



**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
Regular Meeting Agenda  
April 30, 2018, 6:30 pm  
City Council Chambers - 421 Main Street

*Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street, Chico during normal business hours or online at <http://www.chico.ca.us/>.*

**1. REGULAR COMMISSION MEETING**

- 1.1. Call to Order
- 1.2. Roll Call
- 1.3. Special Recognition – CSUC Construction Management Students/Faculty- Caper Acres Swings

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1. PERMIT FOR EARTHBOUND SKILLS SUMMER CAMP (JUNE-AUGUST 2018)**

Joni Mitchell from Earthbound Skills (Applicant) requested a permit to host a summer day camp on multiple days in June through August 2018. This day camp is for children ages 6 - 14. During this event, there will be games, activities, nature walks, bird walks and crafts.

**Recommendation:** Conditional approval

**3. ITEMS REMOVED FROM CONSENT – IF ANY**

**4. NOTICED PUBLIC HEARINGS – NONE**

**5. REGULAR AGENDA**

**5.1. CONSIDERATION OF APPEAL OF A DENIED TREE REMOVAL PERMIT – 176 E. SACRAMENTO**

Mr. Sullivan (Applicant) is requesting a permit to remove a Little Leaf Linden tree in front of his residence at 176 E Sacramento Ave. Mr. Sullivan cites the unsuitability of the tree, the small seed balls, and aphids as reasons for removal.

**Recommendation:** *The Urban Forest Manager (UFM) requests BPPC approval to uphold denial of the tree removal permit.*

**5.2. CONSIDERATION OF THE 4/12/18 TREE COMMITTEE MEETING**

At its 04/12/18 meeting, the Bidwell Park and Playground Commission's (BPPC) Tree Committee discussed the following topics.

1. City of Chico Urban Forest Revitalization Program Grant Proposal.
2. Summary of ongoing discussions regarding revision to Chico Municipal Code 14.40, 16.66 and 16.68.
3. Consideration Of 12-Month Workflow Priorities of Public Works Tree Division
4. Arbor Day Foundation Tree City USA Growth Award.

**Recommendation:** *The Committee recommends that the BPPC accept the Committee's report and approve amending CMC Section 14.40.300 to require branches to be trimmed to provide 7.5' clearance over sidewalks and 14.5 feet over the roadway.*

### 5.3. REPORT ON THE 4/18/19 NATURAL RESOURCE COMMITTEE MEETING

At the 3/26/18 BPPC meeting, Staff provided an update on the operations and mitigation and monitoring of the Peregrine Point Disc Golf/Trailhead Area located on the southside of Upper Bidwell Park on Highway 32. At the request of a member of the public, Staff agreed to forward further discussion of the status of the mitigation and monitoring program to the Natural Resource Committee (NRC).

**Recommendation:** *The Committee recommended that the BPPC approve Staff working with ORAI to complete the following:*

1. Conducting the annual botanical studies and analysis to be paid by the City.
2. Installing mulch on the tee pads, baskets, and to delineate trails where needed by July 2018.
3. Installing snake rail fencing and interpretive signage by July 2018.
4. Installing alternative tree protection measures by July 2018.
5. Installing at least three alternative pins/baskets on those holes that most impact Blue Oaks by September 2018.
6. Installing Tee Pad Signs on the three priority holes by September 2018.

### 6. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

### 7. REPORTS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

- 7.1. Parks Division Report – Linda Herman, Park and Natural Resource Manager.
- 7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager.
- 7.3. Park & Natural Resource Manager Report (**Verbal Report**), if applicable

### 8. ADJOURNMENT

Adjourn to the next regular meeting on 5/29/18 at 6:30 P.M. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California). ***Please note the meeting will be on Tuesday due to the Memorial Day Holiday.***



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.



# BPPC Staff Report

Meeting Date 4/30/18

DATE: 4/02/18  
 TO: Bidwell Park and Playground Commission  
 FROM: Angela Irmer, Administrative Assistant  
 SUBJECT: Earthbound Skills Summer Day Camp (6/25/18 – 8/10/18)

### REPORT IN BRIEF:

Joni Mitchell (Applicant – Earthbound Skills) would like to host a summer day camp at the Five Mile Picnic Area on several days in June through August 2018. This day camp is for children ages 6 - 14. During this event, there will be games, activities, nature walks, bird walks and crafts.

**Recommendation:** Conditional approval.

### Event Details

Date of Application	3/26/18
Date of Event	June 25 through 29, July 11, 12, 18, 19, 25, 26, August 1, 2, 6 through 10 at 5 Mile Picnic Site
Time of Event	8:00 A.M. – 4:00 P.M.
Event Name	Summer Day Camp
Applicant Name	Joni Mitchell
Location	5 Mile Picnic Area
Description	Summer day camp for ages 6-14
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? Not provided by applicant
# Participants	20
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.

### Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- The applicant will need to do a final inspection of the venue and remove all signs and any associated trash after each event.
- Do not remove any vegetation from the park.
- No fire building or fires.

**Attachments: Application and Permit for Park Use**

**Distribution: Joni Mitchell**



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

**Type of Event:**

PUBLIC  PRIVATE

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older to submit and application • No glass containers • Application fee due upon submittal •

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

PLEASE PRINT:

Joni Mitchell  
Name of Applicant/Contact Person (needed)

Summer Camp  
Description of Event: (family BBQ, walk/run, describe below if needed)

Earthbound Skills  
Organization Name (if applicable)

Mon - Fri  
June 25 - 29, 2018  
Day and Date of Event:

From: 8:00 AM To: 4:00 PM  
Total Time Needed for Set-up, Event, and Clean-up

From: 9:00 AM To: 3:00 PM 25  
Time of Event Only Number of people

E-mail address: [REDACTED]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

#### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
  - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area
  - Electricity (15 amp)
  - tables, restroom area (circle)
- Meadow
  - 100 amp Electrical Service
  - Water (public events only)
- Children's Playground
  - Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
  - Water (public events only)
  - 100 amp Electrical Service
- City Plaza (Additional fees may apply)
  - Electricity (15 amp)
  - Event Restrooms
  - Fountain - On
  - Meter Bags # \_\_\_\_\_
  - 100 amp Electrical Service
  - Water (public events only)
  - Fountain - Off
  - Sound Curtain

- Council Ring
  - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
  - Sycamore Way Parking Lot Closure-Public Events ONLY
  - Electricity (15 amp) parking area, restroom area (Pick up key)
  - Band Stand (15 amp)
  - BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Oak Grove B
- Depot Park
  - Electricity (15 amp)
- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: Summercamp, focusing on naturalist skills, environmental stewardship, games, activities, and swimming

**FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)**

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 55.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ on file (\$40.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$6.00 per vendor)
- Damage Deposit \$ \_\_\_\_\_ (\$100.00 refundable) Xfer from 3/14/18 event
- Early Entrance Fee \$ \_\_\_\_\_ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

**Additional fees for City Plaza use:**

Event Restrooms \_\_\_\_\_ x (\$95.00) = \$ \_\_\_\_\_ #days

100 amp Electrical \_\_\_\_\_ x (\$30.00) = \$ \_\_\_\_\_ (electrician required) #days

Park Fee Total: \$ 74.00  
Convenience Fee: \$ \_\_\_\_\_  
Total Fee Required: \$ 74.00

Credit Card and DEBIT payment will be assessed a 2.75% convenience fee.

Fees due upon submittal of application ~ Make Checks Payable to: City of Chico ~

City of Chico Cash Receipt No. 1138 Payment Method: CK 1110 Date: 3/26/18 Received By: KJ

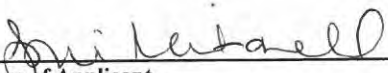
Office Distribution:	Permit File (original)	Park Ranger 1 ✓	Senior Park Ranger ✓	Applicant ✓	BPPC	Cleaning Service
	Park Field Supervisor ✓	Park Ranger 2 ✓	Landscape Inspector	920 Fund	DCBA	Risk Management (e-mail)

## SECTION 3 - CONDITIONS FOR PARK USE

**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

<b>Alcohol</b>	Alcohol is not permitted in any City Park or Playground.
<b>BBQ's</b>	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
<b>Bicycles</b>	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
<b>Bounce Houses</b>	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
<b>Campfires</b>	No campfires allowed.
<b>Camping</b>	No overnight camping allowed. Bidwell Park is a "day use park" only.
<b>Clean up</b>	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
<b>Damages</b>	Any damage to City property as a result of this event will be repaired at permittee's expense.
<b>Dogs</b>	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times <b>dogs must be on a leash</b> . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. <b>Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.</b>
<b>Electrical</b>	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
<b>Fishing</b>	<b>Big Chico Creek:</b> Check California Fish and Game Regulations, <a href="http://www.dfg.ca.gov/regulations/">http://www.dfg.ca.gov/regulations/</a> , Freshwater Sport Fishing, <a href="#">Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.</a> <b>Horseshoe Lake:</b> <u>Age 14 and over</u> - license, catch and release; <u>Under 14</u> - no license, catch and keep.
<b>Gate Closures</b>	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See <a href="http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp">www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp</a>
<b>Glass</b>	No glass containers allowed in any City Park or Playground.
<b>Horses</b>	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
<b>Noise</b>	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
<b>Park Closures</b>	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed at <b>9:00pm, October – March and 11:00pm, April - September</b> unless posted otherwise.
<b>Signs/Defacing</b>	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
<b>Smoking</b>	Smoking is not permitted in any City Park or Playground.
<b>Swimming</b>	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
<b>Vegetation</b>	No taking, cutting or injury of any vegetation in the Park is allowed.
<b>Vehicle Traffic</b>	<ul style="list-style-type: none"> <li>• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.</li> <li>• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.</li> <li>• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.</li> <li>• No vehicles are permitted to travel or park on grass areas.</li> </ul>

**\*I have read and agree to conform to the above rules and conditions:**

X   
Signature of Applicant

ATTACHMENT A

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required [checked] Not Required [ ]

- (1) All Public Events per Title 12R.08.240, and/or
(2) All Events Public or Private where:
(a) Amplified sound is used -or- (b) The number of people participating amount to 101 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910 or email at risk-management@chicoca.gov

For liability coverage purposes, it is Joni Mitchell's intent (applicant) and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties. Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: 6/11/18 Organization Named on Certificate of Insurance

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
(3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
(4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X [Signature] Signature of Applicant X 3-26-18 Date

RETURN THIS FORM TO: City of Chico - Park Division 965 Fir Street Chico, CA 95928 email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION. A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

[ ] Approved. [x] Approved subject to listed additional condition(s) NO FIRES OR FIRE MAKING

- [ ] Denied by the General Services Director. Reason:
[ ] Application fee waived (12R.08.100 CMC). Reason:
[ ] Reservation fee waived (12R.08.250 CMC). Reason:
[ ] Vendor fee waived (12R.08.250 CMC). Reason:
[ ] Insurance fee waived (12R.08.240 CMC). Reason:
[ ] Damage deposit fee waived (12R.08.260 CMC). Reason:
[ ] Application approved by the Bidwell Park & Playground Commission. Date:
[ ] Application denied by the Bidwell Park & Playground Commission. Reason:

[Signature] Signature of Park and Natural Resources Manager 3/28/18 Date

## ATTACHMENT A EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	<input type="radio"/> No
Is there a patron admission, entry, or participant fee(s) required for your event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	<input checked="" type="radio"/> No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____ Name of Operator: _____	Yes	<input checked="" type="radio"/> No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	<input checked="" type="radio"/> No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	<input checked="" type="radio"/> No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	<input checked="" type="radio"/> No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	<input checked="" type="radio"/> No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hours after conclusion of event.</i>	Yes	<input checked="" type="radio"/> No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	<input checked="" type="radio"/> No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	<input checked="" type="radio"/> No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	<input checked="" type="radio"/> No
Do you request irrigation to be turned off before and during your event?	Yes	<input checked="" type="radio"/> No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St. Chico, (530) 879-6900.</i>	Yes	<input checked="" type="radio"/> No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	<input checked="" type="radio"/> No



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

**Type of Event:**

PUBLIC  PRIVATE

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older to submit and application • No glass containers • Application fee due upon submittal •

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

**PLEASE PRINT:**

Jon Mitchell  
Name of Applicant/Contact Person

(if needed)

Earthbound Skills  
Organization Name (if applicable)

Home, Organization, or Company Address

P.O. Box 6246

City, State, Zip

Chico CA 95927

Contact Phone #

530-532-2542 (cell) 713-0904

Alternate Phone #

Summer Day Camp  
Description of Event: (family BBQ, walk/run, describe below if

Wednesdays July 11, 18, 25, Aug 1

Thursdays July 12, 19, 26, Aug 2  
Day and Date of Event:

From: 8:00 AM To: 4:00 PM

Total Time Needed for Set-up, Event, and Clean-up

From: 9:00 To: 3:00 25

Time of Event Only Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

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- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
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- Council Ring
  - Fire Permit
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- Oak Grove A
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- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: Summer camp, focusing on naturalist skills, environmental stewardship, games, crafts, & swimming

**FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)**

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- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$6.00 per vendor)
- Damage Deposit \$ \_\_\_\_\_ (\$100.00 refundable) xfer from 6/25/18 event
- Early Entrance Fee \$ \_\_\_\_\_ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

**Additional fees for City Plaza use:**

Event Restrooms \_\_\_\_\_ x (\$95.00) = \$ \_\_\_\_\_ #days

100 amp Electrical \_\_\_\_\_ x (\$30.00) = \$ \_\_\_\_\_ (electrician required) #days

Park Fee Total: \$ 107.00

Convenience Fee: \$ \_\_\_\_\_

**Total Fee Required: \$ 107.00**

Credit Card and DEBIT payment will be assessed a 2.75% convenience fee.

Fees due upon submittal of application ~ Make Checks Payable to: City of Chico ~

City of Chico Cash Receipt No. 1138 Payment Method: CK 1110 Date: 3/26/18 Received By: lf

Office: Permit File (original) ✓ Park Ranger 1 ✓ Senior Park Ranger ✓ Applicant ✓ BPPC ✓ Cleaning Service ✓  
 Distribution: Park Field Supervisor ✓ Park Ranger 2 ✓ Landscape Inspector ✓ 920 Fund ✓ DCBA ✓ Risk Management (e-mail) ✓



## ATTACHMENT B

## SECTION 3 - CONDITIONS FOR PARK USE

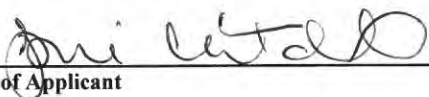
**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

<b>Alcohol</b>	Alcohol is not permitted in any City Park or Playground.
<b>BBQ's</b>	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
<b>Bicycles</b>	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
<b>Bounce Houses</b>	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
<b>Campfires</b>	No campfires allowed.
<b>Camping</b>	No overnight camping allowed. Bidwell Park is a "day use park" only.
<b>Clean up</b>	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
<b>Damages</b>	Any damage to City property as a result of this event will be repaired at permittee's expense.
<b>Dogs</b>	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times <b>dogs must be on a leash</b> . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. <b>Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.</b>
<b>Electrical</b>	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
<b>Fishing</b>	<b>Big Chico Creek:</b> Check California Fish and Game Regulations, <a href="http://www.dfg.ca.gov/regulations/">http://www.dfg.ca.gov/regulations/</a> , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. <b>Horseshoe Lake:</b> Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
<b>Gate Closures</b>	Upper Park gate at parking are E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See <a href="http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp">www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp</a>
<b>Glass</b>	No glass containers allowed in any City Park or Playground.
<b>Horses</b>	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
<b>Noise</b>	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
<b>Park Closures</b>	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed at <b>9:00pm, October – March and 11:00pm, April - September</b> unless posted otherwise.
<b>Signs/Defacing</b>	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
<b>Smoking</b>	Smoking is not permitted in any City Park or Playground.
<b>Swimming</b>	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
<b>Vegetation</b>	No taking, cutting or injury of any vegetation in the Park is allowed.
<b>Vehicle Traffic</b>	<ul style="list-style-type: none"> <li>• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.</li> <li>• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.</li> <li>• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.</li> <li>• No vehicles are permitted to travel or park on grass areas.</li> </ul>

**\*I have read and agree to conform to the above rules and conditions:**

X

Signature of Applicant



ATTACHMENT B

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

- (1) All Public Events per Title 12R.08.240, and/or
(2) All Events Public or Private where:
(a) Amplified sound is used -or- (b) The number of people participating amount to 101 or more.

