

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
**MINUTES OF**  
**January 25<sup>th</sup>, 2021 Meeting**  
**Remote Meeting via City's WebEx Platform**

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**PUBLIC PARTICIPATION:** *This meeting was conducted in accordance with the Governor's Executive Order N-29-20. The public was able to view the meeting via the City's WebEx Platform. Public comments were also accepted by email sent to [parkpubliccomment@chicoca.gov](mailto:parkpubliccomment@chicoca.gov) before and during the meeting, prior to the close of public comment on an item.*

**1. REGULAR COMMISSION MEETING**

**1.1 Call to Order**

Called to order by Acting Chair Haar at 6:00 p.m.

**1.2 Roll Call**

**Commissioners Present:**

Garrett Liles  
Jeff Glatz  
Anna Moore  
Lise Smith-Peters  
Aaron Haar

**Commissioners Absent: None**

**Staff Present:**

Erik Gustafson (Public Works Director O&M)  
Linda Herman (Park and Natural Resource Manager)  
Richie Bamlet (Urban Forest Manager)  
Shane Romain (Park Services Coordinator)  
Monica Murdock (Admin Assistant)  
Wolfy Rougle (City consultant)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1 APPROVAL OF MEETING MINUTES**

**Action:** Approve minutes of BPPC meeting held on December 14<sup>th</sup>, 2020.

Commissioner Smith-Peters stated that there are some minor typographical errors in the Minutes, in which Staff stated would be corrected.

A motion was made by Commissioner Glatz and seconded by Commissioner Moore to approve the Minutes as corrected by Staff.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Smith-Peters,  
Commissioner Glatz, Acting Chair Haar.

NOES: None

**3. ITEMS REMOVED FROM CONSENT -NONE**

#### 4. PUBLIC HEARINGS -NONE

#### 5. REGULAR AGENDA

##### 5.1 REPORT FROM THE 1/20/2021 BPPC NATURAL RESOURCE COMMITTEE MEETING.

The Natural Resource Committee (NRC) will provide a report on the following agenda item that was discussed at its 1/20/21 meeting. A copy of the NRC meeting agenda and staff reports is attached. (*Report – Lise Smith-Peters, Interim Committee Chair*):

##### 5.1.1. ACCEPTANCE OF PUBLIC COMMENTS ON THE DRAFT PROGRAMATIC ENVIRONMENTAL IMPACT REPORT (PEIR) FOR THE DRAFT VEGETATIVE FUELS MANAGEMENT PLAN.

At its meeting on 12/14/20, the Bidwell Park & Playground Commission (BPPC) reviewed a Draft Programmatic Environmental Impact Report (PEIR) for the City's proposed Draft Vegetative Fuels Management Plan. A Notice of Availability of the PEIR was issued on 12/18/20 which started the 45-day public comment period and announced an opportunity for the public to provide comments on the PEIR at the BPPC Natural Resource Committee (NRC) meeting on 1/20/2021.

**DRAFT PEIR DOCUMENT AVAILABILITY:** The Draft PEIR is available for public review at the following locations: 1) City of Chico Parks Division, 965 Fir Street by appointment only, call 530-896-7800 to schedule an appointment; and 2) Chico Branch of the Butte County Library, 1108 Sherman Avenue, open Tuesday through Saturday, 10 a.m. to 4 pm. An electronic version of the Draft PEIR is also available on the City's web page at <https://chico.ca.us/post/vegetative-fuels-management-plan>. **Comments are due by 5:00 p.m. on Tuesday February 2, 2021.**

**Recommendation:** *None. The BPPC will provide its comments, if any, and accept comments from the public on the Draft PEIR. All comments received will be addressed in the Final PEIR and will not be discussed at tonight's meeting.*

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Public comments were received from Woody Elliott.

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In response to Mr. Elliott's comments about whether all of the deliverables in the grant for the Plan have been completed, Consultant Rougle replied the project is on track.

Acting Chair and Committee member Haar stated that he would like to see public workshops regarding the purpose of the Vegetative Fuels Plan after it is adopted.

Commissioner and Committee member Lise Smith-Peters stated she would like the Commission to support the Mr. Elliott's comment that all future vegetation work plans come before the BPPC for approval.

Commissioner Liles provided comments that the work plan and project consistency checklist in the VFMP will add a layer of Staff time but should help in informing the public.

Commissioner Glatz suggested that instead of bringing them to the BPPC maybe the work plans can be posted on the website or Facebook as a way to inform the public of this work.

## 6. BUSINESS FROM THE FLOOR

Members of the public may address the Commission via WebEx or by email at [parkpubliccomment@chicoca.gov](mailto:parkpubliccomment@chicoca.gov) at this time on any matter not already listed on the agenda, with comments being limited to three minutes or as determined by the Chair. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

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Comments were received from Woody Elliott. Mr. Elliott's comments are noted in detail in the Final PEIR.

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## 7. REPORTS AND COMMUNICATIONS

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent agenda.

7.1 Parks Division Report – Linda Herman, Park and Natural Resources Manager

7.2 Street Tree Division Report – Richie Bamlet, Urban Forest Manager

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Comments were received from Woody Elliott.

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## 8. COMMISSIONER REQUESTS

Pursuant to AP&P 10-1, a majority vote of the commission is needed in order to agendize these items for discussion at a future meeting. If agendized, public comment will be taken at that meeting.

8.1 By email dated 12/16/20 Commissioner Liles requests to agendize a presentation regarding the City's Bike Plan, network, and infrastructure.

**Action:** A motion was made by Commissioner Glatz to accept the request of Commissioner Liles to agendize the presentation of the Bike Path Plan and network. The motion was seconded by Commissioner Moore.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Smith-Peters, Commissioner Glatz and Acting Chair Haar.

NOES: None

## 9. ADJOURNMENT

Meeting adjourned at 7:00 p.m. to a Special Meeting on March 8<sup>th</sup>, 2021 at 6:00 p.m. at a location or format to be determined.

Date Approved: \_\_\_/\_\_\_/\_\_\_

Prepared by:

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Monica Murdock, Admin Assistant  
Distribution: BPPC

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Date



Public Works Department, Park Division  
965 Fir Street  
Chico, CA 95928  
(530) 896-7800

**CITY OF CHICO  
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)  
MINUTES OF  
March 8, 2021 Special Meeting  
Remote Meeting via City's WebEx Platform**

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**PUBLIC PARTICIPATION:** *This meeting was conducted in accordance with the Governor's Executive Order N-29-20. The public was able to view the meeting via the City's WebEx Platform. Public comments were also accepted by email sent to [parkpubliccomment@chicoca.gov](mailto:parkpubliccomment@chicoca.gov) before and during the meeting, prior to the close of public comment on an item.*

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**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Called to order by Acting Chair Haar at 6:00 p.m.

**1.2. Roll Call**

**Commissioners Present:**

Garrett Liles  
Jeff Glatz  
Anna Moore  
Lise Smith-Peters  
Aaron Haar

**Commissioners Absent: None**

**Staff/Consultants Present:**

Erik Gustafson (Public Works Director O&M)  
Linda Herman (Park and Natural Resource  
Manager)Richie Bamlet (Urban Forest Manager)  
Shane Romain (Park Services Coordinator)  
Monica Murdock (Admin Analyst I)  
Wolfy Rougle (Butte County Resource Conservation District/City consultant  
Eli Goodsell (CSU, Ecological Reserve)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1. APPROVAL OF MEETING MINUTES**

**Action:** Approve minutes of BPPC meeting held on 1/25/21.

A motion was made by Commissioner Glatz and seconded by Commissioner Moore to approve the minutes.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Smith-Peters,  
Commissioner Glatz, Acting Chair Haar.

NOES: None

**3. ITEMS REMOVED FROM CONSENT – NONE**

4. **PUBLIC HEARINGS NONE**

5. **REGULAR AGENDA**

5.1. **UPDATE ON CA CONSERVATION CORPS GRANT FOR WORK ON 10-MILE HOUSE ROAD**

The Bidwell Park & Playground Commission (BPPC) will receive an update on a recent grant opportunity to have the California Conservation Corp's (CCC's) perform the annual roadside maintenance on 10-Mile House Road in Upper Park, and an opportunity to do more in-depth fuel break vegetation work along the road. *(Report – Linda Herman, Park & Natural Resource Manager)*

**Recommendation:** None this is an informational item only.

The Park & Natural Resource Manager and City Consultant from the CSU, Chico Ecological Reserve and the Butte County Resource Conservation District provided information on the project and the intent to process a CEQA Notice of Exemption if the biological and cultural surveys indicate that there are no significant impacts from the project. At the request of Commission Smith-Peters, Wolfy Rougle explained the timing of when the surveys would be conducted and the CEQA Notice of Exemption process.

