

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Minutes of  
January 25, 2016 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Mary Brentwood  
Alberto Hernandez  
Jim Moravec  
Valerie Reddemann  
Janine Rood  
Marisa Stoller  
Drew Traulsen

**Staff present:** Erik Gustafson (Public Works Director-Operations & Maintenance), Dan Efseaff (Park and Natural Resource Manager), Brendan Ottoboni (Public Works Director-Engineering), Tracy Bettencourt (Regulatory and Grants Manager), Wyatt West (Asst. Engineer-Traffic), Shane Romain (Park Services Coordinator), and Nancy Kelly (Administrative Analyst).

**1.3. Election of Chair and Vice-Chair**

**MOTION:** Appoint Jim Moravec to serve as Chair of the BPPC. **MADE BY:** Brentwood. **SECOND:** Traulsen. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 0.

**MOTION:** Appoint Mary Brentwood to serve as Vice-Chair of the BPPC. **MADE BY:** Rood. **SECOND:** Reddemann. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 0.

**2. CONSENT AGENDA**

**2.1. Approval of Meeting Minutes**

**Action:** Approve minutes of BPPC held on 12/14/15

**2.2. Permit Application for a Sunrise Service in Middle Park on Easter (3/27/16)**

Vineyard of Chico requests a permit to hold an Easter sunrise service at the cross near Parking Area B in Middle Park. The request to host a public event in a non-intensive use requires BPPC approval. **Recommendation:** *Conditional approval.*

**MOTION:** Approve the consent agenda as submitted. **MADE BY:** Stoller. **SECOND:** Traulsen. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 0.

**ITEMS REMOVED FROM CONSENT – None.**

**3. NOTICED PUBLIC HEARINGS – None.**

## 4. REGULAR AGENDA

### 4.1. Evaluation of Proposed Bidwell Park Municipal Golf Course (Middle Park) Solar Array Installation for Consistency with Master Management Plan

The applicant, Bidwell Park Golf Club, Inc. requested the City to allow the installation of a solar array on the golf course. The applicant will finance and install the facility. Previous BPPC and Council action authorized the City Manager to enter into a lease amendment. The applicant has provided details to allow an evaluation of the project for consistency with the Bidwell Park Master Management Plan. The BPPC was tasked with determining the project's consistency with the plan. The project is also subject to a permit and Environmental Review through the Planning Department. **Recommendation:** *Staff recommends that the BPPC finds the project is consistent with the BPMMP.*

Efseaff provided an overview of this item. He noted that the direction from Council and the BPPC was for the applicant to provide a written description to look at the environmental compliance of CEQA. BPPC is charged with the consistency of this plan in regards to the Bidwell Park Master Management Plan (BPMMP). Solar is addressed in the BPMMP.

While there is a footprint to the proposed project, the proposed location is a former golf course area and was previously graded and disturbed. As part of the compliance, the applicant will provide a botanical survey. The preliminary survey indicates mostly non-native annual grasses.

The project appears to have a minimal impact on aesthetics and park visitors, and positive impact on alternative energy and other environmental benefits.

Representatives of the applicant and consultant attended the meeting.

Chair Moravec reiterated that the role of the Commission is to review the project's consistency with the BPMMP.

Commissioner Brentwood asked if it was correct that no work would be done until after the environmental impact study is completed. Efseaff confirmed that any work on the ground was limited until after the CEQA compliance is complete.

#### Comments from the Public

Steven Sayer inquired about placing the solar panels over the parking area, so to also provide shade.

The applicant, Rob Metzler, (Empire Golf), clarified that trees shade too much of the parking lot and the roof of the club house would not likely support the solar panels. While many areas were considered, the desired location can only be seen from the golf course.

Commissioner Hernandez asked about the six foot fence around the panels and the impact on the deer in the park. Mr. Metzler didn't feel it would be a problem as there is plenty of open space in the park.

**MOTION:** To find the project consistent with the Bidwell Park Master Management Plan. **MADE BY:** Rood. **SECOND:** Reddemann. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 0.

### 4.2. Discussion of Committee Assignments and the 2016 Meeting Calendar

BPPC members serve on the Policy Advisory, Natural Resources, and Street Trees Committees as well as the City's *ad hoc* Bicycle Advisory Committee. Assignments are at the BPPC Chair's prerogative with staff recommendations. In addition, the Commission will consider the Committee and BPPC meeting schedules for 2016. **Recommendations:** *Staff recommends that the BPPC: 1) select a chair and vice-chair; 2) approve the revised 2016 calendar; and 3) the Chair announce committee assignments.*

Efseaff reviewed the committees of the BPPC. Currently, there are three working groups that meet as needed: Natural Resource Committee, Policy Advisory Committee and the Tree Committee. Also, there is an ad hoc Bicycle Advisory Committee.

Typically, the BPPC meets on the last Monday of the month. However, there are a few conflicts. Staff is recommending to make the following changes to the monthly meetings:

May meeting to be moved to Tues May 26  
November meeting to be moved to November 16  
December meeting to be move to December 14

With staffing constraints and workload being what they are, Efseaff recommended that all tree items come before the full commission. But, if the workload changes or the functions of an Urban Forester contract or manager comes back, and the workload catches up to the policy, then that committee can be re-established. Additionally, there is a representative in attendance of the Bicycle Advisory Committee meetings. While there were no meetings in 2015, ad hoc committee meets as needed.

Many commissioners expressed conflicts of their time with the current committee schedules.

**MOTION:** To approve the changes to the meeting calendar for the months of May, November and December\* as reflected in the staff report. **MADE BY:** Rood. **SECOND:** Reddemann. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 0.

Each commissioner will communicate with Efseaff to provide their preference and availability to serve on committee appointments.

**\* Please note: After the meeting, Staff discovered that the recommended meeting dates in the report incorrectly reflected the 2015 calendar year. Therefore, staff will recommend adoption of a corrected calendar to the Commission at the 2/29/16 meeting.**

## 5. BUSINESS FROM THE FLOOR

*Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.*

Charles Withuhn – passed out flyers with offers of free trees from the Chico Tree Advocates. He also spoke about the Salvation Army tree issue. He stated that only 19 trees were planted (with one already dead), rather than 48 trees which were supposed to be planted. He would like to request a full-time staff person for trees.

Robin McCollum – expressed his concern regarding a contract for the removal of 50-some black walnut trees. He would like to see the process simulate that of the Forest Service or Cal Fire in which a notice is placed on the trees designated to be removed so that the community would see them and provide input on the proposed removal.

## 6. REPORTS

*Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them in a subsequent posted agenda.*

### 6.1. Report on the Comanche Creek Improvement Project (Information Only)

In accordance with the Comanche Creek Greenway Improvement Plan and the Chico Urban Area Bicycle Plan, the City is preparing to construct new facilities, including a bicycle/pedestrian bridge over Comanche Creek, connecting Ivy Street and Otterson Drive, a parking lot, and associated greenway improvements.

Brendan Ottoboni, Public Works Director-Engineering provided the overview on this project, which is located at the intersection of the Midway and Park Ave. The proposed project involves improvements to enhance non-intensive recreation in the Comanche Creek Greenway and connection of bicycle facilities in Southwest Chico.

Phase I of the project will focus on creating recreational trails, building a pedestrian bicycle bridge over Comanche Creek, and paving a Class 1 bicycle path along a section of the UPRR land acquisition and between the new pedestrian bridge at Otterson Drive.

The project is 100% funded through a Housing related parks grant. There are very strict requirements to use all the funds by June 30, 2016. City staff has been working diligently with *Friends of Comanche Creek Greenway* in order to move this forward and deliver the project on time. He provided the following 2016 timeline:

- Jan 12 – all permitting complete through Dept. of Fish and Wildlife
- Jan 28 – begin solicitation of bidding process
- Feb 18 – open bids
- Apr 1 – expected start date of construction

In order to meet the strict timeline of the project, the 80 ft. pedestrian bridge was purchased prior to being awarded the grant. The bridge is expected to be delivered on May 5<sup>th</sup>. All major items are expected to be complete by June 30<sup>th</sup>.

In looking at the design of this project, the opportunity was presented to add another item to this project that would allow the Ivy Street Class 1 bicycle connection at 22<sup>nd</sup> Street. Currently this is a walking, dirt path but will be made into an all-weather, paved one.

Since this portion of the project is not covered by the grant, bicycle maintenance funds will be used for this portion.

Commissioner Rood expressed her support for this project.

Efseaff reiterated the short timeline and that the property should be open sometime this summer.

#### Comments from the Public

Debbie Villasenor (*Friends of Comanche Creek and Barber Neighborhood Association*) expressed her concern of the added bike path near 22<sup>nd</sup> Street. She was interested in seeing a map and further discussion before this moves forward. She wanted to know if the barrier would be taken down.

Asst. Engineer Wyatt West stated that an eight foot section would be taken out to allow bicycle access. He added that this route is identified in the Bike Master Plan for an ultimate connection of the neighborhoods.

Scott Quam – expressed that he and other neighbors are concerned with this added section to the project. He would appreciate better communication.

Amy Hassel – expressed her support for the added bike path piece of the project.

Steven Carrigan - asked if there were any native trees in diameter of 12" or more, slated to be removed due to the placement of the bridge. He also expressed his concern of the bridge providing shelter and attracting homeless encampments.

Regulatory and Grants Manager, Tracy Bettencourt, provided tree information in the area of the bridge. While they were able to minimize the impacts to trees in the area of the bridge site, two deteriorating trees will provide a hazard to users once construction is completed and will need to be removed.

### Comments from the Commission

Chair Morovec expressed support for the project.

Commissioner Brentwood commended the neighborhood involvement and encouraged better communication moving forward.

