



CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)

Regular Meeting Agenda
March 30, 2015, 6:30 pm
Municipal Center - 421 Main Street, Council Chamber

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 411 Main Street during normal business hours or online at <http://www.chico.ca.us>.

1. REGULAR COMMISSION MEETING

1.1. Call to Order

1.2. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. Approve Meeting Minutes

Action: Approve minutes of BPPC held on 2/23/15.

2.2. Permit for Multiple AA Meetings at Council Ring (Various Dates)

Applicant (God Squad) is a support group that would like to meet every Sunday at the Council Ring from April 10, 2015 – October 18, 2015 (except for the following days: May 3, June 14, August 2, September 20, 2015 since these dates have already been reserved). Meetings are 1.25 hours long. **Recommendation:** *Conditional approval.*

2.3. Permit Application for 44th Annual Artisan Faire at City Plaza (5/2/15 – 5/3/15)

Applicant (Cyrle Productions) requests a permit to host an art, craft and entertainment faire in City Plaza on May 2 and 3, 2015 with set-up on May 1. BPPC approval is required for requests of park areas for multiple days and for more than ten hours. **Recommendation:** *Conditional approval.*

2.4. Permit Application for 5K Walk in Lower Bidwell Park (10/17/15)

American Cancer Society, Making Strides Against Breast Cancer 5K walk is a fundraiser. The applicant is requesting to set up for this event the night before, making it necessary to have security stay overnight. **Recommendation:** *Conditional approval.*

ITEMS REMOVED FROM CONSENT – IF ANY

3. NOTICED PUBLIC HEARINGS – NONE

4. REGULAR AGENDA

4.1. Appeal of Tree Removal Permit Denial (229 Denali Drive)

On January 15, 2015, Staff received an application to remove a City of Chico street tree (a 14" DBH Shumard Red Oak.) The landowner cites concerns of broken sprinkler pipes and the potential for pushing up the sidewalk. Staff rejected the application, as the tree is not dead, dying, diseased or dangerous. The Chico Municipal Code (CMC 14.40.180) allows for the applicant to seek BPPC approval to remove the tree at the convenience of the property owner. **Recommendation:** *If the BPPC upholds the appeal, staff recommends that the removal and replanting with 2 trees planted within a year occur at the landowner expense.*

4.2. Consider Chico Area Recreation District's (CARD) Request to Waive Basic Park Fees for 2015 Events

Applicant (CARD) requests the waiver of basic park use fees for the following events: 52nd annual Spring Jamboree (April 4, 2015); Movies In The Park (June 20, 2015 and July 18, 2015); 50th annual 4th of July Community Celebration; and 12th annual Pastels on the Plaza (September 19, 2015). Under the Chico

Municipal Code (CMC 12R.08.250), the BPPC may authorize the waiver of basic park fees. The City has waived fees in the past. **Recommendation:** *Staff recommends no waiver of reservation and vendor fees.*

5. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

6. REPORTS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

6.1. Parks and Street Trees Division Report - Dan Efseaff, Park and Natural Resource Manager.

7. ADJOURNMENT

Adjourn to the next regular meeting on April 27th, 2015 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
 Minutes of
 February 23, 2015 Regular Meeting

1. REGULAR COMMISSION MEETING

1.1. Call to Order

Chair Moravec called the meeting to order at 6:30 pm.

1.2. Roll Call

Commissioners present:

Marisa Corley
 Alberto Hernandez
 Jim Moravec
 Valerie Reddemann
 Janine Rood

Commissioners absent:

Mary Brentwood
 Drew Traulsen

Staff present: Dan Efseaff (Park and Natural Resource Manager), Shane Romain (Park Services Coordinator), and Nancy Kelly (Administrative Assistant).

1.3. Announcement of Committee Assignments

The BPPC 2015 Committee assignments will be as follows:

NAME	Natural Resource	Policy Advisory	Tree	Bicycle Advisory
Monthly Meeting Date (As Needed)	2 nd Thursday	3 rd Thursday	2 nd Wednesday	To Be Announced
Mary Brentwood	Chair			
Marisa Corley	Member			
Alberto Hernandez		Member		
Jim Moravec			Member	Member
Valerie Reddemann		Member	Member	
Janine Rood	Member		Chair	
Drew Traulsen		Chair		Alternate

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. Approval of Meeting Minutes

Action: Approve minutes of BPPC meeting held on January 26, 2015.

2.2. Permit Application to hold Tai Chi Chuan in City Plaza (3/4/15 – 5/13/15)

The Osher Lifelong Learning Institute (OLLI) requested to reserve City Plaza for Tai Chi Chuan classes. Because the event is for multiple days (10 consecutive Wednesdays), the request needed to be considered by the Commission.

2.3. Permit Applicant for the Endangered Species Faire and Salmon Run at the One Mile (5/2/15)

The Butte Environmental Council has held this event for 35 years. This year they were including a Salmon Run and were expecting approximately 3,200 participants. Because the event runs longer than 10 hours, the request needed to be considered by the Commission.

2.4. Permit Applicant to hold the 23rd Annual Hooked On Fishing, Not On Drugs Fishing Derby at Horseshoe Lake (5/30/15)

The Applicant, Hooked On Fishing, Not On Drugs requested a permit to host a fishing derby in Middle Park at Horseshoe Lake. The BPPC approval was required for the public event at an intensive use area and to allow the stocking of the lake with approximately 20,000 lbs. of catfish.

MOTION: Approve the consent agenda as submitted. **MADE BY:** Hernandez. **SECOND:** Rood. **AYES:** 5 (Corley, Hernandez, Moravec, Reddemann, and Rood). **NOES:** 0. **ABSENT:** 2 (Brentwood, Traulsen).

ITEMS REMOVED FROM CONSENT AGENDA – None.

3. NOTICED PUBLIC HEARINGS – NONE.

4. REGULAR AGENDA

4.1. Proposal to Rename the Chico Community Observatory

The Pacific Center for Astronomical Outreach (PCAO) recently sent a request to rename the Chico Community Observatory to the Anita Ingrao Memorial Observatory. Ms. Ingrao passed away in 2014. PCAO docents wished to honor her long time service to the observatory. **Recommendation:** Retain the overall facility name as the Chico Community Observatory and support dedicating the facility to Ms. Ingrao or support naming the building or other feature in her honor.

Efseaff provided an overview of the Observatory including the name changes over the years. Previous names included the Kiwanis Community Observatory, Kiwanis Chico Community Observatory, or Greater Chico Kiwanis Club Observatory. The City owns the facility and property and leases the premises to PCAO. The Observatory is now known as the Chico Community Observatory.

The Commission and staff acknowledged Ms. Ingrao's knowledge and significant contribution to the observatory and the community. They were sensitive to the request to honor Ms. Ingrao, but also sensitive to maintaining the long-term interests of Bidwell Park and setting a precedence.

Comments from the Public

The following spoke in favor of renaming the Chico Community Observatory to the Anita Ingrao Memorial Observatory: Kris Koenig, Heidi Koenig (read a letter from Sydney Harvey), Nils Koenig (read a letter from Pat Lynch), Aline Ingelson-Filpula, Bill Smith, Dr. William Koperwhats, Renee Buchan, Courtney Farrell, Brian Jones, Kathie Barron, Mike Davis, David Allison, and Michael Lavelle.

Comments from the Commission

Reddemann thanked everyone for speaking and sharing their passion and as to how Anita Ingrao was an inspiration to them. She was a woman who made an incredible impact in her field and on the Chico community.

Corley agreed. She added that she was clearly the heart and soul of the observatory. She acknowledged that her contributions affected a great deal of people and because this was an emotional topic for all who spoke, she explained why there should be a period of time (3-7 years)

that should pass before making any decisions on renaming the observatory. It is important to consider the future, even if we consider this a special situation.

Hernandez reflected on his interactions with Ms. Ingrao and wished he had known her better. He questioned whether the City should have a say, since it had been named and renamed so many times before. He was in favor of creating an ad-hoc committee to develop a naming policy in the future.

Corley was interested keeping the name the same and dedicating another part of the facility to the memory of Ms. Ingrao.

Moravec noted that he thought a policy to allow 3-5 years to pass before making any decisions related to changing the name of a building or facility was a good idea. He felt that there were a number of areas in the park that operate in the same manner as the Chico Community Observatory, that have a certain passion or issue in the park. He felt the precedence issue is a factor.

