



**CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**

Regular Meeting Agenda
December 12, 2022, 6:00 pm
City Council Chambers - 421 Main Street

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street, Chico during normal business hours or online at <http://www.chico.ca.us/>

1. REGULAR COMMISSION MEETING

1.1. Call to Order

1.2. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF MEETING MINUTES

Action: Approve minutes of Bidwell Park & Playground Commission (BPPC) meeting held on 10/24/22.

2.2. PERMIT FOR THE WALK TO END ALZHEIMERS EVENT IN OAK GROVE A & B IN THE ONE MILE RECREATION AREA ON 10/14/23.

Heaven Wood (Applicant) is requesting permission to set up their event in Oak Grove A & B on Friday, 10/13/23 starting at 4:00p.m., which is the day before the actual event on 10/14/23. The Applicant is also requesting the gate at Woodland Avenue and 4th Street to remain closed from 8:00 A.M. – 11:00 A.M. on 10/13/22. Current policy is that gates will remain closed beyond normal opening time for events with 1000 or more participants.

Recommendation: Conditional approval of the permit.

2.3. PERMIT FOR FROST OR FOG 5K, 1/4 MARATHON AND 10 MILE RACE IN MIDDLE AND UPPER PARK ON 1/21/2023.

Under the Sun Events requests a permit to host the Frost or Fog race on Saturday, January 21, 2023 from 7 am to 1:00 p.m., which starts and ends at the Five Mile Recreation Area and extends into Middle and Upper Park.

Recommendation: Conditional approval of the permit

3. ITEMS REMOVED FROM CONSENT – IF ANY

4. NOTICED PUBLIC HEARINGS NONE

5. REGULAR AGENDA

5.1. UPDATE ON THE URBAN FOREST MASTER PLAN.

At its 8/29/22 meeting, the Bidwell Park and Playground Commission (BPPC) received a presentation from the City's consultant Dudek on the preparation of an Urban Forest Master Plan

for Chico. The Urban Forest Manager will provide an update on the Draft plan and the schedule for public comment and approval.

Recommendation: None, this is an information item only

6. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

7. REPORTS AND COMMUNICATIONS

Items provided for the Commission's information only. No action can be taken on any of the items unless the Commission agrees to include it on a subsequent posted agenda.

7.1. Parks Division Report – Linda Herman, Park and Natural Resources Manager.

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager.

8. ADJOURNMENT

Adjourn to the next regular meeting on January 30, 2023, at 6:00 P.M. in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
MINUTES OF THE
OCTOBER 24, 2022 MEETING

1. REGULAR COMMISSION MEETING

1.1. Call to Order

Meeting called to order by Vice-Chair Thomas Petty at 6:00 pm.

1.2. Roll Call

Commissioners Present:

Megan Thomas Petty
Jesse Alexander
Nancy Wolfe
Larry Willis

Commissioners Absent: Jeff Glatz and Anjanette Shadley

Staff Present:

Linda Herman (Park and Natural Resources Manager)

2. CONSENT AGENDA:

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF MEETING MINUTES:

Action: Approve minutes of BPPC meeting held on 9/26/22.

A motion was made by Commissioner Wolfe to approve the minutes. The motion was seconded by Commissioner Alexander.

The motion carried as follows:

AYES: Commissioner Wolfe, Commissioner Willis, Commissioner Alexander, and Vice-Chair Thomas Petty,

NOES: None

ABSENT: Chair Glatz and Commissioner Shadley.

***** Commissioner Shadley joined the meeting at 6:04 p.m.*****

3. ITEMS REMOVED FROM CONSENT – NONE

4. NOTICED PUBLIC HEARINGS – NONE

5. REGULAR AGENDA

5.1. CONSIDERATION OF A PROPOSAL FROM CSU, CHICO TO MAKE IMPROVEMENTS TO THE BIDWELL BOWL AMPHITHEATER.

The Bidwell Park and Playground Commission (BPPC) was informed of California State University, Chico's (CSUC) plans to build a new Behavior and Social Sciences Building near Children's Playground, and the need for an open space easement on a portion of the playground property to meet State Fire Code. The easement was approved by the City Council and as compensation for the easement CSUC agreed to manage and make improvements to the Bidwell Bowl Amphitheater. Staff also told the BPPC that more detailed plans/designs for the Bidwell Bowl would be brought back to the Commission for review once they were available.

Recommendation: The Park & Natural Resource Manager (P&NRM) requested BPPC to provide comments, if any, on the proposed Bidwell Bowl improvements.

Staff provided a report regarding this construction project and proposed improvements.

Nicole Nava provided public comments on this item.

Commissioners voiced their support of the improvements being proposed.

5.2. CONSIDERATION OF A REQUEST FROM THE CHICO AREA PARK AND RECREATION DISTRICT TO MAKE IMPROVEMENT TO HOOKER OAK PARK.

The Chico Area Recreation & Park District (CARD), which has a long-term City lease for use of Hooker Oak Recreation Area in Middle Bidwell Park, requested the BPPC's approval to resurface the basketball courts, and to replace the lights on two of the ballfields and one of the aging existing playground structures in the park.

Recommendation: The Park & Natural Resources Director recommended approval of these improvements.

The Park & Natural Resources Manager provided a report outlining CARD's request to make improvements at Hooker Oak Park in Bidwell Park.

Nicole Nava provided comments on this item.

A motion was made by Commissioner Willis and seconded by Commissioner Wolfe to approve the proposed improvements.

The motion carried as follows:

AYES: Commissioner Wolfe, Commissioner Willis, Commissioner Alexander, Commissioner Shadley and Vice-Chair Thomas Petty,

NOES: None

ABSENT: Chair Glatz.

6. BUSINESS FROM THE FLOOR.

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

Julie Keener provided public comments regarding Upper Park Road vehicle access beyond Diversion Dam. Nicole Nava commented on the state of Caper Acres restrooms and other park facilities.

Commissioner Wills asked if the Parks Division has a Capital Improvement Program or schedule for the restrooms and other park facilities. P&NR responded that Staff is working on developing one using new software that was recently purchased by the City.

Although the City Council previously approved vehicle access beyond Diversion Dam two days a week, Commissioner Alexander requested that Upper Park Road vehicle access be discussed again at a future BPPC meeting.

7. REPORTS AND COMMUNICATIONS.

Items provided for the Commission’s information and discussion. No action was taken on any of the items.

7.1. Parks Division Report – Linda Herman, Park and Natural Resources Manager

7.2. Street Tree Division Report – Richie Bamlet, Urban Forest Manager

8. ADJOURNMENT

The meeting adjourned at 6:45 p.m. to the next regular BPPC meeting on November 28, 2022, at 6:00 p.m. to be held in the Chico City Council Chamber Building, located at 421 Main Street in Chico, California.

Date Approved: ___/___/___

Prepared by:

Linda Herman, Park & Natural Resource Manager

Date

Distribution: BPPC



BPPC Staff Report

Meeting Date 12/12/2022

DATE: 12/07/22
 TO: Bidwell Park and Playground Commission (BPPC)
 FROM: Linda Herman, Park & Natural Resources Manager
 SUBJECT: Permit Walk to End Alzheimer's, (10/14/23)

REPORT IN BRIEF:

Walk to End Alzheimer's is a stroll through Bidwell Park and includes information booths and family friendly activities.

Heaven Wood (Applicant) is requesting permission to set up their event on Friday, 10/13/23 starting at 4:00 p.m, the day before the actual event on 10/14/23 in Oak Grove A & B in the One Mile Recreation Area. The Applicant is also requesting the gate at Woodland Avenue and 4th Street to remain closed from 8:00 A.M. – 11:00 A.M. on 10/13/23. Current policy is that gates will remain closed beyond normal opening time for events with 1000 or more participants.

Recommendation: Conditional approval.

Event Details

Date of Application	10/17/2022
Date of Event	10/14/2023
Time of Event	8:00 A.M. – 12:00 P.M.
Event Name	Walk to End Alzheimer's
Applicant Name	Heaven Wood
Location	Bidwell Park, Oak Grove A & B
Description	Brings families and caretakers together for a stroll, festivities and information booths
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 30
# Participants	1000
Amount of Fees Paid	\$765.00
Reason for Consideration?	Exceeds 10 hours in length or is for multiple days.

