



**CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Regular Meeting Agenda
MARCH 25, 2024, 6:00 PM

City Council Chambers - 421 Main Street, Chico CA

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street, Chico during normal business hours or online at <http://www.chico.ca.us/>

1. REGULAR COMMISSION MEETING

1.1. Call to Order

1.2. Roll Call

1.3. Selection of Chair and Vice Chair (Linda Heman, Park & Natural Resources Manager (P&NRM))

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF THE MINUTES OF THE 1/29/24 BPPC MEETING

Action: Approve minutes of the Bidwell Park & Playground Commission's (BPPC's) 1/29/24 Meeting.

2.2. PERMIT TO HOLD A SHAKESPEARE PERFORMANCE IN CEDAR GROVE MEADOW FROM MAY 29, 2024 TO JUNE 9, 2024.

Erin Horst from Legacy Stage requests to hold a Shakespearean performance in the Cedar Grove Meadow four evenings a week on Wednesday through Saturday, starting on 5/29/24 to 6/1/24. Then six evenings on Tuesday through Sunday, starting 6/4/24 to 6/9/24. The reservation request is from 6:00 p.m. to 11:00 p.m. each night, with the actual performances being held from 8:00 p.m. to 9:30 p.m. The group is also requesting the use of the Cedar Grove from 5/25/24-5/28/24 from 6:00 p.m. to 11 p.m. for rehearsals, and the ability to store performance materials in a trailer with an overnight security guard during the event.

Recommendation: Conditional approval of the permit.

3. ITEMS REMOVED FROM CONSENT – IF ANY

4. PUBLIC COMMENTS:

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

5. PUBLIC HEARINGS

5.1. CONSIDERATION OF AN APPEAL OF A DENIED TREE REMOVAL PERMIT FOR 614 REED PARK DRIVE.

Devin Duggins is appealing a denied permit to remove a Valley Oak tree on a city-owned bike path located behind his property at 614 Reed Park Drive in Chico CA. The applicant cited falling limbs and damage to his fence as justification for the removal permit. **Report – Richie Bamlet, Urban Forest Manager**

Recommendation: The Urban Forest Manager recommends the BPPC deny the appeal and uphold the approved permit issued to prune the tree.

6. REGULAR AGENDA

6.1. CONSIDERATION OF A REQUEST FROM THE CHICO COMMUNITY OBSERVATORY INC. TO TRANSFER THE LEASE OF THE UPPER BIDWELL PARK OBSERVATORY TO THE CHICO AREA RECREATION AND PARK DISTRICT (CARD).

The Commission will consider a proposal from the non-profit Chico Community Observatory, Inc. and CARD to transfer the roles and responsibilities of the Observatory lease to CARD. **Report – Linda Herman, P&NRM.**

Recommendation: The BPPC is requested to provide comments and a recommendation regarding the Chico Community Observatory's and CARD's request. If approved, the P&NRM requests permission to forward the standard City lease document to City Council without further BPPC review and approval.

6.2. CONSIDERATION OF A REQUEST FROM THE CHICO AREA RECREATION AND PARK DISTRICT (CARD) TO INSTALL A SMALL STORAGE CONTAINER AT SYCAMORE FIELD IN LOWER BIDWELL PARK.

CARD is requesting permission to install a 10'x10' storage container near the 3rd Base line at Sycamore Field in the One Mile Recreation Area in Lower Bidwell Park. The container will be used to store field maintenance equipment and supplies **Report – Linda Herman, P&NRM.**

Recommendation – The P&NRM requests the BPPC to provide a recommendation regarding the request.

6.3. UPDATE REGARDING PROVIDING LIFEGUARDS AND CONCESSIONS AT THE SYCAMORE POOL IN THE ONE MILE RECREATION AREA.

The BPPC will receive an update from Staff and Chico Area Recreation and Park District (CARD) on their efforts to provide lifeguards and other services at Sycamore Pool this season. The Commission will also consider a pilot program to provide concessionaires as well. **Report – Linda Herman, P&NRM.**

Recommendation: The Commission is requested to provide comments and/or direction on this item.

6.4. CONSIDERATION OF PROPOSED CHANGES TO THE PARK RESERVATION FEES FOR SMALLER RESERVATIONS.

The BPPC will consider Staff's proposal to increase the Park Reservation fees by \$5-\$10 to reserve park facilities, except Caper Acres, in Bidwell Park and other City parks for reservations that have 150 or less participants. The fees for larger events are not being considered at this time. **Report – Linda Herman, P&NRM.**

Recommendation – The P&NRM recommends BPPC approval of the proposed revised reservation fees.

7. REPORTS AND COMMUNICATIONS

Items provided for the Commission's information only. No action can be taken on any of the items unless the Commission agrees to include it on a subsequent posted agenda.

7.1. Parks Division Report – Linda Herman, Park and Natural Resources Manager.

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager.

8. ADJOURNMENT

Adjourn to the next regular meeting on April 29, 2024, at 6:00 P.M. in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

**CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
MINUTES OF THE
JANUARY 29, 2024 REGULAR MEETING**

1. REGULAR COMMISSION MEETING

1.1. Call to Order

The meeting was called to order by Vice Chair Thomas-Petty at 6:00 pm.

1.2. Roll Call

Commissioners Present:

Jesse Alexander
John Blachley
Nichole Nava
Anjanette Shadley
Jenny Scheer
Megan Thomas-Petty

Commissioners Absent: Jeff Glatz

Staff Present:

Kathleen Collier, Administrative Assistant
Linda Herman, Park & Natural Resources Manager (P&NRM)
Skyler Lipski, Deputy Director of Public Works O&M

2. CONSENT AGENDA:

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF THE MINUTES OF THE 12/11/23 BPPC MEETING

Action: Approve minutes of the BPPC's 12/11/23 Regular Meeting.

Commissioner Scheer informed Staff that there was one error in the minutes under Roll Call that said she was absent at this meeting. The remainder of the minutes are correct.

A motion to approve the Consent Agenda with the correction of the minutes provided by Scheer was made by Vice-Chair Alexander and seconded by Commissioner Nava. The motion carried as follows:

AYES: Commissioners Blachley, Nava, Scheer and Shadley, Vice-Chair Alexander, and Chair Thomas-Petty.

NOES: None

ABSENT: Commissioner Glatz

3. ITEMS REMOVED FROM CONSENT NONE

4. PUBLIC COMMENTS:

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

There were no public comments.

5. **PUBLIC HEARINGS** – NONE

6. **REGULAR AGENDA**

6.1. **CONSIDERATION OF A REQUEST FROM THE CHICO ROD AND GUN CLUB TO FENCE THE FACILITY'S PARKING AREA (LOT D) AND TO ALLOW OUTDOOR ARCHERY AT THE FACILITY.**

At its 12/11/23 meeting, the Bidwell Park & Playground Commission (BPPC) considered a request from the Chico Rod and Gun Club ("Club") to install gates at the Club's leased parking lot area (Lot D) in Upper Bidwell Park to limit non-member vehicles, except during the required public use periods and events. The Club also requested permission to allow outdoor archery at their facility. The Commission requested additional information from Staff and continued this discussion to their January meeting. (*Report – Linda Herman, P&NRM*)

Recommendation: The Park & Natural Resource Manager (P&NRM) requested the Commission provide comments and recommendations on Chico Rod & Gun Club's request, and any revisions or requirements that may be needed for a revised lease with the Club.

Chico Rod & Gun Club members James LeDonne and Neil Potts provided information to the Commission on this item.

Commissioner Nava voiced concerns about the loss of public parking and potential parking fee revenues. She also suggested that the archery waiver form presented by the Club include language that protects the City as well.

Commissioner Scheer also voiced concerns about the loss of public parking and asked if the parking lot could be opened during the day such as 8 am to 8 pm. Club member LeDonne proposed the idea of removing a small dead oak tree to expand public parking area near the second most easterly entrance to the parking lot.

Commissioner Blachley asked that the tree be assessed by the Urban Forest Manager or a biologist to determine its actual health and whether it provides potential wildlife habitat before removal.

Chair Thomas-Petty also voiced concerns regarding the loss of public parking and asked if security cameras could be installed to help with the vandalism rather than close the parking lot. She also asked about public safety and whether the Club's insurance policy has adequate coverage for the outdoor archery activities.

Public member Larry Willis voiced opposition to the gate installation.

Commissioner Shadley asked for clarification on when the parking lot would be closed to the public and when it will not. LeDonne responded that the intent is to open the parking lot to the public only during Club events and when Club members are present. He also said an electronic gate opener would be used in the future to allow the public to exit, but not enter, the parking lot after it is closed.

Shadley also suggested possibly continuing the discussion of the parking lot closure component since there are still concerns and unanswered questions from the Commission. If not, then she would motion to approve closing the lot.

Chair Thomas-Petty called for Commissioner Shadley to make a motion.

Commissioner Shadley made a motion to approve the installation of the gate and the closing of the parking lot when Club members are not present. The motion was seconded by Commissioner Blachley.

The motion carried as follows:

AYES: Commissioners Blachley, Nava, Scheer and Shadley.

NOES: Vice-Chair Alexander, and Chair Thomas-Petty.

ABSENT: Commissioner Glatz

A motion to approve the outdoor archery area was made by Commissioner Nava and seconded by Chair Thomas-Petty. The motion carried as follows:

AYES: Commissioners Blachley, Nava, Scheer and Shadley, Vice-Chair Alexander, and Chair Thomas-Petty.

NOES: None

ABSENT: Commissioner Glatz

6.2. CONSIDERATION OF A REQUEST FROM THE CHICO FIRE DEPARTMENT TO INSTALL A GRAVEL HELICOPTER LANDING PAD NEAR BEAR HOLE IN UPPER BIDWELL PARK.

The Chico Fire Department requested the BPPC consider establishing a 60-foot radius gravel area near Bear Hole in Upper Bidwell Park for emergency/rescue helicopter landings. (**Report – Linda Herman, P&NRM**)

Recommendation: The P&NRM requested the Commission to provide comments and a recommendation on Chico Fire Department's request.

There were no public comments on this item.

A motion to approve the installation of a gravel surfaced emergency response helicopter pad near Bear Hole in Upper Bidwell Park was made by Commissioner Scheer and seconded by Commissioner Nava.

The motion carried as follows:

AYES: Commissioners Blachley, Nava, Scheer and Shadley, Vice-Chair Alexander, and Chair Thomas-Petty.

NOES: None

ABSENT: Commissioner Glatz

6.3. CONSIDERATION OF INSTALLING A SECOND GATE AT THE PARK PETERSEN DRIVE ENTRANCE INTO LOWER BIDWELL PARK.

Staff requested the Commission consider allowing the installation of a second gate at the Petersen Drive entrance into Lower Bidwell Park to help prevent vehicle parking after the park closes. (**Report – Linda Herman, Park & Natural Resources Manager (P&NRM)**).

Recommendation – The P&NRM recommended the Commission approve the additional gate installation.

There were no public comments on this item.

A motion to approve the installation of a secondary outer gate at the Petersen Drive entrance into Lower Bidwell Park was made by Commissioner Nava and seconded by Vice Chair Alexander.

The motion carried as follows:

AYES: Commissioners Blachley, Nava, Scheer and Shadley, Vice-Chair Alexander, and Chair Thomas-Petty.

NOES: None

ABSENT: Commissioner Glatz

6.4 APPROVAL OF THE 2024 BPPC REGULAR MEETING CALENDAR

The Commission was requested to approve the proposed BPPC regular meeting dates for 2024.

There were no public comments on this item.

A motion to approve the 2024 Meeting calendar, with the exception to move the November 25th meeting to November 18th due to the Thanksgiving holiday was made by Commissioner Blachley and seconded by Chair Thomas-Petty.

The motion carried as follows:

AYES: Commissioners Blachley, Nava, Scheer and Shadley, Vice-Chair Alexander, and Chair Thomas-Petty.

NOES: None

ABSENT: Commissioner Glatz

7. REPORTS AND COMMUNICATIONS.

The following items were provided for the Commission's information only.

7.1. Parks Division Report – Linda Herman, Park, and Natural Resources Manager

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager

8. ADJOURNMENT

The meeting was adjourned at 7:26 p.m. to the next regular BPPC meeting on February 26, 2024, at 6:00 P.M. in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.

Date Approved: ___/___/___

Prepared by:

Linda Herman, Park & Natural Resources Manager

Date

Distribution: BPPC



BPPC Staff Report

Meeting Date 3/25/24

DATE: 2/20/24
 TO: Bidwell Park and Playground Commission
 FROM: Linda Herman, Park & Natural Resources Manager
 SUBJECT: Legacy Stage – Shakespeare Performance in Cedar Grove Meadow

REPORT IN BRIEF:

Erin Horst from Legacy Stage (applicant), requests to hold a Shakespearean performance in the Cedar Grove Meadow four evenings a week on Wednesday through Saturday, starting on 5/29/24 to 6/1/24. Then six evenings on Tuesday through Sunday, starting 6/4/24 to 6/9/24. The reservation request is from 6:00 p.m. to 11:00 p.m. each night, with the actual performances being held from 8:00 p.m. to 9:30 p.m. The group is also requesting the use of the Cedar Grove from 5/25/24-5/28/24 from 6:00 p.m. to 11 p.m. for rehearsals, and the ability to store performance materials in a trailer with an overnight security guard during the event.