Eli Goodsell provided an update on what his crews will be doing alongside the CCCs in terms of identifying sensitive species and any trees to be removed during the course of the work.

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Woody Elliott provided comments during meeting and via email.

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5.2. **CONSIDERATION OF FINAL PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT (PEIR) AND FINAL VEGETATIVE FUELS MANAGEMENT PLAN (VFMP).**

At its 12/18/20 meeting, the BPPC reviewed the Draft program Environmental Impact Report (PEIR) for the Vegetative Fuels Management Plan (VFMP), which was released for the 45-Day public comment period on 12/18/20. A Final PEIR and VFMP have been completed, which include the responses to the comments received and any changes made to the PEIR and VFMP in response to the comments. The BPPC will consider a resolution recommending that the City Council certify the PEIR and its associated Mitigation and Monitoring Program and approve the Final VFMP. *( Report – Linda Herman, Park & Natural Resource Manager)*

**Recommendation:** The Park & Natural Resources Manager recommends that the Bidwell Park and Playground Commission:

1. Approve the resolution recommending that the City Council certify the PEIR and its associated Mitigation Monitoring and Reporting Program (Chapter 4 of the PEIR).
2. Recommend that the City Council adopt the Vegetative Fuels Management Plan.

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Woody Elliott provided comments during meeting and via email.

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Commissioners Lile and Haar suggested that public workshops and field visits might be a good way to further involve the public.

Commissioner Moore suggested that future projects and environmental review documents be “front loaded” on the Bidwell Park & Playground page on the City’s website. Commissioner Smith-Peters also suggested using the Facebook.

Commissioner Smith-Peters made a motion to establish a formal required process for informing the BPPC and allowing them to review all projects to be implemented under the VFMP and the PEIR be taken to the BPPC for approval. The motion was seconded by Commissioner Moore. However, the Chair and other Commission members contested that this concept was not on the agenda and that it should be agendized at the Commissioner’s next meeting to allow for proper public comment. Commissioner Smith-Peters withdrew her motion and will send an email to Staff requesting this topic be agendized at the next meeting.

A motion was made by Commissioner Glatz and seconded by Commissioner Liles to approve the resolution recommending the City Council certify the PEIR and its associated Mitigation Monitoring and Reporting Program.

The motion carried the following vote:

AYES: Commissioner Moore, Commissioner Liles, Commissioner, Commissioner Smith-Peters, CommissionerGlatz and Acting Chair Haar.

NOES: None

A motion was made by Commissioner Moore and seconded by Commissioner Glatz to recommend the City Council adopt the Vegetative Fuels Management Plan.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Liles, Commissioner, Commissioner Smith-Peters, CommissionerGlatz and Acting Chair Haar.

NOES: None

**6. ADJOURNMENT**

Meeting adjourned at 7:00 p.m. to the next regular meeting on 3/29/21 at 6:00 p.m. at a location or format to be determined.

Date Approved: \_\_\_ / \_\_\_ / \_\_\_

Prepared by: Monica Murdock, Administrative Analyst I

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
**MINUTES OF**  
**MARCH 29, 2021 MEETING**  
**Remote Meeting via City's ZOOM Platform**

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**PUBLIC PARTICIPATION:** *This meeting was conducted in accordance with the Governor's Executive Order N-29-20. The public was able to view the meeting via the City's Zoom Platform. Public comments were also accepted by email sent to [parkpubliccomment@chicoca.gov](mailto:parkpubliccomment@chicoca.gov) before and during the meeting, prior to the close of public comment on an item.*

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Meeting called to order by Acting Chair Haar at 6:00 pm.

**1.2. Roll Call**

**Commissioners Present:**

Jeff Glatz  
Aaron Haar  
Garrett Liles  
Elaina McReynolds  
Anna Moore  
Lisa Smith-Peters

**Commissioners Absent: None**

**Staff/Consultants Present:**

Erik Gustafson (Public Works Director O&M)  
Debbie Presson, (City Clerk)  
Linda Herman (Park and Natural Resource Manager)  
Richie Bamlet (Urban Forest Manager)  
Monica Murdock (Admin Analyst I)  
Wolfy Rougle (Butte County Resource Conservation District/City consultant)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1. APPROVAL OF MEETING MINUTES**

**Action:** Approve minutes of BPPC Special Meeting held on 3/08/21.

Commissioner Smith-Peters requested that the minutes be pulled from the Consent Agenda.

**3. ITEMS REMOVED FROM CONSENT – IF ANY**

**2.1 APPROVAL OF MEETING MINUTES**

Commissioner Smith-Peters ask City Clerk Presson whether the Commission's decision to postpone her motion made at the 3/8/21 meeting to require the BPPC to approve all future projects under

the Vegetative Fuels Management Plan under Agenda Item 5.2 in the Minutes was the correct procedure. She also asked whether legal counsel should be consulted on this.

Chair Haar explained to the Clerk that the item was postponed based on his concerns that it could be a violation of the Brown Act since this topic was not specifically noticed to the public on the Agenda. Commissioner Glatz stated his concerns that this motion did not follow the Council process on how Commissioners can agendaize items. However, he and the other the Commissioners agreed to put Commissioner Smith-Peters request and motion on the March 29, 2021 BPPC meeting.

Staff also advised that Commissioner Smith-Peters withdrew her motion after considering the Commission's concerns and since it was agreed her request would be on the next meeting agenda.

A motion was made by Commissioner Glatz and seconded by Commissioner Liles to approve the minutes.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Liles, Commissioner Smith-Peters, Commissioner Glatz, Acting Chair Haar.

NOES: None

#### **4. OFFICIAL CEREMONY**

##### **4.1. RECOGNITION OF OUTGOING COMMISSIONERS – *P&NRM Linda Herman***

- ❖ Commissioner and former Chair Elaina McReynolds
- ❖ Commissioner and former Vice-Chair Aaron Haar
- ❖ Commissioner Garrett Liles

Staff thanked the outgoing Commissioners for their service and dedication to the City.

##### **4.2. SWEARING-IN OF NEW COMMISSIONERS – *City Clerk Deborah Presson***

- ❖ Jesse Alexander
- ❖ Jeff Glatz
- ❖ Anjanette Shadley
- ❖ Megan Thomas Petty
- ❖ Nancy Wolfe

The City Clerk officially swore in the new Commissioners.

##### **4.3. SELECTION OF CHAIR AND VICE-CHAIR- *City Clerk Deborah Presson***

Commissioner Thomas Petty nominated Commissioner Glatz as Chair. No other nominations were provided.

Commissioner Glatz was declared Chair by the following vote:

AYES: Commissioner Alexander, Commissioner Shadley, Commissioner Petty, Commissioner Wolfe, Commissioner Moore, Commissioner Glatz.

NOES: Commissioner Smith-Peters

Commissioner Glatz nominated by Commissioner Thomas-Petty to be selected as Vice-Chair and no other Vice-Chair nominations were made.

Commissioner Thomas-Petty was declared Vice-Chair by the following vote:



AYES: Commissioner Alexander, Commissioner Shadley, Commissioner Petty, Commissioner Wolfe, Commissioner Moore, Commissioner Glatz.

NOES: Commissioner Smith-Peters

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**5. CALL TO ORDER**

After swearing in new Commissioners and choosing the Chair and Vice-Chair, the regular BPPC meeting was called to order again by the Chair.Glatz and Roll Call was called.

**5.1. Roll Call**

**Commissioners Present:**

- Jeff Glatz
- Anna Moore
- Lise Smith-Peters
- Megan Thomas-Petty
- Anjanette Shadley
- Nancy Wolfe
- Jesse Alexander

**Commissioners Absent: None**

**6. PUBLIC HEARINGS NONE**

**7. REGULAR AGENDA**

**7.1. ORIENTATION ON THE COMMISSION'S DUTIES, RESPONSIBILITIES AND THE BROWN ACT.**

The City Clerk provided an orientation and training on the Commission's responsibilities, duties, and Brown Act meeting procedures. The Clerk also discussed changes to Administrative Policy & Procedure 10-1 which states that the standing BPPC Committees, except Ad-Hoc Committees, have been discontinued by the City Council and that any new committees must be approved by the Council.

Commissioner Glatz requested the City Clerk explain the process how Commissioners are to request agenda items and how members of the public are to address the Commission during Business from the Floor and not directly to Staff.

Commissioner Smith-Peters asked whether speakers can be allowed to speak longer than 3 minutes and questioned why emails from the public are not read out loud in the meetings. The City Clerk responded that the BPPC is to follow the same meeting procedures as the City Council.

