



CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
Regular Meeting Agenda
January 27, 2014, 6:30 pm
Municipal Center - 421 Main Street, Council Chamber

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street during normal business hours or online at <http://www.chicoca.gov>

1. REGULAR COMMISSION MEETING

- 1.1. Call to Order
- 1.2. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

- 2.1. Approval of Meeting Minutes – Minutes from the 12/16/13 meeting are incomplete and will be provided at the February 24, 2014 meeting of the Commission.
- 2.2. Permit to allow Helicopter Staging Area at Parking Lot B (Summit Line Construction).- Summit Line Construction requests a permit to use Parking Lot B for 1-2 days during 2014 as a landing and staging area related to inspection and addition of wires of the existing Cottonwood-Roseville 230 kV transmission line. An easement exists for the line. **Recommendation:** Approval of permit with conditions.

ITEMS REMOVED FROM CONSENT – if any

3. NOTICED PUBLIC HEARINGS - None

4. REGULAR AGENDA

- 4.1. Conceptual Approval for a Community Rose Garden at the CARD Community Center (545 Vallombrosa Avenue, Chico, California)

The Chico Area Recreation District (CARD) requests input and conceptual approval of a proposed Rose Garden. CARD leases the property from the City of Chico and any improvements need City approval. Conceptual approval will allow the applicant to develop a more detailed design and solutions to concerns that would return to the BPPC for review and approval. **Recommendation:** Staff recommends BPPC feedback on the project and conceptual approval.

- 4.2. Selection of Chair, Committee Assignments, and Approval of Revised Meeting Schedule

Annually, the Commission selects a Chair and Vice-Chair. BPPC members serve on 3 Committees and the City's ad hoc Bicycle Advisory Committee. Assignments are at the BPPC Chair's prerogative. The Commission will consider the Committee and BPPC meeting schedules for 2014. **Recommendation:** Staff recommends that the BPPC 1) select a Chair and Vice-Chair, 2) approve the revised 2014 calendar, and 3) the Chair announce committee assignments.

5. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take action at this meeting on requests made under this section of the agenda.

6. REPORTS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

- 6.1. Special Report: 2013 Park Division and Street Trees Annual Report – City Staff
- 6.2. Parks and Street Trees Divisions Report - Dan Efseaff, Park and Natural Resource Manager

7. ADJOURNMENT

Adjourn to the next regular meeting on February 24, 2014 at 6:30 p.m. in the Council Chamber at 421 Main Street, Chico, California.



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.



DATE: 1/22/14
TO: Bidwell Park and Playground Commission
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Permit to allow Helicopter Staging Area at Parking Lot B (Summit Line Construction)

Report in Brief

Summit Line Construction requests a permit to use Parking Lot B for 1-2 days during 2014 as a landing and staging area related to inspection and addition of wires of the existing Cottonwood-Roseville 230 kV transmission line. An easement exists for the line.

Recommendation: Approval of permit with conditions.

Fiscal Impact

Applicant will be charged an application fee and also will be charged additional time set up the barricades and monitor the site.

Discussion

The applicant has a right to access the property associated with the easement. The activity should have minimal impact to park uses and resources. Staff requires additional conditions that the applicant contact us prior to the use of the site. These include:

1. That applicant contact Parks at least 2 weeks prior to the planned use date and consult with Parks to make sure that their activity will not impact other uses and that we can inform other users of the closure.
2. During the period of use, the parking lot will be closed and we will charge the applicant additional fees for the labor to set it up and monitor the site periodically.
3. The applicant will demonstrate reasonable safety precautions associated with high use recreational areas.
4. Applicant will be responsible for damages to the staging or surrounding area.

Attachments:

A – Permit Application.

H:\Admin\BPPC\BPPC_Meetings\2014\14_0127\BPPC_CARD_Rose_Garden_Report_14_0121.docx
1/23/2014



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
965 Fir Street/P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4731

Type of Event: PUBLIC [] PRIVATE []
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SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Summit Line Construction
Name of Applicant/Contact Person

RECEIVED

Helicopter Landing area, Power line project
Description of Event: (family BBQ, walk/run, describe below if needed)

Organization Name (if applicable)

DEC 13 2013

Will Provide 2 weeks notice
Day and Date of Event:

875 S Industrial Parkway
Home, Organization, or Company Address
Heber City, Utah 84032
City, State, Zip

CITY OF CHICO
DEPT. OF PUBLIC WORKS

From: January 1, 2014 To: December 31, 2014
Total Time Needed for Set-up, Event, and Clean-up

(435) 657-0721 ()
Contact Phone # Alternate Phone #

From: To:
Time of Event Only Number of people
E-mail address Nburt@summitlineconstruction.com

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area Meadow
 - Electricity (15 amp) 100 amp Electrical Service tables, restroom area (circle) Water (public events only)
- Children's Playground
 - Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
 - Water (public events only) 100 amp Electrical Service
- City Plaza (Additional fees may apply)
 - Electricity (15 amp) 100 amp Electrical Service
 - Event Restrooms Water (public events only)
 - Fountain - On Fountain - Off
 - Meter Bags # _____ Sound Curtain

- Council Ring
 - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
 - Oak Grove A Oak Grove B
 - Sycamore Way Parking Lot Closure-Public Events ONLY
- Band Stand (15 amp)
 - BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Helicopter landing zone for a power line project (1-2 days)

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ _____ (\$11.00 minimum, please call for quote)
- Insurance Fee \$ _____ (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ _____ (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ _____ (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ _____

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. _____ Payment Method: _____ Date: _____ Received By: _____

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQ's	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed.
Camping	No overnight camping allowed. Bidwell Park is a "day use park" only.
Clean up	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/ , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations. (20) Big Chico Creek. Horseshoe Lake: <u>Age 14 and over</u> - license, catch and release; <u>Under 14</u> - no license, catch and keep.
Gate Closures	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
Glass	No glass beverage containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking is not permitted in any City Park or Playground.
Swimming	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
Vegetation	No taking, cutting or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@ci.chico.ca.us. Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X



Signature of Applicant

X

11/21/2013

Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928

FAX 530-895-4731 or email to Parkinfo@ci.chico.ca.us

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
 Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
 Application fee waived (12R.08.100 CMC). Reason: _____
 Reservation fee waived (12R.08.250 CMC). Reason: _____
 Vendor fee waived (12R.08.250 CMC). Reason: _____
 Insurance fee waived (12R.08.240 CMC). Reason: _____
 Damage deposit fee waived (12R.08.260 CMC). Reason: _____
 Application approved by the Bidwell Park & Playground Commission. Date: _____
 Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	<input type="radio"/> No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	<input type="radio"/> No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	<input type="radio"/> No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	<input type="radio"/> No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	<input type="radio"/> No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: <u>all day</u> until: _____	<input checked="" type="radio"/> Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	<input checked="" type="radio"/> Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	<input type="radio"/> No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes	<input type="radio"/> No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	<input type="radio"/> No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	<input type="radio"/> No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	<input type="radio"/> No
Do you request irrigation to be turned off before and during your event?	<input checked="" type="radio"/> Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	No

SUMMIT LINE CONSTRUCTION

RECEIVED

OCT 28 2013

RECEIVED

October 21, 2013

CITY OF CHICO
DEPT. OF PUBLIC WORKS

OCT 24 2013

CITY OF CHICO
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

DAN EFGAFF

Dear Mr. ~~Rich Snyder~~,

The U.S. Department of Energy, Western Area Power Administration (Western), will be adding overhead optical ground wire (OPGW) to their existing Cottonwood-Roseville 230kV transmission line. Installation of the overhead OPGW is necessary for safe, maintenance, and reliable operation of the transmission system. This is in accordance with the rights granted in the Contract and Grant of Easement.

Summit Line Construction, Inc. has been selected to perform this scope of work. This project is planned to take place between January 2014 and January 2015. In performing this work, helicopters and other supporting equipment will be used. Therefore, Summit Line will need helicopter landing/staging areas for equipment, materials, splice sites, and pull sites. These sites are generally used for one or two days.

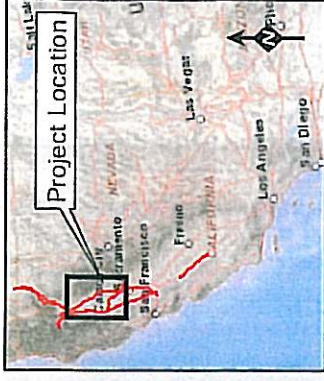
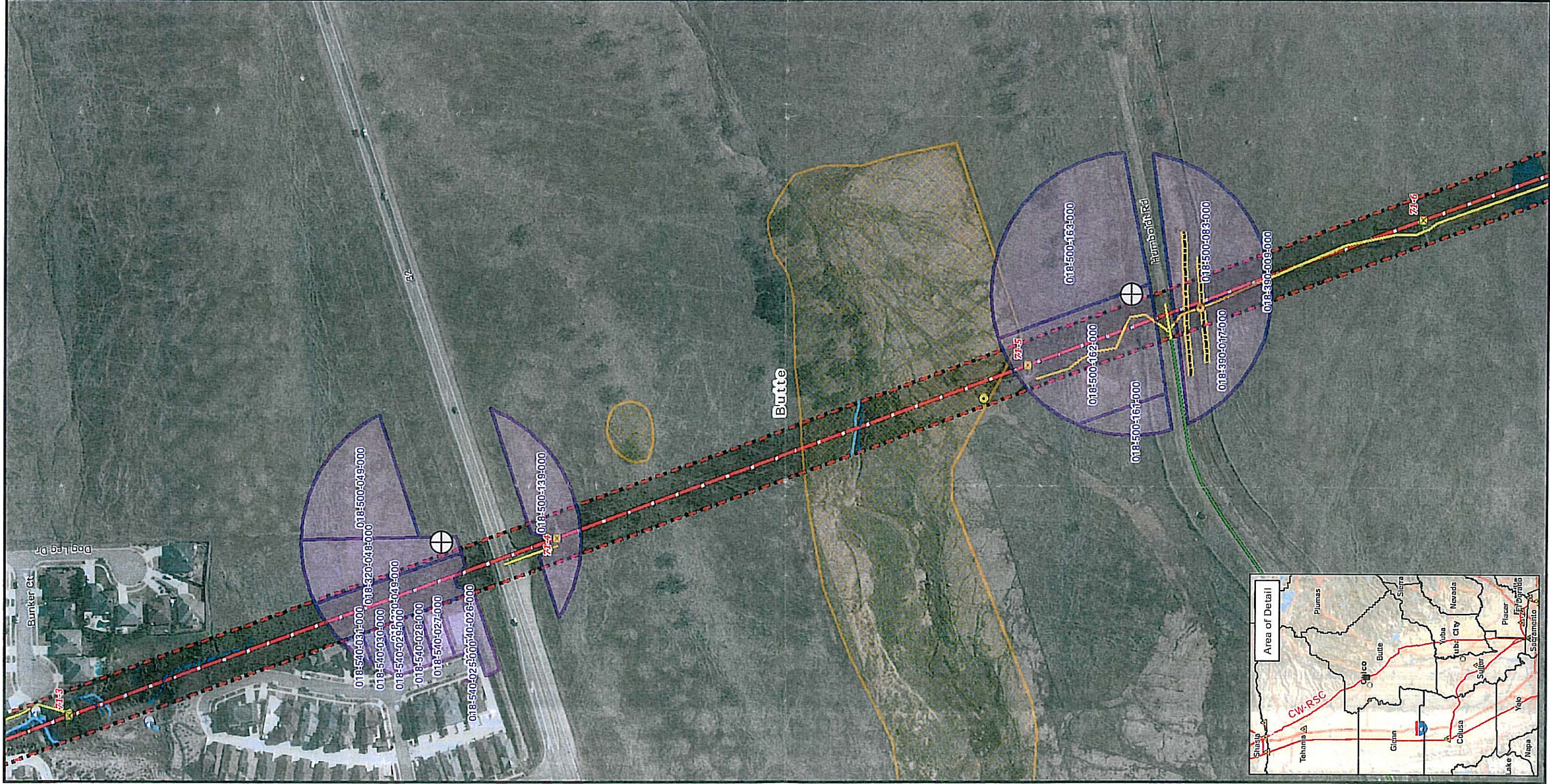
One or more helicopter landing zones have been selected on your property. Therefore, we are contacting you to seek your permission for this brief activity. We have included with this letter a map of the selected helicopter landing zone(s). The landing zone is designated by a white circle with an "x." The lavender circle is a 300' radius around the landing zone. Please contact us directly if you have any questions or concerns. We will also contact you by phone to gain your permission.

If you would like to be notified prior to the work on your property, or have any questions about this project, please contact Andrew Hubbard at (435) 657-0721 ext. 201. Thank you in advance for your cooperation during this important project.

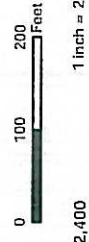
Sincerely,



Loren Chandler
Operations Manager
Summit Line Construction Inc.



- ★ YL Structure
- New Tower Location
- ▭ Pulling and Tensioning Locations
- ▭ Temporary tower installation/removal
- ⋯ North State Resources Survey: Survey Area Boundary
- Delineation Features**
- ⋯ North State Resources Survey: Wetlands Line
- Potential Jurisdictional Waters
- Sensitive Cultural & Biological Resources**
- ⊕ Cultural Isolated Artifact
- ⊕ Cultural Diagnostic Artifact
- ⊕ Cultural Site
- ⊕ Cultural Linear Feature
- ⊕ Elderberry Point
- ⊕ Elderberry Area
- ⊕ Wetland Features
- WAPA Infrastructure**
- Transmission Line
- ⋯ Right of Way
- ⊕ Pole
- ⊕ Tower
- county
- Gate
- Access Roads**
- ▭ Access Road
- ▭ Documented Access Road
- ▭ Public Road
- ▭ ROW Maintenance Road
- ⊕ Helicopter Landing Zones
- ▭ Landing Zone/Parcels



Official Use Only

May be exempt from public release under the Freedom of Information Act (5 U.S.C. § 552), Exemption 3 and 6 U.S.C. § 135 (Domestic Security: Critical Infrastructure Information). This information is voluntarily submitted to the Federal Government in cooperation of the provisions of the National Information Security Act of 2002. We reserve the right to remove or redact information from this map. To contact WAPA about this map, please call 1-800-336-7234. Name/Org: _____ Date: 4/15/2013

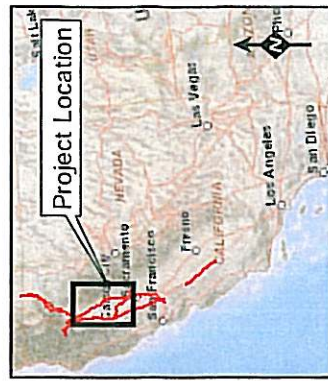
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UNITED STATES DEPARTMENT OF ENERGY
WESTERN AREA POWER ADMINISTRATION
SIERRA NEVADA REGION - FOLSOM, CALIFORNIA

Cottonwood-Roseville OPGW Project Impact Maps
(Cottonwood Substation to Roseville Substation)
CALIFORNIA





- ★ YL Structure
- New Tower Location
- ▭ Pulling and Tensioning Locations
- ▭ Temporary tower installation/removal
- ⋯ North State Resources Survey: Survey Area Boundary
- Delineation Features**
- ⋯ North State Resources Survey: Wetlands Line
- Potential Jurisdictional Waters
- Sensitive Cultural & Biological Resources**
- 🌐 Cultural Isolated Artifact
- 🗿 Cultural Diagnostic Artifact
- 🏠 Cultural Site
- Cultural Linear Feature
- 🌳 Elderberry Point
- 🍷 Elderberry Area
- 🌊 Wetland Features
- WAPA Infrastructure**
- Transmission Line
- Right of Way
- ⊗ Pole
- 📡 Tower
- 📍 county
- Gate
- Access Roads**
- Access Road
- Documented Access Road
- Public Road
- ROW Maintenance Road
- ⊕ Helicopter Landing Zones
- ▭ Landing Zone/Parcels



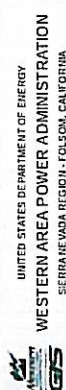
1:2,400 1 inch = 200 feet

Official Use Only

May be exempt from public release under the Freedom of Information Act (5 U.S.C. § 552), Exemption 3 and 5 U.S.C. § 133 (Domestic Security, Critical Infrastructure Information). This information is voluntarily submitted to the Federal Government in expectation of protection from disclosure as provided by the provisions of the Critical Infrastructure Information Act or other information review requirements for public release. Name/ID# _____ Date: 04/26/13

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Cottonwood-Roseville OPGW Project Impact Maps (Cottonwood Substation to Roseville Substation)

CALIFORNIA



DATE: 1/22/14
TO: Bidwell Park and Playground Commission
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: CARD Rose Garden Proposal

Report in Brief

The Chico Area Recreation District (CARD) requests input and conceptual approval on a proposed Rose Garden at the CARD Community Center (545 Vallombrosa Avenue, Chico, California). CARD leases the property from the City of Chico and any improvements need City approval. Conceptual approval will allow the applicant to develop a more detailed design and solutions to concerns that would return to the BPPC for review and approval.

Recommendation: Staff recommends BPPC feedback on the project and conceptual approval.

Fiscal Impact

All improvements and maintenance would be at the expense of the lessee (CARD). Improvements would become part of the property, and under the lease could be removed at the expense of the lessee. The improvements may provide some revenue to CARD associated with additional events at the facility.

Background

The private donor has approached the City and CARD approximately a couple of times since 2001, with funding specifically tied to the creation of a rose garden. Previous proposals were rejected.

At the 12/17/2001 BPPC meeting, the commission passed a motion to support the concept of a rose garden. On 7/28/2003, the BPPC supported the concept of presenting the request to the CARD Board for conceptual approval, then bring the items to a future Master Management Committee meeting. Staff found no further official action by the BPPC, and understand that the proposal did not move forward due to concerns about finding an appropriate location (i.e. would involve either converting land or habitat to more intensive uses) and long-term maintenance costs (a properly tended rose garden requires a considerable amount of care). The proposal provided funding only for the creation of the garden and not for operations and maintenance. The Bidwell Park Master Management Plan (BPMMP) does not address the issue of a rose garden in the objectives.

In late fall 2013, CARD shared a draft design of the concept and staff provided some preliminary feedback that appears to have been incorporated into the December 16, 2013 letter report. In May 2013, CARD received the request and directed CARD staff and a subcommittee to pursue potential solutions to previously identified obstacles.

Discussion

a. Lease agreement/CARD process

As per the lease with CARD, any alterations or improvements require approval of the Park Director (see section 6 in lease – part of Attachment A). The agreement provides for a 25 year lease commencing in October 24, 2003. CARD staff have been directed to vet the proposal with the City, and developed a preliminary site plan. CARD notes that this is a conceptual design subject to revision.