Corley asked about naming the building but not the entire facility and referring to it as dedicating to the memory of Anita Ingrao. She asked if there was anything preventing Ms. Ingrao's name being on any new signage. Efseaff replied there was nothing preventing it.

Mr. Koenig felt very strongly that the only option was for it to be called the *Anita Ingrao Memorial Observatory*. He stated that they funded, built, operated and maintained the observatory. They came to the City to simply invite them to the rededication.

Moravec clarified that the City did play a role in the creation of the Chico Community Observatory in that they granted them the opportunity to use the City property in Upper Bidwell Park.

Corley suggested the least controversial option was to allow a waiting period to pass.

Reddemann asked for understanding of the Commission's position that it is on City property and therefore they need to take into consideration, how it will affect other facilities within the City.

MOTION: Dedicate the facility and refer to it as the Chico Community Observatory, dedicated to the memory of Anita Ingrao. **MADE BY:** Reddemann. **SECOND:** Corley. **AYES:** 5 (Corley, Hernandez, Moravec, and Reddemann). **NOES:** 1 (Rood). **ABSENT:** 2 (Brentwood, Traulsen).

4.2. Consideration of Demonstration Project for Sycamore Pool Lifeguard Services.

City and Chico Area Recreation District (CARD) staff have explored options for CARD to provide lifeguard services and additional programming at Bidwell Park's Sycamore Pool. The proposed change would allow for staffing flexibility; potential cost savings; and additional appropriate use of the pool for recreational classes. The 2009 Memorandum of Understanding (MOU) provides the mechanism for an agreement that the Council would have to approve. Staff proposed a one-year demonstration that could be extended upon mutual agreement. **Recommendation:** Direct staff to complete and recommend Council to approve an agreement with CARD to provide 1) lifeguard services, and 2) additional programs at the Sycamore Pool.

Efseaff reflected on the challenges of recruiting and establishing a full crew of lifeguards last year. In partnering with CARD, there would be a larger staffing pool to work with. CARD and the City would meet the same level of certification standards when recruiting for lifeguards that would be used at the pool. The pool will continue to be maintained by City staff and CARD would provide lifeguard services. Staff is recommending a one year demonstration process. The liability would be split between the City and CARD. The City would carry the liability for the facilities and CARD would carry the liability for the lifeguards.

This would fall under the existing MOU between the City and CARD and would simply be an amendment to the current MOU. Staff will work with the City Attorney's office to provide the language.

Corley asked about the allowance for CARD to hold classes in the pool. She was inquiring about the value of the "gift". Efseaff stated that additional new programming will off-set some of CARD's costs.

Moravec thought that overall it was a great idea and there would be a savings with sharing lifeguards. He felt it would encourage greater utilization at the pool area.

The Commission asked for clarity on the hours of operation with lifeguards. Efseaff stated that there would be language in the agreement that aligned with historical hours of the City, yet allowed for flexibility due to weather, air quality, demand of the pool, and other issues.

Efseaff reported there would be a savings of approximately \$6,000 which would simply be reallocated to the event coordinator or the park rangers.

Jerry Haynes, General Manager and Rob Hinderer, Recreation and Programming Director from CARD were in attendance at the meeting.

Mr. Haynes reported this item has been approved by the CARD Board. It is their intention to follow the historical pattern of six days a week that had been in place in regards to days/hours of operation, but, will take into consideration, environmental conditions as they arise.

Reddemann feels it is a great collaboration between the City and CARD and financially there appears to be a savings.

MOTION: Direct Staff to complete and recommend to Council to approve an agreement with CARD to provide lifeguard services and additional programs at the Sycamore Pool. **MADE BY:** Reddemann. **SECOND:** Rood. **AYES:** 5 (Corley, Hernandez, Moravec, Reddemann, and Rood). **NOES:** 0. **ABSENT:** 2 (Brentwood, Traulsen).

5. BUSINESS FROM THE FLOOR - None.

6. REPORTS

6.1. Special Report: Parks Programming at City Plaza (various dates).

Park Services Coordinator Romain reported the following:

A pilot "Picnic in the Plaza" took place on February 13th and was very well received so the weekly "Picnics in the Plaza" began March 3rd and will take place on Tuesdays (11:30 a.m. -1 p.m.). The idea is to bring entertainment and the community into the Plaza during a time when it is under-utilized.

6.2. Parks and Street Trees Division Report – Dan Efseaff, Park and Natural Resource Director

Park and Natural Resources Director Efseaff reported the following:

Staff has been keeping an eye on a log jam in the creek, upstream of Hwy 99. City staff took care of the 4-5' wide blockage that had been causing erosion of the bank and flooding issues; working with Cal Fire (Salt Creek Crew), a successful, prescribed burn in the park took place in Middle Bidwell Park; information for homeowners in helping trees to survive the drought; and, City standards for tree planting.

Comments from the Public

Christina Schierenbeck inquired about the Urban Forester position and when the issue would be resolved.

7. ADJOURNMENT

Adjourn at 8:16 p.m. to the next regular meeting on March 30, 2015 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: / / .

Prepared By:

Nancy Kelly, Administrative Assistant

Date

Distribution: BPPC

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3/26/2015



BPPC Staff Report

Meeting Date: 3/30/2015

DATE: 3/12/2015
 TO: Bidwell Park and Playground Commission
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: God Squad AA Meeting, April 10, 2015 – October 18, 2015

REPORT IN BRIEF:

Applicant (God Squad) is a support group that would like to meet every Sunday at the Council Ring from April 10, 2015 – October 18, 2015 (except for the following days: May 3, June 14, August 2, September 20, 2015 since these dates have already been reserved). Meetings are 1.25 hours long.

Recommendation: *Conditional approval.*

Event Details

Date of Application	2/18/2015
Date of Event	Various
Time of Event	9:15 AM – 10:30 AM
Event Name	AA Meeting
Applicant Name	Michele Vanderjack
Location	Council Ring
Description	Support group meeting
New Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. Years 28
# Participants	50 - 60
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.
	The group has been meeting on site as available for some time and applied for a permit after discussion with a park ranger. While the number of consecutive weeks may be of concern, the meetings cover only a relatively short time, demand for Council Ring is light, and staff will monitor the number of reservations that may be displaced.

Conditions

Staff recommends the following conditions:

1. Continued adherence to all park rules.
2. No cars on pathways or interior of park.
3. Follow One Way designations
4. No fire at Council Ring unless a fire permit is obtained and/or if conditions are windy.

Attachments: Application and Permit for Park Use

Distribution: Michele Vanderjack

S:_Old drive to be deleted July 2015\Admin\BPPC\BPPC_Templates\BPPC_Special Event_Template_14_0305.docx
 3/26/2015



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
411 Main St., 2nd Floor/P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4899

Type of Event:	
PUBLIC <input checked="" type="checkbox"/>	PRIVATE <input type="checkbox"/>

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Michèle Vanderjock
Name of Applicant/Contact Person

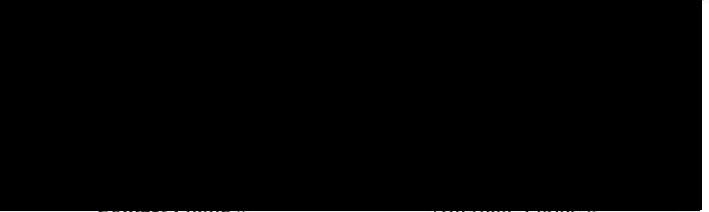
God Squad AA meeting
Organization Name (if applicable)

AA meeting
Description of Event: (family BBQ, walk/run, describe below if needed)

Every Sunday morning @ 9:15 AM
Day and Date of Event: starting April 19, 2015

From: 9:15 To: 10:30 10/18/15
Total Time Needed for Set-up, Event, and Clean-up

From: same To: same 50-60



E-mail address: [REDACTED]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area
- Electricity (15 amp)
- Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
- Water (public events only)
- City Plaza (Additional fees may apply)
- Electricity (15 amp)
- Event Restrooms
- Fountain - On
- Meter Bags # _____

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
- Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Meet except 5/13, 6/14, 8/2, 9/20
these dates have already been reserved

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 264.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ _____ (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ 423.00