In response to Commissioner Moore's question, the City Clerk said that forming an Ad-Hoc Committees does not require City Council approval but would require BPPC approval.

**7.2. COMMISSIONER SMITH-PETERS REQUEST – COMMISSION REVIEW OF VEGETATION PROJECTS.**

At its 3/8/21 Special Meeting, the BPPC approved Commissioner Smith-Peters' request to discuss all proposed projects that fall under the program EIR for the Vegetative Fuels Management Plan come before the Commission for prior approval. (**Report –Linda Herman, P&NRM and Commissioner Smith Peters**).

P&NRM Herman provided an overview of her Staff report that outlined the steps and process on how vegetation projects, both those that fall under the scope of the program EIR and any new projects, would be reviewed and considered for implementation in the future.

Commissioner Smith-Peters restated her reasons for wanting to make a motion that all future vegetation projects, including those that may fall under the EIR come before the BPPC for approval.

and it was seconded by Commissioner Moore that all proposed projects come before the Commission before they start.

Commissioners Thomas-Petty, Alexander and Shadley questioned how Smith-Peters request was different from the process provided in the P&NRM report.

Commissioner Glatz questioned whether the BPPC input should be consulted earlier in the review process before Staff does too much work. P&NRM responded her intent was to review the typical vegetation measures performed by the Park Division each year and determine whether they fall under the EIR or whether they will require additional CEQA review and will present that list to the BPPC for approval. Any new projects would come before the BPPC.

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Woody Allen provided comments regarding this item during the meeting and via email.

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The motion failed (3-4) by the following vote:

AYES: Commissioner Wolfe, Commissioner Moore, Commissioner Smith-Peters

NOES: Commissioner Shadley, Commissioner Alexander, Vice-Chair Thomas-Petty, and Chair Glatz.

Commissioner Shadley made a new motion that the review of vegetation projects follow the procedures and process outlined in the P&NRM report. The motion was seconded by Commissioner Glatz

The motion passed (7-0) by the following vote:

AYES: Commissioner Wolfe, Commissioner Moore, Commissioner Smith-Peters Commissioner Shadley, Commissioner Alexander, Vice-Chair Thomas-Petty, and Chair Glatz.

NOES: None

### **7.3. REVIEW OF THE PARK AND STREET TREE DIVISION OPERATING AND CAPITAL BUDGETS.**

Staff provided a review of the 2020-21 Park Division and Street Tree Division operating and capital project budgets and the 2021-22 budget process. **(Report –Staff).**

**Recommendation:** None this was an informational item only.

Commissioner Thomas-Petty questioned whether the salary for a Sworn Ranger could be changed to that of a Police Officer.

Commissioner Moore asked how much the new approved park reservation fees had increased revenues and Staff replied that it is too early to tell as reservations were cancelled last year due COVID restrictions. She also stated a need for an Ad-Hoc Committee to address fundraising and revenues.

After hearing the Urban Forest Manager's report regarding the difficulty in hiring qualified tree staff, Commissioners Glatz and Thomas-Petty stated they would like to have a discussion in the future regarding the salaries of City Public Works maintenance staff.

**7.4. APPROVAL OF THE 2021 BPPC REGULAR MEETING CALENDAR**

The Commission was requested to approve the proposed BPPC regular meeting dates for 2021.

Chair Glatz made a motion and Commissioner Thomas-Petty seconded to approve the proposed BPPC regular meeting dates for 2021.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Shadley, Commissioner Thomas-Petty, Commissioner Alexander, Commissioner Wolfe, Commissioner Smith-Peters and Chair Glatz.

NOES: None

**8. BUSINESS FROM THE FLOOR**

Members of the public may address the Commission via Zoom or by email at [parkpubliccomment@chicoca.gov](mailto:parkpubliccomment@chicoca.gov) at this time on any matter not already listed on the agenda, with comments being limited to three minutes or as determined by the Chair. The Committee cannot take any action on requests made under this section of the agenda at this meeting.

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Woody Elliott provided comments from Business From the Floor

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**9. REPORTS AND COMMUNICATIONS**

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent posted agenda.

**9.1** Parks Division Report – Linda Herman, Park and Natural Resources Manager

**9.2** Street Tree Division Report – Richie Bamlet, Urban Forest Manager

**10. ADJOURNMENT**

The meeting adjourned at 8:42 p.m. to the next regular meeting on 4/26/21 at 6:00 p.m. at a location or format to be determined.

Date Approved: \_\_\_ / \_\_\_ / \_\_\_

Prepared by:

\_\_\_\_\_  
Monica Murdock, Admin Analyst I

\_\_\_\_\_  
Date

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
**MINUTES OF**  
**APRIL 26, 2021 MEETING**  
*Remote Meeting via Zoom Platform*

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**PUBLIC PARTICIPATION:** *This meeting was conducted in accordance with the Governor's Executive Order N-29-20. The public was able to view the meeting via the City's Zoom Platform. Public comments were also accepted by email sent to parkpubliccomment@chicoca.gov before and during the meeting, prior to the close of public comment on an item.*

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Meeting called to order by Chair Glatz at 6:00 pm.

**1.2. Roll Call**

**Commissioners Present:**

Jeff Glatz  
Jesse Alexander  
Anjanette Shadley  
Megan Thomas Petty  
Anna Moore  
Nancy Wolfe

**Commissioners Absent:**

Lise Smith-Peters

**Staff Present:**

Shane Romain (Park Services Coordinator)  
Linda Herman (Park and Natural Resource Manager)  
Richie Bamlet (Urban Forest Manager)  
Monica Murdock (Admin Analyst I)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1. APPROVAL OF MEETING MINUTES**

**Action:** Approve minutes of BPPC Meeting held on 3/29/21.

A motion was made by Commissioner Thomas Petty and seconded by Commissioner Alexander to approve the minutes.

The motion carried by the following vote:

**AYES:** Commissioner Alexander, Commissioner Shadley, Vice-Chair Thomas Petty, Commissioner Moore, Commissioner Wolfe and Chair Glatz.

**NOES:** None

**ABSENT:** Commissioner Smith-Peters

3. **ITEMS REMOVED FROM CONSENT** – IF ANY

4. **PUBLIC HEARINGS** NONE

5. **REGULAR AGENDA**

5.1. **PRESENTATION AND CONSIDERATION OF A NEW SIGN FOR THE VERBENA FIELDS KIOSK.**

CSU, Chico Community Action Volunteers in Education (CAVE) have been volunteering time with the Mechoopda Tribe of Chico Rancheria to remove invasive vegetation at Verbena Fields, a City-owned natural Park at 1<sup>st</sup> and Verbena Avenues. Catherine Carkhuff from CAVE presented their proposal to donate a new sign to replace the existing weathered sign in the kiosk at Verbena Fields. **(Report – Shane Romain, Park Services Coordinator).**

**Recommendation:** The BPPC is requested to review, comment, and provide a recommendation on the proposed new sign design.

Commissioner Wolfe made a motion that was seconded by Commissioner Moore to approve the new sign design.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Shadley, Vice-Chair Thomas Petty, Commissioner Alexander, Commissioner Wolfe and Chair Glatz.

NOES: None

ABSENT: Commissioner Smith-Peters

5.2. **CONSIDERATION OF A REQUEST FROM THE ALCOHOL ANONYMOUS GOD SQUAD FOR DISCOUNTED PARK FEES TO RESERVE THE COUNCIL RING ON WEEKLY BASIS.**

Tanny Johnson from Alcohol Anonymous (AA) God Squad (Applicant) submitted an application to reserve the Council Ring in Lower Bidwell Park on Sundays for their weekly meetings from 5/02/2021 through 10/31/2021 (27 meetings). The meetings are scheduled from 9:00am to 11:00am with approximately 50 members attending each week. Due to the recently approved increased reservation fees, the Applicant requested the Commission consider approving a discounted rate for these recurring weekly reservations. **(Report –Linda Herman, P&NRM).**

**Recommendation:** The BPPC is requested to provide direction on this fee reduction request. The P&NRM also requests, if the Commission approves such a request, that clear guidelines and conditions be established to determine whether or when to apply similar fee discounts to other applicants who may reserve park facilities for recurring dates in the future.

Tanny Johnson made the decision to withdraw the application for the time being. Staff suggested and the Commission concurred agendaing at a future BPPC meeting the discussion of potentially allowing discounted rates for groups that make multiple reservations in the Park.

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Email comments received from Larry Willis.