Conditions

Staff recommends the following conditions:

1. Contract with a security company to stand by on Friday night.
2. Continued adherence to all park rules.
3. Gate monitors must be at the entrance and exit for the duration of the event.
4. Continue pre-event communications and inform Park staff if the event coordinators change.
5. At the conclusion of the event, the applicant will need to do a final inspection of the race courses event and remove all signs and course markings as well as pick up any associated trash.

Attachments: Application and Permit for Park Use

Distribution: Heaven Wood



City of Chico
Application & Permit for Park Use
Public Works Department - Park Division

Number of People:		
150 or less	151 or more	Special Event

SECTION 1 - APPLICATION INFORMATION
Must be 18 or older to submit an application - Permit fees due upon submittal

This Reservation is not valid until approved by the Park Division

Name of Applicant/Contact Person	Description of Event (Family BBQ, walk/run)* Additional room at bottom of page	
Organization Name (if applicable)	Day and Date of Event	
Home, Organization, or Company Address	From: Time of Event only	To: No. of People
City, State, Zip	From: (Total time needed for set-up, Event, and clean-up)	To:
Contact Phone No.	Alternate Phone No.	Email Address

Note: Park gates will not remain closed beyond normal opening time for any Event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to a separate permit and approval.
Use of 50 or 100 amp requires a certified electrician (See Section 2).

Area Requested: (Please check if requested)

- | | | |
|--|--|-------------|
| Five Mile Picnic Area
BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm | East | West |
| Cedar Grove Picnic Area
Electricity (15 amp)
Water (Public Events Only) | Cedar Grove Meadow
Water (Public Events Only)
Electricity (100 amp)
Electricity (50 amp) | |
| Bidwell Bowl Amphitheater
Electricity (15 amp) | | |

- | | |
|--|--------------------|
| One Mile Picnic/Barbecue Area
Oak Grove A
Electricity (15 amp)
Band Stand (15 amp)
BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm
(Water is available, but no hose bib)
Sycamore Field: <u>Contact CARD to reserve.</u> | Oak Grove B |
|--|--------------------|

Note: Special conditions apply for amplified sound and 100 amp electricity (12R.10.170 CMC).

- | | |
|--|---------------------------------------|
| City Plaza (Additional fees may apply)
Electricity (15 amp)
Event Restrooms
Fountain: on off
Meter Bags # | Electricity (100 amp)
Water |
|--|---------------------------------------|

- Children's Playground**
 Electricity (15 amp) Pick up key Mon - Fri 8:00 am - 4:30 pm
 Electricity (100 amp)
 Water (Public Events Only)

- Council Ring**
Fire Permit

Picnic Site No. 37 (Redwood Grove) No vehicle access before 11 am

- Depot Park**
Electricity (15 amp)

Upper Bidwell Park (Public Events only)

- Lower Bidwell Park (Public Events only)**

Other (Specify):

Early Entrance Needed (Public Events only)

*Additional Description of the Event (if needed)

For Park Ranger Assistance during the Event call 530-897-4912 (Police Department Dispatch).

Office Distribution:

Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	BPPC	Cleaning Service	Facilities
Park Field Supervisor	Park Ranger 2	Calendar	920 Fund	DCBA	Risk Management (email)	CPD

SECTION 2 - EVENT INFORMATION

Please answer the following questions by checking "yes" or "no"

Is this an annual event? If so, how many years have you been holding this event?	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event? If fee is charged, how much is the fee?	Yes	No
Will there be amplified sound/music at the event? (Please see the Noise Conditions for Park Use in Section 4) Specify type (microphone, band, radio, PA system etc.):	Yes	No
When will amplified sound/music be heard? Time from: _____ to: _____ <u>Note: 50 / 100 amp electrical service requires a certified electrician to operate.</u>		
Will there be an entertainment apparatus anywhere? These are only allowed in certain areas of the park. No water apparatus allowed. Operator to provide proof of insurance to the City Park Division prior to event. Bounce house Climbing wall Ropes course Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors selling food, merchandise, or services at this event? (no glass or alcohol permitted) If selling food, please describe how it will be prepared at the event: <u>Valid permit from Butte County Environmental Health is required for all food vendors and must be on hand.</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. (Subject to approval by the City Park Division) If yes, please state which gates: _____ Time of closure: from: _____ to: _____	Yes	No
Will event require overnight storage of property? If yes, how many security or other personnel will be provided?	Yes	No
Will there be early entrance (before 7 am) into the Park? (An additional fee will be charged) Note: Gate monitors are required at all the entrances and exits for early Park entrance until gates open at 9 am. If yes, when will monitors be at their positions? Time from: _____ to: _____	Yes	No
Portable Restrooms: You are required to rent portable restrooms for events with 200+ participants in the immediate area of the event site which will be available to the public during your event. Restroom company: _____ Phone number: _____ Location(s) of portable restrooms: _____ Note: Restrooms shall be removed within 32 hours after conclusion of event.	Yes	No
Trash and Recycling: As an event organizer, you must properly recycle or dispose of waste during your event and immediately after the event. The area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required at applicant's cost. Note: Containers shall be removed within 32 hours after conclusion of event. Trash company: _____ Phone number: _____	Yes	No
Will your event include the use of any signs, banners, or decorations? (Please see Conditions for Park Use in Section 4) If yes, please describe type and location: <u>Note: All signs and banners shall be free standing and not affixed to trees or Park property.</u>	Yes	No
Will water be needed during your event? If yes, for what purpose: <u>Please provide your own hose and shut-off nozzle. No hose bib is available at One Mile Recreation Area.</u>	Yes	No
Is this a walk, run or bike race event? If so, are you using the standard race course? If not, please provide a map. Note: Not using the standard race course requires Bidwell Park & Playground Commission (BPPC) approval.	Yes	No
One Mile / Sycamore Field: If this is a One Mile reservation, will Sycamore Field be needed? <u>If yes, you will need to contact CARD at 545 Vallombrosa Ave. Chico (530) 895-4711.</u>	Yes	No
City Plaza Only: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for loading and unloading may be obtained from the City by calling: (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <u>If yes, a Vend, Peddler, Hawk permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900.</u>	Yes	No
Will City street closure(s) be needed? <u>If yes, a separate permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900.</u>	Yes	No

SECTION 3A - PERMIT FEES

**Reservations with 150 or fewer people, complete this section
(151 or more people, complete Section 3B)**

Reservation Locations	Fee	No. of Days	Total
Bidwell Bowl - Partial Day (5 hours or less)	\$55		
Bidwell Bowl - Full Day	\$100		
Cedar Grove Picnic Area - Partial Day (5 hours or less)	\$55		
Cedar Grove Picnic Area - Full Day	\$75		
Cedar Grove Meadow - Partial Day (5 hours or less)	\$55		
Cedar Grove Meadow - Full Day	\$75		
Children's Playground - Partial Day (5 hours or less)	\$30		
Children's Playground - Full Day	\$55		
City Plaza - Partial Day (5 hours or less)	\$55		
City Plaza - Full Day	\$75		
Council Ring - Partial Day (5 hours or less)	\$55		
Council Ring - Full Day	\$75		
Depot Park - Partial Day (5 hours or less)	\$30		
Depot Park - Full Day	\$55		
Five Mile East - Partial Day (5 hours or less)	\$55		
Five Mile West - Partial Day (5 hours or less)	\$55		
Five Mile East - Full Day	\$75		
Five Mile West - Full Day	\$75		
One Mile Oak Grove A - Partial Day (5 hours or less)	\$55		
One Mile Oak Grove B - Partial Day (5 hours or less)	\$55		
One Mile Oak Grove A - Full Day	\$75		
One Mile Oak Grove B - Full Day	\$75		
One Mile Oak Grove A & B - Partial Day (5 hours or less)	\$75		
One Mile Oak Grove A & B - Full Day	\$125		
Picnic Site No. 37 (Redwood Grove) - Partial Day (5 hours or less)	\$30		
Picnic Site No. 37 (Redwood Grove) - Full Day	\$55		
Other Areas** - Partial Day (5 hours or less)	\$30		
Other Areas** - Full Day	\$55		

