought, until I spoke with park staff today and was told this request could be heard at the park authorities May 29th meeting. Clearly we need your favorable review as soon as possible.

Regarding the plan for the carriage on the June 2nd wedding day, Kacie and I, her father, will be picked up at the Chico Women's Center at 2:45pm and transported to Bidwell Park Campfire Ring at 3pm. Access into the park will be through the main gate on the south side, through the bollard at the north west corner of the baseball field at the end of the parking lot, a short way down the paved path and into the campfire ring area for the ceremony. Total access will be needed for about 30 minutes. The horse and carriage will exit the same way they came in, and carry the bride and groom back to the reception site, the Chico Women's Center located outside of the park. There will be no special needs required. The horse and carriage will not block access to the path in Bidwell Park. The only passengers will be Vern and Kacie Jones arriving in the carriage, and then newly married Kacie and Chris Horton leaving in the carriage. Trash bags and a shovel will be in the carriage to clean up after the horse if necessary. Mr. Tim Moss of TJ Farms Carriage Company can be contacted at (530) 342-1244 and fax at (530) 342-1244. His address is 8511 Taylor Avenue in Durham, CA 95938.

We contracted a year ago with TJ Farms Carriage Company believing all was appropriate. We fully understand the need for liability insurance, and yet given the wedding is less than a month away we do not have alternate vendor options. It is unfortunate that all this was not made clear to us a year ago. For your consideration, attached is a copy of our homeowners insurance with

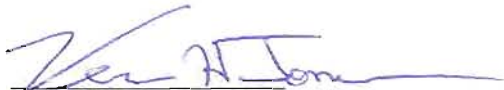
From The Desk of Vernon and Debra Jones
217 Silver Spur Court
Folsom, CA 95630

\$1 Million in personal liability coverage. We are also willing to purchase additional coverage should you believe it necessary. If so, perhaps simply amending our existing permit with the required liability insurance will suffice. I intend to soon call your staff to determine what our most expedient option may be at this point.

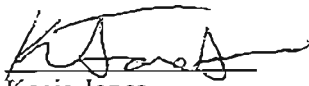
We really appreciate how well your Parks Division staff worked with us to remain focused on finding a solution to this unfortunate turn of events. Kacie and Chris, as senior students at CSU Chico studying Environmental Science, and as a special needs teacher, genuinely appreciate sustainability and protecting the environment. That's one reason getting married in Bidwell Park is so important to them. Chris is CSU Chico's Director of Multi-Cultural Affairs, both involved in student government, and volunteer with Intervarsity Christian Fellowship. As the Bride's father I so very much want to give them this memory of a carriage on their wedding day.

Please consider this as a one-time need with very limited impact or risk. We appreciate your immediate consideration, and look forward to your favorable response.

Thank you,



Vern Jones



Kacie Jones



DATE: May 14, 2012
TO: Bidwell Park and Playground Commission
FROM: Jessica Erdahl, Senior Park Ranger
SUBJECT: Permit Application for a Wedding Ceremony at Picnic Site 37

Recommendation

Staff recommends that the Commission approve the permit with the following conditions. The applicant will:

1. Abide by all regular permit conditions.
2. Provide a certificate of insurance meeting City standards prior to the event.
3. Not attach or hang signs or decorations on any City structures, trees, tree barriers, or vegetation.
4. Park vehicles in designated parking areas only.

Report in Brief

Applicant (Cody Dixon) requests a permit to hold a wedding ceremony at picnic site 37 from 10:00 a.m. to 6:00 p.m. (includes set-up and take down) on Saturday June 9, 2012. The reception will be held at the Chico Women's Club. Dixon has requested to use the entire picnic site including the open area for the ceremony, which will be ½ hr long and anticipates 80 attendees. The applicant will place 70 barred chairs at the site and intends on using a small amp for his audio needs as well as an acoustical guitar. A similar event at site 37 with approximately 120 participants was approved during the March 2012 BPPC meeting.

Concerns regarding parking as well as site capacity were addressed with the applicant, who noted that guests will either park at the Chico Women's Club, on the shoulder of Vallombrosa Ave or be shuttled to the site. Staff was assured that vehicles will not park in undesignated locations. Additionally, staff estimated the open area of picnic site 37 to be about 40'x 60' (2400 square feet), which will be sufficient to seat 70 people. Staff recommends that the applicant cap the number of attendees to 80 as listed on the permit.

Picnic site 37 is not designated as an exclusive use reservation area per 12R.10 of the Chico Municipal Code and Commission approval is therefore required for a private reservation permit request

The Bidwell Park Master Management Plan (BPMMP) allows for non-intensive and intensive uses in Lower Park, specifically noting picnic sites as developed facilities for intensive use (3.6.1.1 PERMISSIBLE USES IN LOWER PARK). The plan also notes that the preservation of oak woodland and riparian zones should be made a high priority (O. Lower-3). Picnic site 37 is located several hundred feet from the creek and has primarily redwood trees in the vicinity. With the conditions noted above, Staff does not anticipate issues or damage associated with the request.

