



**CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Regular Meeting Agenda
SEPTEMBER 25, 2023, 6:00 PM

City Council Chambers - 421 Main Street, Chico CA

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street, Chico during normal business hours or online at <http://www.chico.ca.us/>

1. REGULAR COMMISSION MEETING

1.1. Call to Order

1.2. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF THE MINUTES OF THE 8/28/23 BPPC MEETINGS

Action: Approve minutes of the BPPC's 8/28/23 Regular Meeting.

2.2. PERMIT TO HOLD MOUNTAIN BIKE RACES IN UPPER BIDWELL PARK ON SEPTEMBER 30 AND OCTOBER 01, 2023.

Chico State Cycling (Applicant) requests a permit to hold several two-day mountain bike races on both sides of Upper Bidwell Park with creek crossings at Lot T. Commission approval is required for this event because it is a multi-day event to be held in a typically non-reservable area.

Recommendation: P&NRM requests conditional approval or other BPPC direction.

3. ITEMS REMOVED FROM CONSENT – IF ANY

4. PUBLIC COMMENTS:

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

5. PUBLIC HEARINGS NONE

6. REGULAR AGENDA

6.1. CONSIDERATION OF AN APPLICATION FROM SPRINGBOARD CONNECTIVITY TO HOLD A WALK/RUN FUNDRAISER IN UPPER BIDWELL PARK ON 10/29/23.

Springboard Connectivity (Applicant) requests a permit to hold a walk/run from 10 am to 2 p.m. on Sunday October 29, 2023 in Upper Bidwell Park. Commission approval is required for this event because it is a new applicant and event to be held in a typically non-reservable area. (**Report –Linda Herman, Park & Natural Resources Manager**)

Recommendation: P&NRM requests conditional approval or other BPPC direction.

6.2. UPDATE ON THE SWORN RANGER PROGRAM.

At its 8/28/23 meeting, the Commission had questions regarding the status of the Sworn Ranger Program reported in the Parks Division Report and requested further discussion of this program for tonight's meeting. **(Report –Erik Gustafson, Public Work Director – Operations & Maintenance)**

Recommendation: None, this is an informational and discussion item.

7. REPORTS AND COMMUNICATIONS

Items provided for the Commission's information only. No action can be taken on any of the items unless the Commission agrees to include it on a subsequent posted agenda.

7.1. Parks Division Report – Linda Herman, Park and Natural Resources Manager.

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager.

8. ADJOURNMENT

Adjourn to the next regular meeting on October 30, 2023, at 6:00 P.M. in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

**CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
MINUTES OF THE
AUGUST 28, 2023 REGULAR MEETING**

1. REGULAR COMMISSION MEETING

1.1. Call to Order

The meeting was called to order by Vice Chair Thomas-Petty at 6:01 pm.

1.2. Roll Call

Commissioners Present:

Jesse Alexander
John Blachley
Jeff Glatz
Nichole Nava
Megan Thomas-Petty
Anjanette Shadley
Jenny Scheer

Commissioners Absent: None

Staff Present:

Richie Bamlet, Urban Forest Manager (UFM)
Jennifer Garlinghouse, Administrative Assistant
Erik Gustafson, Public Works Director, Operations & Maintenance
Linda Herman, Park & Natural Resources Manager (P&NRM)
Skyler Lipski, Deputy Public Works Director-O&M
Shane Romain, Assistant Park & Natural Resources Manager

2. CONSENT AGENDA:

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF THE MINUTES OF THE 5/22/23 and 6/19/23 BPPC MEETINGS.

Action: Approve minutes of the BPPC's 5/22/23 Regular Meeting and the 6/19/23 Special Meeting.

2.2. PERMIT TO HOLD A 1/2 MARATHON AND 4 MILE ENDURANCE CHALLENGE RUN IN UPPER BIDWELL PARK ON OCTOBER 22, 2023.

Fleet Feet Chico ("Applicant") has submitted an application to reserve portions of Upper Bidwell Park for a 1/2 Marathon and a 4 Mile Endurance run/race on October, 23, 2023. The Commission is considering this application because it will be held in several non-reservable areas on the north and south sides of Big Chico Creek, and will include the creek crossings at Lot U and Lot T.

Recommendation: *Conditional approval of the permit.*

Item 2.2 was removed from the Consent Agenda by several Commissioners to ask the Applicant some questions.

A motion to approve item 2.1-Meeting Minutes was made by Commissioner Glatz and seconded by Commissioner Nava .

The motion carried as follows:

AYES: Commissioners Shadley, Blachley, Nava, Glatz, Sheer, Vice-Chair Alexander and Chair Thomas-Petty.

NOES: None

ABSENT: None

3. ITEMS REMOVED FROM CONSENT –

2.2 PERMIT TO HOLD A 1/2 MILE AND 4 MILE ENDURANCE CHALLENGE RUN IN UPPER BIDWELL PARK ON OCTOBER 22, 2023.

Fleet Feet Chico (“Applicant”) has submitted an application to reserve portions of Upper Bidwell Park for a ½ Mile Marathon and a 4 Mile Endurance run/race on October, 23, 2023. The Commission is considering this application because it will be held in several non-reservable areas on the north and south sides of Big Chico Creek, and will include the creek crossings at Lot U and Lot T.

Recommendation: *Conditional approval of the permit.*

Commissioner

A motion to approve this event was made by Commissioner Glatz and seconded by Commissioner Scheer.

The motion carried as follows:

AYES: Commissioners Shadley, Blachley, Nava, Glatz, Scheer, Vice-Chair Alexander and Chair Thomas-Petty.

NOES: None

ABSENT: None

4. NOTICED PUBLIC HEARINGS –

4.1 CONSIDERATION OF AN APPEAL OF A DENIED TREE REMOVAL PERMIT FOR 4 STONEHAVEN COURT.

Applicants Dr. Michael and Christina Gulbransen are requesting to remove a willow tree in Belvedere Preserve located behind their property at 4 Stonehaven Ct. The applicants cite family health concerns, fire hazard risk, and concerns for newly installed swimming pool as justification for removal. **(Report – Richie Bamlet, Urban Forest Manager)**

Recommendation: The Urban Forest Manager requests that Bidwell Park & Playground Commission (BPPC) review the facts of the appeal, advocating for a balanced evaluation considering all aspects, including regulatory adherence, individual medical concerns, landscape preservation, and potential infrastructure damage to provide Staff with direction going forward.

Commissioner Shadley recused herself from this agenda item stating she knew Gulbransen's neighbor who sent in a letter of support of the tree removal.

Mr. & Mrs. Gulbransen provided more information regarding their reasons for appealing against the Urban Forest Manager's denial of this tree removal permit. There were no other public comments received on this item.

After much discussion, a motion was made by Commissioner Glatz to uphold the appeal and allow the removal of the tree. The motion was seconded by Commissioner Alexander.

The motion failed due to the following tie vote:

AYES: Commissioners Glatz, Scheer, and Vice-Chair Alexander

NOES: Commissioners Blachley, Nava, and Chair Thomas-Petty.

ABSENT: None

RECUSED: Commissioner Shadley

5. **REGULAR AGENDA**

5.1. **PRESENTATION ON THE IRON CANYON FISH PASSAGE PROJECT IN UPPER BIDWELL PARK.**

The Commission will receive an update and presentation from Cal Trout and some of our other partners on the Iron Canyon Fish Passage grant project in Upper Bidwell Park. **(Report- Linda Herman, P&NRM)**

Recommendation: None, this is an informational item only.