****Other Areas Require BPPC Approval**

Additional Fees	Fee	No. of Units	Total
Early Entrance Fee (before 7 am)	\$35 / hour	_____	_____
Events with vendors selling food, beverages, merchandise, or services	\$10 / vendor	_____	_____
Sound/Electricity (15 amp)	\$15 / day	_____	_____
Sound/Electricity (50 or 100 amp)	\$35 / day	_____	_____
Fees due upon submittal of application		Park Fees Total: _____	
Credit Card payment will be assessed a 2.75% convenience fee		Convenience Fee: _____	
Make checks payable to: City of Chico		Total Fees Required: _____	
City of Chico Cash Receipt No: _____ Payment Method: _____ Date: _____ Received by: _____			

SECTION 3B - PERMIT FEES

Reservations with 151 or more people, complete this section
(150 or fewer people, complete Section 3A)

Description	Fee	Total
Application Processing Fee	\$40	40
Damage Deposit Fee (Refundable)	\$150	150
Event Fees Based on Number of Participants		
1 - 150	\$75	_____
151 - 250	\$150	_____
251 - 500	\$230	_____
501 - 1,000	\$525	525
1,001 plus (see line below)	\$750	_____
	# over 1001	_____
\$0.50 per participant exceeding 1001	\$0.50 x _____	_____

Additional Fees	Fee	No. of Units	Total
Early Entrance Fee (before 7 am)	\$35 / hour	_____	35
Events with vendors selling food, beverages, merchandise, or services	\$10 / vendor	_____	_____
Sound/Electricity (15 amp)	\$15 / day	_____	15
Sound/Electricity (50 or 100 amp)	\$35 / day	_____	_____
<u>City Plaza</u> Additional Restrooms (200 + participants)	\$112.50 / day	_____	_____
Fees due upon submittal of application		Park Fees Total:	765
Credit Card payment will be assessed a 2.75% convenience fee		Convenience Fee:	_____
Make checks payable to: City of Chico		Total Fees Required:	_____
City of Chico Cash Receipt No: _____ Payment Method: _____ Date: _____ Received by: _____			

SECTION 4 - CONDITIONS FOR PARK USE

You are responsible for knowing the Park Rules. Please observe the following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQs** Portable BBQs (**charcoal or propane only**) may only be used next to existing BBQs in Lower Bidwell Park and Five Mile Recreation Areas, no other areas. No BBQs allowed during Red Flag Fire Warning or high wind advisory days.
- Bicycles** **Bicycles** must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. **Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.**
- Bounce Houses** Bounce houses, (except those with water) and other similar non-water play equipment, are only permitted in certain areas with a reservation and upon approval by the Park Division. **The operators of this equipment must provide proof of insurance to the Park Division prior to event.** Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed at any time, except by permit and only in the Council Ring.
- Camping** No overnight camping allowed unless authorized by the Bidwell Park and Playground Commission. Bidwell Park is a day use only park.
- Clean up** Permittee is required to completely clean up area at the conclusion of event.
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 am to 8:30 am in Lower Park. All other times, dogs must be on a leash 6 feet in length or less. Along the north side of Upper Park Road, dogs may be off leash anytime. While off leash, dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One Mile or Five Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Wildlife Regulations: www.wildlife.ca.gov.
Horseshoe Lake: Age 14 and over - license required, catch and release. Under 14 - no license required, catch and keep.
- Gate Closures** Upper Park gate at Parking Lot E is closed on Sundays, Mondays, during wet periods, and Red Flag Fire Warning days. Gates may be closed for approved special events. For gate opening and closing hours, visit: www.chico.ca.us/park-trails.
- Glass** No glass containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One Mile or Five Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including radios and headsets that can be heard over 50 feet away. For music or sound at One Mile Recreation Area, please face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 11:00 pm to 5:00 am every day, unless directly and actively proceeding to a destination outside of the Park. Upper Park is closed to vehicles at **9:00 pm October - March, and 11:00 pm April - September** unless posted otherwise. Park may be closed during Red Flag Fire Warning or high wind advisory days.
- Signs/ Defacing** Defacing of trees, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, slack lines, hammocks, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking or vaping is not permitted in any City Park or Playground.
- Swimming** While in the One Mile swim area, compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty during summer swim season.
- Vegetation** No taking, cutting, or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

SECTION 5 - INSURANCE

(To be determined by Park Division)

INSURANCE REQUIREMENTS ARE APPLICABLE TO ALL EVENTS WHERE:

Insurance Required

Not Required

"There are more than 150 participants"

For Insurance questions for your event, please contact the Risk Management office
(530) 879-7910 or email risk-management@chico.ca.gov

For liability coverage purposes, it is the applicant and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties.

Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

Permittee shall supply, at least two (2) weeks in advance* of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit; \$2,000,000 aggregate with policy endorsements as follows:

(1) Identification of permit application, identification of event, date of event.

Note: Numbers 2 and 3 below must be separate endorsements:

- (2) The City of Chico, its officers, boards of commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage" standard Certificate of Insurance cancellation language is not acceptable.

***Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event.**

SECTION 6 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property in, upon or about City Parks or Playgrounds, and arising from my use of the Parks and Playgrounds as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

***I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use" in Section 4, will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.**



Signature of Applicant

Date

RETURN THIS FORM TO:

City of Chico - Park Division
Deliver to: 965 Fir Street, Chico, CA 95928
Mail to: PO Box 3420, Chico, CA 95927
email to parkinfo@chico.ca.gov

THIS RESERVATION IS NOT VALID UNTIL ALL FEES ARE PAID AND APPROVED BY THE PARK DIVISION.

A copy of the approved permit will be returned to you.

SECTION 7 - AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend this permit be:

Approved by Director

Approved by Director subject to insurance approval and any listed additional condition(s):

Denied by Director

Approved by Bidwell Park & Playground Commission (BPPC)

Approved by BPPC subject to listed additional condition(s): (see attached conditions)

Denied by BPPC

Reason for Denial:

Approved by

Date



BPPC Staff Report

Meeting Date: 12/12/2022

DATE: 12/06/22
 TO: Bidwell Park and Playground Commission
 FROM: Linda Herman, Park & Natural Resources Manager
 SUBJECT: Permit for Under the Sun Events – Frost or Fog 5k, 6.55 Mile and 10 Mile Race in Middle and Upper Park

REPORT IN BRIEF:

Under the Sun Events requests a permit to host a race that starts at the Five Mile Recreation Area and extends into Middle and Upper Park on Saturday, January 21, 2023. This race has been held for over 10 years and the Commission is considering this item because it is in a non-intensive use area.

Recommendation: *Conditional approval.*

Event Details

Date of Application	11/16/2022
Date of Event	1/21/2023
Time of Event	7:00 AM - 1:00 PM Reservation - Event is from 9 am to Noon
Event Name	Frost or Fog 5k, ¼ Marathon and 10 Mile Run
Applicant Name	Jeff Merrell
Location	5 Mile Picnic Area to Middle and Upper Bidwell Park (see race maps)
Description	Trail run from 5 Mile Picnic Area all the way to B Trail on Upper Park Rd.
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 10
# Participants	300
Amount of Fees Paid	\$305, \$150 deposit was carried over from last year's event
Reason for BPPC Consideration?	Not an intensive use area.
BPMMP Consideration	Running is a permissible use under the Bidwell Park Master Management Plan (BPMMP). The plan also notes that Upper Park is a protected area for non-intensive recreational uses and non-intensive wilderness compatible recreation shall be provided in Upper Park (O.Upper-2; I. Upper-1). The use of Upper Park trails for the race is considered an intensive use and requires BPPC approval.