Insurance Required [ ] Not Required [ ]

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910 or email at risk-management@chicoca.gov

For liability coverage purposes, it is Joni Mitchell's intent (applicant) and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: 6/27/18
Organization Named on Certificate of Insurance

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
(3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
(4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X [Signature] Signature of Applicant X 3-26-18 Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928
email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- [ ] Approved.
[ ] Approved subject to listed additional condition(s) NO FIRES OR FIRE MAKING

- [ ] Denied by the General Services Director. Reason:
[ ] Application fee waived (12R.08.100 CMC). Reason:
[ ] Reservation fee waived (12R.08.250 CMC). Reason:
[ ] Vendor fee waived (12R.08.250 CMC). Reason:
[ ] Insurance fee waived (12R.08.240 CMC). Reason:
[ ] Damage deposit fee waived (12R.08.260 CMC). Reason:
[ ] Application approved by the Bidwell Park & Playground Commission. Date:
[ ] Application denied by the Bidwell Park & Playground Commission. Reason:

[Signature] Signature of Park and Natural Resources Manager 3/27/18 Date

## ATTACHMENT B EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>1</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hours after conclusion of event.</i>	Yes	No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <b>only</b> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	No



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division

**Type of Event:**

PUBLIC  PRIVATE

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older to submit and application • No glass containers • Application fee due upon submittal •

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

PLEASE PRINT:

Jon Mitchell  
Name of Applicant/Contact Person (needed)

Summer Camp  
Description of Event: (family BBQ, walk/run, describe below if needed)

Earthbound Skills  
Organization Name (if applicable)

Mon-Fri  
Aug 6-10, 9:00-3:00  
Day and Date of Event:

PO Box 6246  
Home, Organization, or Company Address  
Chico CA 95927  
City, State, Zip  
(530) 538-2542 (work) 713-0904  
Contact Phone # Alternate Phone #

From: 8:00 AM To: 4:00 PM  
Total Time Needed for Set-up, Event, and Clean-up  
From: 9:00 To: 3:00 25  
Time of Event Only Number of people

E-mail address: [REDACTED]

Note: Park gates [REDACTED]  
any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

#### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
  - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area
  - Electricity (15 amp) tables, restroom area (circle)
  - Meadow
    - 100 amp Electrical Service
    - Water (public events only)
- Children's Playground
  - Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
  - Water (public events only)
  - 100 amp Electrical Service
- City Plaza (Additional fees may apply)
  - Electricity (15 amp)
  - Event Restrooms
  - Fountain - On
  - Meter Bags # \_\_\_\_\_
  - 100 amp Electrical Service
  - Water (public events only)
  - Fountain - Off
  - Sound Curtain

- Council Ring
  - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
  - Sycamore Way Parking Lot Closure-Public Events ONLY
  - Electricity (15 amp) parking area, restroom area (Pick up key)
  - Band Stand (15 amp)
  - BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Oak Grove B
- Depot Park
  - Electricity (15 amp)
- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: Summer day camp, focusing on naturalist skills, environmental stewardship, games, crafts, + swimming  
FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 55.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ onfile (\$40.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$6.00 per vendor)
- Damage Deposit \$ \_\_\_\_\_ (\$100.00 refundable) x fer from 7/11/18 event
- Early Entrance Fee \$ \_\_\_\_\_ (\$32.50/hr. public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

**Additional fees for City Plaza use:**

Event Restrooms \_\_\_\_\_ x (\$95.00) = \$ \_\_\_\_\_ #days

100 amp Electrical \_\_\_\_\_ x (\$30.00) = \$ \_\_\_\_\_ (electrician required) #days

Park Fee Total: \$ 74.00

Convenience Fee: \$ \_\_\_\_\_

Total Fee Required: \$ 74.00

Credit Card and DEBIT payment will be assessed a 2.75% convenience fee.

Fees due upon submittal of application ~ Make Checks Payable to: City of Chico ~

City of Chico Cash Receipt No. 1138 Payment Method: CK 1110 Date: 3/26/18 Received By: [Signature]

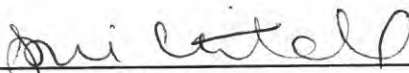
Office: Permit File (original) Park Ranger 1 Senior Park Ranger Applicant BPPC Cleaning Service  
Distribution: Park Field Supervisor Park Ranger 2 Landscape Inspector 920 Fund DCBA Risk Management (e-mail)

**SECTION 3 - CONDITIONS FOR PARK USE**

**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.  
**Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed at **9:00pm, October – March and 11:00pm, April - September** unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
  - While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

X   
Signature of Applicant

ATTACHMENT C

SECTION 4 - INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

(1) All Public Events per Title 12R.08.240, and/or

(2) All Events Public or Private where:

(a) Amplified sound is used -or- (b) The number of people participating amount to 101 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910 or email at risk-management@chicoca.gov

For liability coverage purposes, it is Joni Mitchell's intent (applicant) and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties.

Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: 7/23/18

Organization Named on Certificate of Insurance

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

(1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

(2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.

(3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.

(4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X Joni Mitchell

Signature of Applicant

X 3-24-18

Date

RETURN THIS FORM TO:

City of Chico - Park Division

965 Fir Street

Chico, CA 95928

email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 - GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

Approved.

Approved subject to listed additional condition(s) NO FIRES OR FIREMAKING

Denied by the General Services Director. Reason:

Application fee waived (12R.08.100 CMC). Reason:

Reservation fee waived (12R.08.250 CMC). Reason:

Vendor fee waived (12R.08.250 CMC). Reason:

Insurance fee waived (12R.08.240 CMC). Reason:

Damage deposit fee waived (12R.08.260 CMC). Reason:

Application approved by the Bidwell Park & Playground Commission. Date:

Application denied by the Bidwell Park & Playground Commission. Reason:

Lisa Barge, SR Park Ranger

Signature of Park and Natural Resources Manager

3/27/18

Date

## ATTACHMENT C EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hours after conclusion of event.</i>	Yes	No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <b>only</b> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	No



## BPPC Staff Report

Meeting Date: 4/30/18

DATE: 4/27/2018  
TO: Bidwell Park and Playground Commission  
FROM: Richie Bamlet, Urban Forest Manager  
SUBJECT: CONSIDERATION OF AN APPEAL OF A DENIED TREE REMOVAL PERMIT FOR 176 E. SACRAMENTO AVENUE

### REPORT IN BRIEF:

The applicant Mr. Richard Sullivan is requesting to have a Little Leaf Linden tree removed in front of his residence at 176 E Sacramento Ave. Mr. Sullivan cites the unsuitability of the tree, the small seed balls, and aphids as reasons for removal.

**Recommendation:** *The Urban Forest Manager (UFM) requests BPPC approval to uphold denial of the tree removal permit.*

### Background:

Pursuant to Chico Municipal Code (CMC) 14.40.120 of Chapter 14.40 Street Trees, no tree located in the City right-of-way or public planting area shall be removed without a permit or permission of the City and only in those cases whereby the tree is dead, dying, diseased or hazardous.

A neighbor does not have the right to insist that an adjoining tree owner take responsibility for the natural growth and resulting debris of a tree so long as the tree is reasonably maintained.

In 2009, Mr. Sullivan submitted a permit to remove the same tree. In addition to complaints of tree debris, Mr. Sullivan stated that he wanted to install a driveway to mitigate the parking issues on E Sacramento Ave. City Engineering staff at the time had concerns regarding the feasibility of a driveway installation, as well as the possibility of providing an ADA parking space for the Mr. Sullivan. No structural issues were of concern at that time. See attachment A for documents relating to the first permit application.

The permit was denied by the UFM at the time. The denial was appealed to the BPPC on 9/28/09 and the denial decision was upheld by the Commission. In the most recent permit application, Mr. Sullivan has not mentioned the intention to install a driveway as a reason for wanting to remove the tree.

### Discussion:

September 8<sup>th</sup>, 2017, Mr. Richard Sullivan contacted the UFM to discuss removal of the Little Leaf Linden. The UFM attempted to resolve the complaints of tree debris through means other than removal. Unfortunately, no viable or permitted remedies to treat aphids or seed production were found.

Mr. Sullivan submitted a California Public Records Act (PRA) request on Feb 13, 2018 to the City Clerk's office requesting details of all trees removed in the City right-of-way within a two-block radius of 176 E Sacramento Ave. Staff researched this request and submitted to the City clerk on Feb 21, 2018 that there were 31 trees removed in this area. Answers to Mr. Sullivan's subsequent questions were also answered by email Feb 28, 2018. See attachment B.

Mr. Sullivan submitted a second PRA request on March 6, 2018 requesting identification of all public trees removed in the City right-of-way over a ten-year period. Staff researched this request and submitted details of 1,249 trees removed over the last ten years. The second PRA response is 57 pages and has not been included in this report. Copies will be available for inspection at the April 30, 2018 BPPC meeting.



Horticultural literature cites Little Leaf Lindens can attain heights of 80 -130 feet, but typically only 40'-50' in the urban environment. Some historical Linden trees in Europe are up to 700 years old. The age of this tree is probably of similar age to the houses in E Sacramento Avenue, c. 1915/16, putting the tree at over 100 years old.

The tree was listed in City records as being of "excellent" health. In 2017 vigor classification was downgraded a category to "good" due to the slight root decay and restricted growing space. Vigor is somewhat of a subjective assessment and the downgrade does not suggest any actual reduction of vigor over the last nine years.

The tree requested to be removed was measured in April 2018. It is 91' high and 41" DBH. It is noted that in 2009 the tree was measured at 80' high and 38.5" DBH. From these measurements, it can be concluded that the tree has grown on average 12" per year. This tree is still growing, showing good health and no indication of starting to decline. The passage of nine years has shown that assessment to be accurate. It is anticipated that the useful life and environmental benefits afforded to the community from this tree will be ongoing for many more years. See attachment C for emails from residents voicing objection to the proposed removal.

**Timeline of second permit application:**

- September 8, 2017. Telephone call from Mr. Sullivan to UFM inquiring about tree removal process
- September 15, 2017. UFM site recon/tree assessment and met with Mr. Sullivan onsite.
- December 29, 2017. Permit to remove Little leaf linden was received
- Feb 13, 2018 Mr. Sullivan submits first PRA request: Identification of trees removed in 2 block area.
- Feb 21, 2018 City Clerk responds to Mr. Sullivan with PRA response.
- Feb 21, 2018 Mr. Sullivan responds with questions regarding the response to PRA request.
- Feb 28, 2018 UFM responds to questions and sends denial of permit.
- March 6, 2018 Mr. Sullivan submits second PRA request: All City trees removed in last ten years.
- March 15, 2015 City Clerk responds to Mr. Sullivan with PRA response.

**Attachments:**

Attachment A: 2009 Permit application, denial letter, Commission minutes and reports.

Attachment B: 2017 Permit application, PRA correspondence and permit denial.

Attachment C: Emails from residents sent in support of retaining the tree (names and addresses redacted).

ATTACHMENT A

SULLIVAN  
176 EAST SACRAMENTO AVE.,  
CHICO, CA. 95926

RECEIVED  
SEP 09 2009  
CITY OF CHICO  
GENERAL SERVICES DEPT.

D. BEARDSLEY  
GENERAL SERVICES DIRECTOR  
P.O. BOX 3420  
CHICO, CA. 95927

---

ATTACHMENT A

SEPT 1, 2009

MR. BEARDSLEY: .....

THIS PARTICULAR TREE WAS EARMARKED TO BE REMOVED IN THE FALL. THE GREEN DOT IS STILL ON IT THAT WAS PLACED THERE LAST MAY.

NOW I AM TOLD THE TREE WILL NOT BE REMOVED. I WOULD LIKE TO ATTEND THE NEXT MEETING OF THE BIDWELL PARK AND PLAYGROUND COMMISSION AND STATE MY CASE. THANK YOU

SINCERELY,

*Dick Sullivan*  
DICK SULLIVAN

ATTACHMENT A

Bidwell Park and Playground Commission

30 August 2009

Commissioners:

My wife and I have been residents of Chico for 41 years, 37 of which we have lived at our current address on East Sacramento Avenue. It is a nice neighborhood and in a great location and we enjoy living here very much. However, there is just one problem. The problem is a tree, located right in front of the house. Now, I love trees as much as Joyce Kilmer did, but this is a tree that even Joyce wouldn't have loved. This one is nothing short of a private nuisance to us.

From mid-April through May it sheds a yellow, powdery pollen that must be removed from your windshield every day. It is tracked into your car and through your house on the soles of your shoes.

Then starting in mid-May to the present time it drops little hard balls approximately a quarter of an inch in diameter. By the thousands. They cover the sidewalk and street and must be swept up daily so someone doesn't roll on them and fall and get injured. It is like walking on ball-bearings. These, too, are carried into your car and house on your shoes.

During June and July a fine mist of sap rains down from the tree covering your car, the sidewalk, and your stairs and the sticky mess is tracked into the house. It gets so thick on the car windows that you cannot roll them down. Car, sidewalk, and stairs must be hosed off daily.

Then, of course, through October and November the leaves must be raked up daily. All of this just gives you a description of the tree.

Now for the main reason for having it removed. I would like to have a driveway constructed across the park strip and sidewalk from the street so I can gain access to my property. All surrounding streets have residential parking by permit only. However, residents on this block do not have that privilege. High school and college students and anyone who wants to park and walk downtown find this block fair game. Compounding the parking problem is the fact that there is only one driveway on this side of the street, meaning that everyone else also has to park on the street.

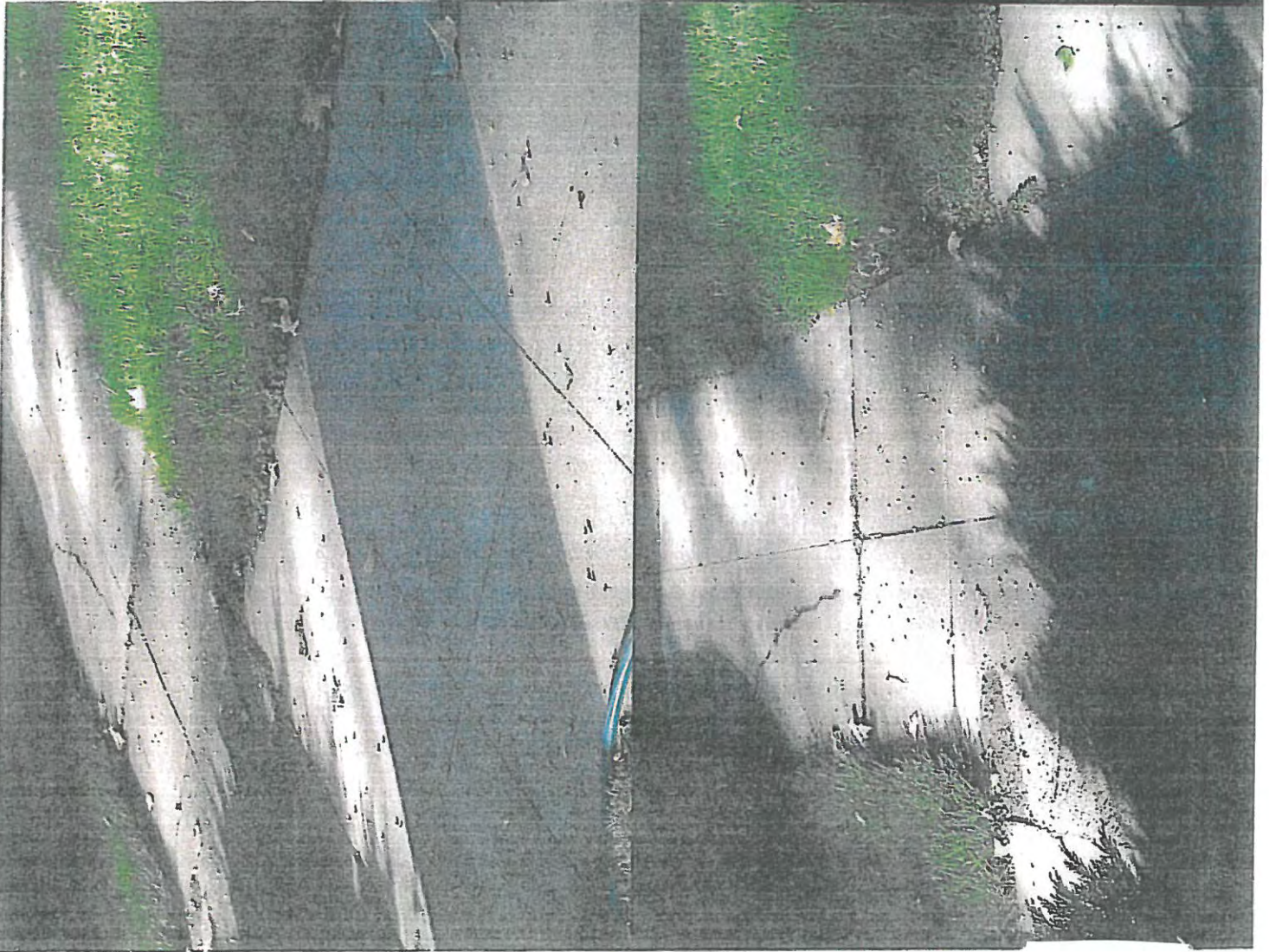
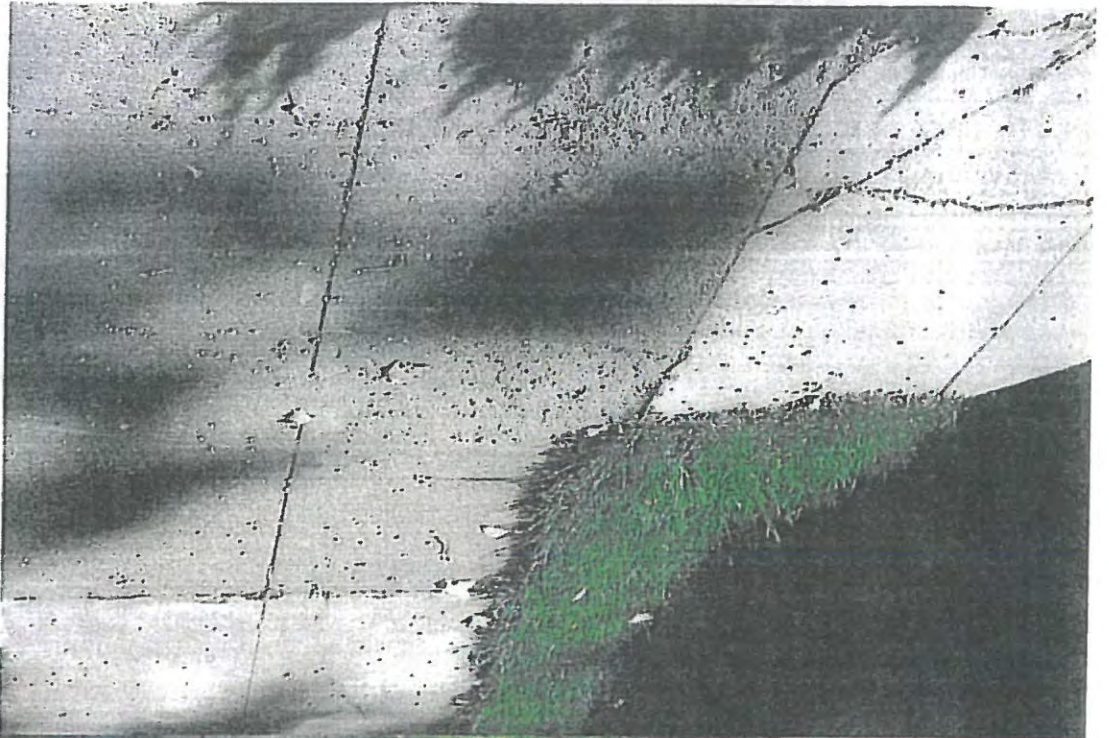
I love trees as much as anyone else, but I feel if you weigh the welfare of a tree against the welfare of human beings, the human beings should be favored. When this tree is taken down a new one (different variety, please) can be planted approximately eight feet away in the park strip. Thank you.