Distribution:

Cody Dixon

Attachments:

Application and permit for park use for a wedding

City of Chico

APPLICATION & PERMIT FOR PARK USE

General Services Department - Park Division
965 Fir Street/ P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4731

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older - No glass beverage containers - Application fee due upon submittal -

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Cody Dixon
Name of Applicant/Contact Person

Type of Event: PUBLIC PRIVATE

Organization Name (if applicable)

Sat. 6/9/12
Day and Date of Activity

1301 Sheridan Ave, Apt. 139
Home, Organization, or Company Address

From: 10:00 am To: 6:00 pm
Total Time Needed for Set-up, Event, and Clean-up

Chico, CA, 95926
City, State, Zip

From: 3:30 To: 5:00 80
Time of Event Number of people

(519) 385-2878 (530) 908-5580
Contact Phone # Alternate Phone #

E-mail address cdixon.audio@gmail.com

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area Meadow
 - Electricity (15 amp) 100 amp Electrical Service tables, restroom area (circle) Water (public events only)
- Children's Playground
 - Electricity (15 amp)-Pick up key on: _____ between 8:00 AM-4:30 PM
 - Water (public events only) 100 amp Electrical Service
- City Plaza
 - Electricity (15 amp) 100 amp Electrical Service
 - Event Restrooms Water (public events only)
 - Fountain - On Fountain - Off
 - Meter Bags # _____ Sound Curtain

- Council Ring
 - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available
 - Oak Grove A Oak Grove B
 - Sycamore Way Parking Lot Closure-Public Events ONLY
 - Electricity (15 amp) tables, trees, parking area, restroom area
 - Band Stand (15 amp) (circle above)
 - BBQ-Pick up key on: _____ between 8:00 AM - 4:30 PM
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): Picnic site #37

Description of Event: Wedding Ceremony

FOR PARK RANGER ASSISTANCE, during event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

- Application Fee \$ 18.00 (Non-Refundable)
- Reservation Fee \$ 10.50 (\$10.50 minimum, please call for quote)
- Insurance Fee \$ _____ (\$38.50 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$5.50 per vendor)
- Additional Park Use Fees \$ _____ (see fee schedule)
- Damage Deposit \$ _____ (\$100.00 refundable following acceptable clean-up of park)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$90.50) = \$ _____
#days
100 amp Electrical _____ x (\$28.50) = \$ _____
#days

(Call Park Office for availability and fee schedule 80.020)

Total Fee Required: \$ 28.50

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR 350576 Paid: OK 1020 Date: 5/8/12 Received By: LL

Office Distribution: Permit File (original) Park Ranger 1 Senior Park Ranger Applicant Risk Management (e-mail) CARSON
Park Field Supervisor Park Ranger 2 Landscape Inspector Applicant Risk Management (e-mail) 920 Fund

SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the pool deck.
- Bounce Houses** Bounce houses and other similar play equipment, such as dunk tanks or water slides, are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed at Wildwood Park or Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park – All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: age 14 and over, catch and release; under 14: catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during seasonal wet periods. Gates can be closed for approved special events.
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** No smoking in Upper Park from May 1st - November 1.st No smoking in City Plaza or Caper Acres any time.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____


SECTION 4 – INSURANCE

(to be determined by Park Office)

Required, Certificate of Insurance, meeting City standards must be received by: _____ Not Required

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

THESE INSURANCE REQUIREMENTS ARE APPLICABLE TO:

- (1) Public Assemblages per Title 12R.08.240, or
- (2) Exclusive use where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact Risk Management office at 530-879-7910, 530-895-4733 fax, or riskmanagement@ci.chico.ca.us. Insurance may also be purchased through the City.

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X _____ X 5/8/12
Signature of Applicant Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
P.O. Box 3420
Chico, CA 95927-3420
FAX 530-895-4731

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of General Services Director

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	<input type="radio"/> No
Is there a patron admission, entry or participant fee(s) required? If yes please provide amounts: _____	Yes	<input type="radio"/> No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, etc): <u>Guitar</u> When will amplified sound/music be heard? Time from: <u>3:30</u> until: <u>4:30</u> amps needed <u>0</u> Note: 100 amp electrical service requires a certified electrician. Please describe the sound equipment that will be used for your event <u>Battery powered hand-held Guitar Amp</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Dunk tank [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	<input type="radio"/> No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	<input type="radio"/> No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	<input type="radio"/> No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ Note: Gate Monitors are required at the entrances and exits for early Park entrance.	Yes	<input type="radio"/> No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	<input type="radio"/> No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	<input type="radio"/> No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	<input type="radio"/> No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Ribbons, flowers in vases</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Note: All signs and banners shall be free standing and not affixed to Park property.		
Will water be needed during your event? Please provide your own hose and on/off switch. Note: Please request a water coupler key for City Plaza, Children's Playground and Cedar Grove.	Yes	<input type="radio"/> No
Do you request irrigation to be turned off before and during your event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No

CITY OF CHICAGO
FINANCE OFFICE / 879-7320

Name: CODY DIXON
ID:
Reference Date: 05/08/12

Receipt #: CR350576
Date: 05/08/12 Time: 10:22:33

=====

002-000-42699	6/9 SITE NO. 37 PARK-ADMN	CK 1020 Other Service Char	18.00
002-000-42501	6/9 SITE NO. 37 PARK-ADMN	CK 1020 Park Use Fees	10.50

Total Receipt Amount: 28.50

Prepared By: GFC Batch Id: CRPK511A

Jessica Erdahl - June 9th Wedding at site 37

From: Laura Cook <lcook5@mail.csuchico.edu>
To: <jerdahl@ci.chico.ca.us>
Date: 5/9/2012 6:11 PM
Subject: June 9th Wedding at site 37

Hi Jessica,

Here is some basic information about our wedding ceremony:

There will be 80 people in attendance, but we will have approximately 70 chairs at the ceremony site. The wedding begins at 4PM, and most likely will run about a half an hour. I expect that most people will show up between 3:30-4. Guests are either parking at the Chico Women's Club (reception site) and walking over, or they may park on Sheridan Ave close to the park. The few elderly folk that we have will take the one handicapped parking space in front of the picnic site. There will no food or alcohol at the ceremony. As far as the music during the ceremony: we will have a solo guitar player who will use a small battery powered amp.

Please let me know if you have any further questions/concerns.

