



CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)
Regular Meeting Agenda
March 31, 2014, 6:30 pm
Municipal Center - 421 Main Street, Council Chamber

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street during normal business hours or online at <http://www.chicoca.gov>

1. REGULAR COMMISSION MEETING

- 1.1. Call to Order
- 1.2. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. Approval of Meeting Minutes

Action: Approve minutes of BPPC held on 2/24/14.

2.2. Permit Application for a Sunrise Service in Middle Park on Easter (4/20/14)

Vineyard Christian Fellowship of Chico requests a permit to hold an Easter sunrise service at the cross near Parking Area B in Middle Park. The request to host a public event in a non-intensive use area requires BPPC approval. **Recommendation:** *Conditional approval.*

2.3. Permit Application for the 22nd Annual Hooked on Fishing Derby at Horseshoe Lake (5/31/14)

Applicant requests a permit to host a fishing derby in Middle Park at Horseshoe Lake. BPPC approval is required for public event at intensive use areas and to allow the stocking of the lake with approximately 10,000 lbs of catfish. **Recommendation:** *Approval of permit with conditions.*

2.4. Permit Application for Chico Music Bicycle Festival (6/7/14)

The Butte Environmental Council requests a permit to host the 6th Chico Music Bicycle Festival at Camellia Way. This free event supports "Bike Chico Week" and promotes the use of bicycles. The application requires Commission consideration because the area is not designated as an intensive use area. **Recommendation:** *Conditional approval.*

2.5. Permit Application for the Jack Frost 10K (12/14/14)

Fleet Feet Sports requests to host a race that starts in Lower Park and extends into Middle Park. Applicant has hosted similar events for the past 5 years. Much of the route is along paths or trails that can accommodate use during wet weather conditions. **Recommendation:** *Conditional approval.*

ITEMS REMOVED FROM CONSENT – if any

3. NOTICED PUBLIC HEARINGS - NONE

4. REGULAR AGENDA

4.1. Appeal of Tree Removal Permit (2273 Bloomington Ave)

On March 4, 2014 Staff received an application for a permit to remove a Shingle Oak (*Quercus imbricaria*), a medium sized shade tree. At this time, the young tree appears to be in good condition with no root impacts to the sidewalk. The tree is not dead, dying, or dangerous. Staff denied the request. The applicant wrote an appeal letter (received on March 20, 2014) to the BPPC. **Recommendation:** *Rejection of appeal.*

5. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

6. REPORTS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

6.1. Parks and Street Trees Division Report - Dan Efseaff, Park and Natural Resource Manager.

7. ADJOURNMENT

Adjourn to the next regular meeting on April 28, 2014 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

CITY OF CHICO
BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)

Minutes of
February 24, 2014 Regular Meeting

1. REGULAR COMMISSION MEETING

1.1. Call to Order

Chair Emmerich called the meeting to order at 6:30 pm.

1.2. Roll Call

Commissioners present:

Mary Brentwood
Lisa Emmerich
Mark Herrera
Jim Moravec
Richard Ober
Janine Rood
Drew Traulsen

Commissioners absent: None

Staff present: Dan Efseaff (Park and Natural Resource Manager), Linda Herman (General Services Administrative Manager).

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. Approval of Meeting Minutes for the December 2013 and January 2014 Meetings

Action: Approve minutes of BPPC meeting held on 12/16/13 and 1/27/14.

2.3 Permit for Bidwell Bark Fun Run & Festival (9/27/14).

The Butte Humane Society requests use of the One Mile Picnic Area and standard race course for a 5-K run and 2-K walk. Other dog-oriented activities will also occur in this area. This permit requires BPPC action because the applicant requests the setup of a fenced area that will be used for demonstrations of dogs off-leash. **Recommendation:** Conditional approval.

2.6 Approval of Tree Removal Permits

Various applicants would like to remove 1 sycamore (Yarwood variety) at each of the locations listed below because of multiple broken limbs during the growing season (hazard to people and property), and damage to infrastructure (sidewalk lifting). **Recommendation:** Staff recommends approval of removal permits for: 1) 1605 Ridgebrook Way; 2) 652 Cromwell Drive, 3) 660 Cromwell Drive, and 4) 669 Cromwell Drive.

MOTION: Moved to approve Items 2.1, 2.3, and 2.6 of the consent agenda as submitted and recommended by Staff. **MADE BY:** Mary Brentwood. **SECOND:** Jim Moravec. **AYES:** 7 (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0. **ABSENT:** None

ITEMS REMOVED FROM CONSENT

Commissioner Emmerich requested the removal of items 2.2 and 2.4:

2.2 Permit Application for a Wedding at North 5 Mile (9/20/14).

Applicant (Lindsay Pernell) requests use of the north side of the Five Mile Picnic area for a wedding. While this area is intensively managed and appropriate for a variety of activities it is not identified as a reservable area and therefore requires BPPC action.

Commissioner Emmerich inquired about the fees charged for weddings and whether a damage deposit is required. General Services Administrative Manager (GSAM) Herman responded that the Chico Municipal Code requires a \$100 damage deposit and insurance for private events with over 100 people attending or if amplified sound is used, and for all public events regardless of the attendance numbers. Herman continued that this wedding did not meet these criteria, but that the Commission always has the authority to put additional conditions on an applicant, if so desired.

Emmerich further questioned whether the City should consider requiring a damage deposit and possibly increasing fees for weddings. Commissioner Ober concurred that the \$30 fees charged are too low for these types of events. GSAM Herman responded that staff is looking at the cost of all reservations to possibly revise the fees and amend the Chico Municipal Code where applicable if needed.

MOTION: Moved to approve the permit application with conditions for the wedding at North Five Mile Picnic Area on 9/20/14. **MADE BY:** Rich Ober. **SECOND:** Janine Rood. **AYES:** 7 (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0.
ABSENT: None

2.4 Permit for the Making Strides 5K Walk (10/17-10/18/14)

American Cancer Society requested the use of One Mile Recreation Area Oak Grove Picnic Site for a 5-K walk and fundraiser. The applicant requests BPPC action as they plan to have someone stay overnight for security purposes.