While the lease allows for staff approval, Staff wished to receive public input and BPPC conceptual approval. Because CARD is relatively early in the process, Staff submitted some questions (Attachment B) to CARD staff with the understanding that several of these questions may not be answerable at this stage of the project (Attachment B).

b. BPMMP Guidance

The BPMMP does not specifically address the rose garden as a planned facility; however, a number of goals, objectives (O), and implementation strategies (I) may help the BPPC consider this request. Staff provides a sampling of the most pertinent ones below:

- Goal SLU-4: Eliminate existing encroachment into Bidwell Park land and take steps to prevent encroachment in the future. (3.5.2.2)
 - O. SLU-3. CARD should implement their overall strategy for park planning. Implementation should include design standards based on population, developer participation and an overall financing method that directs intensive recreation facilities to parks other than Bidwell Park.
 - O. RC-1. Provide recreational opportunities for Chico residents and others in the Park that currently are not provided for in other local settings, while balancing the need to protect the Park's natural resources. (3.5.2.3)
 - I.RC-5. CARD should be encouraged to complete its Recreation Facilities Master Plan.
- Goal VU: Continue to provide for a wide variety of visitor uses including quality recreational opportunities for users of all abilities. (3.5.2.4)
 - O. VU-2. Match existing and desired uses to the area in the park most suitable to a particular use.
- Goal BR: Conserve, protect, and optimize natural resource functions and values in the Park and maximize their integration with natural resources in surrounding areas. (3.5.3.2)
 - O. NC-2. Prohibit and/or limit the development of new facilities that will increase use intensity.
 - I. NC-1. High priority shall be given to protecting sensitive habitats such as vernal pools, wet meadows, riparian communities, and wildflower fields from activities that cause compaction, erosion, vegetation removal, or other degradation.
- Goal AR: Identify and protect the scenic and aesthetic resources in Bidwell Park.
 - O. VR-2. Keep structures and other development features to a minimum and design them to blend into the cultural and natural setting. Utilize natural materials to soften the presence of structures in the natural environment.
 - O. VR-3. Use native plants for landscaping in Bidwell Park with few exceptions.
 - I. VR-3. Design standards should blend in with the natural environment. Natural materials such as rock, gravel, logs, and mulch should be used in ways that simulate natural conditions. The choice of using asphalt, concrete, decomposed granite or other alternatives should be based on consideration of aesthetics, environmental effects, and maintenance costs. Consideration should be given to avoiding or minimizing adverse effects and achieving long term resource protection.
- Goal F: Apply appropriate intensities of Park use and distribution of indoor and outdoor facilities in a manner that meets the changing needs of the Park users while protecting the natural and cultural resources of the Park.
 - O. F-3. Locate, design, and construct Park facilities to avoid or minimize adverse environmental effects and maximize compatible recreation, educational, safety and other benefits.
 - I. F-1. Facilities should be planned, sited, and developed based on accepted uses for specific areas of the Park, environmental sensitivities, compatible recreation interests, educational interests, safety, and other factors.
 - O. Access-1. Increase and enhance the range of recreational opportunities and experiences for users with disabilities in Bidwell Park.
 - I. Access-3. All existing facilities, including leased facilities, should comply with ADA and Accessibility Guidelines wherever feasible and practicable.
 - O. CF-1. Support existing community-sponsored interpretive and recreational facilities within the Park.
 - O. RF-1. Design facilities to support activities and avoid or minimize adverse environmental effects.
 - O. RF-2. For new facilities, follow a common design standard developed for the Park.
 - O. RF-3. Ensure that resources managed under leases are managed consistent with the BPMMP and that leases adhere to the accessibility guidelines established in this document.
- Zone-specific goals, Lower Park (3.6.1).
 - O. Lower-1. Continue to utilize Lower Park as the focal point for intensive and developed recreational uses within Bidwell Park.
 - O. Lower-2. Ensure that future uses are similar to and consistent with permissible uses in Lower Park.
 - O. Lower-3. Make the preservation of Lower Park's oak woodland and riparian corridor a high priority.
 - I. Lower-2. New uses and new development should be focused in currently developed areas whenever possible.

The BPMMP provides mixed guidance when applied to this request. On the one hand, CARD notes the benefit to their program (Goal VU) providing a unique facility (O. RC-1), while in an area that is already developed (Goal F) and most appropriate for this use (Zone specific goals for developed and intensive uses). On the other, one can look at increasing the intensity of use and installation of infrastructure and intensive horticultural plants as running counter to Goals BR and AR. Goal F provides guidance on designing facilities and activities while protecting Park resources, and perhaps that is where the BPPC should start with this decision.

Staff is skeptical about how an intensive facility would fit with some BPMMP objectives, and yet a design that blends in with the natural setting at that location (on an intensively used, developed area immediately adjacent to the CARD Center), is the most appropriate location to provide expanded uses in such a facility. Staff recommend conceptual approval so that CARD is allowed an opportunity to develop those details and return to the BPPC for final approval.

If the BPPC provides conceptual approval, Staff recommends that the BPPC forward input that will help with a future design and refinement of the proposed Rose Garden.

1. Minimize impacts to oak trees (protect and minimize long term impacts on existing oak trees, which may include proximity to installed infrastructure or use areas, compaction, impacts from irrigation or weed control, etc).
2. Protect other native plants on and adjacent to the site (non-native plants near the creek may be removed to improve growing conditions (most rose varieties require sunny sites).
3. Utilize a design that minimizes topographical changes or heavy reliance on hard infrastructure.
4. Complete a horticultural assessment to determine if the site (notably shade) is appropriate for growing roses. In addition, development of some best management practices (BMPs) and an Integrated Pest Management (IPM) plan for the site will help guide management and reduce the potential for impacts to the surrounding environment.
5. Provide the model that address maintenance on the garden (endowment, agreement, CARD financed, or other mechanism).
6. CARD will secure all permits and meet all requirements associated with the project.
7. Design will incorporate ADA standards as appropriate.

If the BPPC wishes to indicate support for the idea, Staff recommends that the BPPC consider only conceptual approval, with a more developed plan returning to Staff and BPPC for approval.

Attachments:

A – CARD Rose Garden Proposal Package.

B - 1) Efseaff, D. "Rose Garden Proposal" Email Request from Dan Efseaff (City of Chico) to Steve Visconti and Jake Preston (CARD). January 21, 2014. 2) Visconti, Steve (CARD). "RE: Rose Garden Request." Letter response from Steve Visconti (CARD) to Dan Efseaff (City of Chico).

H:\Admin\BPPC\BPPC_Meetings\2014\14_0127\BPPC_CARD_Rose_Garden_Report_14_0121.docx
1/23/2014



December 16, 2013

**Chico Area
Recreation and
Park District**

Dan Efseaff
Park and Natural Resource Manager
CITY OF CHICO
965 Fir Street
Chico, CA. 95927-3420

Re: Proposed Development and Use of Community Center Annex:
Rose Garden ("Celebrating the Rose")

Dear Mr. Efseaff:

The Park Facility Leased by the Chico Area Recreation and Park District from the City of Chico (CARD) is currently under consideration by the CARD Board of Directors for development. The area being considered is generally referred to as the Meadow at the CARD Community Center located at 545 Vallombrosa Avenue Chico CA 95926. This area is contained on the west side by the pedestrian pathway adjacent to the creek and the CARD Community Center to the east.

The proposed development has been initiated by a private donor with funding specifically tied to the creation of a rose garden. This is the third request to public agencies in the last 10 years with the first coming in approximately 2003. Each request, for various reasons, has not been approved.

Recently, in May 2013, a third request was made with similar design and development criteria. The CARD Board of Directors assigned a sub-committee and directed staff to pursue potential solutions to previously identified obstacles. The sub-committee was presented several potential sites under the jurisdiction of CARD. Of the proposed sites, the CARD Community Center Annex was determined to best meet the needs of both parties. With the assistance of the Melton Design Group, a preliminary site plan was conceived outlining potential amenities for the benefit of the Chico Community and CARD. It is important to note this conceptual design.

Staff has been directed to vet this proposal through the City of Chico. As outlined in the Lease Agreement, (Line 26, section 6 – Alterations or additions to improvements on Park Facility) the Lessee shall

545 Vallombrosa Avenue
Chico, CA 95926
office: 530 895.4711
fax: 530 895.4721



Chico Area
Recreation and
Park District

undertake no additions without the consent of City's Park Director. As a matter of process, the CARD Board of Directors will not proceed with this project in any capacity until a determination can be made by your office.

Please consider this request and place this item on January Bidwell Park and Playground Commission Agenda if you deem fit. I am able to provide additional information to present upon your request. Your assistance with this matter is greatly appreciated.

Sincerely,

Jake Preston
Superintendent of Parks and Facilities

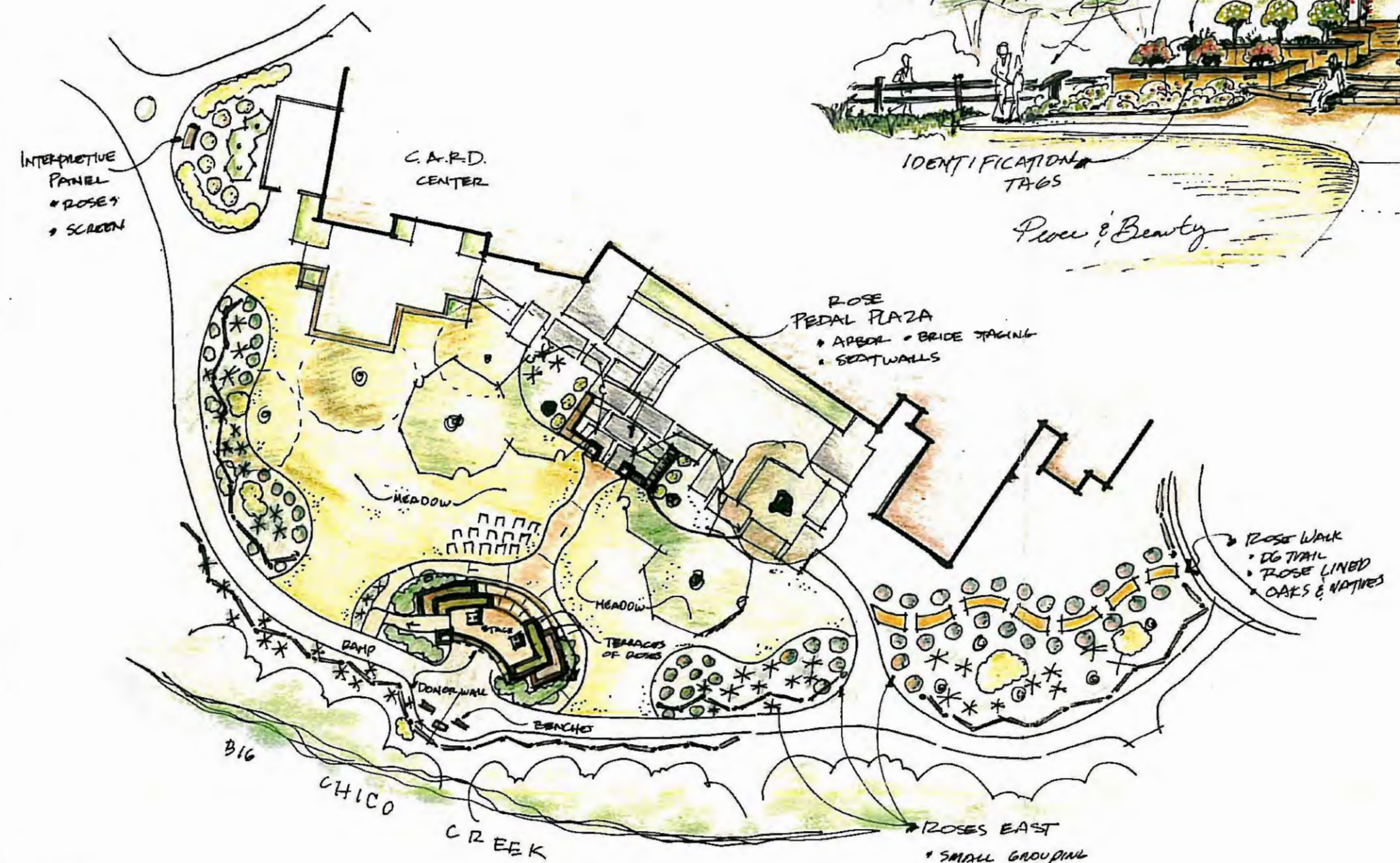
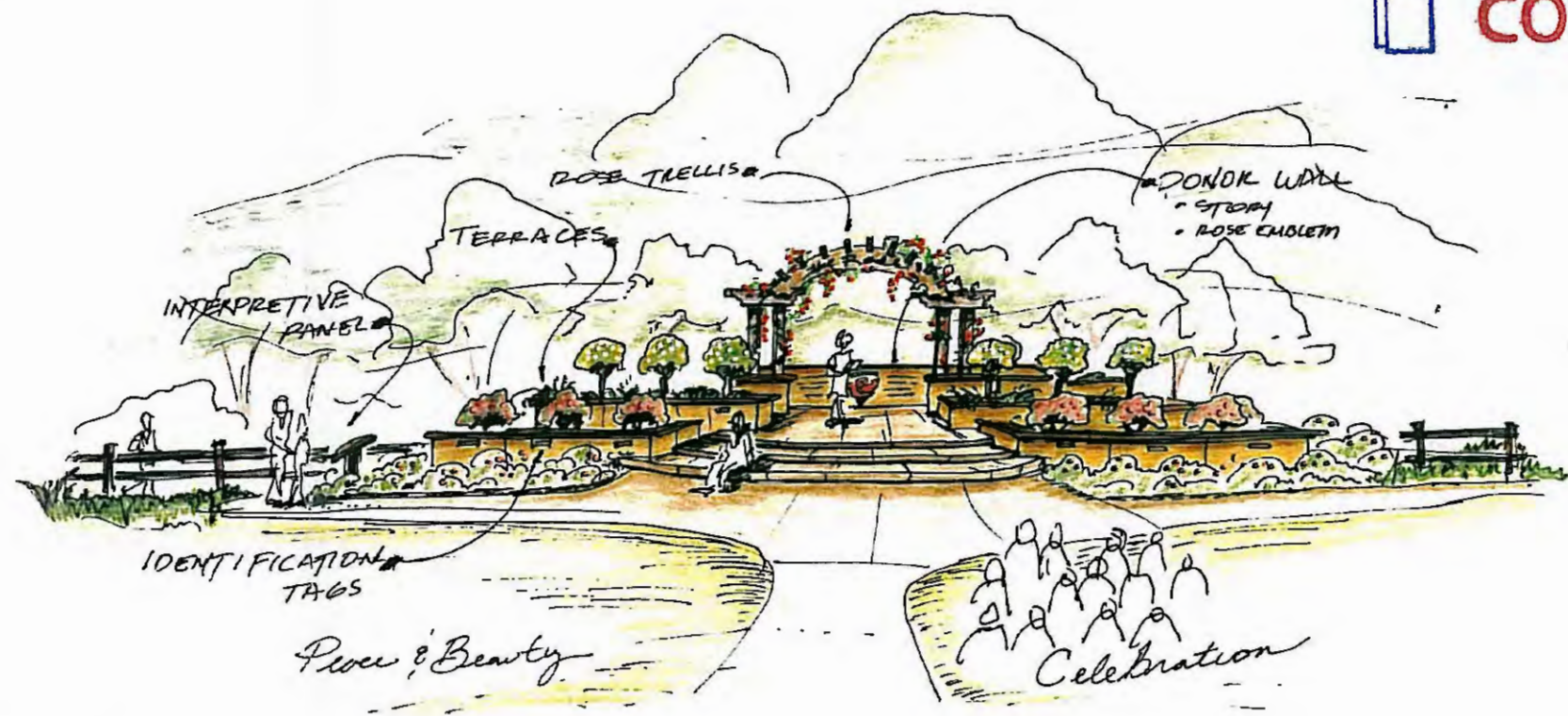
Enclosure:
Preliminary Site Plan
Lease Agreement

545 Vallombrosa Avenue

Chico, CA 95926

office: 530 895.4711

fax: 530 895.4721



- "CELEBRATING THE ROSE"
- * TERRACES OF ROSE
 - * TRELLIS FOR SHADE / LIGHTING
 - * DONOR WALL w/ ROSE STORY AND DONORS ON BACK
 - * LARGE ROSE EMBLEM (IN WALL)
 - * ACCESS RAMP
 - * INTERPRETIVE PANELS

1 LEASE AGREEMENT FOR PARK FACILITY
2 COMMUNITY CENTER ANNEX
3 (CITY OF CHICO/CHICO AREA RECREATION AND PARK DISTRICT)

4 Table of Contents

5 1. Description of Leased Park Facility 1
6 2. Lease Term 1
7 3. Use of Park Facility 2
8 4. Consideration 2
9 5. Concessions 2
10 6. Alterations or Additions to Improvements on Park Facility 2
11 7. Compliance with Laws 3
12 8. Waste and Nuisance 3
13 9. Maintenance and Repair 3
14 10. Nondiscrimination 3
15 11. Utilities and Services 3
16 12. Indemnification 3
17 13. Insurance 4
18 14. Assignments, Subleases, and License for Public Use 5
19 15. Abandonment 5
20 16. Notice of Default 5
21 17. Remedies upon Default 6
22 18. Waiver of Covenants and Conditions 6
23 19. Right of Entry 6
24 20. Notices 6
25 21. Amendments 7
26 22. Counterparts 7

27
28

1 LEASE AGREEMENT FOR PARK FACILITY
2 COMMUNITY CENTER ANNEX
3 (CITY OF CHICO/CHICO AREA RECREATION AND PARK DISTRICT)
4

5 This LEASE AGREEMENT FOR PARK FACILITY ("Lease") is made and executed on
6 _____, 2003, by and between the City of Chico, a municipal corporation of
7 the State of California ("City"), and Chico Area Recreation and Park District, a special district
8 of the State of California ("Lessee").

9 WITNESSETH:

10 WHEREAS, City is the owner of the park facility and adjacent public infrastructure
11 commonly known as Community Center Annex ("Park Facility"), which is a benefit to City's
12 residents and citizens, and serves development, now or hereafter occurring in the Greater Chico
13 Urban Area, located in the City of Chico, County of Butte, State of California ; and

14 WHEREAS, Lessee is a recreation and park district duly organized and operating under
15 California's Public Resources Code section 5780, et seq.; and

16 WHEREAS, the parties desire to enter this Lease to lease Park Facility to Lessee in order
17 that Lessee may design, construct, operate, and maintain such Park Facility.

18 NOW, THEREFORE, City and Lessee agree as follows:

19 1. DESCRIPTION OF LEASED PARK FACILITY

20 The Park Facility leased under this Lease shall consist of all that certain property located in
21 the City of Chico, County of Butte, California more particularly described in Exhibit "A."

22 2. LEASE TERM

23 The initial term of this Lease shall be for a period of 25 years, commencing on
24 _____, 2003, and terminating on January ___, 2028. Thereafter, the term of this
25 Lease shall be automatically extended for up to five successive five-year periods unless either
26 party to this Lease gives notice to the other party of its intent to terminate this Lease at least 12
27 months prior to the end of the initial term in which case this Lease will terminate at the end of the
28 initial term, or at least 12 months prior to the end of any extended term in which case this Lease

1 will terminate at the end of such extended term.

2 3. USE OF PARK FACILITY

3 Park Facility shall only be used for purposes of design, construction, operation, and
4 maintenance of Park Facility for the public benefit.

5 4. CONSIDERATION

6 The consideration to be given by Lessee to City for its possession and use of the Leased
7 Premises will be the operation and maintenance of the Leased Premises for the purpose of
8 conducting recreational programs and maintaining the recreational facilities thereon for the
9 benefit of the residents of the City, the Lessee, and of the public at large.

10 5. CONCESSIONS

11 Lessee shall have the privilege and right of charging admissions, fees, or collecting
12 donations for and at games and other recreational activities sponsored by Lessee, provided that
13 admission charges, fees, and donations shall not be for the purpose of returning a profit to
14 Lessee, or to compensate personally any athletic participant, but shall as nearly as practicable be
15 charged and received only to defray the cost of the recreational programs, maintenance, and
16 capital expenditures incurred or made upon Park Facility.

17 Lessee shall have the right to cause concessions in the area to be operated for the
18 dispensing of candy, nuts, soft drinks, ice cream, hot dogs, and other commodities usually sold
19 and dispensed at athletic events, recreational activities and public gatherings. Alcohol may not be
20 distributed, sold, or consumed at the Park Facility. Lessee shall have the right to exercise full
21 control over the locations and manner of the operations of the concessionaire. All profits
22 realized from such concessions by Lessee shall be used in the furtherance of the development and
23 maintenance of Park Facility and for no other purpose.