Conditions

Staff recommends the following conditions:

1. Continued adherence to all park rules.
2. The applicant must provide sufficient monitoring to keep racers on the established route as well as direct traffic where the route crosses the road. Adequate free standing signage must also be in place in order to ensure racers follow the established routes and also to notify other park users of the event.
3. Much of the route is along paths or trails that can accommodate use during more wet conditions (Middle Park trails south of Upper Park Rd to Five Mile Way). The applicant has agreed to move the route to paved paths and roads in the case of a wet weather closure of the trails. The revised course will be subject to Park Division approval.
4. The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

Attachments: A. Application & Permit for Park Use/Maps

Distribution: Jeff Merrell



City of Chico
Application & Permit for Park Use
Public Works Department - Park Division

Number of People:		
<input type="checkbox"/> 150 or less	<input checked="" type="checkbox"/> 151 or more	<input checked="" type="checkbox"/> Special Event

SECTION 1 - APPLICATION INFORMATION
 Must be 18 or older to submit an application - Permit fees due upon submittal

This Reservation is not valid until approved by the Park Division

Name of Applicant/Contact Person

Organization Name (if applicable)

Home, Organization, or Company Address

City, State, Zip

Contact Phone No.

Alternate Phone No.

Description of Event (Family BBQ, walk/run)* Additional room at bottom of page

Day and Date of Event

From: To:
 Time of Event only No. of People

From: To:
 (Total time needed for set-up, Event, and clean-up)

Email Address

Note: Park gates will not remain closed beyond normal opening time for any Event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to a separate permit and approval. Use of 50 or 100 amp requires a certified electrician (See Section 2).

Area Requested: (Please check if requested)

- Five Mile Picnic Area East West
 BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm
- Cedar Grove Picnic Area Cedar Grove Meadow
 Electricity (15 amp) Water
 Water (Public Events Only) Electricity (100 amp)
 Electricity (50 amp)
- Bidwell Bowl Amphitheater
 Electricity (15 amp)

- One Mile Picnic/Barbecue Area
Sycamore Field not included. Contact CARD to reserve
 Oak Grove A Oak Grove B
- Electricity (15 amp)
 Band Stand (15 amp)
 BBQ - Pick up key Mon - Fri 8:00 am - 4:30 pm
Water is available, but no hose bib

Note: Special conditions apply for amplified sound and 100 amp electricity (12R.10.170 CMC).

- City Plaza (Additional fees may apply)
 Electricity (15 amp) Electricity (100 amp)
 Event Restrooms Water
 Fountain: on off
 Meter Bags #
- Council Ring
 Fire Permit
- Depot Park
 Electricity (15 amp)
- Lower Bidwell Park (Public Events only)

- Children's Playground
 Electricity (15 amp) Pick up key Mon - Fri 8:00 am - 4:30 pm
 Electricity (100 amp)
 Water (Public Events Only)
- Picnic Site No. 37 (Redwood Grove) **No vehicle access before 11 am**
- Upper Bidwell Park (Public Events only)
- Other (Specify):
- Early Entrance Needed (Public Events only)

*Additional Description of the Event (if needed)

For Park Ranger Assistance during the Event call 530-897-4900 (Police Department Dispatch).

Office Distribution:

Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	BPPC	Cleaning Service	Facilities
Park Field Supervisor	Park Ranger 2	Calendar	920 Fund	DCBA	Risk Management (email)	CPD

SECTION 2 - EVENT INFORMATION

Please answer the following questions by checking "yes" or "no"

Is this an annual event? If so, how many years have you been holding this event? <input style="width: 150px;" type="text" value="10 years"/>	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there a patron admission, entry, or participant fee(s) required for your event? If fee is charged, how much is the fee? <input style="width: 100px;" type="text" value="\$ 35.00"/>	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will there be amplified sound/music at the event? (Please see the Noise Conditions for Park Use in Section 4) Specify type (microphone, band, radio, PA system etc.): <input style="width: 150px;" type="text" value="Microphone and music"/>	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
When will amplified sound/music be heard? Time from: <input style="width: 80px;" type="text" value="9:00 am"/> to: <input style="width: 80px;" type="text" value="11:30 am"/> Note: 50 / 100 amp electrical service requires a certified electrician to operate		
Will there be an entertainment apparatus anywhere? These are only allowed in certain areas of the park. No water apparatus allowed. Operator to provide proof of insurance to the City Park Division prior to event.	Yes	No
<input type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes course <input type="checkbox"/> Other: <input style="width: 100px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Name of Operator: <input style="width: 200px;" type="text"/>		
Will there be any vendors selling food, merchandise, or services at this event? (no glass or alcohol permitted) If selling food, please describe how it will be prepared at the event: <input style="width: 300px;" type="text"/>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Valid permit from Butte County Environmental Health is required for all food vendors and must be on hand.		
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. (Subject to approval by the City Park Division)	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes, please state which gates: <input style="width: 100px;" type="text"/> Time of closure: from: <input style="width: 50px;" type="text"/> to: <input style="width: 50px;" type="text"/>		
Will event require overnight storage of property? If yes, how many security or other personnel will be provided? <input style="width: 100px;" type="text"/>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be early entrance (before 7 am) into the Park? (An additional fee will be charged) Note: Gate monitors are required at all the entrances and exits for early Park entrance until gates open at 9 am. If yes, when will monitors be at their positions? Time from: <input style="width: 50px;" type="text"/> to: <input style="width: 50px;" type="text"/>	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Portable Restrooms: You are required to rent portable restrooms for events with 200+ participants in the immediate area of the event site which will be available to the public during your event. Restroom company: <input style="width: 150px;" type="text" value="Johnny on the Spot"/> Phone number: <input style="width: 100px;" type="text" value="(530) 893-5687"/> Location(s) of portable restrooms: <input style="width: 150px;" type="text"/> Note: Restrooms shall be removed within 32 hours after conclusion of event.	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trash and Recycling: As an event organizer, you must properly recycle or dispose of waste during your event and immediately after the event. The area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required at applicant's cost. Note: Containers shall be removed within 32 hours after conclusion of event. Trash company: <input style="width: 150px;" type="text" value="event organizer"/> Phone number: <input style="width: 100px;" type="text"/>	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will your event include the use of any signs, banners, or decorations? (Please see Conditions for Park Use in Section 4) If yes, please describe type and location: <input style="width: 150px;" type="text"/>	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Note: All signs and banners shall be free standing and not affixed to trees or Park property		
Will water be needed during your event? If yes, for what purpose: Please provide your own hose and shut-off nozzle. No hose bib is available at One Mile Recreation Area.	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is this a walk, run or bike race event?	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If so, are you using the standard race course? If not, please provide a map. Note: Not using the standard race course requires Bidwell Park & Playground Commission (BPPC) approval.	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
One Mile / Sycamore Field: If this is a One Mile reservation, will Sycamore Field be needed? If yes, you will need to contact CARD at 545 Vallombrosa Ave. Chico (530) 895-4711.	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
City Plaza Only: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for loading and unloading may be obtained from the City by calling: (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddler, Hawk permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900.	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
Will City street closure(s) be needed? If yes, a separate permit must be obtained from the Engineering Division at 411 Main Street, Chico (530) 879-6900.	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

SECTION 3B - PERMIT FEES

Reservations with 151 or more people, complete this section
(150 or fewer people, complete Section 3A)

Description	Fee	Total
Application Processing Fee	\$40	40
Damage Deposit Fee (Refundable)	\$150	
Event Fees Based on Number of Participants		
1 - 150	\$75	
151 - 250	\$150	
251 - 500	\$230	230
501 - 1,000	\$525	
1,001 plus (see line below)	\$750	
\$0.50 per participant exceeding 1001	\$0.50 x <u> </u>	

Additional Fees	Fee	No. of Units	Total
Early Entrance Fee (before 7 am)	\$35 / hour	1	35
Events with vendors selling food, beverages, merchandise, or services	\$10 / vendor		
Sound/Electricity (15 amp)	\$15 / day		
Sound/Electricity (50 or 100 amp)	\$35 / day		
<u>City Plaza</u> Additional Restrooms (200 + participants)	\$112.50 / day		
Fees due upon submittal of application		Park Fees Total:	
Credit Card payment will be assessed a 2.75% convenience fee		Convenience Fee:	
Make checks payable to: City of Chico		Total Fees Required:	
City of Chico Cash Receipt No: _____	Payment Method: _____	Date: _____	Received by: _____

