



CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)

Regular Meeting Agenda
January 26, 2015 6:30 pm
Municipal Center - 421 Main Street, Council Chamber

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 411 Main Street during normal business hours or online at <http://www.chico.ca.us/>.

1. REGULAR COMMISSION MEETING

- 1.1. Call to Order
- 1.2. Swearing-in of Commissioners - City Clerk Deborah Presson
- 1.3. Election of Chair and Vice Chair – Parks and Natural Resources Manager, Dan Efseaff
- 1.4. Roll Call
- 1.5. Special Presentation: Recognition of Outgoing BPPC Members.

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. Approval of Meeting Minutes

Action: Approve minutes of BPPC held on 11/24/15.

2.2. Permit for Seasonal Celebrations (Various Days) at Council Ring.

Feather River Grove requests a permit to host various seasonal celebrations at Council Ring in Lower Bidwell Park. This is approximately the 5th year of the event. The applicant requests use of the fire pit.

2.3 Permit for Durham Recreation & Park District

The Durham Recreation and Parks District (DRPD) requests permission to conduct a trial hiking class in Upper Park over several days (a series of day hikes).

ITEMS REMOVED FROM CONSENT – if any

3. NOTICED PUBLIC HEARINGS - None

4. REGULAR AGENDA

4.1. Permit for a Rail Jam (2/20/15).

Soul id requests a permit to host a snowboard and ski demonstration at City Plaza. Applicant will import snow and demonstration supplies and remove at the end of the event. **Recommendation:** *Conditional approval.*

4.2. Permit to Remove and Replant Trees (Various).

Citizens have submitted separate permits to remove and replant trees at their expense at the following locations. These requests are before the BPPC as the trees are not dead, dying, or dangerous. The reason for the requests are outlined in the attached tree reports. As per City practices and code, applicants will work with staff to select replacement trees from the approved street tree list.

- a. 1515 E 1st Ave. (applicants: Michael Barr and Michele Burton), 1 California sycamore (13" dbh)
- b. 260 Cohasset Rd., Suite 190 (applicant: ASC LLC Jeffery Stover), 8 Raywood Ash (12" dbh)
- c. 2066 Marilyn Dr. (applicant: Barbara Wise), 4 Hackberry (14" dbh)
- d. 400 Mission Ranch Blvd. (applicant: Merle Webb and Sons). 4 Yarwood Sycamore (20" dbh)

- Applications may be considered separately. **Recommendation:** *Approval of permits to remove and replace.*

4.3. Parks Hosting Community Programming at City Plaza (various dates).

The Park Division is planning to host a series of programs at City Plaza in celebration of Bidwell Parks 110th birthday and to raise funds and awareness for Park projects. The City sponsored events would provide opportunities for performers and the public to use this space; serve as a fundraiser; and help minimize some of the negative behaviors observed in the Plaza. Staff seeks BPPC input on the concept.

Recommendation: *Provide input on proposal.*

4.4. Discussion of Committee Assignments and the 2015 Meeting Calendar.

Annually, the Commission selects a Chair and Vice-Chair. BPPC members serve on the Policy Advisory, Natural Resources, Street Trees Committees and the City's ad hoc Bicycle Advisory Committee. Assignments are at the BPPC Chair's prerogative with staff recommendations. In addition, the Commission will consider the Committee and BPPC meeting schedules for 2015. **Recommendation:** *Staff recommends that the BPPC: 1) select a chair and vice-chair; 2) approve the revised 2015 calendar; and 2) the Chair announce committee assignments.*

4.5. Introduction of the 2015-2016 BPPC Biennial Work Plan Priorities and Process.

The City Council directs various City Boards and Commissions to develop biennial work plans to define goals and priorities. Staff will provide a brief overview of the process and update of current priorities. Staff requests BPPC members to provide suggestions for the 2015-2016 Work Plan Priorities by February 5th. Staff will compile suggestions and develop a recommended Work Plan for BPPC consideration. The City Council will consider the finalized work plan for adoption. **Recommendation:** *BPPC input on Work Plan Priorities.*

5. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

6. REPORTS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

6.1. Natural Resources Committee Report – Mary Brentwood, Committee Chair

6.2. Special Report: 2014 Park Division Annual Report – Dan Efseaff, Park and Natural Resource Manager

6.3. Parks and Street Trees Division Report (December and January) - Dan Efseaff, Park and Natural Resource Manager.

7. ADJOURNMENT

Adjourn to the next regular meeting on February 23, 2015 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
Minutes of
November 24, 2014 Regular Meeting

1. REGULAR COMMISSION MEETING

1.1. Call to Order

Chair Ober called the meeting to order at 6:30 pm.

1.2. Roll Call

Commissioners present:

Lisa Emmerich
Mark Herrera
Jim Moravec
Richard Ober
Janine Rood
Drew Traulsen

Commissioners absent:

Mary Brentwood

Staff present: Dan Efseaff (Park and Natural Resource Manager), Ruben Martinez (Public Works Director) and Shane Romain (Senior Park Ranger).

1.3. Special Recognition: Recognition was given to the following Park Watch Members: Linda Gilmore (May), Elaina McReynolds (June), Mike Priemsburger (July), Sharon Stern and Edgar Ovalle (August), Carla Moreno (October) and Jean Andrews (November).

2. CONSENT AGENDA

Item 2.1 was pulled from the consent agenda.

2.2. Permit to Install a Chanukah Menorah at City Plaza (12/16/14 to 12/24/14)

The Chabad Jewish Center has requested to install a Menorah on the City Plaza restroom and hold a lighting celebration (12/16/14). As with last year's installation, the applicant will need to have their own contractor install the Menorah with direction from Park staff. This is the 9th year of the multiple day event and requires BPPC consideration. **Recommendation:** *Approval of permit with conditions.*

2.3. Permit for Christmas Tree Lighting Ceremony at City Plaza (12/5/14*)

The Downtown Chico Business Association (DCBA) has requested a permit for a Tree Lighting Ceremony and installation of lights on a tree at City Plaza. Crowds will enjoy a musical program and participate in the countdown to light the tree. The tree will remain lighted until the end of December. **Recommendation:** *Conditional approval.* * Incorrect date of 12/4/14 was previously provided.

2.4. Permit for Heart and Sole 5K (3/21/15)

Under the Sun Events and Enloe Medical Center have requested a permit to host a race that starts and ends at Chico Area Recreation Center. This starting point changes the Standard Course as entry into Bidwell Park will be at the 4th Street entrance and North 1 Mile Entrance at Vallombrosa Way. **Recommendation:** *Conditional approval.*

2.5. Permit for Graduation picnic at Picnic Site #37 (5/16/15)

The applicant has requested a permit to reserve picnic site #37 for a graduation picnic with family. This picnic site is not an area allowed for reservations without BPPC approval. **Recommendation:** *Conditional approval.*

2.6. Permit for the Walk to End Alzheimer's (10/10/15).

The Alzheimer's Association has requested a permit to host the Walk to End Alzheimer's, a stroll through Bidwell Park. The event includes information booths and family friendly activities. Applicant has requested to set up the day before, which requires BPPC consideration for a multi-day event. **Recommendation:** *Conditional approval.*

MOTION: Approve Items 2.2 – 2.6 as submitted. **MADE BY:** Herrera **SECOND:** Ober **AYES:** 6 (Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0 **ABSENT:** 1 (Brentwood).

ITEMS REMOVED FROM CONSENT

2.1 Approval of Meeting Minutes

Action: Approve minutes of BPPC meeting held on 10/27/14.

Commissioner Moravec pulled this item from the consent agenda to clarify that the permit for AMain/Cyclesport Mountain Bike Demonstration (11/8/14) was approved by the Commission (6-0-1 (Rood absent). Also, on item 4.3, it should be corrected to read that "while ANSI standard do usually support a 25% reduction, staff felt that a reduction of 25% was too severe in this instance and could not support it."

MOTION: Approve the meeting minutes for the 10/27/14 meeting as revised and clarified in the above discussion. **MADE BY:** Moravec **SECOND:** Traulsen **AYES:** 6 (Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0 **ABSENT:** 1 (Brentwood).

3. NOTICED PUBLIC HEARINGS – NONE

4. REGULAR AGENDA

4.1. Permit to Remove and Replace a Street Tree (520 West 12th Avenue)

At the 10/27/14 meeting, the BPPC moved to deny an appeal and permit to prune a Chico street tree (a 20" DBH English Walnut (*Juglans regia*)) by 25% to allow for better solar panel exposure. The BPPC noted that they may be receptive to the removal of the tree with an adequate tree replacement alternative. The BPPC considered an alternative that included the removal of the one tree and the planting of three street trees as replacements. The removal and replanting will be conducted at landowner expense according to City standards. **Recommendation:** *If BPPC approves removal for the landowners' convenience, staff recommends replacement with three street trees.*

Efseaff provided the background information on this item. Staff is proposing replacing the one removed tree with three smaller ones. One tree would be planted on the landowner's property and the other two would be in the neighborhood area.

The landowner, Merle Winter, was in attendance at the meeting.

Comments from the Commission:

Commission Ober was interested in more specific details about the tree replacements—size, species, timing for when to plant the tree.

Ober asked if they can prescribe which trees replace it. Efseaff responded by saying yes of course but trees have to be approved and must be listed in the City's approved street trees list.

Ober stated he would like to be more prescriptive because so many requests come in. The Commission would like more input about removal and replacement. By default, the Commission is being put in the role of Urban Forester.

Efseaff explained it is often premature to determine the species and size of a replacement tree prior to the removal of the old tree. For instance, a utility box may be uncovered during the process which would preclude a certain size tree from being replanted. The intent of the pre-approved street tree list is to allow staff and the citizens to have an appropriate list to draw from. The purview of the BPPC is to approve the list for the City not individual planting sites.

Herrera offered that CMC 14.40.310 Maintenance - states that such work shall be subject to the control and direction of the Commission.

Commissioner Rood offered that she was ok with a selection of a tree off of the pre-approved tree list but she was concerned about the phrase "within a year" that it must be planted. She would like it to be sooner.

Ober wanted specifics—doesn't want to approve permit without species, potential size, etc. He wants further information on prescribing the trees, and the process for tree choosing.

Moravec too, wanted more information on size and species.

Ober suggested amending the code to make it more specific of the process of selecting replacement trees.

Rood ask about the process for selecting a replacement tree species and whether it is the landowner that proposes their tree choice from the list to the arborist or if it is the arborist that tells the landowner what it is going to be. Efseaff stated that the arborist makes the determination but that the landowner does have the opportunity for input.

Comments from the public

Mr. Winter, the landowner, stated the only place he can plant the new tree is on his property because the previous location contains sewage lines, old roots, and gravel that would obstruct the growth of a new tree. However, since it will be on his property, commission is concerned that now it will not be considered a City tree, which technically isn't "replacing it."

Charles Withuhn found citizens that would like street trees by their house, which provides options for the other two replacement tree location. He has four applications for trees. He also noted that only four trees on the pre-approved tree list are available in local nurseries.

Woody Elliot stated that an Urban Forester is needed as staff is overworked.

Mr. Winter, the landowner, stated his preference for a tree is an evergreen.

MOTION: Approve a permit for the removal of the tree at the landowner's convenience and replace it with three street trees within the period of one year. **MADE BY:** Moravec. **SECOND:** Rood. **AYES:** 5 (Emmerich, Moravec, Ober, Rood, and Traulsen). **NOES:** 0. **ABSTENTIONS:** 1 (Herrera). **ABSENT:** Brentwood.

4.2. Consideration of Urban Forest Management Plan (UFMP)

At the 10/27/14 meeting, Commissioner Ober requested to agendaize the consideration of the Urban Forest Management Plan (UFMP). The BPPC moved (6-0-1) to agendaize the UFMP for discussion and for action to either approve or not approve at the November meeting or earliest possible opportunity. At the 11/4/14 meeting of the Chico City Council, the Council imposed a 6-month deadline on the Public Works Department to contract out the functions of the Urban Forest Manager and complete the Urban Forest Management Plan. **Recommendation:** *Staff recommends that the BPPC consider and discuss the major unfinished items and refer to the UFMP back to the Tree Committee.*

Efseaff reported that a draft had been completed back in May 2013, but that the Tree Committee had not had a chance to review it before staffing cuts had taken place, where the Urban Forest Manager was lost as well as tree staff.

In 2014, the process was restarted again, and some time-sensitive items were identified that would need to be completed before the Plan could move forward before the full Commission. Staff is recommending the Commission consider the unfinished items and refer it back to the Tree Committee. One item of significant importance is Council's direction to contract with an Urban Forest Manager.

Martinez reported that the process to hire a Park Services Coordinator is close to being complete and that a draft scope of services and draft qualifications for the Urban Forest Manager is in the process and will be brought back to the Commission for review in December.

Comments from the Commission

Ober acknowledged the issues and frustrations of the Commission to accomplish their mission are a result of inadequate staffing levels, but he did not recall there being a specific deadline.

Martinez replied that the six month deadline was suggested by Council and Martinez agreed that six months was achievable.

Ober stated that the plan needs to be in place for removal of healthy trees and asked about the timing of hiring an Urban Forest Manager to review the Plan prior to accepting it.

Martinez said that while hiring an Urban Forest Manager will take some time, work can still be done on the document. Staff is trying to get an Urban Forest Manager on board ASAP but does not want to delay work on the Plan.

Efseaff spoke about the tree program. He said tasks can be grouped together and it will foster adaptive management which will be used as a tool kit.

Ober asked about contracting out this role. While it will save the City money because he or she will not be City Staff, he asked about how priorities would be met since it isn't yet known where this person will be or if the contract will turnover.

Martinez explained the Urban Forest Manager will be an individual, who is committed to our community, who signs a professional services agreement for multiple years. He or she would handle risk management issues, tree assessment reports and items that are ongoing and some not ongoing. This person will identify scope of work, share arborist duties and service request duties. He explained that while there will be a dollar amount on the contract, the contract will be guided by the demand for work. He will be working on a mutually agreeable renewal agreement. He is looking for a committed, long-term citizen and as well as a short term person to handle some service requests. He plans to have the prospective contracts and proposals done before January.

Herrera asked how the contracted person will be connected to the commission.

Martinez responded that this person would be in attendance at the meetings to report on tree activities, and as an effort to assist the Commission in making decisions.

Herrera stated that more tree committee meetings would be necessary so as to bring this person up to speed.

Herrera stated that while staff's recommendation is to return to the Tree Commission, he would like to see it return to the full Commission as the Tree Committee meetings don't take place as frequent as the Commission meetings do.

Rood asked when the Tree Committee meetings would start to take place more regularly. Efseaff responded that it would be tied to the contract of the Urban Forest Manager. He reminded the Commission that the Tree Committee meets on an as needed basis.

Ober echoed Herrera's preference to return to the full Commission.

Comments from the Public

Charles Withuhn addressed the Commission in regards to the UFMP and advised that he will be providing input from local tree advocates to staff.

Herrera commented on the Management goals and objectives. He would like to incorporate more specific and stronger language when referring to the provisions of the Parking Lot Shade Ordinance.

Chair Emmerich directed staff to return to the Commission with the Urban Forest Management Plan to continue working through segments of the document and allow the public to provide input on.

No motion was needed.

5. BUSINESS FROM THE FLOOR

Woody Elliot (Friends of Bidwell Park), discussed the idea of having a Bidwell Park Review. This would be a community-oriented, half-day discussion with the idea of generating future support for improvement of management and project installations in the park. The Commission was advised that no more than three Commissioners could participate, due to the Brown Act; therefore, the Commission is unable to be a co-sponsor of this group. Elliot said it would be a very informal process with an extremely broad based group, very inclusive, and have an open invitation.

6. REPORTS

6.1. PG&E Tree-Removal and Trimming Work Along Utility Corridor on the Comanche Creek Property – Efseaff reported the following:

- a. Explained plan regarding native and not native annual trimmed trees. Some will be removed, some just trimmed within zone.
- b. Some trees will be replaced with shrubs.
- c. Keep larger Valley Oaks trimmed.
- d. Focus on direct pruning instead of topping.
- e. Work with community to get native plants in ground after cutting down trees.

6.2. 2014 Annual Report for the Wet Weather Plan – Efseaff reported the following:

- a. Reporting mode – review in five years
- b. A simpler method for closures and re-opening of trails is needed.
- c. Improve communication with public about informing the public when trails are closed (Facebook, hotline, website)
- d. Methods to show public when trails might be open and closed (expectations).
- e. Shane Romain added that there has been more signage and some improvement with compliance. Things are improving.

6.3. Parks and Street Trees Division Report - Dan Efseaff, Park and Natural Resource Manager
Efseaff reported the following:

- a. Process for new workplan will begin in January.
- b. 12R revisions recommended by staff and BPPC has been adopted by Council.
- c. Sycamore pool is undergoing maintenance.
- d. The lights replaced with LED at One Mile have shown noticeable savings.
- e. Group enforcement of illegal encampments has been successful.
- f. Comanche Creek will be seeing considerable improvements in the near future.
- g. Volunteer and Donor Program is doing well.
- h. Biennial Recruitment is taking place soon.

7. ADJOURNMENT

Adjourned at 9:15 p.m. to the next regular meeting on December 15, 2014 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: / /

Prepared By:

Nancy Kelly, Administrative Assistant

Date

Distribution: BPPC



BPPC Staff Report

Meeting Date: 1/26/2015

DATE: 12/17/2014
 TO: Bidwell Park and Playground Commission
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Seasonal Celebrations (Various Days)

REPORT IN BRIEF:

Feather River Grove (applicant) requests a permit to host various seasonal celebrations at Council Ring in Lower Bidwell Park. This is approximately the 5th year of the event. The applicant requests use of the fire pit.

Recommendation: *Conditional approval.*

Event Details

Date of Application	12/5/14
Date of Event	2/1/15, 3/15/15, 5/3/15, 6/14/15, 8/2/15, 9/20/15, 11/1/15, 12/20/15 (8)
Time of Event	9:00 A.M. – 3:00 P.M.
Event Name	Religious Service
Applicant Name	Stella Caughill
Location	Council Ring
Description	Religious service various with seasonal celebrations using the fire ring. Feather River Grove is a 501(c)3 non-profit organization and a Pagan Fellowship/earth-based spirituality church.
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years 5
# Participants	40
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.
BPMMP Consideration	Council Ring contains a fire pit and hosts larger gatherings. Staff is not aware of past issues with the event.

Conditions

Staff recommends the following conditions:

1. Continued adherence to all park rules.
2. No chalk, tape or paint marking on city property, all signs must be free standing.
3. No cars on pathways or interior of park.
4. Follow One Way designations.
5. No fire at Council Ring if conditions are windy or if there is a red-flag warning. Applicant is responsible for clearing fires with the Parks Division/Rangers. Applicant will need to extinguish all fires after events.

Attachments: Application and Permit for Park Use

Distribution: Stella Caughill

S:_Old drive to be deleted July 2015\Admin\BPPC\BPPC_Templates\BPPC_Special Event_Template_14_0305.docx
1/23/2015



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
11 Main St., 2nd Floor/P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4899

Type of Event:

PUBLIC [] PRIVATE [X]

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Name of Applicant/Contact Person: Stella Caughell Description of Event: Religious Service
A Pagan
Description of Event: (family BBQ, walk/run, describe below if needed)

Organization Name (if applicable): Feather River Grove Fellowship Day and Date of Event: See attached

From: 9 AM To: 3pm
Total Time Needed for Set-up, Event, and Clean-up

From: 9 AM To: 3 PM 3-40

E-mail address: [Redacted]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area
- Electricity (15 amp)
- tables, restroom area (circle)
- Children's Playground
- Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
- Water (public events only)
- City Plaza (Additional fees may apply)
- Electricity (15 amp)
- Event Restrooms
- Fountain - On
- Meter Bags # _____
- Meadow
- 100 amp Electrical Service
- Water (public events only)
- 100 amp Electrical Service
- 100 amp Electrical Service
- Water (public events only)
- Fountain - Off
- Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
- Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Religious Services
various seasonal celebrations

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 88.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ On File (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event) - xfer from 4/4/15 event
- Early Entrance Fee \$ _____ (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____ #days

100 amp Electrical _____ x (\$30.00) = \$ _____ (electrician required) #days

Total Fee Required: \$ 207.00

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR389052 Payment Method: CC5657 Date: 12/5/14 Received By: TR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
----------------------	---	--------------------------------	--	---------------------------------------	----------------------------

SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQ's	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed.
Camping	No overnight camping allowed. Bidwell Park is a "day use park" only.
Clean up	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. <i>Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.</i>
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/ , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek . Horseshoe Lake: <u>Age 14 and over</u> - license, catch and release; <u>Under 14</u> - no license, catch and keep.
Gate Closures	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
Glass	No glass beverage containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking is not permitted in any City Park or Playground.
Swimming	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
Vegetation	No taking, cutting or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached conditions for Park Use, will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X Stella Carrizosa
Signature of Applicant

X Dec 5, 2015
Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 2nd Floor
Chico, CA 95928

FAX 530-895-4899 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

Denied by the General Services Director. Reason: _____

Application fee waived (12R.08.100 CMC). Reason: _____

Reservation fee waived (12R.08.250 CMC). Reason: _____

Vendor fee waived (12R.08.250 CMC). Reason: _____

Insurance fee waived (12R.08.240 CMC). Reason: _____

Damage deposit fee waived (12R.08.260 CMC). Reason: _____

Application approved by the Bidwell Park & Playground Commission. Date: _____

Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____ _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	No



**City of Chico
Fire Prevention & Life Safety Bureau
Campfire Council Ring Fire Permit**



Because the Campfire Council Ring is the only fire pit where recreational fires are permitted in Bidwell Park, there are some special laws that apply to users of the fire pit.

Under the California Uniform Fire Code and/or the Chico Municipal Code, the following requirements must be followed to have a safe and enjoyable time:

- Fires must be conducted and contained within the designated fire pit only.
- Applicant must have either a fire extinguisher (2A 10 BC rating) or a 3-gallon bucket of water and a shovel present during activity.
- Fires must be constantly attended by a person to supervise the fire until the fire has been extinguished. Fire must be completely extinguished prior to leaving the area.
- Wood materials used to fuel the authorized fire must be supplied by the permittee(s). It is illegal to utilize *any* materials from Bidwell Park for the fire, including downed limbs.

If you have any questions, please call the Chico Park Division at (530) 896-7800

CAMPFIRE COUNCIL RING FIRE PERMIT

Site: BIDWELL PARK CAMPFIRE COUNCIL RING (fee waived per C1)

Description: Permit to use the Council Fire Ring in Bidwell Park. Applicant must have either a fire extinguisher (2A 10 BC rating) or a 3-gallon bucket of water and a shovel present during activity. Fire must be completely extinguished prior to leaving area. Permit is for a one-time use only.

THIS PERMIT IS ISSUED AND ACCEPTED ON CONDITIONS THAT ALL REGULATIONS NOW ADOPTED, OR THAT MAY BE ADOPTED, SHALL BE COMPLIED WITH

THIS PERMIT DOES NOT TAKE THE PLACE OF ANY LICENSE REQUIRED BY LAW AND IS NOT TRANSFERABLE

THIS PERMIT IS GOOD FOR THE EVENT DATE Feb 1, 2015, Mar 15, Aug 2, Sept 20, Nov 1, Dec 20 May 3, June 14 **ONLY AND MUST BE CARRIED ONSITE DURING THE EVENT.**

Applicant Name (Print): Stella Caughell

Applicant Signature: Stella Caughell

Conditions: _____

Approved: _____

Date: _____

We are Feather River Grove, A Pagan Fellowship and we are a 501c3 earth-based spirituality church. We have used the Council Fire-Ring as the location for our High Day Services for the last 5 years (approximately). We would like to continue to meet at the Fire ring in 2015. An important component of our spiritual services is a fire in the fire-ring and so we have applied for the Fire Permit as well. The dates we wish to meet are:

~~Sun Jan 4, 2015 - from 9AM - 3pm~~

Sun Feb 1, 2015, from 9AM - 3pm - Imbolc Service
Sun Mar 15, 2015, from 9AM - 3pm - Spring Equinox Service
Sun May 3, 2015 from 9AM - 3pm - Beltaine Service
Sun June 14, 2015 from 9AM - 3pm Summer Solstice Service
Sun Aug 2, 2015 from 9AM - 3pm Lughnasadh Service
Sun Sept 20, 2015 from 9AM - 3pm Autumn Equinox Service
Sun Nov 1, 2015 from 9AM - 3pm Samhain Service
Sun Dec 20, 2015 from 9AM - 3pm Yule Service

Thank you! Stella Caughell - Feather River Grove
President

Feather River Grove, 1/4/15

Additional Conditions:

- Follow all park rules
- No chalk, tape or paint markings on city property and roads
- No cars on pathways or interior of park
- Follow One Way designations
- No fire at Council Ring if conditions are windy

CITY OF CHICAGO
FINANCE OFFICE / 879-7320

Name: FEATHER RIVER GROVE
ID:
Reference Date: 12/05/14

Receipt #: CR389052
Date: 12/05/14 Time: 17:03:07

=====

002-000-42699	1/4 COUNCIL RING	CC 5657		
	PARK-ADMN	Other Service Char	19.00	
002-000-42501	1/4 COUNCIL RING	CC 5657		
	PARK-ADMN	Park Use Fees	11.00	
900-000-42699	1/4 COUNCIL RING	CC 5657		
	GENERAL LIAB INS R	Other Service Char	40.00	
920-000-21100	1/4 COUNCIL RING	CC 5657		
	REVOLVING-ADMN	CUSTOMER DEPOSITS	100.00	
002-000-42699	MULITI-DAYS COUNCIL	CC 5657		
	PARK-ADMN	Other Service Char	19.00	
002-000-42501	MULITI-DAYS COUNCIL	CC 5657		
	PARK-ADMN	Park Use Fees	88.00	

Refunded

Total Receipt Amount: 277.00

Prepared By: GFC Batch Id: CRPKD05A



BPPC Staff Report

Meeting Date 1/26/15

DATE: 12/12/14
 TO: Bidwell Park and Playground Commission
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Durham Recreation & Park District, 4/11/15, 4/18/15, 4/25/15, 5/2/15

REPORT IN BRIEF:

The Durham Recreation and Parks District (DRPD) requests permission to conduct a trial hiking class in Upper Park over several days (a series of day hikes). DRPD is proposing to offer a recreational program to community members a guided opportunity to safely explore wilderness areas, introduce individuals to hiking skills and provide a hiking experience. This application requires BPPC consideration as the group is requesting use of non-intensive use areas in Upper Park over multiple days.