Recommendation: Conditional approval.

Event Details

| | |
|--------------------------------|---|
| Date of Application | 1/17/24 |
| Date of Event | 5/29/24 -6/9/24 (10 performances) (4 rehearsals from 5/25/24-5/28/24) |
| Time of Reservation/ Event | 6:00 p.m. to 11:00 p.m. total time./ 8:00 pm. to 9:30 pm for performances |
| Event Name | Legacy Stage Performance |
| Applicant Name | Erin Horst |
| Location | Cedar Grove Meadow |
| Description | Conduct a Shakespeare theatre performance at the Cedar Grove Meadow. Acoustic music but no amplified sound will be used. Will also use free-standing lighting (see attached picture). |
| New Event? | <input type="checkbox"/> Yes <input type="checkbox"/> No. If no, # of years: 4 |
| Participant Fee? | <input type="checkbox"/> Yes <input type="checkbox"/> No. If, yes, fee amount: \$20.00 |
| # Participants | 175 each performance plus cast members |
| Amount of Fees to be paid | \$2,050 for the performances \$360 for the rehearsals |
| Reason for BPPC Consideration? | Exceeds 15 hours or is for multiple days. Also requests Cedar Grove exterior gate to remain open until 11:00 p.m., and the ability for overnight storage on site to hold equipment with a security guard present. |

Conditions:

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Allow the entrance/exit gate on 8th Street to be kept open until 11:00 pm instead of 9 p.m.
- Applicant will honor requests for reasonable accommodation under the ADA (Americans with Disabilities Act).
- Applicant will need to do a final inspection of the Cedar Grove Meadow at the conclusion of each performance (and the entire event) and remove signs and other items, as well as pick up any trash generated from the performances.

Attachments: Two Permit Applications for Park Use

Distribution: Erin Horst



City of Chico
Application & Permit for Park Use
Public Works Department - Park Division

Number of People:

150 or less 151 or more Special Event

SECTION 1 - APPLICATION INFORMATION
Must be 18 or older to submit an application - Permit fees due upon submittal

This Reservation is not valid until approved by the Park Division

Name of Applicant/Contact Person

Organization Name (if applicable)

Home, Organization, or Company Address

City, State, Zip

 Contact Phone No. Alternate Phone No.

Description of Event (Family BBQ, walk/run)* Additional room at bottom of page

Day and Date of Event

From: To:
 Time of Event only No. of People

From: To:
 (Total time needed for set-up, Event, and clean-up)

Email Address

Note: Park gates will not remain closed beyond normal opening time for any Event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to a separate permit and approval.
Use of 50 or 100 amp requires a certified electrician (See Section 2).

Area Requested: (Please check if requested)

- Five Mile Picnic Area East West
 - BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm
- Cedar Grove Picnic Area Cedar Grove Meadow
 - Electricity (15 amp) Water (Available- no hose bib)
 - Water (Available- no hose bib) Electricity (100 amp) Electricity (50 amp)
 - BBQ - Pick up key Mon-Fri 8:00 am-4:30 pm
- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- One Mile Picnic/Barbecue Area
 - Oak Grove A Oak Grove B
 - Electricity (15 amp)
 - Band Stand (15 amp)
 - BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm (Water is available, but no hose bib)
 - Sycamore Field: Contact CARD to reserve.

Note: Special conditions apply for amplified sound and 100 amp electricity (12R.10.170 CMC).

- City Plaza (Additional fees may apply)
 - Electricity (15 amp) Electricity (100 amp)
 - Event Restrooms Water
 - Fountain: on off
 - Meter Bags #
- Council Ring
 - Fire Permit
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (Public Events only)
- Children's Playground
 - Electricity (15 amp) Pick up key Mon - Fri 8:00 am - 4:30 pm
 - Electricity (100 amp)
 - Water (Public Events Only)
- Picnic Site No. 37 (Redwood Grove) **No vehicle access before 11 am**
- Upper Bidwell Park (Public Events only)
- Other (Specify):
- Early Entrance Needed (Public Events only)

*Additional Description of the Event (if needed)

For Park Ranger Assistance during the Event call 530-897-4912 (Police Department Non-Emergency Dispatch).

Office Distribution:

| | | | | | | |
|------------------------|---------------|--------------------|-----------|------|-------------------------|------------|
| Permit File (original) | Park Ranger 1 | Senior Park Ranger | Applicant | BPPC | Cleaning Service | Facilities |
| Park Field Supervisor | Park Ranger 2 | Calendar | 920 Fund | DCBA | Risk Management (email) | CPD |

SECTION 2 - EVENT INFORMATION

Please answer the following questions by checking "yes" or "no"

| | | |
|---|-------------------------------------|-------------------------------------|
| Is this an annual event? If so, how many years have you been holding this event? <input style="width: 150px;" type="text" value="4"/> | Yes | No |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Is there a patron admission, entry, or participant fee(s) required for your event? If fee is charged, how much is the fee? <input style="width: 100px;" type="text"/> | Yes | No |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| Will there be amplified sound/music at the event? (Please see the Noise Conditions for Park Use in Section 4) | Yes | No |
| Specify type (microphone, band, radio, PA system etc.): <input style="width: 150px;" type="text" value="Instrumental music"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| When will amplified sound/music be heard? Time from: <input style="width: 50px;" type="text" value="8 PM"/> to: <input style="width: 50px;" type="text" value="9:30 PM"/> | | |
| <i>Note: 50 / 100 amp electrical service requires a certified electrician to operate</i> | | |
| Will there be an entertainment apparatus anywhere? These are only allowed in certain areas of the park. <i>No water apparatus allowed.</i> | Yes | No |
| Operator to provide proof of insurance to the City Park Division prior to event. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes course <input type="checkbox"/> Other: <input style="width: 100px;" type="text"/> | | |
| Name of Operator: <input style="width: 200px;" type="text"/> | | |
| Will there be any vendors selling food, merchandise, or services at this event? (no glass or alcohol permitted) | Yes | No |
| If selling food, please describe how it will be prepared at the event: <input style="width: 200px;" type="text" value="Food truck or vendor (1 per night)"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <i>Valid permit from Butte County Environmental Health is required for all food vendors and must be on hand.</i> | | |
| Will event require that any part of the Park remain closed beyond the normal time of opening? | Yes | No |
| <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. (Subject to approval by the City Park Division)</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| If yes, please state which gates: <input style="width: 50px;" type="text"/> Time of closure: from: <input style="width: 50px;" type="text"/> to: <input style="width: 50px;" type="text"/> | | |
| Will event require overnight storage of property? If yes, how many security or other personnel will be provided? <input style="width: 100px;" type="text" value="Pod/stage"/> | Yes | No |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Will there be early entrance (before 7 am) into the Park? (An additional fee will be charged) Note: Gate monitors are required at all the entrances and exits for early Park entrance until gates open at 9 am. | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| If yes, when will monitors be at their positions? Time from: <input style="width: 50px;" type="text"/> to: <input style="width: 50px;" type="text"/> | | |
| Portable Restrooms: You are required to rent portable restrooms for events with 200+ participants in the immediate area of the event site which will be available to the public during your event. | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Restroom company: <input style="width: 150px;" type="text"/> Phone number: <input style="width: 100px;" type="text"/> | | |
| Location(s) of portable restrooms: <input style="width: 150px;" type="text"/> | | |
| <i>Note: Restrooms shall be removed within 32 hours after conclusion of event.</i> | | |
| Trash and Recycling: As an event organizer, you must properly recycle or dispose of waste during your event and immediately after the event. The area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required at applicant's cost. Note: Containers shall be removed within 32 hours after conclusion of event. | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Trash company: <input style="width: 150px;" type="text"/> Phone number: <input style="width: 100px;" type="text"/> | | |
| Will your event include the use of any signs, banners, or decorations? (Please see Conditions for Park Use in Section 4) | Yes | No |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| If yes, please describe type and location: <input style="width: 150px;" type="text" value="Stage - far side of meadow"/> | | |
| <i>Note: All signs and banners shall be free standing and not affixed to trees or Park property</i> | | |
| Will water be needed during your event? If yes, for what purpose: | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <i>Please provide your own hose and shut-off nozzle. No hose bib is available at One Mile Recreation Area.</i> | | |
| Is this a walk, run or bike race event? | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| If so, are you using the standard race course? If not, please provide a map. | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <i>Note: Not using the standard race course requires Bidwell Park & Playground Commission (BPPC) approval.</i> | | |
| One Mile / Sycamore Field: If this is a One Mile reservation, will Sycamore Field be needed? | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <i>If yes, you will need to contact CARD at 545 Vallombrosa Ave. Chico (530) 895-4711.</i> | | |
| City Plaza Only: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for loading and unloading may be obtained from the City by calling: (530) 896-7800. | | |
| Will vendors be placed on the perimeter sidewalks? | Yes | No |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>If yes, a Vend, Peddler, Hawk permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900.</i> | | |
| Will City street closure(s) be needed? | Yes | No |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>If yes, a separate permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900.</i> | | |

SECTION 3B - PERMIT FEES

**Reservations with 151 or more people, complete this section
(150 or fewer people, complete Section 3A)**

| Description | Fee | Total |
|---|---|--------|
| Application Processing Fee | \$40 | \$40 |
| Damage Deposit Fee (Refundable) | \$150 | \$150 |
| Event Fees Based on Number of Participants | | |
| 1 - 150 | \$75 | |
| 151 - 250 | \$150 | \$1800 |
| 251 - 500 | \$230 | |
| 501 - 1,000 | \$525 | |
| 1,001 plus (see line below) | \$750 | |
| \$0.50 per participant exceeding 1001 | \$0.50 x <u> </u> # over 1001 | |

| Additional Fees | Fee | No. of Units | Total |
|--|----------------|-----------------------------------|--------------------|
| Early Entrance Fee (before 7 am) | \$35 / hour | _____ | |
| Events with vendors selling food, beverages, merchandise, or services | \$10 / vendor | _____ | \$10 |
| Sound/Electricity (15 amp) | \$15 / day | _____ | |
| Sound/Electricity (50 or 100 amp) | \$35 / day | _____ | \$420 |
| City Plaza Additional Restrooms (200 + participants) | \$112.50 / day | _____ | |
| Fees due upon submittal of application | | Park Fees Total: <u>\$2420.-</u> | |
| Credit Card payment will be assessed a 2.75% convenience fee | | Convenience Fee: _____ | |
| Make checks payable to: City of Chico | | Total Fees Required: _____ | |
| City of Chico Cash Receipt No: _____ Payment Method: _____ Date: _____ | | | Received by: _____ |

SECTION 4 - CONDITIONS FOR PARK USE

You are responsible for knowing the Park Rules. Please observe the following:

| | |
|------------------------|--|
| Alcohol | Alcohol is not permitted in any City Park or Playground. |
| BBQs | Portable BBQs (charcoal or propane only) may only be used next to existing BBQs in Lower Bidwell Park and Five Mile Recreation Areas, no other areas. No BBQs allowed during Red Flag Fire Warning or high wind advisory days. |
| Bicycles | Bicycles must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck. |
| Bounce Houses | Bounce houses, (except those with water) and other similar non-water play equipment, are only permitted in certain areas with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance to the Park Division prior to event. Bounce houses are not allowed in Caper Acres. |
| Campfires | No campfires allowed at any time, except by permit and only in the Council Ring. |
| Camping | No overnight camping allowed unless authorized by the Bidwell Park and Playground Commission. Bidwell Park is a day use only park. |
| Clean up | Permittee is required to completely clean up area at the conclusion of event. |
| Damages | Any damage to City property as a result of this event will be repaired at permittee's expense. |
| Dogs | Dogs may be off leash from 5:30 am to 8:30 am in Lower Park. All other times, dogs must be on a leash 6 feet in length or less. Along the north side of Upper Park Road, dogs may be off leash anytime. While off leash, dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One Mile or Five Mile swimming areas, or designated swimming holes in Upper Park. |
| Electrical | All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway. |
| Fishing | Big Chico Creek: Check California Fish and Wildlife Regulations: www.wildlife.ca.gov . Horseshoe Lake: Age 14 and over - license required, catch and release. Under 14 - no license required, catch and keep. |
| Gate Closures | Upper Park gate at Parking Lot E is closed on Sundays, Mondays, during wet periods, and Red Flag Fire Warning days. Gates may be closed for approved special events. For gate opening and closing hours, visit: www.chico.ca.us/park-trails . |
| Glass | No glass containers allowed in any City Park or Playground. |
| Horses | Horses must stay on designated trails. Horses are not allowed in One Mile or Five Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard. |
| Noise | No loud or unusual noises are allowed, including radios and headsets that can be heard over 50 feet away. For music or sound at One Mile Recreation Area, please face all speakers away from Woodland Ave. |
| Park Closures | Lower Park is closed from 11:00 pm to 5:00 am every day, unless directly and actively proceeding to a destination outside of the Park. Upper Park is closed to vehicles at 9:00 pm October - March, and 11:00 pm April - September unless posted otherwise. Park may be closed during Red Flag Fire Warning or high wind advisory days. |
| Signs/ Defacing | Defacing of trees, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, slack lines, hammocks, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes. |
| Smoking | Smoking or vaping is not permitted in any City Park or Playground. |
| Swimming | While in the One Mile swim area, compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty during summer swim season. |
| Vegetation | No taking, cutting, or injury of any vegetation in the Park is allowed. |
| Vehicle Traffic | <ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas. |

SECTION 5 - INSURANCE

(To be determined by Park Division)

INSURANCE REQUIREMENTS ARE APPLICABLE TO ALL EVENTS WHERE:

"There are more than 150 participants"

Insurance Required

Not Required

For Insurance questions for your event, please contact the Risk Management office
(530) 879-7910 or email risk-management@chico.ca.gov

For liability coverage purposes, it is the applicant and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties.

Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

Permittee shall supply, at least two (2) weeks in advance* of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Bcs's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit; \$2,000,000 aggregate with policy endorsements as follows:

(1) Identification of permit application, identification of event, date of event.

Note: Numbers 2 and 3 below must be separate endorsements:

- (2) The City of Chico, its officers, boards of commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage" standard Certificate of Insurance cancellation language is not acceptable.

***Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event.**

SECTION 6 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property in, upon or about City Parks or Playgrounds, and arising from my use of the Parks and Playgrounds as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

***I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use" in Section 4, will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.**


Signature of Applicant

1/17/24
Date

RETURN THIS FORM TO:

City of Chico - Park Division
Deliver to: 965 Fir Street, Chico, CA 95928
Mail to: PO Box 3420, Chico, CA 95927
email to parkinfo@chico.ca.gov

THIS RESERVATION IS NOT VALID UNTIL ALL FEES ARE PAID AND APPROVED BY THE PARK DIVISION.
A copy of the approved permit will be returned to you.

SECTION 7 - AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend this permit be:

- Approved by Director
- Approved by Director subject to insurance approval and any listed additional condition(s):
- Denied by Director
- Approved by Bidwell Park & Playground Commission (BPPC)
- Approved by BPPC subject to listed additional condition(s): (see attached conditions)
- Denied by BPPC

Reason for Denial:

Approved by

Date



City of Chico
Application & Permit for Park Use
Public Works Department - Park Division

Number of People:

- 150 or less 151 or more Special Event

SECTION 1 - APPLICATION INFORMATION

Must be 18 or older to submit an application - Permit fees due upon submittal

This Reservation is not valid until approved by the Park Division

Erin Horst

Name of Applicant/Contact Person

Legacy Stage

Organization Name (if applicable)

[Redacted]

Home, Organization, or Company Address

[Redacted]

City, State, Zip

[Redacted]

Contact Phone No.

[Redacted]

Alternate Phone No.

Shakespeare in the Park Rehearsals

Description of Event (Family BBQ, walk/run)* Additional room at bottom of page

5/25/24-5/28/24

Day and Date of Event

From: **6** To: **11 PM** **20**

Time of Event only

No. of People

From: **6 PM** To: **11 PM**

(Total time needed for set-up, Event, and clean-up)

[Redacted]

Email Address

Note: Park gates will not remain closed beyond normal opening time for any Event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to a separate permit and approval.

Use of 50 or 100 amp requires a certified electrician (See Section 2).

Area Requested: (Please check if requested)

- Five Mile Picnic Area East West
 BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm

- Cedar Grove Picnic Area Cedar Grove Meadow
 Electricity (15 amp) Water (Available- no hose bib)
 Water (Available- no hose bib) Electricity (100 amp) Electricity
 BBQ - Pick up key Mon-Fri 8:00 am-4:30 pm (50 amp)

- Bidwell Bowl Amphitheater
 Electricity (15 amp)

- One Mile Picnic/Barbecue Area
 Oak Grove A Oak Grove B
 Electricity (15 amp)
 Band Stand (15 amp)
 BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm
(Water is available, but no hose bib)
 Sycamore Field: Contact CARD to reserve.

Note: Special conditions apply for amplified sound and 100 amp electricity (12R.10.170 CMC).

- City Plaza (Additional fees may apply)
 Electricity (15 amp) Electricity (100 amp)
 Event Restrooms Water
 Fountain: on off
 Meter Bags #

- Children's Playground
 Electricity (15 amp) Pick up key Mon - Fri 8:00 am - 4:30 pm
 Electricity (100 amp)
 Water (Public Events Only)

- Council Ring
 Fire Permit

- Picnic Site No. 37 (Redwood Grove) **No vehicle access before 11 am**

- Depot Park
 Electricity (15 amp)

- Upper Bidwell Park (Public Events only)

- Lower Bidwell Park (Public Events only)

- Other (Specify): [Redacted]

- Early Entrance Needed (Public Events only)

*Additional Description of the Event (if needed) **This application is for our cast and crew prep days. We'll provide 1 24 hour security guard for overnight storage of stage and pod.**

For Park Ranger Assistance during the Event call 530-897-4912 (Police Department Non-Emergency Dispatch).

Office Distribution:

| | | | | | | |
|------------------------|---------------|--------------------|-----------|------|-------------------------|------------|
| Permit File (original) | Park Ranger 1 | Senior Park Ranger | Applicant | BPPC | Cleaning Service | Facilities |
| Park Field Supervisor | Park Ranger 2 | Calendar | 920 Fund | DCBA | Risk Management (email) | CPD |

SECTION 2 - EVENT INFORMATION

Please answer the following questions by checking "yes" or "no"

| | | |
|--|-------------------------------------|-------------------------------------|
| Is this an annual event? If so, how many years have you been holding this event? <input style="width: 150px;" type="text" value="4"/> | Yes | No |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Is there a patron admission, entry, or participant fee(s) required for your event? If fee is charged, how much is the fee? <input style="width: 100px;" type="text"/> | Yes | No |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| Will there be amplified sound/music at the event? (Please see the Noise Conditions for Park Use in Section 4) | Yes | No |
| Specify type (microphone, band, radio, PA system etc.): <input style="width: 150px;" type="text" value="Instrumental music"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| When will amplified sound/music be heard? Time from: <input style="width: 50px;" type="text" value="8 PM"/> to: <input style="width: 50px;" type="text" value="9:30 PM"/> | | |
| <i>Note: 50 / 100 amp electrical service requires a certified electrician to operate</i> | | |
| Will there be an entertainment apparatus anywhere? These are only allowed in certain areas of the park. <i>No water apparatus allowed.</i> | Yes | No |
| Operator to provide proof of insurance to the City Park Division prior to event. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes course <input type="checkbox"/> Other: <input style="width: 100px;" type="text"/> | | |
| Name of Operator: <input style="width: 200px;" type="text"/> | | |
| Will there be any vendors selling food, merchandise, or services at this event? (no glass or alcohol permitted) | Yes | No |
| If selling food, please describe how it will be prepared at the event: <input style="width: 200px;" type="text"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <i>Valid permit from Butte County Environmental Health is required for all food vendors and must be on hand.</i> | | |
| Will event require that any part of the Park remain closed beyond the normal time of opening? | Yes | No |
| <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. (Subject to approval by the City Park Division)</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| If yes, please state which gates: <input style="width: 100px;" type="text"/> Time of closure: from: <input style="width: 50px;" type="text"/> to: <input style="width: 50px;" type="text"/> | | |
| Will event require overnight storage of property? If yes, how many security or other personnel will be provided? <input style="width: 100px;" type="text" value="Pod/stage"/> | Yes | No |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Will there be early entrance (before 7 am) into the Park? (An additional fee will be charged) <i>Note: Gate monitors are required at all the entrances and exits for early Park entrance until gates open at 9 am.</i> | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| If yes, when will monitors be at their positions? Time from: <input style="width: 50px;" type="text"/> to: <input style="width: 50px;" type="text"/> | | |
| Portable Restrooms: You are required to rent portable restrooms for events with 200+ participants in the immediate area of the event site which will be available to the public during your event. | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Restroom company: <input style="width: 150px;" type="text"/> Phone number: <input style="width: 100px;" type="text"/> | | |
| Location(s) of portable restrooms: <input style="width: 150px;" type="text"/> | | |
| <i>Note: Restrooms shall be removed within 32 hours after conclusion of event.</i> | | |
| Trash and Recycling: As an event organizer, you must properly recycle or dispose of waste during your event and immediately after the event. The area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required at applicant's cost. <i>Note: Containers shall be removed within 32 hours after conclusion of event.</i> | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Trash company: <input style="width: 150px;" type="text"/> Phone number: <input style="width: 100px;" type="text"/> | | |
| Will your event include the use of any signs, banners, or decorations? (Please see Conditions for Park Use in Section 4) | Yes | No |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| If yes, please describe type and location: <input style="width: 150px;" type="text" value="Stage - far side of meadow"/> | | |
| <i>Note: All signs and banners shall be free standing and not affixed to trees or Park property.</i> | | |
| Will water be needed during your event? If yes, for what purpose: | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <i>Please provide your own hose and shut-off nozzle. No hose bib is available at One Mile Recreation Area.</i> | | |
| Is this a walk, run or bike race event? | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| If so, are you using the standard race course? If not, please provide a map. | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <i>Note: Not using the standard race course requires Bidwell Park & Playground Commission (BPPC) approval.</i> | | |
| One Mile / Sycamore Field: If this is a One Mile reservation, will Sycamore Field be needed? | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <i>If yes, you will need to contact CARD at 545 Vallombrosa Ave. Chico (530) 895-4711.</i> | | |
| City Plaza Only: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for loading and unloading may be obtained from the City by calling: (530) 896-7800. | | |
| Will vendors be placed on the perimeter sidewalks? | Yes | No |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>If yes, a Vend, Peddler, Hawk permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900.</i> | | |
| Will City street closure(s) be needed? | Yes | No |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>If yes, a separate permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900.</i> | | |

SECTION 3A - PERMIT FEES

Reservations with 150 or fewer people, complete this section
(151 or more people, complete Section 3B)

| Reservation Locations | Fee | No. of Days | Total |
|--|-------|-------------|-------|
| Bidwell Bowl - Partial Day (5 hours or less) | \$55 | | |
| Bidwell Bowl - Full Day | \$100 | | |
| Cedar Grove Picnic Area - Partial Day (5 hours or less) | \$55 | | |
| Cedar Grove Picnic Area - Full Day | \$75 | | |
| Cedar Grove Meadow - Partial Day (5 hours or less) | \$55 | 4 | \$220 |
| Cedar Grove Meadow - Full Day | \$75 | | |
| Children's Playground - Partial Day (5 hours or less) | \$30 | | |
| Children's Playground - Full Day | \$55 | | |
| City Plaza - Partial Day (5 hours or less) | \$55 | | |
| City Plaza - Full Day | \$75 | | |
| Council Ring - Partial Day (5 hours or less) | \$55 | | |
| Council Ring - Full Day | \$75 | | |
| Depot Park - Partial Day (5 hours or less) | \$30 | | |
| Depot Park - Full Day | \$55 | | |
| Five Mile East - Partial Day (5 hours or less) | \$55 | | |
| Five Mile West - Partial Day (5 hours or less) | \$55 | | |
| Five Mile East - Full Day | \$75 | | |
| Five Mile West - Full Day | \$75 | | |
| One Mile Oak Grove A - Partial Day (5 hours or less) | \$55 | | |
| One Mile Oak Grove B - Partial Day (5 hours or less) | \$55 | | |
| One Mile Oak Grove A - Full Day | \$75 | | |
| One Mile Oak Grove B - Full Day | \$75 | | |
| One Mile Oak Grove A & B - Partial Day (5 hours or less) | \$75 | | |
| One Mile Oak Grove A & B - Full Day | \$125 | | |
| Picnic Site No. 37 (Redwood Grove) - Partial Day (5 hours or less) | \$30 | | |
| Picnic Site No. 37 (Redwood Grove) - Full Day | \$55 | | |
| Other Areas** - Partial Day (5 hours or less) | \$30 | | |
| Other Areas** - Full Day | \$55 | | |

****Other Areas Require BPPC Approval**

| Additional Fees | Fee | No. of Units | Total |
|---|-----------------------|--------------|-----------------------------------|
| Early Entrance Fee (before 7 am) | \$35 / hour | _____ | _____ |
| Events with vendors selling food, beverages, merchandise, or services | \$10 / vendor | _____ | _____ |
| Sound/Electricity (15 amp) | \$15 / day | _____ | _____ |
| Sound/Electricity (50 or 100 amp) | \$35 / day | 4 | \$140 |
| Fees due upon submittal of application | | | Park Fees Total: \$360.00 |
| Credit Card payment will be assessed a 2.75% convenience fee | | | Convenience Fee: _____ |
| Make checks payable to: City of Chico | | | Total Fees Required: _____ |
| City of Chico Cash Receipt No: _____ | Payment Method: _____ | Date: _____ | Received by: _____ |