SECTION 4 - CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQ's	Portable BBQ's (charcoal or propane only) may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas; no other areas. No BBQ's allowed during Red Flag Fire Warning or high wind advisory days.
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses, (except those with water) and other similar non-water play equipment, are only permitted in certain areas with a reservation and upon approval by the Park Division. <u>The operators of this equipment must provide proof of insurance.</u> Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed at any time, except by permit and only in the Council Ring.
Camping	No overnight camping allowed unless authorized by the Bidwell Park and Playground Commission. Bidwell Park is a "day use park" only.
Clean up	Permittee is required to completely clean up area at the conclusion of event.
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 am until 8:30 am in Lower Park -- All other times dogs must be on a leash 6 feet in length or less. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. <i>Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.</i>
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Wildlife Regulations, https://www.wildlife.ca.gov/ Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek Horseshoe Lake: <u>Age 14 and over</u> - license, catch and release; <u>Under 14</u> - no license, catch and keep.
Gate Closures	Upper Park gate at parking Lot E is closed on Sundays and Mondays and during wet periods or Red Flag Fire Warning days. Gates may be closed for approved special events. For gate opening and closing hours, visit www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
Glass	No glass containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 11:00 pm until 5:00 am every day, unless directly and actively proceeding to a destination outside of the Park. Upper Park is closed to vehicles at 9:00 pm, October – March and 11:00 pm, April - September unless posted otherwise. May be closed during Red Flag Fire Warning or high wind advisory days.
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, slack lines, hammocks, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking or vaping are not permitted in any City Park or Playground.
Swimming	While in the One-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty during summer swim season.
Vegetation	No taking, cutting or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

SECTION 5 – INSURANCE

(To be determined by Park Division)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Private Events where:
 - (a) Amplified sound is used -or- (b) The number of people participating amount to 101 or more.

For Insurance questions for your event, please contact the Risk Management office at (530) 879-7910 or e-mail at risk-management@chicoca.gov

For liability coverage purposes, it is the applicant and the City of Chico's intent (hereinafter referred to as the "Parties"), that this permit is a written contract between the Parties.

Pursuant to the insurance policy related to this permit/written contract, and consistent with the Certificate of Liability Insurance and Additional Insured Endorsements, the Parties hereby attach and incorporate by this reference, the Certificate of Liability Insurance and Additional Insured Endorsements, which are further expressly made a material part of the said permit/written contract between the Parties.

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, \$2,000,000 aggregate with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.
- NOTE: NUMBERS 2 AND 3 BELOW MUST BE SEPARATE ENDORSEMENTS:**
- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable.

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event.

SECTION 6 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about City Parks or Playgrounds, and arising from my use of the Parks and Playgrounds as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

***I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use" in section 4, will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.**

X Jeffrey A Merrell

X 11/16/2022

Signature of Applicant

Date

**RETURN THIS FORM TO:
City of Chico - Park Division
Hand deliver to: 965 Fir Street
Mail to: P.O. Box 3420
Chico, CA 95927
email to Parkinfo@chicoca.gov**

**THIS RESERVATION IS NOT VALID UNTIL ALL FEES ARE PAID AND APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.**

SECTION 7 – AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend this permit be:

- Approved.
- Approved subject to listed additional condition(s): _____
- Denied: _____
- Application approved denied by the Bidwell Park & Playground Commission. Date: _____
- Reason for denial: _____

Approved by: _____

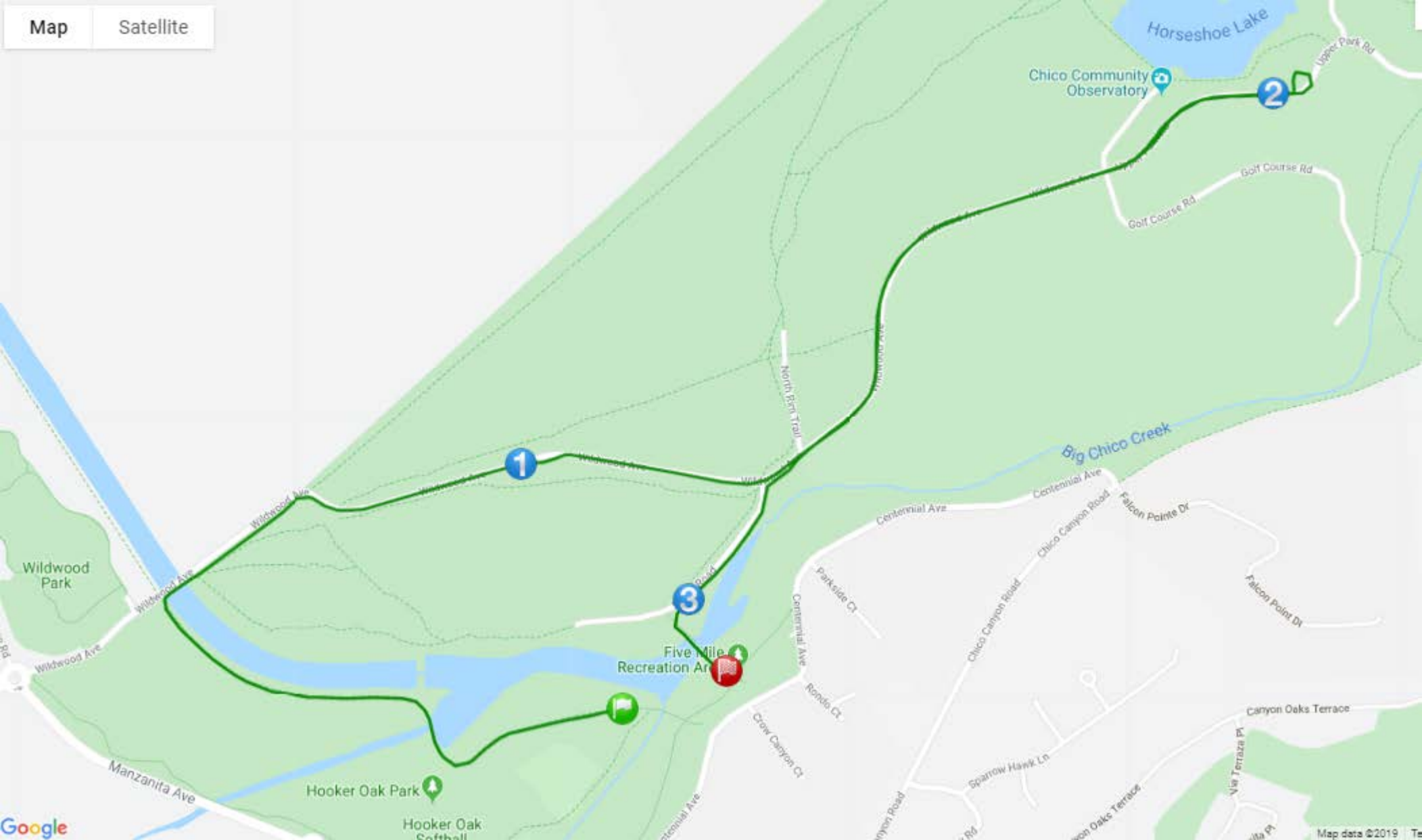
Date _____

Course Start and Finish Lines will be at the 5-Mile Recreation Area.

The run will begin at the west side of 5-Mile Recreation Area on the north side of the bridge that separates 5-Mile and Hooker Oak. The run will continue north on the levee and out the gate. Runners will turn right and stay on the trail that is parallel to Wildwood Avenue and Upper Park Rd. (The run will be on trail unless trails are closed due to weather. If weather is a factor, runners will run on the pavement.) Runners will cross Upper Park Rd at the first parking lot (North Rim Parking Lot) and continue on the trail that connects to the bike path. We will have volunteers directing runners where to go. Runners will use their own discretion for crossing the road when it is safe. We will not close the road for car traffic. Runners will continue on the bike path to the shooting range. 5K runners will turn around at the shooting range (we will have a water station located there) and 10-Mile and ¼ Marathon runners will continue on the road back to Bear Hole. Bear Hole is the ¼ Marathon turnaround point and second aid/water station. 10-Mile runners will continue on Upper Park Rd past Salmon Hole and turnaround approximately .15 miles after B Trail connects to Upper Park Rd. We would like to have another aid/water station at this point. Runners will continue back along the same course they came out on. All runners will continue back on the bike path and cross over at 5 Mile Way. All runners will continue on 5 Mile Way to the bridge at 5-Mile Recreation Area. The run will finish for all runners at the end of that bridge. We will have refreshments, music, etc. for all participants.

