



**CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Regular Meeting Agenda
January 28, 2019, 6:30 pm
City Council Chambers - 421 Main Street

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street, Chico during normal business hours or online at <http://www.chico.ca.us/>

1. REGULAR COMMISSION MEETING

1.1. Call to Order

1.2. Roll Call

2. CONSENT AGENDA - NONE

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF MEETING MINUTES

Action: Approve minutes of BPPC meeting held on 10/29/18.

2.2. PERMIT BIDWELL PRESBYTERIAN CHURCH, YOUTH SPRING BREAK CAMP FOR KIDS OF FIRE AT CHILDREN'S PLAYGROUND FROM 3/18/19 TO 3/21/19.

Jennifer Eslick from Bidwell Presbyterian Church (Applicant) requests a permit to hold a Spring Break Camp in Children's Playground for four consecutive days in March, 2019. This is a new event, but the Applicant has held other events at this venue for several years. The Applicant has requested to use the lawn areas for the event and anticipates 100 attendees daily.

Recommendation: *Conditional approval of the permit*

2.3. PERMIT LIFE CHURCH TO HOLD A SUNRISE SERVICE IN MIDDLE PARK ON EASTER (4/21/19)

Jessica Ordaz (Applicant) with Life Church requests a permit to hold an Easter Sunrise service at the cross near Parking Area B in Middle Park on Sunday April 21, 2019. **Recommendation:** *Conditional approval.*

3. ITEMS REMOVED FROM CONSENT – IF ANY

4. NOTICED PUBLIC HEARINGS NONE

5. REGULAR AGENDA

5.1. CONSIDERATION OF A CULTURAL EDUCATION GRANT APPLICATION FOR A MAIDU LIVING VILLAGE IN THE DEER PENS IN LOWER BIDWELL PARK

California Drought, Water, Parks, Climate Coastal Protection and Outdoor Access for All Act of 2018 (Prop 68) funding is available through grants from the California Natural Resources Agency (Agency) for projects that protect, restore, and enhance California's cultural, community, and natural resources. The Commission will consider Staff's proposal to submit a grant application to seek funds to develop a Maidu Living Village in the Deer Pens in Lower Bidwell Park.

Recommendation: The Park & Natural Resource Manager requests that the BPPC recommend:

1. Submittal of the initial concept proposal to seek funding for the Maidu Living Village, and
2. City Council approval of submitting a full grant application, if invited by the Agency.

6. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

7. REPORTS AND COMMUNICATIONS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

7.1. Parks Division Report – Linda Herman, Park and Natural Resources Manager.

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager.

7.3. Park & Natural Resources Manager Report (**Verbal Report**), if applicable

8. ADJOURNMENT

Adjourn to the next regular meeting on 2/25/19 at 6:30 P.M. in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)

Minutes of
October 29, 2018 Regular Meeting

1. REGULAR COMMISSION MEETING CALL TO ORDER

1.1 Chair Reddemann called the meeting to order at 6:30 p.m.

1.2 Roll Call

Commissioners present:

Aaron Haar
Alberto Hernandez
Tom Nickell
Megan Thomas Petty
Valerie Reddemann

Commissioners absent:

Elaina McReynolds
Jeff Glatz

Staff Present: Linda Herman (Park and Natural Resource Manager), Erik Gustafson (Public Works Director), Richie Bamlet (Urban Forest Manager), Angie Irmer (Administrative Assistant), Shari Beattie (Office Assistant II).

2. CONSENT AGENDA

2.1 APPROVAL OF MEETING MINUTES

Motion to approve the minutes of 10/29/18 was made by Commissioner Nickell, Second by Commissioner Haar.

Motion carried as follows:

AYES: Commissioner Haar, Commissioner Hernandez, Commissioner Nickell,
Commissioner Thomas Petty, Commissioner Reddemann

NOES: None

ABSENT: Commissioner McReynolds and Commissioner Glatz

3. ITEMS REMOVED FROM CONSENT AGENDA – None

4. NOTICED PUBLIC HEARINGS - None

5. REGULAR AGENDA

5.1 CONSIDERATION OF RECOMMENDATIONS FROM THE 10/10/18 BPPC POLICY ADVISORY COMMITTEE MEETING

At its 9/24/18 meeting, the Bidwell Park and Playground Commission (BPPC) considered the Natural Resources Committee's recommendations regarding options and the costs to repair the Upper Park Road in Upper Bidwell Park. The BPPC directed the Policy Advisory Committee (PAC) to review revenue sources, such as a potential parking fee, for these repairs and for costs of any additional staffing that may be needed if the entire road was reopened to public vehicles.

Recommendation: The PAC recommended (2-0-1, Glatz absent) that the BPPC recommend City Council approval of the following:

1. Establishing a \$2 daily vehicle parking fee for upper park to be used for park improvements only.
2. Establishing a \$25 annual parking pass.
3. Providing free parking to seniors age 62 or older, the disabled, veterans, and to low income households who meet a certain income threshold.
4. Providing free parking passes for members of organizations who lease facilities in Upper Bidwell Park.
5. Offering free parking during special events.

TOM BARRETT, KRISTI AYARS, DAVE BLAU, AND LOREN POUND ADDRESSED THE COMMISSION

Commissioner Hernandez made a Motion that the BPPC recommend to the City Council approval of items 1 through 5, seconded by Commissioner Nickell.