A presentation and update on the project was provided by Holly Swan from CalTrout, Eli Goodsell from the Big Chico Creek Ecological Reserve, and He Lo Ramirez from the Mechoopda Tribe of Chico Rancheria.

There were no public comments on this item.

There was no direction or action taken by the Commission on this item.

6. **PUBLIC COMMENTS.**

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

Jim Sweeny, Joel (no last name given), and John Peters provided comments regarding Upper Park.

After hearing concerns from the public, several Commissioners inquired about the status of having more Park Ranger coverage in Bidwell Park and requested Staff provide more information at the next meeting.

7. **REPORTS AND COMMUNICATIONS.**

The following items were provided for the Commission's information only.

7.1. Parks Division Report – Linda Herman, Park, and Natural Resources Manager

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager

8. ADJOURNMENT

The meeting was adjourned at 8:06 p.m. to the next regular BPPC meeting on September 25, 2023 at 6:00 P.M. in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.

Date Approved: ___/___/___

Prepared by:

Linda Herman, Park & Natural Resources Manager

Date

Distribution: BPPC



BPPC Staff Report

Meeting Date 9/25/23

DATE: 9/21/23
 TO: Bidwell Park & Playground Commission
 FROM: Linda Herman, Park & Natural Resource Manager
 SUBJECT: Chico State Cycling Mountain Bike Races in Upper Park, 9/30/23 and 10/01/23

REPORT IN BRIEF:

Chico State Cycling (Applicant) is requesting to hold several mountain bike races over the course of 2 days in Middle and Upper Bidwell Park on 9/30/23 and 10/01/23 this year. There will be four races, a downhill, Super D, cross country, and a short track cross country, on established trails. Please see attached application and race map. There will be various starting points during this 2-day four race event. The Applicant expects approximately 100 participants.

Recommendation: Conditional approval or other Bidwell Park & Playground Commission direction.

Event Details

Date of Application	8/31/2023
Date of Event	9/30/2023 and 10/01/2023
Time of Event	9:00 a.m. to 4:00 p.m. each day
Event Name	Mountain Bike Race
Applicant Name	Chico State Cycling
Location	Northside and southside of Upper Park
Description	Mountain Bike Races (4 races-downhill, Super D, Cross Country, Short Track)
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. 2 nd year
# Participants	100
City Fees Paid	Approximately \$340
Reason for BPPC Consideration?	This is a two-day event in a non-intensive use area.

CONDITIONS:

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Racers are to be cognizant of and courteous to park users during the event and announce/slow down when approaching hikers and other park users.
- If closed areas of the park need to be accessed or opened, a monitor shall be placed at the gate to let racers in only.
- Set-up vehicles shall be restricted to one vehicle in closed areas, travel on established gravel and paved roads only, and comply with all speed and safety laws.
- The applicant must provide sufficient monitoring and signage to notify other park users of the event and to keep racers on the established route.
- Signage must also be self-standing where possible or affixed to park infrastructure and not trees.
- Monitors will also be needed to direct traffic if /when the race route crosses the road.
- If Park trails are closed due to wet or unsafe conditions, the race courses will need to be altered accordingly and approved by the Park Division. Applicant to submit an alternative wet weather compliant route to the Park Division.
- The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs, flags and course markings as well as pick up any associated trash.

Attachments: Application and Permit for Park Use/Map

Distribution: Brock Gierke, Chico State Cycling



City of Chico
Application & Permit for Park Use
Public Works Department - Park Division

Number of People:

150 or less **151 or more** **Special Event**

SECTION 1 - APPLICATION INFORMATION
Must be 18 or older to submit an application - Permit fees due upon submittal

This Reservation is not valid until approved by the Park Division

Brock Gierke
 Name of Applicant/Contact Person

Chico State Cycling
 Organization Name (if applicable)

[Redacted]
 Home, Organization, or Company Address

[Redacted]
 City, State, Zip

[Redacted] [Redacted]
 Contact Phone No. Alternate Phone No.

Mountain Bike race
 Description of Event (Family BBQ, walk/run)* Additional room at bottom of page

9/30 to 10/1
 Day and Date of Event

From: **9** To: **4** **100**
 Time of Event only No. of People

From: **8** To: **5**
 (Total time needed for set-up, Event, and clean-up)

[Redacted]
 Email Address

Note: Park gates will not remain closed beyond normal opening time for any Event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to a separate permit and approval.
Use of 50 or 100 amp requires a certified electrician (See Section 2).

Area Requested: (Please check if requested)

- Five Mile Picnic Area** East West
 - BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm**
- Cedar Grove Picnic Area** **Cedar Grove Meadow**
 - Electricity (15 amp) Water (Available- no hose bib)
 - Water (Available- no hose bib) Electricity (100 amp) Electricity (50 amp)
 - BBQ - Pick up key Mon-Fri 8:00 am-4:30 pm**
- Bidwell Bowl Amphitheater**
 - Electricity (15 amp)
- One Mile Picnic/Barbecue Area**
 - Oak Grove A** **Oak Grove B**
 - Electricity (15 amp)
 - Band Stand (15 amp)
 - BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm (Water is available, but no hose bib)**
 - Sycamore Field: Contact CARD to reserve.**

Note: Special conditions apply for amplified sound and 100 amp electricity (12R.10.170 CMC).

- City Plaza (Additional fees may apply)**
 - Electricity (15 amp) Electricity (100 amp)
 - Event Restrooms Water
 - Fountain: on off
 - Meter Bags #
- Council Ring**
 - Fire Permit
- Depot Park**
 - Electricity (15 amp)
- Lower Bidwell Park (Public Events only)**
- Children's Playground**
 - Electricity (15 amp) Pick up key Mon - Fri 8:00 am - 4:30 pm
 - Electricity (100 amp)
 - Water (Public Events Only)
- Picnic Site No. 37 (Redwood Grove) No vehicle access before 11 am**
- Upper Bidwell Park (Public Events only)**
- Other (Specify):** _____
- Early Entrance Needed (Public Events only)**

***Additional Description of the Event (if needed)** **Two day event with Short track and Downhill on Saturday, and Cross-Country and Super-Downhill on Sunday. With podiums after each respective race.**

For Park Ranger Assistance during the Event call 530-897-4912 (Police Department Non-Emergency Dispatch).

Office Distribution:

Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	BPPC	Cleaning Service	Facilities
Park Field Supervisor	Park Ranger 2	Calendar	920 Fund	DCBA	Risk Management (email)	CPD

SECTION 2 - EVENT INFORMATION

Please answer the following questions by checking "yes" or "no"