Sincerely,

  
Richard C. Sullivan

ATTACHMENT A

THIS IS THE SCENE THAT FACES  
ME EVERY MORNING FOR TWO  
MONTHS OF EVERY YEAR.





965 Fir Street  
P.O. Box 3420  
Chico, CA 95927-3420

(530) 896-7800  
Fax (530) 895-4731  
http://www.ci.chico.ca.us

9/3/2009

### CITY OF CHICO

#### APPLICATION REQUESTING PERMISSION TO PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES

Property Owner: Richard Sullivan Representative: \_\_\_\_\_

Owner's Name: Richard Sullivan Living Trust Representative's Name: \_\_\_\_\_

Owner's Address: 176 E Sacramento, Chico, CA Representative's Address: \_\_\_\_\_

Owner's Phone Number: 343-1546 Representative's Phone Number: \_\_\_\_\_

REQUEST TO: \_\_\_\_\_ Plant  Remove \_\_\_\_\_ Alter \_\_\_\_\_ Disturb \_\_\_\_\_

Number of tree(s): 1

Location of tree(s): 176 E. Sacramento Ave  
(Address)

Diameter of tree(s): \_\_\_\_\_ Species of tree(s):  
36" Little Leaf Linden (Tilia cordata)

Reason for request: (Enclose a map showing the exact location of the tree(s) and any proposed improvements along with any other documents which will help explain your request)

Owner wished to construct a driveway for off street parking.

#### ONLY QUALIFIED TREE SERVICES MAY PERFORM WORK ON CITY TREES

Tree Service Performing Work: \_\_\_\_\_ Phone #: \_\_\_\_\_

Chico Business License #: \_\_\_\_\_ California Contractor's License #: \_\_\_\_\_

Certified Arborist #: \_\_\_\_\_ *Attach Copy of Certificate of Liability Insurance*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Property Owner or Authorized Representative

CITY OF CHICO  
**ATTACHMENT A**  
**PERMIT TO**  
**PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES**

TO: Richard Sullivan  
176 E. Sacramento Ave  
Chico, CA 95973

DATE: 8/26/09

Your application requesting permission to plant, remove, alter or disturb public trees

at (location of tree) 176 E Sacramento

has been:

- Approved subject to the condition(s) listed below.
- Grind out the stump and replace grindings with vna loam soil.
- Replant a new 15-gallon tree according to City Standards.
- Pruning to be in accordance with ANSI Standards.
- 
- 

- Denied for the reason(s) listed below.
- Tree is not dead, dying, or dangerous.

**Appeal Procedure:** Should you disagree with this and wish to appeal this decision, you must submit a written letter addressed to the Bidwell Park and Playground Commission within 15 days of the receipt of this notice of denial. Any appeal submitted will be placed on the next regular meeting of the Bidwell Park and Playground Commission (last Monday of each month).

If the above condition(s) is/are agreeable to you, please sign both copies and return them to the Park Department at the address listed above. A copy, signed by a representative of the City, will be returned to you and will be your permit to perform the authorized work.

I hereby acknowledge that I both understand and agree to comply with the conditions of the permit as listed above.

9/1/09  
(Date)  
Richard C. Sullivan  
Signature of property owner or representative

8/26/09  
(Date)  
Devin F. Britton  
Urban Forester or authorized City Representative

Distribution: (When fully executed)  
\_\_\_ GSD \_\_\_ CDD \_\_\_ BO \_\_\_ ADPW-ENGR \_\_\_ PL DIR \_\_\_ UF

ATTACHMENT A



GENERAL SERVICES DEPARTMENT

965 Fir Street  
P.O. Box 3420  
Chico, CA 95927-3420

(530) 896-7800 or (530) 894-4200  
Fax (530) 895-4731  
<http://www.ci.chico.ca.us>

September 22, 2009

Richard Sullivan  
176 E. Sacramento  
Chico, CA 95928

RE: Request to Remove 36" Little Leaf Linden

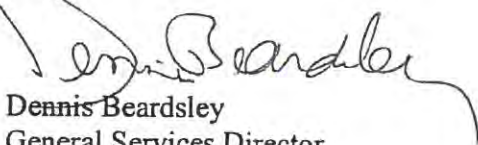
Dear Mr. Sullivan,

As you have requested, your request to remove the Little Leaf Linden will be placed on the Bidwell Park and Playground Commission's September 28, 2009 agenda for review and consideration. You will be mailed the agenda and staff report the Commission will receive regarding your request. You should receive the packet on or before Friday, September 25, 2009. If you do not, please give me a call – 896-7801. The meeting will start at 6:30 p.m. in the City Council Chambers, 421 Main Street.

Regarding your request, I have reviewed your letter, the tree and the Urban Forester Manager's recommendation. Given the health and size of the tree, I will be recommending that the tree not be removed. While I can appreciate your concerns about the tree, trees in general are not without their unique growing habits and fruiting characteristics. Most importantly, trees in general and street trees in particular are an important component to our community's health and livability.

If you have any questions, please feel free to give me a call.

Sincerely,



Dennis Beardsley  
General Services Director

Cc: Bidwell Park and Playground Commission  
Urban Forest Manager





## BPPC Agenda Staff Report

Meeting Date 9/28/09

DATE: SEPTEMBER 22, 2009  
 TO: BIDWELL PARK AND PLAYGROUND COMMISSION  
 FROM: URBAN FOREST MANAGER  
 RE: REVIEW AND CONSIDERATION OF AN APPEAL - TO DENY A STREET TREE REMOVAL PERMIT - 176 E. Sacramento Avenue

**RECOMMENDATION:**

The General Services Director recommends that the Bidwell Park and Playground Commission (BPPC) uphold staff's recommendation to deny the removal of the tree (Little Leaf Linden) located at 176 E. Sacramento Avenue.

**BACKGROUND:**

Pursuant to Section 14.40.120 of Chapter 14.40-Street Trees of the Chico Municipal Code (CMC), no tree located in the City's right-of-way or public planting area shall be removed without a permit or permission by the City and only if the tree is dead, dying, diseased, or hazardous.

On 8/26/09, staff received a tree removal permit application from Mr. Dick Sullivan to remove a "Little Leaf Linden" (*Tilia cordata*) tree located at 176 East Sacramento Avenue. Photos of this tree and property are depicted below. The applicant is requesting permission to remove the tree to allow for the construction of a driveway along the side of the property and also states various complaints about the tree. Staff has denied the permit due to the excellent condition of the tree, and because the tree is not hazardous and has environmental and aesthetic, value to the community.

Article V. of CMC Chapter 14.40 also provides a process for an applicant that has been denied a permit by the General Services Director to appeal the decision to the BPPC and the applicant has requested an appeal hearing. A copy of Mr. Sullivan's letter and permit application (Exhibit "A"), the General Service's Director's response (Exhibit "B"), and a copy of CMC Chapter 14.40, Article V. (Exhibit "C") are attached for the Commission's information.

**DISCUSSION:**

Little Leaf Linden trees are a very long lived species. This particular tree is in excellent vigor. It is 38.5" diameter and approximately 80 feet tall. In fact, this tree would be specifically protected under the new tree protection ordinance that is currently awaiting Council consideration.

Structurally, there is some decay at the buttress roots on the sidewalk side of the tree. The tree has two trunks, with some included bark at the attachment between the stems. This can be a weak attachment, although there are no signs of the tree splitting at this point. There is some sidewalk lifting at the tree and the curb has been removed along the street side to accommodate the tree's growth. Neither of these defects pose a hazard, or are significant enough to warrant removal of the tree at this time.

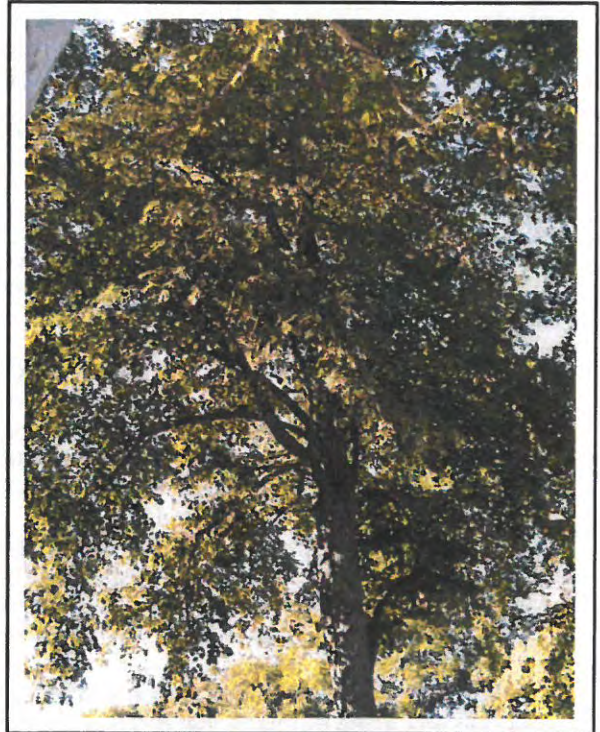
In addition, it is staff's understanding that Mr. Sullivan's permit to construct the driveway has not yet been approved by the City's Building and Development Services Department and that its Engineering staff has voiced concerns regarding the feasibility of the installation. As an alternative, the Engineering Division has suggested that an ADA accessible parking space be designated in front of the Sullivan's property to accommodate their needs.

In response to Mr. Sullivan's statement that this tree was marked for removal last May, our records indicate that Mr. Sullivan requested by phone that this tree be removed in June 2008 because it was a nuisance. In September 2008, staff inspected the tree and determined that it did not need to be removed. Mr. Sullivan was notified of the determination. However, the request was inadvertently left on the tree removal list and marked in error with a green dot. This error was discovered when reviewing the final tree removal list for submittal to the contractor.

**Attachments**

Exhibit "A" - Tree Removal Application  
 Exhibit "B" - General Services Director's Response Letter  
 Exhibit "C" - CMC Chapter 14.40, Article V.

ATTACHMENT A



ATTACHMENT A

**BIDWELL PARK AND PLAYGROUND COMMISSION  
MINUTES FOR MEETING OF SEPTEMBER 28, 2009**

**1. CALL TO ORDER**

**1.1 Roll Call**

The meeting was called to order by Chair Emmerich at 6:30 p.m. at Council Chamber.

Commissioners Present      Lisa Emmerich, Chair  
   Stephen Lucas  
   Aaron Skaggs  
   Richard Ober  
   Mary Brentwood  
   Jamison Watts  
   Jane Turney

Staff Members Present      Dennis Beardsley, General Services Director  
   Denice Britton, Urban Forest Manager  
   Lise Smith-Peters, Management Analyst  
   Alicia M. Rock, Assistant City Attorney  
   Janice Heckerson, Administrative Assistant

**1.2 Special Recognition**

Chair Emmerich presented a certificate of appreciation to Georgie Bellin and Anastacia Snyder of Chico Rotary for their work in planting flowers at Wildwood Park and of painting picnic sites along Centennial Avenue and Five Mile Recreation Area. Their teams donated 52 hours of labor to the Park and purchased flowers and paint for the projects..

**1.3 Public Comments    None**

**2. CONSENT AGENDA**

**2.1 Review and Consideration of Application and Permit for Park use from Catalyst Domestic Violence Services' "Silent and Shameful No More" Public Awareness Art Demonstration October 12 through 16, 2009 at Children's Playground.**

This item was removed from Consent Agenda by Commissioner Brentwood.

**2.2 Approval of Minutes from Meeting of 08-31-09**

## ATTACHMENT A

COMMISSIONER OBER MOVED TO APPROVE MINUTES OF 08-31-09.  
COMMISSIONER SKAGGS SECONDED THE MOTION WHICH CARRIED 7-0.

### 3. NOTICED PUBLIC HEARINGS

#### 3.1 Review and Consider Action of an Appeal to Deny a Street Tree Removal Permit at 176 E. Sacramento Avenue

Staff denied removal of a Little Leaf Linden to Dick Sullivan because the tree is in healthy condition, is not a hazard, and has environmental and aesthetic value.

From the public:

Dick Sullivan said the tree is a nuisance. It drops pollen and hazardous balls in the spring and a fine, sticky mist coats his car. This street has restricted parking and, after the tree is gone, he would apply to put in a driveway so he would have his own parking spot.

Commissioners discussed alternatives to removing the tree such as changing the current restriction on parking and constructing a parking space on Mr. Sullivan's lot off the alley.

COMMISSIONER WATTS MOVED TO DENY THE APPEAL. COMMISSIONER BRENTWOOD SECONDED THE MOTION WHICH CARRIED 4-3.

YES: WATTS, BRENTWOOD, OBER AND TURNEY

NO: SKAGGS, EMMERICH AND LUCAS

Chair Emmerich would like to more information about the parking issue.

### 4. REGULAR AGENDA

#### 4.1 Items Removed from the Regular Agenda

**Review and Consideration of Application and Permit for Park use from Catalyst Domestic Violence Services' "Silent and Shameful No More" Public Awareness Art Demonstration October 12 through 16, 2009 at Children's Playground.**

Commissioner Brentwood questioned if the art at this location might be disturbing to the children.

From the public:

Lindsey Hersher, from Catalyst, said this is the optimum place for public to notice the art. Domestic violence impacts the society at large and this display would spark awareness and support discussion of the issue.

(pages 3, 4, 5, 6, not included)

# ATTACHMENT A

Copies of this Agenda  
Available from: City Park Division  
Telephone: (530) 896-7800

Agenda Prepared: 10/23/09  
Agenda Posted: 10/23/09  
Prior to: 5:00 p.m.

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION AGENDA**  
**MEETING OF OCTOBER 26, 2009**  
Municipal Center - 421 Main Street - Council Chamber  
**6:30 p.m.**

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**NOTE: Items Not Appearing on Posted Agenda** - This agenda was posted on the Council Chamber bulletin board at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda, upon which the Commission wishes to take action, it must make one of the following determinations:

1. Determine by a two-thirds vote of the members present, or by a unanimous vote if less than two-thirds of the Commission is present, that the need to take action arose subsequent to the agenda being posted; or,
2. Determine that the item appears on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting and the item was continued to this meeting.

Items may be added to the agenda for the Commission to acknowledge receipt of correspondence or other information, or for discussion only, of items brought up by a member of the general public that are within the subject matter jurisdiction of the Commission.

**AMERICAN DISABILITIES ACT:**

Please contact the General Services Department at 896-7800 should you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation in order to participate in a meeting. This request should be received at least three working days prior to the meeting in order to accommodate your request. Anyone who has difficulty hearing the proceedings of a meeting may be provided with a portable listening device by requesting one from the General Services Department.

**AGENDA MATERIALS:**

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the General Services Department Office at 965 Fir Street, Chico during normal business hours. Such materials are also available on the City of Chico's website at [www.ci.chico.ca.us](http://www.ci.chico.ca.us) subject to staff's ability to post the materials before the meeting.