Motion carried as follows:

AYES: Commissioner Haar, Commissioner Hernandez, Commissioner Nickell, Commissioner Thomas Petty, Commissioner Reddemann

NOES: None

ABSENT: Commissioner McReynolds and Commissioner Glatz

5.2 CONSIDERATION OF RECOMMENDATION FROM THE 10/11/18 BPPC TREE COMMITTEE MEETING

The Tree Committee explored alternatives to neonicotinoids for the treatment of aphids under an integrated pest management (IPM) strategy. An IPM approach considers all relevant and available information to make informed management decisions, providing pest control options based on actual need.

Recommendation: The Tree Committee recommended (3-0) that the BPPC approve the following:

1. Ceasing the City's use of neonicotinoids to control aphids and look for solutions to the IPM program that the Tree Division can use on all City owned trees.
2. Allowing residents and businesses to apply for a permit to use a professional contractor to use neonicotinoids on City trees on their properties.
3. Directing staff to conduct a public outreach program explaining the dangers of the use of neonicotinoids.

ROBIN MCCOLLUM AND TOM BARRETT ADDRESSED THE COMMISSION ON THIS ITEM

Commissioner Nickell made a Motion to approve the following recommendations

1. That the City cease the use of neonicotinoids and look for solutions to the IPM program that the City can use on all City owned trees.
2. Not allowing a permit process and eliminating the use of neonicotinoids by the City and the public on all City trees.
3. Directing staff to conduct a public outreach program explaining the dangers of the use of neonicotinoids using education through the Master Gardener Program through UC Davis.

Commissioner Reddemann requested a friendly amendment to eliminate “using education through the Master Gardener Program” portion of recommendation #3. to allow staff flexibility in determining the best method of outreach. Commissioner Nickell accepted the amendment.

The amended motion was seconded by Commissioner Haar and the motion carried as follows:

AYES: Commissioner Haar, Commissioner Hernandez, Commissioner Nickell, Commissioner Thomas Petty, Commissioner Reddemann

NOES: None

ABSENT: Commissioner McReynolds and Commissioner Glatz

6. BUSINESS FROM THE FLOOR - NONE

7. REPORTS AND COMMUNICATIONS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

- a. Parks Division Report – Linda Herman, Park and Natural Resources Manager – Park and Natural Resources Manager Herman had nothing to add
- b. Street Tree Division Report – Richie Bamlet, Urban Forest Manager. – Urban Forest Manager Bamlet stated that the CalFire Grant is now approved and active.
- c. Park & Natural Resources Manager Report (**Verbal Report**), if applicable – Park and Natural Resources Manager Herman had nothing to add.

8. ADJOURNMENT

The meeting adjourned at 7:52 p.m. to the next regular meeting on 11/26/18 at 6:30 P.M. in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.

Date Approved: / / .

Prepared By:

Angela Irmer, Administrative Assistant

Date

Distribution: BPPC
1/24/2019



BPPC Staff Report

Meeting Date 01/28/2019

DATE: 01/08/19
 TO: Bidwell Park and Playground Committee (BPPC)
 FROM: Angie Irmer, Administrative Assistant
 SUBJECT: Youth Spring Break Camp for Kids of Fire

REPORT IN BRIEF:

Jenna Christopherson, Application for Bidwell Presbyterian Church, would like to request a permit to hold their Youth Spring Break for Kids of Fire.

Recommendation: Conditional approval.

Event Details

Date of Application	1/3/2019
Date of Event	3/18/2019 – 3/21/19
Time of Event	8:30 a.m. to 12:00 p.m.
Event Name	Youth Spring Break Camp for Kids of Fire
Applicant Name	Bidwell Presbyterian Church
Location	Children's Playground
Description	Youth Spring Break Camp
New Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. Years? Click here to enter text.
# Participants	100 per day
Reason for Consideration?	Exceeds 10 hours in length or is for multiple days.

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- No signs or decorations to be attached or hung from City structures, trees, tree barriers, or vegetation.
- Vehicles to be parked in designated parking areas.
- Park may not be closed to the general public.
- At the end of each day, the site must be inspected, and all associated trash must be removed

Attachments: Application for Park Use

Distribution: Jenna Christopherson



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC

PRIVATE

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older to submit and application • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Jenna Christophersen

Youth Spring Break Camp for Kids of Fire

Name of Applicant/Contact Person needed)

Description of Event: (family BBQ, walk/run, describe below if needed)

Bidwell Presbyterian Church

March 18 - 21, 2019

Organization Name (if applicable)

Day and Date of Event:

From: 8:30 a.m. To: 12:00 pm

Total Time Needed for Set-up, Event, and Clean-up

From: 9:00 To: 12 100

Time of Event Only Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Note: Special conditions apply for amplified sound (12R.08.263 CMC)

Cedar Grove Picnic Area

Meadow

Electricity (15 amp)

100 amp Electrical Service

tables, restroom area (circle) Water (public events only)

Children's Playground

Electricity (15 amp)-Pick up key on: Mon - Fri 8:00 - 3:30

Water (public events only) 100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp)

100 amp Electrical Service

Event Restrooms

Water (public events only)

Fountain - On

Fountain - Off

Meter Bags #

Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A

Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY

Electricity (15 amp) parking area, restroom area (Pick up key)

Band Stand (15 amp)

BBQ-Pick up key on: Mon - Fri 8:00 AM - 3:30 PM

Depot Park

Electricity (15 amp)

Lower Bidwell Park (public events only):

Upper Bidwell Park (public events only):

Other (specify) (public events only):

Early Entrance Needed (public events only) Yes No

Additional Description of the Event:

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ ~~11.00~~ 44.00 (\$11.00 minimum, please call for quote) **AMI**
- Insurance Fee \$ (\$40.00 to process outside insurance)
- Vendor Fee # \$ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable)
- Early Entrance Fee \$ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____ #days

100 amp Electrical _____ x (\$30.00) = \$ _____ (electrician required) #days

Credit Card and DEBIT payment will be assessed a 2.75% convenience fee.