Is this an annual event? If so, how many years have you been holding this event? <input style="width: 150px;" type="text" value="1"/>	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there a patron admission, entry, or participant fee(s) required for your event? If fee is charged, how much is the fee? <input style="width: 100px;" type="text" value="30-60"/>	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will there be amplified sound/music at the event? (Please see the Noise Conditions for Park Use in Section 4) Specify type (microphone, band, radio, PA system etc.): <input style="width: 150px;" type="text"/>	Yes	No
When will amplified sound/music be heard? Time from: <input style="width: 80px;" type="text"/> to: <input style="width: 80px;" type="text"/> <i>Note: 50 / 100 amp electrical service requires a certified electrician to operate.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be an entertainment apparatus anywhere? These are only allowed in certain areas of the park. <i>No water apparatus allowed.</i> Operator to provide proof of insurance to the City Park Division prior to event.	Yes	No
<input type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes course <input type="checkbox"/> Other: <input style="width: 150px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Name of Operator: <input style="width: 250px;" type="text"/>		
Will there be any vendors selling food, merchandise, or services at this event? (no glass or alcohol permitted) If selling food, please describe how it will be prepared at the event: <input style="width: 350px;" type="text"/>	Yes	No
Valid permit from Butte County Environmental Health is required for all food vendors and must be on hand.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. (Subject to approval by the City Park Division)</i>	Yes	No
If yes, please state which gates: <input style="width: 100px;" type="text"/> Time of closure: from: <input style="width: 50px;" type="text"/> to: <input style="width: 50px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will event require overnight storage of property? If yes, how many security or other personnel will be provided? <input style="width: 100px;" type="text"/>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be early entrance (before 7 am) into the Park? (An additional fee will be charged) <i>Note: Gate monitors are required at all the entrances and exits for early Park entrance until gates open at 9 am.</i>	Yes	No
If yes, when will monitors be at their positions? Time from: <input style="width: 80px;" type="text"/> to: <input style="width: 80px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Portable Restrooms: You are required to rent portable restrooms for events with 200+ participants in the immediate area of the event site which will be available to the public during your event.	Yes	No
Restroom company: <input style="width: 150px;" type="text"/> Phone number: <input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Location(s) of portable restrooms: <input style="width: 200px;" type="text"/> <i>Note: Restrooms shall be removed within 32 hours after conclusion of event.</i>		
Trash and Recycling: As an event organizer, you must properly recycle or dispose of waste during your event and immediately after the event. The area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required at applicant's cost. <i>Note: Containers shall be removed within 32 hours after conclusion of event.</i>	Yes	No
Trash company: <input style="width: 150px;" type="text"/> Phone number: <input style="width: 150px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will your event include the use of any signs, banners, or decorations? (Please see Conditions for Park Use in Section 4)	Yes	No
If yes, please describe type and location: Trail marking and sponsors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Note: All signs and banners shall be free standing and not affixed to trees or Park property.</i>		
Will water be needed during your event? If yes, for what purpose: <i>Please provide your own hose and shut-off nozzle. No hose bib is available at One Mile Recreation Area.</i>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is this a walk, run or bike race event?	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If so, are you using the standard race course? If not, please provide a map. <i>Note: Not using the standard race course requires Bidwell Park & Playground Commission (BPPC) approval.</i>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
One Mile / Sycamore Field: If this is a One Mile reservation, will Sycamore Field be needed? If yes, you will need to contact CARD at 545 Vallombrosa Ave. Chico (530) 895-4711.	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
City Plaza Only: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for loading and unloading may be obtained from the City by calling: (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vcnd, Peddler, Hawk permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900.</i>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will City street closure(s) be needed? <i>If yes, a separate permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900.</i>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SECTION 3B - PERMIT FEES

Reservations with 151 or more people, complete this section
(150 or fewer people, complete Section 3A)

Description	Fee	Total
Application Processing Fee	\$40	40.00
Damage Deposit Fee (Refundable)	\$150	150.00
Event Fees Based on Number of Participants		
1 - 150	\$75	150.00
151 - 250	\$150	
251 - 500	\$230	
501 - 1,000	\$525	
1,001 plus (see line below)	\$750	
\$0.50 per participant exceeding 1001	\$0.50 x <u> </u>	340.00

Additional Fees	Fee	No. of Units	Total
Early Entrance Fee (before 7 am)	\$35 / hour	_____	_____
Events with vendors selling food, beverages, merchandise, or services	\$10 / vendor	_____	_____
Sound/Electricity (15 amp)	\$15 / day	_____	_____
Sound/Electricity (50 or 100 amp)	\$35 / day	_____	_____
<u>City Plaza</u> Additional Restrooms (200 + participants)	\$112.50 / day	_____	_____
Fees due upon submittal of application		Park Fees Total:	340.00
Credit Card payment will be assessed a 2.75% convenience fee		Convenience Fee:	_____
Make checks payable to: City of Chico		Total Fees Required:	_____
City of Chico Cash Receipt No: _____		Payment Method: _____	Date: _____
		Received by: _____	

SECTION 4 - CONDITIONS FOR PARK USE

You are responsible for knowing the Park Rules. Please observe the following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQs	Portable BBQs (charcoal or propane only) may only be used next to existing BBQs in Lower Bidwell Park and Five Mile Recreation Areas, no other areas. No BBQs allowed during Red Flag Fire Warning or high wind advisory days.
Bicycles	Bicycles must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses, (except those with water) and other similar non-water play equipment, are only permitted in certain areas with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance to the Park Division prior to event. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed at any time, except by permit and only in the Council Ring.
Camping	No overnight camping allowed unless authorized by the Bidwell Park and Playground Commission. Bidwell Park is a day use only park.
Clean up	Permittee is required to completely clean up area at the conclusion of event.
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 am to 8:30 am in Lower Park. All other times, dogs must be on a leash 6 feet in length or less. Along the north side of Upper Park Road, dogs may be off leash anytime. While off leash, dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One Mile or Five Mile swimming areas, or designated swimming holes in Upper Park.
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Wildlife Regulations: www.wildlife.ca.gov . Horseshoe Lake: Age 14 and over - license required, catch and release. Under 14 - no license required, catch and keep.
Gate Closures	Upper Park gate at Parking Lot E is closed on Sundays, Mondays, during wet periods, and Red Flag Fire Warning days. Gates may be closed for approved special events. For gate opening and closing hours, visit: www.chico.ca.us/park-trails .
Glass	No glass containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One Mile or Five Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including radios and headsets that can be heard over 50 feet away. For music or sound at One Mile Recreation Area, please face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 11:00 pm to 5:00 am every day, unless directly and actively proceeding to a destination outside of the Park. Upper Park is closed to vehicles at 9:00 pm October - March, and 11:00 pm April - September unless posted otherwise. Park may be closed during Red Flag Fire Warning or high wind advisory days.
Signs/ Defacing	Defacing of trees, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, slack lines, hammocks, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking or vaping is not permitted in any City Park or Playground.
Swimming	While in the One Mile swim area, compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty during summer swim season.
Vegetation	No taking, cutting, or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

SECTION 5 - INSURANCE

(To be determined by Park Division)

INSURANCE REQUIREMENTS ARE APPLICABLE TO ALL EVENTS WHERE:

"There are more than 150 participants"

Insurance Required

Not Required

For Insurance questions for your event, please contact the Risk Management office

(530) 879-7910 or email risk-management@chicoa.gov

For liability coverage purposes, it is the applicant and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties.

Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

Permittee shall supply, at least two (2) weeks in advance* of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit; \$2,000,000 aggregate with policy endorsements as follows:

(1) Identification of permit application, identification of event, date of event.

Note: Numbers 2 and 3 below must be separate endorsements:

- (2) The City of Chico, its officers, boards of commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage" standard Certificate of Insurance cancellation language is not acceptable.

***Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event.**

SECTION 6 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property in, upon or about City Parks or Playgrounds, and arising from my use of the Parks and Playgrounds as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

***I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use" in Section 4, will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.**

Signature of Applicant

Brock Gierke 8/31/23
Date

RETURN THIS FORM TO:

City of Chico - Park Division
Deliver to: 965 Fir Street, Chico, CA 95928
Mail to: PO Box 3420, Chico, CA 95927
email to parkinfo@chicoa.gov

THIS RESERVATION IS NOT VALID UNTIL ALL FEES ARE PAID AND APPROVED BY THE PARK DIVISION.