### **6.2. Parks and Street Trees Division Report (December and January) – Dan Efseaff (Park and Natural Resource Manager)**

Efseaff reported the following:

- Staff is researching mechanisms to track the 150-200 trees that will be planted in the next year, including those planted through the PG&E project, and provide information on funds expended.
- Staff is finalizing the agreement for the black walnut tree removals. There was an RFQ for the removal of about 50 dead, dying or dangerous trees.
- More than \$5,000 was raised at the Winter Gala.

### Comments from the Public

Charles Withuhn – stated that the tree removal list on the website is marked “2014 Tree Removal List”.

Karen Laslo – was unaware the walnut trees were to be cut. She would like the public to have the opportunity to comment on this before they are removed.

Robin McCollum - felt there is a problem with communication and that not everyone frequents the website.

### **6.3. Special Report: 2015 Annual Report, Parks and Street Trees Division – Dan Efseaff, Park and Natural Resource Manager**

Efseaff reported that the annual reports began in 2010 in an effort to bring transparency and are a snapshot of the years' accomplishments. A few items that are included in the report include:

- With City staffing challenges, there is a shift to using the CCC, tree contracts and other ways to build more capacity.
- Park visitation and participation is being tracked. This includes park permits issued.
- The addition of .25 FTE Ranger allows the ability to open up the park gates as it was back in 2013. A security company is responsible in closing the gates to the park in the evening.
- Next year's request will include additional maintenance staff which will allow the restrooms to remain open all week long.
- There are a few capital projects in the park that are moving forward such as improvements in tree corridors, picnic tables, barbeques at One Mile, and exercise stations.
- A 5 year review will occur with the Monitoring Report of Peregrine Point in 2016.
- A significant accomplishment in trails was on the south side of Bidwell Park (Jeep Trail).
- Sycamore Pool repairs were done. The pool was subject to collapse if not addressed.
- Fish ladder improvements are being looked into.
- Little Chico Creek has seen considerable removal of Arundo which is considered a fire hazard.
- Support from Butte County alternative programs have helped in keeping Caper Acres open on a regular basis.
- A pruning and planting contract is in place.
- There is a plan to track the funding and planting of the Salvation Army donation program. This will include the survivorship data on the trees.
- Strict water conservation practices during 2015, resulted in a reduction of water use by 30%.
- Adopt-a-site program will be ramped up in 2016.
- Volunteer events remain strong in the community.

- 'Volunteer Saturdays' have been reestablished.
- Nearly \$30,000 in fundraising for the park for 2015.
- Two organizations, Alliance for Workforce Development and the Butte County Sheriffs Program, have donated in-kind donations of \$174,000 worth of services.
- Staff is tracking the number of hours spent on the park to keep it going.
- Provided information on trees planted.

Commissioner Traulsen mentioned that it is now going on a third year without an Urban Forester. Asked for clarification in the report that stated it is being rebid.

Erik Gustafson, Public Works Director-Operations and Maintenance, offered that in the first round of bidding, there was very little response. Only one bid was received, which lacked proper language, resulting in that bidder pulling out. They have since rebid it to a larger area. Once bids are received, an assessment of a contract vs. internal staff route will be evaluated.

Comments from the Public

Karen Laslo – suggested that it may be difficult for a person to have to cover their own liability, therefore, it has been difficult to find an Urban Forester. She expressed her concern that the restrooms in the park still were not opened, that there is a dead tree at the Salvation Army duplex site; volunteers have left a pile of debris at site 37, and that the drains at the highway 99 expansion site are clogged.

Charles Withuhn – thanked Efseaff for the information on the tree plantings.

**7. ADJOURNMENT**

Adjourn at 8:51 p.m. to the next regular meeting on February 29, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:   /  /  .

Prepared By:

\_\_\_\_\_  
Nancy Kelly, Administrative Analyst

Date \_\_\_\_\_

Distribution: BPPC

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Minutes of  
February 29, 2016 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Alberto Hernandez  
Jim Moravec  
Valerie Reddemann  
Janine Rood  
Marisa Stoller  
Drew Traulsen

**Commissioners absent:**

Mary Brentwood

**Staff present:** Erik Gustafson (Public Works Director-Operations & Maintenance), Dan Efseaff (Park and Natural Resource Manager), Shane Romain (Park Services Coordinator), and Nancy Kelly (Administrative Analyst)

**1.3. Special Recognition:** Chair Moravec and Park Services Coordinator Romain recognized the following Park Watch volunteers for their efforts and provided them with certificates of appreciation:

June – Jim Bordoli  
July - Ted and Carol Weaton  
August – Leslie Kelman  
September – Susan Kehm  
October – Lendal Tharpe  
November – Emma Schambach and Hellen Favio  
December – Noel Lopez

**2. CONSENT AGENDA**

**2.1. Approval of Meeting Minutes**

**Action:** Approve minutes of BPPC held on 1/25/16

**2.2. Short-term Extension of Agreement with the Chico Equestrian Association for Use of the Chico Equestrian Arena, Middle Bidwell Park**

The City recently passed directives to govern agreements to all City-owned property. Staff had asked for an extension in order to prepare a new agreement that would incorporate these policies.

**Recommendation:** *Approval of month to month extension.*

**2.3. Permit for Thursday Night Farmer's Market at City Plaza (4/7/16 – 9/29/16)**

The applicant, DCBA, requested to hold the 20<sup>th</sup> Annual Thursday Night Farmer's Market at City Plaza. **Recommendation:** *Conditional approval.*

**2.4. Permit for Multiple AA Meetings at Council Ring (Various Dates)**

The applicant, God Squad, is a support group that would like to meet every Sunday at the Council Ring from April 17 - October 16, 2016. Meetings are 1.25 hours long. **Recommendation:** *Conditional approval.*

**2.5. Permit to Hold a Wedding at Picnic Site #27 (4/23/16)**

The applicant, Jim Walker, requested a reservation of Picnic Site #37 for a wedding. Site #37 currently, is not a reservation area. **Recommendation:** *Conditional approval.*

**2.6. Permit for Friday Night Concerts at City Plaza (5/7/16 - 9/9/16)**

The applicant, DCBA, requested to hold the 30<sup>th</sup> Annual Friday Night Concerts at City Plaza. **Recommendation:** *Conditional approval.*

**MOTION:** Approve the consent agenda as submitted. **MADE BY:** Reddemann. **SECOND:** Stoller. **AYES:** 6 (Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Brentwood).

**ITEMS REMOVED FROM CONSENT – None**

**3. NOTICED PUBLIC HEARINGS – None**

**4. REGULAR AGENDA**

**4.1. Permit for a Music Festival at City Plaza (5/7/16)**

Applicant, Jim Secola, requested a permit to reserve the City Plaza from 9:00 a.m. to 9:00 p.m. for the “You Know You’re From Chico” Music Festival in coordination with the Chico Parade of Lights. The item was before the Commission as it would exceed 10 hours. **Recommendation:** *Conditional approval.*

Shane Romain made the following corrections to the staff report:

*The music would actually go until 8:00 p.m. rather than 9:00 p.m.  
The festival would take place at the Pioneer Day Parade, rather than the Parade of Lights.*

The event would exceed the 10 hour limit because there would be a break during the parade, otherwise the event would fall within the 10 hour limit.

Reddemann asked if there were any issues in the previous year with the event. Romain confirmed there weren't any issues.

Jim Secola (applicant) was in attendance. He explained that because of the parade, they will exceed the 10 hour limit. The festival will pause while the parade is in session. The setup would take place before the parade.

**MOTION:** Approve the permit for a Music Festival at City Plaza on May 7, 2016 with outlined conditions. **MADE BY:** Rood. **SECOND:** Traulsen. **AYES:** 6 (Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Brentwood).

**4.2. Permit for Bike Ride (10/16/16)**

The applicant, Irlen Ambassadors, requested a 2:00 p.m. start time for their event of approximately 50-100 participants. Races/walks with under 1,000 participants are required to have the race/walk started/moving from the start line by 8:30 a.m. Commission approval was needed for the shift in start time as there could potentially be safety issues and congestion at the gate entrance into the park. **Recommendation:** *Conditional approval.*



Romain provided an overview of the item. He stated that the applicants are asking for a 2:00 p.m. start time where ordinarily, an event such as this would start about 8:30 a.m.

The applicants, Susan Hughes and Elizabeth Barker, were in attendance of the meeting. While their application designated One Mile at Oak Grove A and Oak Grove B, they expressed an interest in starting at Cedar Grove.

**MOTION:** Approve the permit for Bike Ride and reserve Picnic Areas A and B as well as Cedar Grove if it is available. **MADE BY:** Stoller. **SECOND:** Reddemann. **AYES:** 6 (Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Brentwood).

#### 4.3. Revise 2016 Meeting Schedule and Review Committee Assignments

**Annually, the Commission adopts a calendar for regular and Committee meetings, assignments are at the BPPC Chair's prerogative with staff recommendations.**

Efseaff clarified that while the commission approved the 2016 calendar at its previous meeting, there were some errors in the dates within the staff report. The staff report was brought back to the Commission with the correct information.

While the Commission meets on the last Monday of the month, there were a few potential conflicts.

Staff recommended the following changes to the 2016 annual schedule:

1. Move the May meeting from May 30<sup>th</sup> (Memorial Day) to Tuesday, May 31<sup>th</sup> at 6:30 p.m.
2. Move the October meeting from October 31<sup>st</sup> (Halloween) to Monday, October 24<sup>th</sup> at 6:30 p.m.
3. Move the December meeting from December 26<sup>th</sup> (between the Christmas and New Year's Day holidays) to December 19<sup>th</sup> at 6:30 p.m.

The Chair recommended the following Committee assignments and meeting schedule:

1. Natural Resource Committee - 2<sup>nd</sup> Tuesday – Stoller (Chair), Brentwood and Rood
2. Policy Advisory Committee - 2<sup>rd</sup> Wednesday – Reddemann (Chair), Hernandez and Traulsen
3. Bicycle Advisory Committee – meets as needed – Moravec / Hernandez (Alternate)

For now, tree policy items will come before the full Commission, but, if there are items that come up that need additional work, the Tree Committee can be reactivated.