Thank you,

Laura Cook & Cody Dixon
(530) 908-6580 & (510) 385-2878



BPPC Tree Committee Summary Report

Meeting Date: 5/9/12

DATE: May 17, 2012

TO: BIDWELL PARK AND PLAYGROUND COMMISSION

FROM: DENICE F. BRITTON, URBAN FOREST MANAGER, 896-7802

RE: CONTINUED DISCUSSION OF THE URBAN FOREST MANAGEMENT PLAN

1. CALL TO ORDER: Chair Mikles called the meeting to order at 6:00 PM

ATTENDEES: Commissioners Present: Chair Mikles, Craig and Herrera.
Public Present: Susan Mason, Robin McCollum, Karen Laslo, Kristina Schierenbeck, Aaron Tenove, Patrick Chapman, Terra Battaglia, Brendan Megowan, Nat Cronin, and Dan Gibson

2. REGULAR AGENDA

2.1 DISCUSSION OF GOALS FOR THE URBAN FOREST MANAGEMENT PLAN

At previous meetings, the Committee developed a definition of Chico's Urban Forest as well as a Vision Statement for the Forest. The Committee has reviewed information on the current condition of the forest and developed some idea of where it might need to concentrate efforts in the future. This meeting will initiate defining a series of goals for the Management Plan.

Goals should be long term, and address a specific issue that has been identified. Once specific goals are recognized, then more concrete attainments or objectives will be defined for each goal.

The UFMP ToolKit suggests that goals be divided into three categories:

- Tree Resources
- Management
- Community

The committee decided to add Landscape Resources, since a large percent of the funds in the Division are spent on landscaping. Potential Goals already discussed at previous meetings were reviewed.

Additional items noted, not specifically a goal:

Approach goals and objectives/projects by work zones, since each appears to have specific needs.

Identify stakeholders and be certain each is provided an opportunity to review and comment on the issues and goals:

- Utilities
- Developers
- Commercial Interests, such as DCBA

Tree Resources

Should be listed under 3 main themes: Planting, Maintenance and Removals or Replacement

- Provide for an urban forest that contains large trees over the streets where space allows.
- Maintain a population of young, moderate sized and vigorous trees throughout Chico.
- Large trees are planted or encouraged to grow in open space, parks, etc.
- Create an almost continuous canopy over the City.
- The canopy is multi-level, with trees of all sizes at maturity, multi-aged and diverse.
- The Forest should be healthy and safe, and be regularly cared for.
- Habitat values of trees should be emphasized.
- The Standard of care for the forest should be high, and based on accepted industry Standards and the concept of enhancing the longevity of the trees within the forest should be supported.
- The Urban Forest should be a diverse and sustainable canopy of trees and related vegetation.
- There needs to be continued planting of trees throughout the City and throughout the years to maintain a multi-aged stand of trees.
- Appropriate tree species should be planted in appropriate locations.
- Trees planted along the City streets need to be planted according to Professional Standards, and inspected by the City to be certain they meet these standards.
- Wherever possible, with adequate space and appropriate growing conditions, native trees species should be planted.

New goals identified:

ADA and sidewalk issues need to be considered when species selection is made, so that the “right tree in the right place” includes reduction of infrastructure damage. Pervious concrete may be one solution.

Provide more space for large trees throughout the city; where possible on new streets, increase the size of the planting strip.

Address issue with Solar Panels that will arise in future.

Management

- When trees die, decline or become hazardous, their ultimate use should be as beneficial to the City and the planet as possible. The use of chips and the sale of commercial wood products should be considered a good end use for the trees.
- Tree planting and landscaping needs must be considered indispensable and be adequately budgeted for in new City Projects, and therefore not be eliminated because of cost overruns.

New goals identified:

Include potential new funding sources – such as grants, mitigation fees, etc.

Improve interdepartmental communication in regard to new designs for projects and retrofitting

Community

- A more aggressive educational program should be developed to improve citizen understanding of the functional benefits of trees. Education should also focus on the selection of good trees to start with, and the care of trees, including planting, proper soil preparation, watering, and pruning.

RE: Tree Committee Summary Report
Meeting Date: 5/9/12
Page 3

Landscaping

Should be listed under 3 main themes: Planting, Maintenance and Removals or Replacement

Water Conservation

Planting sites should be managed with the same authority as the road base – that is, in new developments and on commercial sites, soil health and compaction needs to be addressed before landscaping is installed.

MEETING ADJOURNED: 7:38 PM

NEXT MEETING: JUNE 13, 2012 6:00 PM

Goals will be added to, categorized and presented for review by the Tree Committee.

DISTRIBUTION:

Tree-Finance Committee of BPPC
General Services Director
Street Tree Field Supervisor



DATE: 5/18/12
TO: BPPC
FROM: Denice Britton, Urban Forest Manager
SUBJECT: Urban Forest Manager's Report

Prepared for verbal presentation at the BPPC meeting.

1. Updates

- a. Field Supervisors Report – The field supervisor's report is attached. Tree crew focused on formative pruning and service requests during the last month.
- b. Urban Forest Management Plan – Staff continues to meet with the Tree Committee on the Urban Forest Management Plan. The staff committee report for the May meeting is included in Reports. The summary will be provided verbally by Chair Mikles. Staff continues to focus on this project throughout the next few months.
- c. Winco – Irrigation has been installed. Staff met on site with the landscape contractor for Winco to review irrigation needs for enhancement of tree growth. Most of the trees are fairing well, some are struggling.
- d. Tree Planting – Staff is working with Building and Development Services, Engineering and Planning Departments to improve the current method of tree planting. The proposal is to have the Tree Division in charge of tree planting, and to have any landscaper planting street trees to be certified by the Division. Once the Departments approve the plan, it will be presented to the Builder's Group for further discussion.
- e. Landscapes – The contract continues to take up a substantial amount of time. The contractor has completed the irrigation repair work for the season, although there will be further adjustments.
- f. Detention Ponds are in good shape for the summer at this point. The contract requires that vegetation be kept to a minimum height so that the water can flow through the ponds, reducing mosquito habitat. The County informs us monthly as to the condition of the ponds, the most recent report was excellent for the residential ponds.