Commissioner Emmerich asked whether the overnight camping request was an unusual request. Park and Natural Resource Manager (P&NRM) Efsaaff responded that this event has had someone stay over night to guard equipment and supplies in previous years without incident.

MOTION: Moved to approve the application with conditions for the Making Strides 5K Walk as submitted. **MADE BY:** Lisa Emmerich. **SECOND:** Mary Brentwood. **AYES:** 7 (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0.
ABSENT: None

Commissioner Moravec requested the removal of item 2.5:

2.5 Consideration of Chico Area Recreation District's (CARD) request to waive reservation and vendor fees for 2014 permits.

CARD requests a waiver of the reservation and vendor fees for the Spring Jamboree; Movies in the Park; 4th of July Community Celebration; and Pastels on the Plaza events.

Commissioner Moravec asked if it was prudent based on the City's current budget situation to waive fees for events. P&NRM Efsaaff responded that the Municipal code allows for the reservation and vendor fees to be waived for public agencies and non-profit organizations. Moravec commented that there are other well-served events held by non-profit organizations that do not get their fees waived. Moravec also questioned whether CARD charges its vendors to participate in the event, and if so, the City should not waive the vendor fee. Staff responded that they will check into this and report back to the Commission.

Commissioner Brentwood asked if the fees had always been waived for these CARD events. GSAM Herman replied that she believed that the City is listed as a sponsor of these long-standing events and that the waiver of the fees facilitates this sponsorship.

Commissioners Ober and Rood supported approving the waiver this time, but agreed that the fees and the waiver policy should be reviewed. Commissioner Brentwood added that revising the fees should be a priority.

Commission Chair Emmerich stated that the discussion regarding revising the fees is something that should probably be forwarded to the Policy Advisory Committee.

MOTION: Moved to approve CARD's request to waive the reservation and vendor fees for the Spring Jamboree, Movies in the Park, 4h of July Community Celebration and Pastels on the Plaza events this year, and that the larger issue regarding revising fees by forwarded to the BPPC Policy Advisory Committee. **MADE BY:** Jim Moravec. **SECOND:** Lisa Emmerich. **AYES:** 7 (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0. **ABSENT:** None

3. NOTICED PUBLIC HEARINGS - NONE

4. REGULAR AGENDA

4.1. Consideration of Application to the Coca Cola/Keep America Beautiful Recycling Bin Grant Program.

The Coca-Cola Foundation and Keep America Beautiful (KAB) have partnered together to support local communities in their recycling efforts through an annual competitive grant program that provides free bins for the collection of beverage containers in various public settings.

GSAM Herman reported that recycling bins are made available to public agencies at no cost through this grant program and that staff would like to submit an application for bins to be used in the major picnic areas in Bidwell Park. Due to their durability and design, Staff is recommending that the Commission approve requesting eight to ten of the blue outdoor metal recycling bins with the Keep America Beautiful logo for use in the One Mile Recreations Area, Caper Acres, Cedar Grove, and the Five Mile Picnic Area.

Herman further reported that the City currently contracts with the non-profit Work Training Center for the collection of the downtown recycling bins, and that these bins could be added to this contract. Herman stated the cost of the recycling collection is funded by another Beverage Container Recycling grant that the City receives from CalRecycle.

Commissioner Ober concurred that the Keep America Beautiful (KAB) logo is preferred over the commercial Coca-Cola brand, and that these bins will provide better visibility and ease of use for recycling. He also asked if the Work Training Center had been contacted about taking over the collection of these bins in which staff replied yes.

In response to Commissioner Brentwood question whether it was possible to order more recycling bins for use in the park, GSAM Herman said that there is no limit stated in the grant guidelines and that staff will request additional bins in its application.

Commissioner Rood also supported the use of the recycling containers with the KAB logo.

FROM THE PUBLIC

Park Watch member Carla Moreno asked if the bins were easily to get into since she often picks up trash from people taking out recyclables from the existing open barrel recycling bins in the park. Herman responded that the bins have a locking cable that secures the dome lid to the

container. Ms. Moreno also stated that the location and proper use of the bins should be publicized.

Commissioner Herrera cautioned about making the containers too secure based on CSU, Chico's experience that the containers may be vandalized and damaged from people trying to pry open the lids to get to the recyclables.

Commissioner Ober agreed that if the City is awarded the grant that it should be publicized. GSAM Herman responded that publicizing the bins is actually a requirement of the grant.

MOTION: Moved to approve the submittal of an application to the Recycling Bin Grant Program to obtain recycling bins for Bidwell Park. **MADE BY:** Mary Brentwood. **SECOND:** Rich Ober. **AYES:** 7 (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0. **ABSENT:** None

5. BUSINESS FROM THE FLOOR

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

Public member Mark Stemen, who is the Chair of the City's Sustainability Task Force, addressed the Commission regarding the need to move forward with the Urban Forest Management Plan and how the BPPC Tree Committee has not been able to meet due to the lack of staff. He suggested forming an Ad-Hoc Committee to review the Plan. He cited that ad-hoc committees are not subject to the Brown Act and can be held without agendas, public noticing, minutes, and City staff.

In response to Commissioner Brentwood's question whether it is true that the meeting could occur without staff, Stemen said yes under the Brown Act, but that the requirements for agendas, minutes, and staff attendance is a City policy. Stemen continued that not holding public meetings due to this policy stalls the approval of the Urban Forest Management Plan and other work, and is in essence resulting in the City not governing.

Commissioner Ober said that he would be interested in agendizing this idea at a future meeting.

Commissioner Emmerich questioned if an Ad-Hoc committee will meet the City's intent to publicly sunshine policy decisions, and stated that staff may need to get a legal opinion regarding this.

Commissioner Herrera added that, although not required, public notification of the Ad-Hoc Committee meeting could still occur.