SECTION 4 - CONDITIONS FOR PARK USE

You are responsible for knowing the Park Rules. Please observe the following:

| | |
|------------------------|--|
| Alcohol | Alcohol is not permitted in any City Park or Playground. |
| BBQs | Portable BBQs (charcoal or propane only) may only be used next to existing BBQs in Lower Bidwell Park and Five Mile Recreation Areas, no other areas. No BBQs allowed during Red Flag Fire Warning or high wind advisory days. |
| Bicycles | Bicycles must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck. |
| Bounce Houses | Bounce houses, (except those with water) and other similar non-water play equipment, are only permitted in certain areas with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance to the Park Division prior to event. Bounce houses are not allowed in Caper Acres. |
| Campfires | No campfires allowed at any time, except by permit and only in the Council Ring. |
| Camping | No overnight camping allowed unless authorized by the Bidwell Park and Playground Commission. Bidwell Park is a day use only park. |
| Clean up | Permittee is required to completely clean up area at the conclusion of event. |
| Damages | Any damage to City property as a result of this event will be repaired at permittee's expense. |
| Dogs | Dogs may be off leash from 5:30 am to 8:30 am in Lower Park. All other times, dogs must be on a leash 6 feet in length or less. Along the north side of Upper Park Road, dogs may be off leash anytime. While off leash, dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One Mile or Five Mile swimming areas, or designated swimming holes in Upper Park. |
| Electrical | All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway. |
| Fishing | Big Chico Creek: Check California Fish and Wildlife Regulations: www.wildlife.ca.gov . Horseshoe Lake: Age 14 and over - license required, catch and release. Under 14 - no license required, catch and keep. |
| Gate Closures | Upper Park gate at Parking Lot E is closed on Sundays, Mondays, during wet periods, and Red Flag Fire Warning days. Gates may be closed for approved special events. For gate opening and closing hours, visit: www.chico.ca.us/park-trails . |
| Glass | No glass containers allowed in any City Park or Playground. |
| Horses | Horses must stay on designated trails. Horses are not allowed in One Mile or Five Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard. |
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| Signs/Defacing | Defacing of trees, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, slack lines, hammocks, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes. |
| Smoking | Smoking or vaping is not permitted in any City Park or Playground. |
| Swimming | While in the One Mile swim area, compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty during summer swim season. |
| Vegetation | No taking, cutting, or injury of any vegetation in the Park is allowed. |
| Vehicle Traffic | <ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas. |

SECTION 5 - INSURANCE

(To be determined by Park Division)

INSURANCE REQUIREMENTS ARE APPLICABLE TO ALL EVENTS WHERE:

"There are more than 150 participants"

Insurance Required

Not Required

For Insurance questions for your event, please contact the Risk Management office

(530) 879-7910 or email risk-management@chico.ca.gov

For liability coverage purposes, it is the applicant and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties.

Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

Permittee shall supply, at least two (2) weeks in advance* of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit; \$2,000,000 aggregate with policy endorsements as follows:

(1) Identification of permit application, identification of event, date of event.

Note: Numbers 2 and 3 below must be separate endorsements:

- (2) The City of Chico, its officers, boards of commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage" standard Certificate of Insurance cancellation language is not acceptable.

***Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event.**

SECTION 6 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property in, upon or about City Parks or Playgrounds, and arising from my use of the Parks and Playgrounds as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

***I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use" in Section 4, will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.**


Signature of Applicant

1/17/24
Date

RETURN THIS FORM TO:

City of Chico - Park Division
Deliver to: 965 Fir Street, Chico, CA 95928
Mail to: PO Box 3420, Chico, CA 95927
email to parkinfo@chico.ca.gov

THIS RESERVATION IS NOT VALID UNTIL ALL FEES ARE PAID AND APPROVED BY THE PARK DIVISION.

A copy of the approved permit will be returned to you.

SECTION 7 - AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend this permit be:

- Approved by Director
- Approved by Director subject to insurance approval and any listed additional condition(s):
- Denied by Director
- Approved by Bidwell Park & Playground Commission (BPPC)
- Approved by BPPC subject to listed additional condition(s): (see attached conditions)
- Denied by BPPC

Reason for Denial:

Approved by

Date



DATE: 3/25/24
 TO: Bidwell Park and Playground Commission
 FROM: Richie Bamlet, Urban Forest Manager
 SUBJECT: CONSIDERATION OF AN APPEAL OF A DENIED TREE REMOVAL PERMIT FOR 614 REEDPARK DR

REPORT IN BRIEF:

Applicant Mr. Duggins is requesting to remove a mature Valley oak tree located behind 614 Reedpark Dr. The applicants cite falling limbs and damage to property fence as justification for removal.

Recommendation:

UFM recommends BPPC deny the appeal and uphold the permit that grants approval to trim the tree.

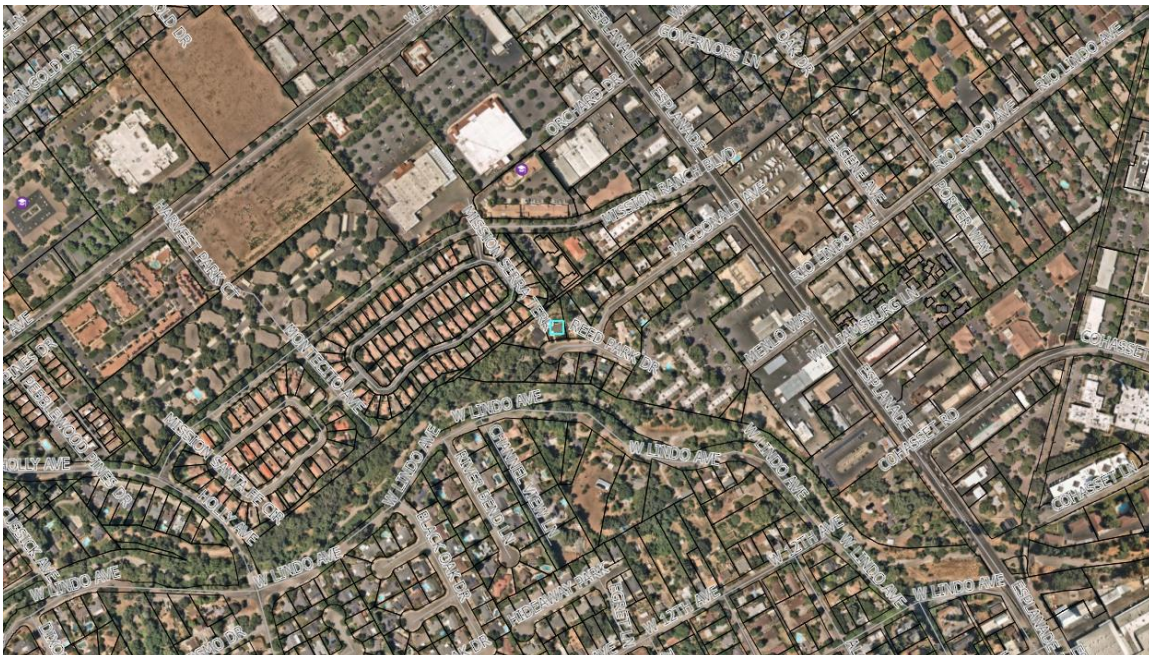
Background:

Pursuant to CMC 14.40.120 of Chapter 14.40 Street Trees, no tree located in the City right-of-way or public planting area shall be removed without a permit or permission of the City and only in those cases whereby the tree is dead, dying, diseased or hazardous.

Discussion:

The tree is in the Mission Ranch neighborhood. See Map 1 for location and Map 2 that shows the location of the tree adjacent to the applicant’s property. The tree is located along the city-owned bike path connecting Mission Ranch to Holly Avenue.

The tree is a 20” diameter , 56’ high native Valley oak (*Quercus lobata*). The Valley oak is of typical condition for a mature Valley oak growing in an open area.



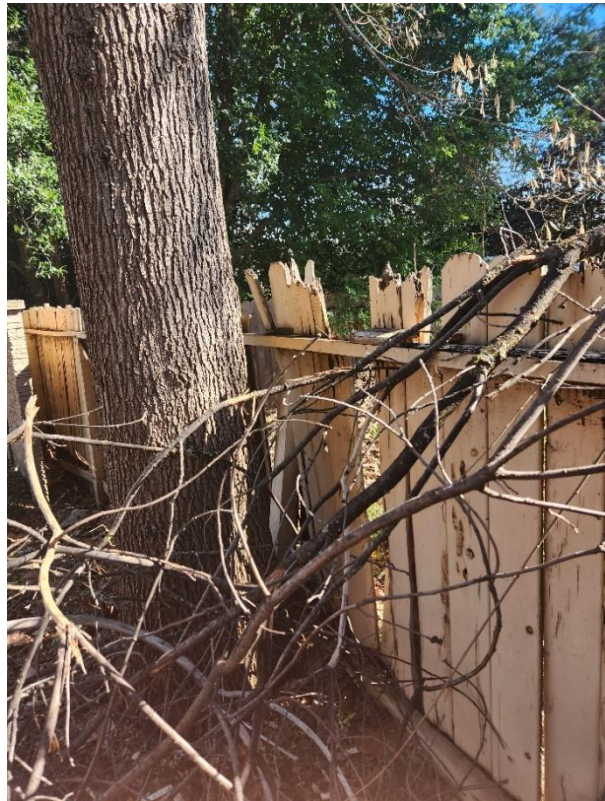
Map 1: Location map. Property is highlighted in blue in the center of the map



Map 2: Property at 614 Reedpark Dr. Tree highlighted in red.



Photo 1, Valley oak



Photos 2, 3 show the tree in relation to the applicant's fence.

Timeline:

- 1/31/24 Tree permit received
- 2/23/24 permit reviewed and denial of permit sent to applicant.
- 3/7/24 Applicant contacts Public Works to request an appeal hearing.

Attachments:

- Attachment A Tree permit application
- Attachment B Email response from UFM
- Attachment C Tree removal permit denied with modified approval to trim the tree.



**PUBLIC WORKS DEPARTMENT
STREET TREES DIVISION**

965 Fir Street (530) 896-7800
Chico, CA 95927-3420 Email: streettrees@chico.ca.gov
Website: www.chico.ca.us

CITY OF CHICO

**APPLICATION REQUESTING PERMISSION
TO PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES**

DEVIN Duggins _____ Representative _____
 Property Owner
614 Reed Park Dr. 95926 _____ Representative Address _____
 Property Owner Address including zip code

Owner's Phone Number - [REDACTED] Representative Phone Number - _____
 Owner's Email Address - [REDACTED] Representative's Email Address - _____

Request to: _____ Plant Remove _____ Alter _____

Address where tree(s) are located: Rear fence line @ 614 Reed Park Dr.

Number of Tree(s) : 7

Diameter of Tree(s) 20 in Species of tree(s) : (Use additional paper if necessary) Oak

Reason for request:
Limbs continue to Break making it not safe. Also the tree is growing into my fence which now is starting to knock down the fence.

Please enclose a map showing the exact location of the trees(s) and any proposed improvements along with any other documents which will help explain your request

ONLY TREE SERVICES APPROVED BY THE CITY MAY PERFORM WORK ON CITY TREES

Tree Service Performing Work _____ Phone # _____
 Chico Business License # _____ California Contractor's License # _____
 Certified Arborist # _____
 X 1/31/2024 _____ X [Signature] _____
 Date of Application Signature of Property Owner or Authorized Representative

****Please submit completed application to streettrees@chico.ca.gov, deliver in person to address above or mail to PO Box 3420, Chico CA 95927**

Richie Bamlet

From: Street Trees
Sent: Friday, February 23, 2024 2:24 PM
To: [REDACTED]
Cc: Jenn Garlinghouse
Subject: Tree permit review
Attachments: Tree permit review.pdf

Dear Mr. Duggins,

Thank you for submitting your tree removal permit application. I've carefully reviewed your request and the photos provided.

Unfortunately, I cannot approve your application for removal at this time. The tree appears healthy and doesn't show signs of being dead, dying, or diseased. However, I understand your concerns about its potential impact on your fence.

As an alternative, I suggest considering **pruning** the tree. This will help reduce limb size and remove any deadwood, addressing your concerns while preserving the healthy tree. I'd be happy to assist you and provide an approved permit for pruning as well as the list of approved local contractors that are authorized to work on city trees..

It's important to note that this tree will continue to grow naturally, potentially affecting your fence in the future. To address this, you might consider:

- **Diverting the fence around the tree:** This would allow for the tree's natural growth while still providing a barrier.
- **Incorporating the tree trunk into the fence line:** This option integrates the tree into your fence design, creating a unique and sustainable solution.

If you're still interested in pursuing tree removal, you have the right to appeal this decision. To initiate the appeal process, please reply to this email within 15 days requesting to have the item agendaized at the next Bidwell Park and Playground Commission meeting.

I understand that this may not be the answer you were hoping for, but I encourage you to explore the alternative options. I'm happy to discuss these possibilities further and answer any questions you may have.

Sincerely,



Richie Bamlet
City of Chico | Street Tree Division
Urban Forest Manager
o. 530.896.7801
[Website](#) | [Contact Us](#)



PUBLIC WORKS DEPARTMENT
Parks Division

965 Fir Street
P.O. Box 3420
Chico, CA 95927-3420

(530) 896-7800
parkinfo@chico.ca.gov
<http://www.chico.ca.us>

**PERMIT
TO
PLANT, REMOVE, ALTER, OR DISTURB PUBLIC TREES**

TO: Devin Duggins
614 Reed Park Drive
Chico, CA 95926

DATE: 2/23/24

Your application requesting permission to plant, remove, alter, or disturb public trees has been:

- Approved subject to the condition(s) listed below.
- Denied for reason(s) listed below
- Permit Not Required

Appeal Procedure: Should you disagree with this and wish to appeal this decision; you must submit a written letter addressed to the Bidwell Park and Playground Commission within 15 days of the receipt of this notice of denial. Any appeal submitted will be placed on the next regular meeting of the Bidwell Park and Playground Commission (last Monday of each month).