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5.3. **CONSIDERATION OF PROPOSED AMENDMENTS TO THE PEREGRINE POINT DISC GOLF OPERATING AGREEMENT WITH OUTSIDE RECREATION ADVOCATES, INC (ORAI).**

At its 9/28/20 meeting, the Bidwell Park & Playground Commission (BPPC) considered the Natural Resources Committee's recommendation to amend the Peregrine Point Disc Golf (PPDG) Operating Agreement with Outside Recreation Advocates, Inc. (ORAI) to better reflect existing maintenance practices, a revised biological monitoring schedule, and ORAI's capacity to maintain the course. The BPPC considered Staff's proposed amendments to the Agreement. **(Report –Linda Herman, P&NRM).**

**Recommendation:** The Park & Natural Resources Manager requests the BPPC recommend City Council approval of the following proposed amendments to the ORAI Agreement .

1. Extending the Agreement term for the remaining 5-year term until 6/30/25.
2. Revising the monitoring survey frequency of Blue Oaks to five (5) years, and the surveys for the Checkerbloom and Knotweed to every three (3) years, all of which to be paid by the City.
3. Requiring ORAI to contribute up to \$5,000 of in-kind volunteer labor or costs of supplies, materials, or services each year to continue to maintain and be stewards of the PPDG course.
4. Revising Exhibit B to the Agreement to include the above proposed amendments and to reflect only the current remaining required monitoring tasks.

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Email comments were received from Woody Elliott, Casey Johnson, and Christine Luce.

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Chair Glatz made a motion to recommend the City Council approve the proposed amendments to the ORAI Agreement, for an additional 10 years. Vice Chair Thomas Petty seconded the motion.

The motion carried by the following vote:

AYES: Commissioner Shadley, Vice-Chair Thomas Petty, Commissioner Alexander, Commissioner Wolfe and Chair Glatz.

NOES: Commissioner Moore

ABSENT: Commissioner Smith-Peters

#### **5.4. CONSIDERATION OF THE CITYWIDE AREA AND A BIDWELL PARK BURN PLANS.**

As one of the deliverables under the CalFire grant for the Vegetative Fuels Management Plan, a Citywide Area Burn Plan and a separate, more specific Burn Plan for Bidwell Park was prepared by the City's consultant Deer Creek Resources. The purpose of the Burn Plans is to provide a framework to help the City determine where, when and how to conduct prescribed burns on city-owned properties if desired in the future. **(Report – Linda Herman, P&NRM).**

**Recommendation:** The BPPC is requested to review, provide comments, and approve the Burn Plans.

Commissioner Moore made the motion to approve both Burn Plans. Commissioner Wolfe seconded the motion.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Shadley, Vice-Chair Thomas Petty, Commissioner Alexander, Commissioner Wolfe and Chair Glatz.

NOES: None

ABSENT: Commissioner Smith-Peters

#### **6. BUSINESS FROM THE FLOOR**

Members of the public may address the Commission via Zoom or by email at [parkpubliccomment@chicoca.gov](mailto:parkpubliccomment@chicoca.gov) at this time on any matter not already listed on the agenda, with comments being limited to three minutes or as determined by the Chair. The Committee cannot take any action on requests made under this section of the agenda at this meeting.

There was no Business From the Floor.

## **7. REPORTS AND COMMUNICATIONS**

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent posted agenda.

**7.1** Parks Division Report – Linda Herman, Park and Natural Resources Manager

**7.2** Street Tree Division Report – Richie Bamlet, Urban Forest Manager

## **8. COMMISSIONER REQUESTS**

Pursuant to AP&P 10-1, a majority vote of the Commission is needed in order to agendize these items for discussion at a future meeting. At this meeting, public comment may be taken only whether to agendize these items. If approved to be agendized, public comment regarding the items themselves will be taken at a future BPPC meeting.

**8.1.** By email dated 3/31/21, Commissioner Moore requests to form an Ad-Hoc Committee to discuss increasing revenue for Bidwell Park.

Chair Glatz made a motion to agendize the discussion of an Ad-Hoc Committee. Commissioner Shadley seconded the motion.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Shadley, Vice-Chair Thomas Petty, Commissioner Alexander, Commissioner Wolfe and Chair Glatz

NOES: None

ABSENT: Commissioner Smith-Peters

Commissioner Shadley informed the Commission that a member of the public, Tom Barrett, just sent an email stating that the Chair is not allowed to make motions, which she believes is incorrect. Commissioner Thomas-Petty agreed. Shadley clarified that the Chair generally should try to appear neutral in meetings, but that there is no rule against a Chair making a motion.

**8.2.** By email dated 4/19/21, Commissioner Thomas-Petty requests to agendize discussion of recruitment, retention and remuneration issues for Parks Division employees (specifically Park Rangers), and Urban Forestry/Street Trees Division employees.

Commissioner Moore made a motion to agendize the discussion of recruitment, retention and remuneration issue for Parks Division and Street Tree employees. Motion was seconded by Commissioner Shadley.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Shadley, Vice-Chair Thomas Petty, Commissioner Wolfe and Chair Glatz

NOES: Commissioner Alexander

ABSENT: Commissioner Smith-Peters

**8.3.** By email dated 4/23/21, Chair Glatz requests to agendize discussion of the following topics:

**8.3.1.** Adjusting park closures at different areas of Bidwell Park to reduce vandalism, graffiti, and for public safety.

Commissioner Shadley made a motion to agendize the discussion of adjusting park closures at various Parks and greenways, with the addition of more specifics and detail. Motion was seconded by Vice Chair Thomas Petty.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Shadley, Vice-Chair Thomas Petty, Commissioner Alexander, Commissioner Wolfe and Chair Glatz

NOES: None

ABSENT: Commissioner Smith Peters

Commissioner Glatz requested Staff to look into whether Drug Free Zones are still legally allowed for the discussion at the next meeting.

8.3.2. Creating zero tolerance or enhanced drug free zones in parks, especially around areas where children play.

Commissioner Wolfe made a motion to agendize the discussion of creating zero tolerance or enhanced drug free zones in Parks. The motion was seconded by Commissioner Alexander.

The motion carried by the following vote:

AYES: Commissioner Moore, Commissioner Shadley, Vice-Chair Thomas Petty, Commissioner Alexander, Commissioner Wolfe and Chair Glatz.

NOES: None

ABSENT: Commissioner Smith Peters

9. **ADJOURNMENT**

The meeting was adjourned by Chair Glatz at 7:56 pm to the next regular meeting on 5/24/21 at 6:00 pm at a location or format to be determined. ***Please note this meeting is not on the last Monday of the month due to the Memorial Day holiday.***

Date Approved: \_\_\_/\_\_\_/\_\_\_

Prepared by:

\_\_\_\_\_  
Monica Murdock, Admin Analyst I

\_\_\_\_\_  
Date





Public Works Department, Park Division  
965 Fir Street  
Chico, CA 95928  
(530) 896-7800

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
MINUTES OF  
May 24, 2021 MEETING  
***Remote Meeting via Zoom Platform***

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**PUBLIC PARTICIPATION:** *This meeting was conducted in accordance with the Governor's Executive Order N-29-20. The public was able to view the meeting via the City's Zoom Platform. Public comments were also accepted by email sent to [parkpubliccomment@chicoca.gov](mailto:parkpubliccomment@chicoca.gov) before and during the meeting, prior to the close of public comment on an item.*

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**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Meeting called to order by Chair Glatz at 6:00 pm.

**1.2. Roll Call**

**Commissioners Present:**

Jeff Glatz  
Jesse Alexander  
Anjanette Shadley  
Megan Thomas Petty  
Nancy Wolfe  
Lise Smith-Peters

**Commissioners Absent:**

Anna Moore

**Staff/Consultants Present:**

Erik Gustafson (Public Works Director O&M)  
Linda Herman (Park and Natural Resource Manager)  
Richie Bamlet (Urban Forest Manager)  
Monica Murdock (Admin Analyst I)  
Sandra Knight (Mechoopda Indian Tribe Of Chico Rancheria)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1. APPROVAL OF MEETING MINUTES**

**Action:** Approve minutes of BPPC meeting held on 4/26/21.

Vice-Chair Thomas-Petty made a motion to approve the minutes, seconded by Chair Glatz.

The motion carried the following vote:

AYES: Commission Shadley, Vice-Chair Thomas Petty, Commissioner Wolfe, and Chair Glatz.  
NOES: None  
ABSENT: Commissioner Moore, Commissioner Alexander

**2.2. PERMITS FOR THE CELEBRATION OF PEOPLE, INC. TO HOLD TWO EVENTS IN CITY PLAZA (6/19-6/20/2021 AND 5/7-5/8/2022).**

Richard Elsom from the Celebration of People, Inc. (Applicant) requests to hold the following two events in the City Plaza: The Commission's approval is requested for these events as they both will be held on multiple days.