Also as Business from the Floor, Commissioner Emmerich asked if the City is still going to have an Earth Day event in Bidwell Park this year, and if so, who will be doing it. P&NRM Efseaff stated that the volunteer intern Heidi Ortiz and the other volunteer team leaders are working on the event. He added that this year's event will probably be less centralized and that the volunteers will meet directly at the work sites.

Commissioner Brentwood asked whether the recent trail grant work in Upper Park helped combat erosion during the recent storms. Efseaff responded that it did and the trails seem to be holding up pretty well.

6. REPORTS

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

6.1. Parks and Street Trees Division Report (January and February) - Dan Efseaff, Park and Natural Resource Manager.

P&NRM Efseaff provided a verbal report on his Manager's Report highlighting the following:

1. That there have been more park citations issued than previous years, with the top three being parking, alcohol, and no smoking violations.
2. The Street Tree Summary, noting that despite having over 3,600 vacant tree planting sites that the City still has a 90% tree occupancy rate.
3. Tree plantings that have occurred in the right-of-way through developments.
4. Announcement of Park Watch and Volunteer Training on March 13, 2014 at 6:30 p.m. in the Council Chamber.

Commission Herrera asked if the parking violations have increased due to the closing of the park gates. In response, P&NRM stated that not too much in the Lower and Middle park areas, but to some degree in Upper Park.

7. ADJOURNMENT

The meeting adjourned at 7:40 p.m. to the next regular meeting on March 31, 2014 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: / / .

Prepared By:

Linda Herman, General Services Administrative Manager

Date

Distribution: BPPC

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3/26/2014



BPPC Staff Report

Meeting Date 3/31/14

DATE: 3/21/14
 TO: Bidwell Park and Playground Commission (BPPC)
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Permit Application for a Sunrise Service in Middle Park on Easter (4/20/14)

REPORT IN BRIEF:

Vineyard Christian Fellowship of Chico requests a permit to hold an Easter sunrise service at the cross near Parking Area B in Middle Park. The request to host a public event in a non-intensive use area requires BPPC approval.
Recommendation: Conditional approval.

Event Details

Date of Application	3/18/2014
Date and Time of Event	April 20, 2014 6:15 A.M. – 8:00 A.M.
Event Name	Easter Sunrise Service
Applicant Name	Vineyard of Chico
Description	Easter sunrise church service
New Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. Years? 15
# Participants	50
Reason for BPPC Consideration?	Not an intensive use area.
BPMMP Guidance	Permissible uses in Middle Park include non-intensive recreational activities, as well as some intensive uses at developed facilities (3.6.2.1). While the proposed activity is considered a non-intensive activity and is permissible under the BPMMP, there is the potential that a large event could cause damage and additional erosion at the event location. The BPMMP notes that high priority should be given to reducing and repairing erosion on the North Rim Trail (I-Middle-4).

Conditions:

Staff recommends the following conditions:

1. Continued adherence to all park rules.
2. Applicant cap the number of attendees to that listed on the permit (50).
3. Applicant to keep attendees on areas capable of sustaining high foot traffic (rocky areas) and maintain conveyance for park users on the designated trails.
4. Applicant to ensure attendees avoid areas that would damage vegetation (especially when wet).
5. Staff strongly recommends that for future events the applicant submit a complete application for park use to the Bidwell Park and Playground Commission at least 85 days prior to the date of such event in order to ensure adequate time for approval and/or an appeal of a decision of the Commission. This application required considerable staff effort to meet the March meeting deadline.

Attachments: Application and Permit for Park Use for Vineyard of Chico

Distribution: Vineyard of Chico, Jessica Ordaz

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 3/26/2014



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
965 Fir Street/P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4731

Type of Event:
PUBLIC <input checked="" type="checkbox"/> PRIVATE <input type="checkbox"/>

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

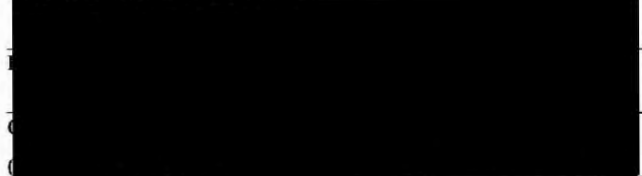
PLEASE PRINT:

Jessica Ordaz
Name of Applicant/Contact Person

Sunrise Service - Easter
Description of Event: (family BBQ, walk/run, describe below if needed)

Vineyard of Chico
Organization Name (if applicable)

April 20, Sunday 2014
Day and Date of Event:



From: 6:15 AM To: 8 AM
Total Time Needed for Set-up, Event, and Clean-up

From: 6:30 To: 7:30 50
Time of Event Only Number of people

E-mail address: [REDACTED]

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area
 - Electricity (15 amp)
 - tables, restroom area (circle)
- Children's Playground
 - Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
 - Water (public events only)
 - 100 amp Electrical Service
- City Plaza (Additional fees may apply)
 - Electricity (15 amp)
 - Event Restrooms
 - Fountain - On
 - Meter Bags # _____
 - 100 amp Electrical Service
 - Water (public events only)
 - Fountain - Off
 - Sound Curtain

- Council Ring
 - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
 - Sycamore Way Parking Lot Closure-Public Events ONLY
- Oak Grove B
 - Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
 - BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
 - Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): Cross
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: _____

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 11.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ 32.50 (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ 202.50
119.00

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR378067 Payment Method: CK 60.58 Date: 3/18/14 Received By: JR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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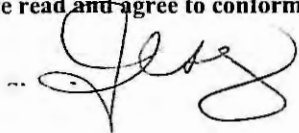
SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQ's	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed.
Camping	No overnight camping allowed. Bidwell Park is a "day use park" only.
Clean up	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park – All other times dogs must be on a leash . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/ , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations , (20) Big Chico Creek. Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
Gate Closures	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
Glass	No glass beverage containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking is not permitted in any City Park or Playground.
Swimming	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
Vegetation	No taking, cutting or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**



SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@ci.chico.ca.us. Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: April 4, 2014