Condition(s) of approval/reason(s) for denial:

| |
|---|
| <p>Location: 614 Reed Park Drive Chico, CA 95926</p> <p>Contractor: TBD</p> <p>Tree is not dead, dying, diseased.</p> <p>Permit can be approved for pruning using approved tree contractor.</p> |
|---|

2/23/24

UFM Richie Bamlet

(Date)

Park Director or authorized City representative

Distribution: (When fully executed)

___ PkD ___ CDD ___ ADPW-ENGR ___ PL DIR ___ UF



DATE: 2/23/24

TO: Bidwell Park and Playground Commission

FROM: Linda Herman, Parks and Natural Resource Manager

SUBJECT: CONSIDERATION OF A REQUEST FROM CHICO COMMUNITY OBSERVATORY INC. TO TRANSFER THE LEASE OF THE UPPER BIDWELL PARK OBSERVATORY TO THE CHICO AREA RECREATION AND PARK DISTRICT (CARD).

REPORT IN BRIEF:

The Commission will consider a proposal from the non-profit Chico Community Observatory, Inc. and the Chico Area Recreation and Park District (CARD) to transfer the roles and responsibilities of the lease of the observatory in Upper Bidwell Park to CARD.

Recommendation: The Commission is requested to provide comments and a recommendation regarding the Chico Community Observatory's and CARD's request. If approved, the P&NRM requests permission to forward the standard City lease terms and document to City Council without further BPPC review and approval.

BACKGROUND:

The observatory in Parking Lot C in Upper Bidwell Park was built by the Kiwanis Club and other community supporters and opened on November 17, 2001. The City owns the facility and property, but it was leased to the Greater Chico Kiwanis Club Observatory for operations and maintenance. A map of the leased area is attached in Exhibit A, which does not include the public parking lot.

In 2010, the responsibility and operation of the Observatory was transferred from the Greater Chico Community Observatory to a non-profit organization called the Pacific Center for Astronomical Outreach. A new lease was executed, which has an initial lease period of five years with two additional five-year extensions. Pacific Center for Astronomical Outreach is now the non-profit called Chico Community Observatory Inc. The lease is scheduled to expire on 11/1/2025.

DISCUSSION:

The current lease requires the Lessee to make the observatory available to the public at least four (4) evenings per week with a minimum of 12 hours per week ("public hours"), weather permitting. It also requires the Lessee to establish a permit process to make the observatory available to the general public outside public hours, if requested.

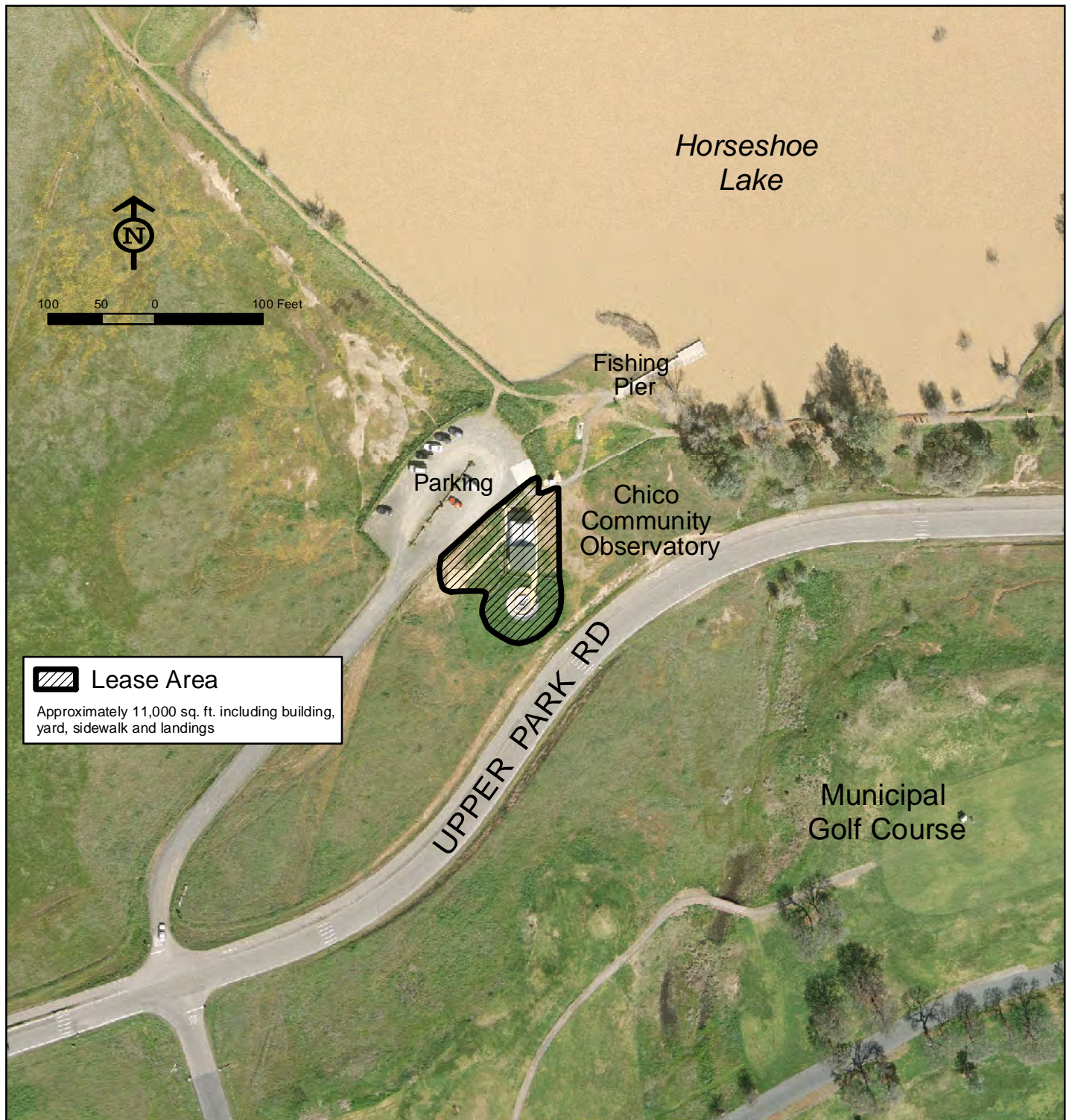
However, due to COVID-19 and other factors, the non-profit has struggled both operationally and financially to remain open and the observatory has been closed since February 2023. The non-profit reached out to CARD about the possibility of them assuming the City's lease and the operation of the Observatory. Attached as Exhibit B is a letter from the non-profit expressing their support of this proposal. A letter from CARD is in Exhibit C.

In discussions with CARD, the General Manager is proposing making the observatory available to the public at least three (3) evenings per week with a minimum of nine (9) hours per week. The public permit process outside of these hours and the other standard conditions of the current observatory lease will remain the same.

CARD is hoping to start operation of the observatory as soon as possible and is requesting a long-term lease of 25 years, which is similar to the terms of their other leases in Bidwell Park. The City's standard lease terms and policy were revised to require all new City property leases in excess of 5 years to be approved by City Council and leases in excess of 15 years to also be approved by BPPC.

ATTACHMENTS:

- Exhibit A: Observatory Lease Area Map
- Exhibit B: Chico Community Observatory, Inc. letter.
- Exhibit C: CARD Letter



Lease Area
 Approximately 11,000 sq. ft. including building, yard, sidewalk and landings

Aerial photo: March 2009

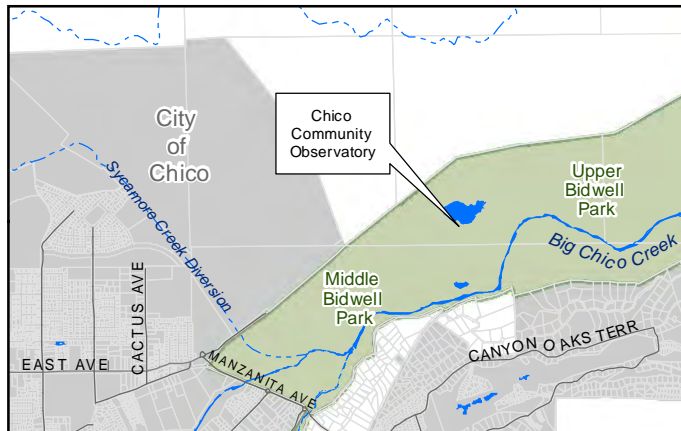


EXHIBIT "A"

**"Plat to Accompany Lease Agreement,
 Observatory - Bidwell Park"**

09/22/2010



CHICO COMMUNITY
OBSERVATORY

1835 LOCUST STREET
CHICO, CA 95926

Ph. (530) 487- 4071
Email: chicoobservatory@gmail.com
Facebook:
<http://www.facebook.com/ChicoCommunityObservatory>

February 21, 2024

Dear Bidwell Park & Playground Commission;

We are writing to express our enthusiastic support for the proposal to transfer the lease of the Chico Community Observatory to Chico Area Recreation and Park District (CARD). As a non-profit organization committed to promoting access to astronomy and science in our community, we believe that this transfer will not only safeguard the future of the Observatory but also contribute significantly to the broader goals of education, scientific research, and community outreach.

CARD has demonstrated a commendable track record in managing public spaces and promoting educational initiatives within our community. The Observatory has played a vital role in fostering a love for science, astronomy, and education within our community. Its unique facilities and programs have inspired countless individuals, including students, families, and enthusiasts. By entrusting the lease to CARD, we are confident that the Observatory will continue to thrive, offering educational programs, engaging exhibits, and community events that align with the values and objectives of both our organizations.

Thank you for considering our perspective, and we look forward to witnessing the continued success and positive impact of the Observatory under the stewardship of CARD. If there are any additional details or information required, please do not hesitate to contact us. Thank you,

Sincerely,

Dan Puser
Director, Chico Community Observatory Inc.
dan@puser.com
530.570.0707



CARD

Chico Area Recreation & Park District

Bidwell Park & Playground Commission

ICO: Linda Herman, Park & Natural Resources Manager

February 21, 2024

Subject: Chico Observatory Lease

Dear Commissioners:

In keeping with the City of Chico and the Chico Area Recreation and Park District's (CARD) desire to strengthen the relationship between the City's parks and related property while leveraging CARD's expertise in running quality recreation and park services, CARD is seeking a lease agreement for the Chico Community Observatory.

Recently, the non-profit organization that holds the lease for the Chico Community Observatory with the City of Chico, set to expire in 2025, reached out to District staff to discuss the possibility of CARD assuming the lease and related operations.

The Observatory has been closed since February 2023 as the non-profit organization has been unable to secure insurance due to its suspended non-profit status. There are six volunteers on their active roster. Their pre-pandemic volunteer numbers averaged 10-12. The non-profit's Director believes additional volunteers would be interested in participating if they could operate consistently. The non-profit Board of Directors reports that they are committed to continuing to provide activities that would benefit the community, such as sharing the night sky and kindling a love of the natural world.

CARD is currently successfully operating the Nature Center and offering quality programs to the community through a lease from the City of Chico. The Observatory presents comparable opportunities, and CARD is excited to launch into a new recreational adventure for the residents in the Chico Area. CARD is known for its exceptional recreational activities, camps, and enrichment programs and is excited to blend this amazing resource into established programming. Additionally, CARD aims to facilitate field trips, provide rental space for parties, and host special events to increase access to celestial wonders for all members of the community.

CARD is seeking to begin its leasehold of the Chico Observatory from now until 2049. Thank you for your consideration.

Sincerely,

Annabel Grimm

General Manager

ITEM 6.1 EXHIBIT C



DATE: February 22, 2024
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park & Natural Resource Manager
SUBJECT: CONSIDERATION OF CHICO AREA RECREATION & PARK DISTRICT'S (CARD) REQUEST TO INSTALL A SMALL STORAGE CONTAINER AT SYCAMORE FIELD IN LOWER BIDWELL PARK.

REPORT IN BRIEF:

The Chico Area Recreation & Park District (CARD), which has a long-term City lease for use Sycamore Field in Lower Bidwell Park, requests the Bidwell Park and Playground Commission's (BPPC) approval to install a 10'x10' storage container near the 3rd Base line at Sycamore Field in the One Mile Recreation Area in Lower Bidwell Park. The container will be used to store field maintenance equipment and supplies.

Recommendation: The Park & Natural Resources Director requests the Commission to provide comments and a recommendation regarding CARD's request

BACKGROUND:

CARD has leased the Sycamore Field for recreational purposes since 1962. The Lease had an initial term of 20 years, with automatic 10-year extensions unless either party provides 180-day notice to terminate. CARD must maintain the facility and can make alterations or improvements upon approval of the Public Works Director-O&M, or the BPPC if it is the construction of a new building on the leased property.

DISCUSSION:

In the attached correspondence, CARD is requesting the BPPC approve the installation of a 10'x10' storage container at Sycamore Field to be used to hold several pieces of equipment and tools. Currently equipment used to maintain the fields is stored at the Hooker Oak Recreation Area, requiring mowers, blowers, and other tools to be loaded onto a trailer and transported back and forth to Sycamore Field.