---

**1. CALL TO ORDER**

**1.1 ROLL CALL.**

**1.2 PUBLIC COMMENTS (Regarding items not on the agenda).**

- 2. CONSENT AGENDA** - All items listed below are to be considered routine and will be enacted by one motion. Resolutions and Ordinances will be read by title only in compliance with Section 611 of the City Charter. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items to be removed from the Consent Agenda prior to a Commission vote on the motion to adopt the Consent Agenda. The item(s), if any, will be removed from the Consent Agenda for separate discussion.

**2.1 APPROVAL OF MINUTES FROM MEETINGS OF 9/26/09**

*The General Services Director recommends approval of the minutes as submitted.*

**3. NOTICED PUBLIC HEARINGS**

**3.1 COMMUNITY FORUM ON UPPER BIDWELL PARK TRAIL CONDITIONS AND USE**

Powerpoint Presentation and Discussion

## ATTACHMENT A

### 4. REGULAR AGENDA

#### 4.1 ITEMS REMOVED FROM THE CONSENT AGENDA.

#### 4.2 UPDATE AND DISCUSSION OF THE MANAGEMENT OF HWY 32 DISC GOLF COURSE AREA/TRAILHEAD

The General Services Director will provide an update to the Commission on the management and status of the site. *No recommendations are being made.*

#### 4.3 UPDATE ON WET WEATHER USE PLAN – BIDWELL PARK

At its 9/26/09 meeting, the Commission reviewed and discussed a new procedure to determine whether trails for equestrian and bicycle use should be curtailed during wet weather in Middle and Upper Bidwell Park. The methodology uses available information on amount rain fall, soil moisture and on-site analysis for a site in the Horseshoe Lake area for Middle and Upper Bidwell Park and the Trailhead/Disc Golf Site on Highway 32. *No recommendations are being made.*

- a. Overview and Status of Wet Weather Use Program
- b. Commissioner Turney's email of 10/19/09 to the City Council regarding the wet weather policy and the management of the Hwy 32 site.

#### 4.4 RECONSIDERATION OF THE COMMISSION'S ACTION REGARDING A STREET TREE REMOVAL PERMIT - 176 E. SACRAMENTO AVENUE

At its 9/26/09 the Commission denied (4-3) an appeal for a tree removal permit application from Mr. Dick Sullivan to remove a "Little Leaf Linden" (*Tilia cordata*) tree located at 176 East Sacramento Avenue. Staff denied the permit due to the excellent condition of the tree, and because the tree is not hazardous and has environmental and aesthetic value to the community. Mr. Sullivan requested an appeal hearing before the Commission to review this decision. In denying the appeal, the Commission requested a status report on Mr. Sullivan's efforts to resolve parking issues adjacent his home.

Staff has received a request from Commissioner Watts for a reconsideration of the Commission's 9/26/09 decision. The Commission will need to take action on Commissioner Watts' request for reconsideration. In the event the Commission does agree to reconsider, staff has prepared an update on the permit application and provides additional background information. *The General Services Director recommends the Commission not reconsider the appeal.*

#### 4.5 REVIEW AND RECOMMENDATION FROM THE AD HOC COMMITTEE ON CONCESSIONS AT ONE MILE RECREATION AREA

The Ad Hoc Committee on Concessions will provide an update to the Commission on the creation of a request for proposals (RFP) for a concession stand at One Mile Recreation Area. The Committee met on 10/1/09 and 10/21/09 to discuss and draft the RFP. *The Ad-Hoc Committee on Concessions recommends (3-0) that the Commission approve a Request For Proposals regarding a concession at the One Mile Recreation Area as presented or revised.*

### 5. REPORTS AND COMMUNICATIONS

The following reports and communication items are provided for the Commission's information. No action can be taken on any of the items unless the Commission agrees to include them in a subsequent posted agenda.

#### 5.1 Director's Report.

- a. Update on Verbena Fields
- b. Restroom at One Mile Recreation Area
- c. Arundo Donax Project Restarts

*The General Services Director will provide a verbal report of these items and on any other items that occurred after the posting of this agenda.*

#### 5.2 Park Crews/Rangers Report.



## BPPC Agenda Staff Report

Meeting Date 10/26/09

DATE: OCTOBER 26, 2009

TO: BIDWELL PARK AND PLAYGROUND COMMISSION

FROM: URBAN FOREST MANAGER

RE: REQUEST TO RECONSIDER THE COMMISSION'S ACTION REGARDING A STREET TREE REMOVAL PERMIT - 176 E. SACRAMENTO AVENUE

**RECOMMENDATION:**

The General Services Director recommends that the Bidwell Park and Playground Commission (BPPC) not reconsider its 9/28/09 decision to deny the removal of the tree (Little Leaf Linden) located at 176 E. Sacramento Avenue.

**BACKGROUND:**

Commissioner Watts has requested (Exhibit A) that the Commission reconsider action taken at its 9/26/09 meeting to deny a tree removal permit at 176 E. Sacramento Avenue.

The Commission conducts business under approval of the City Council as delineated in AP&P 10-10 (Exhibit B). Regarding reconsideration, the City Council's policy is:

Reconsideration of an Agenda Item – The Council will neither rehear nor reconsider an issue within one year after a decision has been made unless a member of the prevailing side requests reconsideration within the time frame. If the Council votes to reconsider the matter, or will be scheduled for consideration at a subsequent meeting on the Regular Agenda. In case of a tie vote, any member of the Council may request reconsideration of an agenda item.

Commissioner Watts did vote on the prevailing side to deny the tree removal permit and therefore can request reconsideration. Should the Commission vote to reconsider, the matter will be placed on a subsequent agenda for review and consideration.

**DISCUSSION:**

At the 9/26/09 Commission meeting and following rejection of the appeal, the Commission requested an update on the issue at a subsequent meeting. Brian Mickelson, Sr. Civil Engineer (Traffic) has provided the following information regarding the topic.

In regards to Mr. Sullivan, there are several complexities to the situation. Preferential Parking Districts were created in the 1980's in the Mansion Park and Veterans Hall area to prevent Chico High School and Chico State students from parking in the residential areas and limiting parking available for residents. Therefore, by definition they are exclusionary districts limiting the amount of parking within their limits. As such, they create a situation where it migrates vehicles into another area which causes an even greater impact as the overall parking availability is limited.

The way this system was set up, there are only three full time passes allotted to each residence and two service passes for home maintenance, deliveries, etc. The problem with this is it assumes all structures within the area function as single family dwelling units. This is not always the case. When businesses or college housing rentals operate out of these former single family dwelling units, they have more employees, clients or residents (vehicles) than they have passes for, resulting in those not having passes parking in nearby residential areas and leaving the preferential districts under utilized.

Mr. Sullivan lives directly at the border of one of these districts, adjacent to two formerly single family dwellings that have several business operating out of them employing approximately 20-30 employees, but only have 10 passes (6 permanent passes and 4 service passes). This causes these employees and clients to park on East Sacramento Avenue in front of Mr. Sullivan's home and leaves the preferential parking area virtually empty. This as well as other issues such as enforcement, tracking of the permits, collection of fees and other issues have plagued the system since

## ATTACHMENT A

its inception. However because expanding the boundaries only displaces the issue into another area and once again decreases the available parking supply for the City, the boundaries have remained unchanged since it was started.

Through the Chico Avenues Neighborhood Association neighborhood improvement process, there has been discussion of revamping the system to address these issues and to make the system work better for all. The work has not been formally started on this part of the plan but should be in the works in the near future. Until such time that this has started, it is feared that any piecemeal modification to the existing boundaries/system might complicate the issue further. This system needs to be looked at holistically so that we do not exacerbate an already difficult system.

*- Attachments B, C not included in 4/30/18 appeal meet*

### Attachments

Exhibit "A" - Request from Commissioner Watts to Reconsider Commission Action

Exhibit "B" - Administrative Policy and Procedure 10-10

Exhibit "C" - Staff Report from 9-28-09 BPPC Meeting



## ATTACHMENT A

**From:** Jamison Watts <jamison\_w@hotmail.com>  
**To:** <patapsco@sbcglobal.net>, <dbeardsl@ci.chico.ca.us>  
**Date:** 10/19/2009 8:04 AM  
**Subject:** 10/26 Agenda Request

Hi Guys,

If it is not too late, I'd like to add the following item to the 10/16 Park Commission agenda: Item 3.1 from last month's meeting, "Review and consideration of an appeal to deny a street tree removal permit - 176 E. Sacramento Avenue."

After additional review, I feel the application to remove the tree is warranted per section 14.40.290 of the Chico Municipal Code which states: "Any tree or shrub growing or standing in the public area fronting private property which, in the opinion of the commission, creates a dangerous or defective condition or endangers the security or usefulness of any public street, sewer or sidewalk is hereby declared to be a public nuisance." Specifically, I feel that this tree creates a defective condition of the subject property and endangers the usefulness of both the street and sidewalk.

Thank you, and please let me know if I can be of further assistance.

Jamison Watts

---

Hotmail: Free, trusted and rich email service.  
<http://clk.atdmt.com/GBL/go/171222984/direct/01/>

**BIDWELL PARK AND PLAYGROUND COMMISSION  
MINUTES FOR MEETING OF OCTOBER 26, 2009**

**1. CALL TO ORDER**

**1.1 Roll Call**

The meeting was called to order by Chair Emmerich at 6:30 p.m. in Council Chamber.

Commissioners Present	Lisa Emmerich, Chair Stephen Lucas Richard Ober Mary Brentwood Jamison Watts Jane Turney
Commissioner Absent	Aaron Skaggs
Staff Members Present	Dennis Beardsley, General Services Director Denice Britton, Urban Forest Manager Lise Smith-Peters, Management Analyst Alicia M. Rock, Assistant City Attorney Janice Heckerson, Administrative Assistant

**1.2 Public Comment**

Susan Mason has observed an increase in cats in Bidwell Park and requested that the problem not be allowed to get worse again.

Linda Hamilton, Emily Alma and Nani Tevis asked the BPPC for guidance with the Southwest Neighborhood restoration project to improve the area at 9<sup>th</sup> and Hazel Streets adjacent to Little Chico Creek.

Chair Emmerich requested that the issue of cats be taken up by the Volunteer Committee and the 9<sup>th</sup> and Hazel Restoration project to the Natural Resources Committee for further consideration.

**2. CONSENT AGENDA**

**2.1 Approval of Minutes from Meeting of 09-26-09**

Commissioner Brentwood asked to change Item 4.5 to say "City would like to work with CSUC" not that it "is working" with CSUC on the project.

At its September 25, 2009 meeting, BPPC denied an appeal for removal of a tree at the above location. Commissioner Watts asked Commissioners to reconsider that decision.

COMMISSIONER WATTS MOVED TO RECONSIDER DENYING THE APPEAL TO REMOVE A TREE AT 176 E. SACRAMENTO. CHAIR EMMERICH SECONDED THE MOTION.

From the public;

Patsy Schulz - lives near that address and thinks removal might not be the answer but parking issues need to be looked into further at that location.

Alan Gair - challenges the whole idea; the appellant has a parking space and drive marked out.

Tom Haithcock - this would be setting a bad precedent

Commissioner Watts withdrew the motion and asked to put it on the next agenda when all commissioners would be present.

Commissioner Brentwood may not be present for the November meeting.

Break from 7:45 to 8:00 pm

Present at 8:00 p.m. - Emmerich, Brentwood, Ober, Lucas, Turney and Watts. Absent: Skaggs

#### 4.2 **Update and Discussion of the Management of Hwy 32 Disc Golf Course Area/Trailhead**

City Council has approved developing a trailhead/disc golf facility in Upper Park Bidwell Park that will take one to two years to complete. Staff has drafted an Operating Agreement which will first be reviewed by the Policy Committee and to the full Commission for consideration. A draft of the Interim Plan is discussed at BPPC meetings each month.

General Services Director Beardsley stated that the City Manager has put a hold on \$50,000 on funds anticipated for minor expenditures to keep the project moving ahead. As a result, the Director has been using discretionary funds from the Park budget for minor expenditures analysis.

From the public:

Josephine Guardino - identify the problems on hole-by-hole basis and take out what we cannot afford to fix; she wants to see some action take place at the site.

Greg Payne - make an attempt to open channels again between people who have common intention to have it work well. Patching tone poles could be a positive example of doing a project well.

Lon Glazner, President of Outdoor Activities Advocacy (Chico Outsiders) - they

ATTACHMENT B



**PUBLIC WORKS DEPARTMENT  
PARK DIVISION**

411 Main St., 3<sup>rd</sup> Fl.  
P.O. Box 3420  
Chico, CA 95927-3420

(530) 896-7800  
(530) 895-4825 Fax  
Email: [Parkinfo@chicoca.gov](mailto:Parkinfo@chicoca.gov)  
Website: [www.chico.ca.us](http://www.chico.ca.us)

**CITY OF CHICO**

**APPLICATION REQUESTING PERMISSION  
TO PLANT, REMOVE, ALTER, OR DISTURB PUBLIC TREES**

<u>Richard Sullivan</u> Property Owner	<u>Ted Sullivan</u> Representative
<u>176 E Sacramento Ave. 95926</u> Property Owner Address including zip code	<u>616 Jardin way, 95926</u> Representative Address
Owner's Phone Number <u>343-1546</u>	Representative's Phone Number <u>624-9644</u>
Owner's Email Address <u>[Signature]</u>	Representative's Email Address <u>Sullmart@sbcglobal.net</u>

REQUEST TO:  Plant  Remove  Alter  Disturb

Address where tree(s) are located: now strip in front of house

Number of Tree(s): 1

Diameter of Tree(s)	Species of tree(s): (Use additional paper if necessary)
<u>6 feet</u>	<u>unsure</u>
_____	_____
_____	_____

Reason for request:  
The tree has cracked and displaced much sidewalk and  
now strip area. The sidewalk rises 8-12 inches from the  
roots. It poses a significant safety risk for resident.  
The request is to remove existing tree and re-plant a more  
appropriate tree.

(Enclose a map showing the exact location of the tree(s) and any proposed improvements along with any other documents which will help explain your request)

**ONLY QUALIFIED TREE SERVICES MAY PERFORM WORK ON CITY TREES**

Tree Service Performing Work \_\_\_\_\_ Phone # \_\_\_\_\_

Chico Business License # \_\_\_\_\_ California Contractor's License # \_\_\_\_\_

Certified Arborist # \_\_\_\_\_ **Attach Copy of Certificate of Liability Insurance/Homeowner's Ins**

Date 12/29/17

[Signature]  
Signature of Property Owner or Authorized Representative

ATTACHMENT B



**PUBLIC WORKS DEPARTMENT**  
**Parks Division**

965 Fir Street  
P.O. Box 3420  
Chico, CA 95927-3420

(530) 896-7800  
parkinfo@chicoca.gov  
<http://www.chico.ca.us>

**PERMIT  
TO  
PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES**

TO: Richard Sullivan  
176 E Sacramento Ave  
Chico, CA 95926

DATE: 2/28/18

Your application requesting permission to plant, remove, alter or disturb public trees has been:

Approved subject to the condition(s) listed below.

Denied for reason(s) listed below

Permit Not Required

**Appeal Procedure:** Should you disagree with this and wish to appeal this decision, you must submit a written letter addressed to the Bidwell Park and Playground Commission within 15 days of the receipt of this notice of denial. Any appeal submitted will be placed on the next regular meeting of the Bidwell Park and Playground Commission (last Monday of each month).

Condition(s) of approval/reason(s) for denial:

Location: 176 E Sacramento Ave  
Tree is not dead, dying or diseased.  
Please note: Sidewalk issues are most likely due to adjacent sycamore tree - A service request for sidewalk repair has been created.

2/28/18

Richie Bamlet Urban Forest Manager

(Date)

Park Director or authorized City representative

**Distribution:** (When fully executed)

\_\_\_ PkD \_\_\_ CDD \_\_\_ ADPW-ENGR \_\_\_ PL DIR \_\_\_ UF

## RE: PRA Request - Chico Tree Removal List

Richard Bamlet

Wed 2/28/2018 5:48 PM

Sent Items

To: Ted Sullivan <sullmart@sbcglobal.net>;

Cc: Dani Rogers <dani.rogers@Chicoca.gov>;

Bcc: Erik Gustafson <erik.gustafson@Chicoca.gov>;

📎 1 attachments (59 KB)

tree permit 176 E Sac.docx;

Hello Mr. Sullivan,

Thank you for your questions. My apologies for the delayed response. I am happy to provide the answers below:

The use of the word "lines" refers to the presence of utility lines. That information is added to the notes to inform the removal contractor that live wires might be present.

The terms "dying" and "declining" have specific meaning in urban tree assessments.

Below is the complete scale that is used to assess a trees vigor. Vigor can be defined as an assessment of overall tree health. Determination of vigor is based on consideration of color of foliage, crown proportion and appearance, retention of leaves/needles, appearance of apical growth, length between growth whorls, and presence of cavities and fungal growth along with the assessing arborists professional judgment.

The code is assigned based on the following classes:

**Excellent** – Tree exhibits high level of vigor and no barriers (soil, light, etc.) to continued vigor. No decay or broken branches are observed.