Fees due upon submittal of application ~ Make Checks Payable to: City of Chico ~

Total Fee Required: \$ 163.91

City of Chico Cash Receipt No. 9757

Payment Method: CC 4060

Date: 1/31/19

Received By: AMI

9758

OK 3759-\$100- 1/31/19

3760-\$30- 1/31/19

AMI

Office: Park Ranger 1, Senior Park Ranger, Applicant, BPPC, Cleaning Service
 Distribution: Park Field Supervisor, Park Ranger 2, Landscape Inspector, 920 Fund, DCBA, Risk Management (e-mail)

SECTION 3 - CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed at **9:00pm, October – March and 11:00pm, April - September** unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

x Marcie Anderson

Signature of Applicant

Digitally signed by Marcie Anderson
DN: cn=Marcie Anderson, o=Bidwell Presbyterian Church, ou, email=manderson@bidwellpres.org.
c=US
Date: 2018.12.03 10:50:27 -0800

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:

(a) Amplified sound is used -or- (b) The number of people participating amount to 101 or more.

<input type="checkbox"/>	Insurance Required	<input type="checkbox"/>	Not Required
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For Insurance questions for your event, please contact the Risk Management office at 530-879-7910 or email at risk-management@chicoca.gov

For liability coverage purposes, it is _____'s intent (applicant) and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties.

Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X *Marcia Bladen* X 12/10/18
 Signature of Applicant Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928
email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	<input checked="" type="radio"/> No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	<input checked="" type="radio"/> No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	<input checked="" type="radio"/> No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	<input checked="" type="radio"/> No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	<input checked="" type="radio"/> No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	<input checked="" type="radio"/> No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	<input checked="" type="radio"/> No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ Note: Restrooms shall be removed within 24 hours after conclusion of event.	Yes	<input checked="" type="radio"/> No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	<input checked="" type="radio"/> No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	<input checked="" type="radio"/> No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	<input checked="" type="radio"/> Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



BPPC Staff Report

Meeting Date 01/28/2019

DATE: 01/08/19
 TO: Bidwell Park and Playground Committee (BPPC)
 FROM: Angie Irmer, Administrative Assistant
 SUBJECT: Permit for Life Church, Easter Sunrise Service

REPORT IN BRIEF:

Jessica Ordaz, Applicant for Life Church, requests a permit to hold a sunrise service at the cross near Parking Area B in the Middle Park on Sunday, April 21, 2019.

The sunrise service has been held at this location for the past 25 years and other similar services have been occurring for a number of years since the erection of the cross in the 1950's. The cross is located just north of parking Area B on the North Rim Trail.

Recommendation: Conditional approval.

Event Details

Date of Application	1/3/2019
Date of Event	4/21/2019
Time of Event	6:00 a.m. to 8:00 a.m.
Event Name	Sunrise Celebration
Applicant Name	Jessica Ordaz for Life Church
Location	Middle Park at the cross
Description	Sunrise Celebration
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 25
# Participants	100
Reason for Consideration?	Not an intensive use area.

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Applicant to keep attendees on areas capable of sustaining high foot traffic (rocky areas) and maintain conveyance for park users.
- Applicant to ensure attendees avoid areas that would damage vegetation, especially when wet.

Attachments: Application and Permit for Park Use

Distribution: Jessica Ordaz



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

Type of Event:

PUBLIC PRIVATE

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older to submit and application • No glass containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

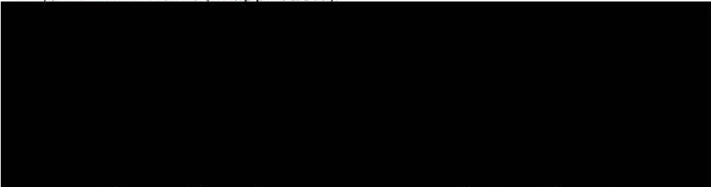
PLEASE PRINT:

JESSICA ORDAZ

Name of Applicant/Contact Person (needed)

LIFEICHURCH

Organization Name (if applicable)



Contact Phone #

Alternate Phone #

SUNRISE CELEBRATION

Description of Event: (family BBQ, walk/run, describe below if

Sunday, April 21, 2019

Day and Date of Event:

From: 6AM To: 8AM

Total Time Needed for Set-up, Event, and Clean-up

From: 6:15am To: 7am 100

Time of Event Only Number of people

E-mail address: [Redacted]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Cedar Grove Picnic Area

Electricity (15 amp) tables, restroom area (circle)

Children's Playground

Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30

Water (public events only) 100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp) 100 amp Electrical Service

Event Restrooms Water (public events only)

Fountain - On Fountain - Off

Meter Bags # _____ Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A

Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY

Electricity (15 amp) parking area, restroom area (Pick up key)

Band Stand (15 amp)

BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM

Depot Park

Electricity (15 amp)

Lower Bidwell Park (public events only): _____

Upper Bidwell Park (public events only): The Cross

Other (specify) (public events only): _____

Early Entrance Needed (public events only) Yes No

Additional Description of the Event: _____

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 11.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable)
- Early Entrance Fee \$ _____ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Credit Card and DEBIT payment will be assessed a 2.75% convenience fee.