Fee due upon submittal of application *Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR391896 Payment Method: CK 5973 Date: 2/18/15 Received By: TR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(Various) 920 Fund
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SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQ's	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed.
Camping	No overnight camping allowed. Bidwell Park is a "day use park" only.
Clean up	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/ , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations , (20) Big Chico Creek. Horseshoe Lake: <u>Age 14 and over</u> - license, catch and release; <u>Under 14</u> - no license, catch and keep.
Gate Closures	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
Glass	No glass beverage containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking is not permitted in any City Park or Playground.
Swimming	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
Vegetation	No taking, cutting or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____

Michelle Vandeyack

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required [] Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: April 3, 2015

Organization Named on Certificate of Insurance God Squad Group/Michelle Vanderjock

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X Michelle Vanderjock
Signature of Applicant

X 2/17/15
Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 2nd Floor
Chico, CA 95928

FAX 530-895-4899 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- [] Approved.
- [] Approved subject to listed additional condition(s) _____

- [] Denied by the General Services Director. Reason: _____
- [] Application fee waived (12R.08.100 CMC). Reason: _____
- [] Reservation fee waived (12R.08.250 CMC). Reason: _____
- [] Vendor fee waived (12R.08.250 CMC). Reason: _____
- [] Insurance fee waived (12R.08.240 CMC). Reason: _____
- [] Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- [] Application approved by the Bidwell Park & Playground Commission. Date: _____
- [] Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>28 yrs</u> <i>weekly</i>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <i>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</i>	Yes	No
Will City street closure(s) be needed? <i>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</i>	Yes	No



BPPC Staff Report

Meeting Date: 3/30/2015

DATE: 3/12/2015
 TO: Bidwell Park and Playground Commission
 FROM: Theresa Rodriguez, Admin Asst
 SUBJECT: Permit Application for 44th Annual Artisans Faire at City Plaza (5/2/15 – 5/3/15)

REPORT IN BRIEF:

Applicant (Cyrcl Productions) requests a permit to host art, craft and entertainment faire in City Plaza on May 2 and 3, 2015 with set-up on May 1. BPPC approval is required for requests of park areas for multiple days and for more than ten hours.

Recommendation: *Conditional approval.*

Event Details

Date of Application	2/17/2015	
Date of Event	5/2/2015	5/3/15
Time of Event	10:00 A.M. – 5:00 P.M.	
Event Name	Artisans Faire	
Applicant Name	Andrew Rooney	
Location	City Plaza	
Description	Arts, crafts and music faire	
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years 44	
# Participants	501 each day	
Reason for BPPC Consideration?	Exceeds 10 hours in length or is for multiple days.	
	Applicant has held this event for 44 years. This application requires BPPC consideration as the applicant is requesting to host a multiple day event. Additionally, they will set up beginning Friday, May 1, 2015. They have requested to stage a security guard at the Plaza overnight.	

Conditions

Staff recommends the following conditions:

1. Continued adherence to all park rules.
2. All trash and litter will be cleaned up immediately after the event
3. Signs to be removed immediately after the event.
4. No signs to be attached or hung from trees, tree barriers, or vegetation
5. No vehicles shall be permitted within the interior of the City Plaza.
6. Applicant to arrange for a California Contractors State Licensed electrician to hook into 100 amp electrical.
7. Applicant to contact the Department of Public Works/Park Division to obtain bags for parking meters for vendor loading and unloading only.

Attachments: Application and Permit for Park Use

Distribution: Andrew Rooney

S:_Old drive to be deleted July 2015\Admin\BPPC\BPPC_Templates\BPPC_Special Event_Template_14_0305.docx
 3/26/2015



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
411 Main St., 2nd Floor/P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4899

Type of Event:

PUBLIC [] **PRIVATE** []

SECTION 1 - APPLICANT INFORMATION

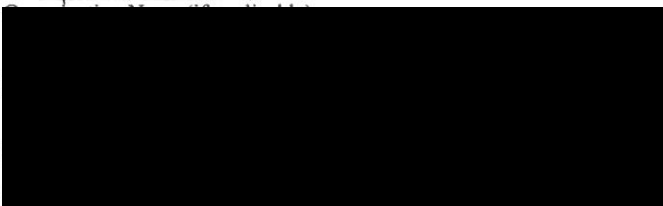
Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Andrew Roone/
Name of Applicant/Contact Person

Circle Productions



Contact Phone #

Alternate Phone #

Artisans Faire / Arts & crafts, music
Description of Event: (family BBQ, walk/run, describe below if needed)

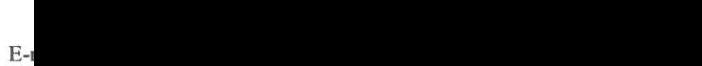
Fri May 1

Sat. - May 2nd and Sun. - May 3rd
Day and Date of Event:

From: May 1st 2015 - 1 PM To: May 3rd 2015 - 8 PM

Total Time Needed for Set-up, Event, and Clean-up

From: 5/2 10am - 5pm To: 5/3 10am - 5pm 2:50



Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)**
- Cedar Grove Picnic Area
 - Electricity (15 amp)
 - tables, restroom area (circle)
- Meadow
 - 100 amp Electrical Service
 - Water (public events only)
- Children's Playground
 - Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
 - Water (public events only)
 - 100 amp Electrical Service
- City Plaza (Additional fees may apply)
 - Electricity (15 amp)
 - 100 amp Electrical Service
 - Event Restrooms
 - Water (public events only)
 - Fountain - On
 - Fountain - Off
 - Meter Bags # _____
 - Sound Curtain

- Council Ring
 - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
 - Sycamore Way Parking Lot Closure-Public Events ONLY
- Oak Grove B
 - Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
 - BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: _____

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 311.00 (Fri 11.00 Sat + Sun 300.00) (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # 31 \$ 186.00 (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ _____ (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms 2 x (\$95.00) = \$ 190.00
#days

100 amp Electrical 2 x (\$30.00) = \$ 60.00
(electrician required) #days

Total Fee Required: \$ 906.00

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR 391792 Payment Method: CK 5256 Date: 2/17/15 Received By: TR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, [Alphabetical List of Waters with Special Fishing Regulations](#), (20) Big Chico Creek.
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed:

 Andrew Rooley - 2/17/15

SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For Insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: 4/16/15

Organization Named on Certificate of Insurance Circle Productions

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X [Signature]
Signature of Applicant

X 2/17/15
Date

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 2nd Floor
Chico, CA 95928

FAX 530-895-4899 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____
- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>414</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Live music Sat & Sun</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>10am</u> until: <u>5 PM</u> amps needed (15 or 100) _____ <small>Note: 100 amp electrical service requires a certified electrician to operate.</small>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>Food Trucks, Pre-Packaged</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <small>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</small> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: <u>7 PM</u> until: <u>7:30 AM</u>	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <small>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</small>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <small>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</small>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <small>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</small>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Signs/banners for event on corners of the park</u> <small>Note: All signs and banners shall be free standing and not affixed to Park property.</small>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <small>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</small>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <small>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</small>	Yes	No
Will City street closure(s) be needed? <small>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</small>	Yes	No



DATE: 3/9/15
 TO: Bidwell Park and Playground Commission (BPPC)
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: American Cancer Society - Permit for the Making Strides 5K Walk (10/16-10/17/15)

REPORT IN BRIEF:

American Cancer Society Making Strides Against Breast Cancer 5K walk is a fundraiser. The applicant is requesting to set up for this event the night before making it necessary to have security stay overnight. **Recommendation:** *Conditional approval.*

Event Details

Date of Application	January 26, 2015
Date of Event	October 16 – 17, 2015
Event Name	Making Strides 5K Walk
Description	Fundraiser/walk
New Event?	No
# Participants	1500
Reason for BPPC Consideration?	Overnight camping for security guards

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Applicant to obtain a permit from CARD to use Sycamore Field
- Walk to begin by 8:30 a.m. to allow walkers to clear the roadway by the gate opening time of 9:00 a.m.
- Set-up vehicles shall be restricted to no more ant 10 vehicles in closed areas and must travel on established gravel and paved roads and comply with all laws.
- No chalk, tape or paint marking on city property and roads, all decorations must be free standing, do not affix any decorations to park property.
- The application must provide trained gate monitors at entrances and exits until gate opening and at road crossings. (Per 2012 evaluation: *Signage “should be designed to be more visible a located in several places.”*)
- Signage must be in place in order to ensure racers follow the established routes and also to notify other park users of the event.
- Provide at least 1 ADA accessible and 3 standard portable restrooms at the event site.
- 8 additional trash totes
- No cars on pathways or interior of park.
- Golf cart must be approve for compelling reason – not for set up purposes.
- The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

Distribution:

Angie Giuffre

Attachments:

- a) Application and permit for park use for the 2015 Annual Cancer Society 5K Walk



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
411 Main St., 2nd Floor/P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4899

Type of Event:	
PUBLIC <input checked="" type="checkbox"/>	PRIVATE <input type="checkbox"/>

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Name of Applicant/Contact Person: Ange Giuffre

Description of Event: (family BBQ, walk/run, describe below if needed)
Making Strides 5K Walk

Organization Name (if applicable): American Cancer Society, Inc.