Recommendation: *Conditional approval.*

Event Details

Date of Application	11/18/2014
Date of Event	4/11/15, 4/18/15, 4/25/15, 5/2/15 (May 9, 16, 23 back-up dates)
Time of Event	9:00 A.M. – 1:00 P.M.
Event Name	Trail Hiking
Applicant Name	Brian Wilson
Location	Middle and Upper Park
Description	Beginner level trail hiking: Exploring the trails of Upper Bidwell Park
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 2
# Participants	12 - 16
Reason for BPPC Consideration?	Not an intensive use area. Multiple days.
BPMMP Consideration	Running/walking is a permissible use under the Bidwell Park Master Management Plan (BPMMP); however, the plan also notes that Middle Park is an area protected primarily for non-intensive recreational uses (O.Middle-1).

Conditions

Staff recommends the following conditions:

- Adherence to all park rules.
- Coordinate with Park Rangers as necessary.
- Stay on official trails.
- Reschedule during rainy days or if trails will be compromised.

Attachments: Application and Permit for Park Use

Distribution: Brian Wilson

U:\Parks_Templates\BPPC_templates\BPPC_Report_template_10_0621.doc
 1/23/2015



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
 411 Main St., 2nd Floor/P.O. Box 3420
 Chico, CA 95927-3420
 (530) 896-7800 Fax: (530) 895-4899

Type of Event:

PUBLIC [] PRIVATE []

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

BRIAN WILSON
 Name of Applicant/Contact Person

TRAIL HIKING (SEE ATTACHED)
 Description of Event: (family BBQ, walk/run, describe below if needed)

DURHAM RECREATION + PARK DIST.
 Organization Name (if applicable)

See attached dates
 Day and Date of Event:

P.O. BOX 364
 Home, Organization, or Company Address
DURHAM, CA 95938
 City, State, Zip

From: _____ To: _____
 Total Time Needed for Set-up, Event, and Clean-up
 From: 9am To: 1:00 pm 12-16

 Contact Phone # Alternate Phone #

E-mail address: _____

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)**
- Cedar Grove Picnic Area Meadow
- Electricity (15 amp) 100 amp Electrical Service tables, restroom area (circle) Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
- Water (public events only) 100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp) 100 amp Electrical Service
- Event Restrooms Water (public events only)
- Fountain - On Fountain - Off
- Meter Bags # _____ Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): TRAILS
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes / No

Additional Description of the Event: SEE ATTACHED

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 44.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ _____ (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ _____ (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ _____ (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____
 #days

100 amp Electrical _____ x (\$30.00) = \$ _____
 (electrician required) #days

Total Fee Required: \$ 42.00

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR388362 Payment Method: CC 4860 Date: 11/18/14 Received By: TR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
----------------------	---	--------------------------------	--	---------------------------------------	----------------------------

SECTION 3

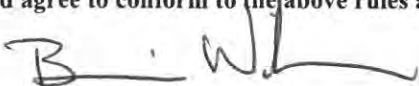
CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, [Alphabetical List of Waters with Special Fishing Regulations](#), (20) Big Chico Creek. **Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

Signed: _____



SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X B. W.
Signature of Applicant

X 11-18-14
Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 2nd Floor
Chico, CA 95928

FAX 530-895-4899 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	No <input checked="" type="checkbox"/>
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		<input checked="" type="checkbox"/>
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No <input checked="" type="checkbox"/>
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No <input checked="" type="checkbox"/>
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No <input checked="" type="checkbox"/>
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No <input checked="" type="checkbox"/>
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No <input checked="" type="checkbox"/>
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes	No <input checked="" type="checkbox"/>
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No <input checked="" type="checkbox"/>
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No <input checked="" type="checkbox"/>
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No <input checked="" type="checkbox"/>
Do you request irrigation to be turned off before and during your event?	Yes	No <input checked="" type="checkbox"/>
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	No

Durham Recreation and Park District (DRPD) is proposing to offer the following recreational program, to community members (both youth and adult,) in the Spring and/or Summer of 2015.

- Activity: Beginner Level Trail Hiking, Session 1: *Exploring the Trails of Upper Bidwell Park*
- Purpose:
1. Provide (guided) opportunities for individuals to safely explore the wilderness areas in and around Butte County.
 2. Introduce individuals to the skills necessary to:
 - Read and understand maps (quads/topos/trails)
 - Select appropriate trails
 - Plan for and a successfully complete a variety of trail hiking experiences
 3. Provide opportunities for individuals to develop interest in physical activity, and healthy hobbies for life.
- Location(s): *Bidwell Park, Chico, CA*
Trails of Upper Bidwell Park
- Session Length: 4 weeks
- Dates: TBA (A maximum of 4 session days will be offered. Additional days are requested as back-up)
- Proposed Dates: April 11, 18, 25 and May 2
- Back-Up Dates: May 9, 16, 23
- Days: Saturdays
- Times: 9:00a-1:00p
- Fee: \$45 for the 4-week session
- Fees are collected by DRPD to pay the following:
- District Costs
 - Application/Permit/Processing and other related City of Chico fees
 - Instructor/Trip Leader labor cost
 - Supplies/Instructional materials
- Max. Group Size 16
- Instructor Qualifications/Certifications:
- David Skillin
 - Guide/Instructor of 2014 sessions
 - Ground Team Level 1, Civil Air Patrol
 - CPR/First Aid for Professional Rescuer, American Red Cross



BPPC Staff Report

Meeting Date: 1/26/2015

DATE: 1/8/2015
 TO: Bidwell Park and Playground Commission
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Permit for Soul id Snow Board and Ski Demonstration/Rail Jam at City Plaza (2/20/15).

REPORT IN BRIEF:

Soul id requests a permit to host a snowboard and ski demonstration at City Plaza. Applicant will import and remove snow and equipment at the end of the event.

Recommendation: *Conditional approval.*

Event Details

Date of Application	12/30/2014
Date of Event	2/20/2015
Time of Event	2:00 P.M. – 7:00 P.M.
Event Name	Rail Jam
Applicant Name	Eli Libby
Location	City Plaza
Description	Skiers and Snowboarders perform tricks on rails, boxes, pipes, towers, wall rides, etc.
New Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. Years Click here to enter text.
# Participants	180
Reason for BPPC Consideration?	Uncommon or unusual for reserved area, and over 10 hours
BPMMP Consideration	The principal concern for the event is minimizing potential damage to plaza and a safe experience for participants and spectators.

Discussion

The applicant would provide 790 cubic feet of snow delivered by a large dump truck into City Plaza. The snow will then be formed into the course that will be used by snowboarders and skiers. The course will be constructed with room for the snowboarder/skier to approach a small jump before the rail/box feature and a path of snow to ride away. The total weight of the snow is approximately 11,850 lbs. The course will be 8 - 12 feet in width and 100 feet in length. The riders will be pulled with a small winch giving the competitor enough speed to complete the course. Spectators will be able to view the event along the sides of the course.

Staff concerns centered around the potential damage and impacts to the Plaza and had follow-up questions on the weight of the feature, how it would be hauled in, potential slip issues for spectators and how the snow will be removed after the event. Staff noted to the applicant that the Plaza may be unfeasible because of the potential for damage to facilities and safety and that other venues may be more appropriate (Children’s Playground, a CARD park, CSUC, or a City Parking lot). Staff also requested additional information and a diagram of the event layout (attached), the relationship between the event and Red Bull, and source of snow and if the proper permits have been secured.

Applicant has provided information on to these questions.

Conditions

Staff recommends the following conditions:

- Adhere to all park rules.
- Receive permission or permit from landowner where snow is harvested.



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
965 Fir Street/P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4731

Type of Event:
PUBLIC <input checked="" type="checkbox"/> PRIVATE <input type="checkbox"/>

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Eli Libby
Name of Applicant/Contact Person

Soul id
Organization Name (if applicable)

[REDACTED]
Home, Organization, or Company Address

[REDACTED]
City, State, Zip

[REDACTED] [REDACTED]
Contact Phone # Alternate Phone #

Rail Jam- Built with snow and street rails
Description of Event: (family BBQ, walk/run, describe below if needed)

Friday, February 20th
Day and Date of Event:

From: 6am To: 7pm
Total Time Needed for Set-up, Event, and Clean-up

From: 2pm To: 5pm 180
Time of Event Only Number of people

E-mail address [REDACTED]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)**
- Cedar Grove Picnic Area Meadow
 - Electricity (15 amp) 100 amp Electrical Service tables, restroom area (circle) Water (public events only)
- Children's Playground
 - Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
 - Water (public events only) 100 amp Electrical Service
- City Plaza (Additional fees may apply)
 - Electricity (15 amp) 100 amp Electrical Service
 - Event Restrooms Water (public events only)
 - Fountain - On Fountain - Off
 - Meter Bags # _____ Sound Curtain

- Council Ring
 - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
 - Oak Grove A Oak Grove B
 - Sycamore Way Parking Lot Closure-Public Events ONLY
 - Electricity (15 amp) parking area, restroom area (Pick up key)
 - Band Stand (15 amp)
 - BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: A competition that entails 11,850lbs of snow to build a rail jam set up.

Snowboarders/skiers will be pulled in with a winch to preform on the rail in a competition format.

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 30.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ TBD (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ TBD (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:	
Event Restrooms _____ x (\$95.00) = \$ <u>n/a</u>	#days
100 amp Electrical _____ x (\$30.00) = \$ <u>n/a</u>	(electrician required) #days

Total Fee Required: \$ _____

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. _____ Payment Method: _____ Date: _____ Received By: _____

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
----------------------	---	--------------------------------	--	---------------------------------------	----------------------------

SECTION 3

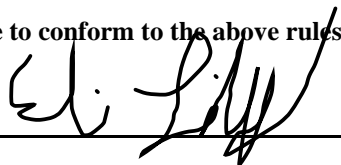
CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. ***Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.***
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing. [Alphabetical List of Waters with Special Fishing Regulations](#), (20) **Big Chico Creek**. **Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.chicoca.gov/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____



SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, **at least two (2) weeks in advance of the scheduled event**, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved **at least two weeks prior to the scheduled event**

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

***I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.**

X

Signature of Applicant



X

December 23, 2014

Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928

FAX 530-895-4731 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____
- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	<input checked="" type="checkbox"/> No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	<input checked="" type="checkbox"/> No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>PA System or Speaker</u>	<input checked="" type="checkbox"/> No	No
When will amplified sound/music be heard? Time from: <u>2pm</u> until: <u>6pm</u> amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [<input checked="" type="checkbox"/>] Other: <u>Street Rail</u> Name of Operator: <u>Soul id and Red Bull</u>	<input checked="" type="checkbox"/> No	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>5</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>Food trucks will be around the perimeter of the event.</u>	<input checked="" type="checkbox"/> No	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	<input checked="" type="checkbox"/> No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	<input checked="" type="checkbox"/> No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required? _____	Yes	<input checked="" type="checkbox"/> No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes	<input checked="" type="checkbox"/> No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	<input checked="" type="checkbox"/> No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Wind Flags and banners placed around the Plaza</u> <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	<input checked="" type="checkbox"/> No	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	<input checked="" type="checkbox"/> No
Do you request irrigation to be turned off before and during your event?	<input checked="" type="checkbox"/> No	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	<input checked="" type="checkbox"/> No	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	<input checked="" type="checkbox"/> No

- Remove all snow after event.
- The City will require a higher limits for insurance coverage (\$ 3,000,000 in coverage).
- No vehicles of any kind in the Plaza. Snow or temporary course features will have to be brought in via wheelbarrow.
- Participants will wear helmets.
- Applicant will be responsible for damage or repairs to facilities associated with the event.
- All signage must be free standing and not affixed to park property
- Music/Sound System to be kept at moderate level; If 100 amp service required, (C-10) electrical contractor required for hookup.
- If event >200 people, event restrooms will be opened and applicant charged accordingly.

Attachments: 1) Application & Permit for Park Use, 2) Applicant description of project.

Distribution: Eli Libby

S:__Old drive to be deleted July 2015\Admin\BPPC\BPPC_Templates\BPPC_Special Event_Template_14_0305.docx
1/23/2015

2015 Soul id Rail Jam Details

Soul id is planning to host a Rail Jam February 20th in the Chico City Plaza. The Plaza serves as an ideal location with easy access for a number of students and members of the community. We hope to also attract vendors to the event.

To build the set up for the event, Soul id would provide 790 cubic feet of snow delivered with a large dump truck. The snow would then be assembled to form the course that will be used by snowboarders and skiers. The course will be constructed with room for the snowboarder/skier to approach, a small jump before the rail/box feature and a path of snow to ride away. The total weight of the snow is approximately 11,850 lbs. The course will be 8 - 12 feet in width and 100 feet in length. The riders will be pulled with a small winch giving the competitor enough speed to complete the course. Spectators will be able to view the event along the sides of the course.

Red Bull will also be present at the event. Soul id will have two tents set up and Red Bull will have one tent setup. All tents will be together side by side. Tents will contain promotional materials, a generator, and Red Bull beverages. There will be 10 Soul id staff members present to monitor and run the event along with 2 Red Bull representatives.

We hope this event will serve as the first of many where Soul id brings winter to the Chico community.

BROADWAY

W 4TH ST

Chess Area

Spectator Viewing

Generator
Sould Tents

Red Bull tent

Stage

Start

Winch for pulling athletes
Finish

Platform

Judges table

Snow layout

fall

Spectator Viewing

Security tape
Athletes and
Officials only

Restrooms

W 5TH

W 4TH













Hackberry tree next door gives a good example of what will happen in the future.







DATE: 1/12/15
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Zoe Pennington, Park Intern
SUBJECT: City Plaza Programming

REPORT IN BRIEF:

The Park Division is planning to host a series of programs at City Plaza in celebration of Bidwell Parks' 110th birthday and to raise funds and awareness for Park projects. The City sponsored events would provide opportunities for performers and the public to use this space; serve as a fundraiser; and minimize some of the negative behaviors observed in the Plaza. Staff seeks BPPC feedback on the concept.

Recommendation: *BPPC input on programing concept.*

FISCAL IMPACT:

This program will be free for applicants and for attendees. Staff is researching the costs associated with the event. As a City sponsored event, the Chico Municipal Code allows the waiving of fees. Donations and local sponsors may offset costs associated with cleaning and staff time for the event. Volunteers and staff will set up a booth to accept donations and share information on how to donate and other information pertinent to park usage.

BACKGROUND:

Recent vandalism and violations contribute to the public perception that City Plaza is not a friendly venue for the public. During public events, the infusion of people and eyes in this public asset minimizes some of the negative behaviors; promoting downtown foot traffic and contributing to a perception of a safer and desirable destination. While the Plaza is a popular venue for several on-going and regular events, events are limited during the week.

DISCUSSION:

To increase the public use of the Plaza during the week, the Parks Division is exploring the possibility to host a series of programs at City Plaza in celebration of Bidwell Parks 110th birthday and to raise funds and awareness for Park projects.

The City sponsored events would provide opportunities for performers and the public to use this space; serve as a fundraiser; and minimize some of the negative behaviors observed in Plaza.

Bringing a regular program of diverse programing that may attract a variety of people more fully utilizing the space creating a desirable, positive, safe, and enjoyable place. An outcome may be more usage of the Plaza by the public during other days of the week as well.

An initial concept was to have performers provide an amount (bid or donation) for dates of use, but staff felt that removing that restriction may open it up to a variety of groups. This would be a City sponsored event series in support of Caper Acres and other park fundraising efforts. Organizations, bands, or people could make either a nominal donation, seek pledges from the community, or fundraise a minimum of \$50 for the Park/Caper Acres.

The concept may be summarized as follows:

Goal: To bring approximately 200 diverse people to the City Plaza once or twice a week to create a more welcoming, safe, comfortable and positive environment/experience to City Plaza visitors.

Purpose: Host a program in the City Plaza twice a week (tentative) that will enhance positive community contribution to society, creating a more welcoming atmosphere. The program will consist of artistic activities

including, but not limited to: various types of dance performances, musician performances, poetry reading, circus acts, etc. that will bring together a sociable and diverse 200-person crowd to the Plaza each week.

Staff has not set any dates as yet, but would like to provide a series of dates (available weekdays or even weekends) for the performances to occur. The hours of this program will be between the lunch times of 11am-1pm.

Ideally, the City would collaborate with organizations to help organize and promote the series. This program of events is projected to be part of the Bidwell Park Birthday Bash that is projected for the fall of 2015. The events will provide information regarding the Birthday Bash and ways to help contribute to the upcoming special event.

Staff will further research authorization and develop the project and may return with a specific action; however, in the meantime, staff seeks BPPC feedback on the concept.

A survey after each event will include: a number of attendees; attitude; and overall perception of those in attendance. Staff will also track donations and sponsorship and report back to the BPPC.

ATTACHMENTS:

Project description, performance contact page, promotional tools, event survey.



DATE: January 10, 2015
 TO: BPPC
 FROM: Dan Efsseff, Park and Natural Resource Manager
 SUBJECT: Review BPPC 2015 Committee Assignments and Meeting Schedule

REPORT IN BRIEF:

Annually, the Commission selects a Chair and Vice-Chair. BPPC members serve on the Policy Advisory, Natural Resources, Street Trees Committees and the City's *ad hoc* Bicycle Advisory Committee. Assignments are at the BPPC Chair's prerogative with staff recommendations. In addition, the Commission will consider the Committee and BPPC meeting schedules for 2015.

Recommendation: Staff recommends that the BPPC 1) select a Chair and Vice-Chair, 2) approve the revised 2015 calendar, and 3) the Chair announce committee assignments.

BACKGROUND:

Under Article X of the City Charter (Board and Commissions General Provisions, #3. Organization), the Commission shall select a chair and vice-chair at the first scheduled meeting of the year. According to AP&P 10-1 (IX), a Chair may serve no more than two consecutive years as presiding officer. Current Chair Lisa Emmerich has served two years, but has opted to leave the BPPC. The current Vice-Chair is Jim Moravec. The Chair also makes Committee assignments and designates committee chairs.

BPPC ANNUAL CALENDAR

The BPPC meets on the last Monday of the month and so 2015 calendar presents the following potential conflicts:

- The May meeting falls on the Memorial Day holiday (5/25/15).
- The November meeting (11/23/15) is during the week of Thanksgiving.
- The December meeting (12/28/15) falls between the Christmas and New Year's Day holidays.

Therefore, Staff recommends that the BPPC maintain the meeting schedule (the last Monday of the month), with the following changes:

- Move the May meeting to the 3rd Monday in May (5/18/15);
- Move the November meeting to the 3rd Monday in November (11/16/15); and
- Move the December meeting to the 2nd Monday in December (12/14/15).

All regular BPPC meetings start at 6:30 pm.

COMMITTEE STRUCTURE AND CURRENT ASSIGNMENTS

Each year, the Chair appoints Commissioners to serve on the Policy Advisory, Natural Resources, Street Trees and the City's *ad hoc* Bicycle Advisory Committee. Committees meet only as needed. The Committees allow for detailed consideration of issues. The Committee then reports findings or recommendations to the entire Commission. The Committees include:

1. **Natural Resource Committee (3 members) - 2nd Wednesday of the month** - Reviews resource-based matters such as vegetation management, trails, greenways and other topics.
2. **Policy Advisory Committee (3 members) – 2nd Thursday** - Responsible for interpreting existing policies, and considering proposed or potential policy changes matters dealing with art, code changes, finances, and the volunteer program.
3. **Tree Committee (3 members) – 3rd Thursday** - Reviews tree policies (street and park), street tree permit appeals and any other matters that affect the interpretation of policy and management practices.
4. **Representatives to the City Bike Advisory Committee (1 member plus 1 alternate) – as scheduled** - Represents the Commission on the City's Bike Advisory Committee. The Committee reviews bike projects and concerns relative to matters related to bicycles, bicycle routes, and facility improvements. The Committee makes recommendations to the BPPC as needed.

Staff recommends maintaining the current Committee schedule. Current Committee assignments are as presented in Table 1. BPPC committee assignments are at the Chair prerogative with commissioner and staff input. Given that new members will be on the Commission, the Chair may wish to announce assignments at the next meeting. If so, BPPC members provide their committee preferences to Staff who can share that information with the Chair.

Table 1. Current Committee Assignments.

NAME	Natural Resource	Policy Advisory	Tree	Bicycle Advisory
Monthly Meeting Date	2 nd Thursday	3 rd Thursday	2 nd Wednesday	As needed
Mary Brentwood	Chair			
Lisa Emmerich			Member	
Mark Herrera		Chair		
Jim Moravec	Member			Member
Rich Ober		Member	Chair	
Janine Rood	Member		Member	Alternate
Drew Traulsen		Member		

BPPC AND COMMITTEE ATTENDANCE

1. Regular BPPC meeting (Table 2).

Table 2. 2014 Attendance to BPPC Meetings.

Name	Title	1/27	2/24	3/31	4/28	5/26	6/30	7/28	8/25	9/29	10/27	11/24	12/15	Held	Cancelled	%
Meeting Type		R	R	R	R	R	R	C	R	R	R	R	C	10	2	100%
Board Members														Attended	Absent	%
Drew Traulsen	Member	x	x	x	x	x	x	-	x	O	x	x	-	9	1	90%
Jannine Rood	Member	x	x	x	x	O	x	-	O	x	O	x	-	7	3	70%
Jim Moravec	Vice-Chair	x	x	x	x	x	x	-	x	x	x	x	-	10	0	100%
Lisa Emmerich	Chair	x	x	O	O	O	x	-	x	x	x	x	-	7	3	70%
Mark Herrera	Member	x	x	x	x	O	x	-	O	x	x	x	-	8	2	80%
Mary Brentwood	Member	x	x	x	x	x	x	-	x	O	x	O	-	8	2	80%
Richard Ober	Member	x	x	x	x	x	O	-	x	x	x	x	-	9	1	90%
Meeting Type	R = Regular Meeting; A = Adjourned Regular Meeting; S = Special Meeting															
Attendance	X = Present; O = Absent; - = Not applicable															

Notes: 1) Chair Emmerich submitted an excused absence for the March-June meetings. 2) Member Herrera left early from the September meeting.

2. Policy Advisory Committee – none held.
3. Natural Resource Committee – 2 total.

Member	Attended	Absent
Mary Brentwood (chair)	2	0
Jim Moravec	2	0
Janine Rood	1	1

4. Tree Committee – 4 total.

Member	Attended	Absent
Rich Ober (chair)	4	0
Lisa Emmerich	2	2 (Herrera attended as substitute)
Janine Rood	4	0

5. Bike Committee – none held.

Attachments: None



DATE: January 12, 2015
TO: Bidwell Park and Playground Commission
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Introduction of the 2015-2016 BPPC Biennial Work Plan Priorities and Process.

Report in Brief:

The City Council directs various City Boards and Commissions to develop biennial work plans to define goals and priorities. Staff will provide a brief overview of the process and update of current priorities. Staff requests BPPC members to provide suggestions for the 2015-2016 Work Plan Priorities by February 5th. Staff will compile suggestions and develop a recommended Work Plan for BPPC consideration. The City Council will consider the finalized work plan for adoption.

Recommendation: Staff requests that the BPPC provide input for the Biennial Work Plan Priorities.

Background

The City Council directs various City Boards and Commissions to develop biennial work plans to define their goals and priorities.

Under the Chico Municipal Code (CMC) the Bidwell Park and Playground Commission (BPPC) is vested with the supervision, control and management of all public parks and playgrounds within the city (CMC 12.04.030). The BPPC also adopts the street tree plan that governs the planting of trees and shrubs in public areas (CMC 14.40.030) and considers certain street tree permits (for the convenience of the property owner) for planting or removal (CMC 14.40).

In developing the 2011-2012 Work Plan, the BPPC discussed its mission with the need to balance Commission goals with staff's ability to support and meet these goals:

“As representatives of the citizens of Chico, the Bidwell Park and Playground Commission (BPPC) endeavors to preserve and enhance the natural and recreational resources of Bidwell Park, community and neighborhood parks, greenways and open space throughout the community. Through careful consideration of the needs and desires of citizens, coupled with an awareness of available city resources, the BPPC strives to ensure that the city's parks and greenways are preserved and enhanced for this and future generations.”