A copy of the approved permit will be returned to you.

SECTION 7 - AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend this permit be:

- Approved by Director
- Approved by Director subject to insurance approval and any listed additional condition(s):
- Denied by Director
- Approved by Bidwell Park & Playground Commission (BPPC)
- Approved by BPPC subject to listed additional condition(s): (see attached conditions)
- Denied by BPPC

Reason for Denial: _____

Approved by _____

Date _____





BPPC Staff Report

Meeting Date 9/25/23

DATE: 9/21/23
 TO: Bidwell Park & Playground Commission
 FROM: Linda Herman, Park & Natural Resource Manager
 SUBJECT: Springboard Connectivity Run/Walk Fundraiser in Upper Park on 10/29/23.

REPORT IN BRIEF:

Springboard Connectivity (Applicant) is requesting to host a run/walk fundraiser in Upper Bidwell Park on Sunday 10/29/23. The route map, which will include North Rim Trail, B-Trail and Upper Park Road, is attached with the application. Since this is a new event, the applicant is unsure how many attendees there will be, but paid fees for up to 150 people. Insurance will also be required for this event. The funds raised will be used to dig water wells in Kenya.

RECOMMENDATION: Conditional approval or other Bidwell Park & Playground Commission direction.

EVENT DETAILS:

Date of Application	9/13/2023
Date of Event	10/29/2023
Time of Event	10:00 a.m. to 2:00 p.m.
Event Type	Walk/Run Fundraiser
Applicant Name	Springboard Connectivity
Location	Northside of Upper Park
Description	Walk/Run)
New Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No.
# Participants	Up to 150
City Fees Paid	Approximately \$265
Reason for BPPC Consideration?	This is a new event in a non-intensive use area.

CONDITIONS:

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Participants are to be cognizant of and courteous to other park users.
- If closed areas of the park need to be accessed or opened, a monitor shall be placed at the gate to let in only.
- Set-up vehicles shall be restricted to one vehicle in closed areas, travel on established gravel and paved roads only, and comply with all speed and safety laws.
- The applicant must provide sufficient monitoring and signage to notify other park users of the event and to keep participants on the established route.
- Signage must also be self-standing where possible or affixed to park infrastructure and not trees.
- Monitors will also be needed to direct traffic if /when the route crosses the road.
- If Park trails are closed due to wet or unsafe conditions, the event may need to be altered accordingly and approved by the Park Division.
- The applicant will need to do a final inspection of the walk/run route at the conclusion of the event and remove all signs, flags and route markings as well as pick up any associated trash.

Attachments: Application and Permit for Park Use/Map

Distribution: Christopher Kokoll, Springboard Connectivity



City of Chico
Application & Permit for Park Use
Public Works Department - Park Division

Number of People:

150 or less 151 or more Special Event

SECTION 1 - APPLICATION INFORMATION

Must be 18 or older to submit an application - Permit fees due upon submittal

This Reservation is not valid until approved by the Park Division

Christopher Kokoll
 Name of Applicant/Contact Person

Springboard Connectivity
 Organization Name (if applicable)

[Redacted]
 Home, Organization, or Company Address

Chico CA 95928
 City, State, Zip

[Redacted]
 Contact Phone No.

[Redacted]
 Alternate Phone No.

Run/walk fundraiser
 Description of Event (Family BBQ, walk/run)* Additional room at bottom of page

Sunday Oct 29th
 Day and Date of Event

From: 10am To: 2pm tbd
 Time of Event only No. of People

From: 9am To: 3pm
 (Total time needed for set-up, Event, and clean-up)

[Redacted]
 Email Address

Note: Park gates will not remain closed beyond normal opening time for any Event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to a separate permit and approval. Use of 50 or 100 amp requires a certified electrician (See Section 2).

Area Requested: (Please check if requested)

- Five Mile Picnic Area East West
 - BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm
- Cedar Grove Picnic Area Cedar Grove Meadow
 - Electricity (15 amp) Water (Available- no hose bib)
 - Water (Available- no hose bib) Electricity (100 amp) Electricity (50 amp)
 - BBQ - Pick up key Mon-Fri 8:00 am-4:30 pm
- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- One Mile Picnic/Barbecue Area
 - Oak Grove A Oak Grove B
 - Electricity (15 amp)
 - Band Stand (15 amp)
 - BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm (Water is available, but no hose bib)
 - Sycamore Field: Contact CARD to reserve.

Note: Special conditions apply for amplified sound and 100 amp electricity (12R.10.170 CMC).

- City Plaza (Additional fees may apply)
 - Electricity (15 amp) Electricity (100 amp)
 - Event Restrooms Water
 - Fountain: on off
 - Meter Bags #
- Council Ring
 - Fire Permit
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (Public Events only)
- Children's Playground
 - Electricity (15 amp) Pick up key Mon - Fri 8:00 am - 4:30 pm
 - Electricity (100 amp)
 - Water (Public Events Only)
- Picnic Site No. 37 (Redwood Grove) No vehicle access before 11 am
- Upper Bidwell Park (Public Events only)
- Other (Specify): [Redacted]
- Early Entrance Needed (Public Events only)

*Additional Description of the Event (if needed) **Springboard Connectivity is launching an online and in person fundraising campaign to get wells dug in Malaha Kenya and Kirindo, Homa Bay Kenya. The drought in Kenya is effecting their food and water security.**

For Park Ranger Assistance during the Event call 530-897-4912 (Police Department Non-Emergency Dispatch).

Office Distribution:

Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	BPPC	Cleaning Service	Facilities
Park Field Supervisor	Park Ranger 2	Calendar	920 Fund	DCBA	Risk Management (email)	CPD

SECTION 2 - EVENT INFORMATION

Please answer the following questions by checking "yes" or "no"