- a. Father's Day Celebration/Chili Cook Off on 6/19/21 and 6/20/21.
- b. Artisan's Faire/Community BBQ on 5/7/22 and 5/8/22.

**Recommendation:** Conditional approval of both events.

This item was pulled from the consent agenda by Vice Chair Thomas-Petty.

Vice-Chair Thomas-Petty made a motion to approve the minutes, seconded by Chair Glatz.

The motion carried the following vote:

AYES: Commission Shadley, Vice-Chair Thomas Petty, Commissioner Wolfe, and Chair Glatz.

NOES: None

ABSENT: Commissioner Moore, Commissioner Alexander

\*\*\*\* COMMISSIONER ALEXANDER ENTERED THE MEETING AT 6:11 P.M. \*\*\*\*

**3. ITEMS REMOVED FROM CONSENT –**

**2.2 PERMITS FOR THE CELEBRATION OF PEOPLE, INC. TO HOLD TWO EVENTS IN CITY PLAZA (6/19-6/20/2021 AND 5/7-5/8/2022).**

Vice-Chair Thomas-Petty had a question regarding whether the events can be held under COVID guidelines and application did not include enough details. Staff responded with the COVID guidelines will be lifted on June 15, 2021 which is before these events. Staff also responded that there are no concerns seen with these events. Glatz also asked a question about the Fees.

Commissioner Wolfe made a motion to approve the Park Reservation Permits. The motion was seconded by Commissioner Thomas-Petty.

The motion carried by the following vote:

AYES: Commissioner Shadley, Commissioner Alexander, Commissioner Smith-Peters, Commissioner Wolfe, Vice Chair Thomas Petty, Chair Glatz.

NOES: None

ABSENT: Commissioner Moore

**4. PUBLIC HEARINGS NONE**

**5. REGULAR AGENDA**

**5.1. CONSIDERATION OF A SPECIAL USE PERMIT FOR THE MECHOOPDA INDIAN TRIBE OF CHICO RANCHERIA.**

The Mechoopda Tribe of Chico Rancheria is requesting permission to continue to gather and propagate native and culturally significant resources in Bidwell Park and other city-owned parks, greenways, and open spaces. **(Report – Linda Herman, Park & Natural Resources Manager).**

**Recommendation:** The BPPC is requested to review and approve the Special Use Permit.

Commissioner Smith-Peters made a motion to approve the Special Use Permit for the Mechoopda Indian Tribe of Chico Rancheria. The motion was seconded by Commissioner Wolfe.

The motion carried by the following vote:

AYES: Commissioner Shadley, Commissioner Alexander, Commissioner Smith-Peters, Commissioner Wolfe, Vice Chair Thomas Petty, Chair Glatz.

NOES: None

ABSENT: Commissioner Moore

**5.2. COMMISSIONER MOORE REQUEST - REVENUE AD-HOC COMMITTEE**

At its 4/26/21 meeting, the BPPC approved Commissioner Moore's request to agendize discussion regarding forming an Ad-Hoc Committee to address increasing revenue for Bidwell Park.

It was agreed upon by the Commission to postpone any further discussion of the Revenue Ad-Hoc Committee until the new Commissioner has been appointed.

**5.3. COMMISSIONER THOMAS-PETTY REQUEST - STREET TREE AND PARK RANGER STAFFING**

At its 4/26/21 meeting, the BPPC approved Commissioner Thomas-Petty's request to agendize discussion of recruitment, retention, and remuneration issues for Park staff, specifically Park Rangers and Street Tree employees.

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Larry Willis addressed the Commission on this item.

---

Chair Glatz made the motion that Vice-Chair Thomas Petty work with the Park & Natural Resources Manager on drafting a letter to the Council in support of Street Tree and Park Ranger staffing and salaries to bring back to the Commission for review and approval. The motion was seconded by Commissioner Smith-Peters.

The motion carried by the following vote:

AYES: Commissioner Shadley, Commissioner Alexander, Commissioner Smith-Peters, Commissioner Wolfe, Vice Chair Thomas Petty and Chair Glatz.

NOES: None

ABSENT: Commissioner Moore

**5.4. COMMISSIONER GLATZ REQUEST - PARK CLOSURES AND DRUG FREE ZONES**

At its 4/26/21 meeting, the BPPC approved Commissioner Glatz's request to agendize discussion regarding:

- a. Adjusting park closures in different areas of Bidwell Park and greenways to reduce vandalism, graffiti, and for public safety.
- b. Creating zero tolerance or enhanced drug free zones in parks, especially around areas where children play.

---

Larry Willis addressed the Commission on this item.

---

Chair Glatz made a motion to put up Drug Free Zone signage where allowed after consulting with the City Attorney. The motion was seconded by Vice Chair Thomas Petty.

The motion carried by the following vote:

AYES: Commissioner Shadley, Commissioner Alexander, Commissioner Smith-Peters, Commissioner Wolfe, Vice Chair Thomas Petty and Chair Glatz.

NOES: None

ABSENT: Commissioner Moore

The Commission agreed to do more research regarding whether to have different earlier park closing times, including speaking with the Police Department and CARD, and revisit this issue at a future meeting.

**6. BUSINESS FROM THE FLOOR**

Members of the public may address the Commission via Zoom or by email at [parkpubliccomment@chicoca.gov](mailto:parkpubliccomment@chicoca.gov) at this time on any matter not already listed on the agenda, with comments being limited to three minutes or as determined by the Chair. The Committee cannot take any action on requests made under this section of the agenda at this meeting.

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Lise Smith-Peters addressed the Commission, as a citizen.

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**7. REPORTS AND COMMUNICATIONS**

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent posted agenda.

7.1 Parks Division Report – Linda Herman, Park and Natural Resources Manager

7.2 Street Tree Division Report – Richie Bamlet, Urban Forest Manager

**8. ADJOURNMENT**

The meeting was adjourned at 7:40 pm to the next regular meeting on **6/28/21** at **6:00 p.m.** to be held in the Chico City Council Chamber Building located at 421 Main Street in Chico, California.

Date Approved: \_\_\_/\_\_\_/\_\_\_

Prepared by:

\_\_\_\_\_  
Monica Murdock, Admin Analyst I

\_\_\_\_\_  
Date

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
**MINUTES OF**  
**July 26, 2021 MEETING**  
**City Council Chambers - 421 Main Street**

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**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Meeting called to order by Chair Glatz at 6:02 pm.

**1.2. Roll Call**

**Commissioners Present:**

Jeff Glatz  
Megan Thomas-Petty  
Anjanette Shadley  
Jesse Alexander  
Nancy Wolfe

**Commissioners Absent: None**

**Staff/Consultants Present:**

Erik Gustafson (Public Works Director O&M)  
Linda Herman (Park and Natural Resource Manager)  
Richie Bamlet (Urban Forest Manager)  
Shane Romain (Park Services Coordinator)  
Monica Murdock (Admin Analyst I)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1. APPROVAL OF MINUTES OF THE 5/24/21 BPPC MEETING**

Chair Glatz requested to pull the minutes from the Consent Agenda.

**2.2. PERMIT FOR THE WALK TO END ALZHEIMERS EVENT IN OAK GROVE A & B IN THE ONE MILE RECREATION AREA ON 10/9/21.**

Cheryl Brunk (Applicant) requested permission to set up their event in Oak Grove A&B on Friday, 10/08/21, the day before the actual event on 10/09/21. The Applicant is also requesting the gate at Woodland Avenue and 4<sup>th</sup> Street to remain closed from 8:30 A.M. – 11:00 A.M. on 10/09/21. Current policy is that gates will only remain closed beyond normal opening time for events with 1000 or more participants.

**Recommendation:** Conditional approval of both events.

Chair Glatz made a motion to approve this event. Commissioner Shadley seconded the motion.

The motion passed (5-0) by the following vote:

AYES: Commissioner Shadley, Commissioner Alexander, Chair Glatz, Vice-Chair Thomas-Petty and Commissioner Wolfe.

NOES: None

ABSENT: None

3. **ITEMS REMOVED FROM CONSENT**

Chair Glatz removed Item 2.1 to review the minutes for Items 5.3 - drafting a letter to the Council regarding Street Tree and Park Ranger staffing and salaries, and for Item 5.4 regarding Drug Free Zone signage. Park and Natural Resource Manager (P&NRM) Herman and Vice-Chair Thomas-Petty will attempt to meet before the next meeting to prepare a draft letter to Council for BPPC consideration and approval at the August meeting.

In regard to Item 5.4, P&NRM stated she emailed the City Attorney regarding the drug-free zone signage and will report back on this item at the August BPPC meeting.