Commissioner Rood expressed her concern that there wouldn't be regular Tree Committee meetings.

**MOTION:** Accept the revised 2016 meeting schedule and the Committee assignments as outlined above. **MADE BY:** Stoller. **SECOND:** Rood. **AYES:** 6 (Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Brentwood).

#### 5. BUSINESS FROM THE FLOOR - None

#### 6. REPORTS

##### 6.1. Park and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Manager

Efseaff reported the following:

- Chico received a 'Tree City USA' flag and has been a candidate for 32 years.
- Over 100 street trees have been planted in the last 2-3 weeks with the help of the California Conservation Corps (CCC). Many of those trees were from the PG&E donation.
- The 2015 monitoring reports for Peregrine Point were received from the Northern

Regional Land Trust and they will be analyzed and made part of the overall report and the Commission will be apprised of any findings.

- Little Chico Creek Arundo Report from Susan Mason was provided.
- Staff met with concerned citizens of the black walnut tree removals and there is an agreement on some long-term directions for the program.
- An introduction for the recruitment for the volunteer program in the park will occur on March 31<sup>st</sup>.
- A review of park rules concerning pet issues will be coming forth to the Policy Advisory Committee. There will be opportunity for public input.
- There will be a review of drone use in the Park and its consistency with the Master Management Plan.

#### Comments from the Public

Charles Withuhn – expressed his concern of losing larger trees and only replanting medium sized ones and the loss of the shade benefit.

### **7. Adjournment**

Adjourn at 7:26 p.m. to the next regular meeting on March 28, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:    /    /   .

Prepared By:

\_\_\_\_\_  
Nancy Kelly, Administrative Analyst

\_\_\_\_\_  
Date

Distribution: BPPC

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**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
Minutes of  
March 28, 2016 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Mary Brentwood  
Alberto Hernandez  
Jim Moravec  
Valerie Reddemann  
Janine Rood  
Marisa Stoller  
Drew Traulsen

**Commissioners absent:** None

**Staff present:** Dan Efseaff (Park and Natural Resource Manager (P&NRM)) and Nancy Kelly (Administrative Analyst).

**2. CONSENT AGENDA**

**2.1. Approval of Meeting Minutes**

**Action:** Approve minutes of BPPC Held on February 29, 2016

**2.2. Permit for Half Marathon Trail Run (10/9/16) in Middle and Upper Bidwell Park**

Applicant (Chico Running Club) requested a permit for a 7-mile and half marathon trail run from Hooker Oak Recreation Area to the end of Upper Park Road and returning on the Yahi Trail.

**Recommendation:** *Conditional approval.*

**2.3. Permit for Making Strides Against Breast Cancer 5K Walk (10/15/16) in Lower Bidwell Park**

Applicant (American Cancer Society, Inc.) requested to host a 5K walk fundraiser. The applicant requested setting up the night before at Sycamore Field, on 10/14/16, making it necessary to have security stay overnight. **Recommendation:** *Conditional approval.*

Commissioner Hernandez pulled item 2.2 for further discussion.

**MOTION:** Approve items 2.1 and 2.3 of the Consent Agenda as submitted. **MADE BY:** Reddeman.  
**SECOND:** Traulsen. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0

**ITEMS REMOVED FROM CONSENT AGENDA**

## 2.2 Permit for Half Marathon Trail Run (10/9/16) in Middle and Upper Bidwell Park

Commissioner Hernandez was seeking clarification on the return leg of the course on Yahi Trail.

Efseaff stated the purpose was to have one-way trail traffic for the entire run.

**MOTION:** Approve items 2.2 of the Consent Agenda as submitted. **MADE BY:** Hernandez. **SECOND:** Stoller. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0

### 3. NOTICED PUBLIC HEARINGS – None

### 4. REGULAR AGENDA

#### 4.1. CARD Lifeguards

In 2015, the City and the Chico Area Recreation District (CARD) explored a one year agreement for CARD to provide lifeguard services and additional programming at Bidwell Park's Sycamore Pool. CARD and the City proposed to extend the arrangement for three years through an addendum to the 2009 Memorandum of Understanding (MOU). **Recommendation:** *Direct staff to complete and recommend Council approval of an agreement with CARD to provide 1) lifeguard services and 2) additional programs at the Sycamore Pool.*

P&NRM Efseaff provided an overview of the item. The relationship between the City and CARD is very cooperative. CARD had upgraded their lifeguard requirements to match the City's standards. Many former City lifeguards are now with CARD, which made for a smooth transition as they were familiar with Sycamore Pool.

In regards to costs and the budget, staff has been directed to implement a status quo for the budget this year. Costs needed to be less than or equal to the prior year. In order to do this, lifeguard hours at the pool would need to be shortened. This will change the start time from 11:00 a.m. to 11:30 p.m. The pool will close at 7:00 pm, covering the peak hours of visitors.

The 2009 MOU provides a mechanism for this agreement for the City and CARD to work together and share resources to provide services in regards to recreational facilities. This would be an update to that lease, extending it to a three year term. While last year's MOU had set rates, this MOU update would reflect CARD's rates. Changes to minimum wage rates have caused costs to rise.

Commissioner Rood asked about the costs savings of last year. Efseaff responded that while CARD had estimated \$6,000, it turned out to be a wash. That is the reason the City initially entered into a one year agreement. There is a cost savings for the City on recruitment and other Human Resources costs such as training.

Commissioner Brentwood expressed her concern of reduction in hours as it relates to safety. She asked if hours needed to be increased, thereby increasing the budget, if an addendum to the agreement would be appropriate. Efseaff clarified that the agreement would have a rate built into it, rather than a cap on the dollar amount.

Ann Williman, General Manager (CARD), was in attendance of the meeting and stated that CARD is set up to run the lifeguard program and they are happy to partner with the City and provide the service.

**MOTION:** Direct staff to complete and recommend Council approval of an agreement with CARD to provide 1) lifeguard services, and; 2) additional programs at Sycamore Pool. **MADE BY:** Rood. **SECOND:** Stoller. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0

4.2. **Consider Chico Area Recreation District's (CARD) Request to Waive Basic Park Fees for 2016 Events**

Applicant (CARD) requested the waiver of basic park use fees for the following events: 53<sup>rd</sup> annual Spring Jamboree (3/26/16); and Movies in the Park (6/11/16 and 7/16/16). Under the Chico Municipal Code (CMC 12R.08.250), the BPPC may authorize the waiver of basic park fees. The City has waived fees in the past. **Recommendation:** *Staff recommends no waiver of reservation and vendor fees.*

Efseaff provided an overview of this item. He stated that the City does have a great working relationship with CARD; however, with the City's budget the way it currently is, the City is cautious about waiving fees for anything. While staff is recommending no fee waiver, the Commission can certainly rule otherwise. Currently, fees are tied to staff time only.

Staff recommended that fee waiving requests be received earlier next year so that they can be folded into their sponsorship.

Commissioner Reddemann felt that CARD is providing a service to the Chico community and the City should assist them by waiving fees. She felt that since CARD partners with the City, the City should partner with CARD to help with their costs.

Commissioner Hernandez felt that because the City is having a financial hardship, they should not waive the fees, in an effort to help with the General Fund.

Commissioner Stoller asked if there were already exchanges going on where the City is requesting waiver of fees to use their facilities.

Chair Moravec was concerned that there are many who are located outside of Chico that are using and benefiting from the park.

Ann Williman, General Manager (CARD) encouraged the Commission to look at the big picture and how these two agencies work together to provide services to the Chico community.

No Public Comments on this item.

**MOTION:** To deny the fee waiver for CARD for 2016. **MADE BY:** Hernandez.

The motion died for lack of a second.

**MOTION:** To approve the fee waiver for CARD for 2016 events as briefed and to try to ensure that the City does receive sponsorship acknowledgement at the events. **MADE BY:** Rood. **SECOND:** Stoller. **AYES:** 6 (Brentwood, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 1 (Hernandez)

**5. BUSINESS FROM THE FLOOR**

Charles Withuhn – Chico Tree Advocates – addressed the Commission about meeting with Councilmembers on tree needs, the need for an ad hoc committee, improvement of the street tree list, and tree plantings at 8<sup>th</sup> and Salem.

Chair Moravec encouraged everyone to visit Bidwell Park. After all the rain, it is really a beautiful time of the year.

Commissioner Brentwood inquired about placing work plan items on upcoming agendas.

## 6. REPORTS

### 6.1. Parks and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Manager

Efseaff reported the following:

- The RFP for Urban Forest Consulting services resulted in one bid that wasn't responsive to all the requirements. The next step is to have the Public Works Director make a recommendation to Council to hire for that position.
- Horseshoe Lake Monitoring – measures in place to minimize the lead contamination on-site. The review was very positive.
- Rangers have been reaching out to mopeds in the park. Staff has been doing some education with shops in town in an effort to minimize damage.
- *Bidwell Park Pulse* was provided which includes a summary of the Annual Report.
- Hourly workers will continue to be used for tree work.
- Arbor Day tree planting with Chico State students will be rescheduled to April due to rain.
- Alliance For Workforce Development is doing some clearing in the area of Caper Acres.
- Training with annual volunteers will take place on Thursday, March 31st in the Council Chamber building.
- Synergism, "Women Together for Beauty" – a choral program at the First Baptist Church, will be held April 29<sup>th</sup> in which a portion of the donations collected will benefit the Caper Acres Renovation Project.
- Chico Rod and Gun Club has submitted plans for roof repairs.
- Hyde Park tree and sidewalk issues will be addressed at the next meeting.
- 98 trees have been planted in 1.5 weeks.
- Encouraged everyone to keep an eye out for struggling trees that appear to cause a concern for safety.
- Peregrine Point – the next monitoring report will cover a five year period.