Is this an annual event? If so, how many years have you been holding this event? <input style="width: 150px;" type="text"/>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there a patron admission, entry, or participant fee(s) required for your event? If fee is charged, how much is the fee? It's by donation	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be amplified sound/music at the event? (Please see the Noise Conditions for Park Use in Section 4)	Yes	No
Specify type (microphone, band, radio, PA system etc.): <input style="width: 150px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
When will amplified sound/music be heard? Time from: <input style="width: 50px;" type="text"/> to: <input style="width: 50px;" type="text"/>		
<small>Note: 50 / 100 amp electrical service requires a certified electrician to operate.</small>		
Will there be an entertainment apparatus anywhere? These are only allowed in certain areas of the park. <i>No water apparatus allowed.</i>	Yes	No
Operator to provide proof of insurance to the City Park Division prior to event.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes course <input type="checkbox"/> Other: <input style="width: 150px;" type="text"/>		
Name of Operator: <input style="width: 200px;" type="text"/>		
Will there be any vendors selling food, merchandise, or services at this event? (no glass or alcohol permitted)	Yes	No
If selling food, please describe how it will be prepared at the event. <input style="width: 250px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<small>Valid permit from Butte County Environmental Health is required for all food vendors and must be on hand.</small>		
Will event require that any part of the Park remain closed beyond the normal time of opening?	Yes	No
<small>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. (Subject to approval by the City Park Division)</small>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes, please state which gates: <input style="width: 50px;" type="text"/> Time of closure: from: <input style="width: 50px;" type="text"/> to: <input style="width: 50px;" type="text"/>		
Will event require overnight storage of property? If yes, how many security or other personnel will be provided? <input style="width: 100px;" type="text"/>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be early entrance (before 7 am) into the Park? (An additional fee will be charged) <small>Note: Gate monitors are required at all the entrances and exits for early Park entrance until gates open at 9 am.</small>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes, when will monitors be at their positions? Time from: <input style="width: 50px;" type="text"/> to: <input style="width: 50px;" type="text"/>		
Portable Restrooms: You are required to rent portable restrooms for events with 200+ participants in the immediate area of the event site which will be available to the public during your event.	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Restroom company: <input style="width: 150px;" type="text"/> Phone number: <input style="width: 100px;" type="text"/>		
Location(s) of portable restrooms: <input style="width: 150px;" type="text"/>		
<small>Note: Restrooms shall be removed within 32 hours after conclusion of event.</small>		
Trash and Recycling: As an event organizer, you must properly recycle or dispose of waste during your event and immediately after the event.	Yes	No
The area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required at applicant's cost. <small>Note: Containers shall be removed within 32 hours after conclusion of event.</small>	<input type="checkbox"/>	<input type="checkbox"/>
Trash company: <input style="width: 150px;" type="text"/> Phone number: <input style="width: 100px;" type="text"/>		
Will your event include the use of any signs, banners, or decorations? (Please see Conditions for Park Use in Section 4)	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If yes, please describe type and location: Miles for Malaha banner		
<small>Note: All signs and banners shall be free standing and not affixed to trees or Park property</small>		
Will water be needed during your event? If yes, for what purpose?	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<small>Please provide your own hose and shut-off nozzle. No hose bib is available at One Mile Recreation Area</small>		
Is this a walk, run or bike race event?	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If so, are you using the standard race course? If not, please provide a map	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
<small>Note: Not using the standard race course requires Bidwell Park & Playground Commission (BPPC) approval</small>		
One Mile / Sycamore Field: If this is a One Mile reservation, will Sycamore Field be needed?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
<small>If yes, you will need to contact CARD at 545 Vallombrosa Ave. Chico (530) 895-1211</small>		
City Plaza Only: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for loading and unloading may be obtained from the City by calling: (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks?	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<small>If yes, a Vend, Peddler, Hawk permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900</small>		
Will City street closure(s) be needed?	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<small>If yes, a separate permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900</small>		

SECTION 3A - PERMIT FEES

Reservations with 150 or fewer people, complete this section
(151 or more people, complete Section 3B)

Reservation Locations	Fee	No. of Days	Total
Bidwell Bowl - Partial Day (5 hours or less)	\$55		
Bidwell Bowl - Full Day	\$100		
Cedar Grove Picnic Area - Partial Day (5 hours or less)	\$55		
Cedar Grove Picnic Area - Full Day	\$75		
Cedar Grove Meadow - Partial Day (5 hours or less)	\$55		
Cedar Grove Meadow - Full Day	\$75		
Children's Playground - Partial Day (5 hours or less)	\$30		
Children's Playground - Full Day	\$55		
City Plaza - Partial Day (5 hours or less)	\$55		
City Plaza - Full Day	\$75		
Council Ring - Partial Day (5 hours or less)	\$55		
Council Ring - Full Day	\$75		
Depot Park - Partial Day (5 hours or less)	\$30		
Depot Park - Full Day	\$55		
Five Mile East - Partial Day (5 hours or less)	\$55		
Five Mile West - Partial Day (5 hours or less)	\$55		
Five Mile East - Full Day	\$75		
Five Mile West - Full Day	\$75		
One Mile Oak Grove A - Partial Day (5 hours or less)	\$55		
One Mile Oak Grove B - Partial Day (5 hours or less)	\$55		
One Mile Oak Grove A - Full Day	\$75		
One Mile Oak Grove B - Full Day	\$75		
One Mile Oak Grove A & B - Partial Day (5 hours or less)	\$75		
One Mile Oak Grove A & B - Full Day	\$125		
Picnic Site No. 37 (Redwood Grove) - Partial Day (5 hours or less)	\$30		
Picnic Site No. 37 (Redwood Grove) - Full Day	\$55		
Other Areas** - Partial Day (5 hours or less)	\$30		
Other Areas** - Full Day	\$55	1	\$55

****Other Areas Require BPPC Approval**

Additional Fees	Fee	No. of Units	Total
Early Entrance Fee (before 7 am)	\$35 / hour	_____	_____
Events with vendors selling food, beverages, merchandise, or services	\$10 / vendor	_____	_____
Sound/Electricity (15 amp)	\$15 / day	_____	_____
Sound/Electricity (50 or 100 amp)	\$35 / day	_____	_____
Fees due upon submittal of application		Park Fees Total: _____	
Credit Card payment will be assessed a 2.75% convenience fee		Convenience Fee: _____	
Make checks payable to: City of Chico		Total Fees Required: _____	
City of Chico Cash Receipt No: _____ Payment Method: _____ Date: _____ Received by: _____			

SECTION 3B - PERMIT FEES

Reservations with 151 or more people, complete this section
(150 or fewer people, complete Section 3A)

Description	Fee	Total
Application Processing Fee	\$40	40
Damage Deposit Fee (Refundable)	\$150	150
Event Fees Based on Number of Participants		
1 - 150	\$75	75
151 - 250	\$150	
251 - 500	\$230	
501 - 1,000	\$525	
1,001 plus (see line below)	\$750	
	# over 1001	
\$0.50 per participant exceeding 1001	\$0.50 x _____	

Additional Fees	Fee	No. of Units	Total
Early Entrance Fee (before 7 am)	\$35 / hour	_____	_____
Events with vendors selling food, beverages, merchandise, or services	\$10 / vendor	_____	_____
Sound/Electricity (15 amp)	\$15 / day	_____	_____
Sound/Electricity (50 or 100 amp)	\$35 / day	_____	_____
City Plaza Additional Restrooms (200 + participants)	\$112.50 / day	_____	_____
Fees due upon submittal of application		Park Fees Total:	265. ⁰⁰
Credit Card payment will be assessed a 2.75% convenience fee		Convenience Fee:	_____
Make checks payable to: City of Chico		Total Fees Required:	_____
City of Chico Cash Receipt No: _____ Payment Method: _____ Date: _____			Received by: _____

SECTION 4 - CONDITIONS FOR PARK USE

You are responsible for knowing the Park Rules. Please observe the following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQs	Portable BBQs (charcoal or propane only) may only be used next to existing BBQs in Lower Bidwell Park and Five Mile Recreation Areas, no other areas. No BBQs allowed during Red Flag Fire Warning or high wind advisory days.
Bicycles	Bicycles must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses, (except those with water) and other similar non-water play equipment, are only permitted in certain areas with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance to the Park Division prior to event. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed at any time, except by permit and only in the Council Ring.
Camping	No overnight camping allowed unless authorized by the Bidwell Park and Playground Commission. Bidwell Park is a day use only park.
Clean up	Permittee is required to completely clean up area at the conclusion of event.
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 am to 8:30 am in Lower Park. All other times, dogs must be on a leash 6 feet in length or less. Along the north side of Upper Park Road, dogs may be off leash anytime. While off leash, dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One Mile or Five Mile swimming areas, or designated swimming holes in Upper Park.
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Wildlife Regulations: www.wildlife.ca.gov . Horseshoe Lake: Age 14 and over - license required, catch and release. Under 14 - no license required, catch and keep.
Gate Closures	Upper Park gate at Parking Lot E is closed on Sundays, Mondays, during wet periods, and Red Flag Fire Warning days. Gates may be closed for approved special events. For gate opening and closing hours, visit www.chico.ca.us/park-trails .
Glass	No glass containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One Mile or Five Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including radios and headsets that can be heard over 50 feet away. For music or sound at One Mile Recreation Area, please face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 11:00 pm to 5:00 am every day, unless directly and actively proceeding to a destination outside of the Park. Upper Park is closed to vehicles at 9:00 pm October - March, and 11:00 pm April - September unless posted otherwise. Park may be closed during Red Flag Fire Warning or high wind advisory days.
Signs/Defacing	Defacing of trees, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, slack lines, hammocks, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking or vaping is not permitted in any City Park or Playground.
Swimming	While in the One Mile swim area, compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty during summer swim season.
Vegetation	No taking, cutting, or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