2. Service Requests and Tree Permits

- a. Attached is a list of completed and closed service requests for the month of March.
- b. Permits received during the month of April:

City of Chico/NorCal Engineering	Bruce Road ROW	Remove 6" and 8" Valley oak Prune 32" Valley Oak. Protect remaining 12" oak
Virginia Olsen	355 Picholine	Remove and Replace Zelkova, huge roots invading lawn

3. Upcoming Issues

- a. Tree Preservation Ordinance to be discussed with the Architectural and Historic Preservation Review Board

STREET TREE MAINTENANCE REPORT FOR MARCH, 2012
DAVID BETTENCOURT, FIELD SUPERVISOR- STREET TREES

3. STREET TREE MAINTENANCE

A. PROJECTS COMPLETED:

1. 25-SERVICE REQUESTS- a detailed list is attached. (278 hours)
2. BRUSH CHIPPING AND CLEAN UP- 2 hours.
3. IRRIGATION- 63 hours spent watering approximately 400 trees on a two week cycle.
4. DOWN LIMBS AND HANGERS- 9 hours at numerous locations.
5. TRAINING- 16 hours.
6. SAFETY MEETINGS- 5 hours.
7. GRATES AND CAGES- 18 hours.
8. PREP TIME AND DOT INSPECTIONS- 86 hours.
9. EQUIPMENT MAINTENANCE- 45 hours.
10. CALL OUT CLEAN UP- 12 hours.
11. PLANTING- 47 hours spent planting in the downtown area.
12. FORMATIVE PRUNING- 182 hours pruning 423 younger trees.
13. TRAFFIC SAFETY PRUNING- 2 hours spent pruning to improve visibility and safety.

B. CALL OUTS:

1. There were no call outs for the month of April.

Attachments:

Log of Tree Maintenance Hours
Closed Service Requests

Chico Service Request Search Results

Operator	Date Entered	Requestor	Requestor Phone	Tracking No	Location	Assigned To UID	Assigned To Name	Division	Status
dbettenc	04/27/2012	Erwin Larkins		8D8944B808	Mulberry St	tnebel	Nebel, Tim	Trees/Public Landscapes	Closed
Description:	REMOVED DL from olive tree along street in the 17th St area.								
trodrigu	04/27/2012	Stephanie Yunker - DCBA	345-6500	7BA429BE29	4th St btwn Broadway/Main	dbettenc	Bettencourt, Dave	Trees/Public Landscapes	Closed
Description:	PRUNED One of our Thursday Night Market vendors brought to my attention that the tree growing out from the grate directly behind their booth is starting to become intrusive. Is it possible to have it trimmed back? It is located on the north side of 4th Street between Broadway and Main – just west of the driveway leading into the Fox20 parking lot.								
trodrigu	04/26/2012	Tom Rusk	343-9900	C7AAC29D00	1155 Woodland / Linden	tbeach	Beach, Troy	Trees/Public Landscapes	Closed
Description:	REMOVED Hanging branch, Dave has been called.								
trodrigu	04/26/2012	Tom Rusk	343-9900	A515DA275F	1155 Woodland	tbeach	Beach, Troy	Trees/Public Landscapes	Closed
Description:	REMOVED hanging branch. Dave has been called.								
dbritton	04/25/2012	John Rollo	896-7802	CF344C9AA1	1295 E 8th St	tbeach	Beach, Troy	Trees/Public Landscapes	Closed
Description:	REMOVED HIGH PRIORITY: ADA Privet trees on Bartlett in the planting strip need to be removed. cut to ground level. Leave pear tree in place.								
rschrein	04/24/2012	Stephanie Panighetti	636-4009	51434036F5	175 Mandalay	dbettenc	Bettencourt, Dave	Trees/Public Landscapes	Closed
Description:	REMOVED Small city tree broke at trunk.								
trodrigu	04/23/2012	kelly	205-6288	718876732B	594 E 9th St	dbritton	Britton, Denice	Trees/Public Landscapes	Closed
Description:	CALLED - The city only treats Hackberries for aphids, not pecans. Trees on Pine, one has been treated for pests but the other tree is invested and needs to be treated.								
dbettenc	04/23/2012	Pete Jones		5810664DC6	W 2nd Ave @ Hobart	tbeach	Beach, Troy	Trees/Public Landscapes	Closed
Description:	REMOVED DEBRIS Clean up down black walnut limbs and small brush pile across the street.								
dbritton	04/23/2012	Denice Britton	896-7802	5048234C31	Nob Hill -Husa Park	tnebel	Nebel, Tim	Trees/Public Landscapes	Closed
Description:	COMPLETED Low 2' by 15' limb on north willow tree has a banana crack in it, hanging low next to the disk golf pole. Also remove the stakes at the other two trees.								
dbritton	04/20/2012	Denice Britton	896-7802	26F9E5779A	Bidwell Park - South Park Drive	tbeach	Beach, Troy	Trees/Public Landscapes	Closed
Description:	REMOVED Pistache trees at west end of first parking area past one mile entrance have dead trunks that are beginning to crack, and may fall inot parking area. Remove dead trunks and limbs.								
lcameron	04/20/2012	Janeice Gray	891-8968	21315A8F25	2797 CAMDEN CT	dbettenc	Bettencourt, Dave	Trees/Public Landscapes	Closed
Description:	REMOVED Would like tree looked at in front of her house. She thinks it may be dead.								
lcameron	04/20/2012	Christian Todenhagen	343-4993	0B5A9C310B	2298 E 8TH ST	dbritton	Britton, Denice	Trees/Public Landscapes	Closed