## 7. ADJOURNMENT

Adjourn at 7:40 p.m. to the next regular meeting on April 25, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:    /    /   

Prepared By:

\_\_\_\_\_  
Nancy Kelly, Administrative Analyst

\_\_\_\_\_  
Date

Distribution: BPPC

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**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Minutes of  
April 25, 2016 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Mary Brentwood  
Jim Moravec  
Valerie Reddemann  
Janine Rood  
Marisa Stoller  
Drew Traulsen

**Commissioners absent:**

Alberto Hernandez

**Staff present:** Dan Efseaff (Park and Natural Resource Manager), Erik Gustafson (Public Works Director-Operations & Maintenance), and Nancy Kelly (Administrative Analyst).

**2. CONSENT AGENDA**

**2.1. Approval of Meeting Minutes**

**Action:** Approve minutes of BPPC held on 4/25/16

**2.2. Permit Application for the *Hooked on Fishing Not On Drugs* Fishing Derby at Horseshoe Lake (5/21/16)**

Applicant, Pete Giampaoli, requested a permit to host a free fishing derby (*Hooked On Fishing Not On Drugs*), for children ages 4-12 years old, held in Middle Park at Horseshoe Lake. This event will also need the approval to stock Horseshoe Lake with approximately 8,000 pounds of catfish.

**Recommendation:** *Conditional approval.*

**2.3. Permit Application for the Vacation Bible Experience at Children's Playground (6/27/16 – 7/1/16)**

Applicant, Christie Harrington, Bidwell Presbyterian Church, requested a permit to hold their 11<sup>th</sup> annual Vacation Bible Experience at Children's Playground. This program is for five consecutive days at Children's Playground. The applicant has requested the use of the lawn areas for the event and anticipates 150 attendees daily. **Recommendation:** *Conditional approval.*

**MOTION:** Approve the Consent agenda as submitted. **MADE BY:** Reddemann. **SECOND:** Traulsen. **AYES:** 6 (Brentwood, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Hernandez).

**ITEMS REMOVED FROM CONSENT – None**

### 3. NOTICED PUBLIC HEARINGS – None

### 4. REGULAR AGENDA

#### 4.1. Consideration of Street Tree Options for Hyde Park Subdivision

Staff proposed options to address tree issues in the Grafton Park development. While the trees are only about 25 years old, the area has received extensive attention from the Street Tree Division. Rather than react to those issues in the future, staff wanted to set up a phased approach that allows for greater citizen input, reduced hazards and costs, and minimized impacts to aesthetics. **Recommendation:** *Review and approve the proposed approach to 1) remove and replant the most problematic trees, 2) phase in any future removals and replanting, and 3) cap the total number of trees.*

Efseaff provided the overview of this item. The neighborhood is lined with Yarwood Sycamore trees which have caused considerable concern and disagreement about what to do in the neighborhood over the years. The trees were planted in the 90's and the first permit request to remove trees was submitted in 2007. However, no action was taken.

Extensive pruning is done frequently and current tree issues include sidewalk lifting, tree roots and falling branches. A least one of the trees has broken a water main twice.

The City took a systematic approach by obtaining public input from the neighbors in an effort to develop an overall plan that could be phased in. A letter requesting input was distributed to all the landowners in the neighborhood. An inventory and ranking was done on the trees in the area in an effort to develop strategies for both short term and long term approaches. There were a significant number of trees in the low monitoring level which would allow for a more phased in approach. More recently, there are four trees that have shown to be strong candidates for removal due to their impact on sidewalks and irrigation systems. These are trees that will be removed by the City and replanted in the Fall.

Liability is on City to maintain these trees unless the landowner does something to burden the trees. Right-of-way crews will perform sidewalk repair. However, if there it is a tree-related issue, the Parks Department is contacted.

Reddemann expressed her concern of the area looking like a brand new subdivision should all the trees be removed and replanted all at once. There was concern as to what the replacement trees would be and how long it would take them to reach maximum height.

Efseaff stated that there is a right tree/right place philosophy for the trees and that there may be a potential for residents to plant similar sized Sycamores in their own yards rather than in the park strip.

Brentwood asked if there was an approved City tree that could be planted that would grow at relatively the same rate that would provide a nice canopy.

Efseaff responded that the replacement trees would be considered on a case by case basis and would be selected from the approved street tree list. Any utility constraints would be considered.

Stoller asked if any of the trees in the inventory fall into the "dangerous" category where they would be removed at this time. There are cost considerations to consider.

Efseaff offered that it would have to be an "immediate" hazard and that these trees don't fall into that category. They could be mitigated with annual pruning. The phasing in approach is what is being considered. The replacement trees would be 15 gallon trees.

There was concern that the replacement trees would change the "feel" of the neighborhood and Efseaff said it was clear from the neighbor input that the desire is to keep it as it is now.

There was discussion about how the sidewalks would be repaired if every other tree was to be removed.



Gustafson said that the sidewalks would ultimately be repaired but in a phased in approach.

Rood asked if the sidewalks could still be repaired if the trees were still there. Gustafson said it would depend on the root intrusion; it wouldn't be wise to make those repairs before doing some sort of root grinding or pruning. It would be more feasible to pour the new sidewalks where the trees were removed.

Staff is proposing no more than four trees per year, for the next five years, not counting dead, dying or dangerous ones and not to exceed 12 trees in five years. At the end of the five years, staff would evaluate this method of removing and replacing trees. Any more than 12 trees in five years would have to come back before the Commission for approval.

Rood expressed concern over the removal permit trees that have yet to be replaced on Cromwell.

Staff will follow up and if need be, a fee will be assessed on the property.

#### Comments from the Public

*Robin McCollum* – pleased at what is being discussed this evening but would like to see the planting site mitigated. Tree stumps should be removed at the time the tree is removed.

*Fred Tilden* – applauded the Commission for exploring the pros and cons. Likes the 'stately' look as it adds to the home values.

*Charles Withuhn* – Feels it isn't so much a species problem as it is a water method problem. Would like to see the blank spots replanted before cutting more trees.

*Woody Elliott* – Feels the City really needs an Urban Forester who would help decide and adopt the Urban Forest Management Plan and the approved street tree list.

*Susan Harrison* – concerned about the replacement trees, sidewalks, would like to save the trees. Feels the folks on Cromwell feel differently than those located on Grafton Park.

*Betty Ballock* – there are three trees in a row that are marked to be taken out. If four trees are removed per year, three are in front of her house. Would like to see a trees that are more than 15 gallons replanted.

#### Comments from the Commission

Chair Moravec inquired about the three consecutive trees marked for removal in front of Ms. Ballick's house. Efseaff confirmed this.

Rood couldn't see how she could support going forward without knowing what the replacement tree was. The neighbors are unclear as well.

Stoller said she found it problematic that there isn't a selected replacement tree. However, if no action is taken now, there is a lost opportunity to get some trees replanted.

Rood asked Charles Withuhn if there was a stately sized tree that will grow quickly but not have the types of problems that the Sycamore Yarrow has.

Withuhn responded with London Plane, California Sycamore, American Chestnut and American Elm to name a few. However, none of these are on the approved street tree list. They could be reviewed on a case by case basis.

Rood asked if a homeowner could cover the costs associated with a tree removal and replanting. Efseaff confirmed this.

**MOTION:** To approve the proposal to remove and replant the most problematic trees, to phase in removal and replanting, with a cap the total number of trees to 12 in five years. **MADE BY:** Stoller. **SECOND:** None

The motion died for lack of a second.

**MOTION:** To defer the conversation until the next meeting at which time staff can provide a list of trees of

equivalent replacement. **MADE BY:** Rood. **SECOND:** Brentwood. **AYES:** 5 (Brentwood, Moravec, Reddemann, Rood, and Traulsen). **NOES:** 1 (Stoller). **ABSENT:** 1 (Hernandez).

Stoller felt that this will already be taking place with the homeowners on a case by case basis.

## 5. BUSINESS FROM THE FLOOR

Charles Withuhn provided the Commission with handouts of a proposal from Chico Tree Advocates for their consideration.

Commissioner Rood reported that she had her first (monthly) meeting with *Citizens Concerned About Trees*.

## 6. REPORTS

### 6.1. Parks and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Manager

Efseaff reported the following:

- Improvements to take place at One Mile recreation area include BBQs, picnic tables, and water bottle filler station.
- Concrete will be poured soon on the Comanche Creek bridge construction project.
- Service request information as related to trees. Currently, there are approximately 1,000 open service requests related to trees.
- The CARD lifeguard program was approved by Council and CARD is moving forward with the hiring for the summer season. The opening of the pool is anticipated to be Memorial Day.
- Park rangers have encountered transients with hazardous materials underneath bridge. They are working with California State Fish and Wildlife on reducing the hazardous issue.
- Arbor Day planting with Chico State class. There will be a follow up one with the Sustainability program in which six trees will be planted along Memorial Way.
- The Earth Day work day in the park was a success with hundreds of volunteers participating.
- A fantasy fun run will take place on May 14<sup>th</sup>. This is a costumed 5K and One Mile loop run fundraiser for Caper Acres.
- Capital Improvement projects taking place soon include: Five Mile irrigation, One Mile Dam/Sycamore pool feasibility study and an Upper Park road survey.

Chair Moravec asked about receiving information on the FY15/16 Actual vs. FY16/17 proposed budget. Public Works Director-Operations & Maintenance, Gustafson advised that he would provide this information at the next meeting.

## 7. ADJOURNMENT

Adjourned at 8:33 p.m. to the next regular meeting on Tuesday, May 31, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:    /    /   

Prepared By:

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Nancy Kelly, Administrative Analyst

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Date

Distribution: BPPC



CITY OF CHICO  
BIDWELL PARK AND  
PLAYGROUND COMMISSION

***NOTICE OF CANCELLATION OF MEETING***

The Monday, May 31, 2016 meeting of the Bidwell Park and Playground Commission has been cancelled.