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

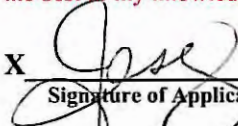
- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X 
Signature of Applicant

X 3/16/14
Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928

FAX 530-895-4731 or email to Parkinfo@ci.chico.ca.us

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>15</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ <i>Note: 100 amp electrical service requires a certified electrician to operate.</i>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <i>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</i> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <i>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</i>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ <i>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ <i>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</i>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <i>Note: All signs and banners shall be free standing and not affixed to Park property.</i>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <i>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</i>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be required? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



BPPC Staff Report

Meeting Date 3/31/14

DATE: 3/18/14
 TO: Bidwell Park and Playground Commission (BPPC)
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Permit Application for Hooked on Fishing Not On Drugs Fishing Derby at Horseshoe Lake (5/31/14)

REPORT IN BRIEF:

Applicant requests a permit to host a fishing derby in Middle Park at Horseshoe Lake. BPPC approval is required for public event at intensive use areas and to allow the stocking of the lake with approximately 10,000 lbs of catfish. Free fishing derby, for children ages 4-12 provides an opportunity for young children and parents to interact.
Recommendation: Conditional approval.

Event Details

Date of Application	3/18/2014
Event Date and Time	5/31/14 at 7:00 A.M. – 4:00 P.M.
Event Name	Hooked On Fishing Not On Drugs
Applicant Name	Pete Giampoali
Description	Fishing Derby
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 22
# Participants	1000+
Reason for BPPC Consideration?	Not an intensive use area.
BPMMP	Although the act of fishing is considered a non-intensive use, the number of participants is considered intensive. BPPC approval is required for public event at non-intensive use areas and to allow the stocking of the lake with approximately 10,000 lbs of catfish.

Conditions:

Staff recommends the following conditions:

1. Although recent rain have brought up lake levels. Applicant has been advised that lake levels may be low and may not support the event this year. The City will not fill the lake in the case of low levels.
2. Motorized vehicles, exclusive of the fish delivery vehicle, are restricted to designated roadways and parking areas. The fish delivery vehicle will only drive on a route approved by the General Services Director.
3. To reduce the impact from participant vehicles, the permittee should continue to use a shuttle system to bring people in from satellite parking areas. Additionally, applicant shall aggressively promote the use of satellite parking facilities to minimize impacts to roads and parking lots near Horseshoe Lake.
4. "No Parking" signs shall be installed along Upper Park Road as to prevent hazards associated with illegal parking.
5. Monitors shall be in place to organize parking and maximize available parking spaces.
6. Areas not to be used during the event shall be roped off.
7. Recommend, at applicant's expense, presence of EMS on site.
8. Applicant shall provide a minimum of five (5) portable toilets, of which a minimum of two (2) must be accessible to persons with disabilities.
9. Signs shall not be affixed to trees in any fashion.
10. Styrofoam bait containers and lead sinkers are prohibited.
11. Sponsor signs and advertisements must comply with all park rules.
12. Applicant shall clean shoreline and accessible vegetation of Horseshoe Lake four times (4) during the two weeks following the event, including the fishing line waste containers.

Attachments: Application and Permit for Park Use for the 22nd Hooked On Fishing Not On Drugs Fishing Derby

Distribution: Pete Giampaoli

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3/26/2014



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
965 Fir Street/P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4731

Type of Event:

PUBLIC PRIVATE

SECTION 1 - APPLICANT INFORMATION

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

Name of Applicant/Contact Person: Pete Giampaoli

Hooked on Fishing Not on Drugs

Description of Event: Fishing Derby
(family BBQ, walk/run, describe below if needed)

Day and Date of Event: May 31st 2014

From: 7am To: 4pm
Total Time Needed for Set-up, Event, and Clean-up

From: 7am To: 1pm 1000+

E-mail address: [Redacted]

Note: Park gates close at 10:00 pm. Normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

- AREA REQUESTED: (Please check if requested)
- Bidwell Bowl Amphitheater
 - Electricity (15 amp)
 - Note: Special conditions apply for amplified sound (12R.08.263 CMC)
 - Cedar Grove Picnic Area Meadow
 - Electricity (15 amp) 100 amp Electrical Service tables, restroom area (circle) Water (public events only)
 - Children's Playground
 - Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
 - Water (public events only) 100 amp Electrical Service
 - City Plaza (Additional fees may apply)
 - Electricity (15 amp) 100 amp Electrical Service
 - Event Restrooms Water (public events only)
 - Fountain - On Fountain - Off
 - Meter Bags # _____ Sound Curtain

- Council Ring Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park Electricity (15 amp)
- Lower Bidwell Park (public events only):
- Upper Bidwell Park (public events only): Horseshoe Lake
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Annual fishing derby for children 4-12

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 301.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # _____ \$ _____ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ _____ (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____
#days

100 amp Electrical _____ x (\$30.00) = \$ _____
(electrician required) #days

Total Fee Required: \$ 460.00

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CP 378066 Payment Method: CC 2205 Date: 3/18/14 Received By: TR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector,	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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SECTION 3 CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. *Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.*
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Big Chico Creek: Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek, Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

*I have read and agree to conform to the above rules and conditions:

Signed: _____

SECTION 4 - INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required [] Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@ci.chico.ca.us. Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: May 16, 2014

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X _____
Signature of Applicant

X 1/13/2014
Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928

FAX 530-895-4731 or email to ParkInfo@ci.chico.ca.us

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 - GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- [] Approved.
- [] Approved subject to listed additional condition(s) _____

- [] Denied by the General Services Director. Reason: _____
- [] Application fee waived (12R.08.100 CMC). Reason: _____
- [] Reservation fee waived (12R.08.250 CMC). Reason: _____
- [] Vendor fee waived (12R.08.250 CMC). Reason: _____
- [] Insurance fee waived (12R.08.240 CMC). Reason: _____
- [] Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- [] Application approved by the Bidwell Park & Playground Commission. Date: _____
- [] Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>22</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, hand, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____	Yes	No
Name of Operator: _____		
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____	Yes	No
Time of closure from: _____ until: _____		
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>7am</u> until: <u>4pm</u> Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Johnnies</u> Phone Number <u>893 5689</u> Location of portable restrooms <u>near parking lot</u> Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans <u>4</u> Number of Recycling Containers <u>2</u> Sanitation Company <u>Recology</u> Phone Number <u>312 4444</u> Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grvnc.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading only may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