24 6. ALTERATIONS OR ADDITIONS TO IMPROVEMENTS ON PARK FACILITY

25 City hereby acknowledges that Lessee intends, subject to the conditions set forth in this
26 Lease, to alter or add improvements at Park Facility. City shall review Lessee's design thereof.
27 Lessee shall undertake to construct the improvements in a good and professional manner in
28 substantial compliance with the plans and specifications approved by City for specific Park

1 Facility. Lessee shall undertake no additions to Park Facility or the improvements thereon or
2 construct any improvements without the consent of City's Park Director, which consent shall not
3 be unreasonably withheld. Upon termination of this Lease, any alterations, additions, or
4 improvements constructed during the term of this Lease, or any extension thereof, on Park
5 Facility made by Lessee shall become the property of City without the payment of any
6 compensation therefor. However, City shall have the right to require Lessee to remove any
7 alterations, additions, or improvements to Park Facility and/or restore Park Facility to its original
8 condition, at Lessee's sole cost and expense.

9 7. COMPLIANCE WITH LAWS

10 In its use of Park Facility, Lessee shall comply with all applicable federal, state, or
11 municipal statutes, regulations, or ordinances including, but not limited to, any park rule or
12 regulation now or hereafter adopted by City.

13 8. WASTE AND NUISANCE

14 Lessee shall not commit or allow to be committed any waste upon Park Facility
15 nor maintain or allow to be maintained any nuisance thereon.

16 9. MAINTENANCE AND REPAIR

17 Lessee shall, at its sole cost and expense, maintain Park Facility and all improvements
18 thereon in good repair and in at least as good a condition as that in which they existed following
19 completion of construction thereof, reasonable wear and tear excepted.

20 10. NONDISCRIMINATION

21 In its use of Park Facility, Lessee shall not discriminate against any person on the basis of
22 race, sex, age, national origin, or religious preference.

23 11. UTILITIES AND SERVICES

24 During the term of this Lease, Lessee agrees to pay for all utilities and services furnished to
25 Park Facility.

26 12. INDEMNIFICATION

27 During the term of this Lease, Lessee shall hold City, its officers, employees, agents,
28 boards and commissions and members thereof, harmless and free from any and all liability.

1 arising out of or relating to Lessee's possession, use and maintenance of Park Facility. Should
2 City or any of its officers, employees, agents, boards and commissions or members thereof, be
3 named in any suit, or should any claim be made against it or any of them by suit or otherwise,
4 whether the same be groundless or not, arising out of or relating to Lessee's possession, use, or
5 maintenance of Park Facility provided for by this Lease, Lessee shall defend City, its officers,
6 employees, agents, boards and commissions and members thereof, and shall indemnify City for
7 any judgment rendered against City or any sums paid out in settlement or otherwise.

8 13. INSURANCE

9 On or before Lessee's execution of this Lease, Lessee shall, at its sole cost and
10 expense, obtain and maintain in full force and effect commercial general liability insurance
11 obtained from one or more U.S. domiciled insurance companies licensed to do business in the
12 State of California and having an A.M. Best Company financial rating of at least "B," or, in the
13 alternative, an unlicensed U.S. domiciled company or companies with an A.M. Best Company
14 financial rating of "A," which insures City, its officers, employees, agents, boards and
15 commissions and members thereof against any liabilities arising out of this Lease. All such
16 insurance shall be in the form or forms approved by City's Risk Manager, shall be in an amount
17 of at least \$1,000,000 per occurrence, with a \$2,000,000 annual aggregate, shall have a
18 maximum policy deductible of \$5,000, and shall name City, and its officers, employees, agents,
19 boards and commissions and members thereof as additional insureds under the coverage
20 afforded. In addition, such insurance shall be primary to any other insurance or self-insurance
21 available to City, shall include a severability of interests (cross-liability) clause, and shall afford
22 to City at least 30 days' prior notice of cancellation or material change in coverage.

23 To evidence such coverages, Lessee shall submit to City's Risk Manager for approval as to
24 form and sufficiency, an original certificate of insurance and policy endorsements executed by an
25 authorized official of the insurer. The policy endorsements shall provide that:

26 a. "The City of Chico, and its officers, employees, agents, and its boards and
27 commissions and members thereof are covered as additional insureds with respect to any liability
28 arising out of the agreement entitled, "Lease Agreement For Park Facility - Community Center

1 Annex (City of Chico/Chico Area Recreation and Park District);”

2 b. The insurance coverage afforded by the policy or policies shall be primary
3 insurance with respect to the additional insureds, and any insurance or self-insurance available to
4 the additional insureds shall be excess and non-contributory to any loss; and

5 c. The company or companies shall provide to City of Chico at least 30 days’
6 prior notice of cancellation or material change in coverage, except in the case of cancellation for
7 non-payment of premium in which case 10 days’ notice may be provided. Such notice shall be
8 unqualified as to the liability of the insurer for failure to provide such notice.”

9 Upon the request of City’s Risk Manager, Lessee shall provide to City a copy of the
10 insurance policy or policies required herein. Following execution of this Lease, City’s Risk
11 Manager may, based on an increase in the Consumer Price Index or by reason of the number or
12 types of claims which have resulted or might result from this Lease, require Lessee to increase
13 the limits of the liability insurance coverage required by this section; provided that City’s Risk
14 Manager shall serve Lessee with a notice of any such change or increase in the limits of public
15 liability insurance coverage at least 30 days prior to the date that such increased insurance
16 coverage must be in effect.

17 15. ASSIGNMENTS, SUBLEASES, AND LICENSE FOR PUBLIC USE

18 Lessee shall not assign this Lease or any interest herein. Lessee shall not sublet
19 Park Facility or any portion thereof. However, Lessee may grant a license for public use of Park
20 Facility that is consistent with the terms and conditions of this Lease if all revenues from any
21 and all fees which Lessee charges for such license shall be used by Lessee solely for the
22 operation and maintenance of Park Facility.

23 16. ABANDONMENT

24 If Lessee abandons Park Facility, or any part thereof, Lessee shall be in default of
25 this Lease and City shall be entitled to terminate this Lease and all of Lessee's rights in and to
26 Park Facility in the manner provided below.

27 17. NOTICE OF DEFAULT

28 Lessee shall not be deemed to be in default of any of the covenants and conditions of this

1 Lease, except those with respect to an assignment or subletting of Park Facility, unless City has
2 first served Lessee with a notice describing the nature of the default and requiring Lessee to cure
3 such default on or before a date not less than 30 days following the date of the notice and Lessee
4 shall thereafter fail to cure such default on or before the date specified in such notice.

5 18. REMEDIES UPON DEFAULT

6 Upon default by Lessee of any of the covenants and conditions of this Lease, the
7 rights of City shall be as follows:

8 a. City, without any further notice to Lessee, shall have the right to perform those
9 acts in respect to which Lessee is in default, and Lessee shall thereafter promptly reimburse City
10 for any costs incurred by City in connection therewith, with interest at the legal rate.

11 b. City, immediately upon serving notice thereof on Lessee, shall also have the right
12 to terminate this Lease and any and all interest of Lessee in and to Park Facility, including all
13 improvements thereon and Facility appurtenant thereto by legal proceedings or otherwise.

14 All rights and remedies contained herein shall be construed and held to be cumulative
15 and not one of them shall be exclusive of the other and City shall have the right to pursue any one
16 or all of such remedies or any other remedy or relief which may be provided for by law, whether
17 or not stated in this Lease.

18 19. WAIVER OF COVENANTS AND CONDITIONS

19 The waiver by City of any of the covenants and conditions of this Lease shall not
20 constitute a continuing waiver or a waiver of any subsequent breach of the same or of a covenant
21 or condition of this Lease.

22 20. RIGHT OF ENTRY

23 Lessee shall permit City and any agent or employee of City to enter in and upon Park
24 Facility at all reasonable times for the purpose of inspecting same, or for the purpose of posting
25 notices of nonresponsibility for alterations or repairs, without any liability to Lessee for any loss
26 of occupation or quiet enjoyment of Park Facility thereby occasioned.

27 21. NOTICES

28 All notices or demands to be given, made, or sent, or which may be given, made, or sent

1 by one party to the other pursuant to this Lease shall be deemed to have been given, made, or sent
2 when deposited in the U.S. mail, registered and postage prepaid, addressed as follows:

3 To City: City Manager
4 City of Chico
5 P. O. Box 3420
6 Chico, California 95927-03420

7 To Lessee: General Manager
8 Chico Area Recreation and Park District
9 545 Vallombrosa Avenue
10 Chico, California 95926

11 The address to which any notice or demand may be given, made or sent, may be changed by
12 written notice given by such party as provided above.

13 22. AMENDMENTS

14 This Lease may be amended only by a writing duly authorized and executed by both City
15 and Lessee.

16 23. COUNTERPARTS

17 This Lease may be executed in two or more counterparts each of which shall be an original,
18 but all of which shall constitute one and the same instrument.

19 IN WITNESS WHEREOF, the parties hereto have executed this Lease in the City of Chico,
20 County of Butte, State of California, on the date set forth above.

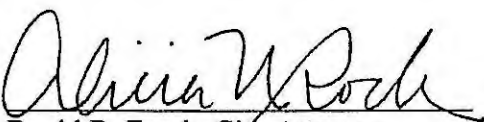
21 CITY OF CHICO:*

22 CHICO AREA RECREATION AND PARK
23 DISTRICT:

24 _____
25 Thomas J. Lando, City Manager

26 _____
27 Mary Cahill, General Manager

28 APPROVED AS TO FORM:

29 
30 David R. Frank, City Attorney
31 By: Alicia M. Rock
32 Assistant City Attorney

*Authorized pursuant to Minute Order No. _____,
Approved _____.

DESCRIPTION TO ACCOMPANY LEASE AGREEMENT FOR
PARK FACILITY COMMUNITY CENTER ANNEX

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE COUNTY OF BUTTE, STATE OF CALIFORNIA DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTHERLY LINE OF BIDWELL PARK, SAID POINT BEING THE INTERSECTION OF THE SOUTHEASTERLY RIGHT OF WAY LINE OF VALLOMBROSA AVENUE AND THE SOUTHWESTERLY RIGHT OF WAY LINE OF VALLOMBROSA WAY;

THENCE SOUTH 75° 35' EAST, ALONG SAID RIGHT OF WAY LINE OF VALLOMBROSA WAY, A DISTANCE OF 256.66 FEET;

THENCE SOUTH 53° 21' 47" EAST, ALONG SAID RIGHT OF WAY LINE, A DISTANCE OF 148.58 FEET;

THENCE SOUTH 65° 42' EAST, ALONG SAID RIGHT OF WAY LINE, A DISTANCE OF 60.26 FEET TO THE BEGINNING OF A 130.00 FOOT RADIUS CURVE (AT WHICH POINT A RADIAL LINE BEARS SOUTH 53° 00' EAST);

THENCE SOUTHWESTERLY ALONG THE ARC OF SAID CURVE THRU A CENTRAL ANGLE OF 27° 14', A DISTANCE OF 61.79 FEET TO A POINT OF COMPOUND CURVE;

THENCE WESTERLY ALONG THE ARC OF A 70.00 FOOT RADIUS CURVE THRU A CENTRAL ANGLE OF 36° 40', A DISTANCE OF 44.80 FEET TO A POINT OF REVERSE CURVE;

THENCE WESTERLY ALONG THE ARC OF A 60.00 FOOT RADIUS CURVE THRU A CENTRAL ANGLE OF 53° 58', A DISTANCE OF 56.51 FEET TO A POINT OF REVERSE CURVE;

THENCE SOUTHWESTERLY, WESTERLY AND NORTHWESTERLY ALONG THE ARC OF A 110.00 FOOT RADIUS CURVE THRU A CENTRAL ANGLE OF 102° 54', A DISTANCE OF 197.55 FEET TO A POINT OF REVERSE CURVE;

THENCE NORTHWESTERLY ALONG THE ARC OF A 200.00 FOOT RADIUS CURVE THRU A CENTRAL ANGLE OF 24° 56', A DISTANCE OF 87.03 FEET;

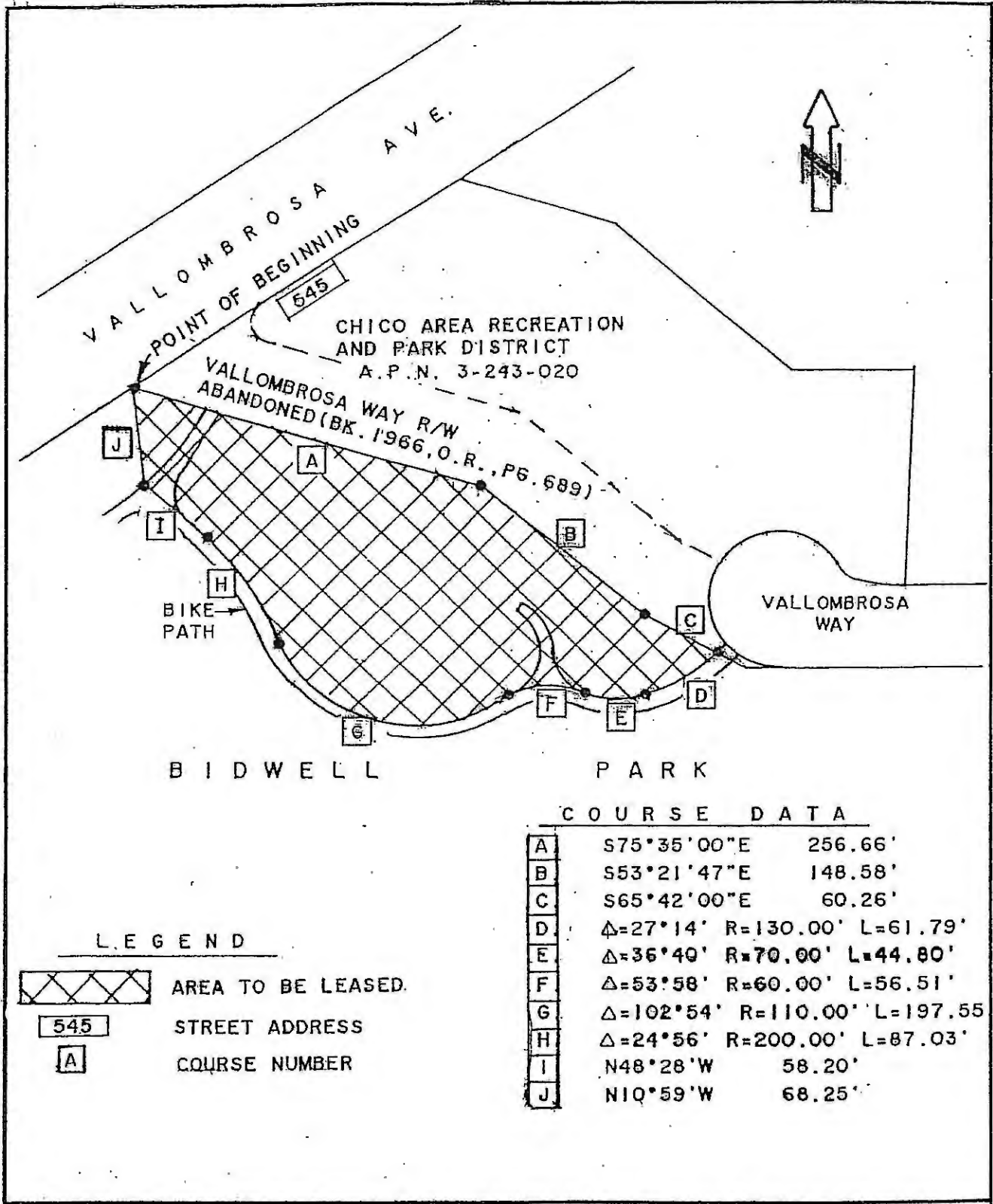
THENCE NORTH 48° 28' WEST, A DISTANCE OF 58.20 FEET;

THENCE NORTH 10° 59' WEST, A DISTANCE OF 68.25 FEET TO THE POINT OF BEGINNING,


CONTAINING 0.18 ACRES, MORE OR LESS.

BY: G. M.
CHECKED: [Signature]
APPROVED: [Signature]
DATE: 10-2-02

EXHIBIT A



LEGEND

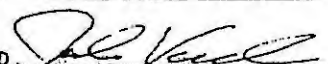
-  AREA TO BE LEASED.
- 545 STREET ADDRESS
- A COURSE NUMBER

COURSE DATA

A	S75°35'00"E	256.66'
B	S53°21'47"E	148.58'
C	S65°42'00"E	60.26'
D	Δ=27°14' R=130.00' L=61.79'	
E	Δ=36°40' R=70.00' L=44.80'	
F	Δ=53°58' R=60.00' L=56.51'	
G	Δ=102°54' R=110.00' L=197.55'	
H	Δ=24°56' R=200.00' L=87.03'	
I	N48°28'W	58.20'
J	N10°59'W	68.25'

CITY OF CHICO

DEPARTMENT OF PUBLIC WORKS

DRAWN BY G.M. DATE AUG, 2002
 CHECKED J.V. SCALE 1"=100'
 APPROVED 
 ASST. DIRECTOR OF PUBLIC WORKS

PLAT TO ACCOMPANY
 LEASE AGREEMENT FOR PARK FACILITY
 COMMUNITY CENTER ANNEX
 (CITY OF CHICO/CHICO AREA
 RECREATION & PARK DISTRICT)

EXHIBIT
 A
 SHEET 1 OF 1



PARK DEPARTMENT

411 Main Street
PO. Box 3420
Chico, CA 95927
(530) 895-4972
Fax (530) 895-4825
<http://www.ci.chico.ca.us>

July 24, 2003

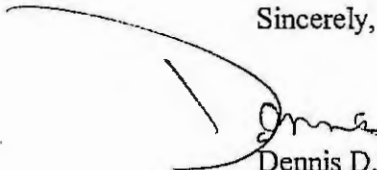
Mary Cahill, General Manager
Chico Area Recreation and Park District
545 Vallombrosa Avenue
Chico, CA 95926

Dear Mary:

At its July 15, 2003 meeting, the City Council approved Minute Order No. 32-03 authorizing a lease agreement with the Chico Area Recreation and Park District (CARD) for lease of City owned property located between the CARD Community Center and Big Chico Creek. A copy of that Minute Order is enclosed. Also, find enclosed two copies of the "Lease Agreement for Park Facility - Community Center Annex. Please sign both and return to me for final processing. A fully executed copy will be returned to you.

If you have any questions, please feel free to give me a call.

Sincerely,


Dennis D. Beardsley
Park Director

cc: Mgt. Analyst Carroll w/enclosure
ACA Rock w/enclosure

CITY OF CHICO
CITY COUNCIL MINUTE ORDER NO. 32-03

SUBJECT: AUTHORIZATION FOR THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH THE CHICO AREA RECREATION AND PARK DISTRICT (CARD) FOR LEASE OF CITY-OWNED PROPERTY LOCATED BETWEEN THE CARD COMMUNITY CENTER AND BIG CHICO CREEK.

EXPLANATION PROVIDED BY: PARK DIRECTOR

Initials *(Signature)*

(See attached explanation)

RECOMMENDATION: CITY MANAGER

Initials *(Signature)*

That the City Council authorize the City Manager to enter into a lease agreement with CARD for the lease of City-owned property located between the CARD Community Center and Big Chico Creek as depicted in the attached Exhibit "A".

CITY COUNCIL (MEETING OF 07/15/03)

I hereby certify that the City Council took the following action on this Minute Order:

Approved Other (explain below)

(Signature)
Deborah R. Presson, City Clerk

Deborah R. Presson, City Clerk

CERTIFICATION

I hereby certify that the above is a true and correct copy of the original Minute Order on file in the office of the City Clerk.