The next regular meeting of the Commission is scheduled for Monday, June 27, 2016 at 6:30 p.m. in the Council Chamber at 421 Main Street, Chico unless otherwise noticed.

Posted: May 24, 2016

Posting Location: Council Chamber Bldg, 421 Main Street

Prior to: 5:00 p.m.

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Minutes of  
June 27, 2016 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Mary Brentwood  
Alberto Hernandez  
Jim Moravec  
Valerie Reddemann  
Janine Rood  
Marisa Stoller  
Drew Traulsen

**Commissioners absent:**

**Staff present:** Dan Efseaff (Park and Natural Resource Manager), Erik Gustafson (Public Works Director-Operations & Maintenance), (Franks Fields Administrative Services Director), Linda Herman (Public Works Administrative Manager) and Shane Romain (Park Services Coordinator).

**2. CONSENT AGENDA**

**2.1. Approval of Meeting Minutes**

**Action:** Approve minutes of BPPC meeting held on 6/27/16

**2.2 Permit Application for 42nd annual Almond Bowl (11/6/16)**

Chico Running Club would like to host a 5K, ½ and full marathon beginning at 1 Mile Oak Grove A & B in Lower Park and extending into Middle and Upper Bidwell Park. **Recommendation:** *Approval of permit with conditions.*

**MOTION:** Approve the Consent agenda as submitted. **MADE BY:** Reddeman. **SECOND:** Rood. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** None

**ITEMS REMOVED FROM CONSENT – NONE**

**3. NOTICED PUBLIC HEARINGS - NONE**

## 4. REGULAR AGENDA

### 4.1. Presentation and Review of the 2016-2017 Fiscal Year Budget Review (Informational Only)

Gustafson provided the introduction of this item. Chair Moravec requested a review of the Fiscal Year 2016-2017 budget at the BPPC meeting held on 4/25/16. Chico City Council approved the budget at their meeting held on 6/21/16. Gustafson passed the item over to Fields to provide the overview.

Fields introduced himself and presented the background and details of how the budget process is undertaken both verbally and by PowerPoint showing budget comparisons from the past 5 years.

Moravec asked if the State has the authority to dictate or enforce changes to a City's budget.

Fields explained that the State has the authority to come in and conduct and audit and implement course corrections.

Brentwood asked about carry over funds.

Fields explained that any excess or savings of funds do not automatically stay within a department. Any savings and subsequent expenditure would go to Council for consideration.

Brentwood commented it occurred to her that departments would not have incentives to save money if their budgets were reduced based on their reduced spending.

Fields explained that it is the Department Manager's responsibility to use funds allocated responsibly and not spend money for no good reason.

Moravec thanked Fields for the presentation and information.

Gustafson directed attention to the staff report attachment C, Capital Improvements Projects and explained that there were 10 listed that would be presented.

Stoller asked about the in-lieu tree fund and where donations were coming from.

Efseaff said that the 14,000 donation came from PG and E

Herman also pointed out another close to \$14,000 that was collected as in lieu fees from a development and explained that the Department is now tracking these fees.

Gustafson highlighted the corridor improvement fund of \$75,000 that is to be used for tree maintenance and plantings and Efseaff stated that it is already being utilized in many areas.

Rood clarified that these types of funds were not Capital Improvements funds in the past.

Efseaff said that these funds are now more targeted and in addition to the regular budget.

Gustafson explained the next item. Rehabilitation to Upper Park Road that are planned to go in phases.

Rood asked about the actuals column for the 15/16 year on the project to clarify that no funds were spent.

Gustafson confirmed.

Moravec asked if a grant is being sought for this project.

Gustafson explained that this project is rolling over and this allows to begin obtaining permits, etc.

Rood asked about how funds or if funds were going to be used for public influence.

Efseaff explained that there are 2 aspects to the project policy and user aspects.

Gustafson talked briefly about facility improvement projects and tree maintenance projects.

Rood asked if the 2015/16 monies for these projects will also roll over.

Efseaff yes and the funds are being currently utilized.

Brentwood asked about if some of the funds could be used for improved signage in the park.

Efseaff, yes, in addition to other infrastructure improvements and a sign manual that is slated to come forward in the future.

Gustafson bringing back to the tree projects talked about 139,000 still left in contractual to be used. He continued to explain the Bidwell Bowl project. Increased lighting, safety considerations The last item he mentioned was the Caper Acres renovation plan in phases. Significant funding. A priority.

Reddemann very excited things are moving in the right direction.

Brentwood what is the huge difference in funding between 14/15 and 15/16.

Fields explained that Council just approved a significant amount of money for parks whereas there were not really any funds allotted for the several years.

Herman referred to page D1 in the report for comparisons.

Efseaff says that there now is possibly a different philosophy and park funding.

Moravec asked about funding for the Comanche Creek finding.

Herman explained the grants that were received and then the commitment of funds from the Friends of Comanche Creek for maintenance in subsequent years.

Moravec asked for any other questions.

Hernandez asked about cuts or additions of staff.

Fields says that the City Manager is working on ideas and it is a push pull and that there is not any desire to implement more cuts.

Moravec asked if any member of the public had comment on this item

Forest Harlan representing the Disability Action Center, wanted to add that a project to take into consideration would be to work on the bike path to connect Upper Park and 5 Mile. He explained that there is about a 200-foot section that needs to be completed to intersect. He continued to explain that the ongoing projects and improvements in the park are appreciated and his organization is very happy with the ADA Horseshoe Lake trail.

Moravec asked if there were any other comments from the public. None.

**5. BUSINESS FROM THE FLOOR**

Forest Harlan, Disability Action Center, commented on access to Upper Park. He would like to see the Upper Park Rd. only open to the Diversion Dam Gate, then restricted auto traffic beyond that point.

**6. REPORTS**

**6.1. Park and Street Trees Division Report – Dan Efseaff, Park and Natural Resources Manager and Shane Romain Park Services Coordinator**

Efseaff reported the following:

- Caper Acres Fantasy Fun Run, a success \$2,500.00 raised to go toward renovation
- Efseaff pointed out reports were coming from both April and May as he was addressing Upper Park trail work on Monkey Face. Incremental improvements and signage.
- Volunteers planted trees north of campus
- Number of fire incidents over last few months
- Improvements to park infrastructure, picnic tables BBQs
- Comanche Creek Ribbon Cutting
- Continued repairs to Sycamore Pool
- Tree maintenance
- Friends of Bidwell Park, Spanish Broom eradication

Romain reported the following:

- Thanked the Commissioners for all of their contributions to recent projects
- Earth Day/ Sherwood Forest Trail
- Jr. Ranger Program
- National Trails Day
- Upward Bound Workday

Moravec called for questions from either the public or Commission on the report. Stoller asked about the Peregrine Point report. Efseaff explained that there will be a 5-year review report at the July meeting.

**7. ADJOURNMENT**

Adjourn to the next regular meeting on Monday, July 25, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ .  
Prepared By: \_\_\_\_\_

\_\_\_\_\_  
Shane Romain, Park Services Coordinator

\_\_\_\_\_  
Date

Distribution: BPPC

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Minutes of  
July 25, 2016 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Alberto Hernandez  
Jim Moravec  
Janine Rood  
Marisa Stoller

**Commissioners present:**

Mary Brentwood  
Valerie Reddemann  
Drew Traulsen

**Commissioners absent:**

**Staff present:** Chris Constantin (Assistant City Manager), Erik Gustafson (Public Works Director-Operations & Maintenance), Dan Efseaff (Park and Natural Resource Manager), Shane Romain (Park Services Coordinator), and Nancy Kelly (Administrative Analyst)

**2. CONSENT AGENDA**

**2.1. Approval of Meeting Minutes**

**Action:** Approve minutes of BPPC held on 7/25/16

**2.2. Permit for 37<sup>th</sup> Annual Endangered Species Fair (5/6/17)**

The Butte Environmental Council (BEC) requested a permit to host the 37<sup>th</sup> Annual Endangered Species Faire, and educational event at the One Mile Recreation Area. **Recommendation:** *Approval of permit with conditions.*

**MOTION:** Approve Consent Agenda as submitted. **MADE BY:** Rood. **SECOND:** Stoller. **AYES:** 4 (Hernandez, Moravec, Rood, and Stoller). **NOES:** 0 **ABSENT:** 3 (Brentwood, Reddemann and Traulsen).

**ITEMS REMOVED FROM CONSENT – NONE**

**3. NOTICED PUBLIC HEARINGS – NONE**

**4. REGULAR AGENDA**

**4.1. Agreement for Refreshment Concessions in Bidwell Park**

In July 2015, the BPPC approved an extension with the Operator (Chuck Averill of the Dog House) to operate the One Mile Concession Stand. However, as per recent Council directives, the City has developed a new agreement and staff requests approval of the new agreement,



which will be forwarded to Council for final approval. **Recommendation:** *Recommend to Council approval of the new contract.*

Efseaff provided some background on the building's history. In the late 70s it was clear that the building needed upgrades to continue to serve food. The City did not have funding at the time so the building sat vacant for many years. About six years ago the City entertained proposals that would allow the concession stand to be improved and open again all through a public/private partnership.

The Dog House received the most favorable bid with their proposal allowing 15% of gross revenue going to the City towards rent.

The City approved an extension last year; however, the new one reflects new language that is being used City-wide in all contracts.

Constantin added that in 2015 the City adopted a comprehensive policy on City leases of City property. This is the only concession agreement the City has.

The main terms of the agreement were for two five-year extensions. This has been changed to a ten year lease agreement. The tenant invested \$35K in improvements and expected a return on investment over fifteen years.