The proposal is to paint the container a natural color to match the park surroundings, and to place it an area along the 3rd base line. Pictures of the container and the proposed location are in Figures 1 and 2 respectively in the attached letter. **The container will be secured using a hidden shackle or vertical shackle lock that has be proved to be tamper proof and difficult to cut at other CARD locations.** Although not a permanent structure, Staff is bringing this to the BPPC due to the location and nature of the request.

Attachments: CARD Letter & Attachments



Dear Linda,

CARD would like to install a 10 x 10 storage container (figure 1) at Sycamore Field in order to hold several pieces of maintenance equipment. Currently, equipment used for maintaining the infield and outfield turf areas are held at the Hooker Oak Maintenance Yard. This requires an inefficient process of loading and transporting equipment to the field where upon the equipment is then unloaded, utilized for field maintenance, reloaded, and transported back to Hooker Oak Park. A small shed would keep the equipment in the location it is needed, reduce prep times, and reduce dependency on trailers and towing.

This storage container would be painted to match the natural surroundings (see example) and contain equipment for maintaining both the turf (mower and blower) and infields (drags, rakes, shovels, chalk, bases, etc...). Proposed location would be behind 3rd base (figure 2) and out of line of site from bleachers/spectators. This would also provide easy access to/from the infield with equipment, thus preserving the turf over time.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Scott Sch" followed by a long horizontal flourish.



Scott Schumann

Director of Parks and Facilities
530-520-6822

[Chico Area Recreation & Park District](#)
[Facebook](#) | [Instagram](#)



figure 1. Example of storage container.



figure 2. Approximate location of storage.



DATE: 3/20/24
TO: Bidwell Park and Playground Commission
FROM: Linda Herman, Parks and Natural Resource Manager
SUBJECT: UPDATE REGARDING PROVIDING LIFEGUARDS AND CONCESSIONS AT THE SYCAMORE POOL IN THE BIDWELL PARK ONE MILE RECREATION AREA

REPORT IN BRIEF:

The BPPC will receive an update from Staff and Chico Area Recreation and Park District (CARD) on their efforts to provide lifeguards and other services at Sycamore Pool this season. The Commission will also consider a pilot program to provide concessions at the pool this year.

Recommendation: The Commission is requested to provide comments and/or direction on this item.

BACKGROUND:

In 2015, the City and the Chico Area Recreation District (CARD) entered into a one year agreement for CARD to provide lifeguard services and additional programming at Lower Bidwell Park's Sycamore Pool. CARD and the City extended the arrangement for 3-years until 2019 through an addendum to the 2009 Memorandum of Understanding (MOU). The City Council approved a new restated MOU with CARD on 11/17/2020, which provides for CARD to continue to provide lifeguard services to the City until terminated by either party. Due to COVID-19 and difficulty in recruiting lifeguards despite their efforts, CARD has been unable to provide lifeguards for Sycamore Pool for the past two years.

In April 2018, the City's long term Concessionaire at the Sycamore Pool/One Mile Recreation Area, The Dog House, sold its business and the City transferred the concessions agreement to Ben and Kaitlyn Bracken. The Brackens own the Redwood Sandwich Company in Chico and Scotts Valley. The Bracken's provided concessions at the Sycamore Pool for several years until the Camp Fire, COVID-19, and other factors hindered their ability to continue these services.

DISCUSSION:

Lifeguards:

To help increase interest in becoming a lifeguard, this year CARD has implemented changes to the lifeguard pay scales and is providing multiple recruitment incentives. The pay rates have increased from \$12.50-\$14.00 per hour to \$19.50-\$23.00 per hour. In addition, CARD will now pay for all of the lifeguard's certifications and trainings, which used to be the responsibility of the employee. They have also implemented increased pay on holidays, bonuses, and other incentives to try to fill these positions. They started recruiting lifeguards in January using various outreach methods and are seeing more interest this year.

Consequently, these recruitment efforts will increase costs to the City. To help reduce these costs and based on previous year's experiences, the lifeguard schedule this year will be as follows:

- June 6 – August 18, 2024, guards will be present 6 days a week, every day except Thursdays for pool cleanings, from 12 p.m. to 7 p.m. However, guards will work on Thursday July 4, 2024.
- From August 24th thru Labor Day on September 2, 2024, guards will work the weekends only, 12 pm to 7 pm,

CARD also plans to hold "themed" days and other events during the swim season, similar to what they did at the ice rink, to make it a fun family friendly experience. They will post a schedule of these events at the pool, and it will be posted on both CARD's and the City's websites.

Concessions:

To provide concessions again at the pool, the P&NRM and CARD are proposing bringing a variety of mobile food and beverage vendors on various days and times on a rotating basis as a pilot program this year. Only one vendor will be onsite at one time. CARD uses this process at several of their park locations and 13 vendors, providing a variety of options and choices, are signed up for the program. CARD has offered to facilitate this program and application process for the City, which includes verifying that they have the proper permits, licenses, and insurance. Both the City and CARD will be listed as additional insureds.

To participate in the program, CARD charges a small \$50 fee to process the application and does not require a share of the vendor's profits. We believe that this rotating mobile "food truck" model will help bring more people to the One Mile Recreation Area and will help deter vandalism and break ins into the concessions building that have occurred multiple times with previous concessionaires.



DATE: 2/26/24
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park & Natural Resources Manager
SUBJECT: CONSIDERATION OF PROPOSED CHANGES TO THE PARK RESERVATION FEES FOR SMALLER RESERVATIONS.

REPORT IN BRIEF:

The BPPC will consider a proposal to increase the Park Reservation fees by \$5-\$10 to reserve park facilities, except Caper Acres, in Bidwell Park and other City parks for reservations that have 150 or less participants. The fees for larger events are not being considered at this time.

Recommendation – The P&NRM recommends the Commission approve the proposed revised Park Reservation fees.

BACKGROUND:

Over a series of meetings, the Bidwell Park & Playground approved increases to both private and public park reservations for Bidwell Park and various other city-owned park facilities. The Commission also approved changing the fee structure so that events with less than 150 people would be based on the facility that is being reserved rather than the number of people. The Commission also approved Half-Day (5 hours) and Full-Day (> 5 hours) reservation slots for these types of reservations. Private and public events with more than 151 people are based on the number of people participating and include other fees, such as application and deposit fees. The City Council approved the BPPC’s recommendations at its 1/21/20 meeting.

DISCUSSION:

Staff are currently working on establishing an online reservation system for park reservations. Because larger and special events (races/runs, festivals, etc.) require more oversight and approval, online reservations at this time will be established for those events with less than or equal to 150 people.

After reviewing fees from other park districts and since it has been four years from the last fee increase, Staff is proposing the reservation fees for these smaller sized reservations be increased by \$5 for a Half-Day and \$10 for a Full Day, an approximate 10% increase. Unless otherwise directed by the BPPC, reserving Caper Acres for 2 hours per day will still be at no charge. Fee revisions for reservation/events with greater than 150 participants are not being proposed at this time and will be evaluated if these too will become online reservations.

To work with the online system and to allow for more reservation opportunities, Staff is also requesting that the reservation time blocks be changed from 5-hour blocks for Half Day reservation to 4-hour blocks, which is also the time duration being used by other agencies. This would provide three reservable Half Day time blocks (8 am -12 pm, 12:30-4:30 p.m., and 5 p.m.-9 p.m.) and one Full Day slot (8 a.m.-9 p.m.) available to park users. The current and proposed fees are depicted in the table below.

If approved by the BPPC, the fee increases and new reservation time slots will become effective by **May 1, 2024**, which is also the target date for when the online reservations will become available.

| RESERVATION AREA | CURRENT FEES (≤ 150 people) | | PROPOSED FEES (> 150 people) | |
|----------------------------|--------------------------------|----------|---------------------------------|----------|
| | HALF DAY | FULL DAY | HALF DAY | FULL DAY |
| Bidwell Bowl Amphitheater | \$55 | \$100 | \$60 | \$110 |
| Campfire Council Ring | \$55 | \$75 | \$60 | \$85 |
| Cedar Gove Picnic Area | \$55 | \$75 | \$60 | \$85 |
| Cedar Grove Meadow | \$55 | \$75 | \$60 | \$85 |
| Children's Playground | \$30 | \$55 | \$35 | \$65 |
| Depot Park | \$30 | \$55 | \$35 | \$65 |
| Five Mile Picnic Area West | \$55 | \$75 | \$60 | \$85 |
| Five Mile Picnic Area East | \$55 | \$75 | \$60 | \$85 |
| One Mile Oak Grove A | \$55 | \$75 | \$60 | \$85 |
| One Mile Oak Grove B | \$55 | \$75 | \$60 | \$85 |
| One Mile Oak Grove A & B | \$75 | \$125 | \$80 | \$135 |
| Redwood Grove (Site 37) | \$30 | \$55 | \$35 | \$65 |
| Non-reservation Areas | \$30 | \$55 | \$35 | \$65 |



DATE: 3/19/24
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park and Natural Resources Manager
SUBJECT: Parks Division Report

NARRATIVE

1. Updates

- a. Lower Park Road Improvements – The City’s Engineering Division will be issuing a Request for Proposal seeking an Engineering firm who can develop the designs and specifications to repave the Petersen and South Park Drives in Lower Bidwell Park. Additional information and more discussion regarding the traffic circulation design proposals for the section of South Park Drive from the 4th Street entrance to Caper Acres will be coming back to the BPPC once the consultant is obtained. Construction of the road improvements are tentatively scheduled for the 2025 construction season.
- b. Lindo Channel Defensible Space Project – Despite the rain, Terra Fuego Research Foundation and Big Chico Creek Ecological Reserve crews have completed the Phase 1 removal of downed and dead wood and elevating vegetation on Lindo Channel. They did an excellent job. We may also have crews go through the area again after the first goat grazing treatment this Summer.
- c. Chico Nature Center Accessible Path – CARD received bids for the installation of a new concrete walkway to provide an ADA accessible path from the ADA parking space to the Exhibit Building. The work should begin within the next month.
- d. Iron Canyon Fish Passage Project – The environmental review for the Iron Canyon Fish Passage Project in Upper Bidwell Park is almost complete, and work has begun on obtaining the regulatory permits. CalTrout and their Engineers are also working on a 30% design of the project. Public outreach via booths at the Thursday Night Market and other events will begin in April 2024. A public workshop presenting the 30% design and other information will be held in June 2024. More information regarding this workshop will be forwarded to the BPPC and the public once the date and venue is confirmed.
- e. Sworn Park Rangers –The recruitment for the third Swon Ranger closed. There were 49 applications, and 30 candidates are going through the Police Department review process. The filling of the two vacant Target Team members is also in process. The Police Chief reported that the plan is to begin 7-day Ranger coverage in the parks and greenways starting on May 1, 2024.

2. Maintenance Program

Staff provides on a need and time basis the cleaning and safety inspections of all recreation areas including grounds, playgrounds, picnic sites, roads, and paths, coupled with the weekend cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations and the removal of graffiti from all park infrastructure.

- a. Lower Park: Staff have been making progress in Caper Acres with getting the Lions Head drinking fountain reconnected to a water supply and replacing a broken panel in the Crooked House. Crew members removed one of the two remaining wooden observation decks in the World of Trees; it was a safety hazard. The crew is continuing to work on the perimeter wire fencing. Staff spent a significant amount of time clearing the roads, bike paths and lawns of debris from the storm. We have started our mowing for the season, we are flail mowing and mowing lawns, as well as line trimming all over. Staff paired up with the road crew for a day to focus on potholes in the park. The crew has been working hard to keep up with an increase of antisemitism graffiti.

- b. Middle Park: Staff graded Lot B at Easter Cross to remove all the potholes that resulted from heavy and abusive use. The crew replaced all the exterior light fixtures at the Five Mile restrooms. The Five Mile septic pump system had its annual servicing and pumping. We had an additional float added to the septic lift station to help eliminate solid waste from getting into the leach field. Staff worked on grading Lot E with some help from the road crew. We changed the nose in parking in the first section of Lot E to diagonal parking to reduce the excessive amount of damage done to the split rail fence.
- c. Upper Park: The crew has continued to work on Upper Park Road to keep up with maintenance needs as a result of the heavy rains. The recent storms brought down numerous trees in the park. Two very large trees fell across Upper Park Rd., two trees on Middle trail, three trees in Middle Park, and two trees in the World of trees.
- d. Green way Parks: The entire crew assisted with a homeless camp clean up on the bike path by Lassen Ave.
- e. Upcoming projects: Continue to work on the Lions Head drinking fountain. When reconnecting the lions head fountain we are planning on adding a jug filler/water spigot between Birthday ring 1 and the sandbox. Significant progress should be made on the park perimeter fence. The new entrance gate at Peterson Memorial Dr and Vallombrosa Ave is being fabricated and should be installed soon. Spring is on its way and park usage is going up, we will be focusing on getting the high traffic area finetuned and the irrigation up and running.