**Good** - Tree exhibits high level of vigor and some minor barriers (soil, light, etc.) to continued vigor. No decay or broken branches are observed.

**Fair** – Tree appears generally healthy. Barriers (soil, light, etc.) affect the trees vigor. Tree's crown may be smaller proportionally than in healthier trees. Decay and/ or broken branches, if observed, are not likely to have negative impacts in the short term.

**Poor** – Tree appears notably unhealthy, as determined by reduced crown, presence of decay and/or broken branches and/or significant barriers to future growth. Observed problems have high likelihood of being rectified through management of said tree and trees surrounding it.

**Critical** – Tree appears notably unhealthy, as determined by reduced crown, presence of decay and/or broken branches and/or significant barriers to future growth. Observed problems have low likelihood of being rectified through management of said tree and trees surrounding it.

**Dying** - Tree is unhealthy. Minimal live crown is present; portions of bark may be missing and/or substantial levels of broken stems and branches. Tree may exhibit advanced decay. No further investment in restoring the tree to a higher vigor is deemed worthwhile.

**Dead**- No live material is observed in the tree

## ATTACHMENT B

One of the trees, as you note, contained term "declining". This is word used interchangeably with the word "dying" and has the same meaning in this context.

I have also attached the permit application that you applied for. Unfortunately I cannot approve your permit to remove the tree located at 176 E Sacramento Ave. For your information, this tree is classified as being of "excellent" vigor. Upon reassessment I would reclassify it as "good" according to the criteria above due to the restricted room for tree roots. This does not however satisfy the criteria needed for tree removal. Please note that the sidewalk issues near 176 E Sacramento are most likely due to the adjacent sycamore tree - I have created a service request for sidewalk repair. Repair methods can include a number of options including grinding the sidewalk, replacing concrete and/or root pruning.

Please note for your information:

Appeal Procedure: Should you disagree with this and wish to appeal this decision, you must submit a written letter addressed to the Bidwell Park and Playground Commission within 15 days of the receipt of this notice of denial. Any appeal submitted will be placed on the next regular meeting of the Bidwell Park and Playground Commission (last Monday of each month). The Commission address is

965 Fir Street

P.O. Box 3420

Chico, CA 95927-3420

Or email to: [parkinfo@chicoca.gov](mailto:parkinfo@chicoca.gov)

Please feel free to contact me directly with any questions or concerns that you may have.

Thank you



**Richie Bamlet**

City of Chico | Urban Forest Manager

(530) 896 – 7801 Office - (530) 895-2634 Fax

[Website](#) | [Contact Us](#)



**From:** Dani Rogers

**Sent:** Wednesday, February 21, 2018 3:51 PM

**To:** Ted Sullivan <[sullmart@sbcglobal.net](mailto:sullmart@sbcglobal.net)>

**Cc:** Richard Bamlet <[richard.bamlet@Chicoca.gov](mailto:richard.bamlet@Chicoca.gov)>

**Subject:** RE: PRA Request - Chico Tree Removal List

I've copied Richard on this email.

Richard, please see the questions highlighted below from Mr. Sullivan on the tree removal list that was provided. Can you please respond?

Thank you,

Dani

ATTACHMENT B

**From:** Ted Sullivan [mailto:sullmart@sbcglobal.net]  
**Sent:** Wednesday, February 21, 2018 3:47 PM  
**To:** Dani Rogers <dani.rogers@Chicoca.gov>  
**Cc:** Ted Sullivan <sullmart@sbcglobal.net>  
**Subject:** Re: PRA Request - Chico Tree Removal List

I would be happy to do that. What is an email contact for him? I'd prefer to get answers in writing. Thanks.

On Wednesday, February 21, 2018 3:42 PM, Dani Rogers <dani.rogers@Chicoca.gov> wrote:

You may contact Richard Bamlet at 896-7801 for more information on the terms used.

**From:** Ted Sullivan [mailto:sullmart@sbcglobal.net]  
**Sent:** Wednesday, February 21, 2018 3:34 PM  
**To:** Dani Rogers <dani.rogers@Chicoca.gov>  
**Cc:** Ted Sullivan <sullmart@sbcglobal.net>  
**Subject:** Re: PRA Request - Chico Tree Removal List

Thanks for the info. I am unsure on some of the terminology used in the report. In the notes section, the term lines is used for some trees that were removed. What does that mean?

Also, the term dying is used in the note section with many trees. That seems to be a very broad term. All trees are in a state of dying eventually, so how is it meant in terms of city tree removal? And the same question for the term "declining" which is used for a tree removal also.

Thanks.

On Wednesday, February 21, 2018 3:15 PM, Dani Rogers <dani.rogers@Chicoca.gov> wrote:

Good afternoon, Mr. Sullivan:

On February 13, 2018, the City received your California Public Records Act request for a tree removal list in a 2-block radius of 176 E. Sacramento Ave.

Attached please find the list, as well as a map, of the trees removed.

This concludes the City's response to your request. If you have any questions, please feel free to contact me.

Dani M. Rogers, CMC  
Deputy City Clerk  
City of Chico



PRA #1

**City of Chico 2013 to 2017 Tree Removals  
with in 2 block radius of 176 E Sacramento Ave**

0=Extreme  
1=High  
2=Moderate

F= front, R= rear, S= side, M=median  
NS= north side, SS= south side

**Trees Removed**

Map ID	Address	Location	Zone	Species	Notes	Rating	Removal List Title
1	176 E 2nd Ave	F:2	5	English Walnut	Extensive decay at old cuts, dieback	1	Spring 2013 Urgent Removal
2	901 Esplanade	Chico High	5	Sycamore	Extensive decay in roots	1	11-27-12 Final
3	179 E 2nd Ave	F:1	5	Black Walnut	Extensive decay/decline	1	11-27-12 Final
4	148 W 1st Ave	S:2 Magnolia	5	Modesto Ash	Structure damage from broken limbs	1	Final August 2013 1st Round
5	354 E 1st Ave	F:2	5	Camphor	Dead	1	November 2013 2nd Round
6	198 E 1st Ave	F:1	5	Camphor	Dead	1	Priority 1 Removals September 2014
7	211 W 1st Ave	F:1	5	Modesto Ash	Extensive trunk defects, weak attachments	1	Priority 1 Removals November 2014
8	211 W 1st Ave	F:2	5	Modesto Ash	Extensive trunk defects, splitting	1	Priority 1 Removals November 2014
9	274 E Sacramento Ave	F:2	5	English Walnut	Dying, damaged roots	1	Revised Priority 1 Removals March 2015
10	268 E 2nd Ave	F:3	5	Camphor	Dead	1	Priority 1 Removals June 2015
11	211 W 1st Ave	S:1 Magnolia	5	Modesto Ash	lines	1	Priority 1 Removals October 2015
12	211 W 1st Ave	S:2 Magnolia	5	Modesto Ash	lines	1	Priority 1 Removals October 2015
13	211 W 1st Ave	S:3 Magnolia	5	Modesto Ash	lines	1	Priority 1 Removals October 2015
14	128 W 1st Ave	R:1 Alley	5	Black Walnut	Declining, decay at base	1	Exhibit C, December Rfq, 13-14 Walnut Rfq, 201318 Walnut
15	286 E 1st Ave	F:2	5	Black Walnut	Dying, decay at base	1	October 2016 Completed 1-23-17
16	850 Esplanade	F:1	5	Sycamore	Dying	1	October 2016 Completed 1-23-17
17	1121 Laburnum Ave	F:1	5	Black Walnut	Dying	1	October 2016 Completed 1-23-17
18	1133 Esplanade	M:1	5	Sycamore	Dead	1	October 2016 Completed 1-23-17
19	1164 Magnolia Ave	S:1 W 2nd Ave	5	Black Walnut	Dying, leans over street	1	October 2016 Completed 1-23-17
20	220 W 1st Ave	F:2	5	Black Walnut	Dying	1	Priority 1 Removals February 2017
21	228 W 1st Ave	F:1	5	Black Walnut	Dying	1	Priority 1 Removals February 2017
22	228 W 1st Ave	F:2	5	Black Walnut	Dying	1	Priority 1 Removals February 2017
23	1120 Esplanade	F:2	5	Black Walnut	Dying	1	Priority 1 Removals February 2017
24	1120 Esplanade	F:3	5	Black Walnut	Dying	1	Priority 1 Removals April 2017
25	296 E Sacramento Ave	S:1 Laburnum	5	English Walnut	Dead	1	Priority 1 Removals April 2017
26	211 W 1st Ave	F:3	5	Modesto Ash	Split in storm	1	In House Removals Sept 2017
27	1111 Oleander Ave	F:1	5	Norway Maple	Dead	1	Removed In House 2012
28	262 E 1st Ave	F:2	5	Pistache	Fell over into street	1	Removed In House 11-1-17
29	945 Laburnum Ave	S:2 E Sac	5	Pine	Dead	1	Removed By Petersen Tree Care
30	291 E Sacramento Ave	F:2	5	English Walnut	Fell over into front yard	1	Removed By North Valley Tree Service (Permit)
31	946 Oleander Ave	S:1 E Sac	5	Black Walnut	Dead	1	Removed By Petersen Tree Care (Stump Removed In House) Removed By ?



# City Tree Removals

## E Sacramento Avenue Area

See Attached List

SPRUCE AVE ATTACHMENT B

E 3RD AVE

E 2ND AVE

E 1ST AVE

E WASHINGTON AVE

FIRST CHRISTIAN CHURCH

CHICO JHS

1

17

2815  
10

9

25

31

30 29

E SACRAMENTO AVE

3

27

4

23

ROYAL ARMS  
24 APTS

MONA

16

E LINCOLN AVE

OLEANDER AVE

ESPLANADE

18

CHURCH ON THE ESPLANADE

19

14

MAGNOLIA AVE

2

CHICO HS

W 3RD AVE

W 2ND AVE

W 1ST AVE

W SACRAMENTO AVE

W LINCOLN AVE

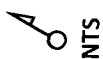
ARCADIAN AVE

26,7,8

11-13

22  
21

20



<b>Service Request</b>	
ID	32689
Address/Location Description	182 E Sacramento ave
Date Entered	2/28/2018
Requestor	Richie Bamlet
Requestor Phone	530 896 7801
Requestor Email	
Work Type	Streets - Sidewalk Repair
Issue Description	S/walk uplifted- most likely from sycamore tree. Request made on behalf of neighbor Mr Sullivan at #176
Call requestor back?	No
Called Field Supervisor?	No
Attachments	
<b>Field Staff</b>	
Status	Open
Assigned To	Mike Slattery
Completion Date	
Resolution	
Work Notes	
Called reporting party back?	No
Route Service Request	No

*Amended Service Request*

<b>Service Request</b>	
ID	32689
Address/Location Description	182 E Sacramento ave
Date Entered	2/28/2018
Requestor	Richie Bamlet
Requestor Phone	530 896 7801
Requestor Email	
Work Type	Streets - Sidewalk Repair
Issue Description	S/walk uplifted- most likely from sycamore tree. Request made on behalf of neighbor Mr Sullivan at #176 Note added 3/13/18. Please extend s/walk repair and assessment to neighbor at #176
Call requestor back?	No
Called Field Supervisor?	No
Attachments	
<b>Field Staff</b>	
Status	Closed
Assigned To	Mike Slattery
Completion Date	3/29/2018
Resolution	Repaired
Work Notes	Sidewalk ramped with hot asphalt by Kevin Curl, Jud Sheffield and Chris Rist.
Called reporting party back?	No
Route Service Request	No

## ATTACHMENT C

**From:** Linda Herman  
**Sent:** Thursday, April 19, 2018 3:09:22 PM  
**To:** Richard Bamlet  
**Cc:** Park Infomation  
**Subject:** FW: please do not remove our neighborhood tree

FYI

Linda

**From:** XXX  
**Sent:** Wednesday, April 18, 2018 5:48 PM  
**To:** Park Infomation <parkinfo@Chicoca.gov>  
**Subject:** please do not remove our neighborhood tree

Hi there,  
We have heard that there is a proposal to remove a neighborhood tree at [176 East Sacramento](#).

It is a beautiful, old, healthy tree that blocks a lot of the summer sun from our neighborhood, and we would love to see this tree remain in place.  
It is very valuable to us asthetically and practically... we really appreciate the shade that it provides. I am sure it affects all of our energy bills as well.

Is there someone else we should contact? What else can we do?

Thank you,  
XXX  
XXX E Sacramento Ave

ATTACHMENT C

From: XXX XXX (name and address redacted-on file with Parks Division)  
Sent: Thursday, April 26, 1:59 PM  
Subject: Street Tree - 100 Block E Sacramento Ave  
To: Richard Bamlet

Dear Mr. Bamlet,

*Please include my comments in the packet for presentation to the BPPC on the subject of the request to remove one of the street trees in my immediate neighborhood, the 100 block of E Sacramento Ave, since I will be unable to attend next Monday's meeting on such short notice.*

*The tree is across the street from our home. It's a very large, beautiful, healthy tree that provides much needed shade in our neighborhood and adds to the property value of all homes in the neighborhood. Its loss would have a huge negative impact. Nearby homes would need to be re-landscaped and PG&E bills would go up – both at significant cost to many neighbors. This tree is priceless - a replacement would not provide similar benefits for many decades.*

*I trust the BPPC Commission will rule in favor of keeping the community's street tree and deny the appeal.*

Thank you again,

XXX XXX  
XXX XXX XXXX  
XXX E Sacramento Ave



DATE: 04/30/18  
TO: Bidwell Park and Playground Commission  
FROM: BPPC Tree Committee  
SUBJECT: ACCEPTANCE OF REPORT FROM THE BPPC TREE COMMITTEE MEETING HELD ON 04/12/18

## REPORT IN BRIEF:

At its meeting on 04/12/18, the Bidwell Park and Playground Commission's (BPPC) Tree Committee discussed the following topics.

1. City of Chico Urban Forest Revitalization Program Grant Proposal.
2. Summary of ongoing discussions regarding revision to Chico Municipal Code 14.40, 16.66 and 16.68.
3. Consideration Of 12-Month Workflow Priorities of Public Works Tree Division.
4. Arbor Day Foundation Tree City USA Growth Award.

**Recommendation:** *The Committee recommends that the BPPC accept the Committee's report and approve amending CMC Section 14.40.300 to require branches to be trimmed to provide 7.5' clearance over sidewalks and 14.5 feet over the roadway.*

## SUBJECT 1. City of Chico Urban Forest Revitalization Program Grant Proposal

### BACKGROUND:

Public Works Operations and Maintenance Tree Division submitted a concept proposal on 2/28/18 for the CAL FIRE Urban and Community Forestry California Climate Investments (CCI) Grant Program to update the City's tree inventory and to prepare an Urban Forest Management Plan. By letter dated 4/9/18, Cal Fire notified the Staff that the concept proposal has been accepted. A copy of the letter is attached as Attachment A.

Staff will now work to draw up a full proposal, which will include a Resolution by City Council approving the grant application. Submission deadline for the full proposal is 3:00 PDT on Wednesday, May 30, 2018.

### Fiscal impact:

Staff is submitting a proposal to receive approximately \$425,000 in funding. The local match funding component comprises of in-kind volunteer time, as well as existing Staff payroll and existing developer mitigation funds.

**Recommendation:** *None currently. Informational only item.*

**Attachment A:** Letter from Cal Fire April 9, 2018

## SUBJECT 2. Ongoing discussions regarding revisions to CMC Sections 14.40, 16.66 and 16.68

### BACKGROUND

At its 6/26/17 meeting, the Bidwell Park and Playground Commission (BPPC) provided Staff with various Chico Municipal Code (CMC) sections that needed revising. At the 8/10/17 meeting, the Tree Committee discussed revisions to CMC Chapters 14.40, 16.66 and 16.68. Furthermore, at the 10/12/17 meeting, the Tree Committee discussed additional

revisions on Heritage Trees CMC Chapter 16.68, as well as permit fees and homeowner pruning of City right-of-way trees. At its 1/22/18 meeting, Tree Committee held additional discussions of revisions to CMC 16.68 Heritage Tree Program.

**DISCUSSION**

The CMC sections that the BPPC considered to be important and in need of revision are listed, not in order of priority, in the Table 1 below. At the 4/12/18 Tree Committee, staff provided a brief update on the proposed revisions as numbered in Table 1 below.

<b>BPPC CMC REVISION LIST</b>				
<b>Item</b>	<b>Commissioner</b>	<b>CMC Code Section</b>	<b>Title</b>	<b>Specific Topics Noted</b>
1	McReynolds	14.40.120	Street Trees	Director Definition
2	McReynolds	14.40.150	Street Trees	Revise Tree Plant calculation
3	McReynolds	14.40.300	Street Trees	Reduce Site Clearance
4	Reddemann	14.4	Street Trees	Tracking Tree Planting/Compliance
5	Stoller	14.4	Street Trees	Update Approve Street Tree List
6	Stoller	14.4	Street Trees	Streamline Permitting
7	Stoller	16.66	Tree Preservation Regulations	Streamlined Permitting Process
8	McReynolds	16.68	Heritage Trees	Reduce Application fee

**Item 1 –Director Definition**

CMC 14.40.055

“Director” shall mean the director of the public works department.