This is a work plan for the Commission and not an operations plan for the Divisions. Staff works on a number of projects or efforts as part of implementation of the Bidwell Park Master Management Plan or other efforts and do not require BPPC consideration to proceed; however, Staff frequently reports on the progress of these items to the BPPC.

a. Steps to Develop the 2015 - 2016 Work Plan

Staff will provide commissioners with the steps the City Clerk has outlined for developing new work plans, present a brief status update of current priorities, and list initial ideas to initiate brainstorming. The steps for the work plan are to:

1. Review purpose of board/commission as defined by the CMC.
2. Develop a mission statement that reflects that purpose.
3. Discuss and outline any priorities established by Council.
4. Brainstorm goals, projects, or priorities of the board or commission and determine the following:
 - A. Identify priorities, goals, projects, ideas, etc.
 - B. Determine benefit, if project or item is completed.
 - C. Is it mandated by state or local law or by Council direction?
 - D. Would the task or item require a policy change at Council level?
 - E. Resources needed for completion? (Staff support, creation of subcommittees, etc.)
 - F. Completion time? (1-year, two-year, or longer term?)
 - G. Measurement criteria? (How will you know you are on track? Is it effective? Etc.)

5. Prioritize projects from urgent to low priority.
6. Prepare final Action Plan for submission to Council for review and approval.
7. Use your "approved" work plan throughout the term of the plan as a guide to focus in on the work at hand.
8. Report out on work plan priorities to the City Council, which should include:
 - A. List of "approved" priorities or goals.
 - B. Status of each item, including any additional resources required in order to complete.
 - C. If an item that was on the list is not finished, then indicate why it didn't occur and list out any additional time and/or resources that will be needed in order to complete.

Staff anticipates that depending on the level of feedback and input, that 1 (and possibly 2) meeting(s) may be needed to finalize the plan. Staff requests that BPPC members and the public provide additional ideas to staff (by Thursday, February 5th, 2015). Staff will then draft a Work Plan Priority List for discussion and possible adoption at the February 23rd BPPC meeting. If substantial discussion or revisions are necessary, the BPPC may endorse a revised Work Plan at a following meeting.

b. Summary of 2013 - 2014 Work Plan Priorities

At its 6/4/13 meeting, the City Council approved the BPPC 2013 – 2014 Work Plan. The information below describes each of these priorities, and provides a brief status update (complete, not complete, in progress, etc). The Current Work Plan, listed in order of priority, is as follows:

Table 1. Current Status of 2013-2014 Work Plan

Goal/Subgoal	Status	Comments
1. Develop and implement a priority list of projects and programs based on the Bidwell Park Master Management Plan (BPMMP) that will include adaptive management strategies. Specific projects include:		The loss of key staff members in 2013 delayed progress (key staff members including ones that were working on the GIS for the Trails and Natural Resources Management Plans, and the lead on the infrastructure inventory). In early 2014, Staff indicated to the BPPC the hope to restart efforts and bring information to the Natural Resource Committee (NRC) by Summer 2014 (Lower Park trails objectives reviewed at the July meeting).
a. Develop a Trail Plan for the Park and provide public opportunities for progress updates and input as projects move forward.	In-Progress	1a. Parks staff have developed several methods for collecting public input (surveys, field presentations, and meetings). The Middle Trail project and Monkey Face trail work have proceeded following considerable public outreach. The Natural Resource Committee (NRC) has reviewed an inventory of Park trails and initial objectives. Staff anticipates completion of a draft documents in 2015.
b. Update the Trails Manual.	In-Progress	1b. The Information and concepts developed with the Trails Plan will influence the revision of the Trails Manual (a revision approved in 2006). Some initial steps have been taken to start the revision (including work on a supporting document, the Sign Manual). Unlike the previous version, City staff will complete the revision in-house. Work on the Trails Plan will commence after the completion of the Trails Manual.
c. Update of the Natural Resources Management Plan (including vegetation management plan, management units, and an Adaptive Management framework).	In-Progress	1c. The NRC has reviewed Management Units, invasive plant database, recommendations for Lower Park, etc. Staff anticipates that the NRC will need to complete additional review before a draft is ready late in 2015 (or early 2016).
d. Complete an inventory of Park Infrastructure.	In-Progress	1d. Draft inventory completed in 2013, Staff will need to complete review and research and add estimated lifespan and costs.
2. Finalize the Wet Weather Plan.	Completed	The BPPC adopted the plan at the October 28, 2013 meeting. Under the plan, staff have completed two monitoring reports. As part of the adaptive management approach to the plan, staff will bring revisions to the BPPC when needed. The plan is available on the City's webpage and may be cited as: City of Chico. 2013. Adaptive Wet Weather Trail Management Plan (Revised 2013). Bidwell Park, Chico, California. October 15, 2013. Public Works Department, Parks Division. Chico, California
3. Complete review of the Urban Forest Management Plan (UFMP), including	In progress.	After a rejuvenation of the effort in the first 6 months of 2014, the plan was placed on hold due to delays in staffing. The Public

Goal/Subgoal	Status	Comments
Environmental Review. a. Review the Short Term Objectives described in the UFMP and prioritize those that can be done within current budgetary constraints.		Works Director indicated to Council that a contract will be in place for some of the functions of the Urban Forest Manager and that revisions to the plan will be completed in 2015.
4. Assess needs and prioritize renovation projects for Caper Acres (developing funds and renovation plans for improved infrastructure and new play equipment).	Completed.	The City Council adopted the Caper Acres Renovation Plan at the December 2, 2014 meeting. The BPPC reviewed and accepted the Master Renovation Plan including a refined design, list of priorities and costs, and public input process. Staff will embark on implementation and fund-raising for the multi-year project.
5. Explore funding opportunities to better support Park Division projects and programs. Priority items would help:		The Division made significant progress on 5a and 5c.
a. Establish a park event(s) to celebrate the park, raise community awareness of issues and needs, and develop funds.	Completed	5a – The Park Division hosted it’s second Bidwell Park Birthday Bash in fall 2014 to celebrate the 108th and 109th birthday of the park. The Division plans a series of events for the 110th celebration, cumulating in the fall.
b. Explore the feasibility of a community funded, interpretive, interactive memorial to the significance and scale of the Hooker Oak.	Not Completed.	5b – Minimal progress: collected documentation, conducted preliminary conversations with CSUC professors, and moved the remaining wood in storage. Staff also developed some initial concepts, such as a museum display, or on-site physical representation of the trunk and dripline and interpretive panels and photographs (including the idea that either an onsite viewer or phone app could show the size of the tree). To date, the City has been unable to secure solid interest from partners.
c. Explore adequate funding sources for infrastructure and operations to implement the Comanche Creek management plan and improvements (including grants, donations, creation of a maintenance district, etc.).	Completed.	5c – BPPC supported Council adoption of a Housing Related Parks grant at the 12/16/13 meeting. Council later adopted the resolution. Citizens have worked on the proposal and also developing operational funding for the opening of the area. The City worked with interested neighbors to develop a successful state grant application (\$1,000,000). As of this report, the City is awaiting an agreement that would allow the initiation of work. The improvements include basic site amenities and a pedestrian/bike bridge. The neighbors are close to securing pledges of \$17,000 annually for the first three years to support ranger patrol and maintenance on the site.
6. Provide increased management focus on other City properties, including:		
a. Develop management plan concepts for all City Greenways.	Not started.	6a – Work delayed, due to the precedence of other priorities (see 6b below).
b. Seek funding to develop a Master Management Plan for Lindo Channel.	Not Completed.	6b – Limited progress, Staffing challenges hindered progress, as staff from other Departments (working on funding) were cut. In 2014, Staff explored the use of existing funds for Verbena Fields for work on a long-term management plan for Verbena and Lindo Channel (which can be expanded to objective 6a) and determined that initial funds could start the plan. The BPPC will provide a forum for public input on the plan and review of the draft document.
c. Receive information on ongoing mitigation bank efforts on the Bidwell Ranch property.	In progress.	6c – Staff presented an initial status update on the project to the NRC (January meeting), and anticipates detailed information to be presented to the NRC and Citizen Work Group. Staff will present a report with options and estimated costs to Council in 2015.
d. Report on progress and explore development options for Lost Park.	In progress.	6d –While early in the process, Staff is exploring options on revised parking options and sidewalk. Staff and volunteers have completed considerable work on the site in the last two years, reducing the number of incidents and complaints in the area. Staff has developed some information on managing natural resources on the site, which needs to be refined into a single report, and is looking into options to replace the parking meters there. We are not aware of any comprehensive efforts to look at long-term land-use planning for the area.

Including subtasks, the above represents 14 discrete items (counting sub-goals) with 4 items complete, 7 in-progress, and 3 not completed/started. Several in-progress items will return to the BPPC in the near future and are logical candidates for extension on the next work plan.

Discussion

At the November 2014 BPPC meeting, staff requested Public and Commissioner input to formulate additional Work Plan priorities. Throughout this work plan period, Staff have collected potential suggestions for the next plan. These include:

- Review rules and issues related to dogs and pets in Bidwell Park.
- Review Bidwell Bowl 1) sound restrictions.
- Seek funding for an architectural/historical to determine a plan and reasonable actions for its renovation.
- Review landscape contract.
- Review and update Park fees and permit process.
- Explore and/or develop measures to increase and diversify park revenue streams (park fees, parking, event participant).
- Establish obligations for Commissioners to raise funds and donations, and volunteer.
- Establish new rules on racecourse and designation.
- Evaluate commercial use of the park and establish standards for events (signs, advertising).
- Review for profit use of the Park and the rules governing it
- Sycamore pool evaluate rules (in terms of consistency with state and county requirements or intent); assess design.
- Educate Commissioners on the Street Tree list adopted in 2009.
- Revise an update Street Tree Plan.
- Completion of a policy (likely an Administrative Policy and Procedures memo) to allow outside organizations to work in the City Right of Way for planting and formative pruning.
- Review the special use permit process for areas of the park not usually reservable, research, field trips, etc.
- Carry over several items from the last plan, such as the Trails Plan and Manual; Natural Resources Plan; Urban Forest Plan, etc.

Staff requests additional ideas for consideration and will then transform them into a numbered, priority list as above.

Attachments: Work Plan Guidelines (City Clerk).



Board & Commission Work Plan Guidelines

- Step 1** Review purpose of board/commission as defined by the CMC.
- Step 2** Develop a mission statement that reflects that purpose.
- Step 3** Discuss and outline any priorities established by Council.
- Step 4** Brainstorm goals, projects, or priorities of the board or commission and determine the following:
- A. Identify priorities, goals, projects, ideas, etc.
 - B. Determine benefit, if project or item is completed.
 - C. Is it mandated by state or local law or by Council direction.
 - D. Would the task or item require a policy change at Council level?
 - E. Resources needed for completion? (*Staff support, creation of subcommittees, etc.*)
 - F. Completion time? (*1-year, two-year, or longer term?*)
 - G. Measurement criteria? (*How will you know you are on track? Is it effective? etc.*)
- Step 5** Prioritize projects from urgent to low priority.
- Step 6** Prepare final Action Plan for submission to Council for review and approval.
- Step 7** Use your "approved" work plan throughout the term of the plan as a guide to focus in on the work at hand.
- Step 8** Report out on work plan priorities to the City Council, which should include:
- A. List of "approved" priorities or goals.
 - B. Status of each item, including any additional resources required in order to complete.
 - C. If an item that was on the list is not finished, then indicate why it didn't occur and list out any additional time and/or resources that will be needed in order to complete.



Board & Commission Work Plan Worksheet

Step 1

<p>Review purpose of board/commission as defined by the CMC.</p>	
---	--

Step 2

<p>Develop or review a mission statement that reflects that purpose.</p> <p><i>Who we are, what we do, who we do it for, and why we do it!</i></p>	
---	--

Step 3

<p>Discuss any priorities already established by Council.</p>	
--	--



Name of Commission

Commission Members



City of Chico

Name of Commission

Mission Statement

Name of Commission

Work Plan for 2013-2014

City of Chico

Name of Commission

The _____ Name of Commission _____ has identified the following priorities to focus on during 2013-2014.

1.	
2.	
3.	
5.	
6.	
7.	
8.	
9.	
10.	



Natural Resource Committee Report

Meeting Date January 8, 2015

DATE: 1/9/2015
TO: Bidwell Park and Playground Commission
FROM: Natural Resources Committee/Park Division Staff
SUBJECT: Staff Report from Natural Resources Committee, 1/8/15 Meeting

1. CALL TO ORDER

Chair Brentwood called the meeting to order at 6:06 pm.

Attendees: Commissioners present: Mary Brentwood (Chair), Jim Moravec. Commissioners absent: Janine Rood. Staff present: Dan Efseaff (Parks and Natural Resource Manager (PNRM)). Public: Karen Laslo, Tom Barrett, and John Merz.

2. REGULAR AGENDA

2.1. Discussion of Natural Resource Management Plan and Trail Plan Priorities for Lower Bidwell Park

This item continues opportunities for public input in updating Bidwell Park's Natural Resources Management and Trail Plans. The plans are recommended under the Bidwell Park Master Management Plan. At the July 2014 meeting, the NRC reviewed Natural Resource priorities for Lower Park. The Committee will review initial trail priorities for Bidwell Park.

Mr. Merz noted confusion about the process and did not understand why the items were presented in context of the completed report. Staff explained that the process is to break down the document into sections and use the NRC as a workgroup to provide input, and review the information and proposed remedies so that steady progress can be made on the document. Commissioners pointed out that they have been using this approach successfully for defining problems and developing remedies for the Middle Trail Work. Staff will further refine the information presented and incorporate comments in the Trail Plan.

Considerable discussion prevailed on some of the details of the plan. For example, participants noted the sense of place and signage is important everywhere in the park. Ms. Laslo noted concern about bikes in Lower Park especially related to wet conditions, circulation, and conflict with others. She suggested that the Park should be in a single direction of traffic flow on each side of the creek.

Other participants noted that the trails are multiple use and that some of the factors, which account for the prohibition in Upper and Middle Park (steep slopes, thin soils, etc.) are different in Lower Park.

Mr. Barrett pointed out the use of appropriate surfaces for trails so that it is acceptable to multiple users.

Staff will review the comments and incorporate as appropriate. Staff will refine the objectives into a more readable format (i.e. a future report will list remedies in a table to allow for the tracking of progress and milestones).

2.2. Discuss Caper Acres Fundraising Ideas

At the December 2, 2014 meeting, the City Council adopted the Caper Acres Renovation Plan. Potential grants and fundraising will allow for the implementation of the Plan. Staff will ask Committee members and the public for ideas, suggestions, and level of commitment to aid with the effort.

Staff provided a brief overview of the efforts and described the levels of involvement from single day volunteer to a steering committee member to an Ambassador (one participant suggested, "Caper Acre Crusader") to promote the project and seek donations or resources.

Participants provided minimal comments on the fundraising approach but indicated eagerness to find out more as the effort continues.

3. REPORTS

3.1. Briefing and Status Update on the Bidwell Ranch Conservation and Mitigation Bank (Informational Item)

Staff provided a brief description of the project and status update. Staff is working with federal and state agencies to develop crediting details for the bank. A key area of complication is the service area and the calculation of credits for Butte County Meadowfoam.

The NRC also discussed the merit of combining the presentation of materials to the Citizen Work Group (CWG) with future NRC meetings. Staff noted that a consultant hosted past CWG meetings and with the interest of BPPC members and the fact that staff now will make the presentations, that it makes sense to fold it into publicly noticed meetings with the NRC. Staff also noted that as a Council directed action that the item will return to Council and not the BPPC for further action. Staff will provide the BPPC with information on progress.

Staff also asked the NRC members what background information may help understand the forthcoming crediting approach. Staff will provide a brief verbal introduction of the project and provide a status update. Future meetings will provide details regarding the proposed crediting approach and present a matrix table with some of the important factors.

4. BUSINESS FROM THE FLOOR

Ms. Laslo noted a request from Susan Mason for an electronic version of a report. Staff will follow-up and clarify the request with Ms. Mason.

5. ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Attachments: None

Distribution: BPPC

Document2
1/22/2015



DATE: 01/16/15
TO: Bidwell Park and Playground Commission members
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: 2014 Annual Park Division Report

2014 ANNUAL PARK AND STREET TREES DIVISION REPORT

1. 2014 Overview

The year 2014 marked another year of significant challenges to the Parks, Open Spaces, Greenways, and Preserves Division (Park Division) and the Street Trees and Public Plantings Division (Street Trees). The Divisions reside in the Public Works Department. Staffing and resource cuts initiated in 2013 and the impact to services, remained the leading challenge. The combined staffing levels for both divisions is just over half of what was available in 2009. In addition, the Council and Administrative Services Department held open two key positions for over a year (Park Services Coordinator (PSC) and Urban Forest Manager (UFM)).

With these challenges, the Divisions focused on providing basic and emergency services. While we have made progress in many areas, progress was delayed as we developed new creative solutions to handle workload and redefined staff responsibilities. Staff continued a number of efforts to transform the organization. Some examples include:

- Completion of the Caper Acres renovation plan that will use a community fund raising model. Renovations will reduce operations and maintenances cost of the facility.
- Despite the PSC position not being filled, volunteer hours were over 28,500 hours, representing approximately \$750,000 in value to City parks and greenways. Donations held relatively steady; however the value of in-kind services ballooned to \$284,790.
- Development of a more streamlined tree report system to minimize staff costs and utilize already existing information from the City's tree database.
- Continued use of Butte County Sheriff's Work Alternative Program (SWAP) and Alternative Custody Supervision (ACS) to aid with Park and greenways work.

As resources and capacity are added, we believe that 2015 will allow us to more fully move forward. To kick off this year, we reflect on accomplishments in 2014 and initiatives that are coming up in 2015. The Parks Division and Street Trees Division are pleased to share this annual report to the Bidwell Park and Playground Commission and the public. In the following pages, we will highlight our accomplishments, and lay out new approaches to accomplish new efforts. As citizens, commissioners, and staff we have much work to do and we will continue to build better partnerships and ways to do things every day. We look forward to working with the community toward solutions in 2015!

2. Division Description

The City of Chico's Parks, Open Spaces, Greenways, and Preserves Division (Park Division) is under the Public Works Department. The Division's major responsibilities include maintaining and operating City Parks, open space, and recreational areas, including Bidwell Park (one of the largest municipally owned parks in the United States), Children's Playground, City Plaza, Lindo Channel, Little Chico Creek greenway, 1st and Verbena, Bidwell Ranch, Teichert Ponds, and other preserves. The Parks Division is organized into the following programs:

- Administrative and Visitor Services
- Maintenance and Infrastructure
- Natural Resource Management (planning, monitoring, trails, and vegetation management).
- Outreach and Education
- Ranger and Lifeguard
- Volunteer and Donations

We should note that employees work in an integrative fashion and may complete tasks in multiple programs. For example, to meet vegetation management goals on a particular project we may utilize volunteers to help remove plants and provide

visitor information during a prescribed burn, maintenance crew to oversee fuels thinning and complete a planting, and Rangers to coordinate a prescribed burn. The City's Park Rangers, Park Maintenance Crew, and Park Services Coordinator all work within the Park Division.

The City Street Trees Program, is integrated with the Parks Division (staff plans a more in-depth report on the status of Street Trees later this year). The program cares for and manages approximately 40,000 City street trees (trees planted in the City Right of Way and public planting areas) and many of the maintenance districts and public landscape areas within Chico. The program consists of field staff (arborist, tree workers, landscape inspector, etc.) and contractors (landscape, tree work, stump grinding, etc) to carry out the work of the division.

Table 1. Comparative Statistics for the City of Chico and State and National Numbers Regarding Parks.

Factor	Amount	Source
Chico Area	33.2 square miles 21,248 Acres	Chico GIS Department
Chico Population		
– City	86,187	US Census 2010; California Department of Finance 2011 Data
– Urban Area	107,000	
Ranking – City Size California	84 th largest 14 th Largest Metropolitan Area	California Department of Finance, Table of January 2012 City Population Ranked by Size, Numeric and Percent Change; 2010 US Census.
Bidwell Park		
– Area	3,670 acres,	City of Chico; The Trust for Public Land, 2012 City Park Facts
– Ranking Municipal Parks	3rd in California and 14th in the US.	
Park, Recreation, and Open Space Area managed by Park Division	5,053 acres	City of Chico GIS Department Inventory, 2012
Percentage of Parkland of Total City Area		
– Median US Cities ^a	7.9 %	The Trust for Public Land, 2012 City Park Facts; City of Chico.
–Chico ^b	>24 %	
Area of Parkland per 1,000 Residents		
–Median US Cities ^a	13.1 Acres	The Trust for Public Land, 2012 City Park Facts; City of Chico.
–Chico ^b	59 Acres	
Spending per capita (City of Chico Parks)	\$18.37	Trust for Public Land 2014, (see text for comparisons).

^a Estimate includes city, county, metro, state, and federal acres within the city limits.

^b Estimates include City of Chico Park Division managed property only.

3. Resources

The Operating Budget (Table 2) for both Divisions comes from General Fund sources. Park funds are complemented by donations and volunteer support. Lessees also take care of certain park facilities. Donations provide critical support for interns, habitat restoration work and materials, invasive plant removal, and benches. The Parks/Open Spaces (682) budget supports staff time, contracts, maintenance and repair not only for Bidwell Park, but for greenways (Lindo Channel, Little Chico Creek, and Comanche Creek), Depot Park, City Plaza, Children's Playground, Teichert Ponds, and Preserves.

More detailed reports on staffing impacts were presented to the BPPC last year with an annual comparison summarized in Figure 1. To provide some perspective on these numbers some ratios may help (for comparison to major cities, the reader may refer to the Trust for Public Land, City Park Facts (note that the numbers below do not include CARD):

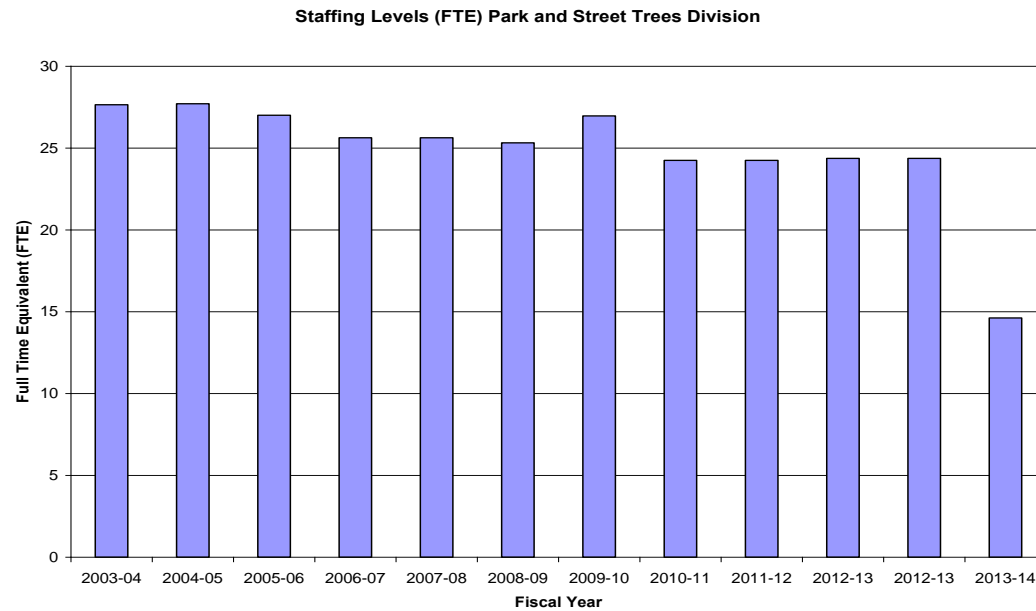
- Total Spending on operations per resident: City of Chico Parks and other properties: \$18.37 (was \$20.21 last FY year). Cities on the TPL ParkScore Index (includes large cities): Include San Francisco (\$215.99), Sacramento (\$165.74), Bakersfield (\$89.15), Fresno (\$50.57), Santa Ana (\$39.51), and Detroit (\$22). Chico was below all cities on the list including and even below low ranking cities.
- Employees per 10,000 residents (2013 data): City of Chico: 1.0. Cities on the TPL list: high of 16.5 in Seattle; to a low of 0.8 in Tulsa.

Table 2. Annual Staff Budget Comparison.

Category	FY 1988-1989	FY 2007-2008	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015 (adopted)	Trend (2007 to present)
Operating Budget								
Park Division	\$594,148	\$1,799,037	\$1,848,137	\$1,817,833	\$1,805,759	\$1,742,016	\$1,593,492	■ ■ ■ ■ ■ ■ ■ ■ ■ ■
Street Trees Division		\$1,131,143	\$971,276	\$1,019,987	\$1,073,079	\$839,941	\$914,754	■ ■ ■ ■ ■ ■ ■ ■ ■ ■
General Fund Budget		\$49,310,955	\$41,282,457	\$42,995,996	\$43,724,540	\$44,449,213	\$45,955,168	■ ■ ■ ■ ■ ■ ■ ■ ■ ■
Staffing ^a								
Park Division	14	13.5	13	12	12	8.75		■ ■ ■ ■ ■ ■ ■ ■ ■ ■
Street Trees	2	11	9	8	6	3		■ ■ ■ ■ ■ ■ ■ ■ ■ ■

Notes: The Street Tree program was considered part of the Park Division in 1988. The lifeguard program is not part of this estimate but in 2010-11 and 2011-12 amounted to 3.75 FTE. Adjusted for inflation, the budget for FY 1988-1989 in 2014 dollars is \$1,188,979. Formatting depicts the numbers relative value to other years.

Figure 1. Comparison of Staffing Levels.



4. Bidwell Park and Playground Commission 2013 – 2014 Work Plan

Staff will provide a detailed work plan update at the January BPPC meeting. The BPPC will consider a new biennial work plan for 2015-2016.