BPPC Staff Report

Meeting Date 3/31/14

DATE: 3/6/14
 TO: Bidwell Park and Playground Commission (BPPC)
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Peddle Powered Music Festival (6/7/14)

REPORT IN BRIEF:

The Butte Environmental Council requests a permit to host the 6th Chico Music Bicycle Festival at Camellia Way. This free event supports “Bike Chico Week” and promotes the use of bicycles. Event organizers will utilize bicycles and trailers to transport stage and musical equipment, generate power to for sound equipment, and encourage participants to use bicycles. The application requires Commission consideration because the area is not designated as an intensive use area. **Recommendation:** Staff recommends approval of the permit with conditions.

Event Details

Date of Application	March 4, 2014
Date and Time of Event	June 7, 2014, 11:00 A.M. – 3:45 P.M.
Event Name	Chico Music Bicycle Festival
Applicant Name	Samantha B. Zangrilli
Location	Camellia Way
Description	Pedal powered music festival with food and children’s activities.
New Event? / # years?	6 years
# Participants	300
Reason for BPPC Consideration?	Uncommon or unusual for reserved area
BPMMP Guidance	The Bidwell Park Master Management Plan (BPMMP) notes that non-intensive and intensive uses are permissible in Lower Park, specifically noting that Camellia Way can be utilized for low-intensity events. (3.6.1.1 Permissible Uses in Lower Park/ I. AG/CW-3).

Conditions

Staff recommends the following conditions:

1. Adherence to all park rules.
2. Provide at least 1 ADA accessible and 1 standard portable restroom at the event site.
3. Clean area after event for trash and debris.
4. Amplified sound needs to be at a reasonable level.

Attachments:

Application and permit for park use for a music festival

Distribution:

Samantha Zangrilli

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 3/26/2014

SECTION 3

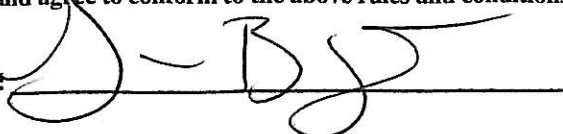
CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

Alcohol	Alcohol is not permitted in any City Park or Playground.
BBQ's	Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
Bicycles	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
Bounce Houses	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
Campfires	No campfires allowed.
Camping	No overnight camping allowed. Bidwell Park is a "day use park" only.
Clean up	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
Damages	Any damage to City property as a result of this event will be repaired at permittee's expense.
Dogs	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times dogs must be on a leash . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.
Electrical	All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
Fishing	Big Chico Creek: Check California Fish and Game Regulations, http://www.dfg.ca.gov/regulations/ , Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek. Horseshoe Lake: <u>Age 14 and over</u> - license, catch and release; <u>Under 14</u> - no license, catch and keep.
Gate Closures	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
Glass	No glass beverage containers allowed in any City Park or Playground.
Horses	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
Noise	No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
Park Closures	Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
Signs/Defacing	Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
Smoking	Smoking is not permitted in any City Park or Playground.
Swimming	While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
Vegetation	No taking, cutting or injury of any vegetation in the Park is allowed.
Vehicle Traffic	<ul style="list-style-type: none">• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.• No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____



SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@ci.chico.ca.us. Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: May 23, 2014

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X [Signature]
Signature of Applicant

X 3/2/14
Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928

FAX 530-895-4731 or email to Parkinfo@ci.chico.ca.us

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of Park and Natural Resources Manager