SECTION 5 - INSURANCE

(To be determined by Park Division)

INSURANCE REQUIREMENTS ARE APPLICABLE TO ALL EVENTS WHERE:

"There are more than 150 participants"

Insurance Required

Not Required

For insurance questions for your event, please contact the Risk Management office
(530) 879-7910 or email risk-management@chico.ca.gov

For liability coverage purposes, it is the applicant and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties.

Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

Permittee shall supply, at least two (2) weeks in advance* of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit; \$2,000,000 aggregate with policy endorsements as follows:

(1) Identification of permit application, identification of event, date of event.

Note: Numbers 2 and 3 below must be separate endorsements:

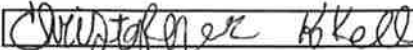
- (2) The City of Chico, its officers, boards of commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage" standard Certificate of Insurance cancellation language is not acceptable.

*Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event.

SECTION 6 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property in, upon or about City Parks or Playgrounds, and arising from my use of the Parks and Playgrounds as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use" in Section 4, will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.


Signature of Applicant

9/13/2023
Date

RETURN THIS FORM TO:

City of Chico - Park Division
Deliver to: 965 Fir Street, Chico, CA 95928
Mail to: PO Box 3420, Chico, CA 95927
email to parkinfo@chico.ca.gov

THIS RESERVATION IS NOT VALID UNTIL ALL FEES ARE PAID AND APPROVED BY THE PARK DIVISION.

A copy of the approved permit will be returned to you.

SECTION 7 - AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend this permit be:

- Approved by Director
- Approved by Director subject to insurance approval and any listed additional condition(s):
- Denied by Director
- Approved by Bidwell Park & Playground Commission (BPPC)
- Approved by BPPC subject to listed additional condition(s) (see attached conditions)
- Denied by BPPC

Reason for Denial

Approved by

Date



10-Mile Trailhead

Annie Bidwell Trail

Love Joy Falls Lookout

Peregrine Point Disc Golf Course

Sentinel Point

Upper Bidwell Park

Bidwell Park Golf Course

Five Mile Recreation Area

Hooker Oak Park

Tender Hearts Family Daycare

Walmart

Deer Creek Hwy

32

32

Lower

live



DATE: 9/20/23
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park and Natural Resources Manager
SUBJECT: Parks Division Report

NARRATIVE

1. Updates

- a. Bidwell Park Road Improvements – The Engineering Department is still working on the conceptual circulation design for South Park Drive from the entrance at 4th Street to the exit past Caper Acres. They will present the design either next month or in November. In the meantime, Public Works O&M crews will be working on repairing potholes and sections of both Petersen and South Park Drive to prepare for the winter. O&M crews are also working on the section of Upper Park Road from Wildwood to Horseshoe Lake to prepare for a slurry seal treatment in late Spring of 2024. Work will also begin to pave Lot A to prepare for the installation of the one of two parking fee pay station/kiosks. A draft conceptual idea of the configuration of Parking Lot A is attached to this report.
- b. Bidwell Park Golf Course Improvements – The Bidwell Park Golf Course will be improving and paving the cart path from the 12th green down to the bike/pedestrian bridge across Big Chico Creek. They will be moving the path slightly to the right to make the transition down to the bridge less steep and a safer path of travel for golfers and the public. For this work, the bridge over Big Chico Creek and portions of Yahi Trail will be closed from Monday September 25, 2023 through Wednesday September 27, 2023. The work was originally scheduled for March 2023 but was postponed due to wet weather.
- c. Monkey Face Trail Grant – On 9/14/23, the CA Department of Parks and Recreation conducted a site visit regarding the Park Division's application for a Recreational Trails Grant for the proposed Monkey Face Trail Rehabilitation project. This is a highly competitive grant with over 30 applications received, so Staff and the City's consultants were glad to be given the opportunity to provide more detailed information on the project.

2. Maintenance Program

Staff provides on a daily basis the cleaning and safety inspections of all recreation areas including grounds, playgrounds, picnic sites, roads, and paths, coupled with the weekend cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations and the removal of graffiti from all park infrastructure.

- a. Lower Park: Park staff did a thorough cleaning and inspection of the Tunnel going under Mangrove at Annies Glen. The electrical control box for the sump pump was vandalized. It was repaired and new locks were installed. The water discharge outlet tube was vandalized as well, Staff repaired and rebuilt the discharge pipe and cover. Staff started raising vegetation elevations in the park. This will be an ongoing effort. The pool has been closed for the year. Fall material was added to the Caper Acres playground. Park staff has made a big push to remove the invasive Pokeweed throughout the park. Staff replaced 5 boards on the foot bridge at Hwy 99 Overpass. Picnic site #13 had a new concrete table and new trash can installed. Six new memorial bricks were installed in Caper Acres.
- b. Middle Park: The Five Mile Recreation Area has become very popular for park reservations, so Staff spends a lot of time preparing the area for these events.
- c. Upper Park: Replaced a post, mounting brackets and split rails after a car drove clean through the fence at Horseshoe Lake Lot E. The drinking fountain and Lot E was replaced with one that has a pet filler station as well

as a bottle filler station. Staff removed multiple trees and large branches that came down on Annie Bidwell trail. Some trail work was done on the staircase that leads down from Alligator hole parking lot.

- d. Greenway Parks: Park crew assisted with the encampment cleanup at Depot Park.
- e. Upcoming Projects: The final stages of prep are complete and the installation of the split rail fencing at the Deer Pens should be installed soon. Additional work on installing new Vita Course equipment is on the calendar. Crews will also be prepping up for leaf pick up season.