The City has added provisions that protect the City such as a 90 day no fault termination clause to the lease. Also, termination provisions were included for failure of or frequent late payments, discrimination, and criminal activity that may occur. Also added were reporting requirements for revenues and expenditures; accounting of employees and where they reside; not to trademark of Bidwell Park, One Mile or Sycamore Pool in any way. A sexual conduct clause was also added to the agreement.

Moravec asked about the others that had responded to the RFP. He felt a shorter term than ten years would stimulate more creative proposals.

Efseaff stated that he feels the City has benefitted from the improvements to the concession stand.

**MOTION:** To recommend to Council approval of the new contract. **MADE BY:** Stoller. **SECOND:** Rood. **AYES:** 4 (Hernandez, Moravec, Rood, and Stoller). **NOES:** 0 **ABSENT:** 3 (Brentwood, Reddemann and Traulsen).

## 5. BUSINESS FROM THE FLOOR

Dick Cory addressed the Commission on Teichert Ponds Restoration Foundation and commended the Commission on their leadership. He felt the ponds should be treated as an extension of the parks and need improvements.

## 6. REPORTS

### 6.1. Park and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Manager.

Efseaff reported the following:

- Ribbon cutting of Comanche Creek – great turnout!
- The Southwest Neighborhood group have pledged \$17K for maintenance at Comanche Creek.
- Issues with pets/dogs in the park as related to the heat. Rangers are trying to get the word out.
- There is a new fire danger in Bidwell Park.
- Tree removal bid will be opened soon.
- This is the last year for Annie B's matching grant. The focus will be Caper Acres.
- Staff and the Police Dept. have been working together in preventing negative behaviors in the park. This will include a Junior Ranger program.
- Showed photos of the new handrail on the stairs on Yahi trail. (Upper Park Road)

Romain reported the following:

- Outward Bound students have been working throughout the park on various projects.
- International students from all over are now working/volunteering in the park.
- Annual creeks cleanup is coming up in September. RFPs for Bidwell Park and Chico Creeks Cleanup will close on 7/28/16
- Chico State is interested in doing a 'Make a Difference Day' in which the whole community is involved. The tentative date is October 15<sup>th</sup>.

## 7. ADJOURNMENT

Adjourned at 7:20 p.m. to the next regular meeting on August 29, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: / / .

Prepared By:

    //S//      
Nancy Kelly, Administrative Analyst

    August 24, 2016      
Date

Distribution: BPPC

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Minutes of  
August 29, 2016 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Mary Brentwood  
Alberto Hernandez  
Jim Moravec  
Valerie Reddemann  
Janine Rood  
Marisa Stoller  
Drew Traulsen

**Commissioners absent:**

None

**Staff present:** Dan Efseaff (Park and Natural Resource Manager (P&NRM)), Shane Romain (Park Services Coordinator) and Nancy Kelly (Management Analyst).

**2. CONSENT AGENDA**

**2.1. Approve Meeting Minutes**

Action: Approve minutes of BPPC meeting held on 7/25/16

**2.2. Approve Permit for a Wedding in Middle Bidwell Park (6/10/17)**

Applicant (Maria Cox) requested a reservation for the picnic area on the north side of the 5-Mile Recreation Area for a wedding. The event required BPPC consideration as the reservation is in an area not designated for exclusive use (reservation area). **Recommendation:** *Approve permit with conditions.*

**2.3. Approve Pumpkin Head Contest at City Plaza (10/14/16)**

Applicant (Jon Graham, Results Radio) requested a permit to hold the annual Pumpkin Head Contest in City Plaza. This is the 20<sup>th</sup> year for this event, the fourth in City Plaza. The event required BPPC consideration as the reservation is for more than 10 hours in length. **Recommendation:** *Approve permit with conditions.*

**2.4. Approve Permit for Mountain Bike Race in Middle and Upper Bidwell Park (9/13/16)**

Applicant (Jarret Yount) requested a permit to host a mountain bike race, the Bidwell Bump, in Middle and Upper Park. The event required BPPC consideration as the race will use trails in Bidwell Park that are not considered intensive use areas. **Recommendation:** *Approve permit with conditions.*

**MOTION:** Approve items 2.2 and 2.3 of the Consent agenda as submitted. **MADE BY:** Hernandez.  
**SECOND:** Reddemann. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0.

## ITEMS REMOVED FROM CONSENT AGENDA

### 2.1. Approval of 7/25/16 meeting minutes.

This item was pulled by Commissioner Stoller – noted the correction of “staff absent”.

**MOTION:** Approve minutes of 7/25/16 as altered. **MADE BY:** Stoller. **SECOND:** Rood. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0.

### 2.4. Permit for Mountain Bike Race in Middle and Upper Bidwell Park

This item was pulled by P&NRM Efsaef for the following corrections and additional conditions:

- The correct date of the race is 9/24/16.
- Add ‘start and finish areas for all races must be approved by Park staff.’
- Add ‘must obtain permission from the Golf Course.’
- Due to the fire in Upper Park, add ‘must check in with Park staff and have contingency route in case trails are closed for repair from the fire.’

Romain offered that Chico Velo does trail work before and after each race.

Commissioner Rood clarified that most of the riders don’t reach the more sensitive, far-out areas. She pointed out that the race has been going for 40 years, not 4 years, as stated in the staff report. There have been about 200 riders for 40 years.

**MOTION:** Approve the Permit for the Bidwell Bump Mountain Bike Race in Middle and Upper Bidwell Park on 9/24/16 with the above stated conditions. **MADE BY:** Reddemann. **SECOND:** Rood. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0.

## 3. NOTICED PUBLIC HEARINGS – NONE.

## 4. REGULAR AGENDA

### 4.1. Consideration of an Agreement with the Chico Equestrian Association for Use of the Chico Equestrian Arena in Middle Bidwell Park

The BPPC considered a 5-year agreement with the Chico Equestrian Association to continue to operate the Chico Equestrian Arena in Middle Bidwell Park. The new agreement incorporates new City Council directives and policies concerning City leases and agreements. The new policy requires Council approval of any leases or agreements with terms of five years or more. **Recommendation:** *Recommend that authorization to executive an agreement utilizing the new City policies.*

***Efsaef pulled this item from the agenda in order to discuss recent requests for changes with the Chico Equestrian Association. This item will return at a later meeting.***

### 4.2. Review and Accept the 2015 Monitoring Report for the Peregrine Point Disc Golf Course

Efsaef provided a review of 2015 monitoring data and provided several recommendations for the course and monitoring approach based on the past 5 years of monitoring. Staff will incorporate the recommendations into a revised 5 year Monitoring Plan that the BPPC will consider for adoption at a future meeting. **Recommendation:** *Review and accept the 2015 Monitoring Report*

Efsaef reported that the course was built in 2010 and this is the fifth year of the monitoring report. There is an operating agreement between the City of Chico and Outdoor Recreation Advocacy, Inc. (ORAI) which governs the disc golf course development, operation, and mitigation measures. There were 77 mitigation and monitoring measures that were required as part of the development of the site. Although some completed measures are subject to continued inspection, only a subset of the biological measures remain as the focus of the Monitoring Report. Those include Butte County Checkerbloom, Bidwell’s knotweed, and the Oak Woodland.

A challenge for the ORAI is that a lot of the monitoring falls outside of the course. In addition to the use by the disc golfers, there are bike trails that run through the area as well as other foot traffic which has resulted in fragmentation of the Checkerbloom and knotweed. These areas are showing a lot of bare ground as a result.

Recommendations for knotweed are to concentrate on reducing the area of bare ground and foot traffic and to reduce the footprint, do a more infrequent monitoring on that plant species but more frequent monitoring on the erosion which may involve moving the holes and clearly marking the out of bounds areas.

The Outsiders have recommended putting in some split-rail fence. A good trail system including signs is really needed out there.

The course alignment has been successful minimizing impacts to the Checkerbloom.

Efseaff reviewed the comparisons of Blue Oaks on and off the course. The on-course (priority) trees consistently showed small but significant differences in comparison to off-course (reference) trees. ORAI will be replanting trees to replace any that have died, and the City will be documenting previously planted oaks.

The oak monitoring will remain the same except that the list of sampled oaks will be refined depending on evidence of impacts from disc golf.

Efseaff stated that if we scaled back on the monitoring, more time could be spent on other things such as fencing and concentrating on the area within the course.

#### Public Comment

Phil Brock (ORAI) answered questions posed by the Commission. He reported that the relationship between the City is at an all-time high; that membership is still slow; that fundraising was low due to the rain; they have sold about 50 memberships at \$20 each this year; and that because this is a higher ranked course, there are quite a few out of towners.

Woody Elliott stressed the need for tree protectors, hole signage, out of bounds areas/fencing improvements, alternate hole placements, establishment of rails and fairway paths, wood chips and straw bales.

Ann Elliott noticed the rocks on the course are becoming more exposed due to the use and soil erosion.

**MOTION:** Approve the 2015 Monitoring Report for the Peregrine Point Disc Golf Course. **MADE BY:** Reddemann. **SECOND:** Stoller. **AYES:** 7 (Brentwood, Hernandez, Moravec, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0.

## **5. BUSINESS FROM THE FLOOR**

Woody Elliott addressed the Commission in regards to the recent Santos Fire in Upper Park. Since it is being managed by the City, he wanted to know how the site will be rehabbed, including the dozer lines.

## **6. REPORTS**

### **6.1. Parks and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Manager**

Efseaff reported the following:

- A “fire danger” sign was erected in Bidwell Park to bring more awareness to those visiting the park. It will be updated on a regular basis (probably weekly).