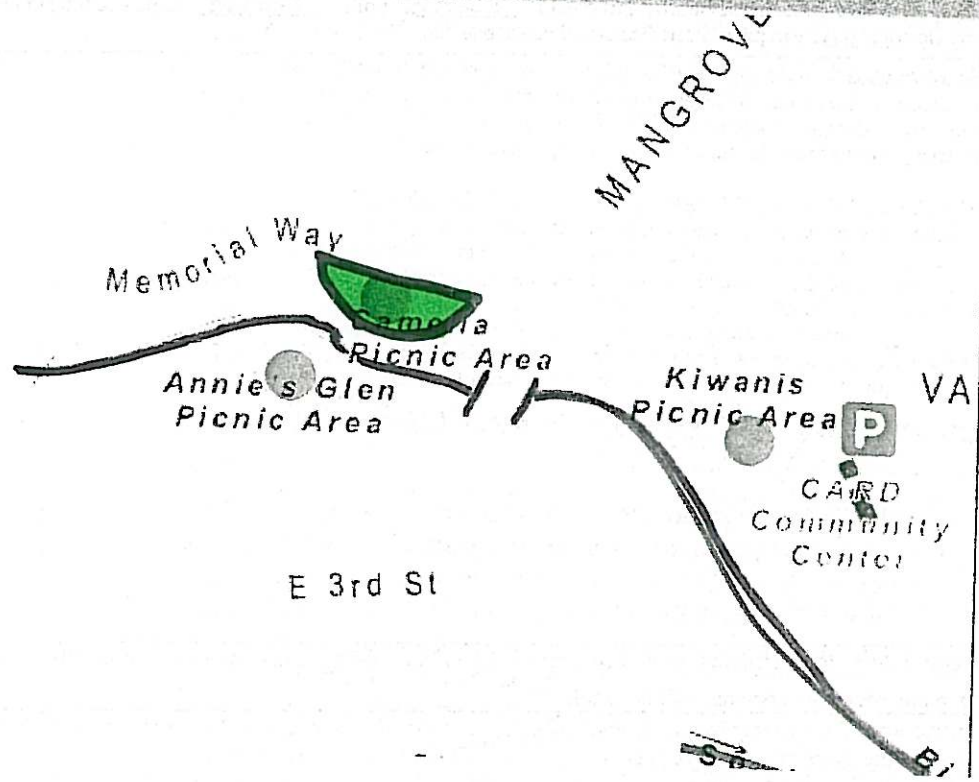
Date


EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>6</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Pedal Powered electricity</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>12 pm</u> until: <u>3 pm</u> amps needed (15 or 100) _____ <small>Note: 100 amp electrical service requires a certified electrician to operate.</small>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) <input type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes Course <input type="checkbox"/> Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>2</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>We have a licensed caterer. He brings cooked food in heated catering trays a serves from there.</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <small>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</small> (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ <small>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</small>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required? _____	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Ben Toilets</u> Phone Number <u>846-4110</u> Location of portable restrooms <u>Closer to Mangrove By Tables</u> <small>Note: Restrooms shall be removed within 24 hrs after conclusion of event.</small>	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>2</u> Number of Recycling Containers <u>2</u> Sanitation Company <u>Max Kee</u> Phone Number <u>(530) 345-5000</u> <small>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</small>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ <small>Note: All signs and banners shall be free standing and not affixed to Park property.</small>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <small>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</small>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <small>If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.</small>	Yes	No
Will City street closure(s) be needed? <small>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</small>	Yes	No

Lower Bidwell Chico, California



 = Use by CBMF on Saturday
from 11am until 3:45pm

~~XXXXXXXXXXXXXXXXXXXX~~
June 7th, 2014



BPPC Staff Report

Meeting Date 3/31/14

DATE: 3/21/14
 TO: Bidwell Park and Playground Commission (BPPC)
 FROM: Theresa Rodriguez, Administrative Assistant
 SUBJECT: Application and Permit for the Jack Frost 10K (12/14/14)

REPORT IN BRIEF:

Fleet Feet Sports requests to host a race that starts in Lower Park and extends into Middle Park. Applicant has hosted similar events for the past 5 years. Much of the route is along paths or trails that can accommodate use during wet weather conditions. **Recommendation:** Conditional approval.

Event Details

Date of Application	3/3/2014
Date and Time of Event	December 14, 2014 6:30 A.M. – 10:30 A.M.
Event Name	Jack Frost 10K
Applicant Name	Brendan Scanlon
Description	10K Race
New Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. Years? 5
# Participants	500
Reason for BPPC Consideration?	Not an intensive use area.
BPMMP Consideration	Running/walking is a permissible use under the Bidwell Park Master Management Plan (BPMMP); however, large events could become incompatible with other activities. The plan also notes that Middle Park is an area protected primarily for non-intensive recreational uses (O.Middle-1). The numbers under this application are at the cap on other similar events (500)

Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Maintain participants at 500 and below the participant cap of similar events (500).
- Set-up vehicles shall be restricted to one vehicle in closed areas and must travel on established gravel and paved roads and comply with all laws.
- The applicant must provide sufficient monitoring to keep racers on the established route as well as direct traffic where the route crosses the road. (Per 2012 evaluation: *Signage "should be designed to be more visible and located in several places."*) Signage must also be in place in order to ensure racers follow the established routes and also to notify other park users of the event.
- The course route will be moved to paved paths and roads in the event of a wet weather closure.
- Additionally, the pedestrian underpass at Manzanita will be utilized, therefore minimizing pedestrian/vehicle interactions. In the event that the underpass is closed, monitors will be utilized to direct traffic and participants across the road.
- In the event that the Middle Park trails are closed due to wet weather, the race course will be moved to paved paths and roads. Applicant will be asked to submit an alternative wet weather compliant route to the Park Division.
- Carpooling and alternative parking solutions should be considered.
- The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

Attachments: Application and permit for a 10k race in Lower and Middle Park

Distribution: Brendan Scanlon

H:\Admin\BPPC\BPPC_Meetings\2014\14_0331\Staff_Report_Fleet_Feet_Jack_Frost_10K_14_1214.docx
3/26/2014



City of Chico

APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division
965 Fir Street/P.O. Box 3420
Chico, CA 95927-3420
(530) 896-7800 Fax: (530) 895-4731

Type of Event:	
PUBLIC <input checked="" type="checkbox"/>	PRIVATE <input type="checkbox"/>

SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

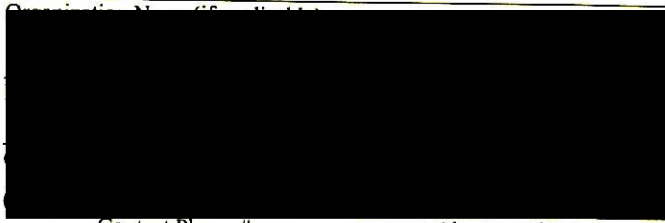
PLEASE PRINT:

Brendan Scanlon
Name of Applicant/Contact Person

Jack Frost 10K
Description of Event: (family BBQ, walk/run, describe below if needed)

Fleet Feet

December 14th 2014
Day and Date of Event:



From: 6:30 AM To: 10:30 AM
Total Time Needed for Set-up, Event, and Clean-up

From: 8:00 AM To: 10 AM Sub

Contact Phone # _____ Alternate Phone # _____

E-mail address: _____

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area Meadow
- Electricity (15 amp) 100 amp Electrical Service tables, restroom area (circle) Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: _____ Mon - Fri 8:00 - 3:30
- Water (public events only) 100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp) 100 amp Electrical Service
- Event Restrooms Water (public events only)
- Fountain - On Fountain - Off
- Meter Bags # _____ Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: _____ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): _____
- Upper Bidwell Park (public events only): _____
- Other (specify) (public events only): _____
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: 10K Run

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 190.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ _____ (\$40.00 to process outside insurance)
- Vendor Fee # 5 \$ 30.00 (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ 32.50 (\$32.50/hr, public events only)
- Additional Park Use Fees \$ _____ (see fee schedule)

Additional fees for City Plaza use:	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ 361.50

Fee due upon submittal of application * Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR377499 Payment Method: CK 100666 Date: 3/3/14 Received By: TR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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SECTION 3

CONDITIONS FOR PARK USE

You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
 - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
 - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
 - No vehicles are permitted to travel or park on grass areas.