Table 3. Current Status of 2013-2014 Work Plan

Goal/Subgoal	Status	Comments
<p>1. Develop and implement a priority list of projects and programs based on the Bidwell Park Master Management Plan (BPMMP) that will include adaptive management strategies. Specific projects include:</p>		<p>The loss of key staff members in 2013 delayed progress (key staff members including ones that were working on the GIS for the Trails and Natural Resources Management Plans, and the lead on the infrastructure inventory). In early 2014, Staff indicated to the BPPC the hope to restart efforts and bring information to the Natural Resource Committee (NRC) by Summer 2014 (Lower Park trails objectives reviewed at the July meeting).</p>
<p>a. Develop a Trail Plan for the Park and provide public opportunities for progress updates and input as projects move forward.</p>	In-Progress	<p>1a. Parks staff have developed several methods for collecting public input (surveys, field presentations, and meetings). The Middle Trail project and Monkey Face trail work have proceeded following considerable public outreach. The Natural Resource Committee (NRC) has reviewed an inventory of Park trails and initial objectives. Staff anticipates completion of a draft documents in 2015.</p>
<p>b. Update the Trails Manual.</p>	In-Progress	<p>1b. The Information and concepts developed with the Trails Plan will influence the revision of the Trails Manual (a revision approved in 2006). Some initial steps have been taken to start the revision (including work on a supporting document, the Sign Manual). Unlike the previous version, City staff will complete the revision in-house. Work on the Trails Plan will commence after the completion of the Trails Manual.</p>
<p>c. Update of the Natural Resources Management Plan (including vegetation management plan, management units, and an Adaptive Management framework).</p>	In-Progress	<p>1c. The NRC has reviewed Management Units, invasive plant database, recommendations for Lower Park, etc. Staff anticipates that the NRC will need to complete additional review before a draft is ready late in 2015 (or early 2016).</p>
<p>d. Complete an inventory of Park Infrastructure.</p>	In-Progress	<p>1d. Draft inventory completed in 2013, Staff will need to complete review and research and add estimated lifespan and costs.</p>
<p>2. Finalize the Wet Weather Plan.</p>	Completed	<p>The BPPC adopted the plan at the October 28, 2013 meeting. Under the plan, staff have completed two monitoring reports. As part of the adaptive management approach to the plan, staff will bring revisions to the BPPC when needed. The plan is available on the City's webpage and may be cited as:</p> <p>City of Chico. 2013. Adaptive Wet Weather Trail Management Plan (Revised 2013). Bidwell Park, Chico, California. October 15, 2013. Public Works Department, Parks Division. Chico, California</p>
<p>3. Complete review of the Urban Forest Management Plan (UFMP), including Environmental Review.</p> <p>a. Review the Short Term Objectives described in the UFMP and prioritize those that can be done within current budgetary constraints.</p>	In progress.	<p>After a rejuvenation of the effort in the first 6 months of 2014, the plan was placed on hold due to delays in staffing. The Public Works Director indicated to Council that a contract will be in place for some of the functions of the Urban Forest Manager and that revisions to the plan will be completed in 2015.</p>
<p>4. Assess needs and prioritize renovation projects for Caper Acres (developing funds and renovation plans for improved infrastructure and new play equipment).</p>	Completed.	<p>The City Council adopted the Caper Acres Renovation Plan at the December 2, 2014 meeting. The BPPC reviewed and accepted the Master Renovation Plan including a refined design, list of priorities and costs, and public input process. Staff will embark on implementation and fund-raising for the multi-year project.</p>
<p>5. Explore funding opportunities to better support Park Division projects and programs. Priority items would help:</p>		<p>The Division made significant progress on 5a and 5c.</p>
<p>a. Establish a park event(s) to celebrate the park, raise community awareness of issues and needs, and develop funds.</p>	Completed	<p>5a – The Park Division hosted it's second Bidwell Park Birthday Bash in fall 2014 to celebrate the 108th and 109th birthday of the park. The Division plans a series of events for the 110th celebration, cumulating in the fall.</p>

Goal/Subgoal	Status	Comments
b. Explore the feasibility of a community funded, interpretive, interactive memorial to the significance and scale of the Hooker Oak.	Not Completed.	5b – Minimal progress: collected documentation, conducted preliminary conversations with CSUC professors, and moved the remaining wood in storage. Staff also developed some initial concepts, such as a museum display, or on-site physical representation of the trunk and dripline and interpretive panels and photographs (including the idea that either an onsite viewer or phone app could show the size of the tree). To date, the City has been unable to secure solid interest from partners.
c. Explore adequate funding sources for infrastructure and operations to implement the Comanche Creek management plan and improvements (including grants, donations, creation of a maintenance district, etc.).	Completed.	5c – BPPC supported Council adoption of a Housing Related Parks grant at the 12/16/13 meeting. Council later adopted the resolution. Citizens have worked on the proposal and also developing operational funding for the opening of the area. The City worked with interested neighbors to develop a successful state grant application (\$1,000,000). As of this report, the City is awaiting an agreement that would allow the initiation of work. The improvements include basic site amenities and a pedestrian/bike bridge. The neighbors are close to securing pledges of \$17,000 annually for the first three years to support ranger patrol and maintenance on the site.
6. Provide increased management focus on other City properties, including:		
a. Develop management plan concepts for all City Greenways.	Not started.	6a – Work delayed, due to the precedence of other priorities (see 6b below).
b. Seek funding to develop a Master Management Plan for Lindo Channel.	Not Completed.	6b – Limited progress, Staffing challenges hindered progress, as staff from other Departments (working on funding) were cut. In 2014, Staff explored the use of existing funds for Verbena Fields for work on a long-term management plan for Verbena and Lindo Channel (which can be expanded to objective 6a) and determined that initial funds could start the plan. The BPPC will provide a forum for public input on the plan and review of the draft document.
c. Receive information on ongoing mitigation bank efforts on the Bidwell Ranch property.	In progress.	6c – Staff presented an initial status update on the project to the NRC (January meeting), and anticipates detailed information to be presented to the NRC and Citizen Work Group. Staff will present a report with options and estimated costs to Council in 2015.
d. Report on progress and explore development options for Lost Park.	In progress.	6d – While early in the process, Staff is exploring options on revised parking options and sidewalk. Staff and volunteers have completed considerable work on the site in the last two years, reducing the number of incidents and complaints in the area. Staff has developed some information on managing natural resources on the site, which needs to be refined into a single report, and is looking into options to replace the parking meters there. We are not aware of any comprehensive efforts to look at long-term land-use planning for the area.

5. Administrative and Visitor Services






a. Program Description

Administrative functions of the Parks Division include reservations, permits, support and analysis for Bidwell Park and Playground Commission meetings, development and management of budgets, vendor payments and contracts, and customer and visitor services. All Park Division staff (especially the Park and Natural Resource Manager and the Park Services Coordinator) carry out some duties in this area, and shared administrative staff from the General Service Department (GSD) and other parts of the City support this function as well. Our efforts in customer and visitor services are an important part of providing citizens with a good experience in the park and community.

b. 2014 Highlights

- i. **Service Requests** – Public uses a service request system. The majority of requests (Table 4) were related to street trees fallen trees, graffiti and general vandalism to park signs and infrastructure (Park Rangers are included, but we more commonly directly dispatch them to issues in the park).

Table 4. 2014 Service Requests Started by Administrative Staff.

Division	Status		Total	Ratio
	Open	Closed		
Illegal Encampment	9	166	175	
Park Rangers	4	9	13	
Parks	43	187	230	
Trees/Public Landscapes	393	513	906	
Total	449	875	1324	

- ii. BPPC Support – Staff supported 10 BPPC meetings, 2 Natural Resource meetings (1 canceled because of a lack of a quorum and held in January), and 4 Tree Committee meetings.
- iii. Economic Contribution – As of the report time, we were unable to include the payments to vendors that provided professional services, materials, and supplies for the management of the Park and greenways. This information will be included in future reports.
- iv. Research Tracking – Individuals from various agencies, including CSU, Chico students requested permission to conduct research projects in Bidwell Park. Some of the studies and requests include: educational field trips, vascular plant, bryophyte, and fern collections. Staff will be developing a system to better track requests in the coming year.
- v. Park Leases – Staff sent out requests for annual reports in December. Attached are annual reports from park lessees – Bidwell Park Municipal Golf Course, Chico Creek Nature Center, Chico Equestrian Association, Chico Rod and Gun Club, the One Mile Concession Stand (Dog House), Silver Dollar BMX, Chico Community Observatory. As of the time of this report, we have not received reports from –Chico Outsiders (ORAI) and CARD.
- vi. New contracts – Selected contracts include a contractor for Sycamore Pool repairs, aphid control, Caper Acres Renovation Plan, and others.
- vii. Lifeguards– After a substantial delay with a dearth of candidates, Parks was able to provide lifeguards at the Sycamore Pool. We were able to get a number of good candidates after reports in the media sparked interested applicants. The California Conservation Corps will supply 3-4 lifeguards and Keith Welch (CCC) also provided certification training for a number of good candidates that did not have all required certifications.
- viii. Park Permits - City of Chico parks provide many ideal venues for family picnics and community events, offering a safe, picturesque environment for thousands of people annually. Some salient features include:
 - 1) Staff tracked the number of permits and participants for both public and private events, including Caper Acres (Figures 2 and 3). Staff issued a total of 582 permits, down from 644, this includes 84 public events (103 in 2013), 212 private events (238 in 2013), and 206 reservations at Caper Acres (303 in 2013).
 - 2) After a steady 3 year rise from 2010-2012 (up to 60,610), total public event participation declined sharply in 2013 (49,551), but rebounded in 2014 (58,500) (Figure 3). The largest decrease appears right after the start of the Fiscal Year (July and August and seems to rebound after that). The reduced levels may be associated with public perception on reduced hours and staffing levels. The estimates do not include spectators, which could increase the numbers significantly.

Figure 2. Monthly Total of Park Permits Issued (2014)

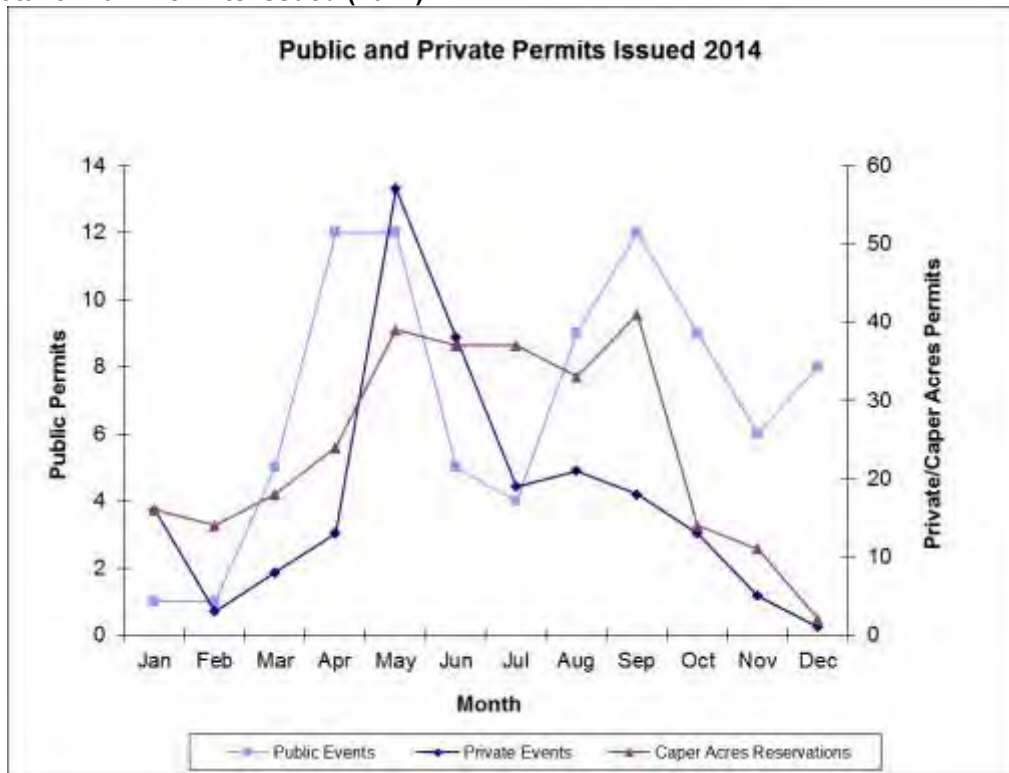
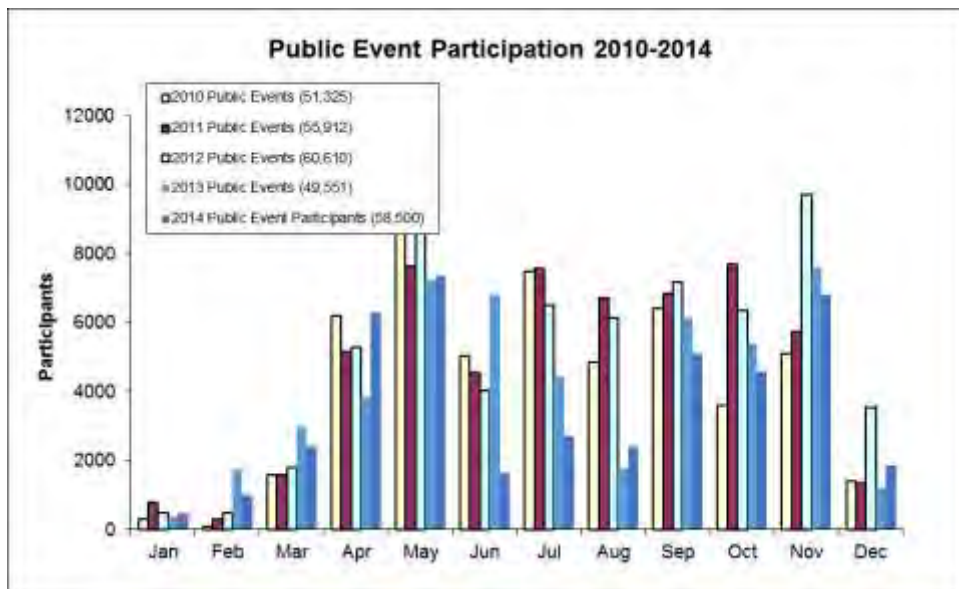


Figure 3. Monthly Total of Public Event Participation (2010-2014)



- ix. Bidwell Park Traffic Counts – Staff will resume the monitoring of vehicles with the installation of permanent traffic counters in 2015 (traffic counts ceased with staffing reductions).
- x. Visitation Estimates – Likewise staff hopes to resume visitation estimates and recruit students and other volunteers to conduct calibration studies to develop ratios between traffic counts and visitors that arrive at Bidwell Park by other means. In 2012, staff estimated over 1.9 million visits to Bidwell Park annually based on traffic count collection. Visitation data provides a means of prioritizing projects and aide in seeking funding.

6. Planning and Monitoring

a. Program Description

Many of the tasks associated with Planning and Monitoring are conducted by the Park and Natural Resource Manager with support from all other departments and outside entities such as non-profits or consultants.

b. 2014 Highlights

- i. Peregrine Point Monitoring Report – Staff issued the third annual monitoring report for the disc golf course. The most notable recommendation is the movement of some targets to protect trees and other resources, this will allow for seasonal or short-term changes in configuration.
- ii. Trails and Natural Resources Plan – Last year Staff reported progress in working with the Natural Resource Committee and the public on initial inventory maps, estimate of trail totals, and the development of Management Units; and noted anticipated drafts completed in 2013-2014. Staffing issues have prevented the restart of those efforts, but we now anticipate that these efforts will be restarted before the end of the 2013-2014 Fiscal Year and draft plans completed by Fall 2014.
- iii. Caper Acres – Significant efforts began work on developing a master plan for this beloved facility. The process will encourage public input. When complete, the plan will layout options and costs for improvements, which will allow for fundraising and capital campaigns. Staff anticipates a plan will be completed for BPPC review by Fall 2014

7. Maintenance and Infrastructure

a. Program Description

Park maintenance staff is responsible for the care and maintenance of Bidwell Park and other assigned parks, view sheds and green ways. The balance of city owned parks and greenways are contracted out to landscape contractors, examples would be City Plaza, Children's Playground or Humboldt Park.

Many citizens are surprised at the scope required to maintain city-owned areas for safety and the satisfaction of park visitors. Our staff works seven day a week (365 days a year) and is comprised of three maintenance workers, one senior maintenance workers, and a field supervisor. Park staff duties include cleaning, safety inspection, graffiti removal, and maintenance of park grounds, facilities, and play areas.

To provide a sense of the scope, the Parks staff duties in Bidwell Park alone include:

- 6 reservation areas,
- 36 individual picnic sites,
- 7 park buildings that house 25 restrooms stalls,
- 8 permanent porta pottie locations,
- 2 temporary porta pottie locations,
- 3 shower facilities,
- Numerous lighting systems,
- 21.5 acres of irrigated lawn that is mowed and trimmed each week in the summer and leafed each week during the fall, and of course
- Over 10 miles of road ways and bike paths,
- Along with the seasonal cleaning and maintenance of Sycamore pool that runs on a weekly cleaning routine from Memorial Day to Labor Day.

In addition to these daily tasks, Staff is engaged throughout the year on the repair of the various parts of the park infrastructure from painting, plumbing and electrical to adding, replacing or fabricating equipment or fixtures such as signs, waste receptacles, benches, picnic tables and exercise equipment. In addition, staff prepares and posts reservation areas for over 500 private and public events each year. While Bidwell Park is the main focus of Staff, they also have duties on other City properties.

Over time, wild land and land management tasks have been incorporated into daily and seasonal tasks that staff perform. Park staff maintains the natural beauty from Lost Park to the end of Ten Mile House road. This work ranges from pruning trees, applying herbicide, mowing road and trail edges, developing and planting native rehabilitation sites, prescribed burns, invasive plant removal, trail maintenance, and wild land restoration through the planting of native plants and grasses.

a. 2014 Highlights

Because of the staffing reductions, 2014 overall represents a year of responding to issues rather than proactive work programs. Although staff attempted to plan for several projects, we simply could not follow given the workload and morphed into a reactive mode trying to keep some semblance of order for Bidwell Park and all other areas of responsibility. This has taken its toll on park staff, and staff is at times disillusioned and dispirited about the future of the park and the services we once were able to provide. In 2009, Park staff devoted over 17,000 hours to the upkeep of parks and greenways, in 2014 the number dropped to 5,655 hours. Despite that constraint, staff continued to make positive changes in the park. For example, Public Works staff changed all of the lighting at One Mile to LED both in the buildings and on the paths. And Staff closed out 183 of the 404 service requests for the year. Sharing some of the limitations may help the public understand the reasons basic maintenance and opening of areas has been challenging. This upcoming year provides an opportunity to reassess what may be realistic for the park division to deliver and develop new approaches to projects.

- i. Trail Program - The trail program has seen minimal action due to staff reductions and injuries. The goal for the spring program is to complete the Middle trail grant, clean up the Monkey face trail reroute and complete some minor erosion work on the south rim trails.
- ii. Removal of Potential Hazardous Materials - Toxic telephone pole barriers removal project advanced by 620 feet of removal and 195feet of new split rail fence for 2014.
- iii. Native Plantings - Native Planting sites completed or reworked in 2014 include the Five-Mile levee, two sites south of the one mile bridge and one on the north side of bridge.
- iv. Infrastructure replaced, retrofitted or removed - With help from Sign and Signal, staff switched all lights at One Mile to LED units at a cost of 5,943.44. With the change, energy usage in September dropped from \$620.09 last year to \$295 this year. Staff selected September, as that month should serve as an average month for light use. Staff also believes that we can change this rate schedule to LS-3, customer owned and metered lighting which would be another \$130 of savings for September and more during the long winter months. If that rate change is successful, annual savings could exceed \$6,000 yearly!
- v. Sycamore Pool repair - is on hold do to the late start and water flows greater than what can be diverted through the tunnel once the flows recede and we get a resalable amount of clear weather staff will reset head dam and make ready the pool floor for the contractor to proceed.

8. Natural Resource Management

a. Program Description

Although we began listing this as a program area in 2012, natural resource tasks have long been an important part of Park Division work. Trails, invasive weed control, plantings, tree work, even managing behaviors in the park have an important effect on Park health, and all parts of the Park Division have responsibilities in this area. However, at this point its important to have this listed as a priority area because of its importance and the fact that we are better integrating the Division to work more complementary on efforts than previously. For example, the recent burns in the park represent efforts from administrative staff (planning and public notice), to rangers (safety and securing permits), to maintenance (site prep and oversight of crews), to volunteers (Park Watch provided information during the event), and even beyond to other City Divisions (Fire) and other entities (CDF). We include in this program area, Park Division efforts with project and park planning, projects, and monitoring.

1. 2014 Highlights

- i. Wet weather – Staff prepared an annual review based on 2013-2014 data and the “Adaptive Wet Weather Trail Management Plan”.
2. Prescribed Burns – Fuel reduction and prescribed burns - Preparation of piles for burning was completed in the Wildwood Area; however, all burns were postponed due to poor burn conditions. Several areas have fuels reduction piles that were burned in early 2015, when favorable fire conditions returned.
3. Monkey Face Reroute- staff completed the first phase of work on the path to Monkey Face. Additional work will continue the planned looped trail.

4. Native Plantings: Staff and volunteers continued progress on removing invasive weeds, putting in native plants and updating and painting infrastructure of the park entrances and volunteer restoration areas.
5. Housing-Related Parks Program Comanche Creek Grant – The State announced that the City of Chico has been awarded a \$1,032,000 grant under the Housing-Related Parks Program. The grant funds will be used for the implementation of the Comanche Creek Management Plan, which includes developing trails, a bike/pedestrian bridge over the creek, and other amenities.
6. Park Talk: Horseshoe Lake Trail Opening on June 6th – The Park Division hosted a ribbon cutting and opening for a segment of renovated trail that connects parking lots to the Horseshoe Lake fishing pier. The trail connects ADA (Americans with Disabilities Act) parking spots with the pier.
7. Little Chico Creek- Starting in early summer/last spring we began planning for invasive plant herbicide applications on Little Chico Creek and Lindo Channel (volunteer and other City work in those areas proceeded me, but we wanted to approach it in a more systematic way). Herbicide applications began in the fall. Targeted plants include arundo, ailanthus (tree of heaven), pistache, black locust, and other woody plants that pose a potential habitat and fire hazard. We worked only on City Property. Targeted areas on Lindo Channel concentrated near the bridges to reduce blocking the floodway, increase visibility for police and minimizing encampments, and ease of implementation (access to equipment, and from road--most bang for the buck). We took a different approach on Little Chico Creek working the area from Bruce Road down to the foot bridge past Forest. After review of the initial work, staff was quite pleased with the care of the application (minimize drift to other species), already seeing some results (usually would expect evidence next spring), and the speed of the work met our expectations. Additional work began on Little Chico Creek above Highway 99 to Humboldt Park and also across from 9th and Hazel Ave, and along the bike path at Teichert Ponds, which will ease annual maintenance costs in that area.
8. Parks staff installed the a series of recycle containers made available with as part of a national recycling bin grant program made possible by Keep America Beautiful (KAB) and The Coca-Cola Foundation. The Park received 20 containers under the grant. The custom stand designed by Parks Staff, is vandal resistant, secures the can, and allows for efficient emptying of the cans during pick up. The Work Training Center will pick up the recyclables on a regular basis, and will process them at their facility on Fair Street.
9. Catalpa Treatment Study - Meghan Oats, Jim Dempsey, and Susan Mason completed a poster for the CAL-IPC Symposia on: "Catalpa speciosa control using herbicide application methods". Some of the fall 2013 treatment trials were done in Bidwell Park. A copy of the work may be viewed here: http://www.cal-ipc.org/symposia/archive/pdf/2014/Poster2014_Oats.pdf .

9. Outreach and Education

a. Program Description

Community outreach and education is an important element of Park Division work to encourage appropriate use and appreciation of parks and resources. Although the Rangers typically take a key role in this function, the visible nature of our work means that all staff provides information to park users. With our focus on proactive enforcement of rules and protection of resources, it is important that our efforts in this area continue to improve:

1. 2014 Highlights

The following is a summary of the notable activities:

- i. The Bidwell Park Pulse continued quarterly publication (the Fall edition will be available soon).
- ii. The Parks Division continued uploading content on the Facebook page ([City of Chico—Parks Division](#)) and Twitter feed ([@ChicoParks](#)), as another way to connect with Park users.
- iii. Rangers, along with other City staff participated in an abbreviated version of the 911 Safety Pals show again this year. The show has been well received by the students, teachers, and parents.
- iv. This past year, the rangers were involved in numerous outreach efforts, including conducting a number of interpretive programs and staffing several information booths (e.g. Endangered Species Faire, Snow Goose Festival, Wildcat Welcome and the Bidwell Bark).

- v. The Park Services Coordinator Intern provided on-going education and park information for school students through annual programs, such as Associated Students Community Action Volunteers in Education Adopt-A-Park Program (each semester); CSUC Upward Bound High School Summer Program (6 weeks); Chico High School Horticulture Class Native Plant Project (full school year) and the Adopt-A-Picnic Site program (through out the year).
- vi. Bidwell Park Birthday Bash (9/13/14) – The City of Chico celebrated Bidwell Park’s 109th anniversary and hosted its second annual Bidwell Park Birthday Bash! The event celebrated the revitalization of Caper Acres while providing a sense of community as well as raise needed funds for the Park. The Birthday Bash centered around the One Mile Recreation Area with Dunk Tanks, a watermelon eating contest, and other kid friendly games. The day finished up with Band Swap at City Plaza.
- vii. Approximately 13 news releases were released in 2014, providing valuable information to the public on upcoming management efforts and volunteer opportunities as well as education on park resources.