**Action:** Approve minutes of BPPC meeting held on 5/24/21.

Chair Glatz made a motion to approve the minutes. Commissioner Wolfe seconded the motion.

The motion passed (5-0) by the following vote:

AYES: Commissioner Shadley, Commissioner Alexander, Chair Glatz, Vice-Chair Thomas-Petty and Commissioner Wolfe.

NOES: None

ABSENT: None

4. **PUBLIC HEARINGS** NONE

5. **REGULAR AGENDA**

5.1. **CONTINUED DISCUSSION OF COMMISSIONER GLATZ' REQUEST FOR EARLIER CLOSING TIMES IN CERTAIN PARK AREAS.**

At its 5/24/21 meeting, the BPPC considered Commissioner Glatz's request to agendaize discussion regarding adjusting park closures in different areas of Bidwell Park and greenways to reduce vandalism, graffiti, and for public safety. The Commission continued this item and requested input from the Chico Police Department and the Chico Area Recreation District (CARD) (**Report – Linda Herman, Park & Natural Resources Manager and Chair Glatz**).

**Recommendation:** Commission was requested to provide input and possible direction to Staff on this request.

A motion was made by Chair Glatz to request City Council approval to change the closure hour in all City parks and greenways from 11 p.m. to 9 p.m., with the exception of City Plaza and the Observatory in Upper Bidwell Park, which would remain at the 11 p.m. closing time. Vice-Chair Thomas-Petty seconded the motion.

The motion failed (2-2) by the following vote:

AYES: Chair Glatz and Vice-Chair Thomas-Petty

NOES: Commissioner Alexander and Commissioner Wolfe

ABSTAIN: Commissioner Shadley

ABSENT: None

After further discussion on the topic, Commissioner Wolfe made a motion to request changing the closing hours in the City parks and greenways to 10 p.m., excluding the City Plaza and the Observatory, which will remain at 11 p.m. The gate closing hours are to remain at 7 p.m. in the winter and 9 p.m. in the summer. The motion was seconded by Commissioner Shadley.

The motion passed (5-0) by the following vote:

AYES: Commissioner Shadley, Commissioner Alexander, Chair Glatz, Vice-Chair Thomas-Petty and Commissioner Wolfe

NOES: None

ABSENT: None

**5.2. CONSIDERATION OF POSSIBLE REHABILITATION IDEAS FOR THE HORSESHOE PIT AREA IN LOWER BIDWELL PARK.**

Earlier this year, the horseshoe pits in the One Mile Recreation Area in Lower Bidwell Park were removed as they were in very poor shape and in disrepair. The Commission considered some conceptual ideas on how to rehabilitate and improve this area. (*Report – Linda Herman, Park & Natural Resources Manager*).

**Recommendation:** The Commission is requested to provide input and possible direction to Staff on this item.

After discussion of this topic, the Commissioners directed Staff to conduct further research on possibly installing Bocce Ball courts and possible other ideas and to come back to the Commission at a future meeting.

**5.3. UPDATE ON THE URBAN FOREST MASTER PLAN AND URBAN GREENING GRANT**

The Urban Forest Manager provided an update on the Cal Fire Climate Change Investments Grant and the process to develop an Urban Forest Master Plan (UFMP) for Chico (*Report – Richie Bamlet, Urban Forest Manager*).

**Recommendation:** The Urban Forest Manager requested input from the BPPC on the draft Vision Statement options proposed for the UFMP.

The Commission had no changes to the Vision Statement that is being proposed for the Master Plan.

**6. BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes or as determined by the Chair. The Committee cannot take any action on requests made under this section of the agenda at this meeting.

**7. REPORTS AND COMMUNICATIONS**

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent posted agenda.

**7.1 Parks Division Report – Linda Herman, Park and Natural Resources Manager**

**7.2 Street Tree Division Report – Richie Bamlet, Urban Forest Manager**

**8. COMMISSIONER REQUESTS**

Pursuant to AP&P 10-1, a majority vote of the Commission is needed in order to agendize these items for discussion at a future meeting. At this meeting, public comment may be taken only whether to agendize these items. If approved to be agendized, public comment regarding the items themselves will be taken at a future BPPC meeting.

**8.1.** By email dated 6/24/21, Chair Glatz requested to discuss traffic safety on Petersen and South Park Drives in Lower Bidwell Park and also electric bicycles on bike trails.

Chair Glatz made a motion to agendize the discussion of traffic safety on Petersen and South Park Drives in Lower Bidwell Park and also electric bicycles on trails. Commissioner Wolfe seconded the motion.

The motion passed (5-0) by the following vote:

AYES: Commissioner Shadley, Commissioner Alexander, Chair Glatz, Vice-Chair Thomas-Petty and Commissioner Wolfe.

NOES: None

ABSENT: None

**9. ADJOURNMENT**

The meeting adjourned at 7:45 p.m. to the next regular meeting on 8/30/21 at 6:00 p.m. at Chico City Council Chamber Building at 421 Main Street Chico CA

Date Approved: \_\_\_/\_\_\_/\_\_\_

Prepared by:

\_\_\_\_\_  
Monica Murdock, Admin Analyst I

\_\_\_\_\_  
Date



**CITY OF CHICO  
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)  
MINUTES OF THE  
AUGUST 30, 2021 MEETING**

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**1. REGULAR COMMISSION MEETING**

**1.1 Call to Order**

Meeting called to order by Chair Glatz at 6:00 pm.

**1.2 Roll Call**

**Commissioners Present:**

Jeff Glatz  
Anjanette Shadley  
Nancy Wolfe  
Megan Thomas-Petty

**Commissioners Absent:**

Jesse Alexander

**Staff Present:**

Erik Gustafson (Public Works Director O&M)  
Linda Herman (Park and Natural Resource Manager)  
Richie Bamlet (Urban Forest Manager)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1 APPROVAL OF MEETING MINUTES**

**Action:** Approve minutes of BPPC meeting held on 07/26/21

A motion was made by Commissioner Wolfe and seconded by Commissioner Thomas-Petty to approve the minutes.

The motion carried by the following vote:

AYES: Commissioner Shadley, Vice-Chair Thomas Petty, Commissioner Wolfe, and Chair Glatz

NOES: None

ABSENT: Commissioner Alexander

**2.2 PERMIT TO HOLD A SMALL WEDDING CEREMONY AT THE PEREGRINE POINT DISC GOLF COURSE ON NOVEMBER 22, 2021.**

Olyvia Simpson (Applicant) requested to reserve the area behind the #8 basket on the Peregrine Point Disc Golf Course, in Upper Bidwell Park for a small wedding ceremony from 2:00 p.m. to 5:00 p.m. on Monday 11/22/21. Commission approval was required for this private event because Peregrine Point Disc Golf Course is not designated as a reservation area.

**Recommendation:** The Commission suggested that special event signs and temporarily close hole #8 for the ceremony.

Chair Glatz requested that Item 2.2 on the Consent Agenda be pulled.

### **3. ITEMS REMOVED FROM CONSENT –**

#### **2.2 PERMIT TO HOLD A SMALL WEDDING CEREMONY AT THE PEREGINE POINT DISC GOLF COURSE ON NOVEMBER 22, 2021.**

Chair Glatz had a question as a matter of precedence if the wedding would disrupt the disc golfers. Park & Natural Resource Manager responded that this is the first request received for reservations at the course and that she reached out the disc golf organization (ORAI) and they did not have any concerns.

Commissioner Thomas-Petty was concerned that the disc golf activity may disrupt the wedding and wanted to know whether signs or the course should be closed during the wedding. It was decided that signs would be placed on the disc golf course entrance kiosk and the tee sign that Hole 8 will be closed from 2-5 p.m. on 11/22/21 for this event.

Commissioner Wolfe made a motion to approve the Park Reservation Permit. The motion was seconded by Commissioner Shadley.

The motion carried by the following vote:

AYES: Commissioner Shadley, Commissioner Wolfe, Vice-Chair Thomas Petty, and Chair Glatz

NOES: None

ABSENT: Commissioner Alexander

### **4. PUBLIC HEARINGS – NONE**

### **5. REGULAR AGENDA**

#### **5.1 CONSIDERATION OF A PROPOSAL FROM THE NEIGHBORHOOD CAT ADVOCATES FOR REQUESTING PERMISSION TO IMPLEMENT A TRAP, NEUTER AND RETURN PROGRAM IN BIDWELL PARK.**

The Bidwell Park and Playground Commission (BPPC) considered a request from the Neighborhood Cat Advocates to conduct a Trap, Neuter, and Return (TNR) program to reduce the feral cat population in Bidwell Park and possibly other City parks, greenways, and open spaces. ***(Report – Linda Herman, Park & Natural Resources Manager).***

A motion to was made by Commissioner Shadley and seconded by Commissioner Wolfe to approve allowing the Neighborhood Cat Advocates to implement a Trap, Neuter and Return program in Bidwell Park and possibly in other City parks, greenways, and open spaces.