Chico Service Request Search Results

Operator	Date Entered	Requestor	Requestor Phone	Tracking No	Location	Assigned To UID	Assigned To Name	Division	Status
Description: Inspected - East tree has gopher damage, adjacent owner will replace. Said he spoke to Dave B awhile back about the dogwoods in front of his house. Would like to talk to him again. Says one is "declining."									
trodrigu	04/19/2012	Mr. Rosenhaus	899-0229	3738084D2B	741 Hastings	dbettenc	Bettencourt, Dave	Trees/Public Landscapes	Closed
Description: PAINTED TREE TRUNK He would like his maple tree assess for health. He states the back is peeling.									
trodrigu	04/17/2012	Dustin Krampitz	370-3104	B30E7AAA84	2738 Manning x st. Glennshire	dbettenc	Bettencourt, Dave	Trees/Public Landscapes	Closed
Description: RESTAKED Voicemail left on 4/13/12. Supports for tree in front of their house is inadequate. Tree is coming out of the ground and roots are exposed. Pls fix before loose the tree like others on this street.									
lherman	04/12/2012	James Avila	327-8007	BA25907BDC	184 E. 15th Street	dbettenc	Bettencourt, Dave	Trees/Public Landscapes	Closed
Description: CLEARED SERVICE DROP Black Walnuts in front of the house are hitting power lines, please review to see if it is power or other utilities.									
trodrigu	04/12/2012	Jen Webber	570-6525	B2CC255953	1290 Glenshire Ln	tnebel	Nebel, Tim	Trees/Public Landscapes	Closed
Description: PRUNED 4 yr old tree is top heavy and is leaning badly, looks like it is going to snap off. She is requesting that it be supported.									
dbettenc	04/10/2012	PO and Denice		32A5D6BBBC	105 Copperfield Dr	dbettenc		Trees/Public Landscapes	Closed
Description: Remove dying dogwood and stump in front.									
trodrigu	04/09/2012	Ms. Watts	342-0870	6D14E8DAD0	3285 Middletown	dbettenc	Bettencourt, Dave	Trees/Public Landscapes	Closed
Description: PRUNED At the end of the cul de sac, all neighbor trees seem to be getting trimmed except hers.									
trodrigu	04/09/2012	Teresa Contreras	354-0582	58CCABB1B0	2053 PARKWAY VILLAGE DR	dbritton	Britton, Denice	Trees/Public Landscapes	Closed
Description: UF INSPECTED. Not City. Dead tree on Parkway Village side and she is requesting that the 3 almond trees on the Marilyn Dr side be removed, they're too messy.									
trodrigu	04/05/2012	Mohammad Hussin	624-3637	2884D4FD10	2600 Block of Esplanade	dbritton	Britton, Denice	Trees/Public Landscapes	Closed
Description: UF INSPECT He would like the trees removed from his vacant lot. He states the homeless have begun to encamp under the trees. He has been in contact with Raul Gonzales for moving along and clean up. He would like contact.									
dbritton	04/04/2012	Ed Hollahand	345-1836	8C638D766C	1636 Laburnum	dbettenc	Bettencourt, Dave	Trees/Public Landscapes	Closed
Description: INSPECTED , Tree is in fair condition at this time.... Concerned about Black walnut, please assess for pruning or removal.									
lherman	04/03/2012	Ted	408-690-5423	947EB5E4B0	1112 Sunset Ave	dbettenc	Bettencourt, Dave	Trees/Public Landscapes	Closed
Description: INSPECTED Neighbor told him someone came by and said that the trees on this street would be pruned. Wanted to know if this is so and when because he plans to put a new roof on.									
dbritton	04/02/2012	Denice Britton	896-7802	071A8C8A68	3015 Cohasset	tbeach	Beach, Troy	Trees/Public Landscapes	Closed
Description: PRUNED Large Deodar on edge of road - elevate foliage, remove dead throughout tree and lighten heavy limbs over road. Shape foliage back from street light. Recent limb breakage evident.									

Chico Service Request Search Results

Operator	Date Entered	Requestor	Requestor Phone	Tracking No	Location	Assigned To UID	Assigned To Name	Division	Status
trodrigu	04/02/2012	Marcos Apodaca	566-0411	D8E1EF561C	378 E 8th St	dbettenc	Bettencourt, Dave	Trees/Public Landscapes	Closed
Description:	INSPECTED CPD CAD #120910365 Tree limb have fallen and fell onto his veh. Dave has been called. Tree is Cal-Trans - per Dave. Cal-Trans has been called.								
dbettenc	04/02/2012	DRB	624-1620	AF40C631EC	Bike path	tbeach	Beach, Troy	Trees/Public Landscapes	Closed
Description:	PRUNED AND CLEANED UP HIGH PRIORITY On the bike path behind CSUC next to the rail road tracks near the Nord Ave bike path. Large oak: clean up debris from call out and hazard prune the rest of the tree, clean up broken stubs and make safe.								



DATE: 5/16/12
TO: BPPC
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Park and Natural Resource Manager's Report

Prepared for verbal presentation at the BPPC meeting.

1. Updates

- a. Summer Preparations - All parts of the Park Division have been incredibly busy preparing for an already busy season and moving some projects into the next phase.
b. ADA Compliance - The General Services Department is working with NorCal CASP to conduct a survey of City owned and operated facilities for compliance with current standards under the Americans with Disabilities Act (ADA).
c. One Mile Concession Opens - The Dog House concessionaire opened on May 5 with abbreviated hours.

2. Planning/Monitoring

- a. Peregrine Point - A consultant will be completing a survey of wildflower fields, Butte County Checkerbloom, and Bidwell's knotweed in the next few weeks.
b. Sycamore Pool - Sycamore Pool fecal coliform levels have exceeded the Regional Water Quality Control Board Basin Plan criteria of 200 MPN/100ml.

Table 1. Fecal Coliform Testing Results-Big Chico Creek 2012

Units: Most Probable Number/100 ml (MPN/100 ml)

Table with 3 columns: SAMPLE DATE, Upstream of Sycamore Pool (East), Upstream of Sycamore Dam (West). Rows include dates May 8, 2012, May 12, 2012, and May 17, 2012 with corresponding MPN values.