10. Ranger and Lifeguard

a. Program Description

The mission of the Park Rangers is to protect, promote and enhance the natural and cultural resources of Bidwell Park, community and neighborhood parks, greenways and open space for present and future generations. We achieve this mission by providing education to the public, professional customer service, as well as consistent and fair enforcement of the law.

The park ranger’s primary duty is the protection of the city’s parks and other City-owned properties and the preservation of the peace therein by enforcing the park rules and regulations. Rangers patrol the City parks, playgrounds and greenways to respond to emergencies; provide visitor assistance; report damage and safety concerns; assist with event coordination; address illegal encampment issues; develop outreach materials; conduct educational and interpretive programs; implement various monitoring programs; assist with the natural resource management program; as well as open/close park gates and facilities. The rangers maintain high visibility during their patrols to help deter crime and provide visitor assistance and work closely with Police, Fire, Code Enforcement and other State and Federal public safety and natural resource based agencies. Two full-time and one permanent seasonal park ranger (0.75 FTE) were on staff this past year. The rangers have performed well, despite limited financial and staff resources, and pride themselves in responding professionally and promptly to their varied responsibilities.

a. 2014 Highlights

The Park Rangers also coordinate the Park Watch volunteers. Park Watch is the City’s longest running volunteer program. 2014 marked the 20th anniversary of service to the community. Park Watch members are ambassadors of the park; they provide visitors with information, foster a safe environment, and advise park staff about damage, hazards, vandalism, or other concerns. As avid park users, Park Watchers incorporate their volunteer duties into their regular walking, biking, running, or horseback riding. In 2014, 22 new members were added to the program, bringing the total membership to 128 who donated an estimated 14,400 hours for the year.

Additionally, rangers administer and provide oversight of the lifeguards. 2014 was a challenging year for the lifeguard program. There were no returning lifeguard staff and a shortage of qualified candidates. The result was a late start for lifeguard presence at Sycamore pool. Typically guards are in place by Memorial Day weekend. This year did not see a full lifeguard staff until just before the 4th of July. The number of guards was also reduced in 2014. Usually there is a staff of 15 guards, this year there were only 10. The reduction in staff forced the reduction of hours guards were at the pool. Guards were on shift from 1 PM until 7PM unlike the 11 AM to 7 PM shift the previous year. Lifeguards monitor pool and lawn activities, encourage safe behavior, perform rescues and provide first aid. The pool is much beloved and on peak days swimmers can exceed 450 with twice the number of lawn patrons. During the 2014 season it was estimated that a total of 14323 park visitors utilized the pool and surrounding area between the 4th of July and Labor Day weekend. The lifeguards provided treatment to 14 visitors for bee stings, falls, abrasions and cuts. There was 1 rescue for a near drowning. Due to the diligence of staff and good fortune there were no major injuries this year at the pool. The Lifeguard staff is essential to encourage safe behavior in the water during busy summer months. Lifeguards also provide important information to rangers and police. That information has resulted in the arrest of several potentially dangerous people.

- i. Community outreach and education plays an important part in Ranger duties. Outreach by rangers is intended to increase community interactions as well as foster stewardship and appreciation of the parks and recreational resources. Rangers contributed to the quarterly newsletter, staffed several information booths, and participated in 911 Safety Pals. These programs provided valuable information that enhanced park users' enjoyment and safety while also promoting the protection of our natural and cultural resources.
- ii. The balance of outreach and enforcement continued to tilt in 2014. Staffing reductions at the Chico Police Department had a direct impact on the Rangers. Rangers contacted more felons and parolees in the field than what has ever been previously reported. Park Rangers also experienced more "mob type" mentality during busy holidays and weekends. Often times rangers were outnumbered at least five to one on alcohol contacts. Rangers were creative in reaching out to other agencies for assistance. The California Department of Fish and Wildlife provided wardens for Upper Park patrol as they were available. Rangers continued to work with the Butte County Sheriff's Office Alternative Custody Supervision (ACS) and Sheriff's Work Alternative Programs (SWAP). The Sheriff's work programs have been a tremendous help in the clean-up of illegal encampments.
- iii. Homeless Encampments – Issues associated with homeless activities continued to increase, specifically impacting City Plaza, Lower Park and all greenways. Several measures have been implemented to address homeless camp activity, including opening up densely vegetated areas and consistent, regular identification and clean-up of active camps. Rangers have taken a lead role in the program over the past two years, assisted by Public Works crews, ACS and SWAP crews, and Chico P.D. Rangers were able to address and close 171 service request. The result was the removal of more than 470 cubic yards or 188 tons of material from Chico's parks and greenways. That does not include the 20 tons that were removed during the Chico Creek s Clean-Up day facilitated by the Butte Environmental Counsel and co-sponsored by the City of Chico. Three Rangers issued 159 warnings and 81 citations for illegal camps in 2014. Chico PD also issued 142 warnings and issued 161 citations. Rangers spent more than 50% of their time on homeless encampment abatement. The time spent on camps was necessary in order to maintain some degree of public safety especially in the greenway areas. As a result there has been a significant decrease in the amount of time rangers spend in Bidwell Park.
- iv. Issues that involved animals increased in 2014. Specifically there has been a steady rise of complaints about dogs and irresponsible actions by dog owners. At least 2 deer in Middle Park appeared to fall victim to dogs. Additionally there were 4 confirmed incidents of dogs that drowned in Upper Park.
- v. The combined enforcement and resource management efforts, coupled with a strong educational and outreach program have culminated in the rangers' ability to continue to effectively protect and promote the City of Chico's natural and cultural resources.
- vi. City Accident/Damage/Theft Reports - are prepared for every instance of accident involving City property and/or damage/theft of City property (Table 5). Rangers are the first responders to many incidents in the park. In 2014 they assisted with several multi-agency medical responses and rescues. There was decrease in damage to City property this past year. Also vandalism and major graffiti incidents decreased.

Table 5. Accident, Damage, and Theft Reports (2010, 2011, 2012, 2013 and 2014.)

Report Type	2010 Reports	2011 Reports	2012 Reports	2013 Reports	2014 Reports
Injury Accident/EMS	19	19	18	14	16
City Property Damage	5	7	26	9	6
Fire	3	6	13	3	0
Animals	1	2	1	0	5
Other	1	1	1	1	1
Total	29	35	59	27	28

- xi. Citations and Warnings – We use a voluntary compliance and education enforcement strategy; therefore rangers issue a large number of warnings (Table 6). Citations from animal control, code enforcement, or police officers are not included.

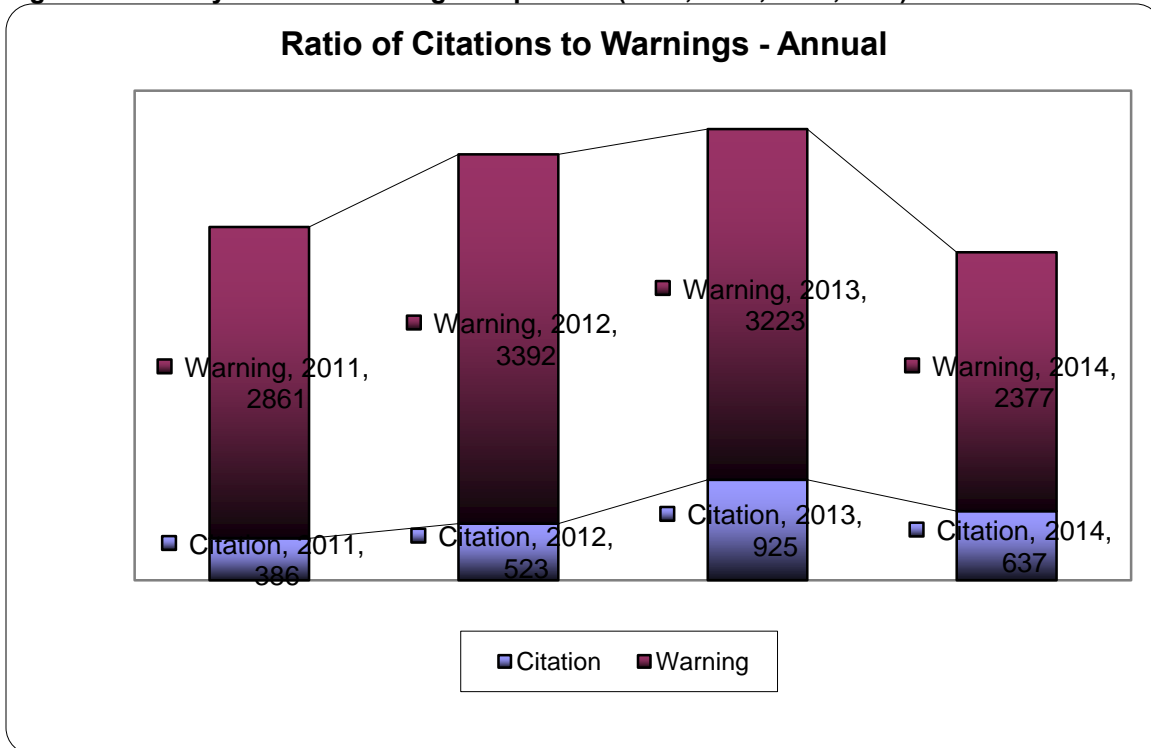
Table 6. Summary Citations and Warnings by Violation 2014

Violation	2014 Total Citations	%	Rank	2014 Total Warnings	%	Rank
Alcohol	99	16%	2	309	13%	4
Animal Control Violations	84	13%	4	438	18%	3
Bicycle Violation	3	0%	11	485	20%	1
Glass	32	5%	6	159	7%	6
Illegal Camping	85	13%	3	241	10%	5
Injury/Destruction City Property	8	1%	8	4	0%	11
Littering	5	1%	9	48	2%	9
Other Violations	23	4%	7	104	4%	7
Parking Violations	245	38%	1	98	4%	8
Resist/Delay Park Ranger	4	1%	10	9	0%	10
Smoking	49	8%	5	482	20%	2
Total	637	100.0%		2377	100.0%	

Table 7. Summary Citations and Warnings by Place 2014

Location	2014 Citations			2014 Warnings		
	Total	%	Rank	Total	%	Rank
Lower Park	235	36.9%	1	1285	54.1%	1
Middle Park	44	6.9%	4	199	8.4%	4
Upper Park	182	28.6%	2	294	12.4%	3
Specialty Parks/Greenways	176	27.6%	3	599	25.2%	2
Totals	637	100.0%		2377	100.0%	

Figure 4. Monthly Citation/Warning Comparison (2011, 2012, 2013,2014).



Type	2011	2012	2013	2014
Citation	386	523	925	637
Warning	2861	3392	3223	2377

- xii. Police Incident Reports and Calls for Service – The Police Department tracks incident reports and calls for service. We were unable to obtain the calls for service and incident reports for 2014.

11. Street Trees

a. Program Description

The Street Trees and Public Plantings program cares for public landscaping and the over 36,000 trees planted in the Public Right of Way and other city-owned areas (excluding natural areas such as Bidwell Park and Greenways). Since 2013, the Parks Division absorbed the functions of the Street Trees and Public Plantings (landscapes) Division.

b. 2014 Highlights and General Summary

- i. Chico named Tree City USA for 30th year – The Arbor Day Foundation recertified Chico as a 2013 Tree City USA recipient. This is Chico's 30 year with the program. The Tree City USA program is a national program that provides the framework for community forestry management for cities and towns across America. Communities achieve Tree City USA status by meeting four core standards of sound urban forestry management: maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry and celebrating Arbor Day.
- ii. Tree Crew Efforts – The tree crew was an important part of taking care of the City trees. However the crew was cut in FY 2013-2014.

Through a bid process we managed to hire a local tree service, Petersen Tree Care to handle our emergency work. Petersen Tree Care was utilized 307.5 hours totaling \$69,187.50 for emergency services.

In July 2014 a full time Senior Tree Maintenance Worker was rehired to full time duty. This allowed us to complete most of the highest priority requests such as traffic safety pruning and broken or hanging limbs that cause a public hazard. The daily assignments consist of a variety tree maintenance work including clearing stop signs, elevating low limbs for site clearance in school zones, formative pruning young trees for proper structure, removing smaller dead/dying/invasive trees for public safety, and more. See the attached spread sheet below for more details.

With the current staff and budget that the Street Tree Division is operating with it is not able to provide the same level of service that it did in previous years. Since the reductions, the 1 full time STMW has been limited to pruning only what he can reach from the ground level. This is due to OSHA requiring that whenever operating a tree boom truck or climbing, a second employee shall be present to render immediate assistance. However, by using pole saws with extensions he is able to reach and prune approximately 15-20 feet high maximum. Also, with the use of a throw line he is able to remove hanging limbs up to 80 feet.

The following information on pruning was targeted toward the lower canopy of the trees for public safety. The pruning did not include a full trim of the entire canopy. In years past when the department was fully staffed they would safety prune the entire tree while they were there in an effort to save time from coming back.

Highlighted Tree Maintenance totals for 2014

- Traffic Safety Pruning- 882 trees pruned.
- School Zone Pruning- 220 trees pruned.
- Smaller dead/dying/invasive removals- 209 trees removed.
- Formative Pruning (structure pruning of younger trees) -178 trees pruned.
- DCBA Pruning- 360 trees pruned.
- Bidwell Park pruning- 22 trees pruned.
- Storm Damage and Down Limb Calls- Responded to 642 locations.
- Call Outs- Responded to 68 emergency calls that primarily came from CPD Dispatch.

i. Projects Completed

- 560 Service Requests- a detailed list is available.
- Brush Chipping and Clean Up- 37 hours.
- Unauthorized Camp Clean Up- 37 hours.

- Christmas Tree and Menorah set up/take down- 0 hours.
- Down Limbs and Hangers- 569 hours (585 locations).
- Downtown Plaza- 10 hours (minimal elevating on 49 trees).
- Routine Elevating- 0 hours.
- Equipment Maintenance- 162 hours.
- Grates and Cages- 42 hours.
- Irrigation- 965 hours.
- Planting- 29 hours (assisted volunteer groups to plant 14 trees).
- Prep Time and DOT Inspections- 403 hours.
- Formative Pruning- 60 hours (178 trees).
- Bidwell Park Pruning- 12 hours (22 trees pruned, 2 trees removed).
- Traffic Safety Pruning- 425 hours (882 trees pruned).
- Priority Removals- 134 hours (209 dead/dying/invasive trees removed).
- Safety Meetings- 20 hours.
- School Zone Pruning- 110 hours (220 trees pruned).
- Storm Damage Clean Up- 73 hours.
- Training- 11 hours.
- Assist DPW- 2 hours.
- Assist Police and Fire- 4 hours.
- DCBA Pruning- 156 hours (360 trees pruned).
- GIS Inventory- 462 hours.
- Call Outs- 68 (all call outs required follow up assessment, pruning or removal).
- Permits- Removal- 25-approved, 3-Denied.
 - Planting- 17-approved
 - Pruning- 21-approved
- Emergency Tree Work- 307.5 hours (\$69,187.50).
- Removal Contract Work- 139 trees (\$69,500.00). 25 trees removed from CMD 78 (no cost to general fund).

Trees

- Completed its 30th year as a Tree City USA.
- Continued updating of the City's Street Tree Inventory.
- The 1-full time Senior Tree Maintenance Worker concentrated on safety pruning around school zones, elevating tree limbs over streets for traffic safety, clearing for signs and signals, formative pruning young trees for proper structure, removing smaller dead/ dying/invasive trees for public safety, cleanup of from storm damage, and responding to broken and hanging limbs.
- The 1-full time maintenance worker focused on irrigation of newer trees, GIS inventory, clearing down limbs and assisting with storm damage cleanup.

12. City Landscapes

a. Program Description

The landscapes range from very large and spread out to small in size. Each year due to the possible acceptance new subdivisions, sites may be added to the city's responsibilities and placed under contract. The City contracts maintenance services to Carson Landscape Industries and their local subcontractor, Sierra Landscape Maintenance Inc. This is the city's largest annual service contract and amounts to \$644,952 for services being paid out over 119 different fund accounts. The city's Landscape Inspector communicates daily with the landscape contractor, promoting contract compliance and efficient quality services. There are four general categories of public landscapes in Chico (please see photographs):

- **City Specialty and Neighborhood Parks** include City Plaza, Children's' Playground, Ringel Park, Depot Park, Verbena Fields, Humboldt Park, Emerson, Husa/Nob Hill and various greenways.
- **Municipal** buildings or facilities include City Hall, Municipal Services Center, Fire Stations, Police Department, Waste Water Treatment Plant.
- **Parking/Transportation** facilities include the Parking Lots, Bus Transportation Center, Amtrak Depot and the Airport Terminal and its facilities.

- **Public Plantings** include Chico Maintenance Districts (CMD) and Right of Ways (ROW) park-strips, back-ups and medians throughout town

The seasons strongly influence tasks. The following is a general overview:

1. Winter - Each December the controllers are turned off through the winter to help insure water conservation and equipment protection. In January, the maintenance focus turns to pruning shrubs to reduce size, if necessary and thin to maintain natural shape and relevance within each individual landscape. Once the annual pruning is done, the shrubs are attended to monthly for general maintenance. Late winter is also when irrigation systems are given a full check so they are ready to be used in the spring season, when occasional irrigation may be necessary. The landscapes have irrigation controllers with multiple programs being monitored and adjusted through out the year to conserve water and still provide for the health of the plants.
2. Winter/Spring - Fertilizers are applied and follow-up to pre-emergent applications from previous Summer/Fall. Weed control is ongoing, month to month. Records are kept regarding chemicals applied. Some sites have annual plant "color" beds that are changed out quarterly and reinforced through out the year.
3. Spring/Summer - Mulch is reestablished and chip mulch generated from tree work is utilized to save money. Mulching helps to control weeds, reduce water evaporation and moderate soil temperatures. There is a consistent focus on water conservation with weekly irrigation checks and repairs performed during all months when systems are operating. As a part of the attention to conservation, water quality is also important. Protecting the water supply from contamination is assured by testing every Backflow Prevention Device associated with a City of Chico property. Weather is predictable during this growing season. Many tasks are routine such as mowing, trimming, weed control and litter removal.
4. Fall – Fall's cooler nights, reduces evapotranspiration, so the irrigation programming is reduced. Some systems are on remote central control. This conserves water resource, water costs and provides for better plant health with lower maintenance costs. Fall fertilization of turf and other plants occurs. Wood chips continue to be placed in planters to cover bare soil. With the season leaf drop, hauling is a daily routine in Fall/Winter.
5. Other impacts - There is an impact to some sites due to vandalism vagrancy and/or illegal encampment. Throughout the year, repairs and maintenance to related facilities are accomplished. Some examples are repairs to picnic tables and benches, lamp light and electrical, irrigation, sound walls and restrooms. In high impact public use places, there is daily patrolling for trash and litter pick up, graffiti removal and need for surface cleaning. Landscape maintenance is an integrated service and each year cycles through tasks that orient to each season and the varied levels of public activity within the different landscaped sites. The public generated 292 service requests during 2014, relating to landscape conditions, irrigation repairs, debris, locating underground utilities and facility repairs. There were 265 additional requests generated (during the first five months alone) through communication with the Landscape contractor, city personnel and other agencies for necessary repairs and services.
6. Design Plans and Field Inspection – Design plan reviews and field inspections of landscapes are required prior to accepting new developments to insure proper installation and success of the landscape's growth and maturity. Five new sites and two service upgrades were added to the contract during 2014: Medians and back-ups on the new extension of Eaton Road between Ceanothus Avenue and Floral Avenue; the re-vegetation mitigation at Lindo Channel for the Manzanita Corridor project and the also the bike path bridge at Little Chico Creek; park strips near Children's Playground for the downtown Couplet project; Pet Station bag dispenser service for Hillview Terrace subdivision and back-up landscaping within a small neighborhood common area called Orchard in the northwest part of Chico.
7. Interaction with other divisions and agencies – Throughout the year the Landscape Inspector cooperates on projects or tasks with other city divisions like Engineering, Waste Water Treatment Plant and Operations and Maintenance. There is cooperation with the Community Development, Fire and Police Departments. Landscape utility location services are provided to construction contractors. There is on-going interaction and cooperation with California Department of Transportation, California Water Service Co. and with companies or associations that monitor and report to state and federal agencies on sites established for re-vegetation mitigation required through a permitting process.

8. Evaluation of plantings - On a routine basis, Staff works on evaluating the need for replanting and water conservation measures.

b. Highlights

1. Water Conservation practices emphasized:

- Irrigation is turned off during the months of December through February. Any necessary irrigation during this time is performed via a temporary manual program. The system is to be checked prior to irrigation. Sites that have “annual color” plantings, have only that station irrigate.
- An annual “start-up” irrigation system check is performed and repairs made for every site. It’s usually done between January 15th and March 15th. The public may see active irrigation during the day when system checks are performed. However, irrigation is programmed to water at night when evaporation conditions are low.
- Weekly irrigation checks are performed during the irrigation season for every site.
- Small repairs are made within 24 hours of detection or notification.
- Large repairs that require proposed work are mitigated by turning broken systems or components off until full repair can be made.
- Turf is irrigated at 90% of evapotranspiration (ET).
- Shrubs and ground covers are irrigated at 70% of ET.
- Proper head alignment, arc and nozzle adjustments, pressure adjustments and proper “soak-time” programming is required to minimize or eliminate run-off and over-spray.
- Wood chip/shred is placed to cover bare soil to reduce evaporation and moderate soil temperatures.
- Water meters are checked once a month to see if they are spinning while no irrigation is running.
- At locations where plant material has not been replaced, heads or nozzles are capped.

Additionally:

- January 31st, 2014, the landscape contractor was instructed to reduce irrigation by 20%, effective immediately.
- There is daily/weekly communication with our landscape contractor, promoting quality and efficient performance. Field inspections occur for monitoring and verification.
- Product and design changes are considered in locations where the original design is old, deteriorated and no longer aligns with industry consciousness. Funding is a challenge.
- We continue to evaluate landscape sites that may be used to replant with drought tolerant/low-water-use plants, when funding is available.

1. Design Standard Review - A review of our current standards for landscape design occurred during 2014. It is projected that draft changes will be available to management in late winter or early spring. Conserving water and plant health is supported by appropriate design features and proper installation. Landscape designs submitted by community developers for required permits, are reviewed and accepted before construction begins. In 2014, the review process itself was looked at. A standard landscape design review checklist and a project installation-inspection checklist are being developed.

2. Dancing Trout Fountain Renovation

Deteriorating piping and valves were replaced. Flow management was improved.
Broken tiles were replaced. All tile surfaces were cleaned re-grouted and sealed.
Granite slab basin and pedestal was cleaned, resealed and re-leveled.
Concrete surfaces were cleaned, repainted and sealed.
Cost = \$3,420.

We are ever mindful of the need and emphasize the importance to actively conserve water. We strive to improve where we discover a breakdown in these practices and are open to new, helpful information and ideas. In addition to conserving our water resource, cost savings ranging from .11% to 15.69% per month have been identified during 2014. Financial data for January through September show savings of \$15,986.92 due to reduced consumption. Different seasons have different demands for landscape irrigation, thus, the variance in saving percentages each month. As more data is collected and reviewed, both consumption and cost savings can be reported.

9. Volunteer and Donations

Program Description

When citizens take the opportunity to give time and energy to volunteer in Bidwell Park and our City greenways, their investment in and respect for Chico's unique resources grow deeper. *The Bidwell Park Volunteer Program's objective is to enlist the help of the local community in managing Park resources and expand volunteerism in as many aspects of enhancing Bidwell Park as possible (BP Volunteer Manual, April 2007).* Volunteers currently assist the Park Division by participating in the Park Watch program and in a variety of other efforts. Park Watch volunteers work for the benefit of Bidwell Park, the visitors, wildlife, and trails. Park Watchers act as ambassadors of the park by providing visitors with information and advising park staff about damage, hazards, vandalism, and any concerns they encounter while in the park. Other volunteer activities include; illegal encampment clean ups, painting, litter removal, water quality monitoring, weed mapping and monitoring, providing environmental education, creek-bank restoration, trail maintenance and repair, event planning and implementation, fundraising, outreach, Park office tasks, control of invasive weeds, native plant seed propagation and planting native plants. In 2014, volunteers contributed 22,896 hours of work in Bidwell Park and City of Chico Greenways.

c. 2014 Highlights

- i. Despite the absence of a Park Services Coordinator, the Park Intern, Heidi Ortiz has continued to coordinate and support volunteers in doing restoration projects.
- ii. For years, the high priority placed on vegetation management during weekly and annual volunteer work sessions has helped supplement and offset the Park Division maintenance crew staff time. Also with the reduction of staff, volunteer dedication to cleaning encampments and trash has been vital for cleaning our watershed.
- iii. Large annual park work days remain popular events that school students, families, individuals, CSUC and Butte College students, community service groups and church groups participate in (see Tables 8 and 9).
- iv. CSUChico's CAVE Adopt a Park and Upward Bound programs continue to provide reliable volunteers for the Park, greenways and open spaces.

Table 8. Summary of Volunteer Program Hours.

Category	2006	2007	2008	2009	2010	2011	2012	2013	2014	Trend
Park/Greenway Work	5,129	7,891	6,317	9,677	11,228	10,474	10,991	8035	14163	
Park Watch Patrol	11,913	10,866	10,455	10,061	8,788	6,901	8,810	10844	14400	
Total Hours	17,042	18,757	16,772	19,738	20,016	17,375	19,801	18,879	28,563	

Table 9. Summary of Volunteer Annual Event Hours.