***I have read and agree to conform to the above rules and conditions:**

Signed: _____



SECTION 4 – INSURANCE

(to be determined by Park Office)

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
 - (a) Amplified sound is used, or
 - (b) The number of people participating amount to 100 or more.

Insurance Required Not Required

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@ci.chico.ca.us. Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: November 26, 2014

Organization Named on Certificate of Insurance _____

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X 
Signature of Applicant

X 12/16/13
Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928

FAX 530-895-4731 or email to Parkinfo@ci.chico.ca.us

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) _____

- Denied by the General Services Director. Reason: _____
- Application fee waived (12R.08.100 CMC). Reason: _____
- Reservation fee waived (12R.08.250 CMC). Reason: _____
- Vendor fee waived (12R.08.250 CMC). Reason: _____
- Insurance fee waived (12R.08.240 CMC). Reason: _____
- Damage deposit fee waived (12R.08.260 CMC). Reason: _____
- Application approved by the Bidwell Park & Playground Commission. Date: _____
- Application denied by the Bidwell Park & Playground Commission. Reason: _____

Date: _____

Signature of Park and Natural Resources Manager

Date

EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>5</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [] Bounce house [] Climbing wall [] Ropes Course [] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>5</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>7:45 AM</u> until: <u>9:15 AM</u> Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Ben Toilets</u> Phone Number <u>1(800) 767-8270</u> Location of portable restrooms <u>Next to restroom</u> Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Start/Finish line, mile markers etc.</u> Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
CITY PLAZA ONLY: Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No

This event is to benefit the Northern California Regional Land Trust. The event will consist of a Marathon, Half Marathon and 5k. Our goal is to offer runners a new course in Chico in place of the same course all other races follow. In doing this we are trying to attract runners from outside the area.

The marathon will start on Main Street in front of the City Plaza. The course will head north turning right on 2nd Street, going through the roundabout and continuing down Vallombrosa Avenue, staying in the east bound lane. The closure of the Vallombrosa and Mangrove intersection will only be needed between 6:30am and 6:40am. At the end of Vallombrosa runners will cross Manzanita and continue north using the path on the north side of the road. A full closure of the intersection will not be needed due to runners being spread out after 3 miles. This intersection can be managed by directing traffic. The last runner should clear the intersection around 7:15am. The runners will then turn right onto Wildwood Avenue and follow that until it turns into Upper Park Road and then Fenced Rd, following it until the end where they will turn around and head back down the dirt road (Half marathon will turn around half way on Fenced Road and head back to downtown through Lower Park). This will require the closer to one lane of Wildwood Avenue until approximately 10:00am. Once runners reach the turn off for North Rim Trail they will take the left turn bringing participants to the bridge at Five Mile Recreation Area where they will cross and continue under Manzanita Avenue and into Lower Park. Runners will then cross the bridge and continue on the path to Peterson Memorial Way and follow the road to the One Mile Recreation Area. Moving across the bridge at One Mile Pool runners will continue west on South Park Drive until reaching Manzanita Avenue. At this Point runners will turn around and use one lane of Centennial Avenue following it around to East 8th Street. Utilizing the sidewalk on E. 8th Street will require no road closures. Volunteer crossing guards will be used at Earl Avenue and Park Vista Drive. Once at the end of E. 8th Street runners will take the path back into Lower Park and onto South Park Drive heading out of the park. The course will then follow the path under Pine St leading to E. 1st Street and crossing Esplanade. Once there runners will use the north bound lane of Esplanade for one block. Runners will then turn left onto So-Sil-Le-No Avenue and continue around the University, taking Citrus Avenue, Legion Avenue and Warner St. Once on Ivy St there are two options for our course. The first option is pending approval from CSU Chico and will follow the main path through campus straight to W. 1st Street. The Second options if unable to obtain approval will take Ivy Street to W. 2nd Street following it to Salem St. The course will then follow Salem Street and take a right on W. 5th Street and then left onto Main Street and crossing the finish line at W. 4th Street and Main Street.

All lane and intersection closures will only be used from just prior to the first runner reaching that point until the last runner crosses that point. Closure of Main Street between W. 6th Street and W. 3rd Street will be needed from 6:00am until 1:00pm.



RECEIVED

March 20, 2014

MAR 20 2014

CITY OF CHICO
DEPT. OF PUBLIC WORKS

Bidwell Park and Playground Commission
P.O. Box 3420
Chico, Ca 95927

To Whom It May Concern:

I am writing to appeal the decision on allowing me to remove and replace a tree at 2273 Bloomington Ave, Chico, California.

I am a single mother of 11 year old twins working full time and am extremely busy with all the activities that go along with that. The time it takes to clean up after this Shingle Oak tree is really adding up. It drops leaves and acorns all year. Seedlings constantly sprout up in my lawn. It is an absolute nuisance! The side walk is a mess with all the acorns that drop and I am afraid someone is going to slip and sue the city. I had to replace a sprinkler last year due to the trees root system.

I live on a cul-de-sac and many of my neighbors have removed their trees of the same variety, enhancing the beauty of our homes and yards. In my opinion, this variety of Oak tree is not suitable for a neighborhood. I take pride in my property, yard and home and this tree is not adding to the curb appeal!

As you know, this tree can get quite large. It will break up and crack the sidewalk as it grows and gets to its full size. Why not allow me to pay for the removal and replacement of this tree while it is still smaller and no damage has been caused to city property?

Thank you for considering my appeal to the decision.