Fees due upon submittal of application ~ Make Checks Payable to: City of Chico ~

Additional fees for City Plaza use:	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Park Fee Total: \$ 170.00

Convenience Fee: \$ _____

Total Fee Required: \$ 170.00

City of Chico Cash Receipt No. 9736 Payment Method: CK 1523 Date: 1/3/19 Received By: AmJ

SECTION 3 - CONDITIONS FOR PARK USE

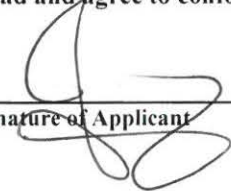
You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQ's	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed.
Camping	No overnight camping allowed. Bidwell Park is a "day use park" only.
Clean up	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/ , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations , (20) Big Chico Creek. Horseshoe Lake: <u>Age 14 and over</u> - license, catch and release; <u>Under 14</u> - no license, catch and keep.
Gate Closures	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
Glass	No glass containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed at 9:00pm, October – March and 11:00pm, April - September unless posted otherwise.
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking is not permitted in any City Park or Playground.
Swimming	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
Vegetation	No taking, cutting or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

X

Signature of Applicant



SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used -or- (b) The number of people participating amount to 101 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910 or email at risk-management@chicoca.gov

LIFEICHURCH

For liability coverage purposes, it is _____'s intent (applicant) and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties. Pursuant to the insurance policy related to this permit written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X  Signature of Applicant

X 12/20/18 Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928
email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>25 yrs.</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hours after conclusion of event.</i>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	No



Bidwell Park & Playground Commission Report

Meeting Date 1/28/19

DATE: 1/24/19
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park & Natural Resources Manager (P&NRM)
SUBJECT: CONSIDERATION OF A CULTURAL EDUCATION GRANT APPLICATION FOR A MAIDU LIVING VILLAGE IN THE DEER PENS IN LOWER BIDWELL PARK

BACKGROUND:

Years ago, the California Department of Fish and Game and other agencies used the Deer Pens in Lower Bidwell Park to shelter deer that had been injured or confiscated from people illegally possessing them. The City paid for food and medical care for the deer, and park volunteers fed the herd, which grew to as large as 20 deer at one time. In 1995, the State decided the deer should no longer be kept penned up and relocated some of them to a wildlife preserve. Those that were not fit to be released were fixed to prevent breeding. The herd eventually died naturally, with the last deer dying in 2005. Other than a few wild deer or other wildlife venturing in at times, the Deer Pens have been empty and unused ever since.

Due to the passage of the California Drought, Water, Parks, Climate Coastal Protection and Outdoor Access for All Act of 2018 (Prop 68), grants from the California Natural Resources Agency (Agency) are available for projects that protect, restore, and enhance California's cultural, community, and natural resources. The grant has a two-step approval process. The first step includes submitting a concept design and budget by February 13, 2019. If the initial concept plan is found to meet the grant criteria, an applicant will be invited to submit a full application for funding consideration in March 2019.

DISCUSSION:

Staff has been meeting with the Chico Area Recreation and Park District (CARD) and the Mechoopda Tribe to explore the feasibility of creating a Maidu Living Village (Village) in the existing Deer Pens. The proposed project is to develop an interactive interpretive village that demonstrates the history of the Maidu Tribe from pre-contact to post contact. Along with opportunities for current Tribal members to engage in seasonal activities, the Village would help educate young students about the historical significance of the Maidu Tribe in Butte County, additional hands-on learning activities, and opportunities for Tribe elders to share their traditions with younger members.

Potential cultural elements include an arbor, fire circle, examples of pre and post-contact housing, and an acorn processing station. Other elements include meandering trails with native plantings, interpretive panels providing Maidu history, new fencing, additional restroom facilities, improved parking lot amenities, and a Native Plant nursery.

As the land owner, it is proposed that the City submit the grant concept and application. If successful in obtaining funding, the City would manage the construction of the project and share maintenance of the Village once complete. As the current operator of the Chico Creek Nature Center, CARD would provide the programming and manage the operations of the Village. The Mechoopda Tribe would provide cultural direction and educational curriculum. To facilitate these arrangements, it is anticipated that the City and CARD would execute a lease for the Village similar to the Hooker Oak lease. In addition, an MOU with the Mechoopda Tribe, CARD, and the City would be drafted to ensure the facility continues to accurately represent the history of the Tribe.

FINANCIAL IMPACT

No local match is required, but in-kind staffing costs from the project partners are proposed to make the grant application more competitive. Over 110 schools from Butte County and surrounding counties visit the Nature Center each year. With the addition of the Village, CARD projects an increase in field trips and visitors. The Village would also be used for summer camps and events. It is anticipated the operation costs of the Village would be covered by field trip and programming fees.

RECOMMENDATION: The P&NRM requests that the BPPC recommend:

1. Submittal of the initial concept proposal to seek funding for the Maidu Living Village, and
2. City Council approval of submitting a full grant application, if invited by the Agency.



DATE: 1/24/19
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park and Natural Resources Manager
SUBJECT: Park Division Report

NARRATIVE

1. Updates

- a. WWI Memorial – On 10/28/18, the Chico Rotary Club completed the installation of the pavers and memorial in Children’s Playground commemorating the 100th year anniversary of the end on WWI. They did a fantastic job and it looks great!
- b. Grant Applications– As reported in the October Division Report, two grant applications were submitted this past month. One is seeking grant funds to conduct the necessary repairs and redesign work for Upper Park Road, and the other is seeking funds for the development of a Vegetation Fuels Management Plan for Bidwell Park and all the City’s greenways. Staff is also preparing Notices of Interest (NOIs) to be submitted mid-February to the FEMA/OES Hazard Mitigation Grant Program to seek additional funding for fuel reduction and defensible space projects. in Bidwell Park and possibly Lindo Channel.
- c. Crooked House – The Notice Inviting Bids for the installation of the new Crooked House in Caper Acres has been issued. A mandatory pre-bid conference was held on 1/22/18 and bids are due on 2/8/18.
- d. Stoney Fire Area/Trails– the hazard assessments of the trails and trees in the Stoney Fire area are complete. Over 200 trees were identified as being potentially hazardous. CalFire Salt Creek crews removed 30 trees in the Peregrine Point Disc Golf area and plan to remove another 30 or so trees on Bloody Pin trail during the first week of February. Weather permitting, staff will reopen the South Rim and Annie Bidwell trails after these tree removals. The Guardian and Humboldt Trails received considerable damage and will need to remain closed until repairs can be made.