Event	2006	2007	2008	2009	2010	2011	2012	2013	2014	Trend
Earth Day	88	371	515	705	448	638	262	906	780	
Make a Difference Day	124	389	302	495	409	1,154	1,042	1120	425	
Upward Bound Work Day	473	536.5	0	370.5	347	503	446	730	545	
Trail Work Days	216	471	581	353	18	146	121	137	0	
Total Hours	901	1,768	901	1,924	1,222	2,441	1,871	2,893	1,750	

10. The Park Division and **Chico High School Native Plant Project** completed its 6th year with 4 students during the spring semester of the 2013-14 school year. Students cultivated and cared for over 15 native plant species, experimented with different growing techniques and seed preparation. Park volunteer Michael Stauffer advised on the project and worked with students. The class had one field day during the spring to plant their propagated plants at Sycamore Restoration Area. Volunteer hours totaled 400 hours in 2014.

11. The Park Division and CSU, Chico's **Community Action Volunteers in Education (CAVE)** have partnered through the Adopt-A-Park Program for its ninth year. During the spring 2014 semester, 27 CAVE students signed up to work in Bidwell Park and our City greenways. During the fall we had a record 36 CAVE students who signed up. Their volunteer hours contributed to the park is around 1,700.
12. The Park Division and **CSU Chico's Upward Bound (UB)** high school program completed its 8th year with 10 high school students working in Bidwell Park four days a week for six weeks during the summer under the guidance of Park Intern, Heidi Ortiz. Upward Bound students also participate in an annual City of Chico/ Upward Bound workday. Volunteer hours during the students six week involvement totals 720 plus an additional 545 for the event equals 1,265 hours.
13. Volunteer **Adopt-A-Park Site Program** has been in existence since the fall of 2008.
 - Sigma Chi Fraternity (5th year) weeded and watered their site, site 40. The group volunteered a total of 40 hours.
 - Blue Oak Charter School (Ms. Ginney's class) worked 36 hours at their adopted (site #6) in April to pulling vinca major, plant natives and water.
 - McCabe Family (10th year) continued weeding in different areas of the Park and at their adopted sites, 11 and 12.
 - Rangel Family (5th year) removed vinca at site 32.
 - Friends of Comanche Creek have offered monthly work sessions at Comanche Creek greenway.
 - Susan Toaspern- Holm and Don Holmtar volunteered 30 hours removing starthistle in the Bryant Avenue meadow and along Vallombrosa Avenue from Bryant Avenue to Highway 99. They also spent time with Susan Mason removing star thistle from the north end of the orchard along Vallombrosa and from the meadow east of Peterson Memorial Drive. This year marks their 7th year volunteering for the Park Division.
 - Elaine Ellsmore hosted volunteer work sessions at her adopted sites, 5 Mile Recreation Area, Verbena Fields and Hooker Oak Park. 80 hours in total were spent removing trash and weeds including mullin, poke weed, grapevine and yellow star thistle.
 - Site 29 was adopted by Ryan McDougale and stepson Jaydence Marsh. They have volunteer 33 hours removing vinca, collecting seeds, planting willow and removing grape from the site. They also contributed another 21.5 hours during other work sessions during the fall and winter.
 - Site 2 was adopted by Adelei Carman and the Inspire High School California Scholarship Federation. They have been removing grape, vinca and blackberry from the site. Their hours total 36.
 - Thad Walker volunteered 15 hours doing trail work.
 - DCBA/Jesus Center adopted Lost Park, picking up trash weekly.
14. **Weekly Volunteer Workdays in the Park & Greenways** -- This program provides restoration, weed control and trash removal and trail work opportunities in various Park sites such as Annie's Glen, Cedar Grove, Five Mile Recreation, Lost Park, One Mile (north and south), Site 8, Site 24-25, Sycamore Restoration Site, and in the City's greenways, including 9th & Hazel Park, Children's Playground, Comanche Creek, Humboldt Park, Little Chico Creek, Lindo Channel, Memorial Way and Teichert Ponds. Funds raised through donations pay for an hourly Park Intern, who leads some of these sessions. Crew Leaders led the majority of the sessions, which are in high demand as CSUChico and Butte Collage extra-curricular classes and mandated community service. Citizens unable to afford to pay their misdemeanor fines are able to work in the Park and greenways in place of paying fines.
15. The Park Division's **Crew Leader Program** and volunteer leaders of independent groups have increased the number of weekly sessions to provide pro-active care for sustaining and restoring a variety of locations in the City's greenways, open spaces and Bidwell Park. Crew Leaders are individuals who have received training in order to take on leadership roles in Bidwell Park and City greenways. Crew Leaders lead volunteer sessions, document worksite progress and report volunteer hours. With the absence of a Park Services Coordinator, Crew Leaders (and Park Watch members) have also assisted the Park Intern with fundraising, event planning and event implantation. The Park Division has several active Crew Leaders who schedule regular sessions with support from the Park Division. Worksites and Crew Leaders include; Little Chico Creek (Susan Mason), Comanche Creek (Janet Ellner, Elizabeth Stewart and Susan Mason), Teichert Ponds (Susan Mason), Verbena Fields (Susan Mason, Elaine Ellsmore), Humboldt Neighborhood Park (Susan Mason) and 9th and Hazel Neighborhood Park (Susan Mason). Within Bidwell Park some Crew Leaders have taken on the responsibility

of overseeing volunteer activity at a location of their choice. Steve Overlock led a session along Yahi Trail for the 7th year (for CNPS). Elaine Ellsmore leads volunteer sessions at 5 Mile Recreation Area, Verbena Fields and Hooker Oak Park (CARD leased property). Michael Bruhn and Susan Mason lead sessions at Lost Park, Susan Mason leads sessions at Bidwell Bowl, Annie's Glen and Camellia Way. Other Crew Leaders that have taken on specialized roles. Michael Stauffer helps operate the Chico High Native Plant Project. Timmarie Hamill (from CA Urban Stream Alliance/Stream Team) does water quality monitoring with the public along Big Chico Creek.

16. **Independent Groups** have been a driving force for the Park Division's Volunteer Program .Their efforts generate 1,000s of hours of labor while their leaders provide monetary support and logistic solutions to our Park and greenway's issues.

Friends of Comanche Creek Greenway contributed 1,400 volunteer hours working on the north and south greenways along Comanche Creek. They worked to remove invasive plant species (primarily Himalayan Blackberry, milk thistle, ailanthus, Johnson Grass, puncture vine, yellow star thistle and privet), as well as to clean up abandoned homeless encampments and pick up trash. They received \$1532 in the form of donated green waste bins and trash removal from Recology, along with a Clean-up grant from Butte County. Scott Wineland's in-kind contribution of \$1,950 was greatly appreciated. FCCG paid \$400 to Dempsey Vegetation Management, and raised \$7,297 (through the North Valley Community Foundation) towards the implementation of a Housing-Related Parks Grant. They sponsored twice monthly volunteer workdays at Comanche Creek Greenway, and participated in other community creeks events.

Friends of Bidwell Park contributed 1,004 volunteer hours, working mainly at Lost Park, Bidwell Bowl, and the area west of CARD. They paid \$1,750 for herbicide treatments primarily at Lost Park and west of the Nature Center. FOBP hired a part-time AmeriCorps Conservation Associate to help plan and implement invasive plant removal projects in Bidwell Park. Last fall, they contracted with DCBA/Jesus Center to pick up trash weekly in Lost Park. With a matching city grant, they've been able expand the now semi-weekly cleanup to include the area from Children's Playground to One Mile on both sides of creek.

The Mount Lassen Chapter of the California Native Plant Society (CNPS) contributed 1,370 volunteer hours working primarily along Little Chico Creek removing privets, olives, pokeweed, & arundo, doing weed surveys, picking up trash and cleaning up illegal encampments. Thanks to a \$4,000 grant from Waste Management covering vegetation and trash disposal costs, CNPS has been able to undertake some major invasives removal projects. They also held monthly work sessions along the city-controlled CSU Chico riparian area and CNPS and BEC sponsored 2 neighborhood cleanup events, with more to follow in 2015. CNPS member Wes Dempsey removed Spanish broom in Lindo Channel from Manzanita Ave to Madrone Avenue. Also, member Steve Overlock held a session along Yahi Trail in Upper Park.

CA Urban Stream Alliance "The Stream Team", facilitates opportunities for citizen volunteers to conduct water quality and habitat monitoring within the Big Chico Creek watershed. Dedicated Stream Team volunteers tracked water quality during monthly monitoring sessions held at Brown's Hole, Bear Hole, Five Mile, One Mile, and Annie's Glen, contributing 720 hours of service. The Stream Team also conducted stormwater and environmental education where students assisted in restoration, water quality monitoring, and trash surveys at Lost Park, Children's Park, Five Mile and One Mile, contributing 6000 hours of service. The Stream Team volunteers also performed quarterly photo monitoring at Lost Park and Verbena Fields, contributing 36 hours of service. In addition, The Stream Team hosted 3 community outreach events (9 hours) and 4 trash surveys at Lost Park and One Mile (160 hours). Lastly, they spent over 300 hours writing grants for the City of Chico including a recently awarded Prop. 84 stormwater grant. Their total volunteer hours for the Park Division in 2014 is 7,255.

Kids and Creeks logged 117 adult hours and 306 elementary school student volunteer hours of restoration at Verbena Fields during Kids and Creeks field trips. Kids and Creeks reported 22.5 volunteer hours in Upper Park planting oaks with Butte Environmental Council. At their adopted site (9th & Hazel) they spent 36.5 hours weeding and cleaning up litter. Kids and Creeks total volunteer hours for 2014 were 482.

Butte Environmental Council has hosted the Bidwell Park and Chico Creeks Cleanup every September since the mid 80's. This year, 450 volunteers participated in the event. In addition to the yearly clean up, BEC hosted an oak tree planting in Upper Park for 90 children and a "Block Party with a Purpose" which attracted 55 community members. Altogether, Butte Environmental Council contributed 1,352.5 hours to restoring the Park and greenways.

17. Donations

In calendar year 2014, citizens provided \$11,050.81 in park cash donations, including \$6,600 devoted to Caper Acres (Table 10). Donations, both cash and in-kind, have helped save the Park Division financial resources. In-kind donations valued at \$284,790 from area businesses and local organizations as well as in-kind labor. (Table 11)

Table 10. Summary of Park Donations and In-Kind Service Donations (2014).

Donations	2014 Value	2013 Value
<u>Cash Donations</u>		
Outreach, Education and Special Events	\$0	\$3,284
Caper Acres/ Nico Project	\$6,600	\$1,594
General Improvements	\$940	\$6,253
Infrastructure	\$500	\$120
Park Intern	\$1,750	\$1,000
Trails	\$500.81	\$1,640
Vegetation Management	\$500	\$97
Jake Early T Shirts	\$260	
Total Cash Donations	\$11,050.81	\$13,988.00
Annie B's Fund Drive *Funds are accounted for in the Park accounts listed above.	\$8,241	\$ 6,779

Table 11. 2014 Summary of In-Kind Donations.

Organization	Description	Amount
Butte County Public Works Cleanup fund	4 vegetation roller bins at Comanche Creek	\$680.00
Butte County Sheriff (SWAP and ACS programs)	Camp clean-ups, Caper Acres, vegetation work. Average crew size of six members with at least 1 deputy supervisor. ACS and SWAP crews contributed approximately 20 hours per week to the parks and greenways. 20 hours Xs 7 members is 140 hours per week @ 52 weeks per year is 7,280 Xs 24.75 per hour.	\$180,180.00
Butte Environmental Council	Acorn planting project	\$10,000
	Bidwell Park & Creeks of Chico cleanup	\$3,200
	Block Party with a Purpose supplies	\$4,500
California Conservation Corps	Volunteer hours (1014 hours @ CCC labor fair market value \$18.77)	\$66,011
Chico Tree Advocates	To buy tree samplings for urban forest	\$2,530.00
Costco	Breakfast foods for Earth Day and cakes for Bidwell Birthday Bash	\$300.00
Friends of Bidwell Park	Herbicide treatments in Bidwell Park	\$1,750.00
	AmeriCorps Conservation Associate	\$3,880.00
	DCBA for Jesus Center trash pickup	\$1,296.00

Organization	Description	Amount
	Planting stakes, rice straw	\$74.00
	Vegetation and trash disposal costs	\$125.00
	4 Vegetation and trash roller bins	\$667.00
	2 vegetation loads from Lost Park	\$10.00
Friends of Comanche Creek Greenway	Herbicide treatment of ailanthus	\$400.00
	Supplies (gloves, bags, tools)	\$70.00
Home Depot	Buckets, tools, gloves	\$350
Mount Lassen Chapter-CNPS	Vegetation and trash disposal costs	\$159.00
	4 vegetation and trash roller bins	\$1,206.00
Orchard Supply	Buckets	\$189.50
Recology	84 trash bins	\$2,016.00
	67 recycle bins	\$201.00
	2 3 yard bins	\$211.66
	1 6 yard bin	\$173.79
	1 15 yard bin	\$200.00
	4 20 yard bins	\$1,040.00
	1 30 yard bin	\$320.00
	1 40 yard bin	\$380.00
	1 40 yard vegetation bin	\$120.00
Sacramento Tree Foundation	600 used tree tubes	\$600.00
Wineland Walnut Inc	Ailanthus tree removals at Comanche Creek	\$1,950.00
Total In Kind Donations		\$284,789.95

18. Economic Value of the Volunteer Program

The economic value of the volunteer program is only one measure of its worth. The Bidwell Park and the City's greenways Volunteer Program promotes safety, environmental health and beauty, sense of place and connects community members with our unique public lands. With limited financial and staff resources, Park Division volunteers remain an important asset which does have a monetary value. Traditionally, the financial worth of volunteer time has been estimated using a single dollar value for all types of volunteering. The Independent Sector updates annually the *Value of Volunteer Time* on its website <http://www.independentsector.org>. The current rate is \$26.34 per hour for the State of California (the volunteer rate is from 2013 and is the most up to date available). **Using this rate, the Park's volunteer hours of 28,562.5 is equivalent to \$752,336.25!!** According to the IS website, "*The value of volunteer time presented here is the average wage of non-management, non-agricultural workers. This is only a tool and only one way to show the immense value volunteers provide to an organization.*" The Park Intern also solicits support of in-kind contributions from area businesses and organizations to help supplement the Volunteer Program and additional Park programs projects in the Park summary of Park Donations and In-Kind Service Donations (see Table 9.1).

19. Challenges Encountered

Staffing challenges – the largest challenge is posed by the diminished resources available to the Divisions. The absence of a Park Services Coordinator put a strain on the department.

Infrastructure – The diminished resources come at a time when Park infrastructure continues to decline.

Homeless Encampments – Encampments clean-ups and related enforcement issues were a significant part of all duties of the park division.

20. Upcoming Issues

One thing that is clear from compiling the information related to this annual report is the remarkable breadth of tasks and long list of accomplishments that the Division completed last year despite the immense challenges. Upcoming issues staff hopes to address include:

- i. Complete draft Trails and Natural Resource Management Plans.
- ii. Continued reexamination of Division functions to better match current resource and staff capacity. May result in changes to service.
- iii. Accept reservations and permits on-line.
- iv. Install trail kiosks at Horseshoe Lake. Complete the initial trail and erosion work at Monkey Face.
- v. Complete the Caper Acres Master Plan and begin to seek funding for urgent repairs.
- vi. Support progress on the work plan for the Bidwell Park and Playground Commission (BPPC).
- vii. In response to the cuts in staff, Park Hours were reduced to match current resources. Staff prioritized services on peak days (Fridays, Saturdays, Sundays, and holidays) with no changes in park hours on those days. However, some park gates (to vehicles) and restrooms remain closed. Staff will recommend the restoration of ranger and maintenance staff so that the park may return to normal hours.
- viii. In addition, to the Urban Forest Plan, the Division will prepare a Street Trees Work Plan, which will provide the public a guide for upcoming priorities. The plan will provide the BPPC with a means to measure progress and layout reasonable expectations based on current resource levels. Future progress on these efforts will be shared in the annual report.
- ix. Staff will submit capital project requests for projects. While current budget realities may not allow for funding, staff notes that it is important to acknowledge these items as separate from the operations budget improve tracking and develop a long-term replacement approach. These items include:
 - 1) Upper Park Road: The project will lead to a more sustainable, safe, cost-effective road that meets modern forest road standards. Phase I will conduct topography, botanical, wetland, and archeological surveys of the road; initiate permitting and compliance; develop sustainable designs that reduce maintenance costs; meet environmental and water quality goals; and estimate costs and timelines.
 - 2) Middle Trail Grant Phase II - Project continues Phase II of Middle Trail Project: 1) Design, Construction and Rehabilitation.
 - 3) Park Facility Improvements - Project will provide funds for the rehabilitation, repair, and installation of new facilities in City Parks, Greenways, and other City properties (new features such as benches, picnic tables, building improvements and repairs, minor bridge and paved path repairs; bringing electrical up to code; irrigation repairs; gate and fence replacement and installation; Par Course features; ADA repairs; and others).
 - 4) Bidwell Bowl - Project will restore Bidwell Bowl as a viable venue while working within the historical significance of the facility. Phase I - provide for an architectural and historical evaluation to determine reasonable renovation actions; initiate environmental compliance; solicit public input; develop renovation designs that meet the Secretary of Interior Standards for renovation of historical facilities; estimate costs and a timeline for completion.

- 5) Parks Tree Maintenance - Partially restore funding for annual maintenance of high risk trees in target areas (playgrounds, trails, picnic sites, roads, bike paths, & other developed areas in City Parks and Greenways)/
- 6) Corridor Tree Improvements - Provides funding for high priority corridors for planting, proactive structural and formative pruning, tree protection, and irrigation. .

x. Staff made the following staffing recommendations to restore services for the Divisions:

- 1) Rangers: Add 1.25 FTE (add a permanent ranger position, and make the seasonal position full time) to restore the 0.75 FTE lost in FY 2013 and allow for improved overlap, staff safety, and better temporal and geographic coverage during the week.
- 2) Park Attendant (to assist with events and logistics): This could be partially funded through event fees that will be re-examined during 2015-16. 0.5 FTE
- 3) Maintenance Worker (1 FTE) and Maintenance Aide (1 FTE). Partial restoration of cuts to allow for the return of regular facility hours, to perform minimal maintenance and safety, and support basic park projects and volunteer efforts.
- 4) Tree maintenance Worker: Partial restoration of cuts (2 FTE). This allows for a viable crew number that could use the boom truck and safely work off of the ground. Allows for better response to emergencies.

Attachments:

- 1) Detailed Maintenance Tasks 2014.
- 2) Tree daily reports
- 3) Annual reports from lessees (Bidwell Park Municipal Golf Course, Chico Creek Nature Center, Chico Equestrian Association, Chico Rod and Gun Club, the One Mile Concession Stand (Dog House), Silver Dollar BMX, Chico Community Observatory.
- 4) Photographs

2014 Park Hours




	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Trend	total	%
	1	2	3	4	5	6	7	8	9	10	11	12			
1. Safety															
Camp Cleanup	28				9	1	3	23	27	2				93	1.6%
Gates	12	8		3	6	2	6	6.5	5	12	6	13.5		80	1.4%
Graffiti Removal	5.5	5.5	7	21	22	5.5	12.5	13.5	24.5	6.5	5.5	11.5		140.5	2.5%
Housekeeping; bathroom cleaning, grounds safety inspection, trash pick up	148.5	127	134	143	289	219.5	279	153.5	184	174.5	132	96		2080	36.8%
Other						3	1	5.5	1	5	6	8		29.5	0.5%
Park Picnic Sites & Reservation Area Prep	3	6	2	19	70.5	53.5	22	24	47	55	8	5		315	5.6%
Playground Equipment Inspection	15	1	15	5	10	8			1	8.5	9	1		73.5	1.3%
Road Sweeping & Path Blowing	13	6	18	19.5	6		2	3.5	7.5	34.5	37.5	71.5		219	3.9%
Equipment Maintenance, Yard, & Vehicle Cleanup & Organization	30	30.5	22.5	14.5	30	24	5.5	19.5	24	14.5	24	30.5		269.5	4.8%
Sub Total	255	184	198.5	225	442.5	316.5	331	249	321	312.5	228	237			0.0%
Percent	38.5%	31.6%	36.7%	33.2%	37.2%	30.5%	37.4%	30.0%	41.8%	44.6%	40.7%	45.3%			

2. Infrastructure Maintenance															
Barricade, Bollard, Gate, Fence: repairs, removal, install	7	89	71	15	20	58	3	19.5	4.5	1		2		290	5.1%
Building Maintenance: plumbing, electrical, structural, paint, pressure wash,	14.5	22	50	57.5	19	18.5	6.5	7	6.5	2	12.5	18.5		234.5	4.1%
Irrigation Repair	7	29	1	3.5	33.5	51	72.5	29	12.5	6.5				245.5	4.3%
Manufacturing of Park Fixtures for Replacement	8	29		19	8	3	16	12	19	4		0.5		118.5	2.1%
Other			4	1	8	1	6	7	5	3				35	0.6%
Park Fixture Maintenance: installation, repair, paint	15	38.5	15	40.5	30.5	107	60.5	39.5	84	82.5	43	29		585	10.3%
Parking Lot Maintenance		1.5	5		3	5		2		3				19.5	0.3%
Pool Cleaning & Maintenance					163.5	37	60	59	8		44	4		375.5	6.6%
Projects: research, planning, staging	2	16	2		105	5	14	15		27.5	4	7		197.5	3.5%
Trail Maintenance	174.5	2	10		50.5	103				1	13	33		387	6.8%
Upper Park Road; add culverts, grade, flows, waddles, parking lots, trash	2				21	4.5	13.5	2	2	5	3	2		55	1.0%
Sub Total	230	227	158	136.5	462	393	252	192	141.5	135.5	119.5	96		2543	44.9%
Percent	34.7%	39.0%	29.2%	20.1%	38.8%	37.9%	28.5%	23.1%	18.4%	19.3%	21.3%	18.3%			

3. Vegetation Maintenance															
Leaf Sweeping	16											22		38	0.7%
Other							1					13		14	0.2%
Projects: research, planning, staging	2		2		2	1	8	8	3					26	0.5%
Tree and Shrubs: pruning, elevations, down limb pick up	44.5	22	28.5	19.5	67.5	111	42	99	50.5	53	7	14		558.5	9.9%
Turf Program:mow,string trim,fertilize,seed,aerate,vertical cut,herbicide application		6	71	128.5	118	77.5	104.5	134	85	57	28			809.5	14.3%
Wildland Maintenance	11	7.5	5	18	16	4.5		22.5	4.5	4	3	2		98	1.7%
Wildland Restoration	7	4	17		5			5			14	2		54	1.0%
Sub Total	80.5	39.5	123.5	166	208.5	194	155.5	268.5	143	114	52	53		1598	28.2%
Percent	12.1%	6.8%	22.8%	24.5%	17.5%	18.7%	17.6%	32.3%	18.6%	16.3%	9.3%	10.1%			

4. Admin Time/Other															
Departmental Support	14	12		16	4	36	29	13	27.5	8	12	16		187.5	3.3%
Greenways & Satellite Parks: as assigned					2				4		3			9	0.2%
Other	6			16	0.5	0.5	1.5	3	8.5	16	2.5	2		56.5	1.0%
Time Off Work	63	67	36.5	70.5	47.5	66	98	62	103	63	115	86.5		878	15.5%
Training & Safety Meetings	5	31.5	19.5	37.5	18.5	21	17	33	16	37	26	25		287	5.1%
Volunteer Program Support	9.5	21.5	4.5	10	5	11		10	3	15	2	8		99.5	1.8%

2014 Park Hours

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Trend	total	%
	1	2	3	4	5	6	7	8	9	10	11	12			
Sub Total	97.5	132	60.5	150	77.5	134.5	145.5	121	162	139	160.5	137.5		1517.5	26.8%
Percent	14.7%	22.7%	11.2%	22.1%	6.5%	13.0%	16.5%	14.6%	21.1%	19.8%	28.7%	26.3%			
Monthly Totals	663	582.5	540.5	677.5	1191	1038	884	830.5	767.5	701	560	523.5		5658.5	100%



DATE: 01/16/15

SUPPLEMENTAL INFORMATION TO THE ANNUAL PARK AND STREET TREES DIVISION REPORT

Street Trees Staff Hours

2014													
MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
assistance, DPW	0	0	0	0	0	0	0	0	2	0	0	0	2
assistance, Police & Fire	4	0	0	0	0	0	0	0	0	0	0	0	4
brush chipping & clean up	2	5	0	4	4	0	0	3	1	0	18	0	37
call out clean up	0	0	0	12	2	5	14	3	2	5	12	0	55
camp clean up	8	0	0	0	3	2	0	0	24	0	0	0	37
Christmas tree & menorah	0	0	0	0	0	0	0	0	0	0	0	0	0
clearing, street light	0	0	0	0	0	0	0	0	0	0	0	0	0
DCBA pruning	0	0	0	0	0	23	31	13	30	35	17	8	156
down limbs and hangers	37	30	41	44	50	42	78	62	58	41	30	56	569
Downtown Plaza	0	10	0	0	0	0	0	0	0	0	0	0	10
elevating, DPW sweeper	0	0	0	0	0	0	0	0	0	0	0	0	0
elevating, leaf pick up	0	0	0	0	0	0	0	0	0	0	0	0	0
elevating, routine	0	0	0	0	0	0	0	0	0	0	0	0	0
equipment maintenance	18	10	15	10	17	10	7	10	9	10	23	23	162
grates and cages	3	6	0	15	6	4	2	0	3	0	3	0	42
irrigation	55	19	16	110	130	101	131	131	133	125	16	0	965
leave, time off	0	0	0	6	11	52	32	10	18	76	37	55	296
planting	0	0	0	23	4	2	0	0	0	0	0	0	29
prep time & DOT inspection	35	23	23	39	40	38	41	39	41	38	24	22	403
pruning, ADA	0	0	0	0	0	0	0	0	0	0	0	0	0
pruning, formative	0	0	54	0	6	0	0	0	0	0	0	0	60
pruning, Park	0	0	0	0	0	0	0	10	2	0	0	0	12
pruning, Traffic Safety	49	62	32	49	36	33	8	14	39	44	49	12	425
removals, priority	6	12	2	20	17	10	5	8	13	14	16	12	134
safety meetings	1	1	1	0	3	2	2	1	2	2	3	2	20
school zones	36	0	0	0	0	19	5	34	2	0	1	13	110
service requests	25	7	17	3	0	6	1	1	0	0	0	0	59
storm damage clean up	0	0	8	0	14	0	0	0	0	0	0	51	73
training	0	0	10	0	0	0	1	0	0	0	0	0	11
Aphid Control	0	0	0	0	0	0	0	0	0	0	0	0	0
GIS Inventory	64	120	120	32	0	0	0	0	0	0	32	95	462

Comparison of work hours 2011-2016							
YEAR	2011	2012	2013	2014	2015	2016	2017
assistance, DPW	264	238	0	2			
assistance, Police & Fire	4	16	0	4			
brush chipping & clean up	29	48	23	37			
call out clean up	110	129	119	55			
camp clean up	24	34	9	37			
Christmas tree & menorah	177	156	50	0			
clearing, street light	37	0	0	0			
DCBA pruning	334	104	0	156			
down limbs and hangers	656	790	468	569			
Downtown Plaza	71	56	80	10			
elevating, DPW sweeper	0	0	0	0			
elevating, leaf pick up	0	0	0	0			
elevating, routine	204	368	86	0			
equipment maintenance	586	488	218	162			
grates and cages	43	42	11	42			
irrigation	666	816	412.5	965			
leave, time off	1219	1053	747.5	296			
planting	31	89	41	29			
prep time & DOT inspection	941	901	439	403			
pruning, ADA	2	0	0	0			
pruning, formative	610	946	685	60			
pruning, Park	194	38	28	12			
pruning, Traffic Safety	112	121	85	425			
removals, priority	81	106	80	134			
safety meetings	123	109	55.5	20			
school zones	290	434	142.5	110			
service requests	2340	1905	761	59			
storm damage clean up	329	54	42	73			
training	345	232	86	11			
Aphid Control				0			
GIS Inventory				462			
Total Crew Hours	9822	9273	4669	4133			
FTE (2080 Hours)	4.72212	4.45817	2.24471	1.98701			
Crew People working	5 TMW	4.5 TMW	4 TMW	1 TMW			
Tree Maint. Worker= TMW	.5 MW	.5 MW	layoffs	1 MW			
Maint. Worker (waterguy)= MW			July				
			.75 MW				

January 10, 2015

City of Chico

Bidwell Park and Playground Commission

Bidwell Park Golf Course Annual Report:

Bidwell Park Golf Course is blessed with the natural beauty and setting of the park which surrounds it, and provides a respite and relaxing destination for those that use not only the golf course, but the park itself. In October of 2012, BPGC Inc. brought on board Empire Golf to manage the day to day operations of Bidwell Park Golf Course. After 2 full years Empire Golf and BPGC Inc. have continually improved the course conditions and the golfers over all experience here at Bidwell Park Golf Course. The putting greens are in the best shape they have been in for many, many years.