It was proposed to make the following amendments to the Director definition in 14.40.055 to read “director of the public works **Operations and Maintenance** department.

14.40.120 Permit - Required.

No trees or shrubs shall be planted in or removed from any planting area in the City unless:

- A. A written permit therefore is authorized by the commission or the City Council and is issued by the director **or designee**; or
- B. Such planting or removal is required by order of the Commission or the city Council.

The director **or designee** shall bring all applications for permits to the attention of the Commission and shall issue such written permit when and as directed by the Commission or the City Council. The planting of a tree or shrub in conformity to the street tree plan as adopted and amended by the Commission shall be deemed to be authorized by the Commission and no further authorization for the granting of a permit shall be necessary.

**Item 2 - 14.40.150 Permit - Conditions upon issuance.**

All regulations adopted by the Commission pursuant to this chapter are conditions upon the issuance of any permit, unless specifically waived by the Commission, or the Council. The director may impose upon the granting of such permit such additional conditions as the director deems reasonable. Among others, the director may require, as such a condition upon the granting of a removal permit, the replanting of a tree or shrub in place of that removed. The director shall, when removal is being permitted for convenience of owner to make way for construction, require, as a condition, that the removal shall not take place until the work of construction is commenced, unless otherwise authorized by the Commission or the Council.

**Recommendation:** *The Tree Committee meeting, agreed to postpone revisions to this CMC section.*



**Item 3 - 14.40.300 Branches to be trimmed.**

It shall be unlawful for any person in the City to permit branches of trees or shrubs growing or being on private property to extend within ten feet from the ground over any portion of the sidewalk or street. It is common language in CMC to require between seven and eight feet of clearance over a sidewalk and between fourteen and fifteen feet of clearance over the roadway.

**Recommendation:** *Tree Committee recommends that the BPPC approve to change CMC code 14.40.300 to state a required 7.5' clearance over sidewalks and 14.5 feet over the roadway.*

**Item 4 – Tracking Tree Planting Compliance**

**Recommendation:** *The Committee recommended postponing revisions to this section of 14.40. Committee member Reddemann suggested a 12-month deadline.*

**Item 5 – Street Tree List**

Staff reported on ongoing research to update the City of Chico approved street tree planting list.

**Recommendation:** *None at this time.*

**Item 6 and Item 7 – Streamlining Permitting**

**Recommendation:** *Committee member Reddemann suggested a 12-month deadline to finalize work on streamlining the permitting process for developers and residents.*

**Item 8. Heritage tree applications.**

Staff and committee members discussed the voluntary Heritage tree program. It was discussed that the deed recording requirement should be optional for homeowners. Staff intends to launch a survey via SurveyMonkey to help determine what cost is acceptable to potential applicants.

Removal of Permit fees

Staff discussed the idea of introducing a fee for street tree removal permit applications. This fee would cover administrative costs. The City of Chico already levies a fee on tree permits tied to development. A survey of California cities revealed that many cities charge a fee to cover processing costs for such street tree permits. Planting permits should remain free. Of the cities that charged permit fees, costs ranged from \$25 to \$81. Committee discussed the range of possible fee levels that would be appropriate for Chico. The possibility of introducing a fee for appeals was also discussed.

**Recommendation:** *Committee directed that staff come back with an outline of the permit process.*

Homeowner Pruning of City Right-of-Way Trees

At the 10/12/17 meeting, the Tree Committee discussed ideas to introduce a program whereby minor incidental pruning on City trees is permissible without the need for a formal permit at all. At the Tree Committee meeting 4/12/18 staff suggested this idea be tabled.

**Recommendation:** *Committee members agreed to table research into allowing pruning without a permit.*

**Attachment B:** Recent examples of homeowner pruning on City street trees.

### SUBJECT 3. Consideration Of 12-Month Workflow Priorities of Public Works Tree Division

At the 4/12/18 Committee meeting staff sought input to determine where to focus work priorities in the interim period until an Urban Forest Management Plan (UFMP) can be developed. The Committee discussed the following UFM goals and objectives.

#### **DISCUSSION**

##### Urban Forestry (UF) Goals:

The UFM has compiled a broad list of five goals for the Tree Division, which are summarized as follows:

**GROW:** The urban forest should be enhanced for social, economic and environmental benefits. Additional tree planting is the main tool to achieve this goal.

**PROTECT:** Chico's existing trees need to be protected from biological, climatic, and man-made threats that if left unchecked could diminish canopy cover and associated benefits in Chico.

**MANAGE:** In order to create a cohesive urban forestry program, decision making is best made with up-to-date data and current best industry practices. Strategic planning and optimal use of available resources with collaboration from multiple stakeholders will ensure a robust urban forest for generations to come.

**FUND:** Urban forestry activities cannot happen without securing long-term funding. Novel approaches and creativity will be required to fill funding shortfalls.

**ENGAGE:** A successful urban forestry program cannot happen without active participation from multiple stakeholders.

##### Urban Forestry Objectives:

A dynamic and broad list of 108 objectives was identified. This list was created by a combination of previous work plan priorities, ongoing discussions with community stakeholders, and Staff's own experiences of Chico's urban forest over the last twelve months. This list can be used to shape the future UFMP. It can also be used to focus on short-term priorities.

The Committee reviewed the list of goals and objectives. Committee member Haar suggested goals that focus on increasing the shade canopy be an ongoing focus. Committee also stated that early formative pruning be a priority. In the short-term work priorities should focus on the Cal Fire grant funding application. Committee will support staff in compiling grant materials.

**Recommendation:** *None at this time. Committee will continue discussion on goals and objectives for the Tree Division for Bidwell Park and Playground Commission's consideration.*

**Attachments C:** Urban Forestry Goals and Objectives Summary table.

### SUBJECT 4. Arbor Day Foundation Tree City USA Growth Award

#### **BACKGROUND**

The Tree City USA Growth Award is awarded by the Arbor Day Foundation to recognize higher levels of tree care by participating Tree City USA communities. The Growth Award highlights innovative programs and projects as well as increased commitment of resources for urban forestry. It also provides an opportunity to share new ideas and successes across the country.

## DISCUSSION

The City of Chico has been a Tree City USA recipient for thirty-four consecutive years. A Tree City USA recipient can achieve a Tree City USA Growth Award if it qualifies as a Tree City USA for at least the second consecutive year and completes activities in eligible categories totaling 10 or more points. Eligible activities fall into one of four categories, and each activity has an associated point value. The attachment to this report outlines the activities that are eligible to count towards Growth Award status. It is anticipated that a Growth Award will be earned every year over the next ten years. After that time the City will be eligible for the prestigious Sterling Award. This award is given to cities that have earned a growth award for ten years in a row.

Attachment D outlines the four eligible categories for consideration. Ten points must be accrued, which can be derived from any or all categories as listed below:

- Category A: Education and Public Relations
- Category B: Partnerships
- Category C: Planning and Management
- Category D: Tree Planting and Maintenance

*Committee recommended staff focus on Items A2, A3, A4, A5, B10 to attain the necessary ten points to qualify for the Growth Award.*

**Recommendation:** *Committee provided input on eligible activities that can be implemented in 2018 to attain a Tree City USA growth award for the City of Chico.*

**Attachments D:** Arbor Day Foundation Tree City USA Growth Award Eligible activities.

# ATTACHMENT A

STATE OF CALIFORNIA—NATURAL RESOURCES AGENCY

Edmund G. Brown Jr., Governor



## DEPARTMENT OF FORESTRY AND FIRE PROTECTION Urban and Community Forestry Program

P.O. Box 944246  
SACRAMENTO, CA 94244-2460  
(916) 657-2289  
Website: [www.fire.ca.gov](http://www.fire.ca.gov)



April 9, 2018

Richie Bamlet  
City of Chico  
Public Works  
PO Box 3420  
Chico, CA 95927

### **RE: Concept Proposal for the CAL FIRE Urban and Community Forestry California Climate Investments (CCI) Grant Program**

We are pleased to inform you that you have been selected to submit a California Climate Initiatives Project Application for your project titled **City of Chico Urban Forest Revitalization Program** in the **Urban Forest Management Activities** category. Your project has been assigned a Project Tracking number: **17-CCI-UF-01-MGMT-0048**.

The *Urban and Community Forestry Program California Climate Investments Grant Guidelines*, required PDF Project Application Form, and other related forms contain all the necessary information to submit your grant application. These documents can be found on the following website:

[http://calfire.ca.gov/resource\\_mgt/resource\\_mgt\\_urbanforestry\\_grants](http://calfire.ca.gov/resource_mgt/resource_mgt_urbanforestry_grants)

CAL FIRE will carefully evaluate each application according to the posted *Urban and Community Forestry Program California Climate Investments Grant Guidelines*. The following elements will be important in the grant evaluation process:

- a. GHG quantification for projects must follow the Air Resources Board *Urban and Community Forestry Program Quantification Methodology for FY 2017-18* (PDF) found at: <https://www.arb.ca.gov/cc/capandtrade/auctionproceeds/quantification.htm>. Applicants must provide printouts of both the iTree Planting and ARB calculators with their project application.
- b. Highly competitive projects will include those with substantial levels of collaboration with partners, and demonstrate community support. Such projects will have authentic community engagement as a strong project element. Letters of commitment from partners are a way to demonstrate such collaboration.
- c. Inclusion in the project of strong tree establishment practices, presence of long term urban forest management planning, a history of good urban forest practices by the applying entity, and a commitment to long term maintenance of the project are ways to demonstrate assurance that GHG emission reduction goals will be achieved.

## ATTACHMENT A

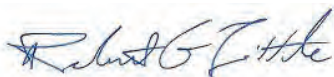
Richie Bamlet  
April 9, 2018  
Page 2

- d. All projects must show proof of what portion of their project can be considered “in” an AB 1550 community. A percentage of how much of the project will be in 1) disadvantaged communities, 2) low income communities, 3) low income communities adjacent to disadvantaged communities, and 4) benefits to low income households must be included. Please see the table in Appendix L of the Grant Guidelines for the definition of what “in” an AB 1550 community is. It should be noted that 75% of CAL FIRE’s funds must be considered “in” such communities. This factor, therefore, will greatly affect a project’s competitiveness.
- e. Budgets must only be submitted in the format provided by CAL FIRE, and should be accompanied by an explanation of the expenses as provided on the project application form.
- f. A detailed tree species list as required on the project application form is of the highest importance. Failing to provide a detailed species list, with the expected number of each species to be planted, may result in disqualification.

Please submit one digital copy and one hard copy as instructed at the end of the Project Application. The digital copy must be received by email at [CALFIRE.Grants@fire.ca.gov](mailto:CALFIRE.Grants@fire.ca.gov) no later than 3:00 PDT on Wednesday, May 30, 2018. The hard copy must be signed, and postmarked no later than Wednesday, May 30, 2018. Failure to submit the Project Application and supporting documents by the due date will result in your proposal being disqualified. You must reference your project tracking number on each document of your application package when submitting the required documents. For the digital copy, use the project tracking number in the file name for each file submitted. For the hard copy, be sure to put the tracking number at the top of the page, even if it must be handwritten.

Due to the high demand for Urban and Community Forestry CCI grants, CAL FIRE will not be able to fund all projects for the applications submitted. Consequently, invitations to submit an application, and acknowledgement of a completed application, do not guarantee that the project will be funded.

Sincerely,



ROBERT LITTLE  
Forester III - State Urban Forester



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For more information visit:  
[http://www.fire.ca.gov/resource\\_mgt/resource\\_mgt\\_urbanforestry.php](http://www.fire.ca.gov/resource_mgt/resource_mgt_urbanforestry.php)



# CAL FIRE Regional Urban Foresters



[www.fire.ca.gov](http://www.fire.ca.gov)  
September 2017

*“The Department of Forestry and Fire Protection serves and safeguards the people and protects the property and resources of California.”*

ATTACHMENT B





Analysis table of UFMP objectives

ATTACHMENT C

Goal and Objective	Objective already in process	Selected priority	
<b>Obj Goal: Grow</b>			
1 Initiate analysis of empty planting sites in the ROW.	x		
2 Develop criteria for viable street tree planting sites, increased planting of street trees, and related protocols to ensure optimal stocking level	grant funding pending		
3 Initiate annual tree planting programs throughout the City to maintaining a multi-aged urban tree canopy.	more needed		
4 Develop a program to increase tree planting opportunities in public/private/commercial areas.			
5 Explore and analyze additional planting locations identified by the Sustainable Cities South Campus initiative.			
6 Work with the Planning and Building Departments to establish a better procedure for planting new trees in new developments.			
7 Ensure that staff is knowledgeable about innovative ways to add trees to development projects and in limiting situations. e.g. engaging with Real Estate professionals.			
8 Provide measures for an urban forest that contains large trees over the streets where space allows, in open space and parks.			
9 Maintain a population of young, moderate sized and vigorous trees throughout Chico.			
10 Develop for approval an overall canopy goal that defines the character and appearance of the Urban Forest			
11 Set overall and neighborhood tree canopy goals and measures to increase total canopy tree cover in the city			
12 Promote species diversity for the resiliency of the urban canopy.			
13 Promote age diversity for multiple benefits and long-term planning of the urban forest.			
14 Promote the “Right Tree Right Place “ concept.			
15 Promote the use of native species where appropriate.			
16 Encourage citizens to remove invasive trees from private property.			
17 Promote the use of non-native cultivar “work-horse” trees in highly demanding municipal forest situations.			
18 Analyze canopy data by work zones to determine species distribution and planting requirements.	grant funding pending		
19 Develop specific objectives for species diversity in each work zone according to the Urban Tree Canopy (UTC) analysis.	grant funding pending		
20 Upgrade the Street Tree Species Lists for use by all stakeholders.	ongoing		
21 Develop “deferred”, “preferred” and “restricted” lists of trees for use in the ROW.	ongoing		
22 Develop strategies and protocols from the Urban Tree Canopy analysis to develop a diverse and resilient tree canopy (no more than 5% of one species in the forest)	grant funding pending		
23 Explore the possibility of a city tree nursery or partnership with civic and non-profit groups. “From Seed to Shade”			

Analysis table of UFMP objectives

ATTACHMENT C			
	<b>Goal: Protect (Resource and residents)</b>		
24	Promote the concept of risk reduction as the first priority for scheduled tree work		
25	Ensure dead and dying trees are removed in a timely manner.	ongoing	
26	The Standard of care for the forest should be high, based on the concept of enhancing the longevity of the trees within the forest. Promote the concept of “useful life”		
27	Promote BMP industry standards to ensure tree work is carried out to high standards.	ongoing	
28	Develop measures for required tree preservation on new projects to be better understood		
29	Address the ARB regarding physical requirements for tree preservation.		
30	Discuss the current Tree Preservation regulations with the ARB. Revise Tree preservation policies.		
21	Consider Tree Preservation Bonds to ensure adequate protection of retained trees during development.		
32	Identify desirable trees for preservation at the beginning of the design process so engineering solutions can be developed for their protection.		
33	Require desirable tree preservation as a standard condition of approval for projects.		
34	Promote the preservation of well placed, healthy and young trees on development sites.		
35	Explore the development of an ordinance to protect against tree topping on private property		
36	Enforce standard pruning practices on private commercial parking lots that are a requirement of development.		
37	Work with Code Enforcement when necessary to enforce City Code	x	
38	Citizens occasionally remove trees on private property that impact neighboring properties or are viewed as community assets. Explore approaches to encourage tree retention		
39	Find ways to influence the management and retention of trees that are owned and managed by other entities, such as trees in private yards or commercial developments, including CARD, the County, the University and others.		
40	Review AB 1881 compliance		
41	Update and promote the Heritage Tree Ordinance. Celebrate historically significant trees e.g Hooker oak descendants.	ongoing	
	<b>Goal: Manage</b>		
42	Establish regular pruning and care of the trees within the forest.		
43	Adopt specific procedures and policy regarding ANSI Tree Risk Assessment Standard and BMP.	more needed	
44	Address emergencies and urgent tree work in a timely manner.	x	
45	Promote the elevation of limbs and foliage for traffic safety and line of site clearance at intersections as high priority work, but second to urgent removals.	x	
46	Program Downtown elevations, sight-lines and building clearance at least every other year as needed.		
47	Program volunteer tree removal from alleyways on a mid-term cycle.		
48	Program formative pruning of young trees during the winter months.	more needed	
49	Promote the removal of trees for reasons other than safety, such as property damage, as a lower priority.	more needed	

Analysis table of UFMP objectives

ATTACHMENT C			
50	Develop outreach efforts that manage resident expectations when non-emergency service requests are submitted.		
51	Service requests for pruning are performed only on high risk trees as a first priority. Develop second priority service request schedules as workload allows.	more needed	
52	Develop tree pruning standards and productivity standards for Public Works and contractors.		
53	Develop a contract for tree pruning, as well as tree removals, to allow for greater flexibility in managing the trees with limited staff.	more needed	
54	Ensure trees planted along City streets by developers are installed to professional standards, and inspected by the City. Clarify the process.		
55	Continue collaboration with other city departments to ensure the Urban Forest Manager is involved with trees-cape decisions early in the development process.		
56	Engage in the development process so that ROW planting sites are managed with the same authority as the road base.		
57	Explore Carbon Credit programs with the STF		
58	Review Title 14 to improve its functionality.	ongoing	
59	Review and update Title14 penalties and incentives as related to tree malpractice and damage	more needed	
60	Review Title 16 Tree Preservation code to clarify parameters. Review fee schedules.	more needed	
61	Develop protocols for the aggressive removal of high-risk trees and clearly define “dead, dying and diseased” definitions		
62	Develop and promote the concept of “whole tree life-cycle” to include salvaged wood and use of wood products.		
63	Revise and expand the Tree Inventory and include designated trails in Bidwell park and other open spaces.	grant funding pending	
64	Develop city and contractor work flows to ensure the inventory is updated as trees are removed, planted or pruned.		
65	Review sidewalk design and ROW tree planting criteria to mitigate sidewalk displacement by tree roots.	more needed	
66	Develop programs to remove and replace invasive trees on public property		
67	Monitor removals and plantings and annually report on progress towards sustainability policy goals	x	
68	Review Landscape Design Standards to enhance water conservation and improve soil health issues.		
69	Develop better interdepartmental communication to enhance landscape plan review, installation and inspection		
70	Develop a Public Landscapes information web page, and include information about AB 1881.		
71	Investigate the upgrade and modernization of reduced water irrigation systems to provide for better water conservation.		
72	Update Landscape Standards in collaboration with other stakeholders as new equipment, techniques and practices are developed.		