3. Volunteer and Donor Program

- a. Chico Community Volunteers in Education (CAVE) – CAVE’s Adopt a Park program is back in session. Five student volunteers will work on various projects in Lower Bidwell Park for 3 hours every Friday through early May.
- b. Butte County Firesafe Council – Volunteers from the Butte County Firesafe Council hosted a “Doom the Broom” event in the Lindo Channel near Manzanita Court. Invasive Spanish Broom is becoming more established in the Lindo Channel. There are plans for more broom removal events in the coming months.
- c. College Corps – Volunteers from CSU, Chico College Corps program have been hard at work removing invasive vegetation from the South 1 Mile area of Bidwell Park. The crew contributes an average of 30 hours of labor per week and will continue through early May.
- d. 4th Annual Chico Spring Clean – This annual community cleanup event, now in its 4th year, was inspired by the Chico City Council. The event will be held on Saturday, April 20 from 9 am to noon. Volunteers may sign up for designated community sections, such as areas of Bidwell Park or they may clean up in their own neighborhood. To sign up, please [CLICK HERE](#)
- e. Upcoming Volunteer Opportunities – Please [CLICK HERE](#) or email parkinfo@chicoca.gov to find out about upcoming volunteer opportunities.
- f. Donations – General park donations in the amounts of \$300 from Arlyne Hazel, \$500 from Peter Washington along with \$ 300.00 for Caper Acres bricks were received in January and February.

MONTHLY SUMMARY TABLES

| Monthly Public Permits - March 2024 | | | | | |
|-------------------------------------|---------------|------------------------|-------------------------------------|---------------|---------------|
| Date | Location | Organization | Event | Time of Event | Participant # |
| 03/02/24 | City Plaza | Every Good Opportunity | Chico Taco Festival | 11:00AM | 200 |
| 03/02/24 | Oak Grove A&B | Fleet Feet | Bidwell Classic 5k/10k/1/2 Marathon | 7:45AM | 1,000 |
| 03/10/24 | City Plaza | CORSA | Bike Race | 5:00AM | 100 |
| 03/24/24 | City Plaza | Hispanic Chamber | Cesar Chavez Celebration | 12:00PM | 500 |
| 03/30/24 | Oak Grove A&B | CARD | Spring Jamboree | 9:00AM | 1,000 |
| | | | | | |
| | | | | | |
| | | | | Total | 2,800 |

Monthly Public Permits - April 2024

| Date | Location | Organization | Event | Time of Event | Participant # |
|--------------|---------------|--------------------------------|------------------------|---------------|---------------|
| 04/06/24 | City Plaza | Valley Oak Children's Services | Children's Faire | 10:00 AM | 200 |
| 04/13/24 | City Plaza | Every Gone Opportunity | Rescheduled Taco Fest | 11:00 AM | 200 |
| 04/13/24 | Oak Grove A&B | Bridging the Gap for Water | Walk for Water | 8:00 AM | 500 |
| 04/20/24 | City Plaza | Butte Environmental Council | Earth Day Celebration | 9:00 AM | 300 |
| 04/20/24 | Oak Grove A&B | The Yellow Door/NVCF | Chico Walks for Autism | 8:30 AM | 500 |
| 04/21/24 | Oak Grove A&B | Soroptimists | 5k Walk/Run | 8:00 AM | 100 |
| 04/27/24 | Oak Grove A&B | Women's Resource Clinic | Walk for Life | 8:30 AM | 200 |
| Total | | | | | 2,000 |

Table 1. Monthly Volunteer Hours

Parks and Greenways -PALS- (Partners, Ambassadors, Leaders & Stewards) Volunteer Activities, Jan. 24

| Date | Location | Partner/Agency | # of Volunteers | Hrs. Worked | # of Vols Xs Hrs. = Total Hrs. | Task | Leader |
|-----------|---------------------------|----------------------------------|-----------------|-------------------|--------------------------------------|------------------|------------------|
| Various | Chico Parks and Greenways | PALS | 105 | varied | 964 | Park Ambassadors | Shane Romain |
| 1/5/2024 | Comanche & Teichert | Friends of Comanche Creek | 6 | 3 | 18 | General Cleanup | Liz Stewart |
| 1/5/2024 | Verbena Fields | Traditional Ecological Knowledge | 11 | 3 | 33 | Vegetation Mgmt. | Molly Willoughby |
| 1/8/2024 | Depot Park | Friends of Comanche Creek | 1 | 1 | 1 | General Cleanup | Liz Stewart |
| 1/10/2024 | Depot Park | Friends of Comanche Creek | 1 | 1 | 1 | General Cleanup | Liz Stewart |
| 1/12/2024 | Verbena Fields | Traditional Ecological Knowledge | 13 | 3 | 39 | Vegetation Mgmt. | Molly Willoughby |
| 1/12/2024 | Comanche & Teichert | Friends of Comanche Creek | 7 | 3 | 21 | General Cleanup | Liz Stewart |
| 1/17/2024 | 1' Mile | College Corps | 5 | 3 | 15 | Vegetation Mgmt. | Alex Castaneda |
| 1/18/2024 | 1' Mile | College Corps | 4 | 3 | 12 | Vegetation Mgmt. | Alex Castaneda |
| 1/19/2024 | Comanche & Teichert | Friends of Comanche Creek | 4 | 3 | 12 | General Cleanup | Liz Stewart |
| 1/19/2024 | Verbena Fields | Traditional Ecological Knowledge | 12 | 3 | 36 | Vegetation Mgmt. | Molly Willoughby |
| 1/24/2024 | 1' Mile | College Corps | 2 | 3 | 6 | Vegetation Mgmt. | Alex Castaneda |
| 1/25/2024 | 1' Mile | College Corps | 2 | 3 | 6 | Vegetation Mgmt. | Alex Castaneda |
| 1/26/2024 | Comanche & Teichert | Friends of Comanche Creek | 4 | 3 | 12 | General Cleanup | Liz Stewart |
| 1/26/2024 | Verbena Fields | Traditional Ecological Knowledge | 12 | 3 | 36 | Vegetation Mgmt. | Molly Willoughby |
| 1/30/2024 | 1' Mile | College Corps | 5 | 3 | 15 | Vegetation Mgmt. | Alex Castaneda |
| 1/31/2024 | 1' Mile | College Corps | 2 | 3 | 6 | Vegetation Mgmt. | Alex Castaneda |
| | | | | TOTAL HRS. | 1233 | | |

Parks and Greenways -PALS- (Partners, Ambassadors, Leaders & Stewards) Volunteer Activities, Feb. 24

| Date | Location | Partner/Agency | # of Volunteers | Hrs. Worked | # of Vols Xs Hrs. = Total Hrs. | Task | Leader |
|-------------|---------------------------|----------------------------------|------------------------|--------------------|---|-------------------|------------------|
| Various | Chico Parks and Greenways | PALS | 108 | varied | 946 | Park Ambassadors | Shane Romain |
| 2/1/2024 | 1` Mile | College Corps | 3 | 3 | 9 | Vegetation Mgmt. | Alex Castaneda |
| 2/2/2024 | Comanche & Teichert | Friends of Comanche Creek | 6 | 3 | 18 | General Cleanup | Liz Stewart |
| 2/2/2024 | Verbena Fields | Traditional Ecological Knowledge | 12 | 3 | 36 | Vegetation Mgmt. | Molly Willoughby |
| 2/3/2024 | 1` Mile | College Corps | 4 | 3 | 12 | Vegetation Mgmt. | Alex Castaneda |
| 2/7/2024 | 1` Mile | College Corps | 3 | 3 | 9 | Vegetation Mgmt. | Alex Castaneda |
| 2/8/2024 | 1` Mile | College Corps | 5 | 3 | 15 | Vegetation Mgmt. | Alex Castaneda |
| 2/9/2024 | Comanche & Teichert | Friends of Comanche Creek | 7 | 3 | 21 | General Cleanup | Liz Stewart |
| 2/10/2024 | 1` Mile | College Corps | 6 | 8 | 48 | Vegetation Mgmt. | Alex Castaneda |
| 2/14/2024 | 1` Mile | College Corps | 6 | 3 | 18 | Vegetation Mgmt. | Alex Castaneda |
| 2/15/2024 | 1` Mile | College Corps | 2 | 3 | 6 | Vegetation Mgmt. | Alex Castaneda |
| 2/16/2024 | Comanche & Teichert | Friends of Comanche Creek | 4 | 3 | 12 | General Cleanup | Liz Stewart |
| 2/16/2024 | Verbena Fields | Traditional Ecological Knowledge | 5 | 3 | 15 | Vegetation Mgmt. | Molly Willoughby |
| 2/16/2024 | Cedar Grove | PALS Ivy League | 3 | 3 | 9 | Vegetation Mgmt. | Linda Calbreath |
| 2/21/2024 | 1` Mile | College Corps | 2 | 3 | 6 | Vegetation Mgmt. | Alex Castaneda |
| 2/23/2024 | 1 Mile | CAVE | 6 | 3 | 18 | Vegetation Mgmt. | Kevin Seeger |
| 2/23/2024 | Comanche & Teichert | Friends of Comanche Creek | 4 | 3 | 12 | General Cleanup | Liz Stewart |
| 2/23/2024 | Verbena Fields | Traditional Ecological Knowledge | 20 | 3 | 60 | Vegetation Mgmt. | Molly Willoughby |
| 2/25/2024 | Maidu Trail | Chico Velo Trailworks | 22 | 4 | 88 | Trail Maintenance | Thad Walker |
| | | | | TOTAL HRS. | 1358 | | |

Table 2. Monthly Parks and Greenways Cleanup totals

| Encampment Cleanups, Jan 24 | | | | | | | | |
|------------------------------------|-----------------------|-------------------|---------------------|---------------------|------------------------------|-----------------------------------|---------------------------|----------------------------|
| Date | Location | Coop. Org. | # of workers | Hours Worked | Worker Xs Hours Total | Total Debris (cubic yards) | Total Debris (lbs) | Total Debris (tons) |
| 1/2/2024 | Teichert BP to E 20th | | 20 | 6 | 120 | 60 | 21080 | 10.5 |
| 1/3/2024 | MLK | | 3 | 1 | 2 | 2 | 700 | 0.4 |
| 1/3/2024 | Picnic Site 2 | | 3 | 1 | 2 | 2 | 700 | 0.4 |
| 1/3/2024 | Picnic Site 40 | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/3/2024 | Airport | | 4 | 1 | 4 | 8 | 2800 | 1.4 |
| 1/4/2024 | Oak Grove | | 2 | 0.5 | 1 | 1 | 350 | 0.2 |
| 1/4/2024 | Annie's Glen | | 2 | 2 | 4 | 7 | 2450 | 1.2 |
| 1/4/2024 | Behind CARD | | 2 | 1 | 2 | 2 | 700 | 0.4 |
| 1/4/2024 | Forest & Flying V | | 2 | 0.5 | 1 | 2 | 700 | 0.4 |
| 1/5/2024 | Lassen BP | | 2 | 2 | 4 | 5 | 1750 | 0.9 |
| 1/8/2024 | MLK | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/8/2024 | Site 40 | | 3 | 1 | 3 | 7 | 2450 | 1.2 |
| 1/9/2024 | Horseshoe Pits | | 4 | 2 | 8 | 10 | 3500 | 1.8 |
| 1/9/2025 | Teichert | | 4 | 2 | 8 | 10 | 3500 | 1.8 |
| 1/10/2024 | Lindo at Holly | | 4 | 2 | 8 | 8 | 2800 | 1.4 |
| 1/10/2024 | Lindo at Cohasset | | 4 | 1.5 | 6 | 6 | 2280 | 1.1 |
| 1/11/2024 | Lindo at Cohasset | | 3 | 1.5 | 4.5 | 3 | 1050 | 0.5 |
| 1/12/2024 | MLK | | 3 | 0.5 | 1.5 | 5 | 1750 | 0.9 |
| 1/12/2024 | N Cedar BP | | 3 | 0.5 | 1.5 | 2 | 700 | 0.4 |
| 1/12/2024 | Lindo at Cohasset | | 3 | 1.5 | 4.5 | 4 | 1400 | 0.7 |
| 1/12/2024 | Alt Site | | 3 | 0.5 | 1.5 | 4 | 1400 | 0.7 |
| 1/16/2024 | Lindo at Cohasset | | 3 | 1.5 | 4.5 | 5 | 1750 | 0.9 |
| 1/16/2024 | Annie's Glen | | 3 | 1 | 3 | 4 | 1400 | 0.7 |
| 1/16/2024 | End of Woodland | | 3 | 1.5 | 4.5 | 6 | 2100 | 1.1 |
| 1/17/2024 | Picnic Site 3 | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/17/2024 | South 1 Mile | | 3 | 0.5 | 1.5 | 2 | 700 | 0.4 |
| 1/17/2024 | 1st and Main | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/17/2024 | BP at Alba | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/17/2024 | Lassen BP | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/18/2024 | Montecito | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/18/2024 | Holly | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/18/2024 | Annie's Glen | | 3 | 1 | 3 | 2 | 700 | 0.4 |
| 1/18/2024 | CARD center | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/18/2024 | 4th St entance | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/19/2024 | MLK | | 3 | 1 | 3 | 4 | 1400 | 0.7 |
| 1/19/2024 | Annie's Glen | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/19/2024 | Camilla Way | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/19/2024 | Humboldt and 10th | | 3 | 0.5 | 1.5 | 6 | 2100 | 1.1 |
| 1/19/2024 | Panama Ave | | 3 | 0.5 | 1.5 | 4 | 1400 | 0.7 |
| 1/22/2024 | Picnic Site 31 | | 3 | 3 | 9 | 12 | 1920 | 1.0 |
| 1/23/2024 | Picnic Site 32 | | 3 | 1 | 3 | 5 | 1750 | 0.9 |
| 1/23/2024 | Lindo at Hidden Grove | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 1/24/2024 | Potter Levee | | 3 | 3.5 | 10.5 | 6 | 2100 | 1.1 |
| 1/25/2024 | Potter Levee | | 3 | 3.5 | 10.5 | 7 | 2450 | 1.2 |
| 1/26/2024 | Guillon Property | | 7 | 4.5 | 31.5 | 22 | 2000 | 1.0 |
| 1/29/2024 | Depot Park | | 3 | 0.5 | 1.5 | 2 | 700 | 0.4 |
| 1/29/2024 | E 1st and Eaton BP | | 15 | 4 | 60 | 40 | 8410 | 4.2 |
| 1/30/2024 | Alternate Site | | 12 | 7 | 84 | 130 | 43160 | 21.6 |
| 1/31/2024 | Humboldt and 10th | | 3 | 0.5 | 1.5 | 2 | 700 | 0.4 |
| 1/31/2024 | MLK | | 3 | 1 | 3 | 4 | 1400 | 0.7 |
| | | | | | TOTAL HRS | TOTAL CUBIC YDS. | TOTAL LBS. | TOTAL TONS |
| | | | | | 443 | 424 | 132750 | 66 |