Our mission remains the same as it has been in the past to provide and promote broad-based opportunities for people of all ages and abilities, to increase and enhance equal access of recreational benefits, to heighten public awareness regarding the healthful rewards of participation in the game of golf, and to continue to serve as a valuable community asset for the residents of Chico and the surrounding areas.

Bidwell Park Golf Course, as most in Northern California, had some great weather for golf in 2014 until the last couple of months ending the year in November & December with 22 days and 14.45" of rain. With that said, our rounds were down to 49,410 versus 52,780 rounds in 2013.

In 2013 Bidwell Park Golf Club Inc. and Empire Golf worked with the City of Chico, Parks Department and other entities to obtain a liquor license here at Bidwell Park Golf Course which was voted by City Council in January of 2014 to allow the establishment of a liquor license. The liquor license was approved by the Department of Alcohol Beverage Control in April 2014 which is when the serving of alcohol beverages started at Bidwell Park Golf Course. Other accomplishments for 2014 include the following:

- *Remodeling of the Bidwell Bar & Grill, spending over \$180,000 in improvements.
- *Purchasing over \$12,000 in new golf course maintenance equipment.
- *Continual improvements of the irrigation system.
- *Continual improvements of cart paths throughout the golf course.
- *Our ladies beginners twilight league continues to grow as we had another successful year in 2014 increasing participation by 25%, as we continue to help grow the game of golf.
- *Substantial investment in Golf Shop Merchandise has allowed us to better service the golfers needs.

Bidwell Park Golf Course's "Players Club Plan" established in 2013, continues to grow in size and is becoming our most popular plan for area golfers. Our memberships grew to over 260 memberships including Annual, Monthly & Players Club plans.

Signage at the entrance to the golf course, radio, website, facebook and other marketing has helped to better inform park users that the Bidwell Bar & Grill is a spot for the users of the park (walkers, hikers, bike riders & golfers) to stop for breakfast, lunch or just a cold beverage before continuing on with the rest of their day. With the addition of the alcohol license, new opportunities to generate revenue in areas such as tournaments, banquets & meetings have increased.

Bidwell Park Golf Club Inc. & Empire Golf have high expectations for the 2015 golf season which will soon be upon us. With Empire Golf's aggressive agronomic plans for the golf course and our focus to constantly improve on our service, product and presentation of the facility, we look forward to the future at Bidwell Park Golf Course.

Roger Clark

President, BPGC Inc.

Chico Creek Nature Center 2014 Annual Report

2014 was a challenging year for The Chico Creek Nature Center however, our heroic fundraising efforts have allowed us to continue to remain open to the public and serve as the Bidwell Park Information Center four days a week.

We had an estimated 4090 visitors to The Nature Center in 2014. Some of them were paying Nature Center visitors and others non-paying Information Center visitors seeking directions, maps and bathrooms which we still provide for free. We answered hundreds of phone calls with questions about topics ranging from sick or injured wildlife, to park rules and access information.

We ran 10 weeks of summer camp for a total of 450 attendees, several holiday camps for a total of 75 attendees and 459 school field trips comprising 11475 students. We offered numerous hikes, birthday parties and preschool programs as well as some professional development workshops for teachers. We hosted Altacal Audubon and Park Watch meetings most months, The Snow Goose Festival in January and Touch of Chico in October.

Figure 1 is a map of our service area for school field trips.

The Center put on two fundraising events, Celebrate the Jewel in April and The Hunter's Moon Dinner and Silent Auction in October. Additionally, we co-hosted an offsite wine tasting event through Grocery Outlet, established an online crowdsourcing web site, participated in both the Annie B's fundraising event and The City's Community Impact Grant program, and wrote grant applications totaling \$25,000 dollars.

With an eye toward the future growth of our income base we became one of 6 new Regional Training Hubs in California for Project WILD. We are proud to be administering this highly respected program which delivers high quality workshops on standards aligned curriculum for teachers. Project WILD revenue will be realized in 2015.

Through our existing programs, fundraising efforts, as well as new program initiatives like Project WILD, the Nature Center anticipates generating sufficient income to maintain our facilities and keep our doors open to the public. In order to maintain our licenses to house our live animals, we will be building new cages in our Living Animal Museum in order to bring that building up to code. With the help of volunteers we expect to complete that project in 2015. We will also be repurposing retail and office space to make a children's play area with the intent of attracting more local visitors to the Center during our public hours.

We will continue to host camps, field trips, hikes, preschool programs, birthday parties and professional development workshops on a fee for service basis. We will host The Snow Goose Festival and the Touch of Chico events, also revenue producing activities. We will continue to identify and apply for grant funds where appropriate to continue our mission and serve the public. And, we are currently planning a new fundraising event, a family camp out at The Nature Center, tentatively scheduled for one night this summer. Once plans are finalized we will begin the permit application process.

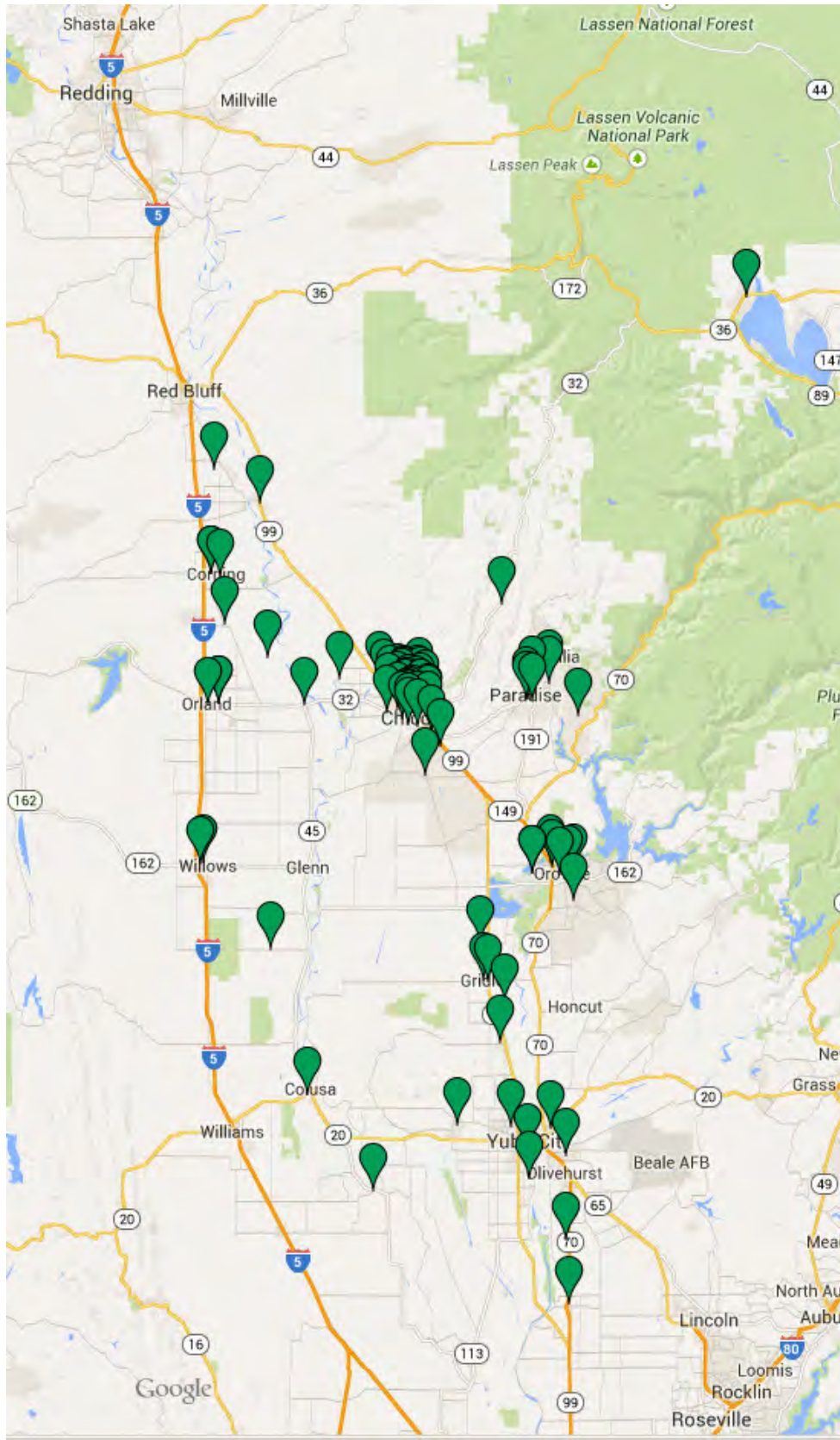


Figure 1: Location of Schools Visiting the Nature Center

RECEIVED

JAN 22 2015

CITY OF CHICO
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

January 15, 2015

From: LORIE BROOKS, PRESIDENT OF
CHICO EQUESTRIAN ASSOCIATION

To: CITY OF CHICO, PARKS DIVISION

Subject: 2015 CITY OF CHICO ANNUAL REPORT

To whom it may concern:

As current President of the Chico Equestrian Association, I would like to report the following information for the year 2014.

Membership of CEA: In 2014, the Chico Equestrian Association had 163 members, which includes individuals and families. We expect to maintain the same amount of members for 2015. We hold monthly meetings on the 2nd Tuesday of each Month (except July) which are open to members and the public. We have a guest speaker at 6:00 pm, and our business meeting starts at 7:00 pm.

CEA Events in 2014: The Chico Equestrian Association had several events that were open to the public and its members.

March 2014: On 03/09/14 our club conducted a Ranch Horse Versatility Clinic at our arena. We had 20 riders despite the fact that it was pouring rain on that day. We had our annual St. Patrick's Day trail ride and corned beef and cabbage Luncheon on 03/16/14. Approximately twenty riders showed up for this event.

April 2014: Our club had a "clean up day" at our facility to mow and cut grass and weeds around our arenas, clubhouse and bleacher area, about 5 members helped. On April 13th, our club held a Ranch Versatility Horse Show at our arena that attracted 50 riders from all over the north state, as well as Nevada. In addition

to the participants, there were about 30 onlookers, who consisted of families, friends and members which came out to support this event.

July 2014: Our club held a Desensitization Clinic at our arena on 07/20/14. It was well attended with about 25 riders showing up for this event.

August 2014: Our club held an ice cream social and evening trail ride on 08/17/14.

September 2014: The club had a two day (overnight) trail ride at Drakesbad and the Pacific Crest Trail. Members stayed overnight at the St. Bernard Lodge. Our club held a Desensitization Clinic at our arena on 09/14/14. It was well attended with about 40 riders showing up for this event.

October 2014: Our club was going to hold a one day Cowboy Dressage Clinic with Lyn Ringrose Moe on 10/23/14 – cancelled due to rain and wind.

November 2014: Our club held a “Turkey Trot” Thanksgiving trail ride on 11/16/14. Approximately 10 riders participated in this event.

Improvements to Facility in 2014: In December of 2013, the CEA clubhouse suffered extensive water damage caused by a fire sprinkler going off during exceptional cold period. The Board of Director voted to make the necessary repairs. About \$1,000.00 was spent to repair drywall damage, and new shelving was built inside the clubhouse. The club replaced the railing and floor boards on the balcony. Rain gutters and lighting were also installed on the clubhouse.

In 2015, we are proceeding to replace the rain damaged siding on the outside of the clubhouse for about \$500.00. The club has also voted to build a split wood rail fence around the Heritage Oak Tree (next to the Dressage Arena), to protect it from vehicles, and reduce impaction on the root system caused by vehicle tires.

President, Lorie Brooks, and Board of Director members, Bryan Wickham, and Jeff Crawford has been communicating and meeting with Dan Efseaff to expand parking at the arena facility by removing berms and that were created when the parking lot was originally constructed several years ago.

Chico Equestrian Association

January 15, 2015

Page 3 of 3

In order to proceed with the removal of the berms and grading of the area once the berms are removed, Dan Efseaff has indicated that CEA will need to obtain permission from the Park and Recreation Commission to complete these improvements. Our club expects to bring this issue to the commission this year. CEA will also pursue utilizing the non-profit organization that will plant native trees and maintain the trees in our parking area to create more shade and enhance the facility.

Respectfully submitted by,



Lorie Brooks,

President of Chico Equestrian Association.

1/15/14

To: Bidwell Parks and Playground Commission

From: Pacific Center for Astronomical Outreach
Chico Community Observatory
Kris Koenig

Subject: 2014 Annual Report

PCAO – Chico Community Observatory Annual Report 2014

Founded in 2001, with generous community support, the Chico Community Observatory has formed a non-profit organization, the Pacific Center for Astronomical Outreach. This non-profit organization operates the observatory, pursuing opportunities to grow and involve the community in astronomical education.

2014 Highlights

The Chico Community Observatory hosted an estimate of 6,300 visitors in 2014. 650 volunteer hours were contributed to our community by 15 docents. Total open for 118 nights.

Anita Ingrao, co-director and one of the founding docents, passed away on November 14, 2014.

Notable Public Events

No major astronomical events took place

Educational and School Events

The observatory continued to serve CUSD, Butte College and CSUC students through school visits and using the observatory to meet Astronomy 101 lab requirements. Regional Girl and Boy Scouts also visited the observatory for their astronomy badge activities.

Facility improvements

The pathway from the observatory, east wall, to the outdoor planetarium was resurfaced with concrete to keep us ADA compliant. This resurfacing included the pathways in the planetarium along with adding improved drainage to prevent the wintertime flooding that created a temporary swimming pool. The Chico Sunrise Rotary provided labor and funds to make these improvements.

The docents painted the observatory exterior in the spring.

2014 Annual Report

Chico Rod & Gun Club
PO Box 701 Chico, Ca. 95927

To Whom It May Concern:
2014 Annual report to the BPPC, per our lease agreement.

Est. Use events: Based on last report, approximately 7,500 (up 500 from 2013)
Include non-club activities like Hunter Safety, Boy Scouts, Hooked On Fishing, or others groups that use the building for events (does not include entrances through other than the main entrance, which has the counter). This increase is due to a growing number of clubs sponsors, or supported safety course and training classes.

Improvements: General maintenance and upgrades of facility. We are still getting estimates regarding refurbishing the roof and siding. Maintenance is always on our agenda.

Issues: Gate closure problem. It's a problem our winter rifle league and Fridays CCW classes. Possible solution would be to give our range officers a key to the gate or allow on schedule days to stay open till 10pm. This would be especially helpful for our CCW classes on Fridays.

Fees: Memberships are \$48.00 per year Junior \$25.00 Family \$144.00
Activities: Members \$4.00 - \$10.00 per event. Temporary Non Members \$6.00 - \$15.00

Expenditures for Improvements: General upkeep, approximately \$5,000.00 per year. Projected expense for roof and siding \$40,000.00.

Promotional Activities: The club uses TV, radio, newspaper, posters, flyers and yard signs to promote the public about our club; we participate in many events like Hooked on Fishing and several parades. In addition we sponsor an annual gun show at Chico Elks Lodge, always the third weekend in May. For more information on events see our calendar on our website www.chicogunclub.org like us on Facebook Chico Rod & Gun Club

Membership: Approximately 325 Membership can be purchased or renewed directly from our website.

Gun Show: Approximately 4,000 attendees'. These numbers should increase because of our ever growing show. New this year, boats, RV's and a live concert with Noel Haggard at the Manzanita Place pavilion at the Elks Lodge.

Please feel free to contact me anytime.
Sincerely,
Blair G. Snyder
President of Chico Rod & Gun Club



Silver Dollar BMX
P.O. Box 7831
Chico, CA 95927

January 14, 2015

City of Chico
Public Works Department – Parks Division
P.O. Box 3420
Chico, CA 95927

2014 Annual Report – Silver Dollar BMX Facility

In 2014 Silver Dollar BMX (SDBMX) hosted approximately 150 public events. These events were made up of USABMX sanctioned races held twice per week and an open practice held once per week. The events have been averaged as some weeks we did not have events due to weather and other weeks had multiple events. During 2014 SDBMX opened the facility for private trainings and birthday parties. These private events totaled approximately 100 for the year. All of the events were made possible by the dedicated volunteers that put in over 4,500 combined hours maintaining the facility and staffing the events.

Attendance for the year was made up of members, their families and riders from other tracks. SDBMX has 303 members. Members and their families routinely attend practices, races and private events. Riders from other tracks visit randomly, depending on the type of race being held. On average, there are 60 riders per race. BMX racing is a family sport with most riders being under 18. The average rider brings 2 to 3 family members with them when they race. In total, SDBMX events were attended by more than 30,000 people last year. The highlight of 2014 was the hosting of the Gold Cup Finals West. This event was held in October and attended by over 5,000 people during the 3 day event.

2014 brought major improvements to the facility. During the year 4 new bathrooms with flushing toilets were installed, the track was covered with an all-weather surface, bleachers were installed and handicap facilities were improved. These improvements were made possible by a grant from the State of California and over 2,000 hours of volunteer time. Overall, general operation of the facility went well.

The plans for 2015 include continued maintenance and operations of the facility. With the exception of the improvements, we expect 2015 to be similar to 2014 in attendance, volunteer time and number of events. SDBMX will be hosting the Golden State Nationals during the 4th week of July. This event is expected to be attended by 6,000 to 7,000 people.

Andrew Cardin
SDBMX - President



ANNUAL REPORT

2014 ONE MILE CONCESSIONS By The Dog House

Overview: 2014 completes the 5th year of concessions re-opened at the One Mile Recreation Area by The City of Chico and The Dog House – 4 full seasons 2011 – 2014 & one partial season kicked-off on August 14th 2010. As years before, we opened the 2014 season on the weekend of Cinco de Mayo (May 5th) and remained open seven days/week through Labor Day weekend, rain days excluded. Following Labor Day, we were open weekends only, through the end of September.

Once more, we were extremely pleased to be a part of this public-private partnership -- staff managed business remarkably well, park-goers were exceedingly delighted to see the concession open again, and vandalism was kept to a minimum.

Staffing & Management: As with previous years, we began preparing in February by interviewing, hiring and training new staff. Every year in every way, hiring, training and preparing good staff and good teams is critical, key, key, key! By May, three (3) new employees and three (3) existing employees (One Mile Veterans) were ready to re-open the concession. And while May proves to be slow at times, especially mid-week, this pre-season period is an important time for staff training and management development (May training camp). We are very firm about cleanliness, customer service and good business management and this one month, pre-season period, paves the way in preparing for more active business in the peak summer months ahead. We also typically experience the loss of 1 or 2 staff during this development period due to various reasons and by Memorial Day, good staff and good teams are set in place for a successful season.

Looking Back & Looking Ahead: Over the past 5 years, we have experienced a variety of complex issues playing themselves out and affecting business in a variety of different ways -- weather, the economy, transients, park & pool closures, well attended and poorly attended events, vandalism, drowning and death all playing a role in the ups and downs we have experienced in the park. For us the best case scenario is always the same – remain steady and reliable, serve a wide variety of quality foods, drinks and snacks, provide great customer service, keep the concession stand spotless and manage all operations to the best of our ability.

Lesson learned & Ideas for The Future: 1) It is critical that lighting continue to be maintained and kept on around the concession stand at night. Almost every time lighting problems have existed, attempted break-ins have followed. We believe this significantly aids in deterring vandals and the risk of a complete break-in (many attempts and partial entries already) – new video surveillance signage applied to various windows and doors may be helping. 2) Seasonally maintaining and posting good signage for promoting the concession stand at all information kiosks and boards in the park is extremely important and good for business (Any other possibilities/ideas?). 3) Allowing flexibility in contract hours to kick-in around mid-August after school is back in session helps adjust and reduce losses – opening at noon and closing at 6 rather than 11 – to 7 mid-week. 4) Working to keep the exterior of the concession stand clean -- cobwebs and grounds -- Need to work on this together (Discuss ideas for back and side of building?!). 5) Necessary to address new contract development and assess status/contract view of 1st partial year (only open 18 days peak season). 6) Review and discuss aggregate sales data and numbers compiled and attached. 7) Next steps? Other issues/discussion...?

One Mile Aggregate Sales Data
2010 - thru - 2014

2010 (Aug 14 - Oct 21)	
Peak Days Open	18
Off Peak Days	51
Total Days Open	69
Gross Sales	\$15,143.16
Gross Rent	\$2,271.14
Average Sales/Mo (2.3 mo's)	\$6,583.98
Average Rent/Mo (2.3 mo's)	\$987.45
Average Rent /Sq Foot	\$3.86

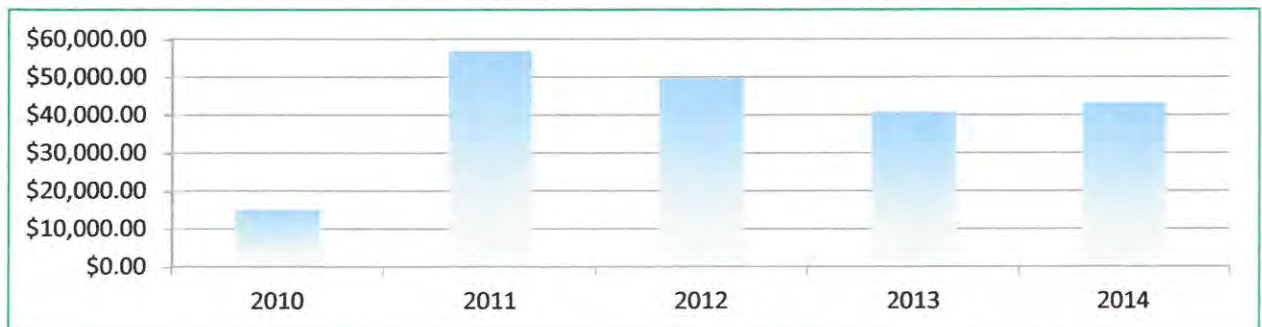
2011 (April 15 - Sept 30)	
Peak Days Open	88
Off Peak Days	60
Total Days Open	148
Gross Sales	\$56,967.52
Gross Rent	\$6,836.11
Average Sales/Mo (5 mo's)	\$11,393.50
Average Rent/Mo (5 mo's)	\$1,367.22
Average Rent /Sq Foot	\$5.34

2012 (May 5 - Sept 30)	
Peak Days Open	91
Off Peak Days	36
Total Days Open	127
Gross Sales	\$49,709.33
Gross Rent	\$7,456.40
Average Sales/Mo (4.5 mo's)	\$11,046.52
Average Rent/Mo (4.5 mo's)	\$1,656.98
Average Rent /Sq Foot	\$6.47

2013 (May 4 - Sept 28)	
Peak Days Open	88
Off Peak Days	35
Total Days Open	123
Gross Sales	\$40,833.04
Gross Rent	\$6,124.96
Average Sales/Mo (4.33 mo's)	\$9,430.26
Average Rent/Mo (4.33 mo's)	\$1,414.54
Average Rent /Sq Foot	\$5.53

2014 (May 2 - Sept 27)	
Peak Days Open	91
Off Peak Days	37
Total Days Open	128
Gross Sales	\$43,315.53
Gross Rent	\$6,497.48
Average Sales/Mo (4.25 mo's)	\$10,191.89
Average Rent/Mo (4.5 mo's)	\$1,528.82
Average Rent /Sq Foot	\$5.97

TOTALS (2010 - thru - 2014)	
Peak Days Open	376
Off Peak Days	219
Total Days Open	595
Gross Sales	\$205,968.58
Gross Rent	\$29,186.09
Average Sales/Mo (20.38 mo's)	\$10,106.41
Average Rent/Mo (20.38 mo's)	\$1,432.09
Average Rent /Sq Foot	\$5.59





DATE: 1/23/15
 TO: BPPC
 FROM: Dan Eiseaff, Park and Natural Resource Manager
 SUBJECT: 2014 Annual Park Division Report: Photos

2014 ANNUAL PARK DIVISION PHOTOS



Before: CCC workers clear camp and bamboo on Little Chico Creek.