Analysis table of UFMP objectives

73	The process for approving and building landscapes in new developments is not defined. Identify, review and revise the current policy to better define the steps developers must take to have landscape plans approved. Improve the inspection process for the installation of new landscapes			
74	Develop a procedure for final approval and acceptance of projects once complete, including the requirement that as-builts are received and scanned in a timely manner			
75	Require electronic as-builts for completed landscape projects to be incorporated into city databases.			
76	Explore the necessity of a city Solar ordinance.			
77	Evaluate the effectiveness of Title 19. 50% shading for parking lots (public and private). Identify reasons for success and failure. Reach out to selected stakeholders to engage in corrective measures.	more needed		
78	Engage with utility providers to ensure minimal damage is done to city trees in utility easements.	more needed		
	<b>Goal: Fund</b>			
79	Establish a budget allocation so that individual trees are pruned on a realistic cycle.	x		
80	There is a backlog of maintenance needs. Promote the permit system along with approved tree contractors. Residents can fund low priority service requests.	more needed		
81	Pursue alternative funding sources for tree care, such as Chico Maintenance Districts.			
82	Pursue increased staffing for tree care needs.	more needed		
83	Pursue alternative staffing mechanisms to supplement full-time city tree crew.	grant funding pending		
84	Provide adequate budgets to maintain trees in the manner required by industry standards.			
85	Leverage existing funding as match for grant funding opportunities as they arise.	x		
86	The Street Tree Master Plan required in Title 14 is out of date. Develop revision collaboratively with stakeholders.			
87	Write a grant to develop the Master Plan, per Title 14.	grant funding pending		
88	Pursuant with accepted tree removal policy, establish revenue streams from recycled wood.			
89	Nurture existing volunteer support groups and work with non-profit organizations to reach out to businesses and corporate sponsors for forest restoration projects.			
90	Explore corporate sponsorship e.g. Heritage Tree Program.	more needed		
	<b>Goal: Engage</b>			
91	Promote habitat values of city street trees and how they act as wildlife corridors from larger open spaces.			
92	Enhance the knowledge of City staff and appointed officials (ARB, Planning Commission, etc.) about tree protection measures	more needed		
93	Develop and distribute with stakeholders more information regarding proper care of young trees			
94	Require care of young trees brochures to be included in new homeowner packets			
95	Encourage citizen participation to improve tree care through out the City.			

Analysis table of UFMP objectives

96	Give particular emphasis to promote voluntary residential watering of trees.			
97	Educate citizens about the selection of the right trees, and the care of trees, including planting, proper soil preparation, watering, and pruning.			
98	Develop partnerships to instigate educational programs to improve citizen understanding of the functional benefits of trees.	ongoing		
99	Develop and expand volunteer opportunities in the Urban Forest.			
100	Continue to encourage interns from CSU and Butte college programs			
101	Reinstate a field program to teach about young tree pruning			
102	Encourage citizens to plant and care for their own street trees			
103	Develop materials per Committee member Haars proposed list of educational programs.			
104	Review the promotion of policy regarding tree and shrub planting in the ROW			
105	In conjunction with CSU faculty / civic groups and non-profits explore outreach possibilities such as city mailings, e-mail blasts, door hangers, bill inserts, social media, press releases, and newspaper columns.	grant funding pending		
106	Develop a a portal for community input on the Tree Division Urban Forestry website.			
107	Develop programs with Chico Unified School District regarding plantings, species selection, maintenance, management of landscapes, and Arbor Day events.			
108	Develop parking lot tree planting standards workshops in collaboration with Building Development			

# Tree City Growth Awards

## Category A: Education and Public Relations



### A1. Publications (2 points)

Materials for the public about tree planting and care, such as a listing of recommended street trees, were first published or significantly improved. (Please enclose a copy of the publication as documentation.)

### A2. Literature Distribution (2 points)

A new method of public literature distribution (with utility bills, at garden centers, at public events, etc.) was developed and implemented successfully.

### A3. Interpretive Program (3 points)

An interpretive program such as a walking tour of outstanding trees for community planting, an arboretum, a heritage tree program (largest, historic, etc.) or similar project was first made available to the public or was significantly improved.

### A4. Local Awards Program (3 points)

A recognition program with awards to citizens, commercial enterprises, neighborhood associations, other citizen groups, etc. for such things as best landscaping, tree planting/care projects, etc. was initiated or significantly improved.



### A5. Community-Wide Tree Event (4 points)

A special, community-wide tree event such as an Arborfest, Dogwood Festival, Oak Festival, etc. was initiated or significantly improved. (An Arbor Day celebration is a standard requirement to qualify for Tree City USA. Therefore, please report here only a community-wide, highly publicized Arbor Day celebration or festival in addition to Arbor Day.) Tree-related activities and/or exhibits must be part of the event. (Please include event name(s) and date(s) with documentation.)

### A6. Publicity (5 points)

An ongoing publicity campaign for tree care and community forestry was initiated or significantly improved, for example a weekly newspaper column by the city forester or tree board, or a community-wide newsletter about trees.

The city initiated or significantly improved a formal, community-wide tree-education program for youth (such as the creation of a Nature Explore™ Classroom, “Project Learning Tree,” “Arbor Day National Poster Contest,” etc.)

#### A8. Continuing Education for Tree Workers (6 points)

A training/continuing education program for the city's tree workers, both employees and contractors, was initiated or significantly improved. The training must be provided at least annually - either by the city or by other qualified organizations. (Please indicate who provided training, the type of training and approximate percentage of tree workers who received 8 hours or more of formal training and percentage who received 40 hours or more of formal training.)

#### A9. Tree-Worker Safety Program (5 points)

A comprehensive safety program for city tree workers was initiated or significantly improved that goes beyond formal training to include such methods as daily warm-up exercises, wellness programs, safety newsletter, etc.

#### A10. Continuing Education for Forestry Managers and Tree Board Members (6 points)

A continuing education program for forestry managers and tree board members was initiated or significantly improved. Examples include participation in tree-related workshops, conferences, correspondence courses, or other structured educational programs for those involved with managing community forests. (Please include approximate percentage who attended conferences, workshops, or other such events, and approximate percentage who earned credit or continuing education units (CEUs), with documentation.)

#### A11. Tree-Care Workshops (4 points)

A workshop on some aspect of tree care was provided for the first time for homeowners, businesses and other members of the public. Or ongoing workshops were significantly improved or the public participation was significantly increased. (Please include date(s) and number attending with documentation.)

#### A12. Arborist Workshops (5 points)

Tree-care workshops were provided for the first time for private commercial arborists. Or ongoing workshops were significantly improved or participation was significantly increased. (Please include date(s) and number attending with documentation.)

#### A13. Publicity Event (3 points)

An activity specifically designed to gain publicity for the community forestry program was initiated or significantly improved.

Tree City USA is an Arbor Day Foundation program in cooperation with:





# Tree City Growth Awards

## Category B: Partnerships

### B1. New Project or Organization (4 points)

A new, significant tree project was accomplished by the city in partnership with a civic organization, youth group, or other corporate or volunteer entity. Or assistance was given in creating a new volunteer organization that contributes to the community forestry program.



### B2. Utility Partnership (5 points)

A cooperative program between the city and a utility was initiated or significantly improved, resulting in additional tree planting, planting appropriate species, improved pruning and other tree care, or utility designation as a Tree Line USA. (Please enclose documentation of significant community involvement.)

### B3. Green Industry Partnership (5 points)

A cooperative project between the city and businesses such as private nurseries or tree services resulting in improved planting stock, better tree care, improved landscaping methods, the recycling of wood materials, etc. was initiated or significantly improved.

### B4. Cooperative Purchasing/Contracting (6 points)

A program was initiated or significantly improved for the community to cooperatively work with another community. (For example, to share a forester, to jointly contract for tree-care, computer or other professional services, to purchase expensive equipment such as a tree spade, or to pool tree orders.)



### B5. External Funding ( 6 points)

The city applied for and received significant, nongovernmental funding (corporations, foundations, civic organizations, individual contributions, etc.) for community forestry. (Please indicate amount, source and use of funds with documentation.)

### B6. Tree Planting on Private Property (4 points)

The city initiated or significantly improved a cost-sharing or other incentive program, an unusual publicity campaign, etc. to bring about more tree planting on private property. There should be

### B7. Engineering/Forestry Coordination (6 points)

Formalized coordination with city engineering was initiated or significantly improved to insure proper urban forestry review of street and utility plans, sidewalk construction, and similar practices that impact the health of the city's trees.

### B8. Land-Use Planning Coordination (5 points)

Procedures for including tree professionals in land use planning decisions were put into place or significantly improved. Examples might include the appointment of a planning and zoning official to the tree board or vice versa, or routing all development site plans and applications through the city forester for input and approval.

### B9. Wildland Fire Prevention Coordination (5 points)

The community has initiated or significantly improved a wildland fire prevention program such as involvement with Firewise Communities/USA. Go to [www.firewise.org/usa](http://www.firewise.org/usa) for details.

### B10. Citizen Training Program (6 points)

A program to train and schedule citizen volunteers to provide basic maintenance suited to volunteers was initiated or significantly improved.

## Next—Category C: Planning and Management

Tree City USA is an Arbor Day Foundation program in cooperation with:



# Tree City Growth Awards

## Category C: Planning and Management



### C1. Tree-Maintenance Budget (9 points)

A budget line in the city budget specifically for tree maintenance (as opposed to planting or removals) was initiated or significantly increased. (Please indicate budget allocation for the current and previous year with documentation.)

### C2. Municipal Funding (8 points)

Expanded or innovative municipal funding was developed to be used specifically to increase the planting and care of community trees. Examples include special tax districts, curb tax, bond issues, license fees, gas tax, utility surcharge, etc.

### C3. Sidewalk/Curb Policy (5 points)

Policies were adopted or significantly improved which call for placement, construction, replacement and repair of sidewalks and curbs in a manner that will minimize tree damage. (Please enclose a copy of the policies as documentation.)

### C4. Tree Inventory and Analysis (7 points)

A basic inventory of street and/or park trees was conducted for the first time or updated, and an analysis was performed indicating what conclusions are to be drawn from the inventory: species mix, planting and care needs, etc. (Please enclose copy of the inventory, or a sample from one neighborhood, and the analysis as documentation.)



### C5. Computerized Tree-Management System (9 points)

The tree management system was first computerized and is site specific, i.e. individual trees identified with specific locations, and includes a work-reporting method with the work data on individual trees updated on a regular basis, preferably at least weekly.

### C6. Management Plan (7 points)

A long-range, community-wide tree planting and management master plan using inventory data and covering at least the next 3–5 year period was first adopted or significantly improved. (Please enclose copy of plan as documentation.)

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A licensing program was initiated or significantly improved for all tree-care companies or individuals operating in the community. (Please enclose explanatory literature as documentation.)

### C8. Improved Ordinance (6 points)

A new or revised and significantly improved ordinance related to trees was adopted. The ordinance(s) must lead to the improved management and/or protection of trees and tree habitat and might include such measures as protecting historic or specimen trees, protecting trees and tree habitat during construction, conserving woodlands, ending tree topping, requiring new developments to preserve green spaces or plant trees, requiring parking lot landscaping, etc. (Please enclose copy of ordinance as documentation.)

### C9. Standards and Specifications (6 points)

A standards and specifications document was adopted, or updated and significantly improved, as a separate document which complements the community's tree ordinance. Provisions might include such things as acceptable street trees to plant, standards for planting in downtown areas and along residential streets, and tree-maintenance guidelines. The standards would be updated and kept current by the city forester, tree board, or equivalent authority. (Please enclose copy with documentation.)

### C10. Wildlife Habitat (3 points)

Wildlife habitat was developed or protected, including such practices as setting aside “no mowing” zones, planting trees and shrubs for wildlife purposes, protecting riparian zones, adding water impoundments for wildlife, providing nest boxes, etc.

### C11. Park, Open Space (5 points)

Forested open space was acquired or a park developed with major tree planting. To use this criterion, it is necessary to demonstrate that the forestry staff or tree board was instrumental in the project. The land in question must be available for public use. Land covered by a scenic or other easement may also be included here.

### C12. Emergency Plan (4 points)

A tree-care emergency plan was developed or significantly improved. The plan could outline who will provide what services after a severe storm, mutual aid available between communities or jurisdictions, and how to work effectively with the news media.

### C13. Professional Tree Manager (10 points)

A full-time city forester or equivalent was hired for the first time. (Please indicate name, title, education/degree and starting date.)

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Seek and receive accreditation for the municipal forestry department such as that provided by the Society of Municipal Arborists.

## Next - Category D: Tree Planting & Maintenance

### Related Resource

[Tree City USA Bulletin: How to Conduct a Street Tree Inventory](#)

Tree City USA is an Arbor Day Foundation program in cooperation with:



# Tree City Growth Awards

## Category D: Tree Planting and Maintenance



### D1. Special Tree Planting Project (4 points)

A tree-planting project for a special purpose such as energy conservation, or requiring special circumstances such as pit construction or vandalism protection was successfully implemented.

Such a project would require a special appropriation, or special cooperation with the neighborhood or business district.

### D2. Public Utility Tree Care (5 points)

The maintenance of publicly owned utility lines was significantly improved to reduce adverse impacts on trees. An example would be training in the use of state-of-the-art techniques that avoid topping trees, or qualifying as a Tree Line USA Utility.

### D3. Recycling (6 points)

A biomass recycling program was successfully implemented or significantly improved. This may include street tree leaves, lawn wastes, tree removals, Christmas trees, etc.

### D4. Street Tree Planting (7 points)

The city formally established or significantly improved its street-tree-planting program.



### D5. Street Tree Pruning (8 points)

A formal pruning system was established or improved for the city's street trees. This criterion requires significant improvement through the initiation of regularly scheduled visits to all street trees depending on the requirements of the species, or the reduction of time between visits if needed.

### D6. Hazard Tree Program (5 points)

A hazard tree assessment and action program was established or significantly improved, including employee training and a systematic method that includes periodic tree inspections and prompt follow-up when needed.

### D7. Special Program to Eliminate Destructive Practices (6 points)

herbicides, weed cutters, and lawnmowers was successfully implemented.

#### D8. Integrated Pest Management (5 points)

Systems and methods for insect and disease control that are environmentally sensitive were put into place or significantly improved.

#### D9. Plans for Donations (3 points)

Plans were developed or significantly improved for projects such as vest-pocket parks, arboretum improvements, memorial tree groves, woodland acquisitions, etc. to be available in case of unexpected cash donations or similar opportunities.

#### D10. Contract Growing (5 points)

A contract with a nursery was initiated or significantly improved to provide specific varieties or species of street and park trees for future years (to enable planning and to assure having the right trees for the right sites).

#### D11. Tree Preservation (6 points)

A special project or program was initiated to preserve or relocate trees on development or construction sites.

Tree City USA is an Arbor Day Foundation program in cooperation with:





## BPPC Staff Report

Meeting Date: 4/30/18

DATE: 4/25/18  
TO: Bidwell Park & Playground Commission (BPPC)  
FROM: Natural Resource Committee, (Commissioners Haar, McReynolds, and Nickell)  
SUBJECT: REPORT ON THE 4/18/18 NATURAL RESOURCE COMMITTEE MEETING

### REPORT IN BRIEF:

At the 3/26/18 BPPC meeting, Staff provided an update on the operations and mitigation and monitoring of the Peregrine Point Disc Golf/Trailhead Area located on the southside of Upper Bidwell Park on Highway 32. At the request of a member of the public, Staff agreed to forward further discussion of the status of the mitigation and monitoring program to the Natural Resource Committee (NRC).