Deborah R. Presson, City Clerk

DISTRIBUTION

Preliminary:
CARD Gen. Mgr.
Clerk/Council (20)

Final:
CARD Gen. Mgr.
CM File

CITY OF CHICO
CITY COUNCIL MINUTE ORDER NO. 32-03

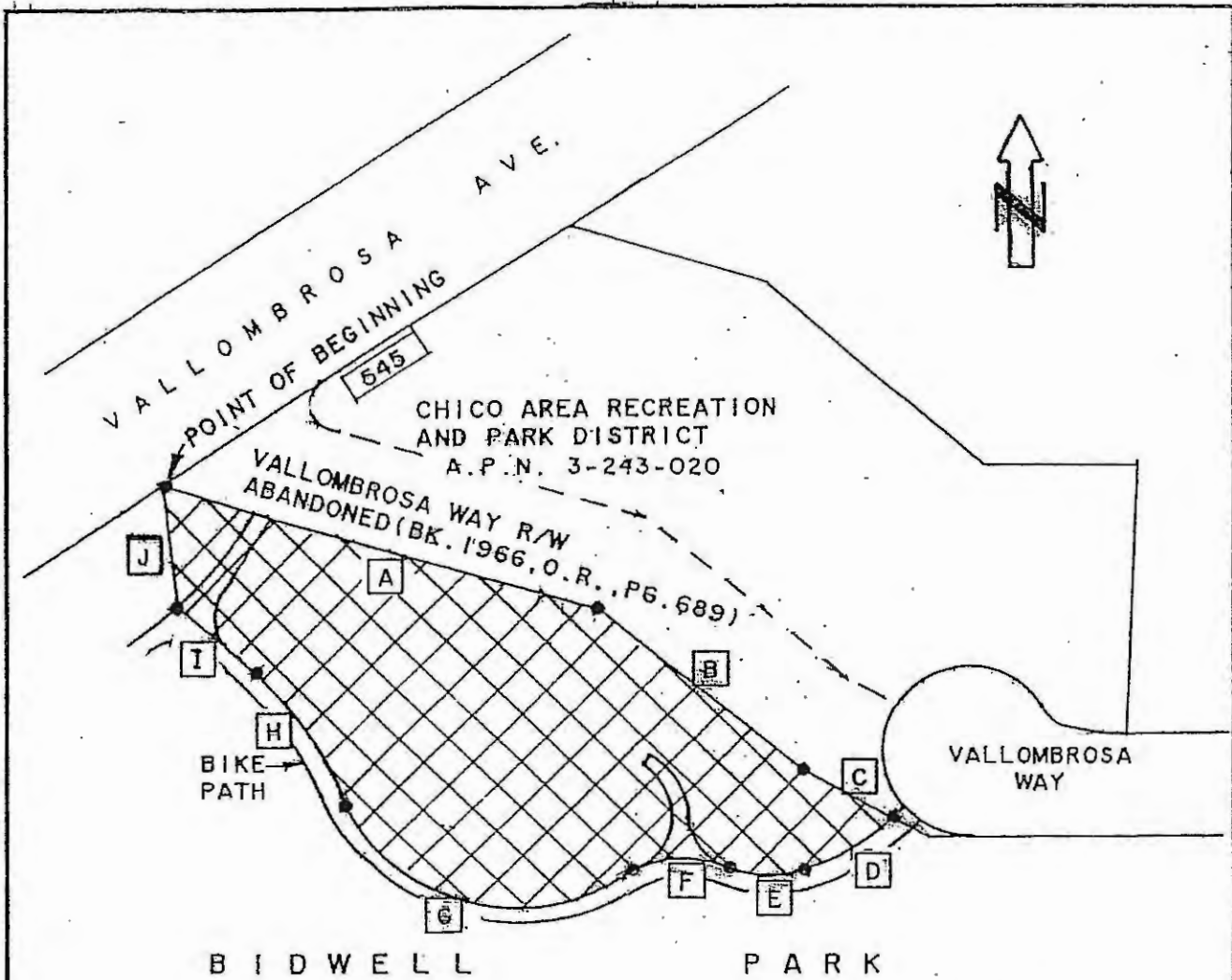
AUTHORIZATION FOR THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH THE CHICO AREA RECREATION AND PARK DISTRICT (CARD) FOR LEASE OF CITY-OWNED PROPERTY LOCATED BETWEEN THE CARD COMMUNITY CENTER AND BIG CHICO CREEK.

EXPLANATION:

1. Currently, the Chico Area Recreation and Park District (CARD) owns and operates the CARD Community Center located at 545 Vallombrosa Avenue.
2. CARD maintains and occasionally uses for its programs and services the open space area located adjacent to the Community Center and between Big Chico Creek that is owned by the City of Chico. The area is shown on the attached plat.
3. CARD has requested that the City enter into a long-term lease agreement to formalize CARD's use of this City-owned property and to allow CARD to make improvements to the Community Center.
4. Any proposed alterations, additions, or improvements to this leased property must be approved by the City and constructed at CARD's sole expense.
5. CARD will maintain the leased area as compensation to the City for the use of this property and will have the right to charge admission, fees, or collect donations for the public recreation programs and services operated within the leased area.
6. The initial term of the lease is 25 years, with the provision for up to five successive 5-year extensions with 12 months notice by either party.
7. The Bidwell Park and Playground Commission recommended approval of this lease agreement at its 10/28/02 meeting.

RECOMMENDATION:


That the City Manager be authorized to execute a lease agreement with CARD for the lease of City-owned property between the CARD Community Center and Big Chico Creek.



COURSE DATA

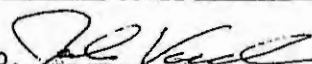
A	S75°35'00"E	256.66'
B	S53°21'47"E	148.58'
C	S65°42'00"E	60.26'
D	Δ=27°14' R=130.00' L=61.79'	
E	Δ=36°40' R=70.00' L=44.80'	
F	Δ=53°58' R=60.00' L=56.51'	
G	Δ=102°54' R=110.00' L=197.55'	
H	Δ=24°56' R=200.00' L=87.03'	
I	N48°28'W	58.20'
J	N10°59'W	68.25'

LEGEND

-  AREA TO BE LEASED.
- 545 STREET ADDRESS
- A COURSE NUMBER

CITY OF CHICO

DEPARTMENT OF PUBLIC WORKS

DRAWN BY G.M. DATE AUG. 2002
 CHECKED J.V. SCALE 1"=100'
 APPROVED 
 ASST. DIRECTOR OF PUBLIC WORKS

PLAT TO ACCOMPANY
 LEASE AGREEMENT FOR PARK FACILITY
 COMMUNITY CENTER ANNEX
 (CITY OF CHICO/CHICO AREA
 RECREATION & PARK DISTRICT)

EXHIBIT
 A
 SHEET 1 OF 1

Dan Efseaff

From: Dan Efseaff
Sent: Tuesday, January 21, 2014 4:04 PM
To: jpreston@chicorec.com
Cc: svisconti@chicorec.com
Subject: Rose Garden Proposal

Hi Jake,

Here are a few questions that may help the BPPC assess the issue:

1. Is there a compelling overall reason for CARD to pursue the rose garden (how will it allow for furthering of the organizations mission?). What happens if it is not accepted at that location?).
2. How is the area used now for programming or events?
3. Is the garden addressed in the CARD facilities plan?
4. What other locations were considered for the rose garden location? Why were they rejected?
5. How does the footprint of the project compare to areas currently landscaped? Any currently unirrigated/unmowed areas impacted? Do you have an estimate as to the square footage or % of lawn area changed for the project?
6. How might the project impact encampment issues in the area?
7. While the site has good soil for roses, it may be subject to nematodes and a lot of shade (most rose varieties typically require sunny locations, has any informal horticultural assessment been completed as to the appropriateness of the site for roses)?
8. What are the CEQA requirements of the project?
9. Has CARD yet considered the financial or other long-term mechanism to maintain the facility? I understand that the garden may allow for additional programming and revenue. Please explain.
10. If approved, what will be CARD's next step? What is that timeline? Will CARD seek public input? (Just to clarify: with the preliminary design, I suspect that CARD is looking for conceptual approval and feedback from the BPPC to develop a more refined design that will come back for BPPC and City staff acceptance. Is that correct?)

Please feel free to give me a call if you have questions.

Sincerely,

Dan Efseaff | Park and Natural Resource Manager
Public Works Department | City of Chico
965 Fir Street | Chico, California 95927
O 530.896.7801 | dan.efseaff@Chicoca.gov
www.chicoca.gov



January 22, 2014

Dan Efsseff, Parks and Natural Resource Manager
Public Works Department
965 Fir Street
Chico, CA 95927

**Chico Area
Recreation and
Park District**

RE: Rose Garden Request

Dan,

I would like to start by giving a little history of Ms. Warrens request/vision to fund a rose garden for the Chico Community. Ms. Warrens began her quest in 2001 when she approached the City of Chico, as well as CARD to find a location to construct a memorial rose garden. She

At that time she was interested in pursuing the old walnut orchard in Bidwell Park as her first choice, Hooker Oak Park as her second choice. The BPPC denied her request at that time and asked her to talk to CARD. When Ms. Warrens approached CARD concerning Hooker Oak Park, the board and staff felt that the location she chose was not conducive to a memorial rose garden and the cost for infrastructure would be too great.

Ms. Warrens again solicited the City and CARD in 2007 to only be given the same response and denial as above. At that time CARD broadened its research to include other sites that may be pleasing and appropriate for such a garden. Staff looked at various sites such as Community Park, Oak Way Park, as well as the Dorothy Johnson Center. Again the board felt that the sites were not conducive to such a facility.

When Ms. Warrens approached CARD for the third time in 2013, the board assigned an Ad-Hoc Committee to work with staff on finding a suitable location. Ms. Warrens has placed \$100,000 into a community foundation to fund the construction and has indicated she would be willing to pursue other donations if needed, as well as dig deeper into her own pocket to help make the Memorial Rose Garden a reality. She has also been working with the Butte Rose Society and has received a commitment from them to maintain the facility once constructed.

The site that has been identified for the Rose Garden, the CARD Community Center, would be an enhancement of its current use. CARD currently utilizes the meadow for various meetings, special events, and private rentals including weddings throughout the year. Though we do not

545 Vallombrosa Avenue

Chico, CA 95926

office: 530 895.4711

fax: 530 895.4721

identify a Memorial Rose Garden in our Facility Plan, it would be an enhancement to what is currently programmed at this time and consistent with our mission to provide recreation opportunities to the community of Chico

The current rendering of the Rose Garden that has been provided to you for review is just that, a rendering. The plan can be adjusted accordingly to meet the desire of the BPPC. The current plan shows approximately a 50% reduction in turf, addresses ADA accessibility and improves on currently landscaped areas. Staff believes this would be a great improvement to this area overall.

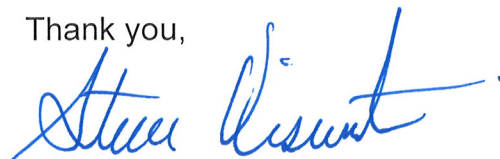
By enhancing this area, CARD would be able increase programming revenues that could be used to offset maintenance needs. The enhancement would also attract other programming opportunities for small gatherings, something that has been pursued many times by various groups and individuals.

Hopefully the above answers some of your questions adequately. In an effort to move this process along and not delay this request any further, I would ask that the BPPC consider and approve the general concept of the plan at the meeting on January 27th. Staff feels that conceptual approval would be the first step before CARD staff spends valuable resources. There is still much work and research to be done to be able to appropriately respond to all the questions provided. . Once approval is given, staff would begin the work to refine the plan keeping in mind the mitigation of items identified in the BPMMP, as well as items referred to in the e-mail correspondence, (Follow Up Questions on Rose Garden Request) to bring back to the BPPC for the next step of approval in the fall of 2014.

To answer one of your questions, if not accepted at this location, CARD has looked at every facility it currently owns or manages and has determined that this would be the best fit overall. If not here then probably not anywhere that CARD currently has control of and inevitably the vision would probably die from lack other appropriate facilities.

Thank you for your consideration, if you have any questions please feel free to contact me at 530-895-4711.

Thank you,



Steve Visconti
General Manager



DATE: January 16, 2014
TO: BPPC
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Review BPPC 2014 Committee Assignments and Meeting Schedule

REPORT IN BRIEF:

Annually, the Commission selects a Chair and Vice-Chair. BPPC members serve on the Policy Advisory, Natural Resources, Street Trees Committees and the City's ad hoc Bicycle Advisory Committee. Assignments are at the BPPC Chair's prerogative with staff recommendations. In addition, the Commission will consider the Committee and BPPC meeting schedules for 2014.

Recommendation: Staff recommends that the BPPC 1) select a Chair and Vice-Chair, 2) approves the revised 2014 calendar, and 3) the Chair announce committee assignments.

BACKGROUND:

Under Article X of the City Charter (Board and Commissions General Provisions, #3. Organization), the Commission shall select a chair and vice-chair at the first scheduled meeting of the year. According to AP&P 10-1 (IX), a Chair may serve no more than two consecutive years as presiding officer. Current Chair Lisa Emmerich has served one year, as has Vice-Chair Jim Moravec. The Current Chair may serve another year term. The Chair also makes Committee assignments and designates committee chairs.

BPPC ANNUAL CALENDAR

The BPPC meets on the last Monday of the month and so 2014 calendar presents two potential conflicts:

- The May meeting falls on the Memorial Day holiday (5/26/14).
- The December meeting (12/29/14) falls between the Christmas and New Year's Day holidays, and past experience suggests that obtaining a quorum and good attendance is often difficult.

Staff recommends that the BPPC move to

- Maintain the meeting scheduled on the last Monday of the month, with the following exceptions:
 - Change the May meeting to the following day, Tuesday (5/27/14) at 6:30 pm; and
 - Change the December meeting to the 3rd Monday in December (12/15/14) at 6:30 pm.

COMMITTEE STRUCTURE AND CURRENT ASSIGNMENTS

Each year, Commissioners are appointed to serve on the Policy Advisory, Natural Resources, Street Trees and the City's ad hoc Bicycle Advisory Committee. Committees meet only as needed. The Committees allows for more detailed consideration of issues than what the BPPC could provide. Findings or recommendations are then reported to the entire Commission. A description of the Committees and 2013 Schedule was:

1. **Natural Resource Committee (3 members) - 2nd Wednesday of the month** - Reviews matters dealing with items related to vegetation management, trails, greenways and any other topics that are resource based.
2. **Policy Advisory Committee (3 members) – 2nd Thursday** - Responsible for items dealing with interpretation of existing policies, matters dealing with art, finances, and proposed or potential policy changes.
3. **Tree Committee (3 members) – 3rd Thursday** - Reviews matter related to trees (street and park), street tree permit appeals and any other matters that could/would affect the interpretation of policy and management practices.
4. **Representatives to the City Bike Advisory Committee (1 member plus 1 alternate) – as scheduled** - Represents the Commission on the City's Bike Advisory Committee. The Committee reviews bike projects and concerns relative to matters related to bicycles, bicycle routes, and facility improvements. The Committee makes recommendations to the BPPC as needed.

Staff recommends maintaining the current Committee schedule.

Current Committee assignments are as follows:

NAME	Natural Resource	Policy Advisory	Tree	Bicycle Advisory
Typical Monthly Meeting Date	2 nd Thursday	3 rd Thursday	2 nd Wednesday	As needed
Mary Brentwood	Chair			
Lisa Emmerich			Member	
Mark Herrera		Chair		
Jim Moravec	Member			Member
Rich Ober		Member	Chair	
Janine Rood	Member		Member	Alternate
Drew Traulsen		Member		

BPPC committee assignments are at the Chair prerogative with commissioner and staff input. Staff requested BPPC member provide their committee preferences.

Attachments: None



DATE: 01/22/14
TO: Bidwell Park and Playground Commission members
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: 2013 Annual Report

2013 ANNUAL PARK DIVISION AND STREET TREES DIVISION REPORT

Overview

The year 2013, posed significant challenges to the Parks, Open Spaces, Greenways, and Preserves Division (Park Division) and the Street Trees and Public Plantings Division (Street Trees).

Reorganization of the divisions and City Departments resulted in the supervision of the Street Trees and Public Landscapes Division shifting to the Parks and Natural Resource Manager. The Urban Forest Manager (UFM) position was held open with the retirement of Denise Britton. The Divisions are now under the Public Works Department (the Department represents a consolidation of General Services and parts of other City Departments).

The biggest challenge and impact have been the reduction in staff, and consequently services, resulting from City-wide budget cuts. The combined staffing levels for both divisions is just over half of what was available in 2009. With these challenges, staff have been focused on providing basic services and implementing creative solutions to take care of our Natural Resources. Some examples include:

- Increased donations (over \$20,000 in comparison to about \$8,000 last year) associated with an inaugural fundraising event and other activities.

- Use of Butte County Sheriff's Work Alternative Program (SWAP) and Alternative Custody Supervision (ACS) to aid with Park work and help keep Caper Acres open.

The changes and development of new solutions to handle the work load have taken precedence over many of the goals in the workplan and efforts laid out last year. While we have made progress in many areas, progress has been delayed as we develop new solutions to handle workload and redefine staff responsibilities. Staff hopes that with stability, that 2014 will see the continuation of several efforts.

The Parks Division and Street Trees Division are pleased to share this annual report to the Bidwell Park and Playground Commission and the public. In the following pages, we will highlight our accomplishments, but also trace out a framework from which we need to address fundamental issues in the City. Expect us to continue to "sacredly guard" the Park, but also expect us to ask for help and donations to take care of it. We will continue to build partnerships every day. We look forward to working with the community toward solutions in 2013!

Division Description

The City of Chico's Parks, Open Spaces, Greenways, and Preserves Division (Park Division) is under the Public Works Department. The Division's major responsibilities include maintaining and operating City Parks, open space, and recreational areas, including Bidwell Park (one of the largest municipally owned parks in the United States), Children's Playground, City Plaza, Lindo Channel, Little Chico Creek greenway, 1st and Verbena, Bidwell Ranch, Teichert Ponds, and other preserves. The Parks Division is organized into the following programs:

- Administrative and Visitor Services
- Maintenance and Infrastructure
- Natural Resource Management (planning, monitoring, trails, and vegetation management).
- Outreach and Education
- Ranger and Lifeguard

Volunteer and Donations

We should note that employees work in an integrative fashion and may complete tasks in multiple programs. For example, to meet vegetation management goals on a particular project we may utilize volunteers to help remove plants and provide visitor information during a prescribed burn, maintenance crew to oversee fuels thinning and complete a planting, and Rangers to coordinate a prescribed burn.

The City Street Trees Program, is also under the Park Division and with the loss of our Urban Forest Manager (Denice Britton) the functions have been integrated with the Parks Division, this report reflects that change and Street Trees information is now folded into this report. The program cares for and manages approximately 37,000 trees (urban forest) and many of the maintenance districts and public landscape areas within Chico. The City's Park Rangers, Park Maintenance Crew, and Park Services Coordinator all work within the Park Division.

Table 1. Comparative Statistics for the City of Chico and State and National Numbers Regarding Parks.

Factor	Amount	Source
Chico Area	33.2 square miles 21,248 Acres	Chico GIS Department
Chico Population		
– City	86,187	US Census 2010; California Department of Finance 2011 Data
– Urban Area	107,000	
Ranking – City Size California	84 th largest 14 th Largest Metropolitan Area	California Department of Finance, Table of January 2012 City Population Ranked by Size, Numeric and Percent Change; 2010 US Census.
Bidwell Park		
– Area	3,670 acres,	City of Chico; The Trust for Public Land, 2012 City Park Facts
– Ranking Municipal Parks	3rd in California and 14th in the US.	
Park, Recreation, and Open Space Area managed by Park Division	5,053 acres	City of Chico GIS Department Inventory, 2012
Percentage of Parkland of Total City Area		
– Median US Cities ^a	7.9 %	The Trust for Public Land, 2012 City Park Facts; City of Chico.
–Chico ^b	>24 %	
Area of Parkland per 1,000 Residents		
–Median US Cities ^a	13.1 Acres	The Trust for Public Land, 2012 City Park Facts; City of Chico.
–Chico ^b	59 Acres	

^a Estimate includes city, county, metro, state, and federal acres within the city limits.