Day and Date of Event: Friday - October 16, 2015 - 3-6pm
Saturday October 17, 2015 - 6AM-12 NOON

From: Friday - 3PM - 6PM To: Saturday - 6AM - 12 NOON

Total Time Needed for Set-up, Event, and Clean-up
From: 7:30 AM To: 10:30 AM 1,500

E-mail address: [REDACTED]
Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area
 - Electricity (15 amp)
 - tables, restroom area (circle)
- Children's Playground
 - Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
 - Water (public events only)
- City Plaza (Additional fees may apply)
 - Electricity (15 amp)
 - Event Restrooms
 - Fountain - On
 - Meter Bags # _____

- Council Ring
 - Fire Permit
- Five Mile Picnic Area
 - One Mile Picnic/Barbeque Area - Water available, no hose bib
 - Oak Grove A
 - Oak Grove B
 - Sycamore Way Parking Lot Closure-Public Events ONLY
 - Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
 - BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____

Additional Description of the Event: Making Strides Breast Cancer Walk Fundraiser - Set up on Sycamore Field not in Barbeque Area.

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 301.00 (\$11.00 minimum, please call for quote) + 11.00 (Friday) = 312.00
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ 0 (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ 32.50 (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ 503.50
492.50

Fee due upon submittal of application * Make Checks Payable to: City of Chico
City of Chico Cash Receipt No. _____ Payment Method: _____ Date: _____ Received By: _____

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

For insurance questions for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@chicoca.gov

If insurance is required, Certificate of Insurance, meeting City standards must be received by: _____

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X

Signature of Applicant

X

Date

2/19/15

RETURN THIS FORM TO:

City of Chico - Park Division
411 Main St., 2nd Floor
Chico, CA 95928

FAX 530-895-4899 or email to Parkinfo@chicoca.gov

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

Approved.

Approved subject to listed additional condition(s) _____

Denied by the General Services Director. Reason: _____

Application fee waived (12R.08.100 CMC). Reason: _____

Reservation fee waived (12R.08.250 CMC). Reason: _____

Vendor fee waived (12R.08.250 CMC). Reason: _____

Insurance fee waived (12R.08.240 CMC). Reason: _____

Damage deposit fee waived (12R.08.260 CMC). Reason: _____

Application approved by the Bidwell Park & Playground Commission. Date: _____

Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of Park and Natural Resources Manager

Date

SECTION 3

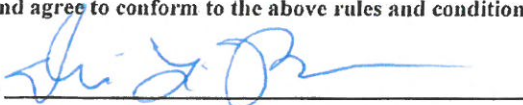
CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQ's	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed.
Camping	No overnight camping allowed. Bidwell Park is a "day use park" only.
Clean up	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/ , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: <u>Age 14 and over</u> - license, catch and release; <u>Under 14</u> - no license, catch and keep.
Gate Closures	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
Glass	No glass beverage containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking is not permitted in any City Park or Playground.
Swimming	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
Vegetation	No taking, cutting or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____



EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>This will be its 6th Annual!</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Is there a patron admission, entry, or participant fee(s) required for your event?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Microphone, PA system + CD/MP3 Music</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
When will amplified sound/music be heard? Time from: <u>8:00AM</u> until: <u>10:30AM</u> amps needed (15 or 100) <u>15</u> <small>Note: 100 amp electrical service requires a certified electrician to operate.</small>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) <input type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes Course <input type="checkbox"/> Other: _____ Name of Operator: _____	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Will event require that any part of the Park remain closed beyond the normal time of opening? <small>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</small> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>6:30AM</u> until: <u>8:00AM</u> <small>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</small>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required? <u>1</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Ben Toilet Rentals</u> Phone Number <u>800.767.8276</u> Location of portable restrooms <u>Next to handicapped area</u> <small>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</small>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>8</u> Number of Recycling Containers <u>8</u> Sanitation Company <u>Recology</u> Phone Number <u>530.533.4783</u> <small>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</small>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Plastic yard signs placed on walks into ground.</u> <small>Note: All signs and banners shall be free standing and not affixed to Park property.</small>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <small>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</small>	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Do you request irrigation to be turned off before and during your event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	<input type="radio"/> Yes	<input type="radio"/> No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	<input type="radio"/> Yes	<input type="radio"/> No

American Cancer Society, Inc. – Making Strides Against Breast Cancer, October 16-17, 2015

Additional Conditions:

- Follow all park rules
- Mandatory trained gate monitors at entrances, exits until gate opening and at road crossings
- Limited vehicle access for set up – no more than 10
- No chalk, tape or paint markings on city property and roads. All decorations must be free standing, do not affix any decorations to park property.
- Must start run by 8:30 A.M.
- 3 portable restrooms (one must be ADA Accessible)
- 8 additional trash totes; 8 recycle
- Use of Sycamore Field must be approved through Chico Area Recreation District (C.A.R.D.) and a copy of the approval forward to City of Chico Parks Division
- No cars on pathways or interior of park
- Follow One Way designations
- Golf carts must be approved by the Park and Natural Resources Manager – must be a compelling reason for use – not for setting up purposes.



CITY OF CHICO

Tree Report

To: BPPC
 From: Dave Bettencourt, Tree Field Supervisor
 Subject: 229 Denali Drive

Date: 3/11/15
 File:

Date: 3/11/2015

Type of Incident: Other (describe) Review of Tree permit request

Incident Description / Background: See Attached Report No report (Provide description).

On January 15, 2015, Staff received an application to remove a City of Chico street tree (a 14" DBH Shumard Red Oak.) On January 29, 2015, Staff rejected the application, as the tree is not dead, dying, diseased or dangerous. The applicant submitted an appeal letter (received on February 17, 2015) citing concerns of the tree roots have broken underground sprinkler pipes and have begun pushing up the sidewalk, increasing the potential for trip and fall accidents.

Location: Address: 229 Denali Drive City Tree? Yes. No. Explain:

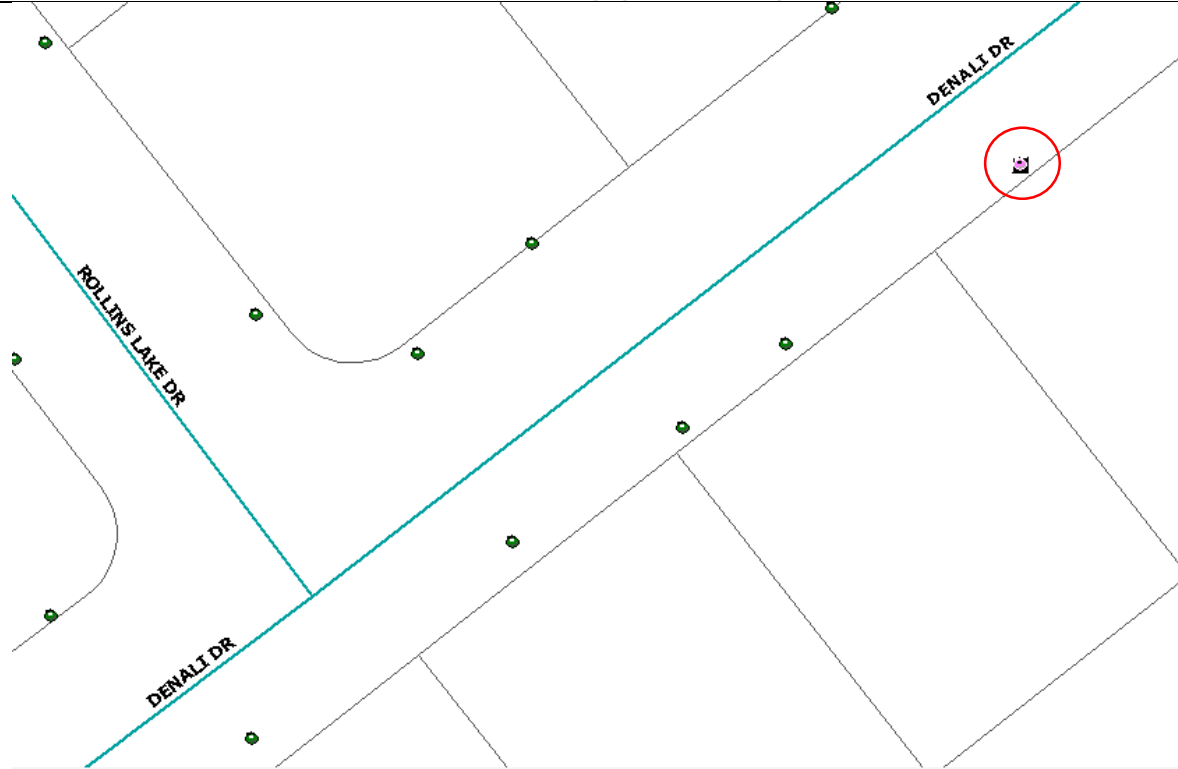
Tree Details from Database	Tree Service and Request History																																
<div style="background-color: #4a7ebb; color: white; padding: 5px; text-align: center; font-weight: bold;">Trees 49640</div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> </div> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="background-color: #e6f2ff;">Common Name</td><td>Oak, Other</td></tr> <tr><td style="background-color: #e6f2ff;">Position</td><td>F-1</td></tr> <tr><td style="background-color: #e6f2ff;">Addr</td><td>229 Denali Dr</td></tr> <tr><td style="background-color: #e6f2ff;">Theme Desc</td><td>Street</td></tr> <tr><td style="background-color: #e6f2ff;">Work Zone</td><td>7</td></tr> <tr><td style="background-color: #e6f2ff;">Maint Type</td><td>Formative</td></tr> <tr><td style="background-color: #e6f2ff;">Maint Year</td><td>10</td></tr> <tr><td style="background-color: #e6f2ff;">Latest Observation</td><td>09/29/2008</td></tr> <tr><td style="background-color: #e6f2ff;">Diameter</td><td>3.00</td></tr> <tr><td style="background-color: #e6f2ff;">Height</td><td>20.00</td></tr> <tr><td style="background-color: #e6f2ff;">Vigor</td><td>Excellent</td></tr> <tr><td style="background-color: #e6f2ff;">Struct</td><td>Minor defects</td></tr> </table> <div style="background-color: #4a7ebb; color: white; padding: 5px; text-align: center; font-weight: bold;">Point Properties</div> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="background-color: #e6f2ff;">Lat</td><td>39.7633208735</td></tr> <tr><td style="background-color: #e6f2ff;">Lon</td><td>-121.873951422</td></tr> </table> <div style="background-color: #4a7ebb; color: white; padding: 5px; text-align: center; font-weight: bold;">Trees Activity Tracking</div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> </div> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="background-color: #e6f2ff;">Work Requests</td><td>0 open</td></tr> <tr><td style="background-color: #e6f2ff;">Activity</td><td>0 attached</td></tr> </table>	Common Name	Oak, Other	Position	F-1	Addr	229 Denali Dr	Theme Desc	Street	Work Zone	7	Maint Type	Formative	Maint Year	10	Latest Observation	09/29/2008	Diameter	3.00	Height	20.00	Vigor	Excellent	Struct	Minor defects	Lat	39.7633208735	Lon	-121.873951422	Work Requests	0 open	Activity	0 attached	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <input type="checkbox"/> See Attached History. <input checked="" type="checkbox"/> See map <input type="checkbox"/> Details or additional information <u>No previous service requests</u> </div> <div style="border: 1px solid #ccc; padding: 5px; text-align: center; font-weight: bold;">Observations</div> <p>Photographs? <input type="checkbox"/> Yes (attach). <input type="checkbox"/> No.</p> <p>Physical evidence? <input type="checkbox"/> Yes. <input type="checkbox"/> No. Explain: <u>N/A</u></p> <p>Weather: <u>N/A</u></p> <p>Tree Conditions: <u>Subject tree is a</u></p> <p>Observations: <u>Tree (about 12" dbh) exhibits good structure and vigor. A red maple is planted on the lawn area and the 2 large trees will interfere with growth over time. We did not observe any current infrastructure issues. The tree was planted about 10 years ago. Parkway strip is 6 feet wide.</u></p>
Common Name	Oak, Other																																
Position	F-1																																
Addr	229 Denali Dr																																
Theme Desc	Street																																
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CITY OF CHICO

Tree Report

Map (if available)



Photograph(s)



Shumard Oak in foreground, an October Glory Maple (a red maple) in background.



CITY OF CHICO

Tree Report



Base of tree.



Branches of 2 trees overlap.



CITY OF CHICO

Tree Report

Conclusions:

Under the CMC, the BPPC may allow for the removal of trees at the convenience of the landowner (Staff may only approve the removal of dead, dying or dangerous trees). While the impact is minimal now, over time the oak and maple may impact each other (both grow larger than 60 feet tall and a slightly smaller spread). The removal of the tree and replanting with medium sized trees will result in maintaining a similar canopy over the roadway with less impacts to the maple.

Landowners must pay for trees removed at the convenience of the property owner (CMC 14.40.180). Staff recommends that if the BPPC complies with the landowner request 2 trees be replanted at that location within a year. If the landowner does not or if the underground utilities prevent planting at that location then the landowner will pay the in-lieu fee for replanting 2 trees at another location.

Recommended action:

Park and Natural Resource Manager Efseaff notes that the planting of 2 trees are a reasonable remedy for the tree removal, and therefore recommends that if the BPPC sides with the landowner that the conditions of replanting 2 medium sized trees within a year the two trees are a reasonable action to mitigate for the removed tree. If trees cannot be replanted at the site, an alternative site will be found and landowner will be assessed *in lieu* fees. As per City Code, the removal and replanting will be completed with a certified arborist/tree service company.

Document1
3/26/2015



**PUBLIC WORKS DEPARTMENT
PARK DIVISION**

411 Main St., 2nd Fl. (530) 896-7800
P.O. Box 3420 (530) 895-4899 Fax
Chico, CA 95927-3420 <http://www.Chicoca.gov>

CITY OF CHICO

**APPLICATION REQUESTING PERMISSION
TO PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES**

Property Owner JANINE RUSH Representative NORTH VALLEY TREE SERVICES
229 DENALI DR, CHICO 95973 5882 ESPLANADE
Property Owner Address including zip code Representative Address
Owner's Phone Number 530.891.5215 Representative's Phone Number 530.891.5215
Owner's Email Address _____ Representative's Email Address nvtree@nvtree.com

REQUEST TO: _____ Plant Remove _____ Alter _____ Disturb _____

Location of tree(s): 229 DENALI DR

Number of Tree(s): 1

Diameter of Tree(s) 14" Species of tree(s): (Use additional paper if necessary) RED OAK

Reason for request: (Enclose a map showing the exact location of the tree(s) and any proposed improvements along with any other documents which will help explain your request)
CRACKED SIDEWALK, STARTING TO LIFT CONCRETE AND DAMAGING SPRINKLERS

ONLY QUALIFIED TREE SERVICES MAY PERFORM WORK ON CITY TREES

Tree Service Performing Work NORTH VALLEY TREE SERVICE Phone # 530 893.9649
Chico Business License # 2732 California Contractor's License # 664421
Certified Arborist # 2123A Attach Copy of Certificate of Liability Insurance/Homeowner's Ins
1/15/15 [Signature]
Date Signature of Property Owner or Authorized Representative



GENERAL SERVICES DEPARTMENT

965 Fir Street
P.O. Box 3420
Chico, CA 95927-3420

(530) 896-7800
Fax (530) 895-4731
<http://www.ci.chico.ca.us>

**PERMIT
TO
PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES**

TO: Janine Rush
229 Denali Dr.
Chico, CA 95973
North Valley Tree Service

DATE: 1-29-15

Your application requesting permission to plant, remove, alter or disturb public trees has been:

_____ Approved subject to the condition(s) listed below.

X Denied for the reason(s) listed below.

Appeal Procedure: Should you disagree with this and wish to appeal this decision, you must submit a written letter addressed to the Bidwell Park and Playground Commission within 15 days of the receipt of this notice of denial. Any appeal submitted will be placed on the next regular meeting of the Bidwell Park and Playground Commission (last Monday of each month).