2. Planning/Monitoring

- a. Trails Plan– With the wet weather, the City’s consultant, Trail Laboratories, has started the assessment of Bidwell Park trails for preparation of the Trails Plan.

3. Ranger and Lifeguard Programs

- a. New-Ranger recruit, Dylan Bradford completed his police academy training component in December. He is now involved in his field training and is responding with a training officer to calls throughout the city. His anticipated release to the Parks Division will be around the 1st of July. The recruitment for another sworn ranger is in process.
- b. Encampments - The homeless issue in Chico continues to impact all our parks, greenways and waterways. An increase in the number of camps, stored property, and refuse has risen exponentially since the Camp Fire. Police and rangers have been working together to address crime in these areas and have made many warrant arrests over the past couple of months.
- c. Lifeguards –Staff recently met with CARD to discuss the upcoming summer swim season. Some changes were made to the schedule due to difficulty in recent years of maintaining an appropriate number of guards after the beginning of the CSU fall semester. This year’s season will commence on the Memorial Day Saturday and cease on the Sunday prior to the beginning of the CSU fall semester.

4. Natural Resource Management

- a. Debris Removal in Big Chico Creek - The Department of Water Resources (DWR) assisted the City by working on several areas of Big Chico Creek to remove downed trees and other debris on Big Chico Creek and Lindo Channel. Areas of work included Lost Park, Camelia Way, CARD Center and an area off South Park Drive between Hwy 99 and Cedar Grove. The work has already improved flows and has help prevent flooding and erosion during the recent storms. DWR will continue to work with us as needed to clear future debris areas.
- b. Goat Grazing - The goats yielded a positive effect on fuel reduction, sightlines, and illegal encampments in the densely vegetated areas of the park between Petersen Drive and Rey Way. The goats grazed approximately 40 acres while entertaining visitors who made trips to the park just to see them. A new Notice Inviting Bids for the return of goats in the Spring is in the works.

5. Outreach and Education

- a. Monkey Face Tour - Rangers were involved in a couple of interpretive events. A new charter high school in Paradise sought out rangers for an outing to Monkeyface. The exuberant group of 24 students, teachers, and administrators learned about Maidu-Mechoopda Indian history in the park, birds, geology and topography of the area. Ranger James led a hike up Monkeyface discussing stewardship and trail rules and etiquette. The school is interested in coming back to visit other areas of the park in the Spring.
- b. SIRS Presentation - Ranger James made a power-point presentation to the local chapter of Seniors in Retirement (SIRS) at the Elks Lodge earlier this month. The presentation covered mountain lions and other park information and was very well received by the group.
- c. Upper Park Outreach - During the clear days of the December holidays, rangers did outreach on several days and spoke with park visitors around Monkeyface regarding proper trail usage, adherence to signs, and erosion issues on Monkeyface. Continued weekend outreach efforts are planned during good weather with the possibility of involving park volunteers or docents in the near future.

MONTHLY SUMMARY TABLES

Table 1. Monthly Volunteer Oct. – Dec. Hours

Parks and Greenway -PALS- (Partners, Ambassadors, Leaders & Stewards) Volunteer Activities, Oct. - Dec. 2018