Map

Satellite



Wildwood Park

Chico Community Observatory

Horseshoe Lake

Five Mile Recreation Area

Big Chico Creek

Hooker Oak Park

Hooker Oak Cafethall

Frost or Fog 10M

Write a description for your map.

Richardson Springs

Legend



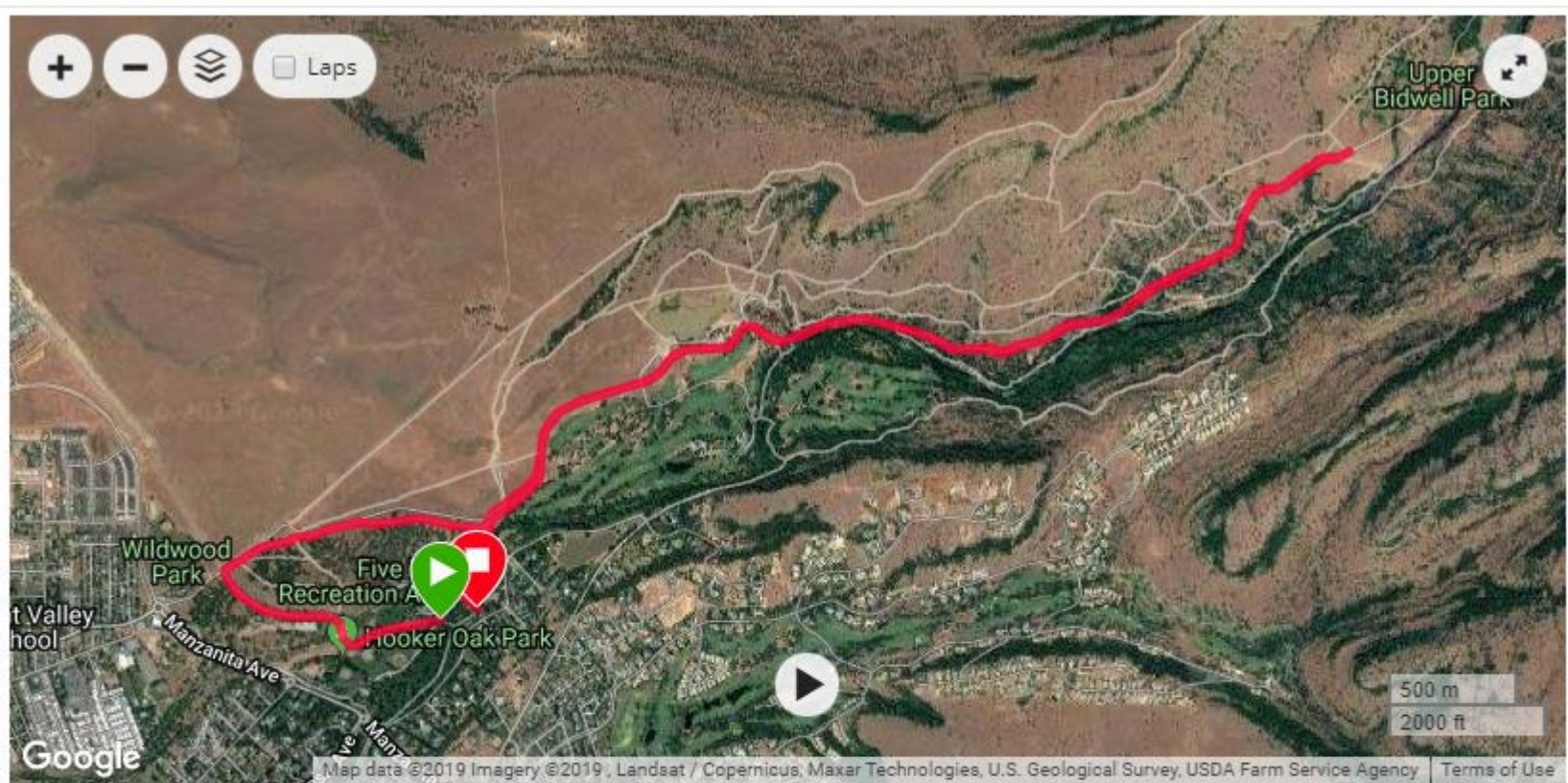
Start Start

Google Earth

©2018 Google



1 mi



Customize Charts ▾

Time Distance

Elevation





BPPC Staff Report

Meeting Date 12/12/22

DATE: 12/09/22
TO: Bidwell Park & Playground Commission
FROM: Richie Bamlet Urban Forest Manager
SUBJECT: UPDATE ON THE DRAFT URBAN FOREST MASTER PLAN.
:

REPORT IN BRIEF:

The Urban Forest Manager will provide an update on the Draft Urban Forest Management Plan proposed for Chico and the schedule for public comment and approval.

Recommendation: None, this is an informational item only.

BACKGROUND:

At its 8/29/22 meeting the Bidwell Park & Playground Commission received an overview on the development of an Urban Forest Management Plan for Chico from the City's consultant Dudek. This plan is fully funded from the CalFire "City of Chico Urban Forest Revitalization Project grant". CalFire granted a contract extension to all cities in this grant cycle due to Covid issues and the UFMP is due by 3/30/2023.

DISCUSSION:

The UFMP will serve as a roadmap for Chico's urban forest management practices and policies to elected officials, staff, residents, and other stakeholders over the next forty years. It will establish the value of the City's urban forest and will set a baseline from which future progress will be measured. It will identify community concerns and opinions, outline key challenges as well as potential conflicts facing the urban forest. It will establish goals, policies, and programs to guide Public Works to realize the vision of the City's urban forest in both the short and long-term time horizons. It will provide a series of action points to maintain the health of the forest, increase canopy, ensure funding success, promote best practices, minimize conflicts, and increase climate resiliency.

The Draft UFMP is being finalized and will be available for review and comment starting on Monday November 12, 2022. The UFMP will be available on the City's website site at www.chicotrees.org. The 30-day public comment period is scheduled to end on 1/12/23. There will also be an online Urban Forest Summit on the UFMP during the second week of January. Once released for public review, comments on the UFMP should be sent by email to ufmp@dudek.com.

The BPPC is scheduled to consider the Final Draft UFMP for approval and recommendations to the City Council at its 2/27/23 meeting. The City Council's consideration of the UFMP for final approval is tentatively scheduled for their 3/14/23 meeting.

ATTACHMENTS:

None:



DATE: 12/8/22
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Linda Herman, Park and Natural Resources Manager
SUBJECT: Parks Division Report

NARRATIVE

1. Updates

- a. Upper Park Road Sediment Reduction Project – Although the local news reported that the Upper Park Road Sediment Reduction project is complete there were and are still some punch list items that need to be completed before we can open the road to vehicle use. One was the City's road crew needed to repave the portion of the existing asphalt section from the Horseshoe Lake Lot E gate to the information sign at the bottom of the hill. Park staff also built up the approaches on the edge of the road where the foot and bike paths tie into the road. In addition, the recent rains identified some areas that will need to be modified to achieve the proper drainage and intended results. The road is open to bicyclists and pedestrians, and we will let the public know when it is open to vehicles again.
- a. Ranger Update – I am glad to report that Senior Sworn Ranger Bradford is back and started working on December 1, 2022. With two rangers we will be able to have coverage 7 days a week. For the month of December, Sworn Ranger Holmes will work Monday-Thursday and Senior Ranger Bradford will be working Thursday through Sunday.
- b. FEMA Hazard Mitigation Program (HMP) Grant – Staff was recently notified that FEMA has approved and is in the process of awarding a grant to the City for the Lindo Channel Defensible Space project application that was submitted in 2019. The grant is for \$188,000 with a local match of \$63,000 to create up to 100 feet of defensible space behind the homes and properties along Lindo Channel from Manzanita Ave to the Hwy 99 overpass.
- c. Park Maintenance Staffing – The two Senior Maintenance Worker positions have been filled but are currently working in other City Departments until their replacements are hired, The one maintenance worker candidate is in the hiring process which we hope will be complete soon. Once we have a full staff we will be migrating to an 'Designated Area Program' where each staff member will be assigned to a specific area in Bidwell Park. This program will continue to evolve as our staff grows.