3. Volunteer and Donor Program

- a. 36th Annual Bidwell Park and Creeks Cleanup – Fifteen (15) Public Works staff members and approximately 40 volunteers teamed up with the Butte Environmental Council on September 16th. Staff and volunteers removed 100 cubic yards of debris weighing 10 tons from Big Chico Creek between the railroad tracks and Nord Ave. The final total number of volunteers and volume of debris collected during the event will be available by next month's report.
- b. CSU, Chico Community Action Volunteers in Education (CAVE)– CAVE's Adopt a Park program is back in session. 12 student volunteers work on various projects in Lower Bidwell Park for 3 hours every Friday through early December.
- c. PALS Volunteer Appreciation Event – The Park Division will be holding its annual PALS Recognition BBQ/Potluck on Saturday October 7, 2023 from 5 p.m. to 7 p.m. in the One Mile Oak Grove Picnic Area. The event is to thank all of our wonderful volunteers for their continued time, hard work, and commitment to our parks and greenways.
- d. Make a Difference Day – October 21st is Make a Difference Day in Bidwell Park. Volunteers will focus on vegetation management in the 1-mile area.
- e. Donations – Monthly Donation of \$250 from Peter Washington and \$195.91 from Mary Linton-Mitchell.
- f. Upcoming Volunteer Opportunities –
 - i. Volunteer Calendar – To find out about upcoming volunteer events please [CLICK HERE](#) or visit <https://www.chico.ca.us/post/volunteer-calendar>

MONTHLY SUMMARY TABLES

Table 1. Monthly Public Permits

Upcoming Monthly Public Permits - October					
Date	Location	Organization	Event	Time of Event	Participant #
10/01/23	Upper Bidwell Park**	Chico State Cycling	Mountain Bike Races	9:00 AM	100
10/07/23	Upper Bidwell Park	CORSA	Bidwell Bump	8:00 AM	100
10/10/23	One Mile Oak Grove A	Catalyst	Domestic Violence Awareness	5:00 PM	40
10/14/23	One Mile Oak Grove A	Alzheimer's Association	Walk to End Alzheimer's	8:00 AM	1,000
10/14/23	Cedar Grove & Picnic	Chico Running Club	Club Meeting	8:00 AM	100
10/21/23	One Mile Grove A&B	BEC	Volunteer Luncheon	8:30 AM	100
10/21/23	City Plaza	You know you're from Chico	Music/Arts/Crafts Festival	12:00 PM	500
10/22/23	City Plaza	Divine Sundays	Pop-up Market	12:00 PM	150
10/22/23	Upper Bidwell Park	Fleet Feet	Fall Classic Challenge	8:00 AM	250
10/28/23	City Plaza	DCBA	Chalk in the Plaza	10:00 AM	200
10/28/23	One Mile Oak Grove A	Chico Animal Shelter	Walk Woof Wag	9:00 AM	350
10/29/23	Upper Bidwell Park**	Springboard Connectivity	Walk/Run Fundraiser	10:00 AM	100
10/31/23	City Plaza	DCBA	Treat Street	2:00 PM	200
		**	Pending BPPC Approval		
				Total	3,090

Table 2. Monthly Volunteer Hours

Parks and Greenways -PALS- (Partners, Ambassadors, Leaders & Stewards) Volunteer Activities, August 23							
Date	Location	Partner/Agency	# of Volunteers	Hrs. Worked	# of Vols Xs Hrs. = Total Hrs.	Task	Leader
Various	Chico Parks and Greenways	PALS	104	N/A	1026	Park Ambassadors	Shane Romain
8/4/2023	Comanche & Teichert	Friends of Comanche Creek	8	4	32	General Cleanup	Liz Stewart
8/4/2023	Verbenas Fields	Traditional Ecological Knowledge	10	3	30	Vegetation Mgmt.	Cathryn Carkhuff
8/6/2023	1 Mile Council Ring	CA Climate Action Corps	8	3	24	Vegetation Mgmt.	Ed Perez
8/7/2023	Lower Park	PALS Ivy League	3	1.5	12	Vegetation Mgmt.	Linda Calbreath
8/9/2023	Wind Chime	Friends of Comanche Creek	2	3	6	General Cleanup	Liz Stewart
8/11/2023	Comanche & Teichert	Friends of Comanche Creek	8	3	24	General Cleanup	Liz Stewart
8/11/2023	Verbenas Fields	Traditional Ecological Knowledge	7	3	21	Vegetation Mgmt.	Cathryn Carkhuff
8/13/2023	1 Mile Council Ring	CA Climate Action Corps	8	3	24	Vegetation Mgmt.	Ed Perez
8/14/2023	Wind Chime	Friends of Comanche Creek	2	2	4	General Cleanup	Liz Stewart
8/18/2023	Comanche & Teichert	Friends of Comanche Creek	5	3	15	General Cleanup	Liz Stewart
8/18/2023	Verbenas Fields	Traditional Ecological Knowledge	6	3	18	Vegetation Mgmt.	Cathryn Carkhuff
8/19/2023	Lindo Channel	Chico Community Watch	6	3	18	General Cleanup	Dan Bringolf
8/25/2023	Verbenas Fields	Traditional Ecological Knowledge	6	3	18	Vegetation Mgmt.	Cathryn Carkhuff
8/25/2023	Comanche & Teichert	Friends of Comanche Creek	10	3	30	General Cleanup	Liz Stewart
8/30/2023	Wind Chime	Friends of Comanche Creek	3	2	6	General Cleanup	Liz Stewart
				TOTAL HRS.	1308		

Table 3. Monthly Parks and Greenways Cleanup totals

Encampment Cleanups, Aug 2023								
Date	Location	Coop. Org.	# of Staff	Hours Worked	People Xs Hours Total	Total Debris (cubic yards)	Total Debris (lbs)	Total Debris (tons)
8/1/2023	East Ave BP		3	1	3	2	700	0.35
8/1/2023	Lindo at Madrone		3	1	3	1	350	0.175
8/1/2023	CARD center		3	2	6	9	3,150	1.575
8/2/2023	Behind Caper		3	0.5	1.5	1	350	0.175
8/3/2023	16th and Oakdale		2	0.5	1	1	350	0.175
8/3/2023	Annie's Glen		2	1	2	1	350	0.175
8/3/2023	LCC at 99		2	1.5	3	5	1,750	0.875
8/7/2023	Picnic site 1		3	0.5	1.5	1	350	0.175
8/8/2023	Teichert Ponds		3	3	9	4	1,400	0.7
8/9/2023	Teichert Ponds		3	3	9	3	1,050	0.525
8/9/2023	Lindo at Cohasset		3	1	3	5	1,750	0.875
8/10/2023	N Depot Park		20	8	160	180	29,460	14.73
8/15/2023	Vallombrosa/Sheridan		3	0.5	1.5	1	350	0.175
8/16/2023	Sycamore Levee	BCSO - 16 people	5	5	105	65	7,202	3.601
8/17/2023	Site 37		3	1	3	1	350	0.175
8/18/2023	North Cedar BP		3	1	3	5	1,750	0.875
8/21/2023	Mercer Grove		3	1	3	1	350	0.175
8/21/2023	Manzanita Ct	CCW	3	1	3	4	1,400	0.7
8/21/2023	Montecito		3	0.5	1.5	0.5	175	0.0875
8/21/2023	Site 5		3	1	3	1	350	0.175
8/21/2023	Vallombrosa/Post Office		3	0.5	1.5	0.5	175	0.0875
8/22/2023	Cohasset and Cohasset		3	7	21	15	5,250	2.625
8/24/2023	Tiechert Rose River		3	2	6	3	1,050	0.525
8/24/2023	Rio Lindo BP and Alba		3	1.5	4.5	4	1,400	0.7
8/28/2023	Annie's Glen		3	0.5	1.5	1	350	0.175
8/31/2023	Depot		18	12	216	360	51,240	25.62
					TOTAL HRS	TOTALCUBIC YARDS	TOTAL LBS	TOTAL TONS
					576	675	112,402	56