Date	Location	Agency	Task	# of Volunteers	Total Hours	Leader
Oct -Dec	Bidwell Park	Park Watch	Ambassadors	108	3996	Shane Romain
various	Verben Fields	PALS	Veg. Mgmt.	1	3	S. Mason
various	Lindo Channel	PALS	Gen. Cleanup	1	2	S. Mason
various	Lower Bidwell Park	PALS	Camp Cleanup	1	2	S. Mason
various	Little Chico Creek	PALS	Gen. Cleanup	1	11	S. Mason
various	Comanche Creek	FCCG	Gen. Cleanup, Veg. Mgm	1	5.5	Susan Mason
various	Comanche Creek	FCCG	Camp Cleanups	1	6	Susan Mason
various	Comanche Creek	FCCG	Gen. Cleanup	1	5	Liz Stewart
various	Comanche Creek	FCCG	Trash pickup;Monitoring	1	3	Janet Ellner
10/3/2018	Lower Bidwell Park	CAVE	Veg. Mgmt	1	3	Ashley Turner
10/4/2018	Lower Bidwell Park	CAVE	Veg. Mgmt	1	3	Ashley Turner
10/5/2018	Verben Fields	PALS	Veg. Mgmt.	4	9	S. Mason
10/6/2018	Comanche Creek	FOCCG	Veg. Mgmt.	6	18	S. Mason
10/6/2018	Lower Bidwell Park	CAVE	Veg. Mgmt	12	36	Ashley Turner
10/10/2018	Comanche Creek	FCCG	Veg. Mgmt.	3	10	Susan Mason
10/11/2018	Lower Bidwell Park	CAVE	Veg. Mgmt	1	3	Ashley Turner
10/12/2018	Lower Bidwell Park	PALS	Gen. Cleanup	4	12	Ashley Turner
10/13/2018	Lower Bidwell Park	CAVE	Veg. Mgmt	13	39	Ashley Turner
10/13/2018	Site #39	Tau Kappa Epsilon	Gen. Cleanup	1	3	Shane Romain
10/17/2018	Comanche Creek	FOCCG	Gen. Cleanup	6	36	S. Mason
10/18/2018	Verben Fields	PALS	Veg. Mgmt.	7	10	S. Mason
10/18/2018	Lower Bidwell Park	PALS	Gen. Cleanup	5	20	Shelly Rogers
10/20/2018	Memorial Way	PALS	Veg. Mgmt.	1	2	S. Mason
10/20/2018	Site #2	Social Stewards	Veg. Mgmt	9	27	Aaron Logan
10/20/2018	Lower Bidwell Park	CAVE	Veg. Mgmt	10	30	Ashley Turner
10/21/2018	Comanche Creek	FCCG	Trailwork	1	4.5	Susan Mason
10/25/2018	Parks Office	FCCG	Coordination Meeting	4	6.5	Linda Herman
10/25/2018	Lower Bidwell Park	CAVE	Veg. Mgmt	3	9	Ashley Turner
10/27/2018	Old Humboldt Rd	DPW	Gen. Cleanup	22	66	Debbie Meline
10/27/2018	Lower Bidwell Park	PALS	Gen. Cleanup	37	111	Shane Romain
10/27/2018	Comanche Creek	FOCCG	Veg. Mgmt	11	33	S. Mason
11/2/2018	Lower Bidwell Park	PALS	Gen. Cleanup	4	12	Ashley Turner
11/3/2018	Lower Bidwell Park	CAVE	Veg. Mgmt.	18	54	Shane Romain
12/6/2018	Lower Bidwell Park	CAVE	Veg. Mgmt.	3	12	Ashley Turner
12/7/2018	Lower Bidwell Park	PALS	Gen. Cleanup	5	15	Ashley Turner
12/8/2018	Lower Bidwell Park	CAVE	Veg. Mgmt.	2	6	Ashley Turner
12/12/2018	Parks & Greenways	CCW	Carts	4	12	Dan Bringolf
12/14/2018	Lower Bidwell Park	PALS	Gen. Cleanup	8	24	Ashley Turner
12/15/2018	Comanche Creek	FOCCG	Gen. Cleanup	12	40	Susan Mason
12/19/2018	Comanche Creek	FOCCG	Gen. Cleanup	6	20	Susan Mason
12/26/2018	Parks & Greenways	CCW	Carts	3	9	Dan Bringolf
12/26/2018	Comanche Creek	FOCCG	Gen. Cleanup	7	19	Susan Mason
12/28/2018	Lower Bidwell Park	PALS	Gen. Cleanup	4	12	Ashley Turner
12/29/2018	Lindo Channel	CCW	Gen. Cleanup	9	27	Dan Bringolf
12/29/2018	Cedar Grove	CCC	Veg. Mgmt.	7	21	Susan Mason
				TOTAL HRS	4807.5	

Table 2. Monthly Public and Private Permits

Monthly Public Permits - October				
Date	Location	Organization	Event	Participant #
10/4/2018	Council Ring	Catalyst Domestic Violence Services	Awareness/Memorial Event	75
10/06/18	One Mile Oak Grove A & B	Chico Community Church	5K Run/Walk	150
10/06/18	City Plaza	Chico Toy Museum	Bob Malowney	99
10/13/18	City Plaza	Chico Parade of Lights	Chico Parade of Lights PreParade Activities	1,000
10/13/18	City Plaza	Chico Out of the Darkness	Fundraising Walk	400
10/13/18	One Mile Oak Grove A & B	Alzheimer's Association	Walk to End Alzheimers	1,000
10/14/18	Cedar Grove	Chico Running Club	Chico Running Club Masters Race	100
10/20/18	City Plaza	North Valley Freedom Foundation	Walk Against Human Trafficking	90
10/20/18	One Mile Oak Grove A & B	Young Life	5K Run/Walk	150
10/27/18	One Mile Oak Grove A & B	Walk Woof Wag	Fundraiser Event & Walk for Chico Animal Shelter	450
10/28/18	One Mile Oak Grove A & B	Jesse Kohen Scholarship Foundation/NVCF	Halloween Hustle Fund Raising Walk/Run	150
10/31/18	City Plaza	DCBA	Treat Street	50
Totals				3,714

Monthly Public Permits - November				
Date	Location	Organization	Event	Participant #
11/4/2018	One Mile Oak Grove A & B	Chico Running Club	Almond Bowl 5k, 1/2 Marathon & Relay	750
11/22/18	One Mile Oak Grove A & B	Run for Food/Jesus Center/Fleet Feet Sports	5k Run/Walk	4,900
Totals				5,650

Monthly Public Permits - December				
Date	Location	Organization	Event	Participant #
12/2/2018	City Plaza	DCBA	Community Christmas Tree	500
12/02/18	City Plaza	Chanukah Celebration/Menorah Lighting	5k Run/Walk	75
Totals				575

Table 3. Monthly Private Permits – October through December 2018

Monthly Private Permits - October		
Type	# Permits	# Participants
Private	8	541
Caper Acres	21	430
Totals	29	971

Monthly Private Permits - November		
Type	# Permits	# Participants
Private	1	20
Caper Acres	3	65
Totals	4	85

Monthly Private Permits - December		
Type	# Permits	# Participants
Private	5	100
Caper Acres	0	0
Totals	5	100

Table 4. Monthly Maintenance Hours – December 2018.