After: CCC workers have cleared.



CSUChico students collect "micro" trash in One Mile during the Cats in the Community event on Cesar Chavez Day.



Volunteers remove a recliner, a TV and a motorcycle from Big Chico Creek.



CAVE students clear vegetation west of CARD Center



Just some of the cardboard pulled from Little Chico Creek during BEC's September Clean up



Before: CCC crew members volunteer in the area by the Cedar Grove restrooms



After: CCC crew members removed weeds and mulched



Crew Leaders load a 40 yard dumpster with veg waste.



Butte College Parks Intern Drew Ratana transplanting natives at Chico High Schools greenhouse.



New recycle containers made available with a state grant. The stand was designed by parks staff, is vandal resistant, secures the can and allows for efficient emptying of the cans during pick up.



Installation of LED lights at One Mile



City staff and volunteers from CSUC planted 5 October Glory red maples on the corner of W 3rd St and Chestnut for Arbor Day.



Park Watchers of the month receive recognition by the Bidwell Park and Playground Commission



Sorority members remove privets at Comanche Creek.



Home Depot volunteers paint benches for the Chico Creek Nature Center on Earth Day.



Park Watch members volunteer during Bidwell Park Birthday Bash.



Troop 70215 remove weeds west of CARD Center during Bronze Award Project.



CSU Chico students transplant natives and clean at Park Divisions native plant nursery.



Native Plant Project students load plants to be transplanted in the Park.



Ranger Lisa post illegal encampment at Day Camp



30 bins and 5 yards of debris were removed



Elderberry Damage at camp on Lindo Channel



Treehouse encampment at Teichert Ponds



Ranger Eric provides park information to a group of exchange students



Rangers Shane and Lisa delivered an interpretive park talk to the Girls are Leaders organization



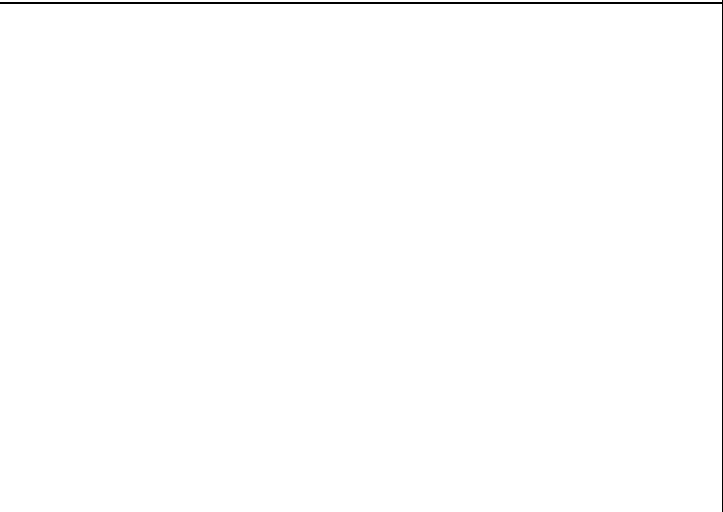
Rangers and Chico Fire assist victim of fallen tree limb



Deer that succumbed to injuries from dog attack

City Specialty and Neighborhood Parks include City Plaza, Children's' Playground, Ringel Park, Depot Park, Verbena Fields, Humboldt Park, Emerson, Husa/Nob Hill and various greenways.





Municipal buildings or facilities include City Hall, Municipal Services Center, Fire Stations, Police Department, Waste Water Treatment Plant.

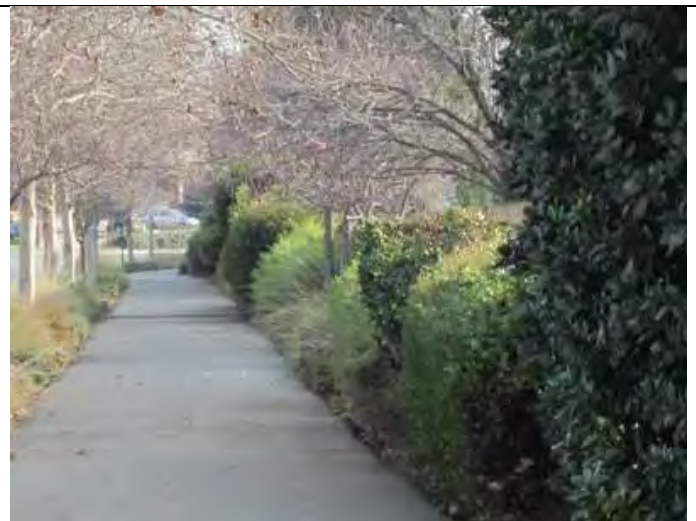
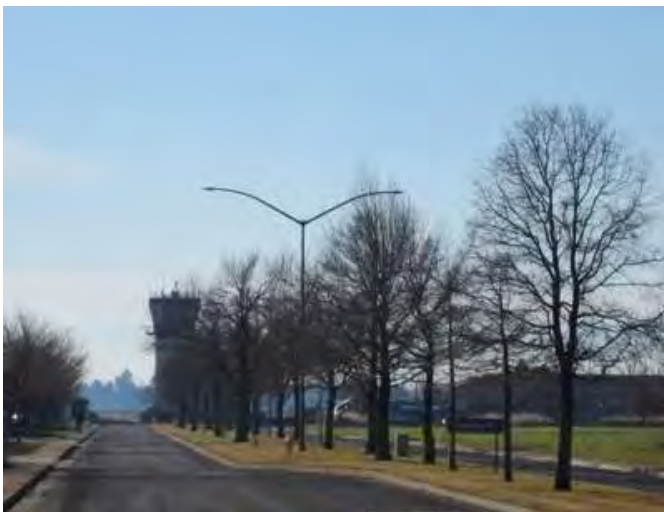




Parking/Transportation facilities include the Parking Lots, Bus Transportation Center, Amtrak Depot and the Airport Terminal and its facilities.



Public Plantings include Chico Maintenance Districts (CMD) and Right of Ways (ROW) park-strips, back-ups and medians throughout town





Attachments: None.

Document1
1/23/2015



DATE: 12/15/14
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Parks and Street Trees and Public Landscapes Report

NARRATIVE

1. Updates

- a. An abbreviated report as the December meeting was canceled. The January report and the Annual Report will have more information.
- b. BPPC appointments – The City Clerk announced that Jim Moravec was selected by random draw to continue in the position for another two years. The Council will confirm the extensions and make the rest of the appointments at the second meeting in January.

2. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure. The service request tally for the month is 3 closed with 38 still in the system awaiting completion.

- a. **Lower Park:** Park staff met with the Chico chapter of the Kiwanis club to set a date to construct a new enclosure for One Mile swings, ground breaking should happen in February weather permitting. Park staff worked on preparing Sycamore pool for the scheduled maintenance to floor and walls, on hold for now as the weather window has closed for now on this project.
- b. **Middle & Upper Park:** Staff have been working on the spray list for targeted areas as time permits. Trail grant is near completion point with this final section and the installation of kiosks and signage along trail.
- c. **Various Park Locations:** Staff has supported multiple camp clean ups in and outside of the Park, We have also supported several volunteer invasive plant removal sessions, along with the constant removal of down limb piles throughout the park.
- d. **Upcoming Projects:** Grade parking lots throughout the Park, Trail work on monkey face and south rim trails.

3. Ranger and Lifeguard Programs

- a. Illegal Encampments– Rangers continue to work with the ACS crews to remove illegal encampments from the parks and green ways. Camps were removed from Little Chico Creek starting at Boucher continuing west to Ivy, Lindo Channel from Longfellow west to Mangrove and Big Chico Creek at Nord and Bidwell Ave. Approximately 60 cubic yards of refuse was removed from the listed waterways and 8 service requests were closed.
- b. Lifeguards – No Guards Until May.
- c. Significant Incidents – There has been a string of vehicle burglaries in Upper Bidwell Park. Rangers have increased patrols and information is under investigation by CPD.

4. Street Trees and Landscapes

- a. Projects Completed:
 - 21-Service Request- a detailed list is available.
 - Down Limbs and Hangers- 30 hours (25 locations).
 - Safety Meetings- 3 hours.
 - Prep Time and DOT Inspections- 24 hours.

- Equipment Maintenance- 23 hours.
- Traffic Safety Pruning- 49 hours (97 trees pruned).
- Priority Removals- 16 hours (29 dead or dying trees removed (mostly small volunteers)).
- Irrigation- 16 hours
- Call Out cleanup- 12 hours (2 locations)
- DCBA Elevating and Pruning- 17 hours (45 trees).
- Grates and Cages- 3 hours.
- Brush Chipping and Clean Up- 18 hours.
- School Zones- 1 hour (3 trees pruned).
- GIS Inventory- 32 hours.
- Petersen Tree Care- emergency work 35 hours.
- George Salinas Tree Preservation- 47 dead, dying, or dangerous tree removals.

c. Tree Call Outs:

1. There were 2 call outs for the month of November that required follow up clean up and inspection.

d. Tree Permits:

- Pruning- 3 approved
- Removal- 3 approved
- Planting- 4 approved



Petersen Tree Care working on some valley oaks at 1-Mile area in Bidwell Park.

5. Volunteer and Donor Program

- a. Park Watch Volunteers– Park Watch reported a total of 1,409 average hours volunteered each month for the period of August, September and October.

MONTHLY SUMMARY TABLES

Table 1. Monthly Public and Private Permits

Date	Location	Organization	Event	Participant #
11/02/2014	1 Mile	Chico Running Club	Almond Bowl 5K, 1/2 & Full Marathon	1200
11/08/2014	Upper Park	A Main/Cycle Sports	Mt Bike Demonstration and Rides	10
11/08/2014	1 Mile	Chico Lion's Breakfast Club	Pancake Breakfast	100
11/08/2014	Upper Park	Gobble Wobble	5K - 10K Fun Run	150
11/22/2014	Council Ring	Butte Environmental Council	Clean Creeks	40
11/27/2014	1 Mile	Fleet Feet/Jesus Center	Run For Food 5K Walk/Run	5300
Totals			9	6800

Table 2. Monthly Private Permits

Type	# Permits	# Participants
Private	5	170
Caper Acres	11	227
Totals	16	397

Table 3. Monthly Maintenance Hours.






month #	Category	Staff Hours	% of Total	% Change from Last Month	2014 Trend
11					
	1. Safety	228	40.7%	73.0%	
	2. Infrastructure Maintenance	120	21.3%	88.2%	
	3. Vegetation Maintenance	52	9.3%	45.6%	
	4. Admin Time/Other	161	28.7%	115.5%	
	Monthly Totals	560	100%	79.9%	

Table 4. Monthly Incidents

Ranger Report Incidents			
11/01/2014	City Plaza	Escapee from Juvi Hall	Arrest
11/04/2014	City Plaza	Warrant	Arrest
11/10/2014	Lower Park	Warrant	Arrest
11/17/2014	Depot Park	Assault/Battery	NFA
11/19/2014	Upper Park	Veh Burg	Report Taken
11/21/2014	City Plaza	Brandish Knife	Arrest
11/25/2014	Upper Park	Veh Burg	Report Taken
11/26/2014	Upper Park	Veh Burg	Report Taken

Table 5. Monthly Citations and Warnings

Ranger Report - Citations 2014							
Violation - Citations	Monthly			Annual			2014 Trend
	Total Citations	%	Rank	Total Citations	%	Rank	
Alcohol	1	3%	6	98	16%	2	
Animal Control Violations	2	7%	4	84	13%	3	
Bicycle Violation	0	0%	9	3	0%	11	
Glass	1	3%	6	31	5%	6	
Illegal Camping	2	7%	4	83	13%	4	
Injury/Destruction City Property	0	0%	9	8	1%	8	
Littering	1	3%	6	5	1%	9	
Other Violations	4	13%	2	23	4%	7	
Parking Violations	16	53%	1	242	38%	1	
Resist/Delay Park Ranger	0	0%	9	4	1%	10	
Smoking	3	10%	3	48	8%	5	
Totals	30	100%		629	100%		

Ranger Report - Warnings 2014							
Violation - Warnings	Monthly			Annual			2014 Trend
	Total Warnings	%	Rank	Total Warnings	%	Rank	
Alcohol	15	8%	5	297	13%	4	
Animal Control Violations	27	15%	4	416	18%	3	
Bicycle Violation	32	18%	3	465	21%	1	
Glass	5	3%	6	151	7%	6	
Illegal Camping	58	32%	1	217	10%	5	
Injury/Destruction City Property	1	1%	9	4	0%	11	
Littering	0	0%	10	46	2%	9	
Other Violations	5	3%	6	102	5%	7	
Parking Violations	2	1%	8	97	4%	8	
Resist/Delay Park Ranger	0	0%	10	9	0%	10	
Smoking	35	19%	2	455	20%	2	
Totals	180	100%		2259	100%		

S:\Admin\BPPC\BPPC_Meetings\2010\BPPC_2010_Templates\10_BPPC__meetings\BPPC_Manager_Report_template_10_1029.doc
1/23/2015



DATE: 1/18/15
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Parks and Street Trees and Public Landscapes Report

NARRATIVE

1. Updates

- a. Storm Event – City Staff busily prepared for oncoming storms in December. Although the event packed a lesser punch than expected, we thought it useful to share with the BPPC some of the City's preparation: Phones were moved over to downtown to anticipate high call volumes and potential power issues (if the event escalated the phones would be moved to the Fire Training Center). Prepared crew for tree work, scheduled emergency tree services contractor, and lined up alternative contractor in case we needed it. Mobilized 4 City teams for tree work (staff and 1 contractor). During and after the event, Tree crews completed or made safe 30 tree related service requests within the shift for the day. No overtime or injuries. One area of Big Chico Creek has stacked up debris and has diverted water toward South Park Drive eroding the bank. We are seeking help from DWR in the removal of a portion of it to protect the road, but additional costs may be incurred if City crews have to complete the work.

2. Administrative and Visitor Services

- a. Special Use Permit – Staff is working on a permit to simplify Park requests outside of reservation areas.

3. Planning/Monitoring

- a. Peregrine Point Disc Golf – Staff is preparing the 2014 monitoring report on the course.

4. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure. The service request tally for the month is 3 closed with 38 still in the system awaiting completion.

- a. **Lower Park:** Park staff has worked on cleaning all Lower park areas of debris after the storm event of early December, clearing fallen trees from paths and roadways and removing hanging limbs from target areas and repairing damaged infrastructure as needed.
- b. **Middle & Upper Park:** Down tree clean up on Upper park road and on Yahi trail for a total of four trees. The backflow preventer at Rod and Gun club failed inspection testing and was replaced with a new unit and upgraded to code plumbing.
- c. **Various Park Locations:** Staff has supported multiple camp clean ups in and outside of the Park, We have also supported several volunteer invasive plant removal sessions, along with the constant removal of down limb piles throughout the park. Staff supported the Tree and Right of way divisions during the storm event in the first part of the month.
- d. **Upcoming Projects:** Grade parking lots throughout the Park, Trail work on monkey face and south rim trails remove log jam from Chico creek between sites 3&4.

5. Ranger and Lifeguard Programs

- a. Ranger staffing – Senior Ranger Romain is in the process of transitioning to his new position of Park Services Coordinator. He will continue on with ranger duties until at least one of the open positions is filled. Seasonal Ranger

Willadsen has accepted a position with as a Correctional Deputy with Butte County. Coverage for shifts at this time is challenging.

- b. Contract Security– Final discussions are being held to determine if a contract security company will lock down the park gates at closing times.
- c. Lifeguards – The City and CARD are discussing options for the upcoming season.
- d. Significant Incidents – The golf course has been the victim of several acts of vandalism in the first weeks of January.

6. Natural Resource Management

- a. Prescribed burn –The Park Division will work with the Cal Fire’s Salt Creek Conservation Crew to burn piles that were prepared last year. The burn reduces the existing woody fuel load in a controlled manner and minimizes the damaging effects of an inadvertent wildfire in the future. Timing will depend on temperature, wind, weather conditions, and staff scheduling. Staff canceled planned fall burns due to the exceedingly dry conditions. Burn Units are closed to the public during the burn operations.

7. Outreach and Education

- a. Bidwell Park Pulse– Staff is preparing 2 editions one related to Caper Acres and the other for the Annual Report. Both will be available on the City webpage.

8. Street Trees and Landscapes

- a. Salvation Army Planting –The final phase (planting at the Pine/Cypress/Mulberry “triangle”) of planting went well. Five volunteers from Professor Mark Stemen’s class worked for 2.5 hours to plant 4 redbuds, 2 buckeyes, 2 Oregon ash, 3 California sycamores, and 3 valley oaks, as well as a pollinator garden of California Poppy, Cleveland Sage, Narrowleaf Milkweed, California Goldenrod, California Lilac, McMinn Manzanita, California Flannelbush, Silver Bush Lupine, and California Buckwheat. An earlier planting occurred at Butte County Housing Authority homes on Humboldt Ave.
- b. Potential Enforcement Issue – Staff is investigating the potential cutting of trees without a valid permit. Staff is in contact with the contractor and will assess and report to the BPPC on the outcome. Details will be forthcoming after consultation with the City Attorney.

c. Projects Completed:

- 37-Service Request- a detailed list is available.
- Down Limbs and Hangers- 56 hours (85 locations).
- Safety Meetings- 2 hours.
- Prep Time and DOT Inspections- 22 hours.
- Equipment Maintenance- 23 hours.
- Traffic Safety Pruning- 12 hours (11 trees pruned).
- Priority Removals- 12 hours (8 dead or dying trees removed (mostly small volunteers).
- DCBA Elevating and Pruning- 8 hours (6 trees).
- School Zones- 13 hour (8 trees pruned).
- GIS Inventory- 95 hours.
- Storm Damage cleanup- 51 hours (responded to 40 calls).
- Petersen Tree Care- emergency work 7 hours.
- George Salinas Tree Preservation- 25 sycamore removals in CMD 78.

c. Tree Call Outs:

1. There were 7 call outs for the month of December that required follow up clean up and inspection.

d. Tree Permits:

- Removal- 4 approved, 1-Denied
- Planting- 3 approved



Tree failures related to the decayed root systems in addition to high rain totals for the month of December.

9. Volunteer and Donor Program

- a. Park Services Coordinator Position Filled – Staff is pleased to announce that Shane Romain will be taking over the long awaited Park Services Coordinator position. Staff evaluated an excellent field of candidates. Shane is currently the Senior Park Ranger for the City and will start to take on some of his new duties immediately. We will start the recruitment for Senior Park Ranger (and also have a vacancy for the seasonal Park Ranger). Shane will transition to downtown once the Ranger positions are filled.
- b. Upcoming Volunteer Opportunities
 - i. Saturdays: February 28, March 28, April 11, April 25, May 30, June 27; Sundays: February 8, March 15, May 17, June 14 Comanche Creek Greenway Volunteer Session - Meet at the dirt parking lot by the intersection of East Park Ave. and Midway. Volunteers will remove invasive blackberry, milkthistle, Johnsongrass, and Tree of Heaven. Wear long pants and closed-toe shoes; bring water and work gloves if you can. For more information, call Janet at (530) 966-6861 or Susan at (530) 321-3406. Sponsored by Friends of Comanche Creek Greenway and the Chico Park Division. Large groups welcome with advance notice.

10. Upcoming Issues

- a. Sycamore Pool Lifeguards – City and CARD staff have explored options for CARD to provide lifeguard services to the City and to increase programming at the pool. The change would allow for a larger pool of applicants and better scheduling flexibility between CARD pools and Sycamore Pool; potential cost savings; and additional appropriate use of the pool for recreational classes. Staff anticipates a proposal for BPPC
- b. Rededication Proposal – To honor long-time, dedicated volunteer Anita Ingrao and to reflect the change in fiscal support, the Observatory will be submitting a proposal for the next meeting.
- c. Comanche Creek Grant – Barber Neighborhood citizen's have approached the City to develop a Partners for Wildlife Grant to complement the forthcoming State grant for the property. The project will complete a planting on the site. The project may come before the BPPC if funding is granted.

Photographs



1/3/15 - Rangers close off a section of Cedar Grove because of a hazardous tree.



STORM DAMAGE TO SOUTH PARK ROAD



Log jam between picnic sites 3&4 South Park Drive

MONTHLY SUMMARY TABLES

Table 1. Monthly Public and Private Permits

Date	Location	Organization	Event	Participant #
12/05/2014	City Plaza	DCBA	Christmas Tree Lighting	1000
12/06/2014	City Plaza	BEC	Climate Action Community Gathering	100
12/13/2014	City Plaza	Miranda Ranalla	Demonstration showing solidarity for Mike Brown, Tamie Rice and others	200

Date	Location	Organization	Event	Participant #
12/14/2014	Cedar Grove	Fleet Feet	Jack Frost 10K	500
12/16/2014	City Plaza	Chabad Jewish Center	Chanuka Celebration/Menorah Lighting	75
Totals			5	1875

Table 2. Monthly Private Permits

Type	# Permits	# Participants
Private	1	15
Caper Acres	2	45
Totals	3	60

Table 3. Monthly Maintenance Hours.






Category	Staff Hours	% of Total	% Change from Last Month	2014 Trend
1. Safety	237	45.3%	103.9%	
2. Infrastructure Maintenance	96	18.3%	80.3%	
3. Vegetation Maintenance	53	10.1%	101.9%	
4. Admin Time/Other	138	26.3%	85.7%	
Monthly Totals	524	100%	93.5%	

Table 4. Monthly Incidents

Ranger Report Incidents			
Date	Location	Incident	Disposition
12/02/2014	Lower Park	Assault/Battery	Report Taken
12/02/2014	City Plaza	Brandish Knife	Report Taken
12/03/2014	Ringle Park	Warrant	Arrest
12/06/2014	City Plaza	Fight	Report Taken
12/18/2014	Cedar Grove	Armed Robbery	Beat Info-No Response
12/22/2014	Upper Park	Veh Burg	Report Taken

Table 5. Monthly Citations and Warnings

Ranger Report - Citations 2014							
Violation - Citations	Monthly			Annual			2014 Trend
	Total Citations	%	Rank	Total Citations	%	Rank	
Alcohol	1	13%	3	99	16%	2	
Animal Control Violations	0	0%	6	84	13%	4	
Bicycle Violation	0	0%	6	3	0%	11	
Glass	1	13%	3	32	5%	6	
Illegal Camping	2	25%	2	85	13%	3	
Injury/Destruction City Property	0	0%	6	8	1%	8	
Littering	0	0%	6	5	1%	9	
Other Violations	0	0%	6	23	4%	7	
Parking Violations	3	38%	1	245	38%	1	
Resist/Delay Park Ranger	0	0%	6	4	1%	10	
Smoking	1	13%	3	49	8%	5	
Totals	8	100%		637	100%		
Ranger Report - Warnings 2014							
Violation - Warnings	Monthly			Annual			2014 Trend
	Total Warnings	%	Rank	Total Warnings	%	Rank	
Alcohol	12	10%	5	309	13%	4	
Animal Control Violations	22	19%	3	438	18%	3	
Bicycle Violation	20	17%	4	485	20%	1	
Glass	8	7%	6	159	7%	6	
Illegal Camping	24	20%	2	241	10%	5	
Injury/Destruction City Property	0	0%	10	4	0%	11	
Littering	2	2%	7	48	2%	9	
Other Violations	2	2%	7	104	4%	7	
Parking Violations	1	1%	9	98	4%	8	
Resist/Delay Park Ranger	0	0%	10	9	0%	10	
Smoking	27	23%	1	482	20%	2	
Totals	118	100%		2377	100%		

Attachments:

S:\Admin\BPPC\BPPC_Meetings\2010\BPPC_2010_Templates\10_BPPC__meetings\BPPC_Manager_Report_template_10_1029.doc
1/23/2015