**Recommendation:** *The Committee recommended that the BPPC approve Staff working with ORAI to complete the following:*

1. Conducting the annual botanical studies and analysis to be paid by the City.
2. Installing mulch on the tee pads, baskets, and to delineate trails where needed by July 2018.
3. Installing snake rail fencing and interpretive signage by July 2018.
4. Installing alternative tree protection measures by July 2018.
5. Installing at least three alternative pins/baskets on those holes that most impact Blue Oaks by September 2018.
6. Installing Tee Pad Signs on the three priority holes by September 2018.

### BACKGROUND:

As part of the update of the Bidwell Park Master Management Plan (BPMMP) the Peregrine Point Disc Golf/Trailhead Area Concept Plan was developed for the pre-existing disc golf course and trails located on the site. The proposed Concept Plan included a disc golf beginner short course, a more advanced long course, restrooms, a developed parking lot, and shaded and unshaded picnic areas. Peregrine Point also serves as trailheads to many Upper Bidwell Park trails, and is a popular destination for hikers, mountain bikers, and nature enthusiasts. During the environmental review process for the BPMMP, a Master Mitigation and Monitoring Program (MMMP) was also developed for the full Disc Golf/Trailhead Concept Plan.

In 2009, the BPPC and Chico City Council directed Staff to work with Outside Recreation Advocate, Inc. (ORAI) to establish an agreement for the closure and relocation of the disc golf short course (9-holes), construction of improvements to the long course (18 holes), and the installation of mitigation measures, and ongoing operation and monitoring for the Peregrine Point Disc Golf Course area.

Over several meetings, the BPPC received reports regarding the status of ORAI's compliance with its Operating Agreement, and the status of implementation of the remaining approximately 20 MMMP measures. In the report, Staff reviewed the ORAI's Operating Agreement and determined that ORAI has fulfilled its obligations under the Agreement. However, it was noted that the following mitigation and monitoring measures were needed:

- a. Better tree protection measures from flying discs.
- b. Installation of mulch around the tees, targets and trees to reduce erosion, replenish the thin soils, and reduce compaction around trees.



- c. Better delineation and decommissioning of trails to reduce trampling and erosion.
- d. Installation of alternative target/pole locations.
- e. Installation of tee signs and other signage.

Staff also recognized the lapse in the botanical monitoring of the Butte County Checkerbloom, Bidwell Knotweed and wildflower fields, and the Blue Oaks in 2016 and 2017. Because the cost of the studies is steadily increasing, and there are other users (e.g. bikers, hikers, nature enthusiasts) impacting the area, Staff proposed that the City take responsibility for conducting the botanical studies to ensure compliance with the MMMP. Staff also indicated that there may be a need to modify the mitigation and monitoring plan and frequency of the studies using the Adaptive Management Approach.

#### **DISCUSSION:**

At its 4/18/18 meeting, the NRC discussed the outstanding mitigation measures and Staff's proposal that the City pay for the botanical studies to ensure compliance with the MMMP. A member of the public questioned why the City was allowing ORAI to not comply with its Agreement. Staff informed the Committee that the Agreement requires that ORAI pay for the annual botanical monitoring every other year, yet the group has paid for the studies every year since 2011, paying approximately \$10,000 more than was required.

The Committee also discussed the outstanding mitigation measures and recommended the following plan of action:

1. Botanical Studies - Retaining a consultant to perform botanical studies of the Butte Checkerbloom, Bidwell Knotweed and the Blue Oaks, and to review the previous studies and make recommendations regarding future monitoring. The botanical studies will be paid by the City.
2. Tree Protection – Installation of new screens and/or installing plastic mesh fencing wraps around trees to reduce the impact of disc damages.
3. Mulch – Mulch has been delivered on site. The mulch will be applied to the tee pads, using straw waddles to help keep it in place where needed, and on appropriate targets. Chips will also be used to help delineate trails.
4. Snake Rail Fencing – additional snake rail fencing will be installed to designate “out of bounds” areas for all users, and where Knotweed (Group KG 3) and other wildflowers are predominated located between holes 2 and 17 to reduce trampling of this sensitive area. Also, interpretive signage is to be installed alerting the public of the need to stay out and protect the sensitive species.
5. Trail realignment and delineation – installation of more snake rail fencing, and wood chips to reduce the multiple trails that exist between Holes 3 and 4 into one main trail, and in other areas where needed.
6. Alternate Pin Installation - Installing alternative pins/baskets on most of the targets/holes to allow a “resting period” for the Oaks to recover. This work will require the use of a “jack hammer” due to the thin soils and bedrock onsite.
7. Tee Signage – ORAI has purchased signs showing a map to guide users from the tees to the targets to reduce rogue trails and trampling of sensitive areas. The signs will also remind users of the proper use and rules of the course. These signs will be installed with the alternate pin installations.



DATE: 4/26/18  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Linda Herman, Park and Natural Resource Manager  
SUBJECT: Parks and Street Trees and Public Landscapes Report

## NARRATIVE

### 1. Updates

- a. Caper Acres Celebration: 5/12/18 – City Parks, Sunrise and Noon Rotary Clubs, and CSUC are planning a grand event on Saturday, May 12, 2018 to celebrate the wonderful and generous work provided by all of the students, faculty, volunteers, groups, sponsors, and donors who contributed to the construction of the new swing area, bridge/entrance, and the decomposed granite pathways in Caper Acres and made the project possible!! Games and activities will start at 9 am, with a formal ribbon cutting and gate opening at 9:30 a.m.

### 2. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. Lower Park: Staff installed two new trash cans in the Annie's Glenn section of the Park as per citizen requests. We have had a couple more trees come down this month in the One Mile area. Staff has cleared the new trees and is working on getting the old down trees cleared out of the reservation area and beyond.
- b. Middle Park: Staff has completed two more of the six major parking lots with 48 cubic yards of new material on each to bring them back up to where they should be.
- c. Upper Park: Staff cleared two downed trees from the Annie Bidwell trail.
- d. Greenway Parks: Weekly cleaning and garbage removal. Bollard replacement at entrances(which is an ongoing item), and high mow of all wild land areas as time allows.
- e. Upcoming projects: Distribute chip mulch at Peregrine Point Disc Golf as conditions permit. Installation of Trail markers and signs for Middle and Upper Park (in progress). Grade and surface parking lots (in progress). Repairs to Upper Park road at sites 27, 38 and 39. Mow road and trails in Lower and Middle Park, Mow wild land areas in lower park and satellite areas, Elevate and side trim park drives, Sycamore pool prep for season,

### 3. Ranger and Lifeguard Programs

- a. Lifeguard Program – CARD is in the final stages of hiring guards for the summer season. In-service training at Sycamore pool will commence the week of May 21<sup>st</sup>. The official start of the pool season will be Saturday, May 26<sup>th</sup>. Lifeguard hours will be from 12-7 daily except for Thursday which is pool cleaning day.
- b. Rangers - continue to work diligently noticing illegal encampments and providing support to partner groups in city greenways and parks. Rangers work with Chico Police to clear all camps before cleanup operations can begin. Rangers and Butte County ACS work together daily on camps. More partner groups are joining in, making the effort a 7-day a week operation.
- c. Events - in the park are running at full throttle with most weekend days having multiple events occurring simultaneously. Rangers work closely with organizers to ensure safe and successful events with minimal impact to the park and the public.

- d. Significant Incidents – A rash of vehicle burglaries have occurred on park properties in the last two months. These are classified in our reporting as either Penal Code 459 or 484. Hot spots for vehicle break-ins include Chico Canyon Rd/Centennial Trailhead and Peregrine Point parking area. Signs have been placed in both areas alerting the public to not leave anything visible or valuable in their vehicles. Additionally, rangers have encouraged anyone facing this mishap to report the situation thru the police department’s online Cop Logic reporting system. Having the report on file allows reported stolen property to be returned if found. In speaking with victims, rangers report that a substantial number of people are not reporting these crimes because they feel nothing will come of it. ‘
- e. One accident occurred requiring medical transport last month. A recreational jogger fell after tripping on a Middle Park trail. The jogger was watching some horses ahead of him when he fell. He suffered abrasions and an unspecified hip injury.

#### **4. Natural Resource Management**

- a. Crew leader Trails Training – The City partnered with Chico Velo Trailworks to offer a free training on April 14, 2018 on how to maintain and construct trails to those who were interested in becoming crew leaders to lead volunteer trail sessions in Bidwell Park. The very informative training, which included both classroom and on-site field work, was instructed by the Andrew Pellkofer of Trail Laboratories, Inc.

#### **5. Outreach and Education**

- a. Ranger James LeDonne conducted a park interpretive program for residents of the Lodge at the Sierra Sunrise facility in California Park. Highlights included park history and flora and fauna. Our well-worn taxidermy collection brought lots of discussion about the animals of the park as well as a lot of old timer stories. Ranger LeDonne also focused on easy access points to the park for senior visitation. The group showed an interest in visiting the City’s newest park, Comanche Creek for a ranger led tour.
- b. Ranger Lisa Barge was able to share career path information for Durham High School students through a Q & A format. What surprised students was the depth of agencies and job duties among the two career paths generally referred to as Interpretive or Law Enforcement.

#### **6. Volunteer and Donor Program**






- a. CATS in the Community– Over 25 CSUC students came out to Bidwell Park to celebrate Cesar Chavez Day by contributing their volunteer service to the Chico community.

## MONTHLY SUMMARY TABLES

**Table 1. Monthly Volunteer Hours**

<b>Parks and Greenway PALS (Partners, Ambassadors, Leaders &amp; Stewards) Volunteer Activities, March 2018</b>						
<b>Date</b>	<b>Location</b>	<b>Agency</b>	<b>Task</b>	<b># of Volunteers</b>	<b>Total Hours</b>	<b>Leader</b>
All of March	Bidwell Park	Parks Division	PW Ambassadors	124	1226	Shane Romain
various	CCG	FCCG	Veg. Mgmt	1	6.50	Sara Stowe
various	CCG	FCCG	Veg. Mgmt., Misc.	1	31.00	Susan Mason
various	CCG	FCCG	Veg. Mgmt; trash pick-up	1	29.75	Liz Stewart
various	CCG	FCCG	Gen. Cleanup	1	9.00	Janet Ellner
various	CCG	FCCG	Veg. Mgmt	1	4.25	Ira Wydner
various	various		Gen Cleanup	1	5.5	S. Mason
various	various	CCW	shopping cart roundup	5	25	Dan Bringolf
3/3/2018	1 Mile	CAVE	Gen. cleanup	4	12	Shane Romain
3/5/2018	Comanche Creek Greenway	FCCG	Veg. Mgmt	4	4.75	Emily Alma
3/8/2018	1 Mile	CAVE	Gen. cleanup	3	9	Shane Romain
3/10/2018	Lindo Channel	CCW	Gen. cleanup	5	15	Dan Bringolf
3/10/2018	5 Mile	FOBP	Veg. Mgmt	8	24	Elaine Ellsmore
3/10/2018	1 Mile	Noon Rotary	Sign replacement	7	21	Ann Willman
3/10/2018	Little Chico Creek	Chico 1st	Gen. cleanup	11	33	Rob Berry
3/10/2018	1 Mile	CAVE	Gen. cleanup	10	30	Shane Romain
3/22/2018	City	City of Chico/FCCG	Coordination Meeting	5	5.00	Linda Herman
3/24/2018	Humboldt Rd.	RTW	Gen. cleanup	6	18.00	Debbie Meline
3/10/2018	Lindo Channel	CCW	Gen. cleanup	5	15	Dan Bringolf
3/10/2018	Lindo Channel	CCW	Gen. cleanup	7	21	Dan Bringolf
3/25/2018	CCG	FCCG	Veg. Mgmt; trash pick-up	5	14.50	Susan Mason
3/28/2018	CCG	FCCG	planning for 3/31/18 projects	4	6.00	Susan Mason; Heidi Gysin
3/30/2018	1 Mile	CSUC CATS	Gen. cleanup	23	69.00	Matt Coxhill
3/31/2018	CCG	FCCG	Renovation; Vegetation Mgmt.	10	30.50	Susan Mason
				<b>TOTAL HRS</b>	<b>1665</b>	

**Table 2. Monthly Maintenance Hours.**

Category	Staff Hours	% of Total	% Change from Last Month	2018 Trend
1. Safety	157	24.5%	106.8%	
2. Infrastructure Maintenance	166	25.9%	72.5%	
3. Vegetation Maintenance	80	12.5%	210.5%	
4. Admin Time/Other	238	37.1%	111.2%	
Monthly Totals	640	100%	102.1%	

**Table 3. Monthly Incidents**

03/16/2018	Middle Park	Vehicle Burglary	Cop Logic
03/18/2018	Middle Park	Vehicle Burglary	Cop Logic
03/23/2018	Middle Park	Vehicle Burglary	Cop Logic
03/23/2018	Middle Park	Vehicle Burglary	Cop Logic
03/24/2018	Middle Park	484-Theft from vehicle	Cop Logic
03/29/2018	Upper Park	Vehicle Burglary	Cop Logic
04/02/2018	Middle Park	Accident/Injury	Transport

## PHOTOGRAPHS



Figure 1 PALS spring volunteer orientation



Figure 2 CATS in the Community



Figure 3 Class portion of trails training



Figure 4 Field portion of trails training



## BPPC Park Division Report

Meeting Date 4/30/18

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DATE: 04/27/18  
TO: Bidwell Park and Playground Commission (BPPC)  
FROM: Richie Bamlet, Urban Forest Manager  
SUBJECT: Street Trees Division Report

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### NARRATIVE

#### Updates

- a. City of Chico Public Works has been invited by Cal-Fire to submit a full proposal for an Urban and Community Forestry Greenhouse Gas Reduction fund grant.
- b. Senior Tree Trimmer field test interviews were held. A conditional offer of employment has been made subject to successful background and medical clearance.
- c. Seasonal aide interviews were held. Two candidates have conditional offers of employment in the Tree Division subject to background and medical clearance.
- d. Letters have been sent to select businesses regarding parking lot shade trees.
- e. April 14th, Tree Division, Parks and Stream Team hosted a Rotarian group of volunteers in Bidwell Park. Over 230 willows were planted in the bioswale along Vallombrosa between Madrone and Crister.
- f. Meetings with representatives from Enloe Medical Center were held to review tree pruning plans on City street trees adjacent to the medical facility. Work is scheduled to commence sometime in May.
- g. UFM has started research on the descendants of Hooker Oak as part of the plans for the updated Heritage Tree Program.
- h. April 21st, Tree Division in partnership with Chico Tree Advocates hosted a free tree giveaway to volunteer participants at the Parks Divisions Earth Day volunteer event at Sycamore field.
- i. April 27th, Tree Division hosted an Arbor Day celebration with CSU Institute for Sustainable Development. Five Tupelo trees were planted. Chair Stoller recited the City of Chico Arbor Day Proclamation.

#### Planning/Monitoring

- a. Tree Permits – The UFM approved fifteen permits in February. Three removal permits were denied.
- b. Damage Reports – UFM completed two damage report for Risk Management.

#### Planning and Building development

- a. UFM reviewed four development plans. Tree issues encountered included alternative tree species choices and shade calculations queries.
- b. Two accident reports to Risk were completed.

#### Miscellaneous

- a. UFM continued discussions with landscape architects working on the Bruce Road widening project and to revise the tree palette.
- b. UFM worked with Code enforcement regarding unauthorized and inappropriate plantings in the public right-of-way.

## **Maintenance**

- a. The tree contractor removed hangers adjacent to Citrus Elementary School.
- b. Aphid control spraying was completed. Individual trees were also treated for Elm leaf beetle infestations.
- c. Large oak safety removals were completed along Vallombrosa.
- d. Removal of Priority 1 large dead, dying and diseased trees is ongoing.

## **Outreach and Education**

- a. UFM held meetings with BEC and Butte County Master gardeners to start planning citizen tree planting classes for the Fall and Spring season.
- b. UFM assisted BEC with a California Re-leaf grant submission to plant trees in the City right-of-way. Plans include extensive citizen outreach and education. This will complement the Cities Green House Gas Reduction Fund grant, if successful.

## **Street Trees**

- a. The Street Tree Supervisors monthly summary data tables for February are included below in this report.
- b. The 2018 priority tree removal list is ongoing.

## **Upcoming Issues/Miscellaneous**

- a. The City will submit the full Cal-Fire grant proposal by the end of May 2018.
- b. Analysis of viable tree planting sites in the City right-of-way is ongoing. Interns from CSU have analyzed over 4000 identified tree planting locations. This research will be used to optimize future tree planting efforts. Analysis of old tree removal stump sites have also been identified in the field to analyze future planting viability.
- c. Preparations are being made to commence tree pruning along main designated trails in Bidwell Park. It will likely be five years before all trees can be pruned due to funding.



## PHOTOGRAPHS



*Figure 1. M&S Wesley Tree removing dead tree on Mulberry Street*



*Figure 2. Developer working with UFM to save a tree in sidewalk redevelopment*



*Figure 3. April 14th Rotary club willow tree planting. Bidwell Park.*



*Figure 4. Earth Day CCC crew and Chico Tree Advocates free tree give-away April 21st*