2. Maintenance Program

Staff provides on a need and time basis the cleaning and safety inspections of all recreation areas including grounds, playgrounds, picnic sites, roads, and paths, coupled with the weekend cleaning and re-supplying of all open park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations and the removal of graffiti from all park infrastructure.

- b. Lower Park: - The Butte County Sheriff's crews are back to doing housekeeping four days a week, that is helpful. We are regularly prepping the park for large events. Staff is in the peak of leaf season and is spending most of its time keeping the roads, paths, lawns, and parking areas clear of leaves. The prior month staff focused on fine tuning and repairing split rail throughout the park.
- c. Middle Park - We set a replacement picnic bench at Site 4. Staff has raised vegetation elevations on all of Peterson Dr. and was working on getting fallen limbs and trees picked up as time permitted. The well controller at Five Mile Recreation Area has been replaced and a Variable Frequency Drive (VFD) which will help moderate the well levels is up and running. Once the timer is installed this project will be complete. The bathroom plumbing was also switched over to Cal Water, which will further reduce the problems with the well at Five Mile. Staff has

been working almost daily to break down the beaver dam being built by some very productive beavers so that water is not diverted from Big Chico Creek to Lindo Channel.

- d. Upper Park – Staff continues work on split rail in Lot E. The hand washing station at the porta-potty in Lot E was moved out the handicapped parking space to the side of the kiosk. A concrete trash can was also moved to the side of the kiosk to help with the problem of critters getting into hand washing station trash bag and spreading it all over.
- e. Green way Parks – Park crews continue to help the encampment crews with parks and greenway cleanups.
- f. Upcoming projects: - Fine tune parts of Upper Park Road. Patiently waiting for the opportunity to set the new Salmon Hole sign. Continue with raising elevations and picking up downed branches and trees throughout the park.

3. Volunteer and Donor Program

- a. Bidwell Presbyterian – Twenty five (25) volunteers from Bidwell_Presbyterian Church contributed 75 hours of volunteer work on October 16th. They painted benches in the Bidwell Bowl and City Plaza as well as the Plaza bathrooms and fencing. They also removed litter from various park locations.
- b. Community Action Volunteers in Education (CAVE) – CAVE completed their volunteer service r in early December. They helped with a special trail project throughout the semester. The Vallombrosa Trail that used to end/begin into the turnout in the North One Mile parking lot was extended to the main entrance on Vallombrosa Way. Park visitors now have the option to avoid going through the parking lot to get to the trail. The trail extension has provided more safety for all park visitors.
- c. College Corps – In mid-November, in cooperation with CSU, Chico and the Big Chico Creek Ecological Preserve, four College Corps students began work in the South One Mile area at the 4th Street entrance of Bidwell Park. The intent of the program is to help the Parks Division with some goals of the Vegetation Management Plan such as the removal of invasive species and fuels reduction. The group will be working anywhere between 20 and 40 hours per week until spring 2023.
- d. Upcoming Volunteer Opportunities – Volunteer Calendar [CLICK HERE](#) or visit <https://chico.ca.us/post/volunteer-calendar>
- e. Donations – A general park donation in the amount of \$250.00 was received from Peter Washington.

MONTHLY SUMMARY TABLES

Table 1. Monthly Public Permits

Monthly Public Permits - November				
Date	Location	Organization	Event	Participant #
11/05/22	One Mile	NVCF	Gratitude Walk	200
11/06/22	One Mile	Fleet Feet	Almond Bowl 5k/10k	600
11/12/22	One Mile	Girls on the Run	GOTR 5k Fun Run	1,000
11/24/22	One Mile	Jesus Center	Run for Food 5k Run/Walk	4,100
Totals				5,900

Table 2. Monthly Volunteer Hours**Parks, Trees and Greenways -PALS- (Partners, Ambassadors, Leaders & Stewards) Volunteer Activities, October 22**

Date	Location	Partner/Agency	# of Volunteers	Hrs. Worked	# of Vols Xs Hrs. = Total Hrs.	Task	Leader
Various	Chico Parks and Greenways	PALS	120	N/A	1086	Park Ambassadors	Shane Romain
9/2/2022	Comanche Creek	Friends of Comanche Creek	6	4.5	27	General Cleanup	Liz Stewart
10/7/2022	North 1 Mile	CAVE	6	3	18	Trail work	Kevin Seeger
10/8/2022	Big Chico Creek	Stream Team	12	3	36	Water Monitoring	Timmarie Hamill
10/14/2022	Comanche Creek	Friends of Comanche Creek	7	3	21	General Cleanup	Liz Stewart
10/14/2022	North 1 Mile	CAVE	8	3	24	Trail work	Kevin Seeger
10/15/2022	Lindo Channel	Chico Community Watch	5	3	15	General Cleanup	Dan Bringolf
10/16/2022	Various	Bidwell Presbyterian	25	3	75	Various	Shane Romain
10/18/2022	Lost Park	Friends of Comanche Creek	2	2	4	General Cleanup	Liz Stewart
10/21/2022	Comanche Creek	Friends of Comanche Creek	7	4	28	General Cleanup	Liz Stewart
10/21/2022	North 1 Mile	CAVE	6	3	18	Trail work	Kevin Seeger
10/22/2022	Deer Pens	Make a Diff Day	45	3	135	Fence Removal	Shane Romain
10/27/2022	Lost Park	Friends of Comanche Creek	2	2	4	General Cleanup	Liz Stewart
10/28/2022	Comanche Creek	Friends of Comanche Creek	7	3	21	General Cleanup	Liz Stewart
10/28/2022	North 1 Mile	CAVE	6	3	18	Trail work	Kevin Seeger
10/29/2022	Windchime Park	Friends of Comanche Creek	3	2	6	General Cleanup	Liz Stewart
10/30/2022	Windchime Park	Friends of Comanche Creek	1	1	1	General Cleanup	Liz Stewart
				TOTAL HRS.	1537		

Parks, Trees and Greenways -PALS- (Partners, Ambassadors, Leaders & Stewards) Volunteer Activities, November 22

Date	Location	Partner/Agency	# of Volunteers	Hrs. Worked	# of Vols Xs Hrs. = Total Hrs.	Task	Leader
Various	Chico Parks and Greenways	PALS	119	N/A	576	Park Ambassadors	Shane Romain
11/1/2022	Lost Park	Friends of Comanche Creek	2	1	2	General Cleanup	Liz Stewart
11/1/2022	Windchime Park	Friends of Comanche Creek	2	2	4	General Cleanup	Liz Stewart
11/4/2022	North 1 Mile	CAVE	6	3	18	Trail work	Kevin Seeger
11/4/2022	Windchime Park	Friends of Comanche Creek	1	1	1	General Cleanup	Liz Stewart
11/7/2022	Windchime Park	Friends of Comanche Creek	3	3	9	General Cleanup	Liz Stewart
11/9/2022	Lower Park	PALS Ivy League	4	3	12	Vegetation Mgmt.	Linda Calbreath
11/9/2022	Comanche Creek	Friends of Comanche Creek	2	2	4	General Cleanup	Liz Stewart
11/10/2022	Windchime Park	Friends of Comanche Creek	2	2	4	General Cleanup	Liz Stewart
11/11/2022	Comanche Creek	Friends of Comanche Creek	7	3	21	General Cleanup	Liz Stewart
11/14/2022	Comanche Creek	Friends of Comanche Creek	4	2	8	General Cleanup	Liz Stewart
11/18/2022	North 1 Mile	CAVE	5	3	18	Trail work	Kevin Seeger
11/18/2022	Comanche Creek	Friends of Comanche Creek	6	3	18	General Cleanup	Liz Stewart
11/19/2022	Windchime Park	Friends of Comanche Creek	1	1	1	General Cleanup	Liz Stewart
11/21/2022	Pine and Cypress	Friends of Comanche Creek	2	2	4	General Cleanup	Liz Stewart
11/27/2022	Upper Park	Chico Velo Trailworks	8	4	32	Trail Work	Steven Clipperton
11/28/2022	Windchime Park	Friends of Comanche Creek	2	2	4	General Cleanup	Liz Stewart
				TOTAL HRS.	736		