Condition(s) of approval/reason(s) for denial: The Shumard Oak is not dead, dying, diseased, or dangerous.

If the above condition(s) is/are agreeable to you, please sign both copies and return them to the Park Department at the address listed above. A copy, signed by a representative of the City, will be returned to you and will be your permit to perform the authorized work.

I hereby acknowledge that I both understand and agree to comply with the conditions of the permit as listed above.

(Date) Signature of property owner or representative

1-29-15 *David Bettencourt*

(Date) Park Director or authorized City representative

Distribution: (When fully executed)

___ PkD ___ CDD ___ ADPW-ENGR ___ PL DIR ___ UF

RECEIVED

FEB 17 2015

CITY OF CHICO
DEPT. OF PUBLIC WORKS

229 DENALI DRIVE
CHICO, CA 95973

February 15, 2015

Bidwell Park and Playground Commission
Chico Municipal Building
411 Main Street, Second Floor
Chico, CA 95928

Re: Appeal from Denial of Permit to Remove City Tree

Dear Commission:

This is an appeal from the denial of my request for a permit to remove a city tree. The denial was received by me from David Bettencourt on February 6, 2015.

The tree in question is a Shumard Oak located on the City's parkway strip in front of our home at 229 Denali Drive, owned by my husband, David Rush, and me. It is our desire to replace this tree with two new trees more suited for the environs at our location.

The Shumard Oak adversely affects our property in several particulars. The roots of the oak have already broken our underground sprinkler pipes and have now begun pushing up the sidewalk, increasing the potential for trip-and-fall accidents as the public walks along the sidewalk. The neighborhood mail box is located in the parkway strip at the eastern boundary of our property, so pedestrian traffic along the sidewalk is significant.

We are extremely proud of the beautiful October Glory Maple that nearly fills our front yard; however, the Shumard Oak intrudes upon an important portion of the maple's canopy space, thereby interfering with the natural growth and symmetry of the maple. The oak also blocks the view of our maple from the street.

Bidwell Park and Playground Commission

February 15, 2015

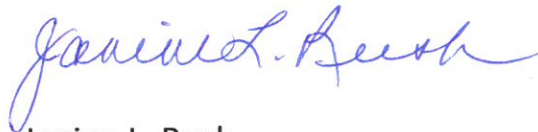
Page two

We wish to enhance the beauty of Denali Drive by planting two new trees at a reasonable distance on both sides of the Shumard Oak's present location. This plan has the advantage of providing additional trees along Denali Drive, while at the same time opening up the growth potential of the October Glory Maple.

We look forward to working with Field Supervisor David Bettencourt in helping us select appropriate trees from the City's approved street tree list, thus ensuring a win/win resolution for all.

Please schedule us for either your February 23 or March 30, 2015, meeting.
Thank you.

Sincerely,



Janine L. Rush



DATE: March 2, 2015
 TO: Bidwell Park and Playground Commission (BPPC)
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Consideration of CARD requests to waive reservation and vendor fees for the Spring Jamboree; Movies In The Park; 4th of July Community Celebration; and Pastels on the Plaza.

REPORT IN BRIEF:

The Chico Area Parks and Recreation District (CARD) (a public agency/special district), requests the waiver of basic park use fees for a series of community events. Under the Chico Municipal Code (CMC 12R.08.250), the BPPC may authorize the waiver of basic park fees. The City waived fees in the past.

Recommendation: Staff recommends no waiver of reservation and vendor fees.

Background

The Chico Area Parks and Recreation District (CARD) (a public agency/special district), has requested a waiver of basic park use fees for the following events: 52nd annual Spring Jamboree (April 4, 2015); Movies In The Park (June 20, 2015 and July 18, 2015); 50th annual 4th of July Community Celebration; and 12th annual Pastels on the Plaza (September 19, 2015). The BPPC may authorize the waiver of basic park fees, as has been past practice.

Another applicant (Do it Leisure) will apply for this year’s 4th of July Celebration permit and that waiver (\$301) has been removed from the analysis below and should be removed for BPPC consideration.

Chapter 12R.08 of the Chico Municipal Code (CMC) requires a permit for public events and provides for the City to charge a permit application fee, basic park use fees, a damage deposit and other related fees for such events. Section 12R.08.250 (Attachment A) authorizes the Commission to waive or refund the basic park use fees for public agencies conducting events to further their powers and purposes.

Based on the long-standing tradition and cooperative relationship with CARD, staff recommended last year the waiver of fees. However, BPPC members questioned the action based on the City’s budget situation. For these events, CARD listed the City as a sponsor and the fee waiver facilitated this sponsorship. Commissioners agreed that the fees and the waiver policy should be reviewed (review of fees will be on the next BPPC workplan). After some discussion the BPPC moved to approve CARD’s request to waive the reservation and vendor fees for the events.

Discussion

CARD is the primary provider of park and recreation programs for Chico residents of all ages, skills and abilities. Annually they sponsor several community events aimed at bringing the community together. The table below summarizes the requested waived fees and required fees:

Fee	Spring Jamboree	Movies in the Park	4th of July Celebration	Pastels on the Plaza	Total
Vendor Fee	\$12	\$12	\$0	\$0	\$24
Reservation	301.00	0.00	301.00	90.50	692.50
Total	\$313	\$12	\$301	\$91	\$716.50
Additional Park Use Fees Required of Application (Per CMC 12R.080.250)					
Application Fee	\$19	\$19	\$19	\$19	\$76
Insurance Process Fee	\$40	\$0	\$0	\$0	\$40

Damage Deposit	\$100	\$100	\$100	\$100	\$400
Event Restroom Fee	\$0	\$0	\$0	\$0	\$0
Stage/Electrical Fee	\$0	\$0	\$0	\$0	\$0
Total	\$472.00	\$131.00	\$420.00	\$209.50	\$1,232.50

The total request amounts to a \$716.50 reduction.

CARD has also submitted an application for a permit to host movies at Sycamore Field on June 20 and July 18, 2015. For the past several years, CARD has shown a movie at this location. The request falls within the lease CARD has on Sycamore Field and a permit and fees are not required. However, due to the large number of participants—500 to 800—CARD must provide 1 ADA and 1 standard portable restroom at the event site. This year CARD is requesting the use of the restrooms at Caper Acres. The permit is for informational and coordination purposes. The South One Mile Recreation park gates will remain open beyond the normal closing times in order to accommodate this event.

Under the CMC (12R.16.020) adult access is restricted only to those accompanying a child of less than 13 years of age. The restroom at South One Mile is available (roughly 200 feet further). Staff cannot recommend waiving CMC 12R.16.020 and recommends that CARD provide the recommended portable restrooms.

Based on discussions at report time, the 4th of July Celebration permit may have some changes and may modify this request. Staff will provide an update if necessary at the meeting.

While these events provide a community benefit and the revenue to the City is relatively small, Staff cannot find a compelling reason to support the waiver of fees under current conditions. A potential solution is to recoup fee amounts from sponsorship from other community organizations.

Attachments:

- A) Title 12R.
- B) Letter from CARD

TITLE 12R
RULES AND REGULATIONS OF BIDWELL PARK AND OTHER
PARKS AND PLAYGROUNDS

12R.08.250 General permit conditions - Basic park use fees.

- A. Fee Requirements. As a condition precedent to the issuance of a permit authorizing a public event in a city park or playground, the permittee shall pay to the city a basic park use fee in an amount established by resolution of the Bidwell Park and Playground commission and approved by resolution of the city council based on a fair share of that part of the overall cost of operating and maintaining the city's parks and playgrounds reasonably attributable to the permittee's use of city park facilities pursuant to such permit.
- B. Waiver of Fees by the director for Free Speech Events. The basic park use fees required by this section shall be waived by the director for any permit authorizing a public event in a city park or playground or portion of a city park or playground designated as an intensive use area which does not exceed ten hours in length where the dominant purpose of such event is the exercise of free speech rights, and the permittee establishes that the permittee does not have the financial resources to pay such basic park use fee by filing with the director financial statements demonstrating such inability to pay, together with a declaration, executed by or on behalf of the permittee under penalty of perjury, attesting to such inability to pay.
- C. Waiver or Refund of Fees by the Bidwell Park and Playground Commission for Events Conducted by Public Agencies and Non-Profit Organizations. The basic park use fees required by this section may be waived by the Bidwell Park and Playground Commission for a permit authorizing an event in any city park or playground where the permittee is a public agency and the event is being conducted by such public agency in furtherance of its powers and purposes. In addition, where the permittee is a non-profit organization which is conducting an event primarily for the purpose of raising funds for the benefit of the City's parks and playgrounds, the Bidwell Park and Playground Commission may refund that portion of the fee which is equal to the difference between the amount of the funds raised at the event for the benefit of the City's parks and playgrounds and the amount of the fee, or the entire fee where the amount of such funds exceeds the amount of the fee.