- c. Bidwell Golf Course Privet Removal Plan and Monitoring -- Park Intern Rick Helgerson has received a stipend from Friends of Bidwell Park to create a privet removal project plan for the Bidwell Golf Course.

- d. Plant Inventory – The Friends of Bidwell Park have been working on an inventory of plants in Bidwell Park. The latest version is available online at <http://www.friendsofbidwellpark.org/plantinventories.html> . The list contains over 900 plants and represents a tremendous amount of effort and expertise to put it together.
- Sign Program – Teal Horseman, graduate student in the University of Cincinnati's (UC) School of Planning and a native Chicon, will lead a studio class in UC's Design, Architecture, Art and Planning School (DAAP), which will develop a sign manual and wayfinding sign program for Bidwell Park. Ms. Horseman with four students recently flew to Chico to perform a site analysis of current Park conditions, signage and to better understand the Park usage and trends. The studio will complete the first version of sign specification and design ideas gathered from the site visit to staff in June. In addition to this project, Craig Vogel, who was appointed last Fall as the signage chair, is trying to establish a research agenda along with a certification program for signage for DAAP. The Bidwell Park project is the program's first case study and DAAP's first interdisciplinary studio.

Recently, Teal Horsman and four students flew to Chico to perform visual observation and. Outreach and Education

- e. 911 Safety Pals – The 911 Safety Pals is an annual performance based program intended to educate K-6 students at local campuses on various aspects of safety. City departments participating include Fire, Parks, Police, Code Enforcement and Information Systems. Topics for this year include: Exit Drills in the Home (EDITH), Water Safety, Stranger Danger and Internet Safety. The Park Division focus this year is on trail safety, trip preparedness and wildlife awareness.
- f. News Releases – April releases were Earth Day Celebration and Projects, Mountain Lion Sighting, Park Smart Safety Tips, Rattlesnake Season and Swift Water Awareness. Additionally, Senior Ranger Erdahl was interviewed by CBS 12 Action News on rattlesnake awareness and swift water dangers.
- g. Park Talk -- June 15 at One Mile Recreation Area 1-3 pm

3. Upcoming Issues/Miscellaneous

- a. Prescribed Burn – A burn is planned for Middle Park in the first few weeks of June for medusahead and yellow star thistle control.
- b. Misc- Staff anticipates the return of several updated items in the next few months (Wet Weather protocol, Final Disc Golf report, etc.)

MAINTENANCE REPORT

Many vegetation management projects throughout the park took place in April, such as the clean up of planting sites, the ongoing removal of invasive plants from Verbena Fields, and the rehabilitation of stream banks from beaver damage. The Spring trail program also was initiated this month. Staff continues the daily cleaning and safety inspections of all recreation areas including; grounds, playgrounds, picnic sites, roads and paths coupled with the daily cleaning and re-supplying of all park restrooms. Other tasks include maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from park infrastructure.

Table 1. Summary of Monthly Maintenance

Category	Staff Hours	% of Total	% Change from Last Month	2012 Trend
1. Safety	236	30.6%	68.2%	
2. Infrastructure Maintenance	169	21.9%	58.1%	
3. Vegetation Maintenance	191	24.7%	168.6%	
4. Admin Time/Other	175	22.7%	108.0%	
Monthly Totals	770	100%	84.5%	

1. Project Updates

- a. **Lower Park;** Staff has been busy with vegetation management throughout Lower Park, the turf program started this month with mowing, elevations of the trees and shrubs along with the flail mowing of the outer grass areas. Staff utilized the CCC trail crew to clear and improve the creek side trail that runs from North One Mile to the Petersen entrance gate for their first week.
- b. **Middle Park;** Staff cleaned up and monitored native planting sites in Middle Park in conjunction with the application of herbicide to native grass plantings to control Star thistle. The Five Mile septic system will have a certified designer come up with a plan to meet county requirements. We will be looking at a new system as the tank is too small for the minimal numbers of projected park users in this area.
- c. **Upper Park;** Trail season started this month on May 16th, the crews made good progress even with the late rains. They started at the wash just above parking lot F and progressed west close to the end of section 5 (the section of trail has many drainages and interesting features that once worked into a sustainable trail bed -- should be a real joy for the park user to experience).
- d. **Upcoming Events and Projects;** Sycamore Pool will open Memorial Day weekend 5/25/12, Endangered Species Fair 5/5/12, Hooked on fishing 5/19/12, and the solar eclipse on 5/20/12

RANGER REPORT

1. Updates and Announcements

- a. **VIP Information Points** - The Chico Police VIPS and Rangers will be conducting several information points in Upper Bidwell Park this summer. Park users are contacted, informed of the rules and encouraged to recreate safely. In previous years, several users have voluntarily relinquished alcohol, as well as other contraband.
- b. **Lifeguards** – The lifeguard season will begin on 5/26/12 and end on 9/3/12.

2. Monthly Summaries

- a. **Park Reservations** - The following charts summarize public and private park permits issued in April 2012.

Ranger Report - Public Park Permits 2012

Date	Location	Organization	Event	# Participant
4/1/2012	One Mile	NVCF/CSUC	Autism Walk	500
4/7/2012	Caper Acres	CARD	Spring Jamboree	1500
4/8/2012	Parking Area B	Vineyard Christian Fellowship	Sunrise Service	50
4/14/2012	City Plaza	Bird and Hand	Yo Yo Contest	100
4/14/2012	One Mile	Peg Taylor Center	Poppy Walk	200
4/15/2012	One Mile	SCA	Fouls Tourney	50
4/15/2012	City Plaza	Tea Party	Tax Day Rally	100
4/21/2012	City Plaza	NAMI	Walk for Mind	200
4/22/2012	City Plaza	BEC	Earth Day Celebration	200
4/28/2012	One Mile	Potter House	Benifet for Bidwell Man	85
4/28/2012	One Mile	Women's Resource Clinic	Walk for Life	300
4/29/2012	City Plaza	Valley Oak	Children's Faire	1000
Totals			12	4285

Ranger Report - Private Park Permits 2012

Type	# Permits	# Participants
Private	16	782
Caper Acres	40	*
Totals		

* Data not available

b. Visitation- The following chart summarizes the traffic counts collected in April, 2012 as well as YTD totals.