Category	Staff Hours	% of Total	% Change from Last Month	2018 Trend
1. Safety	280	37.3%	72.1%	
2. Infrastructure Maintenance	94	12.6%	55.0%	
3. Vegetation Maintenance	121	16.1%	1095.5%	
4. Admin Time/Other	255	34.0%	61.2%	
Monthly Totals	749	100%	76.0%	

Table 5. Monthly Cleanups

Illegal Encampment Cleanups, December 2018							
Date	Location	# of Camps	# of Staff	# Workers/Vols.	Coop. Org.	Total Hours	Total Debris Yards
12/4/2018	Site 37 Peterson	4	2			3	4
12/5/2018	Triangle Pine & Cypress	20	2		DPW	2	4
12/6/2018	Triangle Pine & Cypress	15	7	2	CPD-DPW	3.00	20
12/7/2018	Comanche Creek	5	1	5	FOCC	12.00	8
12/7/2018	Vallombrosa Way	4	2	5	CCW	3.00	4
12/11/2018	Midway Bridge	2	1	7	ACS	1.00	4
12/12/2018	Midway Bridge	2	2	7	ACS	1.50	4.5
12/12/2018	South Comanche	3	1	6	FOCC	16.00	9
12/10/2018	Cypress X Humboldt	3	1	7	ACS	2.00	6
12/14/2018	Site 29 & Sherwood	3	2	8	Friday Crew	4.50	8
12/14/2018	Lindo Roses and Ivy	1	0	2	CCW	1.50	2
12/17/2018	Cedar Grove Meadow	2	1	5	ACS	1.00	4
12/16/2018	E Lindo	1	1	1	CCW	3.00	2
12/20/2018	Chestnut	1	1	7	ACS	0.50	2.5
12/21/2012	Site 12	1	1	1	Friday Crew	0.50	1.5
12/19/2018	Comanche Creek	8	2	7	FOCC	25.00	12
12/23/2018	East of Site 20	1	1	3	PALS	2.00	3.5
12/27/2018	Parcourse 4	1	0	1	PALS	1.00	0.5
12/28/2018	Sherwood, Council Ring	4	2	5	Friday Crew	2.50	3.5
12/29/2018	Lindo, Chico Nut	5	1	6	CCW	5.00	6.5
12/30/2018	Walnut Orchard	1	2	0	Ranger/Maintenance	0.50	1
12/13/2018	Monticito/Orange & LCC	6	4	11	ACS	60.00	40
12/30/2018	COCR	6	0	4	FOCC	12.00	
		TOTAL CAMPS				TOTAL HRS	TOTAL DEBRIS
		99				163	150.5

Table 6. Monthly Incidents

12/08/2018	Middle Park	Vehicle Burglary	Cop Logic
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DATE: 01/28/19
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Richie Bamlet, Urban Forest Manager
SUBJECT: Street Trees Division Report Covering the period October 2018 through December 2018

NARRATIVE

1) Updates

- a) Recruitment – Recruitment for Maintenance Worker – Tree Trimmer is still unfilled.
- b) Tree City USA and Growth award – The application has been sent to the Arbor Day Foundation.
- c) Tree planting in Lower Bidwell. Alliance For Workforce Development (AFWD) planted 30 Valley oaks adjacent to Vallombrosia and Sycamore pool
- d) Public Works O&M continues to work with PG&E on utility Right-of-way tree pruning and removal operations.
- e) From the Street Tree Supervisors report, Tree Division trimmed 996 street trees between October and December

2) Planning/Monitoring

- a) Tree Permits – The UFM issued nine tree permits between October to December. No removal permits were denied. Three removal permits were approved. Six tree trimming permits were approved.
- b) Damage Reports –: UFM completed the following damage reports for Risk Management:

October	1
November	0
December	2

Most claims related to fallen limbs and property damage.

3) Planning and Building Development

- a) UFM reviewed five plan reviews. Comments included tree preservation measures, Surety bonds for in-lieu landscaping, applicability of Tree Preservation Code CMC 16.66 to particular plans, landscape species choices, parking lot shade requirements, the necessity of planned tree removals, trees and solar and correct mapping requirements in development applications.
- b) UFM assisted Public Works Engineering with a tree removal contract for Comanche creek and Highway 99 for a bike trail upgrade and a new sewer line.
- c) UFM assisted with final landscape inspections for Certificate of Occupancies on student apartments on Nord Ave.

4) Miscellaneous

- a) PG&E utility line clearance – UFM met various contractors and PG&E staff at many locations throughout the City to discuss and agree on required tree removals for utility line clearance operations. In Summary:
 - Dead Cottonwoods were authorized at 5-Mile.
 - Five trees were authorized for removal adjacent to the Sub-station on Midway. Two trees were agreed to be retained.
 - Two trees were authorized for removal at the Eaton Road spillway.
 - Tree removal was authorized under the transmission lines through Comanche creek.

- b) In all cases, the City mandated that all debris be hauled off-site for fuel hazard mitigation.
- c) Jan 9 a PG&E contractor started to remove a 77' high 45" DBH Scarlett oak without City approval at 742 W 6th. See photo's 10 and 11. UFM quickly arrived on scene and issued a stop-notice. Investigations are ongoing. The fate of the partially removed tree is still being investigated. Internal processes are being improved by PG&Es contracting utility foresters to ensure correct work orders are relayed to utility crews.