(Res. No. 153 92-93 §3 (part), Res. No. 95 96-97 §2) (Res. No. 31-13 §1)

12R.16.020 Age limitation.

Persons 13 years of age and older shall not enter Caper Acres playground area, except when accompanying a child of less than 13 years of age.

(Res. No. 19 93-94 §3 (part))



Chico Area
Recreation and
Park District

February 9, 2015

Dear Bidwell Park and Playgrounds Commission:

The Chico Area Recreation & Park District (CARD) will be holding several events in City parks in 2015. These events are free and provide opportunities for Chico residents to participate in community events with their families.

We are requesting that the basic park use fees be waived for the following long standing events:

- 52nd Annual Spring Jamboree (April 4, 2015)
- 50th Annual 4th of July Community Celebration (July 4, 2015)
- Movies in the Park (June 20 and July 18, 2015); and
- 12th Annual Pastels in The Plaza (September 19, 2015)

We are a public agency providing park and recreation programs for Chico residents of all ages, skills and abilities. The fee waiver will allow us to continue to offer these quality events at no cost to the Chico community. We look forward to another great year.

Sincerely,


Jessica Daly
Marketing Coordinator

545 Vallombrosa Avenue

Chico, CA 95926

office: 530 895.4711

fax: 530 895.4721

www.chicorec.com



DATE: March 26, 2015
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Parks and Street Trees and Public Landscapes Report

NARRATIVE

1. Updates

- a. Tree Contract – The City has issued a NOTICE INVITING BIDS for work to provide tree trimming, tree planting, occasional small tree removal, and other tree maintenance services to the City. The annual agreement will be for a one-year period from April 1, 2015, through March 31, 2016, with possible two yearly extensions for a total of three years. All work shall be in accordance with the Special Provisions and/or sample annual agreement included in the bid package. Information is available at the City website address: www.ci.chico.ca.us (on the homepage, click Departments, Public Works, Projects to Bid). The contract will supplement existing emergency services, stump and tree removal, and landscape services contracts. The contract for Urban Forest Manager functions will likely be issued within the next month.
- b. Permits – Staff will be sharing some new permit forms and approaches with the BPPC over the next few months.
- c. Budgets – Staff have submitted budgets to finance for the next FY. Staff have recommended the partial restoration of ranger and maintenance staff to allow for Parks to provide basic services.

2. Administrative and Visitor Services

- a. Service Request System – The City is beta testing a new service request system that may allow for better use of mobile technology and some other efficiencies. Staff will have more information as this is rolled out.
- b. Reservation system – Staff is planning for training on Active.com system in anticipation for an on-line reservation system.

3. Planning/Monitoring

- a. Peregrine Point Monitoring – Staff will be reviewing 2014 monitoring documents and will compile a yearend report as per the monitoring plan for the site.

4. Maintenance Program

Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.

- a. **Lower Park:** Park staff, planted out the concession stand site with native plants, next is the reworking of the irrigation, an additional bench and new bicycle parking on the pool side of the stand is slated to happen in March. Staff and Kiwanis members and Chico State Concrete Industry Management students teamed up to replace and resize the border around the swings at One Mile. Staff removed and oversaw the operation, volunteers dug the footing, built forms and added re-bar, poured the concrete, and cleaned up. Staff will drop in new play protection chips. The resized strip will need less fall material and minimizes maintenance over the previous wood border and be more accessible and ADA friendly. Work crews continue to clear and open site lines along the Anne's Glenn bike path to South Park drive.
- b. **Middle Park:** The new waterless urinals have been installed at the Five Mile restrooms this should be a twofold win saving water and not overloading the septic system. We have redistributed the porta potties between Five Mile and Cedar Grove now giving the latter a second unit to help meet the increased demand. Park staff in conjunction with

the tree division worked to clear a significant amount of the log jam from Chico creek between Picnic sites 3 and 4, using the removed logs as soft bank restoration to catch soils and hold the bank from further erosion.

- c. **Upper Park:** Staff teamed up with Chico Velo volunteers to complete the final section of the Middle Trail Grant at parking lot E, with the work will continuing on into the first part of March to close out this part of the grant.
- d. **Various Park Locations:** New service gate on service road behind Picholine greenway to stop un authorized entry.
- e. **Upcoming Projects:** Bollards at Golden Birch entrance to Tiechert Ponds,

5. Ranger and Lifeguard Programs

- a. **Ranger Staffing**– Matthew Sandquist, previously with CPD, has started hourly ranger duties. A pool of applicants for the seasonal ranger position have been interviewed. The top three applicants will be returning for a final interview in late March. Senior Ranger applicants will be interviewed at about the same time.
- b. **Lifeguards** – A final agreement with CARD to provide lifeguard services at Sycamore Pool this summer is very close to completion.
- c. **Significant Incidents** – Injury on 2/5/15, Rangers received a call about a woman who was walking with her dogs on the Middle Trail in Upper Park when she lost her footing and fell. She had been recovering from a cracked knee cap. Rangers, Fire and medics responded and confirmed the victim had reinjured her knee. She was transported by wheel basket to the ambulance then to Enloe for treatment.
 - i. Injury on 2/14/15, Rangers received a call about a fall victim near the power lines between Upper and North Rim trails. The victim had fallen about 10 feet and landed face first from a boulder he had been free climbing. Rangers, Fire and Medics transported the victim via wheeled basket to the ambulance, then to Enloe for treatment.

6. Natural Resource Management

- a. **Trail work** – Staff have been working on trail repairs related to the Middle Trail Project. Volunteers from Chico velo have been instrumental in accomplishing the work.

7. Outreach and Education

- a. **Picnic in the Plaza (PiP)**– Every week on Tuesday from 11:30 am until 1pm, PiPs occur. The response from the community has been very positive. Since the official start of the PiPs on Tuesday, March 3rd, attendance has grown each week.
- b. **Park Watch**– Park Watch Volunteers have been recruiting for the upcoming spring volunteer training. Park Watchers have been staffing a table at the Saturday Farmers Market for the last month.

8. Street Trees and Landscapes

- a. **Cost Savings** – Staff proposed for 2015 to complete the aphid control as it appeared to provide more cost effective method. We are able to provide a comparison below. The savings to City of Chico translates to \$2,936.51 for 2015
 - i. City of Chico (using in house Maintenance worker):

Hours:	144.5 @ \$36.73=	\$5,307.49
Materials 20 gallons of <i>Criterion</i>	=	<u>\$1827.50</u>
	Total cost	\$7,134.49
 - ii. 2014 Hunters Pest Control

Hackberry list	=	\$9,071.00
<u>Non Hackberry list (oaks,lindens,tulips)</u>	=	<u>\$1,000.00</u>
	Total cost	= \$10,071.00
- b. **5th Avenue and Arcadian Ave** – Capital Projects approached Street Trees about potential remedies to protect a large tree at this location. The work is part of roadway and safety improvements near Enloe Hospital. Staff will provide a more detailed description of the outcome on the next report.
- c. **Projects Completed:**
 - 14-Service Request- a detailed list is available.

- Down Limbs and Hangers- 28.5 hours (40 locations).
- Street Sweeper Pruning- 2 hours.
- Safety Meetings- 2 hour.
- Prep Time and DOT Inspections- 33 hours.
- Equipment Maintenance- 31.5 hours.
- Traffic Safety Pruning- 2 hours (11 trees pruned).
- Priority Removals- 7 hour (11 dead or dying trees removed).
- Formative Pruning- 79.5 hours (348 trees pruned).
- Call Out Clean Up- 3 hours.
- Irrigation- 11 hours.
- Park Pruning- 6 hours.
- Storm Damage Clean Up- 3 hours.
- GIS Inventory- 35 hours.
- Aphid Control- 48.5 hours.
- Petersen Tree Care- emergency work 5 hours.

c. Tree Call Outs:

1. There were 6 call outs for the month of February that required follow up inspection and clean up.

d. Tree Permits:

- Removal- 2 approved.