PHOTOGRAPHS



Figure 1 – BEC Cleanup Big Chico Creek Site 1 Before



Figure 2 - BCC Site 1 After



Figure 3 BCC Site 2 Before



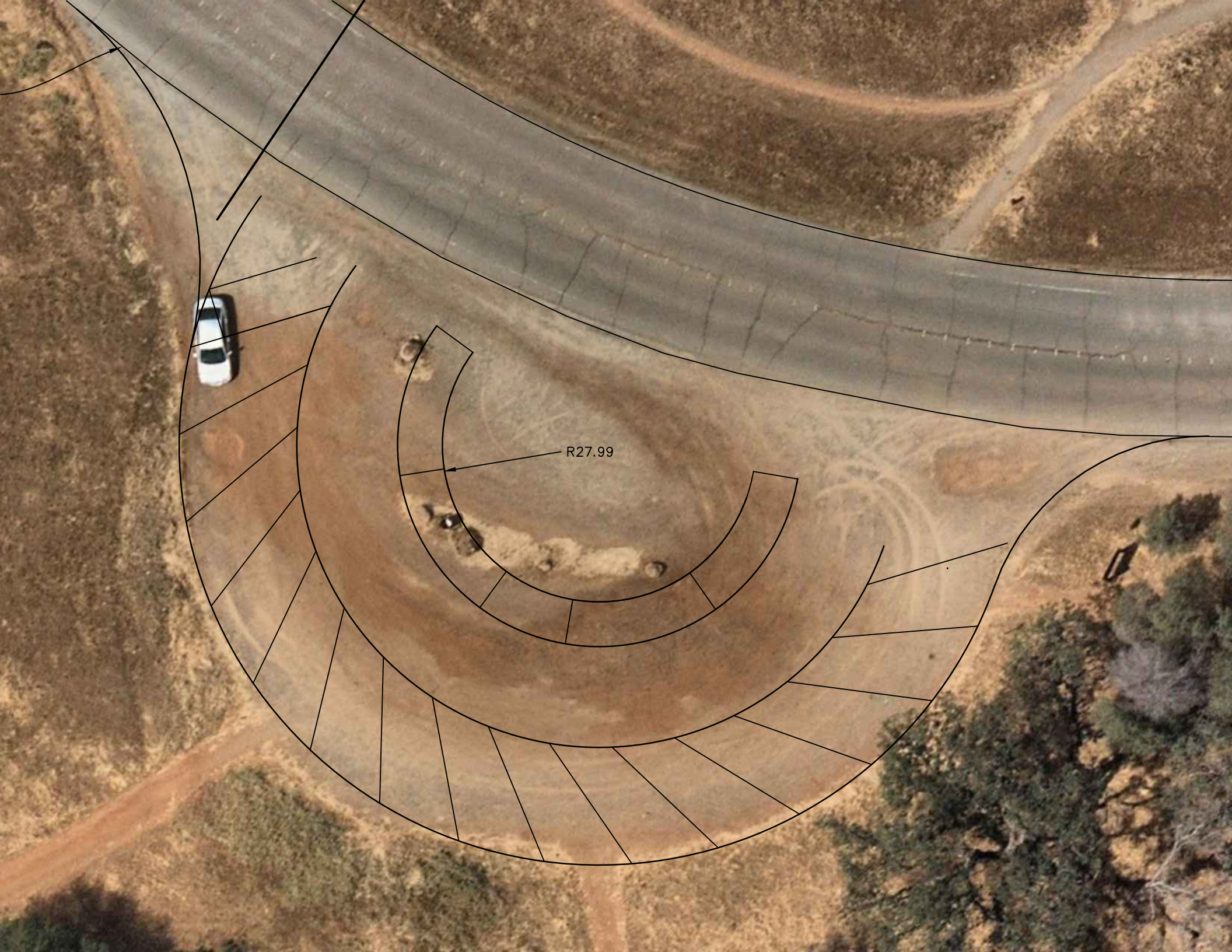
Figure 4 = BCC Site 3 After



Figure 5 Happy and Tired Staff at BCC cleanup



Figure 6- Annie's Tunnel Discharge Repair



R27.99



DATE: 09/25/23
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Richie Bamlet, Urban Forest Manager
SUBJECT: Tree Division Report

NARRATIVE

1. Updates

- a. Recruitment – A candidate has been selected for the Maintenance Worker position.

2. Planning/Monitoring

- a. Damage Reports: One damage report was sent to Risk Management in August.

3. Planning and Building Development

- a. Landscape reviews: Eleven development plans were reviewed. Permit comments in the City TRAKIT permit system included species choice and suitable alternatives, correct plan presentation protocols, tree mitigation ratios, and use of inorganic mulch in landscape areas. Proposed tree planting mitigation plans were also reviewed as well as proposed remedies for a cell tower/tree conflict.

4. Miscellaneous

- a. Public Works received one call from a homeowner who had received notice of cancellation of homeowner insurance subject to tree trimming requirements of adjacent city-owned trees. Tree Division is working with the homeowner to satisfy insurance requirements. It is anticipated that more notifications of cancellation will be served to homeowners as they approach renewal periods.
- b. Free shade trees - Public Works continues to accept citizen requests for new shade trees ahead of the community tree planting event on December 9. Residents wishing to receive a new shade tree should submit a request to Butte Environmental Council by visiting <https://www.becnet.org/urbanforest>
- c. The tree removal appeal that was held at the 8/28/23 BPPC meeting was appealed to city council. The appeal shall be agendized at the 10/17/23 city council meeting.
- d. UFM met onsite with representatives of California Park HOA and Hignell. Possible candidates for Heritage tree status were assessed.

5. Maintenance

- a. Tree watering City tree watering operations continued in August. Fortunately, mortality due to extreme heat is negligible. This is due to selection of trees that have low or moderate water use, use of slow drip watering devices and adequate quantities of mulch to stop excessive evaporation.
- b. In August 196 calls for service were received. 105 (53%) were for cracked, hanging, or fallen limbs. This is in line with July during the warm weather. Thankfully staffing levels were sufficient to keep abreast of all the service calls. See Figure 2.

6. Outreach, Training and Education

- a. Cal Fire representatives visited Chico to meet staff involved with the “Seed to Shade” program. The tour concluded with a visit to Butte Environmental Council offices to hear about collaborations with the city to organize community tree planting events as well as other possible grant opportunities to increase Chico’s tree canopy.
- b. UFM attended a webinar “Data-Driven Decision-Making with Smart Tree Inventories.”
- c. Staff attended a training day on pruning techniques. See Figure 3

7. Street Tree Supervisor Report

The Street Tree Supervisor's monthly summary data tables for August 2023 are included below:

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	200	12.2%	169.5%	
2. Tree Work	1141	69.8%	109.0%	
3. Special Projects	66	4.0%	110.0%	
4. Admin Time/Other	227	13.9%	97.8%	
Monthly Totals	1634	100.0%	112.1%	

a. Table 1 August Staff hours

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	169	80.1%■
Service Requests: Submitted	0	-	
Service Requests: Completed	148	85.1%■■
Sub Total	0	-	
Trees			
Planted: Trees	2	-	■. -
Pruned	105	98.1%	■■.....
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	■
Removed: Trees	15	500.0%■■
Sub Total	122	110.9%	■■.....

b. Table 2 August Staff productivity

8. Upcoming Issues

- a. Dudek continues to work on corrections and errors to finalize the UFMP. Once this stage is complete, hard copies will be printed.
- b. UFM is working on the new RFP for the tree trimming contract.
- c. UFM is working on RFP for Seed to Shade contract support to provide community tree planting event services.
- d. West Coast Arborists (WCA) plan to return to Chico in the coming weeks to complete contractual work including tree and stump removal.

PHOTOGRAPHS



Figure 1: 901 Fir St. light pole clearance work.



Figure 2: Tree limb cleanup on Nord highway.



Figure 3: Vallombrosa @ Mangrove training day