Ranger Report- Traffic Count 2012

Location	Estimated Daily	Estimated Monthly	Estimated YTD Total	Trend
Lower Park				
Petersen Dr	296	8,880	20,416	
N One Mile	336	10,080	33,060	
S One Mile *	510	15,300	40,115	
Cedar Grove/S Park Dr	114	3,420	11,870	
Estimated Subtotal	1,256	37,680	105,461	
Middle/Upper Park				
Upper Park Rd	860	25,800	111,455	
Estimated Total	2,116	63,480	216,916	

c. Significant Incidents- The following chart summarizes incidents of significance that occurred in April 2012.

On 05/15/12 at approximately 4:00 a.m. a Viking Construction employee fell about 20 feet (near Petersen Drive) while working on the Highway 99 Expansion project and later died of his injuries.

KHSLTV reported that nearly one dozen dogs in a two week period have been brought into the Valley Oak Veterinary Center for rattlesnake bites. The majority of the reported bites have occurred in Bidwell Park.

Ranger Report- Incidents 2012

Date	Location	Incident	Disposition
4/4/2012	One Mile	Under the Influence of Drugs	Arrest
4/6/2012	Cedar Grove	Vehicle Burglary	Report Filed
4/12/2012	Lower Park	Vehicle Burglary	Further Investigation Required
4/16/2012	Lost Park	Drug Possession	Arrest
4/16/2012	City Plaza	Warrant	Arrest
4/17/2012	Five Mile	Vehicle Burglary	Report Filed
4/17/2012	City Plaza	Assault	No Further Action
4/19/2012	City Plaza	Warrant	Arrest
4/19/2012	City Plaza	Illegal Weapon	Arrest
4/21/2012	Lower Park	Warrant	Arrest
4/22/2012	Five Mile	Marijuana Possession	Report Filed
4/21/2012	CCNC	Possible Head Injury (bike)	Transported by Medics
4/23/2012	Caper Acres	Vandalism (Cut Lock)	Report Filed
4/23/2012	One Mile	Assault	Arrest
4/23/2012	One Mile	Drunk in Public	Arrest
4/24/2012	Middle Park	Vehicle Burglary	Report Filed
4/24/2012	City Plaza	Drug Possession	Arrest
4/24/2012	Hooker Oak	Petty Theft	Report Filed
4/24/2012	Five Mile	Vehicle Burglary	Report Filed
4/25/2012	One Mile	Stolen Bike Recovered	Biked Booked into CPD
4/26/2012	One Mile	Burglary (One Mile Concession)	Report Filed/Items Recovered
4/27/2012	City Plaza	Warrant	Arrest
4/29/2012	Upper Park	Fall/Injury	Transported by Medics

d. Citations- The following charts summarize citations and warnings issued in April 2012 as well as annual trends.

Ranger Report - Citations 2012

Violation	Monthly			Annual			2012 Trend
	Total Citations	%	Rank	Total Citations	%	Rank	
Alcohol	14	21%	3	37	27%	1	
Animal Control Violations	14	21%	3	36	26%	2	
Bicycle Violation	0	0%	8	0	0%	9	
Glass	4	6%	5	10	7%	5	
Illegal Camping	0	0%	8	4	3%	6	
Injury/Destruction City Property	0	0%	8	0	0%	9	
Littering	1	1%	6	1	1%	7	
Other Violations	15	22%	2	16	12%	4	
Parking Violations	18	27%	1	31	23%	3	
Resist/Delay Park Ranger	0	0%	8	0	0%	9	
Smoking	1	1%	6	1	1%	7	
Totals	67	100%		136	100%		






Ranger Report - Warnings 2012

Violation	Monthly			Annual			2012 Trend
	Total Warnings	%	Rank	Total Warnings	%	Rank	
Alcohol	43	14%	3	95	11%	3	
Animal Control Violations	82	27%	2	309	36%	1	
Bicycle Violation	108	36%	1	235	27%	2	
Glass	9	3%	6	25	3%	6	
Illegal Camping	2	1%	8	23	3%	7	
Injury/Destruction City Property	0	0%	10	1	0%	11	
Littering	0	0%	10	2	0%	10	
Other Violations	17	6%	5	82	9%	4	
Parking Violations	35	12%	4	76	9%	5	
Resist/Delay Park Ranger	1	0%	9	6	1%	9	
Smoking	5	2%	7	16	2%	8	
Totals	302	100%		870	100%		

Ranger Report - Citations Places 2012

Location	Monthly		Annual			2012 Trend
	Total Citations	%	Total Citations	%	Rank	
Lower Park	35	52%	72	53%	1	
Middle Park	21	31%	31	23%	2	
Upper Park	9	13%	28	21%	3	
Specialty Parks/Greenways	2	3%	5	4%	4	
Totals	67	100%	136	100%		

Ranger Report - Warnings Places 2012

Location	Monthly		Annual			2012 Trend
	Total Warnings	%	Total Warnings	%	Rank	
Lower Park	194	64%	521	60%	1	
Middle Park	31	10%	119	14%	3	
Upper Park	66	22%	173	20%	2	
Specialty Parks/Greenways	11	4%	57	7%	4	
Totals	302	100%	870	100%		

VOLUNTEER REPORT

1. Monthly Highlights

Highlights include:

- Friends of Bidwell Park – Are working with renowned CA botanist and plant collector, Lowell Ahart, conducting an inventory of the plants of Bidwell Park. Their preliminary list Bidwell Park plants (942 so far) has been published on their website at <http://www.friendsofbidwellpark.org/plantinventry.html>
- Earth Day in Bidwell Park – 125 volunteers contributed over 262 hours to working in the Cedar Grove/World of Trees area for this annual work day. Crews tackled invasive weeds; removed trash and conducted a Big Chico Creek Cleanup. Sponsors contributed services or supplies: CA Conservation Corps; Costco; Home Depot; and Starbucks.
- Park Volunteer Program – A second, in-depth volunteer training was offered to trail and crew leader volunteers this month.