^b Estimates include City of Chico Park Division managed property only.

Resources

Most of the Operating Budget (Table 2) for the Park Division is derived from the General Fund). Park funds are complemented by donations and volunteer support. Lessees also take care of certain park facilities. Donations provide critical support for interns, habitat restoration work and materials, invasive plant removal, and benches. The Parks/Open Spaces (682) budget supports staff time, contracts, maintenance and repair not only for Bidwell Park, but for greenways (Lindo Channel, Little Chico Creek, and Comanche Creek), Depot Park, City Plaza, Children's Playground, Teichert Ponds, and Preserves.

More detailed reports on staffing impacts were presented to the BPPC last year with an annual comparison summarized in Figure 1. To provide some perspective on these numbers some ratios may help (for comparison to major cities, the reader may refer to the Trust for Public Land, 2012 City Park Facts, not that our numbers do not include CARD expenditures):

Total Spending on operations per resident: City of Chico Parks and other properties: \$20.21. Cities on the TPL list: high of \$222 in San Francisco; to lows of \$21 in San Bernardino and Tulsa).

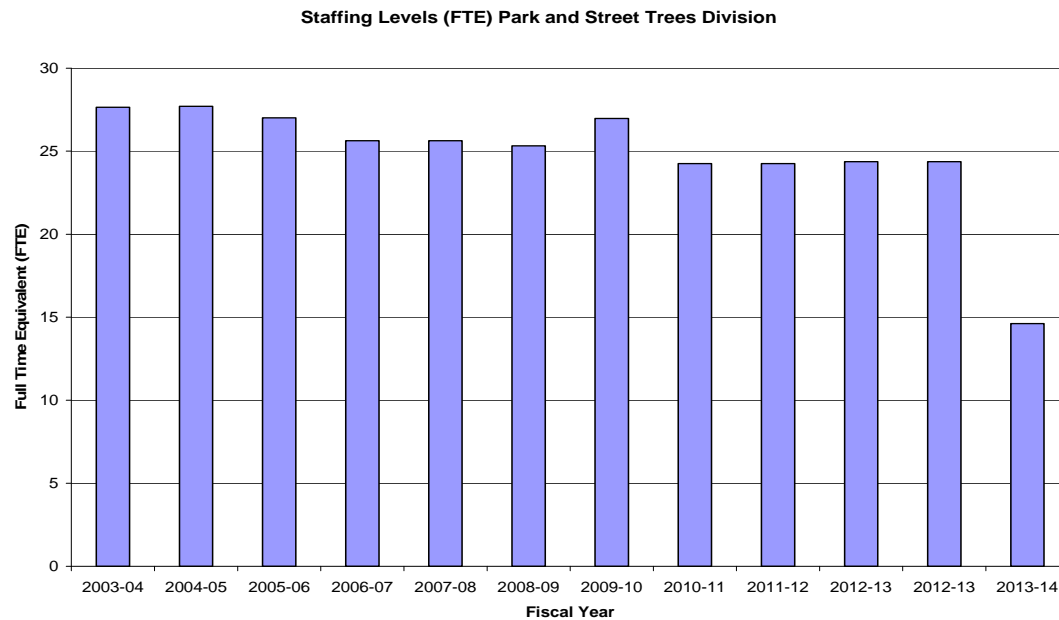
Employees per 10,000 residents: City of Chico: 1.0. Cities on the TPL list: high of 16.5 in Seattle; to a low of 0.8 in Tulsa.

Table 2. Annual Staff Budget Comparison.

	FY 1988-1989	FY 2007-2008	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014
Operating Budget						
Park Division	\$594,148	\$1,799,037	\$1,848,137	\$1,817,833	\$1,805,759	\$1,742,016
Street Trees Division		\$1,131,143	\$971,276	\$1,019,987	\$1,073,079	\$839,941
Total General Fund Budget		\$49,310,955	\$41,282,457	\$42,995,996	\$43,048,493	\$43,413,923
Staffing ^a						
Park Division	14	13.5+	13	12	12	8.75
Street Trees	2	11	9	8	6	3

^a The Street Tree program was considered part of the Park Division in 1988. The lifeguard program is not part of this estimate but in 2010-11 and 2011-12 amounted to 3.75 FTE. Adjusted for inflation, the budget for FY 1988-1989 is \$1,153,109.

Figure 1. Comparison of Staffing Levels.



Bidwell Park and Playground Commission 2012 – 2013 Work Plan

Staff provided a detailed work plan update at the December 2012 BPPC meeting. Currently, many items on the work plan are in progress. An update on this progress will be reported before the end of the next fiscal year.

Table 3. Current Status of 2013-2014 Work Plan

Goal/Subgoal	Status	Comments
<p>Develop and implement a priority list of projects and programs based on the Bidwell Park Master Management Plan (BPMMP) that will include adaptive management strategies. Specific projects include: Develop a Trail Plan for the Park and provide public opportunities for progress updates and input as projects move forward. Update the Trails Manual. Update of the Natural Resources Management Plan (including vegetation management plan, management units, and an Adaptive Management framework). Complete an inventory of Park Infrastructure.</p>	In-Progress	Work delayed at beginning of fiscal year (lost key staff members including ones that were working on the GIS aspect of the Trails and Natural Resources Management Plans, and the lead on the infrastructure inventory). Staff hope to restart efforts and bring information to the Natural Resource Committee by Summer 2014.
<p>Finalize the Wet Weather Plan.</p>	Completed	Plan adopted by BPPC.
<p>Complete review of the Urban Forest Management Plan (UFMP), including Environmental Review.</p>	In progress.	Preliminary draft reviewed by Tree Committee in May. Review the Short Term Objectives described in the UFMP and prioritize those that can be done within current budgetary constraints. Add consideration for large trees.
<p>Assess needs and prioritize renovation projects for Caper Acres (developing funds and renovation plans for improved infrastructure and new play equipment).</p>	In-progress	The Natural Resources Committee kicked off a public input meeting for
<p>Explore funding opportunities to better support Park Division projects and programs. Priority items would help: Establish a park event(s) to celebrate the park, raise community awareness of issues and needs, and develop funds. Explore the feasibility of a community funded, interpretive, interactive memorial to the significance and scale of the Hooker Oak. Explore adequate funding sources for infrastructure and operations to implement the Comanche Creek management plan and improvements (including grants, donations, creation of a maintenance district, etc.).</p>	In-progress	<p>The Division made significant progress on 5a and 5c.</p> <p>5a – Staff worked with key partners to complete the inaugural Bidwell Park Birthday Bash.</p> <p>5b – Minimal progress: collected documentation, conducted preliminary conversations with CSUC professors, and moved the remaining wood in storage.</p> <p>5c – BPPC supported Council adoption of a Housing Related Parks grant at the 12/16/13 meeting. Council later adopted the resolution. Citizens have worked on the proposal and also developing operational funding for the opening of the area.</p>
<p>Provide increased management focus on other City properties, including: Develop management plan concepts for all City Greenways. Seek funding to develop a Master Management Plan for Lindo Channel. Receive information on ongoing mitigation bank efforts on Bidwell Ranch. Report on progress and explore development options for Lost Park.</p>	In Progress	<p>6a – Work delayed due to the precedence of other priorities.</p> <p>6b – Work post-phoned. Staff from other Departments working on funding options have been cut and no longer with the City.</p> <p>6c – Staff anticipates information on Bidwell Ranch options will be brought before Council in 2014.</p> <p>6d – In progress. While early in the process, Staff is exploring options on revised parking options and sidewalk.</p>

Administrative and Visitor Services

a. Program Description

Administrative functions of the Parks Division include reservations, permits, support and analysis for Bidwell Park and Playground Commission meetings, development and management of budgets, vendor payments and contracts, and customer and visitor services. All Park Division staff (especially the Park and Natural Resource Manager and the Park Services Coordinator) carry out some duties in this area, and shared administrative staff from the General Service Department (GSD) and other parts of the City support this function as well. Our efforts in customer and visitor services are an important part of providing citizens with a good experience in the park and community.

b. 2013 Highlights

Closure of Park Areas – In response to the cuts in staff, Park Hours were reduced to better match resources with work load. Staff prioritized services on peak days (Fridays, Saturdays, Sundays, and holidays) with no changes in park hours on those days. As a result some park gates and restrooms remained closed. The South One Mile gates and restroom and Middle Park Gates and Horse Arena Gate remained on past schedule (the Golf Course opens those gates). Five Mile Recreation Area parking and restroom, North One Mile gate and restroom, and Peterson Drive gates remain closed during Monday-Thursday. Caper Acres was closed (Tuesday-Thursday), but has been since reopened due to assistance from Serve-Pro and now the Butte County Sheriff's ACS program. Some measures have been completed to attenuate impacts (such as portable restrooms). We should note that only access to the Park via vehicle has been impacted and other than the restrooms, patrons that enter the park via other means have not been impacted.

Service Requests - Park Staff received approximately 84 service requests. The majority of requests were related to fallen trees, graffiti and general vandalism to park signs and infrastructure. Service requests related to homeless encampments saw a sharp spike with XX requests.

BPPC Support – Staff supported 12 BPPC meetings, 2 Natural Resource meetings, 3 Policy Advisory meetings, and 4 Tree Committee meetings,

Economic Contribution - The Park Division processed \$571,248 in payments to over 114 vendors that provided professional services, materials, and supplies for the management of the Park and greenways. Approximately, 61% of the vendors are local suppliers based in Chico. Another 20% of payments are to regional vendors between Redding and Sacramento. However, the economic benefit is small relative to the contribution to quality of life and local economic well being that Parks provide in enhanced real estate values, sporting equipment sales, event sales, health benefits, and venues for supporting non-profits.

Research Tracking – Individuals from various agencies, including CSU, Chico students requested permission to conduct six research projects in Bidwell Park in 2013. Some of the studies undertaken included: study of the dispersal methods of noxious weeds; Catalpa Tree herbicide pilot project; an Upper Park tick survey; sampling rattlesnake and ground squirrel tissue and a study of the walnut twig beetle, which carries a fungus that threatens native walnut trees.

Park Leases – the Park Services Coordinator sent out requests for annual reports in December, Attached are annual reports from park lessees - Bidwell Park Municipal Golf Course, Chico Rod and Gun Club, and the One Mile Concession Stand (Dog House). As of the time of this report, we have not received reports from – Chico Creek Nature Center, Chico Equestrian Association, Chico Outsiders (ORAI), Chico Community Observatory, CARD

New contracts – The City developed selected several contracts including emergency tree services contract, tree removal contract, completion of the 5 Mile septic system, and others.

Park Permits - City of Chico parks provide many ideal venues for family picnics and community events, offering a safe, picturesque environment for thousands of people annually. Some salient features include:

Staff tracked the number of permits and participants for both public and private events, including Caper Acres (Figures 1 and 2). Staff issued a total of 644 permits (103 public events, 238 private events, and 303 reservations at Caper Acres). After a 3 year rise, total public event participation declined (Figure 2) from last year (81,472) to this year's (49,551). The largest decrease appears right after the start of the Fiscal Year (July and August and seems to rebound after that). The reduced levels may be associated with public perception on reduced hours and staffing levels. The estimates do not include spectators, which could increase the numbers significantly.

Figure 2. Monthly Total of Park Permits Issued (2012)

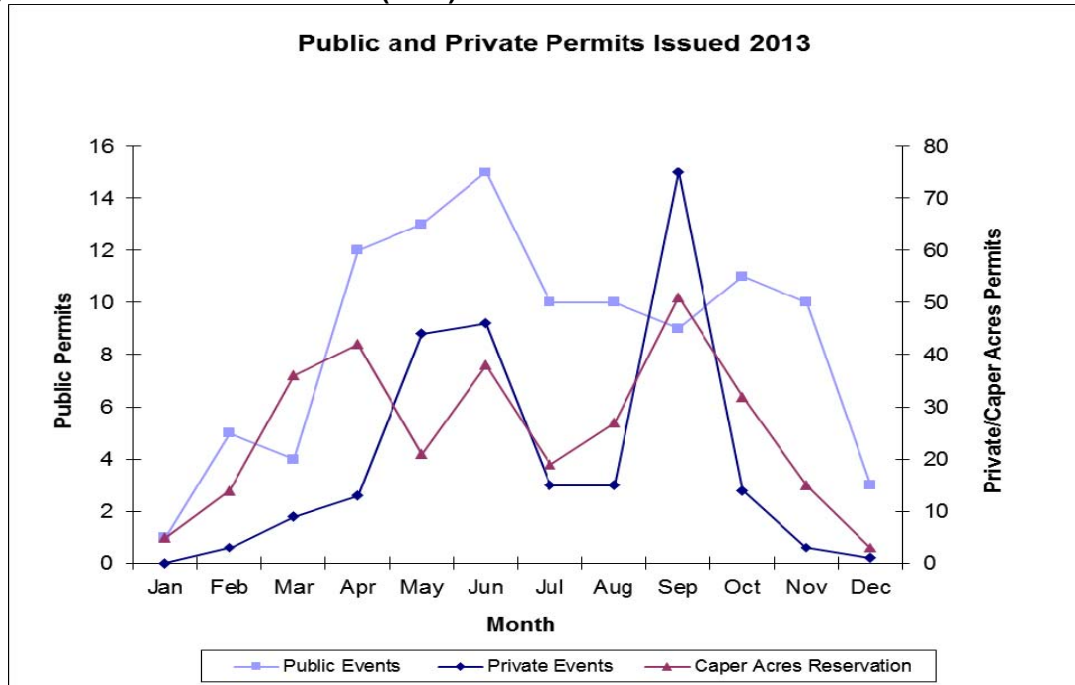
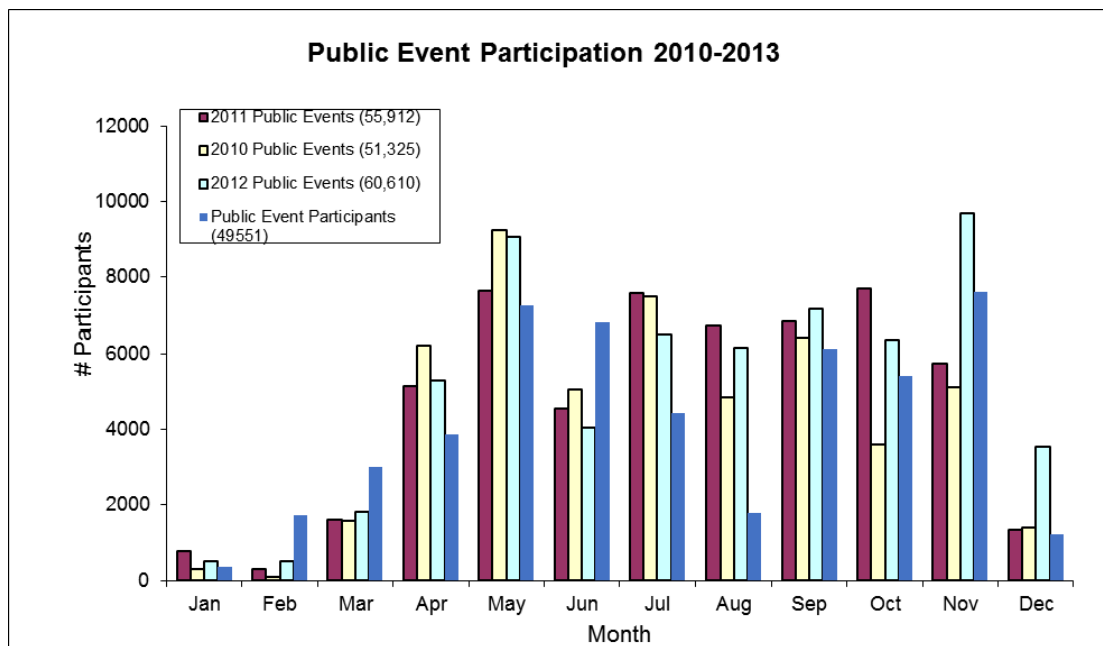


Figure 3. Monthly Total of Public Event Participation (2010-2012)



Bidwell Park Traffic Counts – During the 2012 calendar year, staff installed portable traffic counters at locations in throughout Bidwell Park. During the first three months of 2013, traffic counts appeared to be higher than 2012 (176,171 to 153,436). Unfortunately, with the staffing changes this program was ceased. We hope to restart the effort in 2014.

Visitation Estimates – The traffic counts were the cornerstone to provide a means of estimating visitorship in Bidwell Park. In 2012, park visitorship was estimated at over 1.9 million visits. With the cessation of the traffic count collection, the uncertainty of any estimate climbs greatly. The changes in gate hours and

services also change the pattern of use in unknown ways and without some quantification and estimate is inappropriate. Therefore, we did not provide an estimate of visitorship in 2013.

Planning and Monitoring

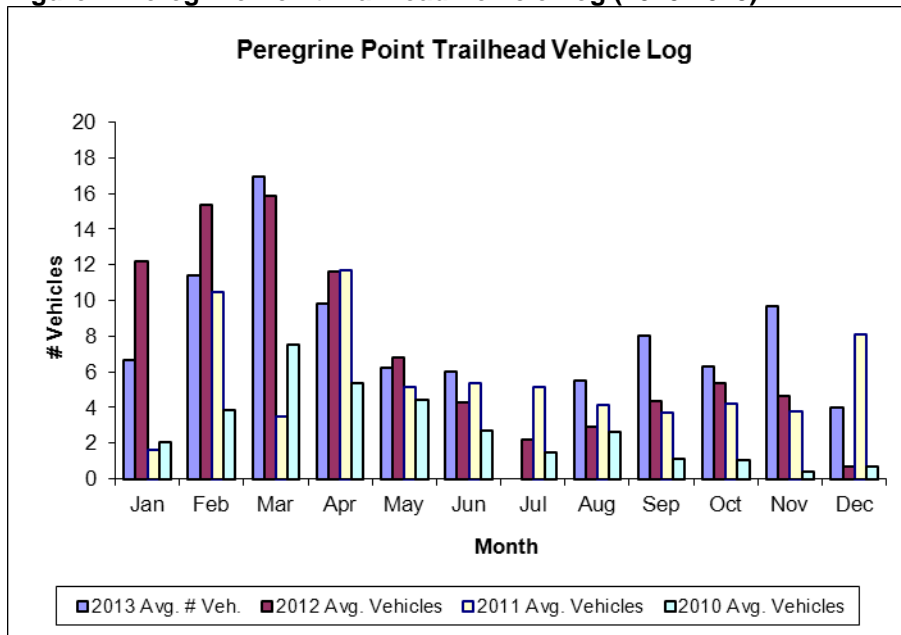
Program Description

Many of the tasks associated with Planning and Monitoring are conducted by the Park and Natural Resource Manager with support from all other programs and even other departments and outside entities.

2013 Highlights

Peregrine Point Monitoring Report – Staff issued the second annual monitoring report for the disc golf course in 2013. Rangers have been monitoring visitation at the Peregrine Point Disc Golf Course since 2009. During patrol of the area, rangers document number of vehicles, course condition, weather conditions and misc. observations (no observations were recorded in July). Generally, the average number of vehicles per observation has steadily increased over the past 3 years (Figure 9).

Figure 4. Peregrine Point Trailhead Vehicle Log (2010-2013).