The motion carried by the following vote:

AYES: Commissioner Shadley, Commissioner Wolfe, Vice-Chair Thomas Petty, and Chair Glatz

NOES: None

ABSENT: Commissioner Alexander

#### **5.2 REVIEW AND CONSIDERATION OF REGULATIONS REGARDING VEHICLE USE IN LOWER BIDWELL PARK**

At its 7/26/21 meeting, the Bidwell Park and Playground Commission (BPPC) considered Commissioner Glatz's request to agendize discussion of traffic safety on Peterson and South Park

Drives in Lower Bidwell Park, and electric bicycles in the park. (**Report – Linda Herman, Park & Natural Resources Manager**).

**Recommendation:** Staff recommended the Commission approve:

1. Conducting a speed survey on the portions of South Park Drive and Petersen Drive where vehicles are allowed to determine if the speed limit should be changed and if other traffic safety measures are needed.
2. Researching options and agendizing discussion of electric vehicle use in Bidwell Park for the BPPC's September or another future meeting.

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Larry Willis addressed the commission on this item.

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A motion to was made by Commissioner Wolfe to conduct the speed survey and come back with input from the cycling community regarding electric bikes. Motion was seconded by Commissioner Shadley.

The motion carried by the following vote:

AYES: Commissioner Shadley, Commissioner Wolfe, Vice-Chair Thomas Petty, and Chair Glatz

NOES: None

ABSENT: Commissioner Alexander

## **6. BUSINESS FROM THE FLOOR**

## **7. REPORTS AND COMMUNICATIONS**

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent agenda.

**7.1** Parks Division Report – Linda Herman, Park and Natural Resources Manager

**7.2** Street Tree Division Report – Richie Bamlet, Urban Forest Manager

## **8. ADJOURNMENT**

Adjourned at 7:01 pm to the next regular BPPC meeting on September 27, 2021 at 6:00 p.m. to be held in the Chico City Council Chamber Building, located at 421 Main Street in Chico, California.

Date Approved: \_\_\_/\_\_\_/\_\_\_

Prepared by:

---

Monica Bressoud, Administrative Analyst I

Date \_\_\_\_\_

Distribution: BPPC

**CITY OF CHICO  
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)  
MINUTES OF THE  
OCTOBER 25, 2021 MEETING**

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**1. REGULAR COMMISSION MEETING**

**1.1 Call to Order**

Meeting called to order by Chair Glatz at 6:00 pm.

**1.2 Roll Call**

**Commissioners Present:**

Jeff Glatz  
Jesse Alexander  
Nancy Wolfe  
Megan Thomas-Petty  
Paul McCreary  
Larry Willis

**Commissioners Absent:**

Anjanette Shadley

**Staff Present:**

Erik Gustafson (Public Works Director O&M)  
Linda Herman (Park and Natural Resource Manager)  
Richie Bamlet (Urban Forest Manager)  
Dani Rogers (Deputy City Clerk)  
Kathleen Collier (Admin Assistant)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1 APPROVAL OF MEETING MINUTES**

**Action:** Approve minutes of BPPC meeting held on 08/30/21

**2.2 PERMIT FOR THE BIDWELL BUMP MOUNTAIN BIKE RACE IN MIDDLE AND UPPER PARK ON NOVEMBER 6, 2021**

Shawn Hughes from Bidwell Bump (Applicant) requested a permit to hold a mountain bike race in Middle and Upper Bidwell Park on 11/6/21. Commission approval was required for this event because the use of Upper Park trails for the race is considered an intensive use.

Motion was made by Commissioner Wolfe and seconded by Commissioner Alexander to approve the Consent Agenda.

The motion carried as follows:

AYES: Commissioner Alexander, Vice-Chair Thomas Petty, Commissioner Wolfe, and Chair Glatz

NOES: None

ABSENT: Commissioner Shadley

ABSTAIN: Commissioner McCreary, Commissioner Willis

**3. ITEMS REMOVED FROM CONSENT – NONE**

**4. OFFICIAL CEREMONY**

**4.1 SWEARING IN OF NEW COMMISSIONERS**

- ❖ Paul McCreary
- ❖ Larry Willis

Deputy City Clerk Dani Rogers officially swore in the new Commissioners.

**5. PUBLIC HEARINGS – NONE**

**6. REGULAR AGENDA**

**6.1. RECEIPT OF COMMENTS ON THE DRAFT INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION FOR THE UPPER BIDWELL PARK ROAD SEDIMENT REDUCTION PROJECT**

The Bidwell Park & Playground Commission (BPPC) reviewed a Draft Initial Study and a proposed Mitigated Negative Declaration (IS/MND) for the City's Upper Bidwell Park Road Sediment Reduction Project (Project). A Notice of Intent to Adopt the IS/MND was issued on 10/04/21, which started the 30-day public comment period. The Draft IS/MND is available on the City's website at <https://chico.ca.us/post/upper-bidwell-park-road-sediment-reduction-project>. Comments are due by 5:00 p.m. on Tuesday November 2, 2021. (*Report – Linda Herman, Park & Natural Resources Manager*).

**Recommendation:** None - this was an informational item only. The BPPC will provide its comments, if any, and accept comments from the public on the Draft IS/MND. All comments received will be addressed in the Final IS/MND.

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There were no comments from the public on this item.

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Commissioner Glatz requested that the Final MND and any comments received by the end of the comment period be brought back as an information item when completed.

**6.2. REVIEW AND CONSIDERATION OF REGULATIONS REGARDING ELECTRIC BICYCLE USE IN BIDWELL PARK**

At its 8/30/21 meeting, the Bidwell Park and Playground Commission (BPPC) considered background information regarding whether to establish a policy regarding the use of electric bicycles on trails and other areas in Bidwell Park. The BPPC directed Staff to research options and continued this discussion to a future BPPC meeting. (*Report – Linda Herman, Park & Natural Resources Manager*).

**Recommendation:** Staff recommended the Commission:

1. Establish an Ad-Hoc Committee to provide recommendations on an e-bike and electric mountain bike policy for Bidwell Park.
2. Appoint one or two Commissioners to the Committee.
3. Authorize Staff to solicit applications from representatives of the local bicycle community and other stakeholder groups to be considered for appointment to the Committee by the BPPC.

After receiving interest from three Commissioners, Chair Glatz motioned to create an Ad-Hoc Committee with an expanded scope to include other traffic and vehicle safety issues, and to assign Vice-Chair Thomas Petty, Commissioner McCreary, and Commissioner Willis to the Committee. Commissioner Wolfe seconded the motion.

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There were no comments from the public on this item.

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After additional discussion from the Commissioners, Chair Glatz pulled his motion to expand the scope of the Ad-Hoc committee and re-nominated Vice-Chair Thomas Petty, Commissioner McCreary, and Commissioner Willis to the Committee. Commissioner Willis seconded.

The motion carried as follows:

AYES: Commissioner Alexander, Vice-Chair Thomas Petty, Commissioner Wolfe, Chair Glatz, Commissioner McCreary and Commissioner Willis

NOES: None

ABSENT: Commissioner Shadley

### **6.3. UPDATE ON POTENTIAL USES FOR THE HORSESHOE PIT AREA IN LOWER BIDWELL PARK**

At its 7/26/21 meeting, the BPPC considered ideas on how to improve the horseshoe pit area in the One Mile Recreation Area in Lower Bidwell Park after the horseshoe pits were removed due to their poor condition and disrepair. The Commission directed Staff to look into the costs and feasibility of installing Bocce Ball courts in the area and to report back to the Commission. **(Report – Linda Herman, Park & Natural Resources Manager).**

After receiving a report from the P&NRM regarding the high costs and the ongoing maintenance needs for Bocce ball courts, the Commission directed staff to look at some of the other options and to come back with a proposal and a proposed budget at a future meeting.

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There were no comments from the public on this item.

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### **6.4. CONSIDERATION OF FORMING AN AD-HOC COMMITTEE TO DEVELOP A MASCOT OR PUBLIC OUTREACH CAMPAIGN FOR ENFORCING BIDWELL PARK RULES**

At its 8/30/21 meeting, BPPC heard Chair Glatz's idea to develop some form of animal mascot or a friendlier image to help inform the public of the rules and regulations for Bidwell Park. Chair Glatz is requesting that the Commission consider forming an Ad-Hoc Committee consisting of no more than two BPPC members to work with an intern to develop this outreach concept. **(Report – Jeff Glatz, BPPC Chair).**

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There were no comments from the public on this item.