- The final Annie B's matching fundraiser is in process. A link can be found on the City's website.
- Adjustments are being made at Comanche Creek - the trail section between Valine Lane and Wrex Ct. will be completed in the fall/early winter, which will complete the loop trail.
- The lifeguard program with CARD is winding down. There have been some challenges in staffing the last couple of weekends. After Labor Day weekend, the pool will close for repairs and prepped for the winter.
- Very busy summer for the rangers. The Jr. Ranger program will kick off at the Bidwell Bash celebration.
- Provided a link to a Municipal Tree Care report which shows how other communities are handling their tree challenges.
- The next Natural Resources Committee meeting will focus on trails. In particular, Upper Park Road from a policy standpoint on use and time.
- Information is being collected for dog and leash law feedback from the Commission.
- Creeks Cleanup Day (September 17<sup>th</sup>) will be coordinated by Butte Environmental Council for the next two years.
- October 15<sup>th</sup> is scheduled to be *Chico Makes A Difference Day*.

Romain reported the following

- Focus of the Bidwell Park Birthday Bash this year will be to polish up Caper Acres and update the community on the Caper Acres renovation.
- Jr. Ranger program will be launched.
- Volunteer program – worked with international students.
- Annie B's donation card was highlighted.
- Volunteer partner groups will be coming before the Commission periodically with updates.

Traulsen asked about the status of the Urban Forester.  
Efsseff stated that a recruiting would be coming forth soon.

Traulsen asked about Animal Control violations and the high volume of warnings vs. the low amount of actual citations of dog violations.

Reddemann recommended a leash law awareness campaign.

## 7. ADJOURNMENT

Adjourned at 9:05 p.m. to the next regular meeting on September 26, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:    /    /   .

Prepared By:

\_\_\_\_\_  
Nancy Kelly, Management Analyst

\_\_\_\_\_  
Date

Distribution: BPPC

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**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
Minutes of  
September 26, 2016 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Alberto Hernandez  
Jim Moravec  
Valerie Reddemann  
Janine Rood  
Marisa Stoller

**Commissioners absent:**

Mary Brentwood  
Drew Traulsen

**Staff present:** Dan Efseaff (Park and Natural Resource Manager), and Nancy Kelly (Management Analyst)

**2. CONSENT AGENDA**

**2.1. Approval of Meeting Minutes – 8/29/16**

**2.2. Approval of Short-term Extension (to December 31, 2016) of Agreement with the Chico Equestrian Association for Use of the Chico Equestrian Arena, Middle Bidwell Park**

The City is working with the Chico Equestrian Association to develop a new agreement that incorporates recently passed policies to govern agreements to all City-owned property. Staff sought an extension on the current agreement in order to complete the agreement that incorporates these policies. **Recommendation:** *Approval of extension until December 31, 2016.*

**2.3. Permit Group Workout Class at Cedar Grove, Lower Bidwell Park (10/8/16 and 11/5/16)**

Applicant (Matthew Brown, NorCal Strength and Conditioning Chico) was wanting to host a workout class at Bidwell Park for an hour in October and November. The Applicant would bring in small gym equipment. **Recommendation:** *Conditional approval.*

**MOTION:** Approve the consent agenda as submitted. **MADE BY:** Reddemann. **SECOND:** Rood. **AYES:** 5 (Hernandez, Moravec, Reddemann, Rood and Stoller). **NOES:** 0. **ABSENT:** Brentwood and Traulsen.

**ITEMS REMOVED FROM THE CONSENT AGENDA –** None.

**3. NOTICED PUBLIC HEARINGS –** None.

**4. REGULAR AGENDA**

**4.1. Consideration of Tree Permit: 101 Emerald Lake Ct.**

Applicant (Joseph and Kay Clark) requested removal of a black gum tree, citing the litter and fruit cleanup and potential future trip hazards as reasons for removal. The tree was not dead or dying and did not pose a dangerous or defective condition. The BPPC considered the permit for the convenience of the landowner. Any removal and replacements costs would be borne by the applicant. **Recommendation:** *Staff did not recommend removal; however, staff provided recommended conditions should the BPPC approve the permit.*

Efseaff stated that the tree is approximately 14 years old and that there is no discernable lifting or cracking of the sidewalk at this time.

Kay Clark was in attendance and addressed the Commission. She offered that these are messy trees and is concerned about the roots lifting the sidewalk, causing a hazard. At one time, she had another tree of the same species that had died and she had it removed. She would like to replace the current tree with a maple tree.

No other comments from the public.

Reddemann asked Efseaff about the tree being replaced with a maple one, and how long would it take the new tree to reach the size of the current tree. Efseaff stated that both trees grow at a similar rate.

Moravec feels that much of the time it is a matter of the wrong tree planted in the wrong place.

Reddemann asked if there was a City policy to follow up to see if the homeowner replants a tree. Efseaff stated that it is explicit in the code and staff has been very good about spelling it out in the application. If a permittee doesn't follow through, it becomes a lien on the property.

**MOTION:** To deny the request for the tree permit at 101 Emerald Ct. **MADE BY:** Rood. **SECOND:** Moravec. **AYES:** 2 (Moravec and Rood). **NOES:** 3. (Hernandez, Reddemann and Stoller) **ABSENT:** 2 (Brentwood and Traulsen)

**MOTION:** To approve the tree removal permit at 101 Emerald Ct. **MADE BY:** Stoller. **SECOND:** Hernandez. **AYES:** 3 (Hernandez, Reddemann and Stoller). **NOES:** 2. (Moravec and Rood) **ABSENT:** 2 (Brentwood and Traulsen)

## 5. BUSINESS FROM THE FLOOR

## 6. REPORTS

### 6.1. Natural Resources Committee Report, Marisa Stoller, Committee Chair

Stoller reported on their 9/21/16 meeting in which there were a number of citizens attended. Opportunities for Upper Park Road, specifically the portion that is closed to the public were discussed. Citizens provided conflicting views in what to do with the road. Some wanted it to be re-graded so that the road is usable and passable to all vehicles and open at all times while some wanted it to remain closed to private vehicles at all times to maintain more of a natural setting.

Efseaff added that the Committee is looking at the issue from a policy standpoint with the Natural Resources Committee and while a consultant and the City will evaluate more technical approaches on how to fix the road with a survey, exploration of options, and a cost estimate. Currently, the City is lining up an analysis of the road and immediate area to address the impact and changes to make the road more sustainable and maintainable.

They will be looking into a survey and will return to the Committee with options for the road. This should be a 3-6 month process.



**6.2. Parks and Street Trees Division Report – Dan Efsseff, Park and Natural Resource Manager**

Efsseff reported the following:

- Impacts and aftermath of the Santos Fire in Upper Park - staff is working with Cal Fire on a rehabilitation plan ahead of the winter rain. Guardians Trail between 10 Mile House Road and Humboldt Trail and Pine Trail will remain closed. Annie Bidwell Trail is the alternate route at this time. Working with CSU Chico in getting some archaeological surveys of the area. Some trails will need to be rerouted. Volunteers may be solicited.
- Repairs on Ceres Bridge – there is a temporary plan to repair the wood decking and the long-term solution would be a lightweight concrete with minimal maintenance. Staff is working with Engineering and this should take place in 2017.
- The revamp of Five Mile is nearly complete. There are some very apparent structural issues. This will be added to the Park inventory list.
- Trails will be a big focus this Fall which will include Teichert Ponds, a small section of Comanche Creek and a new trail on Monkey Face by next spring.
- Rangers have met with CSU Chico and elementary schools to go over the park rules.
- There have been some issues at Depot Park so some extensive vegetation cleaning has been done to improve the sight lines.
- Annie B's donations are still in process. Caper Acres and Street Trees are the focus for Parks.
- Chico Makes a Difference Day will take place in October. *RacePlanner* is being used to gather volunteers. CSU Chico is taking the lead on the event.
- Working with the Police Department in the area of Humboldt Ave. (between Olive and Orient). There will be a lot of work on invasive plant removal taking place. Outreach to the neighbors has been done.
- Efsseff will be providing the Commissioners with tours of Teichert Ponds and Comanche Creek when the trail work is complete which will probably take place in December.

**7. ADJOURNMENT**

Adjourned at 7:15 p.m. to the next regular meeting on October 24, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:    /    /   .

Prepared By:

\_\_\_\_\_  
Nancy Kelly, Management Analyst

\_\_\_\_\_  
Date

Distribution: BPPC

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10/18/2016

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
Minutes of  
October 24, 2016 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Acting Chair Brentwood called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Mary Brentwood  
Valerie Reddemann  
Janine Rood  
Marisa Stoller  
Drew Traulsen  
Alberto Hernandez

**Commissioners absent:**

Jim Moravec

**Staff present:** Dan Euseff (Park and Natural Resource Manager), Erik Gustafson (Public Works Director-Operations & Maintenance), and Shane Romain (Park Services Coordinator).

**2. CONSENT AGENDA**

**2.1. Approval of Meeting Minutes**

**Action:** Commissioner Hernandez pulled item 2.1 due to a typo on the date. minutes of BPPC held on 9/26/16

**2.2. Permit for Frost or Fog 5K, ¼ Marathon and 10-mile Run in Lower Bidwell Park (1/21/2017)**

Applicant (Under the Sun Events) requests a permit to host a 5K, ¼ Marathon and 10-mile race that starts 5 Mile Picnic Area and extends into Middle and Upper Bidwell Park on Saturday, January 21, 2017. This event is in its 13th year. **Recommendation:** *Conditional approval.*

Commissioner Rood pulled item 2.2 due to a typo in the event description

**ITEMS REMOVED FROM CONSENT**

**2.1. Approval of Meeting Minutes**

Commissioner Hernandez noted the date for the minutes was listed as 9/26/17 and should be 9/26/16

**MOTION:** Approve the minutes as amended. **MADE BY:** Hernandez. **SECOND:** Stoller. **AYES:** 6 (Brentwood, Hernandez, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Moravec).