Trails and Natural Resources Plan – Last year Staff reported progress in working with the Natural Resource Committee and the public on initial inventory maps, estimate of trail totals, and the development of Management Units; and noted anticipated drafts completed in 2013-2014. Staffing issues have prevented the restart of those efforts, but we now anticipate that these efforts will be restarted before the end of the 2013-2014 Fiscal Year and draft plans completed by Fall 2014.

Caper Acres – Significant efforts began work on developing a master plan for this beloved facility. The process will encourage public input. When complete, the plan will layout options and costs for improvements, which will allow for fundraising and capital campaigns. Staff anticipates a plan will be completed for BPPC review by Fall 2014

Maintenance and Infrastructure

Program Description

Park maintenance staff is responsible for the care and maintenance of Bidwell Park and other assigned parks, view sheds and green ways. The balance of city owned parks and greenways are contracted out to landscape contractors, examples would be City Plaza, Children's Playground or Humboldt Park.

Many citizens are surprised at the scope required to maintain city-owned areas for safety and the satisfaction of park visitors. Our staff works seven day a week (365 days a year) and is comprised of three maintenance workers, one senior maintenance worker, and a field supervisor. Park staff duties include cleaning, safety inspection, graffiti removal, and maintenance of park grounds, facilities, and play areas. Park Maintenance is also responsible for the trails program, wild land restoration and maintenance.

To provide a sense of the scope, the Parks staff duties in Bidwell Park alone include:

- 6 reservation areas,
- 36 individual picnic sites,
- 7 park buildings that house 25 restrooms stalls
- 8 porta pottie locations,
- 3 shower facilities,
- Numerous lighting systems,
- 21.5 acres of irrigated lawn that is mowed and trimmed each week in the summer and leafed each week during the fall, and of course
- Over 10 miles of road ways and bike paths,
- Along with the seasonal cleaning and maintenance of Sycamore pool that runs on a weekly cleaning routine from Memorial Day to Labor Day.

In addition to these daily tasks, Staff is engaged throughout the year on the repair of the various parts of the park infrastructure from painting, plumbing and electrical to adding, replacing or fabricating equipment or fixtures such as signs, waste receptacles, benches, picnic tables and exercise equipment. In addition, staff prepares and posts reservation areas for over 300 private and public events each year. While Bidwell Park is the main focus of Staff, they also have duties on other City properties.

In the past couple of years, wild land and land management tasks have been incorporated into daily and seasonal tasks. Park staff maintains the natural beauty from Lost Park to the end of Ten Mile House road. This work ranges from pruning trees, applying herbicide, mowing road and trail edges, developing and planting native rehabilitation sites, prescribed burns, invasive plant removal, trail maintenance, and wild land restoration through the planting of native plants and grasses.

2013 Highlights

2013 has been an interesting if not trying year with crews cut, parks reduced hours, morale out the window and trying to implement volunteers to keep areas open with limited success. In spite of all this turmoil we managed to make limited headway on the different fronts.

Trail Program - The trail program has seen the completion of the ADA section of the trail grant and near completion of the trail grant itself, along with the start of the reroute of monkey face trail and the rehabilitation to remove all the scaring and erosion to area of the of the monkey face butte. Volunteers in conjunction with staff installed multiple grade reversals on North Rim trail to divert water away from the blue oak trail head. Total new trail tread work for all projects mentioned is 2,504 feet for 2013.

Removal of Potential Hazardous Materials - Toxic telephone pole barriers removal project is almost complete with 1,395 feet remaining to be removed in 2014 from the Centennial Avenue, Five Mile way and picnic site 24 locations.

Native Plantings - Native Planting sites completed in 2013 include the Five mile levee, two sites on south park entrance and one site at the North One Mile Bridge.

Fuel reduction and prescribed burns in the park both the CCC and Salt creek worked on fuel reduction in Middle Park this year.

Infrastructure replaced, retrofitted or removed - staff installed two new drinking fountains one at Five Mile and one Cedar Grove to replace the badly worn ones, staff also rebuilt and installed a replacement on Peterson drive by the old nursery. Staff removed one observation deck from World of Trees and set up volunteers to replace with a less maintenance intensive type. Staff added over one hundred feet of new fence at Lot E to help preserve the integrity of the storage cell by keeping the public on the trail. The Five Mile septic system was completely replaced this summer with a more up to date system to handle the spikes in usage from the spring, summer, and fall schedules.

Natural Resource Management

Program Description

Although we began listing this as a program area in 2012, natural resource tasks have long been an important part of Park Division work. Trails, invasive weed control, plantings, tree work, even managing behaviors in the park have an important effect on Park health, and all parts of the Park Division have responsibilities in this area. However, at this point its important to have this listed as a priority area because of its importance and the fact that we are better integrating the Division to work more complementary on efforts than previously. For example, the recent burns in the park represent efforts from administrative staff (planning and public notice), to rangers (safety and securing permits), to maintenance (site

prep and oversight of crews), to volunteers (Park Watch provided information during the event), and even beyond to other City Divisions (Fire) and other entities (CDF). We include in this program area, Park Division efforts with project and park planning, projects, and monitoring.

2013 Highlights

Wet weather – At the October 28, 2013 meeting, the BPPC reviewed the 2012-2013 data and adopted the “Adaptive Wet Weather Trail Management Plan”. This item has been on the BPPC workplan for several years. Revisions will be made to this document based on public input and we anticipate an annual review of the program.

Prescribed Burn - The Park Division working closely with the Chico Fire Department, the California Conservation Corps, and CAL Fire conducted several operations to reduce fuels, and prep and conduct prescribed burns in Middle Park. A prescribed burn occurred in October. Several areas have fuels reduction piles that will be burned, if wet weather and favorable fire conditions return.

Monkey Face Reroute-

Native Plantings: Staff and volunteers made good progress on removing invasive weeds, putting in native plants and updating and painting infrastructure of the park entrances and volunteer restoration areas.

Catalpa Herbicide Trial Project – was initiated in the Fall of 2013 as a partnership between CA State Parks, Friends of Bidwell Park and Park Division. This multi-year project will help determine which herbicides, herbicide application method and application time of year are most effective in killing catalpa trees of varying diameters.

Outreach and Education

Program Description

Community outreach and education is an important element of Park Division work to encourage appropriate use and appreciation of parks and resources. Although the Rangers typically take a key role in this function, the visible nature of our work means that all staff provides information to park users. With our focus on proactive enforcement of rules and protection of resources, it is important that our efforts in this area continue to improve:

2013 Highlights

The following is a summary of the notable activities:

The Bidwell Park Pulse continued quarterly publication, with positive feedback from citizens. The newsletter is predominately distributed electronically.

Staff continued quarterly *Park Talk* opportunities for the public (One Mile, Trails walk thru, National Night Out, Caper Acres).

The Parks Division continued uploading content on the Facebook page ([City of Chico—Parks Division](#)) and Twitter feed ([@ChicoParks](#)), as another way to connect with Park users.

Staff continued to develop a relationship with the Chico Creek Nature Center and established a satellite ranger office. Additionally, Park Watch volunteers continued to volunteer at the Nature Center acting as docents, giving visitors information and guidance about the park while staffing shifts at the Nature Center’s Howard Tucker Hall.

Rangers, along with other City staff participated in the 911 Safety Pals show again this year. The show has been well received by the students, teachers, and parents.

This past year, the rangers were involved in numerous outreach efforts, including conducting a number of interpretive programs and staffing several information booths (e.g. Endangered Species Faire, Snow Goose Festival, Wildcat Welcome and the Bidwell Bark).

The Park Services Coordinator provided on-going education and park information for school students through annual programs, such as Associated Students Community Action Volunteers in Education Adopt-A-Park Program (each semester); CSUC Upward Bound High School Summer Program (6 weeks); Chico High School Horticulture Class Native Plant Project (full school year) and the Adopt-A-Picnic Site program (through out the year).

The Parks Division hosted the 3rd annual National Night Out event (08/07/12) at Sycamore Pool in the One Mile Recreation Area. The well-attended event drew over 200 people, plus members from support and sponsor groups like Target (who donated a bicycle as a raffle prize), Park Watch, Kids and Creeks and the Blaze Radio station. Park staff, lifeguards and Park Watch volunteers provided information about park safety and organized fun activities for kids,

including a dunk tank. Fire and ambulance personnel gave tours of emergency medical vehicles and helpful tips on emergency situations.

Approximately 20 news releases were released in 2013, providing valuable information to the public on upcoming management efforts and volunteer opportunities as well as education on park resources.

Ranger and Lifeguard

Program Description

The mission of the Park Rangers is to protect, promote and enhance the natural and cultural resources of Bidwell Park, community and neighborhood parks, greenways and open space for present and future generations. We achieve this mission by providing education to the public, professional customer service, as well as consistent and fair enforcement of the law.

Park Rangers maintain and protect park resources and educate the community. Rangers patrol the City parks, playgrounds and greenways to enforce rules, laws and regulations; respond to emergencies; provide visitor assistance; report damage and safety concerns; assist with event coordination; address illegal encampment issues; develop outreach materials; conduct educational and interpretive programs; implement various monitoring programs; assist with the natural resource management program; as well as open/close park gates and facilities. The rangers maintain high visibility during their patrols to help deter crime and provide visitor assistance and work closely with Police, Fire, Code Enforcement and other State and Federal public safety and natural resource based agencies. Two full-time and one permanent seasonal park ranger (0.75 FTE) were on staff this past year. The rangers have performed well, despite limited financial and staff resources, and pride themselves in responding professionally and promptly to their varied responsibilities.

The Park Ranger program also coordinates the Park Watch volunteers, which began in 1995 and is similar to a neighborhood watch program. Park Watch members are ambassadors of the park; they provide visitors with information, foster a safe environment, and advise park staff about damage, hazards, vandalism, or other concerns. As avid park users, Park Watchers incorporate their volunteer duties into their regular walking, biking, running, or horseback riding. In 2013, 10 new members were added to the program, bringing the total membership to 124 who donated an estimated 11,000 hours.

In addition, Rangers assist in the oversight of the approximately 15 lifeguards (3.75 FTE) that staff the Sycamore Pool from 11 am - 7 pm six days a week. Lifeguards are on staff from Memorial Day through Labor Day Weekend. Lifeguards monitor pool and lawn activities, encourage safe behavior, perform rescues and provide first aid. The pool is much beloved and at any one time swimmers can exceed 100 with twice the number of lawn patrons. During the 2013 season it was estimated that a total of 41,752 park visitors utilized the pool and surrounding area. Rescues performed were about average this season, amounting to 7 total, same as number as last year. The lifeguards also provided treatment to another 11 visitors for bee stings, falls, abrasions and cuts. Due to the diligence of staff and good fortune there were no major injuries this year at the pool. The Lifeguard staff is essential to encourage safe behavior in the water during busy summer months. Lifeguards also provide important information to rangers and police. That information has resulted in the arrest of several potentially dangerous people.

2013 Highlights

Community outreach and education plays an important part in Ranger duties. Outreach by rangers is intended to increase community interactions as well as foster stewardship and appreciation of the parks and recreational resources. In early 2013 rangers were able to establish a satellite office at the Chico Creek Nature Center. The satellite office has enabled the rangers to establish a stronger relationship with the staff at the CCNC and be more visible to the public. Rangers hosted the 3rd annual National Night Out event, contributed to the quarterly newsletter, staffed several information booths, and participated in 911 Safety Pals. These programs provided valuable information that enhanced park users' enjoyment and safety while also promoting the protection of our natural and cultural resources.

The balance of outreach and enforcement tilted in 2013. Staffing reductions at the Chico Police Department had a direct impact on the Rangers who were tasked with responding to a sharp increase in vandalism, violence and illegal camping activities in the parks and greenways. Rangers were creative in reaching out to other agencies for assistance. The California Department of Fish and Wildlife and CA State Parks provided ranger and warden staff as they were available. Rangers were also able to make connections with the Butte County Sheriff's Office Alternative Custody Supervision (ACS) and Sheriff's Work Alternative Programs (SWAP). The Sheriff's work programs have been a tremendous help in the clean-up of illegal encampments.

Rangers continued to play a major role in management and monitoring projects. Rangers were involved in prescribed burns and vegetation management projects. Due to reductions in staffing and other factors, rangers were unable to be as involved with monitoring as they were in 2012.

The combined enforcement and resource management efforts, coupled with a strong educational and outreach program have culminated in the rangers' ability to continue to effectively protect and promote the City of Chico's natural and cultural resources.

City Accident/Damage/Theft Reports - are prepared for every instance of accident involving City property and/or damage/theft of City property (Table 7). Rangers are the first responders to many incidents in the park and in 2012 they assisted with several multi-agency medical responses and rescues. Notably, rangers were first on scene and initiated appropriate first aid to a choking park user, provided scene security and logistical support on a suicide incident, responded to a 3 fires, and assisted with numerous rescue and missing persons operations. There was decrease in damage to City property this past year. Accidents, vandalism and major graffiti incidents all decreased.

Table 5. Accident, Damage, and Theft Reports (2010, 2011, 2012 and 2013.)

Report Type	2010 Reports	2011 Reports	2012 Reports	2013 Reports
Injury Accident/EMS	19	19	18	14
City Property Damage	5	7	26	9
Fire	3	6	13	3
Wildlife	1	2	1	0
Other	1	1	1	1
Total	29	35	59	27

Citations and Warnings – We use a voluntary compliance and education enforcement strategy; therefore rangers issue a large number of warnings (Table 6). Citations from animal control, code enforcement, or police officers are not included.

Table 6. Summary Citations and Warnings by Violation 2013

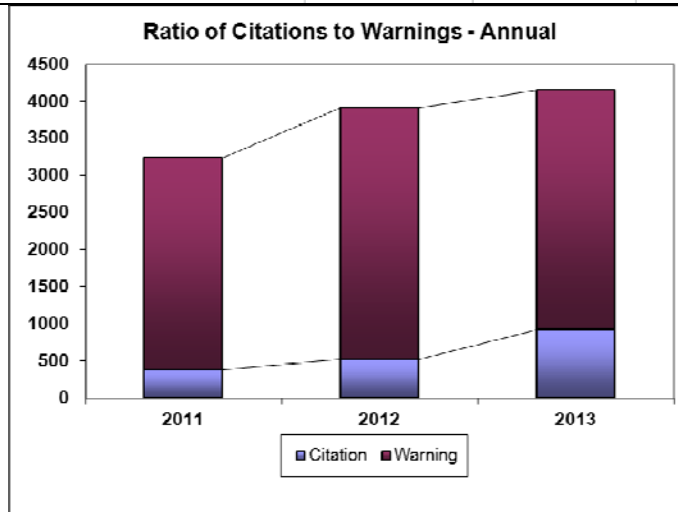
Violation	2013 Total Citations	%	Rank	2013 Total Warnings	%	Rank
Alcohol	203	22%	2	286	9%	4
Animal Control Violations	73	8%	6	545	17%	3
Bicycle Violation	4	0%	11	929	29%	1
Glass	77	8%	5	151	5%	6
Illegal Camping	111	12%	4	125	4%	8
Injury/Destruction City Property	6	1%	9	22	1%	11
Littering	5	1%	10	55	2%	9
Other Violations	28	3%	7	206	6%	5
Parking Violations	258	28%	1	138	4%	7
Resist/Delay Park Ranger	10	1%	8	29	1%	10
Smoking	150	16%	3	737	23%	2
Total	925	100.0%		3223	100.0%	

Table 7. Summary Citations and Warnings by Place 2013

Location	2013 Citations			2013 Warnings		
	Total	%	Rank	Total	%	Rank
Lower Park	275	29.7%	2	1714	53.2%	1
Middle Park	64	6.9%	4	210	6.5%	4
Upper Park	249	26.9%	3	497	15.4%	3
Specialty Parks/Greenways	337	36.4%	1	802	24.9%	2
Totals	925	100.0%		3223	100.0%	

Figure 4. Monthly Citation/Warning Comparison (2011, 2012, 2013).

Type	2011	2012	2013
Citation	386	523	925
Warning	2861	3392	3223



Police Incident Reports and Calls for Service – The Police Department tracks incident reports and calls for service. This past year, police officers, fire personnel and rangers responded to 2311 calls (398 reports) in City parks, open spaces and greenways. Because of staffing at P.D. and a break in tracking the calls for service and incident reports for 2013, the entire year is not completely depicted.

Figure 5. Summary Police Incident Reports and Calls for Service 2012 and 2013

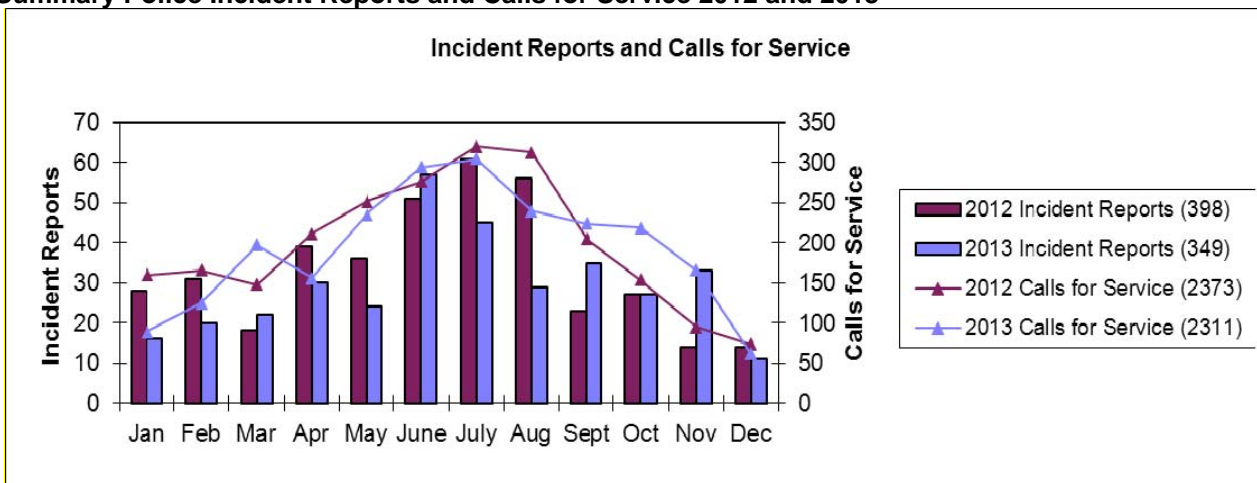


Table 6. Type of Police Incident Report (2010-2013).

Incident Report Type	2010 Reports	2011 Reports	2012 Reports	2013 Reports
Arson	0	2	0	0
Assault	13	23	13	24
Burglary	2	3	4	2
Drug Related	11	12	32	13
Drunk In Public	51	43	65	28
Larceny	31	47	44	41
Motor Vehicle Theft	1	2	1	1
Other	123	97	138	158
Parole/Prob. Violation	8	7	15	4
Rape	2	1	1	3
Resist/Obstruct/False Info	13	8	13	10
Robbery	3	7	5	6
Vandalism	3	3	2	5
Warrant	44	43	55	53
Weapons Violation	2	4	10	1
Total	307	302	398	349

Homeless Encampments – Issues associated with homeless activities continued to increase, specifically impacting City Plaza, Lower Park and certain greenways. Several measures have been implemented to address homeless camp activity, including opening up densely vegetated areas and consistent, regular identification and clean-up of active camps. Rangers took a lead role in the program this past year, assisted by Public Works crews, ACS and SWAP crews, CA State Parks, CA Dept. of Fish and Wildlife and Chico P.D.

Street Trees And Public Plantings

Program Description

At the beginning of the fiscal year, the Parks Division absorbed the functions of the Street Trees and Public Plantings (landscapes) Division.

2013 Highlights and General Summary

Tree Crew Efforts – The tree crew was an important part of taking care of the City trees. However the crew was cut in FY 2013-2014. Work noted below (prior to July is associated with the Crew).