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Vice-Chair Thomas Petty made a motion to establish this Ad-Hoc committee consisting Commissioner McCreary and Chair Glatz to develop a marketing and outreach program for Bidwell Park. Chair Glatz seconded the motion.

The motion carried as follows:

AYES: Commissioner Alexander, Vice-Chair Thomas Petty, Commissioner Wolfe, Chair Glatz, Commissioner McCreary and Commissioner Willis

NOES: None

ABSENT: Commissioner Shadley

**7. BUSINESS FROM THE FLOOR** – There was no Business From the Floor.

**8. REPORTS AND COMMUNICATIONS**

These items are provided for the Commission's information. Although the Commission may discuss the items, no action can be taken at this meeting. Should the Commission determine that action is required, the item or items may be included for action on a subsequent agenda.

**8.1** Parks Division Report – Linda Herman, Park and Natural Resources Manager

**8.2.** Street Tree Division Report – Richie Bamlet, Urban Forest Manager

**9. COMMISSIONER REQUESTS**

Pursuant to AP&P 10-1, a majority vote of the Commission is needed in order to agendize these items for discussion at a future meeting. At this meeting, public comment may be taken only whether to agendize these items. If approved to be agendized, public comment regarding the items themselves will be taken at a future BPPC meeting.

**9.1.** By email dated 10/22/21, Vice-Chair Thomas Petty requested to receive a current update on the transient population/situation in the City's parks and waterways, only for discussion related to assessing and repairing damages to the parks, greenways, and waterways.

Chair Glatz made a motion to have staff provide a basic report or "current update on the health and well-being of the parks, greenways, and waterways". Vice-Chair Thomas Petty seconded the motion.

The motion carried as follows:

AYES: Commissioner Alexander, Vice-Chair Thomas Petty, Commissioner Wolfe, Chair Glatz, Commissioner McCreary and Commissioner Willis

NOES: None

ABSENT: Commissioner Shadley

**10. ADJOURNMENT**

Adjourned at 7:11 pm to the next regular BPPC meeting on November 22, 2021, at 6:00 p.m. to be held in the Chico City Council Chamber Building, located at 421 Main Street in Chico, California. ***(Please note this is not on the last Monday of the month due to Thanksgiving holiday week.)***

Date Approved: \_\_\_/\_\_\_/\_\_\_

Prepared by:

\_\_\_\_\_  
Kathleen Collier, Administrative Assistant  
Distribution: BPPC

\_\_\_\_\_  
Date

CITY OF CHICO  
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)  
MINUTES OF THE  
December 13, 2021 MEETING

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**1. REGULAR COMMISSION MEETING**

**1.1 Call to Order**

Meeting called to order by Chair Glatz at 6:00 pm.

**1.2 Roll Call**

**Commissioners Present:**

Jeff Glatz  
Jesse Alexander  
Nancy Wolfe  
Megan Thomas-Petty  
Anjanette Shadley  
Larry Willis

**Commissioners Absent:**

None

**Staff Present:**

Erik Gustafson (Public Works Director O&M)  
Linda Herman (Park and Natural Resource Manager)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1 APPROVAL OF MEETING MINUTES**

**Action:** Approve minutes of BPPC meeting held on 10/25/21

**2.2 PERMIT FOR FROST OR FOG 5K, 1/4 MARATHON AND 10 MILE RACE IN MIDDLE AND UPPER PARK ON 1/22/2022.**

Under the Sun Events requests a permit to host the Frost or Fog race on Saturday, January 22, 2022 that starts and ends at the Five Mile Recreation Area and extends into Middle and Upper Park. This is the 10<sup>th</sup> year for this event.

**Action:** Conditional approval of the permit

Chair Glatz requested that Consent Item 2.2 be removed from the Consent Agenda.

A motion was made by Commissioner Thomas-Petty and seconded by Commissioner Wolfe to approve the 10/25/21 Meeting Minutes.

The motion carried as follows:

AYES: Commissioner Alexander, Commissioner Shadley, Commissioner Willis, Commissioner Wolfe, and Vice-Chair Thomas Petty, Chair Glatz

NOES: None

ABSENT: None



ABSTAIN: None

**3. ITEMS REMOVED FROM CONSENT**

**2.2 PERMIT FOR FROST OR FOG 5K, 1/4 MARATHON AND 10 MILE RACE IN MIDDLE AND UPPER PARK ON 1/22/2022.**

Under the Sun Events requested a permit to host the Frost or Fog race on Saturday, January 22, 2022 that starts and ends at the Five Mile Recreation Area and extends into Middle and Upper Park. This is the 10<sup>th</sup> year for this event.

**Action:** Conditional approval of the permit

Chair Glatz pulled this item to compliment the Applicant for abiding by the noise restrictions at a previous event in Lower Bidwell Park and requested that the noise restrictions be added to the “Conditions” on this and future park permit applications. Staff responded that Condition #1 on the permit staff report states that the applicant is “to adhere to all park rules”, which includes the noise restrictions.

A motion was made by Commissioner Shadley which was seconded by Commissioner Willis to approve the permit application for this race.

The motion carried as follows:

AYES: Commissioner Alexander, Commissioner Shadley, Commissioner Willis, Commissioner Wolfe, and Vice-Chair Thomas Petty, Chair Glatz

NOES: None

ABSENT: None

ABSTAIN: None

**4. PUBLIC HEARINGS – NONE**

**5. REGULAR AGENDA**

**5.1. UPDATE ON THE FINAL MITIGATED NEGATIVE DECLARATION FOR THE UPPER BIDWELL PARK ROAD SEDIMENT REDUCTION PROJECT.**

Staff provided an update on the final Mitigated Negative Declaration (MND) and Mitigation Monitoring and Reporting Program (MMRP) for the City’s Upper Bidwell Park Road Sediment Reduction Project (Project). Staff also reported that the only comments received were from the California Department of Fish & Wildlife which were incorporated in the final MMRP.

Recommendation: None, this was an informational item only.

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There were no comments from the public on this item.

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**5.2 UPDATE ON THE STATUS OF SOLUTIONS FOR THE UNHOUSED IN CITY PARKS AND GREENWAYS**

At its 10/25/21 meeting, the BPPC approved Commissioner Thomas-Petty’s request to receive a current update on the unhoused population and situation in the City’s parks and waterways for discussion related to assessing and repairing damages to the parks, greenways, and waterways.

Director of Public Works – Operations & Maintenance Erik Gustafson provided a verbal update on this item.

**Recommendation:** None, this was an informational item only and there was no direction from the Commission on this item.

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There were no comments from the public on this item.

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**5.3 CONSIDERATION OF THE COMPOSITION OF THE ELECTRIC BICYCLE AD-HOC COMMITTEE.**

At its 10/25/21 meeting, the BPPC approved forming an Ad-Hoc Committee to establish a policy regarding the use of electric bicycles on trails and other areas in Bidwell Park. The BPPC appointed Commissioners Thomas-Petty, McCreary, and Willis to serve on the Committee. Staff requested additional information on the composition of the Ad-Hoc Committee regarding its size and desired targeted stakeholder groups. (*Report – Linda Herman, Park & Natural Resources Manager*).

Recommendation: That the BPPC agreed to continue the Ad-Hoc Committee consisting of the two Commissioners Megan-Petty and Willis and to invite representatives from the following interest groups to be part of the Committee:

- Bicycle Community, such as Chico Velo, bicycle shops etc.
  - Chico Equestrian Association
  - Running Clubs, such as Chico Running Club and Fleet Feet
  - Hikers/Walkers, such as Chico Hiking Association and senior groups.
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There were no comments from the public on this item.

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**6. BUSINESS FROM THE FLOOR – There was no Business from the Floor.**

**7. REPORTS AND COMMUNICATIONS**

These items were provided for the Commission’s information only. Although the Commission discussed some of the items, no action regarding these items could be or was taken at this meeting.

7.1 Parks Division Report – Linda Herman, Park and Natural Resources Manager

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager

**8. ADJOURNMENT**

The meeting adjourned at 6:57 pm to the next regular BPPC meeting on January 31, 2022, at 6:00 p.m. to be held in the Chico City Council Chamber Building, located at 421 Main Street in Chico, California.

Date Approved: \_\_\_/\_\_\_/\_\_\_

Prepared by:

\_\_\_\_\_  
Linda Herman, Park & Natural Resources Manager

\_\_\_\_\_  
Date

Distribution: BPPC