| Encampment Cleanups, Feb 24 | | | | | | | | |
|------------------------------------|-----------------------|-------------------|---------------------|---------------------|------------------------------|-----------------------------------|---------------------------|----------------------------|
| Date | Location | Coop. Org. | # of workers | Hours Worked | Worker Xs Hours Total | Total Debris (cubic yards) | Total Debris (lbs) | Total Debris (tons) |
| 2/1/2024 | 4th St Bidwell | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/1/2024 | South Park Drive 99 | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/2/2024 | Montecito | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/2/2024 | MLK | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/2/2024 | Vallombrosa Way | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/2/2024 | Humboldt Ave | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/2/2024 | Nortre Dame Blvd | | 3 | 0.5 | 1.5 | 5 | 1750 | 0.9 |
| 2/6/2024 | 10th and Humboldt | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/6/2024 | MLK | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/6/2024 | 2nd Alternate site | | 3 | 1 | 3 | 3 | 1050 | 0.5 |
| 2/6/2024 | Nature Center | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/6/2024 | Campfire Council Ring | | 3 | 0.5 | 1.5 | 2 | 700 | 0.4 |
| 2/6/2024 | Site 33 | | 3 | 0.5 | 1.5 | 2 | 700 | 0.4 |
| 2/6/2024 | Burnap BP | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/7/2024 | Site 37 | | 3 | 2 | 6 | 6 | 2100 | 1.1 |
| 2/7/2024 | Kiwanis | | 3 | 0.5 | 1.5 | 2 | 700 | 0.4 |
| 2/8/2024 | Bruce Rd BP | | 3 | 1.5 | 4.5 | 3 | 1050 | 0.5 |
| 2/8/2024 | 10th and Humboldt | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/8/2024 | Bidwell Ave | | 3 | 3.5 | 10.5 | 5 | 1750 | 0.9 |
| 2/15/2024 | Mercer Grove | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/15/2024 | Cohasset BP | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/15/2024 | 10th and Humboldt | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/20/2024 | Lindo at Manzanita Ct | | 3 | 0.5 | 1.5 | 3 | 1050 | 0.5 |
| 2/21/2024 | 10th and Humboldt | | 3 | 0.5 | 1.5 | 4 | 1400 | 0.7 |
| 2/22/2024 | BCC at Bidwell Ave | | 3 | 1 | 3 | 4 | 1400 | 0.7 |
| 2/23/2024 | Lassen BP | | 4 | 1 | 4 | 3 | 1050 | 0.5 |
| 2/23/2024 | Bidwell Park | | 14 | 5 | 70 | 40 | 14000 | 7.0 |
| 2/23/2021 | Teichert & Community | | 10 | 5 | 50 | 30 | 10100 | 5.1 |
| 2/26/2024 | MLK | | 3 | 0.5 | 1.5 | 3 | 1050 | 0.5 |
| 2/26/2024 | Airport Bikepath | | 4 | 1.5 | 6 | 6 | 2100 | 1.1 |
| 2/27/2024 | Lindo at Montecito | | 3 | 3 | 9 | 16 | 5600 | 2.8 |
| 2/28/2024 | Forest and Humboldt | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/28/2024 | MLK at Community Park | | 3 | 1 | 3 | 4 | 1400 | 0.7 |
| 2/28/2024 | LCC Bikepath at Bruce | | 3 | 0.5 | 1.5 | 1 | 350 | 0.2 |
| 2/29/2024 | MLK at Community Park | | 3 | 1 | 3 | 1 | 350 | 0.2 |
| 2/29/2024 | 10th and Olive | | 3 | 0.5 | 1.5 | 3 | 1050 | 0.5 |
| | | | | | TOTAL HRS | TOTAL DEBRIS YARDS | TOTAL LBS | TOTAL TONS |
| | | | | | 208 | 161 | 55950 | 28 |

PHOTOGRAPHS



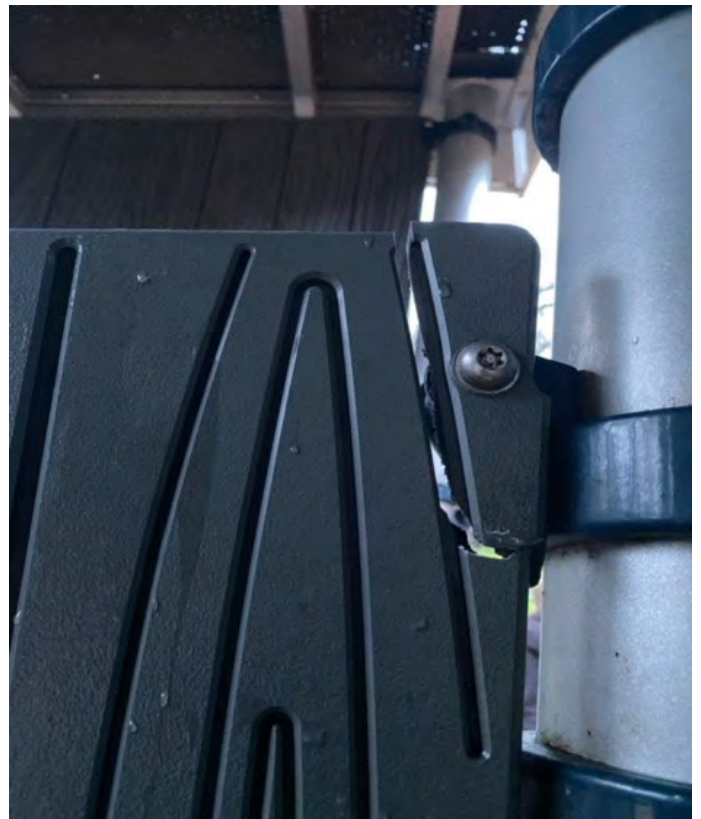
Graffiti



Parking Lot E



World of Trees Removal



Crooked House Repair



DATE: 2/26/24
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Richie Bamlet, Urban Forest Manager
SUBJECT: Tree Division Report

NARRATIVE

1. Updates

- a. Storm cleanup Public Works is working through many calls for service after two storms hit Butte County 2/4 and 2/19.
- b. Tree City USA – An application was submitted to the Arbor Day Foundation for the Tree City USA Growth award.
- c. Service requests – In January 63 calls for service were received, of which twenty-four (38%) related to cracked, hanging, or fallen limbs.

2. Planning/Monitoring

- a. Damage Reports: One damage report was sent to Risk Management in January.

3. Planning and Building Development

- a. Development Plans - Twelve development plans were reviewed in January. Permit comments in the City TRAKIT permit system included clarification of trees to be preserved, species choice and suitable alternatives, specimen size of replacement trees, requirement of utility company to provide arborist reports.

4. Miscellaneous

- a. Tree maintenance contract: A panel of three reviewers assessed the seven bids. A primary and secondary contractor has been selected. Contract awards are being finalized.
- b. Seed to Shade - Public Works is currently preparing for the spring 2024 tree planting season. Vacant planting sites have been reviewed in the South Campus neighborhood as well as tree planting service requests across the city. A variety of free trees are available including shade trees, ornamental trees for front yards as well as fruit trees. Residents wishing to receive a free tree should call Public Works 896-7800. To date 641 trees have been planted as part of the grant funded CalFire initiative.
- c. Tree donation Public Works provided CARD with two Willow oak trees for planting at Hooker oak park.
- d. Tree vandalism: In conjunction with CARD staff, Public Works investigated alleged attempts to intentionally harm street trees with herbicide application at Nob Hill Park.
- e. Unpermitted removal: Staff were called to an alleged unauthorized walnut tree removal. Chico PD assisted and had the removal operation halted. A report will be sent to the city attorney. See Figure 2

5. Maintenance

- a. Storm cleanup. The atmospheric rivers that impacted California in February resulted in Butte County issuing a local emergency proclamation. The storms on February 4th and 19th had significant impacts in Chico. Tree Division,

with assistance from other Public Works divisions worked through the night of 2/4 to keep rights-of-way open and clear of tree debris and flooding. Throughout the rest of February, Public Work crews have been working to clear the backlog of tree related service requests. See Figures 1,3,4,5,6.

- b. Service calls In January 63 calls for service were received. 24 (38%) were for cracked, hanging, or fallen limbs.
- c. Chico Nature Center – Staff assessed a grove of cedar trees at the Chico Nature Center. These trees were pruned in 2020 to reduce the risk of tree failure. However, it is now determined that removal is the most appropriate option. Upon appointment of the new tree maintenance contract, the trees located between the buildings will be removed.

6. Outreach, Training and Education

- a. UFM continued viewing webinars from the 2023 ISA Virtual Event.
- b. Senior Maintenance Worker has commenced study to become a certified arborist.
- c. UFM hosted training on Ergonomics in the workplace.

7. Street Tree Supervisor Report

The Street Tree Supervisor's monthly summary data tables for January 2023 are included below:

| Category | Staff Hours | % of Total |
|---------------------|-------------|------------|
| Tree Crew Hours | | |
| 1. Safety | 225 | 15.4% |
| 2. Tree Work | 964 | 65.8% |
| 3. Special Projects | 0 | 0.0% |
| 4. Admin Time/Other | 275 | 18.8% |
| Monthly Totals | 1464 | 100.0% |

a. Table 1 January Staff hours

| Item | Values |
|-----------------------------|--------|
| 5. Productivity | |
| Calls | |
| Call Outs | 56 |
| Service Requests: Submitted | 0 |
| Service Requests: Completed | 69 |
| Sub Total | 0 |
| Trees | |
| Planted: Trees | 0 |
| Pruned | 408 |
| Removed: Trees (smaller) | 0 |
| Removed: Stumps | 0 |
| Removed: Trees | 4 |
| Sub Total | 412 |

b. Table 2 January Staff productivity

8. Upcoming Issues

- a. Provisional tree maintenance work programs are being developed ahead of the award of the tree maintenance contract.
- b. Dudek continues to work on corrections and errors to finalize the UFMP. Once this stage is complete, hard copies will be created.
- c. UFM is working on an RFP for Seed to Shade contract support to provide community tree planting event services from spring 2024 onwards through spring 2025.

Photographs



Figure 1 Storm cleanup 2/20. Estates Drive. Large Valley oak fell from Bidwell Park into private backyard.



Figure 2: Unauthorized Claro walnut tree removal

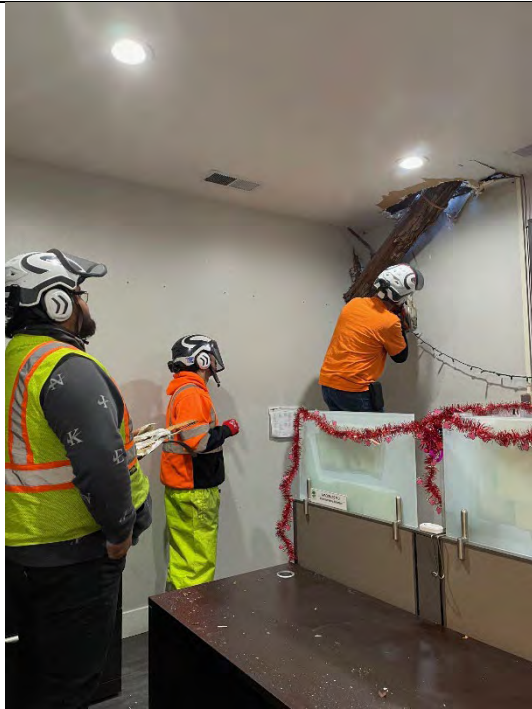


Figure 3: 2/5/24: Tree crew clear a branch that fell from a large redwood tree into the Public Works administrative office.



Figure 4: Cedar grove. 115' tall cypress tree storm cleanup.



Figure 5: 2/5/24: 2/5/24: Large tree (Royal Paulownia) fell during the storm onto an adjacent property.



Figure 6: 4th street cleanup operations.