9. Volunteer and Donor Program

a. Park Services Coordinator– Shane Romain has moved into his office at 411 main and has been focusing on organizing the spring volunteer training.

b. Volunteer work highlights

- i. In addition to FOBP Lost Park sessions, FOBP has been pulling thistles throughout Bidwell Park and begun invasive plant removal work in the deer pen.
- ii. Mount Lassen Chapter-CNPS and BEC co-hosted a Block Party with a Purpose centered at Humboldt Neighborhood Park. More than sixty volunteers picked up trash along Little Chico Creek from Hwy 99 to Flume Street and cut down treated arundo donax. Two 40-yard bins were filled with trash and arundo.
- iii. Mount Lassen Chapter-CNPS worked with teens from the County Probation Department and their supervisors to remove a stand of arundo from a city property southeast of the Boucher St. Bridge, filling a 30-yard bin. Juvenile Hall teens worked with MLC-CNPS to remove privet trees along the Little Chico Creek bike path near Forest Ave and neighbors and CAVE students did follow-up work in the same area. A 40-yard bin was filled and a 2nd bin will be filled later this week. MLC-CNPS also pulled Spanish broom in Upper Park and cut down a stand of treated arundo east of Hwy 99, hauling the debris to landfill.
- iv. CAVE Adopt a Park Students are half way through their semester working in the Park and Chico greenways. 28 students signed up this spring. Each required to volunteer 30 hours.

c. Upcoming Volunteer Opportunities

- i. Earth Day– April 25th 9am-12pm The Park Division in partnership with Friends of Comanche Creek, Butte Environmental Council and Friends of Bidwell Park will host a large community workday at One Mile Recreation Area and Comanche Creek. Registration forms and flyers are online on the Park Volunteer Page.
- ii. Block Party with a Purpose– April 11th at Verbena Fields and April 25th at Sycamore Restoration Area 9am-12pm. These community events encourage neighbors to join together to make a difference in their local greenways and in Bidwell Park. The neighbor's volunteer power is matched with additional volunteers.

10. Upcoming Issues/Miscellaneous

a. BPPC Workplan– Staff have received some comments on the workplan. Staff will await the discussions associated with the budget to see how they may influence the items selected or the ability to complete them.

PHOTOGRAPHS



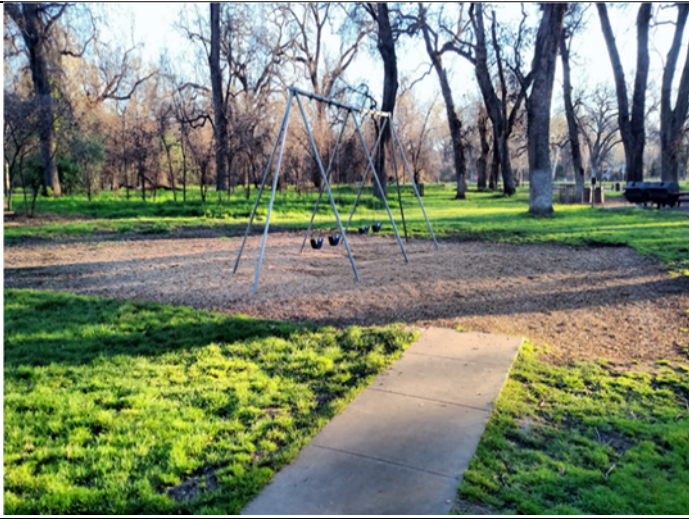
L- Chico High Students and Staff members pose after planting 3 trees on the Esplanade. Left to right: Bailey Pollack, Sadie Pressman, David Bettencourt (Chico), Emily Arroyo, Mya Xiongster, Mike Allen (CHS AP), Caine Guster, Taylor Knaus, Rebeca Kinslow, Aaron Holt (City), and Ismail Abouesh. R - Caine and Taylor look on as Dave B describes some attributes of the Autumn Blaze maples.



Volunteers Mike Jameson and Thad Walker from Chico Velo help Parks crew install a kiosk at the Horseshoe Lake parking lot.



New waterless urinals have been installed at the Five Mile Recreation Area.



One Mile swing area before construction of mow strip for retaining "fall material".



Irish Folk Dancers at Picnic in the Plaza on St. Patrick's Day



Photos from two dead trees that failed from a decayed root system. These were private trees that fell across the street and resulted in call outs. PWD staff responded to clear the roadway for public safety and allow traffic to flow again.



Before the arundo canes were cut down and after the roots were dug out during arundo removal project from city property southeast of Boucher St. Bridge.



After. The group is teens and their supervisors from the Butte County Probation Dept.



Before photo of removal of treated arundo slightly east of Hwy 99



After Two Mount Lassen Chapter-CNPS volunteers cut canes and hauled them to landfill.

Monthly Summary Tables

Table 1. Monthly Public and Private Permits

Date	Location	Organization	Event	Participant #
02/14/2015	1 Mile	Habitat for Humanity of Butte County	5k Walk/Run	1000
02/20/2015	City Plaza	Soul id	Rail Jam	500
Totals			2	1500

Table 2. Monthly Private Permits

Type	# Permits	# Participants
Private	4	275
Caper Acres	13	250
Totals	17	525

Table 3. Monthly Maintenance Hours.






Category	Staff Hours	% of Total	% Change from Last Month	2015 Trend
1. Safety	165	29.5%	105.1%	
2. Infrastructure Maintenance	172	30.6%	203.0%	
3. Vegetation Maintenance	72	12.9%	87.3%	
4. Admin Time/Other	152	27.1%	174.1%	
Monthly Totals	560	100%	136.3%	

Table 4. Monthly Incidents

Ranger Report Incidents	Date	Location	Incident	Disposition
	2/3/2015	Lower Park	Warrant	Arrest
	2/5/2015	Upper Park	Fall injury	Victim Transported to Enloe
	2/7/2015	City Plaza	Assault/Battery	Arrest
	2/9/2015	Ringel Park	Warrant	Arrest
	2/11/2015	Annie's Glen	Assault Peace Officer	Arrest
	2/13/2015	City Plaza	Warrant	Arrest
	2/13/2015	City Plaza	Warrant	Arrest
	2/13/2015	City Plaza	Fight	Gone on Arrival
	2/14/2015	Upper Park	Fall injury	Victim Transported to Enloe
	2/16/2015	Horseshoe Lake	Vehicle Burg	Report Taken
	2/16/2015	City Plaza	Warrant	Arrest
	2/20/2015	City Plaza	Fight	Gone on Arrival
	2/21/2015	Upper Park	Fire and Reckless Vehicle	Subjects Counseled

Table 5. Monthly Citations and Warnings

Ranger Report - Citations 2015

Violation - Citations	Monthly			Annual			2014 Trend
	Total Citations	%	Rank	Total Citations	%	Rank	
Alcohol	0	0%	2	0	0%	5	
Animal Control Violations	0	0%	2	0	0%	5	
Bicycle Violation	0	0%	2	0	0%	5	
Glass	0	0%	2	1	10%	3	
Illegal Camping	2	100%	1	2	20%	2	
Injury/Destruction City Property	0	0%	2	0	0%	5	
Littering	0	0%	2	0	0%	5	
Other Violations	0	0%	2	1	10%	3	
Parking Violations	0	0%	2	6	60%	1	
Resist/Delay Park Ranger	0	0%	2	0	0%	5	
Smoking	0	0%	2	0	0%	5	
Totals	2	100%		10	100%		

Ranger Report - Warnings 2015

Violation - Warnings	Monthly			Annual			2014 Trend
	Total Warnings	%	Rank	Total Warnings	%	Rank	
Alcohol	10	28%	2	10	10%	4	
Animal Control Violations	5	14%	3	18	18%	2	
Bicycle Violation	12	33%	1	41	41%	1	
Glass	0	0%	6	0	0%	9	
Illegal Camping	5	14%	3	13	13%	3	
Injury/Destruction City Property	0	0%	6	0	0%	9	
Littering	0	0%	6	3	3%	7	
Other Violations	0	0%	6	3	3%	7	
Parking Violations	0	0%	6	4	4%	6	
Resist/Delay Park Ranger	0	0%	6	0	0%	9	
Smoking	4	11%	5	7	7%	5	
Totals	36	100%		99	100%		

Attachments:

S:\Admin\BPPC\BPPC_Meetings\2010\BPPC_2010_Templates\10_BPPC__meetings\BPPC_Manager_Report_template_10_1029.doc
3/27/2015