Table 1. Summary of April 2012 Volunteer Activity.

Locations	Organizations/ #volunteers	Total hours	Major Tasks
<i>Sycamore Restoration Site</i>	3 (weekly) Volunteer Sessions - 24 total volunteers	72.00	Removed blackberry/hackberry trees/ watering native plants/planted sedge; willow; mugwort; buttonwillow;sycamore trees
<i>N. One Mile parking strip</i>	1 Volunteer Session -- 11 total volunteers	33.00	Removed vinca/ivy; and planted deergrass, sycamore, coyote bush and lupin
<i>Five Mile South</i>	1 Volunteer Session -- 16 total volunteers	48.00	Removed invasive ivy, hackberry, and pruned roses
<i>Site #6</i>	Blue Oak Elementary -- 10 volunteers	15.00	Removed vinca and Ranger spoke
<i>Walnut Orchard</i>	Michael Bruhn	3	Removed milkthistle
<i>Cedar Grove, World of Trees, Nature Center, Site 8 and environs</i>	Earth Day in Bidwell Park/ 125 total volunteers	262.00	Tasks:Creek cleanu/olive removal from World of Trees; weed removal from site #8; ivy and hackberry removal from environs; ivy removal from oak trees n. of creek and more
<i>Bidwell Park</i>	Park Watch	725.00	Park ambassador service

Chico High School	2 sessions/CHS Horticulture - 6 students & Paula	15.00	Transplanted native plants in green house
Office	Intern Kara Li and Wesley Nash	29.00	Logistical support for Earth Day.
	Volunteer trainings (trails and 2 crew leader)	52.00	2nd indepth trainings for volunteers.
	Friends of Bidwell Park -	113.00	Park Plant inventory (66 hrs); weed removal 38hrs & 9 hrs weed presentation
	Chico Cat Coalition (March & April)	30	Had 5 park cats from the Butte Humane transferred to their care.
	Total Park Hours	1397.00	
	City Owned Greenways		
<i>Commanche Creek</i>	1 Volunteer Session/ 8 total volunteers	16.00	Removed invasive weeds and trash.
<i>Memorial Way & Humboldt Ave. Privet Project</i>	Friends of Bidwell Park -	196.00	Removal of privets from Humboldt; invasive weeds from Memorial.
	Total Greenway hours	212.00	
		1609.00	TOTAL Park & Greenways

2. Upcoming Events

- a. Blue Oak Elementary School Work session – 6th grade students will work at their adopted site #6 – removing vinca and will plant native santa Barbara sedge, which families will care for over the summer.
- b. CSU Chico Upward Bound High School Service Program – the annual summer Upward Bound Service project will start on June 11 and run for 6 weeks Monday through Thursday.

Attachments: Peregrine Point Disc Golf Observation Log

Bidwell Park Disc Golf Log 2012

Trails						
Badge #	Date	Time	<u>O</u> pen/ <u>C</u> losed	#Vehicles	Weather	Notes
805/806	04/01/12	9:30 AM	C	1	Good	Player advised not to play when course closed
804	04/01/12	3:45 PM	C	10	Good	appx 25 people on course, notified of closure
804	04/02/12	5:30 PM	C	9	Good	Advised people of closure
804	04/03/12	3:15 PM	C	5	Good	No one observed.
807	04/04/12	3:00 PM	C	4	Good	7 advised of closure, leash and H&S warnings
806	04/05/12	9:20 AM	C	2	Good	Recycler seen at kiosk
806	04/06/12	8:10 AM	C/O	0	Good	No one observed.
806/804	04/07/12	2:30 PM	O	20	Good	No violations observed, trash emptied
806	04/08/12	2:00 PM	O	12	Good	No violations observed
804	04/08/12	6:00 PM	O	9	Good	1 dog leash cite
804	04/09/12	3:30 AM	O	20	Good	1 dog leash cite, 1 alc warning
805	04/11/12	8:00 AM	C	0	Poor	Sprinkling.
806	04/12/12	2:30 PM	C	2	Poor	Wet weather cards left on cars
806	04/13/12	8:00 AM	C	0	Poor	Raining.
806	04/14/12	11:58 AM	C	1	Good	Chico outsider on course to replace a bench
806	04/19/12	3:00 PM	O	13	Good	No violations seen; trash emptied
806	04/20/12	2:30 PM	O	9	Good	Kinesiology class learning to play disc golf
806	04/21/12	10:10am	O	15	Good	Hot! No violations seen.
805	04/22/12	12:00 PM	O	7	Good	Several players contacted. No violations observed.
804	04/22/12	4:30 PM	O	10	Good	Several players contacted. No violations observed.
804	04/23/12	5:45 PM	O	13	Good	One leash warning
805	04/24/12	12:45 PM	O	9	Good	No violations observed. Several players contacted.
806	04/26/12	7:40 AM	C	0	Good	Significant rain overnight, course closed
806	04/27/12	7:55 AM	C	0	Good	Mild tracking
806	04/28/12	8:00 AM	O	0	Good	Trash emptied
804	04/28/12	3:20 AM	O	10	Good	No violations observed
806	04/29/12	2:45 PM	O	13	Good	2 warnings for alcohol & glass
804	04/29/12	5:00 PM	O	9	Good	2 leash warnings, 1 alc
805	04/30/12	12:30 PM	O	9	Good	No violations observed. Trash is 1/5 full.
804	04/30/12	4:45 AM	O	6	Good	No violations observed