City Plaza Efforts - We started out the year 2013 by taking down the Menorah and the Christmas lights from the community Christmas Tree at the Downtown Plaza. Once the crews completed the project they did a formative prune on the 49 trees in the Plaza. The main focus as we have done in the past was to establish a strong central leader that will encourage a lower maintenance and better structured tree.

Formative Pruning - Early spring the crews started on formative pruning. They spent 685 hours to trim 1364 trees located throughout the City. The totals for 2012 were 953 hours to prune 1376 trees.

High Priority Service Requests - From April to June the focus was on high priority service requests, routine elevating, traffic safety pruning, irrigation of newly planted trees, the clean up of down limbs and hangers.

New Model set up for FY 2013-2014 - July was very challenging with the entire Tree Crew being laid off and the retirement of the Urban Forest Manager.

Through a bid process we managed to hire a local tree service, Petersen Tree Care to handle our emergency work. During August to September we used the contractor for emergency hangers, broken limbs, and safety pruning.

The cost for these two months was \$29,554.34.

Modification of model - Since that time, Staff will Council approval, hired Aaron Holt back as a Senior Tree Maintenance Worker (November 12th). He was assigned to respond to emergency down limbs and hangers as well as smaller removals and traffic safety pruning. Work completed by Mr. Holt during November to December. The idea was that this may serve as a more cost-effective means that utilizing the emergency services contract exclusively.

- Traffic Safety Pruning- 222 trees
- School Zone Pruning- 94 trees
- Smaller dead/dying removals- 27 trees

During this time Petersen Tree Care was not used. Staff will be completing a cost/workload analysis to see if this arrangement is cost effective.

Projects Completed

- 551 Service Requests- 762 hours a detailed list is available.
- Brush Chipping and Clean Up- 39 hours.
- Unauthorized Camp Clean Up- 14 hours.
- Christmas Tree and Menorah take down- 50 hours.
- Down Limbs and Hangers- 677 hours.
- Downtown Plaza- 80 hours (49 trees pruned, 2-removed by Veterans Memorial).
- Routine Elevating- 86 hours.
- Equipment Maintenance- 238 hours.
- Grates and Cages- 13 hours.
- Irrigation- 833 hours.
- Planting- 41 hours (6-trees in the downtown area with grates and cages).
- Prep Time and DOT Inspections- 537 hours.
- Formative Pruning- 685 hours (1364 trees).
- Park Pruning- 28 hours.
- Traffic Safety Pruning- 199 hours.
- Priority Removals- 116 hours.
- Safety Meetings- 62 hours.
- School Zone Pruning- 173 hours.
- Storm Damage Clean Up- 42 hours.
- Training- 88 hours.
- Call Outs- 55 (all call outs required follow up assessment, pruning or removal).
- Permits- 28 pruning/removal permits approved from July to December.
- Emergency Tree Work- 133 hours (\$30,004.34).
- Removal Contract Work- 60 trees (\$30,000.00).

Trees

Completed its 29th year as a Tree City USA.

Continued upgrading of the City's Street Tree Inventory as work is done on various trees.

Street tree crews concentrated on safety pruning around school zones, elevating tree limbs over streets and clearing for signs and signals. They also completed 671 high priority service requests

In 2012, the crews pruned 1376 young street trees, compared to 847 trees in 2011. This increase is partly due to weather differences which allowed more time for young tree pruning in spring, 2012.

The tree removal contractor removed 125 dead and dangerous street trees. The tree crew removed another 45 trees, adding to our backlog of stumps with the Right of Way (ROW).

[update..only has up to Denise's departure....

Project Type	Description	<u>2011</u> Hours	<u>Percent</u> Time	<u>2012</u> Hours	<u>Percent</u> Time
Scheduled Maintenance	DCBA, traffic safety, School zones, young tree pruning	2553	26%	3059	32%
Service Requests	High Priority Requests	2333	24%	1952	20%
Emergency or Urgent Work	Storm Damage, down limbs, call out cleanup	1205	12%	1251	13%
Planting	Arbor Day, Planting Program Assist	31	0.3%	89	0.9%

<u>Project Type</u>	<u>Description</u>	<u>2011 Hours</u>	<u>Percent Time</u>	<u>2012 Hours</u>	<u>Percent Time</u>
Equipment and Yard Maintenance	Includes Required DOT inspections	1527	16%	1442	15%
Assisting other Departments	DPW, Fire, Parks, Unoccupied Camp Cleanup	486	5%	332	3%
Safety Meetings and Training	Electrical Hazards, Aerial Rescue, Climbing	468	5%	345	4%
Other	Sick, Vacations, Holidays, Leave	1219	12%	1097	11%
Total Hours		9822	100%	9567	100%
FTE	2080 hours	4.72		4.60	
Formative pruning	Number of young trees pruned	847		1376	
Trees Removed	Number of trees	110		170	
Call outs	Number of call outs	47		48	
Damage Reports	Number of Reports	23		34	

City Landscapes

Program Description

There are over 200 public landscape sites ranging from very large and spread out to small in size. Our city landscapes include locations such as backups to subdivisions, roadway medians and right of ways, municipal buildings, city parks and greenways. Each year due to the possible acceptance of new subdivisions, sites may be added to the city's responsibilities and placed under contract.

2013 Highlights

Landscape Contract – This is the largest annual contract for the City. The city contracts maintenance services to Carson Landscape Industries and their local subcontractor, Sierra Landscape Maintenance Inc. This year's annual contract amounts to \$633,600.07 for services being paid out over 115 different fund accounts. The City's Landscape Inspector communicates daily with the landscape contractor, promoting contract compliance and efficient quality services.

Overall Duties – Although a variety of issues may come up throughout the year, the seasons strongly influence tasks. To provide a bit of an overview, staff provides the following general description:

Winter - In January, the maintenance focus turns to pruning shrubs to reduce size, if necessary and thin to maintain natural shape and relevance within each individual landscape. Once the annual pruning is done, the shrubs are attended to monthly for general maintenance. Late winter is also when irrigation systems are given a full check so they are ready to be used in the spring season, when occasional irrigation may be necessary. The landscapes have irrigation controllers with multiple programs being monitored and adjusted through out the year to conserve water and still provide for the health of the plants. Each December the controllers are turned off through the winter to help insure water conservation.

Winter/Spring - Fertilizers are applied and follow-up to pre-emergent applications from previous Summer/Fall. Weed control is ongoing, month to month. Records are kept regarding chemicals applied. Some sites have annual plant "color" beds that are changed out quarterly and reinforced through out the year.

Spring/Summer - Mulch is reestablished and chip mulch generated from tree work is utilized to save money. Mulching helps to control weeds, reduce water evaporation and moderate soil temperatures. There is a consistent focus on water conservation with weekly irrigation checks and repairs performed during all months when systems are operating. As a part of the attention to conservation, water quality is also important. Protecting the water supply from contamination is assured by testing every Backflow Prevention Device associated with a

City of Chico property. Weather is predictable during this growing season. Many tasks are routine such as mowing, trimming and litter removal.

Fall – Fall’s cooler nights, reduces evapotranspiration, so the irrigation programming is reduced (many systems are on remote computerized control). This conserves water resource, water costs and provides for better plant health. Fall fertilization of turf and other plants occurs. Wood chips continue to be placed in planters to cover bare soil. With the season leaf drop, hauling is a daily routine in Fall/Winter.

Other impacts - There has been an impact to some sites due to vandalism vagrancy and/or illegal encampment. Throughout the year, repairs and maintenance to related facilities are accomplished. Some examples are repairs to picnic tables and benches, lamp light and electrical, irrigation, sound walls and restrooms. In high impact public use places, there is daily patrolling for trash and litter pick up, graffiti removal and need for surface cleaning. Landscape maintenance is an integrated service and each year cycles through tasks that orient to each season.

Plan and Field Checks - Inspections of landscapes prior to accepting new developments are required to insure proper installation and success of the landscape’s growth and maturity. Staff plans to better integrate public planting efforts with efforts in the Park.

Evaluation of plantings – On a routine basis, Staff works on evaluating the need for replanting and water conservation measures. In 2014, Staff will be exploring the potential to set up a conservation demonstration area that will convert high maintenance, high water use landscaping into native, low input landscaping.

Volunteer and Donations

Program Description

When citizens take the opportunity to give time and energy to Bidwell Park and our City greenways, their investment in and respect for Chico’s unique resources grows deeper. *The Bidwell Park Volunteer Program’s objective is to enlist the help of the local community in managing Park resources and expand volunteerism in as many aspects of enhancing Bidwell Park as possible (BP Volunteer Manual, April 2007).* Volunteers currently assist the Park Division in trail maintenance and repair, painting, litter removal, Park office tasks, control of invasive weeds, native plant seed propagation and planting in volunteer habitat restoration areas throughout Bidwell Park. Volunteer projects now are scheduled regularly in the City’s greenways as well.



In 2013, volunteers contributed 19,056 hours of work to Bidwell Park and other Chico Greenways. In addition to these tasks, the Park Services Coordinator and Park Intern also include educational components focusing on Park history, and ecology; implement photo monitoring measures for restoration sites so that improvements can be seen over time and assist with the natural resource management program through the donation of thousands of hours of weeding invasive species and planting native plant species. The incorporation of vegetation management for years as the major portion of weekly and annual work sessions has helped supplement and offset the Park’s maintenance crew time. With reduced staff, volunteers dedication to helping cleanup encampments and trash has been vital for keeping our watershed cleaner.

2013 Highlights

Volunteer Hour overview - Overall volunteer hours were down 1% from 2012 (Table 9). Volunteers donated a 8,999 hours with even more hours focused in City greenways and open spaces in addition to Bidwell Park.

Large annual park work days remain popular events that school students, families, individuals, CSUC and Butte College students, community service groups and church groups participate in (Table 10).

Table 7. Summary of Volunteer Program Hours.

Category	2006	2007	2008	2009	2010	2011	2012	2013	Trend
Park/Greenway Work	5,129	7,891	6,317	9,677	11,228	10,474	10,991	8,172	
Park Watch	11,913	10,866	10,455	10,061	8,788	6,901	8,810	10844	




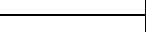
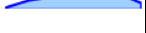
Patrol									
Total Hours	17,042	18,757	16,772	19,738	20,016	17,375	19,801	19,056	

Table 8. Summary of Volunteer Annual Event Hours.

Event	2006	2007	2008	2009	2010	2011	2012	2013	Trend
Earth Day	88	371	515	705	448	638	262	906	
Make a Difference Day	124	389	302	495	409	1,154	1,042	1120	
Upward Bound Work Day	473	536.5	0	370.5	347	503	446	730	
Trail Work Days	216	471	581	353	18	146	121	137	

The Park Division and **Chico High School Native Plant Project** has started its 6th year with 4 new students beginning in the 2013-14 school year. Students have cultivated and cared for over 12 native plant species, and have experimented with different growing techniques and seed preparation. Park volunteer Michael Stauffer and Paula Shapiro (in the Spring 2013) advised on the project and worked with students. The class had two field days a year, in the fall to collect cuttings and in the winter to plant in the Park.

The Park Division and CSU, Chico's **Community Action Volunteers in Education (CAVE)** have partnered through the Adopt-A-Park Program for its eighth year. In Spring 2013, there were 27 CAVE students and in the Fall 22 CAVE students worked in Bidwell Park and our City greenways.

The Park Division and **CSU Chico's Upward Bound (UB)** high school program completed its 8th year with 10 high school students working in the Park 4 days a week for six weeks during the summer under the guidance of Park Intern Heidi Ortiz.

Volunteer **Adopt-A-Park Site Program** has been in existence since the Fall of 2008.

Sigma Chi Fraternity marks its 4th year of monthly work at site 40. The group planted native plants at their last spring and has continued to water and care for the site throughout the summer. Their new Philanthropy Chair Tanner Heath is an awesome coordinator and very committed to having the fraternity out several times a month.

Two of Sierra View Elementary School's 4th grade classes (6th year) held a work session in November at site 27. The group weeded and planted native plants.

McCabe Family (9th year) continued weeding sites 11 and 12.

Rangel Family (4th year) removed vinca at site 32 and planted native plants in the winter of 2013.

Blue Oak Elementary 8th (3rd year) grade class planted native plants and weeded.

Friends of Bidwell Park adopted Lost Park and has conducted monthly trash and weed removal sessions, giving this area beneficial attention. The Friends are excited about helping with the restoration of this area.

7. Friends of Comanche Creek have offered monthly work sessions at Comanche Creek greenway.

Weekly Volunteer Workdays in the Park & Greenways -- This program provides important follow-up work restoration, weed control and trash removal and trail work opportunities in various Park sites such as Annie's Glen, Cedar Grove, Five Mile Recreation, Lost Park, One Mile (north and south), Site 8, Site 24-25, Sycamore Restoration Site, and in the City's greenways, including 9th & Hazel Park, Children's Playground, Comanche Creek, Humboldt Park, Little Chico Creek, Lindo Channel, Memorial Way and Teichert Ponds. Funds raised through donations pay for an hourly Park Intern, who leads some of these sessions, which are in high demand as extra-curricular and mandated class community service components by Butte College and CSUC classes and organizations. Citizens unable to afford to pay their misdemeanor fines are able to work in the Park in place of paying.

The Park Division's **Crew Leader Program** and volunteer leaders of independent groups have increased the number of weekly sessions to provide pro-active care for sustaining and restoring a variety of locations in the City's greenways and open spaces and Bidwell Park. The Park Division conducted its second crew leader

training in March 2013 and several active crew leaders schedule weekly sessions with support from the Park Division. *Crew Leaders who have scheduled weekly or monthly sessions include: Elaine Elsmore (Annie's Glen and Five Mile); Michael Bruhn (Lost Park); Steve Overlock (Yahi Trail for CNPS); Michael Stauffer (Chico High Native Plant Project and other asundry work days!); Timmarie Hamill (Stream Team at Five Mile and with School groups); and Caitlyn Reilly (Chico Creek Nature Center).*

Independent Groups, with many of the leaders participating in the Crew Leader Training and program, have expanded out the Park's Volunteer Program as a reliable, knowledgeable labor force.

Throughout 2013, **Friends of Bidwell Park (FOBP)** volunteer sessions were planned and led by long time Park and greenway volunteer, Susan Mason. Invasive weed removal projects (olive trees, privet, bladder senna, pokeweed, silver dollar plants, yellow starthistle, puncturevine and much more) were conducted throughtout Bidwell Park. Susan and volunteers devoted many hundreds of hours to starthistle removal in Lower and Middle Park.; olive removal from the World of Trees; ailanthus herbicide treatment support; and the removal of invasive weeds at Memorial Way. The Friends removal of weeds at the North One Mile entrance speaks for itself (see photos).

FOBP sewed native plant seeds near the walnut orchard area where starthistle used to thrive. FOBP have logged over 15,767 hours since 2003. In 2013 FOBP donated to the Park, providing three 40 yard vegetation dumpsters; \$500.00 toward the Park Intern stipend; \$1,920 to a certified herbicide applicator to treat invasive weed trees; and is partnering with the Park Division and the State of California Parks Department on a trial herbicide project to control invasive Catalpa along Big Chico Creek.

In 2013 the **CA Native Plant Society, Mt. Lassen Chapter (CNPS)** expanded their work in the greenways led by Susan Mason, the group's invasive weed coordinator. Donating thousands of hours by offering numerous weekly sessions, volunteers have worked 9th & Hazel Park; Humboldt Park; Little Chico Creek; Memorial Way; Teichert Ponds; and Verbena Fields. Privets and trash removal are primary as well as other noxious weeds.

A group of CNPS members, led by Crew Leader Steve Overlock continued the removal of starthistle and trash, the pruning back of poison oak and brushing the Yahi Trail for its 6th year of adoption. Adrienne Edwards researched, and has drafted wording for the interpretive signs along the Yahi Trail in need of replacement.

Friends of Comanche Creek has 2-3 Crew Leaders who now conduct semi monthly work sessions for community volunteers. The group has been instrumental in removing trash and in vegetation management efforts. Janet Ellner, Elizabeth Stewart, and Susan Mason coordinate and lead these sessions. This year the group has paid a certified herbicide applicator to treat the large Ailanthus trees so that they can be removed.

CA Urban Stream Alliance "Stream Team" continue to conduct monthly water quality monitoring sessions at Five Mile utilizing volunteers.

Kids and Creeks hosted a week's worth of volunteer sessions at Vebena Fields with elementary school students helping collect native plant seeds and removing invasive weeds and trash.

Butte Environmental Council hosted the Bidwell Park and Chico Creeks Cleanup for over 10 years with 270 volunteers engaged in helping cleanup the City's waterways and park.

Donations

In calendar year 2013, citizens provided over \$20,767 in park cash donations, including \$1,594 devoted to Caper Acres (see Table 11). Donations, both cash and in-kind, have helped save the Park Division needed financial resources. This represents a substantial increase over last years total (\$8,695).

In-kind donations valued at over \$40,000 from area businesses and local organizations as well as in-kind labor provided by the CA Conservation Corps and community volunteers provided hundreds of thousands of dollars (see Table 11) in support of Park projects. Of note are contributions from Serve-Pro to help keep Caper Acres open and the new Parks relationship with Butte County Sherriff's programs (ACS and SWAP).

Through the years, the community has contributed funds to memorial benches, plaques, vita course stations, Caper Acres bricks and toward equipment and facilities. The Park staff and the BPPC will finalize the Park Donation Policy in the Spring of 2014 to clarify how our community may support Bidwell Park and to raise needed funds as the City moves forward. The policy will also include annual fund information, as well as a new Memorial Tree Giving Program. Donations are tax deductible and may be given to the Park Division to fund separate costs centers: Caper Acres/Nico Project; separate fund for Park and Greenway donations that can be carefully tracked.

Table 9. Summary of Park Donations and In-Kind Service Donations (2013).

Donations	Project or Event	Value	2012 Value
<u>Cash Donations</u>			
Oureach, Education and Special Events	Birthday Bash Proceeds	\$3,284	
Caper Acres	Includes brick sales	\$1,594	
General Improvements	Jake Early T-shirts	\$6,253	
Infrastructure		\$120	
Intern		\$1,000	
Trails		\$1,640	
Vegetation Management		\$97	
	*Funds are divided and allocated to the Park accounts above for intern, habitat restoration, trails and park upkeep	\$6,779	
Annie B's Fund Drive			
Total Donations		\$20,767	\$8,695

<u>In-Kind Donations</u>		
Organization	Activity	Value
		^a
Butte County Sheriff (SWAP and ACS programs)	Clean-ups, Caper Acres, vegetation work (Cost \$235/day, 2 times a week, plus crew of 6 for 3 hours)	\$6,805
CA Conservation Corps	Volunteer hours (1014 hours @ CCC labor fair market value \$18.77)	\$19,033
Costco	Breakfast foods for Earth Day and Make a Difference Day	\$400
Friends of Bidwell Park	3 vegetation dumpsters; and herbicide treatments	\$2,520
Friends of Comanche Creek	Herbicide for Ailanthus	\$500
Home Depot	Tools for Bidwell Park Earth Day & Make a Difference Day	\$900
Recology	8 green waste dumpsters (volunteer projects on large workdays and 4 at Comanche Creek)	\$1,600
Rotary of Chico	Native Plants for Caper Acres	\$80
Serve-Pro	Janitorial services and Caper Acres work.	\$15,246 ^a
Soroptimist	Native Plants for the Bidwell Park entrance	\$65
Starbucks	Coffee for Earth Day and Make a Difference Day	\$400
Teichert Ponds	Private donations for 6 vegetation bins	\$1,200
Waste Management	2 green waste dumpsters (volunteer project)	\$400
Total In-Kind Donations		\$49,149

^a Based on costs + estimated hours x State volunteer rate (\$24.75)

Both cash and in-kind donations support the Park Intern program; numerous vegetation management projects and bins for trash removal as well as annual volunteer workdays. Friends of Bidwell Park has provided support for greenwaste dumpsters, funds for the Park Intern position as well support for herbicide treatment by a certified applicator. Both Rotary of Chico and Soroptimist International of Chico have donated native plants based on planting plans provided by the Park Division. City-wide volunteer annual workdays, like Earth Day in Bidwell Park & Greenways and Make a Difference Day, are made possible through the support of long-time business donors Costco, Home Depot, Recology, Starbucks and Waste Management.