5) Maintenance

- a) Three bids were received for the Caper Acres tree pruning contract. A final selection will be made shortly. Caper Acres will require closure for approximately three weeks while tree safety works is done.
- b) Dead or dying trees were removed as part of a Public Works overtime initiative. Vacant tree planting spots will be added to the stump grind/re-planting list.
- c) Salt Creek Crew carried out fuel reduction operations in November in the greenway behind Picholine Dr. Dead trees and ladder fuels were removed.

6) Outreach and Education

- a) UFM was guest speaker at the third Park Watch Ambassador Lecture series October 7. Topics included the challenges and opportunities in maintaining and growing a healthy and resilient urban forest in Chico.
- b) Tree Division obtained a copy of the newly revised and updated Timber Care Industry Association (TCIA) Manual for Jobsite Safety Briefings. This series of tailgate topics will be used for ongoing training of Tree Division tree crew.

7) Street Tree Supervisor Report

- a) The Street Tree Supervisors monthly summary data tables for October, November and December are included below:

MONTHLY SUMMARY TABLES

Table 1. October Tree Crew Hours

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	85	11.2%	85.9%	
2. Tree Work	639	84.5%	124.1%	
3. Special Projects	8	1.1%	-	
4. Admin Time/Other	24	3.2%	33.3%	
Monthly Totals	756	100.0%	110.2%	

Table 2. October

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	50	75.8%	
Service Requests: Submitted	0	-	
Service Requests: Completed	110	59.5%	
Sub Total	0	-	

Trees			
Planted: Trees	0	-	
Pruned	663	372.5%	
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	
Removed: Trees	3	23.1%	
Sub Total	666	348.7%	
Tree Permits (#)			
Submitted	0	0.0%	
Approved	0	0.0%	
Denied	0	0.0%	
Total	0	0.0%	

6. Contracts			
Expenditures (\$)	\$ 4,620	-	
Trees (#)			
Planted	0	-	
Pruned	2	-	
Removed: Trees (smaller)	0	0.0%	
Removed: Stumps	0	-	
Removed: Trees	8	-	
Routine Maintenance	0	-	
Total	10	-	

Table 3. November

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	75	11.1%	88.2%	
2. Tree Work	382	56.5%	59.8%	
3. Special Projects	68	10.1%	850.0%	
4. Admin Time/Other	151	22.3%	629.2%	
Monthly Totals	676	100.0%	89.4%	

Table 4. November Tree Crew Hours

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	49	98.0%	
Service Requests: Submitted	0	-	
Service Requests: Completed	44	40.0%	
Sub Total	0	-	

Trees			
Planted: Trees	0	-	
Pruned	109	16.4%	
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	
Removed: Trees	6	200.0%	
Sub Total	115	17.3%	

Tree Permits (#)			
Submitted	4	80.0%	
Approved	3	100.0%	
Denied	0	-	
Total	7	87.5%	

6. Contracts

Expenditures (\$)	\$	-	-	
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Trees (#)			
Planted	0	-	
Pruned	0	-	
Removed: Trees (smaller)	0	0.0%	
Removed: Stumps	0	-	
Removed: Trees	0	-	
Routine Maintenance	0	-	
Total	0	-	

Table 5. December Tree Crew Hours

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	64	8.9%	85.3%	
2. Tree Work	473	65.5%	123.8%	
3. Special Projects	46	6.4%	67.6%	
4. Admin Time/Other	139	19.3%	92.1%	
Monthly Totals	722	100.0%	106.8%	

Table 6. December

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	57	116.3%	
Service Requests: Submitted	0	-	
Service Requests: Completed	50	113.6%	
Sub Total	0	-	
Trees			
Planted: Trees	0	-	
Pruned	224	205.5%	

Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	
Removed: Trees	9	150.0%0.....
Sub Total	233	202.6%0..

Tree Permits (#)

Submitted	4	100.0%0..00
Approved	3	100.0%0..00
Denied	0	-	.. 0 ..
Total	7	100.0%0..00

6. Contracts

Expenditures (\$)	\$	-	-0.....
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Trees (#)

Planted	0	-	
Pruned	0	-0 ..
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	
Removed: Trees	0	-0.. 0
Routine Maintenance	0	-	
Total	0	-0.....

8) Upcoming Issues/Miscellaneous

- a) RFP's are currently being developed for a Tree Inventory contract and a city-wide tree trimming and removal contract.
- b) Public Works and Butte Environmental Council (BEC) are collaborating on a joint effort to develop a community tree planting program as part of the ReLeaf and Cal Fire grant awards.

PHOTOGRAPHS



Figure 1 October 10th, 2018. McManus elementary students patiently wait for the equipment demonstration to begin



Figure 2 October 10th, 2018 Leaf season equipment on demonstration.



Figure 3 Tree Division Grapple loader. Students also enjoyed a wildlife talk by Ranger Barge



Figure 4 Students watch the grapple loader in action



Figure 5 and 6. Building maintenance and Tree Preservation work at 330 Main. The adjacent tree was saved from removal.



Figure 7 Alliance for Workforce Development crew planting acorn saplings at One Mile. Master Gardener Robert Dresden gave a demonstration to the crew.



Figure 8. Public Works Tree Division on Street tree grid pruning to improve sightlines. Cosmo Dr. Tree crew pruned 996 trees



Figure 9 W Eaton Rd Neighborhood Pruning by Public Works Tree Division Oct. 2018.



Figure 10. Jan 9, 2019. 742 W 6th St. Report of PG&E contractor conducting an unauthorized removal. UFM issued stop notice. Chico Police and Code enforcement on scene



Figure 11. The Scarlett oak at 742 W 6th St has hopefully been saved. Discussions with the City and PG&E representatives are ongoing to reach an amicable solution.