Table 3. Monthly Parks and Greenways Cleanup totals

Parks and Greenways Cleanups, Oct. 2022										
Date	Location	Coop. Org.	# of Staff	# Workers/Vols.	Total People	Hours Worked	People Xs Hours Total	Total Debris (cubic yards)	Total Debris (lbs)	
10/3/2022	Windchime		2		2	1	2	10	3,535	
10/3/2022	Manzanita @ Lakewood		2		2	3	6	10	3060	
10/12/2022	Manzanita Ct.		3		3	2	6	6	2100	
10/14/2022	West of horseshoe pits		2		2	0.5	1	1	350	
10/14/2022	East of Annie's Tunnel		2		2	0.5	1	4	1400	
10/14/2022	Annie's Glen		2		2	0.5	1	1	350	
10/17/2022	Lindo at Palm		1	4	5	3	15	4	480	
10/18/2022	Windchime		2		2	1	2	8	6240	
10/19/2022	Teichert		3		3	2	6	17	4100	
10/19/2022	Windchime		3		3	3	9	20	5580	
10/19/2022	East of Caper Acres		3		3	1.5	4.5	3	800	
10/20/2022	Windchime		3		3	2.5	7.5	10	3500	
10/25/2022	Windchime		3		3	3	9	20	7,000	
10/26/2022	Windchime		3		3	7	3	21	5250	
10/27/2022	Windchime		25		25	6	150	275	61380	
							TOTAL HRS	TOTAL DEBRIS YARDS	TOTAL LBS	TOTAL TONS
							223	410	105125	53

Parks and Greenways Cleanups, Nov. 2022										
Date	Location	Coop. Org.	# of Staff	# Workers/Vols.	Total People	Hours Worked	People Xs Hours Total	Total Debris (cubic yards)	Total Debris (lbs)	
11/2/2022	Triangle		2		2	3	6	11	3,850	
11/7/2022	Triangle		2		2	2.5	5	10	1920	
11/9/2022	1135 W Lindo		7		7	3	21	18	6300	
11/9/2022	Behind CARD		4		4	1	4	10	3500	
11/16/2022	1450 Guill St		8		8	1.5	12	40	14000	
11/17/2022	Cypress at Humboldt		3		3	1	3	7	2450	
11/18/2022	Annie's Glen		2		2	3	6	8	2800	
1/21/2022	Lindo at Palm	CCW	3		3	1	3	7	2450	
11/21/2022	Windchime at Linen		3		3	2	6	7	1640	
11/22/2022	Bidwell Larch entrance		3		3	1.5	4.5	1	350	
11/22/2022	Annie's Glenn		3		3	2	6	5	2120	
11/23/2022	LCC at Linden		3		3	1.5	4.5	3	1050	
11/28/2022	9th ave and Esplanade		3		3	0.5	1.5	1	350	
11/28/2022	Lindo at Chico Nut		3		3	3	9	5	1750	
11/29/2022	LCC / Humboldt		30		30	7	210	210	54000	
11/30/2022	LCC/Triangle		3		3	1	3	5	4,360	
							TOTAL HRS	TOTAL DEBRIS YARDS	TOTAL LBS	TOTAL TONS
							304.5	348	102890	52

PHOTOGRAPHS



Figure 1 CAVE volunteers at North One Mile



Figure 2 College Corps at South One Mile



Figure 3-Bidwell Presbyterian at Bidwell Bowl



Figure 4-Upper Park Road Repaving



DATE: 12/8/22
TO: Bidwell Park and Playground Commission (BPPC)
FROM: Richie Bamlet, Urban Forest Manager
SUBJECT: Tree Division Report

NARRATIVE

1. Updates

- a. Recruitment – Steve Barton accepted a full-time position as a Maintenance Worker in Tree Division. Vance Moody accepted a full-time Maintenance Worker position in Public Works Right-of-Way.
- b. Service requests - In October 102 calls for tree service were received, of which 25 (24%) were related to cracked, hanging, or fallen limbs. This is a sharp decrease from last month, due to falling temperatures.

In November 52 calls for tree service were received, of which 24 (24%) were related to cracked, hanging, or fallen limbs

2. Planning/Monitoring

- a. Damage Reports No damage reports were sent to Risk management in October. One was sent in November.

3. Planning and Building Development

- a. Landscape reviews Permit comments in the City TRAKIT permit system included landscape groundcover and water-use calculations, SB1383 landscape compliance and design issues, PG&E removal requests and Barber yard development commentary of tree cover and species choices.

4. Miscellaneous

- a. Second draft Urban Forest Master Plan (UFMP) comment period open: Dudek have completed incorporating comments received from the first draft UFMP. The comment period will be for a minimum thirty days but may be extended into the third week of January if needed.
- b. Free shade trees - Public Works has processed requests for 25 shade trees ahead of the community tree planting event in December 10. Residents still wishing to receive a new shade tree spring 2023 should submit a request to Butte Environmental Council by visiting <https://www.becnet.org/urbanforest>
- c. Trees for Babies: The partnership with Enloe Medical Foundation is seeing a steady stream of requests for celebration trees. There are now 68 signups to receive a tree to celebrate the birth of a new baby. Thirty applicants have reached out to choose their tree. The follow-through conversion rate 44% is typical for free tree outreach campaigns. As the program matures and gains publicity, it is expected that the conversion rate will rise.

5. Maintenance

- a. Tree Maintenance – West Coast Arborists (WCA) continues work on removals in various locations around the city.
- b. Public Works is currently preparing over 200 locations in selected neighborhoods to receive new trees in the city-right-of-way. See **Figures 1 and 2**.
- c. Tree Division completed pruning and elevating of tree on Forest Avenue. See Figure 3. Some cracked trees were deemed to be suitable for retention and were bolted together. See Figure 4.

6. Outreach, Training and Education

- a. Webinar: UFM attended online webinar promoting an upcoming grant opportunity “Forest Schoolyards Initiative.”
- b. Webinar: UFM attended online Underground Service Alert (USA) training.
- c. ISA certification: One staff member attended a ISA tree climber certification exam.

7. Street Tree Supervisor Report

The Street Tree Supervisor's monthly summary data tables for October are included below:

a. Table 1 October Staff hours

Category	Staff Hours	% of Total	% Change from Last Month	Trend
Tree Crew Hours				
1. Safety	125	11.5%	76.2%	
2. Tree Work	575	53.0%	87.9%	
3. Special Projects	241	22.2%	388.7%	
4. Admin Time/Other	144	13.3%	180.0%	
Monthly Totals	1085	100.0%	113.0%	

b. Table 2 October Staff productivity

Item	Values	% Change from Last Month	Trend
5. Productivity			
Calls			
Call Outs	39	25.2%	
Service Requests: Submitted	0	-	
Service Requests: Completed	90	61.6%	
Sub Total	0	-	
Trees			
Planted: Trees	0	-	
Pruned	209	163.3%	
Removed: Trees (smaller)	0	-	
Removed: Stumps	0	-	
Removed: Trees	45	409.1%	
Sub Total	254	182.7%	
Tree Permits (#)			
Submitted	3	50.0%	
Approved	2	50.0%	
Denied	0	0.0%	
Total	5	41.7%	
6. Contracts			
Expenditures (\$)	\$ 40,005	-	

8. Upcoming Issues

- a. International Society of Arborists (ISA) will be hosting an in-person three-day training in Chico at CARD headquarters. Successful participants will obtain the Tree Risk Assessor Qualification (TRAQ). This is the first time in many years that this training has been offered north of Sacramento. Public Works Landscape Inspector obtained a free placement to attend the course.
- b. It is anticipated that the tree removal contractor will continue the current work orders into 2023. The contract expires in June 2023, after which time the contract will be rebid.
- c. The next community tree planting event will be hosted by Butte Environmental Council in March 2023.

PHOTOGRAPHS



Figure 1 Maintenance Worker Kevin Seeger helps get supplies ready.



Figure 2 Contractor auguring planting spots in various locations around the city.



Figure 3- Pruning on Forest Avenue



Figure 4-Crew with tree trunk bolted together