The Chico community has been generous and as we move into the future, the care and well-being of Bidwell Park and other city properties will depend on this generosity. Park staff conducted its first Special Event – the Bidwell Park Birthday Bash for raising funds for the Park, which included a 5K run as well as other fun family activities. While the Bash raised funds and awareness, the Park Division believes that a change in the event's date to Fall will mean that more community members can participate to support their Park.

Economic Value of the Volunteer Program

With limited financial and staff resources, Park and office volunteers remain an important asset to the health and well-being of Bidwell Park and the City's greenways. In 2013, the Volunteer Program has helped oversee efforts in the City of Chico's greenways as well as Bidwell Park. This facet has helped guide more community members and greenway neighbors who wish to contribute their part to the well being of the City's natural resources.

Traditionally, the financial worth of volunteer time has been estimated using a single dollar value for all types of volunteering. The Independent Sector updates annually the *Value of Volunteer Time* on its website <http://www.independentsector.org>. The current rate is \$24.75 per hour for the State of California (the volunteer rate is from 2010 and is the most up to date available). Using this rate, the Park's volunteer hours of 19,056 is equivalent to \$471,636. According to the IS website, "*The value of volunteer time presented here is the average wage of non-management, non-agricultural workers. This is only a tool and only one way to show the immense value volunteers provide to an organization.*" The Park Services Coordinator also solicits support of in-kind contributions from area businesses and organizations to help supplement the Volunteer Program and additional Park programs projects in the Park (see Table 11. Summary of Park Donations and In-Kind Service Donations (2013).

Challenges Encountered

Staffing challenges – the largest challenge is posed by the diminished resources available to the Divisions. Staff have made some strides in streamlining efforts, but this will take some time to implement. Some activities, such as related to the Urban Forest Manager may be contracted out to reduce workload.

Infrastructure – The diminished resources come at a time when Park infrastructure continues to decline.

Homeless Encampments – Encampments clean-ups and related enforcement issues were a significant part of all duties of the park division, which to address have caused opportunity costs on other endeavours.

Upcoming Issues

One thing that is clear from compiling the information related to this annual report is the remarkable breadth of tasks and long list of accomplishments that the Division completed last year despite the immense challenges. We hope that some of these efforts (such as draft Trails and Natural Resource Management Plans) will come to fruition during the 2014. Parks staff intends to:

- Complete draft Trails and Natural Resource Management Plans.

- Accept reservations and permits on-line.

- Complete the ADA trail and install trail kiosks at Horseshoe Lake. Complete the initial trail and erosion work at Monkey Face.

- Complete the Caper Acres Master Plan and begin to seek funding for urgent repairs.

- Support progress on the work plan for the Bidwell Park and Playground Commission (BPPC).

Attachments:

- Detailed Maintenance Tasks 2013.

- Tree daily reports

Annual reports from leases

2013 Park Hours




	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Trend	total	%
	1	2	3	4	5	6	7	8	9	10	11	12			
1. Safety															
Camp Cleanup	11	8	4.5	23	3	3		8	3	13	17	6		99.5	1.0%
Gates	6	6	7	9	5	8	2	2	4.5	1	4	10.5		65	0.6%
Graffiti Removal	11	3	17.5	1	6.5	2.5	13.5	15	6.5	10.5	4	10.5		101.5	1.0%
Housekeeping; bathroom cleaning, grounds safety inspection, trash pick up	194	131.5	237	182.5	207.5	295.5	276	186	135	50	110.5	98		2103.5	20.5%
Other							5	3			3			11	0.1%
Park Picnic Sites & Reservation Area Prep	25	20	44.5	11.5	75	76	91	112	20.5	7	2	2		486.5	4.8%
Playground Equipment Inspection	4	3	6	3	12.5	7.5	6	27	3	10	5	9		96	0.9%
Road Sweeping & Path Blowing	18.5	5	12	10	12	16	6.5	15	6	55	56.5	55		267.5	2.6%
Equipment Maintenance, Yard, & Vehicle Cleanup & Organization	4	18	11.5	7	31	23	3	5	4	5	4	2.5		118	1.2%
Sub Total	273.5	194.5	340	247	352.5	431.5	403	373	182.5	151.5	206	193.5		3348.5	32.7%
Percent	30.9%	31.4%	32.2%	27.2%	35.6%	32.9%	34.2%	37.0%	27.8%	22.9%	41.0%	42.2%			

2. Infrastructure Maintenance															
Barricade, Bollard, Gate, Fence: repairs, removal, install	14	79	27	3		73	87	38	10.5	11.5		5		348	3.4%
Building Maintenance: plumbing, electrical, structural, paint, pressure wash,	30	40	34	5.5	23.5	23	13	16	7	25	4	9		230	2.2%
Irrigation Repair	3	20	48.5	23.5	69.5	30.5	33	29	21.5	1				279.5	2.7%
Manufacturing of Park Fixtures for Replacement		11	13	12	13	6.5	4	2	6	16		0.5		84	0.8%
Other	97.5	5	4	1	2				2					111.5	1.1%
Park Fixture Maintenance: installation, repair, paint	17.5	15.5	36	84	53	61.5	46.5	50.5	121	35	21	6.5		548	5.4%
Parking Lot Maintenance	1	4			10	8	5	5				5		38	0.4%
Pool Cleaning & Maintenance	3		7.5	14	62	123	100	87				10		406.5	4.0%
Projects: research, planning, staging	25.5	1	4.5	20.5	3.5	6	4		2	8	2			77	0.8%
Trail Maintenance	126	13	1	49	94.5	108	4	4	21.5	207	53	33		714	7.0%
Upper Park Road; add culverts, grade, flows, waddles, parking lots, trash	5	3	2	67	25	20	19.5	19	2	2	2	4		170.5	1.7%
Sub Total	322.5	191.5	177.5	279.5	356	459.5	316	250.5	193.5	305.5	82	73		3007	29.4%
Percent	36.4%	30.9%	16.8%	30.7%	35.9%	35.0%	26.8%	24.8%	29.5%	46.1%	16.3%	15.9%			

3. Vegetation Maintenance															
Leaf Sweeping	71		5							4	15	60		155	1.5%
Other		8	2.5	3	2		4			2	2	3		26.5	0.3%
Projects: research, planning, staging	9.5	37.5	5.5	11			2	4	14	2	5			90.5	0.9%
Tree and Shrubs: pruning, elevations, down limb pick up	88.5	41.5	27.5	34	30.5	105	138	109	54	32.5		5		665.5	6.5%
Turf Program:mow,string trim,fertilize,seed,aerate,vertical cut,herbicide application	17	23.5	124.5	167	107.5	124	129.5	156	98	36.5	17.5	1		1002	9.8%
Wildland Maintenance	2	4	21	25	37	4	4	46	1					144	1.4%
Wildland Restoration	11	15	14					26			13			79	0.8%
Sub Total	199	129.5	200	240	177	233	277.5	341	167	77	52.5	69		2162.5	21.1%
Percent	22.5%	20.9%	18.9%	26.4%	17.9%	17.8%	23.5%	33.8%	25.4%	11.6%	10.4%	15.0%			

4. Admin Time/Other															
Departmental Support	5	2	37.5	10.5	12	14	46	6		14	4	16		167	1.6%
Greenways & Satellite Parks: as assigned	5			4	2									11	0.1%
Other	23.5	5	59	1	3	5	5.5		24		2			128	1.2%
Time Off Work	44	89	161.5	83	55	114	126	28	78	104.5	152	92		1127	11.0%
Training & Safety Meetings	11.5	3	78	28	33.5	55	5.5	8.5	11.5	6	4	9.5		254	2.5%
Volunteer Program Support	1	5	2	16				2		4		6		36	0.4%

2013 Park Hours

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Trend	total	%
	1	2	3	4	5	6	7	8	9	10	11	12			
Sub Total	90	104	338	142.5	105.5	188	183	44.5	113.5	128.5	162	123.5		1723	16.8%
Percent	10.2%	16.8%	32.0%	15.7%	10.6%	14.3%	15.5%	4.4%	17.3%	19.4%	32.2%	26.9%			
Monthly Totals	885	619.5	1056	909	991	1312	1180	1009	656.5	662.5	502.5	459		10241	100%

2013

2013

MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
assistance, DPW	0	0	0	0	0	0	0	0	0	0	0	0	0
assistance, Police & Fire	0	0	0	0	0	0	0	0	0	0	0	0	0
brush chipping & clean up	0	0	2	8	7	6	0	2	7	0	0	7	39
call out clean up	4	0	18	14	38	17	28	0	0	2	0	0	121
camp clean up	0	0	0	9	0	0	0	5	0	0	0	0	14
Christmas tree & menorah	50	0	0	0	0	0	0	0	0	0	0	0	50
clearing, street light	0	0	0	0	0	0	0	0	0	0	0	0	0
DCBA pruning	0	0	0	0	0	0	0	0	0	0	0	0	0
down limbs and hangers	38	40	25	51	121	91	125	51	36	35	38	26	677
Downtown Plaza	74	6	0	0	0	0	0	0	0	0	0	0	80
elevating, DPW sweeper	0	0	0	0	0	0	0	0	0	0	0	0	0
elevating, leaf pick up	0	0	0	0	0	0	0	0	0	0	0	0	0
elevating, routine	26	14	0	14	0	32	0	0	0	0	0	0	86
equipment maintenance	42	48	42	21	54	11	0	0	0	0	6	14	238
grates and cages	2	0	0	4	3	2	0	0	0	0	2	0	13
irrigation	0	24	5	78	124	105	112	144	100	126	0	16	833
leave, time off	39	28	47	139	117	342	37	9	36	4	49	40	886
planting	0	11	16	0	14	0	0	0	0	0	0	0	41
prep time & DOT inspection	72	69	70	64	86	58	25	22	17	18	12	24	537
pruning, ADA	0	0	0	0	0	0	0	0	0	0	0	0	0
pruning, formative	44	290	314	37	0	0	0	0	0	0	0	0	685
pruning, Park	0	0	0	28	0	0	0	0	0	0	0	0	28
pruning, Traffic Safety	0	0	1	49	29	6	0	6	3	0	38	67	199
removals, priority	44	12	8	0	16	0	0	0	0	0	17	19	116
safety meetings	8	10	8	7	11	12	1	1	0	0	1	3	62
school zones	78	65	0	0	0	0	0	0	0	0	1	29	173
service requests	115	17	48	201	261	119	0	0	1	0	0	0	762
storm damage clean up	8	0	0	34	0	0	0	0	0	0	0	0	42
training	32	0	54	0	0	0	0	0	0	0	0	2	88
trimming, priority	0	0	0	0	0	0	0	0	0	0	0	0	0

JAN 15 2013

CITY OF CHICO
GENERAL SERVICES DEPT.

January 8, 2013

City of Chico

Bidwell Park and Playground Commission

Bidwell Park Golf Course Annual Report:

Bidwell Park Golf Course is blessed with the natural beauty and setting of the park which surrounds it, and provides a respite and relaxing destination for those that use not only the golf course, but the park itself. As most are aware, 2012 was the year of a major transition at Bidwell Park Golf Course as the City of Chico engaged in a new long term lease with Bidwell Park Golf Club Inc. In turn, the Bidwell Park Golf Club Inc has brought in a new partner in Empire Golf Inc. to manage our new responsibilities and the day to day operations of Bidwell Park Golf Course.

Our Mission remains the same as it has been in the past to provide and promote broad-based opportunities for people of all ages and abilities, to increase and enhance equal access of recreational benefits, to heighten public awareness regarding the healthful rewards of participation in the game of golf, and to continue to serve as a valuable community asset for the residents of Chico.

Bidwell Park Golf Course started 2012 with some great weather and ended the year with 15 days of rain in December. In the storms for 2012 we only lost a handful of trees, of which only two were Oak trees. With that said, our rounds were up by 1,182 rounds to a total of 48,562 rounds for 2012. A very positive climb considering the economy. Other accomplishments for 2012 include the following:

- *Renovation of the #2 Tee.
- *Resodding of the 5th green.
- *Privet Tree removal behind the 14th green along the creek.
- *Continual improvements to the irrigation system.
- *Continual improvement of paths around the course.
- *New installation of the Kirby Marker Systems.
- *Beginners Twilight League to help grow the game. (80 participants)

Bidwell Park Golf Course played host to more than 120 golf tournaments involving golfers from all over Northern California during 2012. As our rounds grew in 2012 so did our membership with 197

Annual Members for the year. With the support of the Annual Members, the Bidwell Park Golf Club Inc has started a capital improvement fund in which members will contribute \$100 each annually to go to specific capital improvements and equipment to improve the golf course and accompanying facilities. For the 2013 season a contribution of approximately \$20,000 will be made by our Annual Members into this fund.

As stated earlier, the Bidwell Park Golf Club Inc began a new lease with the City of Chico. During this transition the Bidwell Park Golf Club Inc has committed in 2012 to over \$350,000 in improvements in the following areas:

- *New Yamaha Golf Cart Fleet
- *Transition and substantial investment in Golf Shop Merchandise.
- *New Golf Course Maintenance Vehicles
- *New Point of Sale System and Computer Hardware
- *New Automated Tee Sheet System
- *Transition of Food and Beverage Inventory
- *Purchase of numerous kitchen equipment and supplies
- *New Pull Carts & Rental Clubs.

Empire Golf has implemented an aggressive agronomic plan for the golf course which will improve course conditions. This plan has already shown an improvement in the putting greens, with our golfers remarking that they are in the best condition they have seen for many years. Other facility upgrades include the revamped food and beverage operation, The Bidwell Grill, with a new menu featuring fresh food choices. The Golf Shop inventory selection has been increased dramatically and will continue to in 2013.

As we move forward we have high expectations for this year as we focus our sights on improved service, products and presentation of the facility. We are excited about the new practices and ideas brought to the table by our partner, Empire Golf.

We are proud of what we have accomplished, look forward to 2013, and remain committed to providing a better product to the golfing public within our community & beyond.

Roger Clark

President, BPGC Inc.



Chico Rod & Gun Club, Inc.

PO Box 701

Chico, CA 95927

To: General Services Dept / Park Division

City of Chico

PO Box 3420

Chico, CA 95927

08-Jan-2014

To Whom It May Concern:

Please find below CR&GC Inc., 2013 Annual Report to the BPPC, per our lease agreement.

Est. Use events: Based on count since last report, approximately 7,000. (up almost 2000 from 2012)*

*Includes non-club activities like Boy Scouts, 4-H, Hooked On Fishing, or other groups that use the building for events (does not include entrances through other than the main entrance, which has the counter). The observed increase is due to a growing number of Club sponsored, or supported, safety courses and training classes.

Improvements: General maintenance and continuing upgrades of facilities and equipment. We are currently getting information regarding refurbishing the roof and / or siding. As always "house keeping" is on our agenda.

Issues: While we have changed our programs, to help overcome the gate closure issue, we have not resolved all of the problems; we work around them as best we can. Our winter rifle league has changed to an all postal format (no visiting teams from other communities) but are still pressed to be done and out of the park before closing, since some of our own members live outside of Chico. While it isn't the best of all possible worlds, it works out fairly well; still, having a key (as we did in 2011) to allow us to exit after closure, when necessary, would be better. As an example, one recent evening our members were leaving about 8:55 P.M.; the Ranger on duty expressed concerns about their tardiness to several of them as they were leaving. We have since adjusted the start time for that program.

Any additional events that may be planned will be designed to fall within Park hours, and you will be notified, in advance, if any such events are planned.

Fees: Memberships are \$36.00 per year. Juniors \$60.00 (M'ship; fees inc.)

Activities : Members: \$3.00-\$10.00 per event, or \$25.00 to \$35.00 per "league". (depends on the program)

Nonmembers: \$5.00-\$15.00 per event. (depends on the program)

Expenditures for Improvements: General repairs and upkeep for the year: approximately \$5,000.

(Projected expenses associated with the roof / siding project: Roof; \$30,000 / Siding; \$10,000... at current prices)

Promotional Activities: The Club uses TV and radio spots, as well as newspaper advertising to promote events and inform the public of our activities. We participate in events like the recent Children's Fair and provide facilities for events like Hooked On Fishing and often have an entry local parades. In addition, we sponsor an annual Gun Show at the Elk's Lodge. We also rent a table at most of the other gun shows in the area. Our calendar and outreach information can be found on our Club webpage; www.chicogunclub.org We also are on Facebook; <https://www.facebook.com/pages/Chico-Rod-Gun-Club/113143355382138>

Membership: 295; this is a *soft number*, as memberships run Dec-Dec; we get more renewals daily.

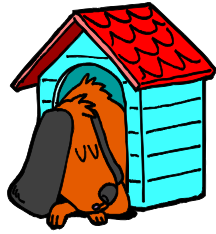
Gun Show Gate: 4000 paid admissions (not counting vendors or staff-passes)

Please contact us if we may answer any further questions or concerns.

Sincerely,

Blair Snyder

Blair Snyder, President
CR&GC, Inc.



THE DOG HOUSE

1 Mile Concession Year End Report, 2013 4th Year (Actual 3rd Full Season)

2013 completes the 3rd year of the concession open at 1 Mile for a full peak season. This year we opened again on the weekend of Cinco de Mayo (May 5th) and remained open seven days/week through Labor day weekend, rain days excluded. Following Labor Day, we remained open on weekends only thru the end of September.

Overall we were pleased with this year's operation even though sales were down -- staff managed the concession well, park-goers seemed pleased as usual and vandalism was way down. To prepare for this year, new staff were hired back in February and began immediate training at Dog House East. By May, three (3) new employees and three (3) existing staff were ready to open the concession.

Some of the slow down may be contributed to park closures in July and a general public misunderstanding, believing the park was actually closed. Comparing some numbers to last year for example: May was down by (17%) \$1,435 (\$6,825 in 2013, \$8,260 in 2012). June was fairly consistent with only a slight (2%) deviation of \$268 (\$12,537 in 2013, \$12,805 in 2012). In July, however, sales began to drop off, falling \$3,116 (20%) off last year's mark (\$11,869 in 2013, \$14,985 in 2012). In August sales continued to slump with a difference of \$2,251 (23%) from last year (\$7,317 in 2013, \$9,568 in 2012). And by September (open weekends only) sales were off by quite a margin, down \$1,807 (44%) from last year (\$2,282 in 2013, \$4,089 in 2012) – some foul weekend weather definitely played a role in this.

-- Annual Comparison Numbers --

<u>2013</u>		<u>2012</u>		<u>2011</u>	
Peak Days Open	88	Peak Days Open	91	Peak Days Open	88
Off Peak Days	35	Off Peak Days	36	Off Peak Days	60
Total Days Open	123	Total Days Open	127	Total Days Open	148
Gross Sales	40,833.04	Gross Sales	49,709.33	Gross Sales	56,967.52
Gross Rent	6124.96	Gross Rent	7456.40	Gross Rent	6836.11
Average Sales/Mo (4.33 mo's)	9430.267	Average Sales/Mo (4.5 mo's)	11,046.51	Average Sales/Mo (5 mo's)	11,393.50
Average Rent/Mo (4.33 mo's)	1414.54	Average Rent/Mo (4.5 mo's)	1656.97	Average Rent/Mo (5 mo's)	1367.22
Average Rent/Sq Foot	5.52	Average Rent/Sq Foot	6.47	Average Rent/Sq Foot	5.34