**2.2. Permit for Frost or Fog 5K, ¼ Marathon and 10-mile Run in Lower Bidwell Park (1/21/2017)**

Commissioner Rood noticed that the event should have been titled as a 1/4 marathon instead of the 1/4 mile that was displayed.

**MOTION:** Approve the permit as amended. **MADE BY:** Rood. **SECOND:** Stoller. **AYES:** 6 (Brentwood, Hernandez, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Moravec).

**3. NOTICED PUBLIC HEARINGS – None**

**4. REGULAR AGENDA**

**4.1. Consideration of Agreement with the Chico Equestrian Association (CEA) for Use of the Chico Equestrian Arena, Middle Bidwell Park.**

The Bidwell Park and Playground Commission (BPPC) will consider a 5-year agreement with the Chico Equestrian Association to continue to operate the Chico Equestrian Arena in Middle Bidwell Park. The new agreement incorporates recent City Council directives and policies concerning City leases and agreements. The policy requires Council approval of any leases or agreements with terms of five years or more. **Recommendation:** *Recommend that the City Council authorizes the City Manager to execute a new agreement with the Chico Equestrian Association.*

Efseaff provided an overview of the item and pointed out notable differences in the new lease agreement such as the having a smaller footprint for maintenance, options on the term a 5 five term with the option for one 3-year extension and a more detailed listing of utilities and operating cost.

Commissioner Reddemann confirmed with Efseaff that the CEA has been a good partner and there have not been issues. Efseaff did illustrate that there is a workable partnership between the City of Chico and the CEA.

Commissioner Brentwood reiterated that during her 8 years as a commissioner that the CEA has always been a good partner.

**MOTION:** Approve that the City Council authorizes the City Manager to execute a new agreement with the Chico Equestrian Association. **MADE BY:** Rood. **SECOND:** Reddemann. **AYES:** 6 (Brentwood, Hernandez, Reddemann, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** 1 (Moravec).

**5. BUSINESS FROM THE FLOOR**

Dave Blau provided commentary on the discussions about the future maintenance of Upper Park Road. He wanted to encourage separation of the subjects as to the surface of Upper Park Road and the actual maintenance needs of the road.

Commissioner Brentwood reminded the audience that the subject is being discussed at the Natural Resources Committee meetings and provided information on when those meetings are held and how to obtain additional information and provide comments.

Commissioner Stoller encouraged the public to get involved if they have an interest in the subject.

## 6. REPORTS

### 6.1. Parks and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Manager

Efseaff reported the following:

- NorCal Strength and conditioning has changed dates on their events.
- Revised minutes from the Natural Resources Committee.
- Policy advisory committee, wait until next term of Commissioners before getting into dog leash policy
- Santos Fire information, bike track and jumps built in the area, rehab ongoing, phased opening of trails. Commissioner Rood asked about the cost of the Rehab. Efseaff explained the sharing of resources between the City of Chico and Cal fire. Trying to operate within our current budget. Rood asked if other things within the park are not going to get done because of cost associated with the fire rehab. Efseaff explained that was definite but too early to tell how much of an impact.
- Butte County Homeless survey. Commissioner Reddemenn asked how the Park Rangers are dealing with the transients in the park dismantling bikes and other unsavory activities. Efseaff replied we are getting more cooperation from PD and are trying to focus on area and look at our approaches. Reddemann asked what to do if she witnessed possible criminal behavior. Efseaff; call PD.
- Creeks cleanup, 500 volunteers, positive event. Commissioner Rood commented that areas were sparkling.
- Attachment 6.1 c – tree removal list.
- Comanche Creek and Teichert Ponds tour in December for commissioners.

Romain reported the following:

- Target Stores, 30 volunteers helped with vegetation mgmt. and Target donated a \$100.00 gift card to the volunteer program
- Annual Volunteer appreciation BBQ
- \$1,000 grant from Wal-Mart to go toward the Caper Acres renovation.

Comments for the public:

Woody Elliot expressed gratitude for City staff jumping on the rehab of Santos Fire. He is concerned about the cost of the rehab. Surprised it can be absorbed into the current budget. Commissioner Brentwood reminded Elliot of time for speaking. Elliot acknowledged and mentioned the emergency fund and suggested that may be tapped into for fire rehab. Commissioner Hernandez thanked Woody for his attention.

## 7. ADJOURNMENT

Adjourned at 7:00 p.m. to the next regular meeting on Monday, December 19, 2016 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:    /    /   

Prepared By:

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Shane Romain, Park Services Coordinator

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11/16/2016

Distribution: BPPC



CITY OF CHICO  
BIDWELL PARK AND  
PLAYGROUND COMMISSION

***NOTICE OF CANCELLATION OF MEETING***

The Monday, November 28, 2016 meeting of the Bidwell Park and Playground Commission has been cancelled.

The next regular meeting of the Commission is scheduled for Monday, December 19, 2016 at 6:30 p.m. in the Council Chamber at 421 Main Street, Chico unless otherwise noticed.

Posted: November 21, 2016

Posting Location: Council Chamber Bldg, 421 Main Street

Prior to: 5:00 p.m.

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
Minutes of  
December 19, 2016 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Moravec called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Mary Brentwood  
Jim Moravec  
Janine Rood  
Marisa Stoller  
Drew Traulsen  
Alberto Hernandez

**Commissioners absent:**

Valerie Reddemann

**Staff present:** Dan Efseaff (Park and Natural Resource Manager), and Shane Romain (Park Services Coordinator).

**2. CONSENT AGENDA**

**2.1. Approval of Meeting Minutes**

**Action:** Approve minutes of BPPC meeting held on 10/24/16

**2.2. Permit Love on the Rocks 5K/10 in 5 Mile, Middle and Upper Bidwell Park (2/11/17)**

Applicant (Under the Sun Events) would like to host a 5K/10K run that will end in Upper Bidwell Park. This is the 23rd year Under the Sun Events has sponsored this popular 5K/10K that has ended with runners given the opportunity to say or renew their marriage vows. **Recommendation:** *Conditional approval.*

**2.3. Permit an Educational Field Trip at Cedar Grove, Lower Bidwell Park (4/20/17 and 4/21/17)**

Applicant (Mi Escuelita Maya Preschool) would like to take their pre-school class on a field trip to Cedar Grove Picnic Area and introduce them to nature on two separate days. **Recommendation:** *Recommend approval.*

#### **2.4. Permit Walk MS Fundraiser at Oak Grove A & B, Lower Bidwell Park (4/30/2017)**

Applicant (National Multiple Sclerosis Society) would like to host the Walk MS Fundraiser event to raise funds and to bring families and care takers together to bring hope and inspiration to those that have multiple sclerosis. **Recommendation:** *Recommend approval.*

#### **2.5. Permit Walk to End Alzheimer's 5K Fundraiser at Oak Grove A & B, Lower Bidwell Park (10/7/17)**

Applicant (Jody Cornilsen) is requesting permission to set up for their event on Friday, 10/6/17, the day before the actual event on 10/7/17. The Applicant is also requesting the gate at Woodland Avenue and 4th Street to remain closed from 8:30 A.M. – 11:00 A.M. on 10/7/17. **Recommendation:** *Specific measure.*

**MOTION:** Approve the Consent agenda as submitted with the exception of item 2.4. **MADE BY:** Hernandez. **SECOND:** Rood. **AYES:** 6 (Brentwood, Hernandez, Moravec, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** Reddemann

### **ITEMS REMOVED FROM CONSENT**

#### **2.4. PERMIT WALK MS FUNDRAISER AT OAK GROVE A & B, LOWER BIDWELL PARK (4/30/2017)**

The applicant noticed a discrepancy between the staff report and the conditions. Chair Moravec pulled the item from the consent agenda for further discussion. Romain provided the staff report for the event. In the reasons for BPPC approval section of the report the later start time of 9:00 am was listed yet in the conditions section on condition # 5 it still had an 8:30 am start time.

**MOTION:** Approve the Walk MS permit with the start time of 9:00 am and amend condition # 5 to the 9 am start time on the staff report. **MADE BY:** Stoller. **SECOND:** Rood. **AYES:** 6 (Brentwood, Hernandez, Moravec, Rood, Stoller and Traulsen). **NOES:** 0. **ABSENT:** Reddemann

**3. NOTICED PUBLIC HEARINGS – None**

**4. REGULAR AGENDA – NO ITEMS**

### **5. BUSINESS FROM THE FLOOR**

As it was her last official meeting, Commissioner Brentwood expressed her gratitude for serving on the commission for two terms (8 years) thanked the City Council for the appointment, staff and the press

### **6. REPORTS**

6.1. Natural Resources Committee Report, Marissa Stoller, Committee Chair

Stoller reported the following:

- About 60 people at the December 13<sup>th</sup> meeting
- The entire committee was present
- Able to address and dismiss rumors about Upper Park Road being paved
- Lots of comments via email and in person



- Went over draft of Upper Park Road survey
- Binder of information received from Doug Laurie to share with other commissioners
- Efseaff explained that we are still gathering information and public comment
- Minutes from the meeting will be attached to the next Park Division Report

## 6.2. Parks and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Manager

Efseaff reported the following;

- Santos fire update, rehabilitation efforts, 10 Mile House Road now open, constructed bike jumps removed
- New tables at 1 Mile
- Tree removal contract
- Controlled burn in Upper Park at the Homestead Meadow
- Flood damage, at least 12 trees down that had an effect on infrastructure, Crooked House destroyed

Romain reported the following;

- Park Ranger program what projects they have been involved with
- Volunteer report
- Donor organizations
- Annie B's donations
- Caper Acres Fun Run
- Volunteer orientation

## 7. ADJOURNMENT

Adjourned at 7:15 p.m. to the next regular meeting on Monday, January 30, 2017 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved:   /  /  

Prepared By:

\_\_\_\_\_  
Shane Romain, Park Services Coordinator

\_\_\_\_\_  
1/17/2017

Distribution: BPPC