Sincerely,



Angela Vanella
530-514-6457 / ang0337@aol.com

Attachment
Item 4.1



GENERAL SERVICES DEPARTMENT

965 Fir Street
P.O. Box 3420
Chico, CA 95927-3420

(530) 896-7800 or (530) 894-4200
(530) 895-4731 FAX
http://www.ci.chico.ca.us

RECEIVED

MAR -5 2014

CITY OF CHICO

CITY OF CHICO
DEPT. OF PUBLIC WORKS

APPLICATION REQUESTING PERMISSION
TO PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES

3/5/14 Scanned pending
3/6/14 Scanned denied
- km

Property Owner: Angela Vanella Representative: _____
Owner's Address: 2273 Bloomington Ave Representative's Address: SATL
Owner's Phone Number: 514-6457 Representative's Phone Number: _____
Contact Email: angela337@aol.com

REQUEST TO: _____ Plant Remove Alter _____ Disturb _____

Number of tree(s): 1

Location of tree(s): 2273 Bloomington Ave Chico, CA
(Address)

Diameter of tree(s): 18 inches? Species of tree(s): Some kind of oak. The does not lose leaves until
New leaves come in the spring & drop
acorns everywhere

Reason for request: (Enclose a map showing the exact location of the tree(s) and any proposed improvements along with any other documents which will help explain your request)

The tree is a mess dropping acorns everywhere including
the sidewalk. I'm afraid someone will slip & sue the city
due to the acorns. The tree has already ruined one sprinkler
& I pick up leaves all year. It is very unattractive

ONLY QUALIFIED TREE SERVICES MAY PERFORM WORK ON CITY TREES as well

Tree Service Performing Work _____ Phone # _____
Chico Business License # _____ California Contractor's License # _____
Certified Arborist # _____ Attach Copy of Certificate of Liability Insurance

Date 2/26/14 Signature of Property Owner or Authorized Representative Angela Vanella

* I plan on paying for the removal
& will re-plant an appropriate tree!

It is killing my lawn as well!

Unsure as I need to see if it's allowed first.



GENERAL SERVICES DEPARTMENT

965 Fir Street
P.O. Box 3420
Chico, CA 95927-3420

(530) 896-7800 or (530) 894-4200
(530) 895-4731 FAX
http://www.ci.chico.ca.us

PERMIT TO PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES

TO: Angela Vanella

DATE: March 6, 2014

Your application requesting permission to plant, remove, alter or disturb public trees at

2273 Bloomington Ave.

has been:

- Approved subject to the condition(s) listed below.
Grind out the stump and replace grindings with vlna loam soil.
Replant a new 15-gallon tree according to City Standards.
Pruning to be in accordance with ANSI Standards.

Denied for the reason(s) listed below. we cannot approve this permit based on the conditions you have listed.
Tree is not dead, dying, or dangerous. no side walk issues at this time.

Appeal Procedure: Should you disagree with this and wish to appeal this decision, you must submit a written letter addressed to the Bidwell Park and Playground Commission within 15 days of the receipt of this notice of denial. Any appeal submitted will be placed on the next regular meeting of the Bidwell Park and Playground Commission (last Monday of each month).

If the above condition(s) is/are agreeable to you, please sign both pages and return them to the Street Tree Division at the address listed above. A copy, signed by a representative of the City, will be returned to you and will be your permit to perform the authorized work.

I hereby acknowledge that I both understand and agree to comply with the conditions of the permit as listed above.

(Date)
3-6-14
(Date)

Signature of property owner or representative
Urban Forest Manager or authorized City representative

Distribution: (When fully executed)
GSD PW-ENGR CD



DATE: 3/31/14
TO: Bidwell Park and Playground Commission
FROM: Dan Efseaff, Park and Natural Resource Manager
SUBJECT: Park and Natural Resource Manager's Report

NARRATIVE

1. Updates

- a. Ad Hoc Question – At the last BPPC meeting, the BPPC requested additional information about the role of an ad hoc committee following comments from a citizen on how such a committee could help work on the draft Urban Forest Plan. The Public Works Director developed a memo to address the issue (Attachment A) for the BPPC noting the existence of an existing committee and the committee creation process (AP&P 10-1).
- b. Community Observatory – City Staff received a request (2/27/14 email) from the leasee, the Pacific Center for Astronomical Outreach, to resurface the existing crushed granite pathway running down the east side of the observatory, and into the planetarium with concrete. The predominant reason for this work is to improve ADA access and minimize maintenance problems (erosion and blocking of the drainage areas). The work will only occur on existing pathways. Staff authorized the work and recommended consultation with the City's ADA consultant to ensure that the work meets the standards.
- c. 12Rs – Title 12 and 12R are updated on the City's website.
- d. Chico named Tree City USA for 30th year – The Arbor Day Foundation recertified Chico as a 2013 Tree City USA recipient. This is Chico's 30 year with the program. The Tree City USA program is a national program that provides the framework for community forestry management for cities and towns across America. Communities achieve Tree City USA status by meeting four core standards of sound urban forestry management: maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry and celebrating Arbor Day.

2. Administrative and Visitor Services

- a. Parks Offices – Associated with the proposed reorganization, some Staff and the public counter for the Park Division will likely move to City Hall in the near future.

3. Planning/Monitoring

- a. Caper Acres –
 - i. The Melton Design Group provided draft design guidelines and site analysis. Staff seeks preliminary input on the materials in advance of a future Natural Resource Committee meeting (Attachment B).
 - ii. A CSUC Geography 428 class (Site Planning, Spring 2014) is helping us collect information and will be conducting visitor surveys to aid with the Master Plan. Students will wear a CSUC geography t-shirt and carry a "badge" with name and purpose for visit (and ranger phone numbers) to identify them. Former City employee Pam Figge is the professor. We hope that the information will provide a good snapshot of visitors and needs. The survey is attached (Attachment C).
 - iii. The Parks Division requested a donation from the Beta Chapter of Omega Nu Foundation. The Chapter has been active in the Chico area since 1922. Staff notes that the organization recently granted \$1,000 to the City for the "renovation, facilities upgrade, and purchase of new equipment for Caper Acres (Attachment D).

4. Maintenance Program

- a. Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all park restrooms. Maintenance

and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure. Monthly Highlights

- b. **Lower Park:** Staff has been busy with Irrigation and electrical repairs to One Mile and Caper Acres, fence repair to the parking areas throughout Lower Park. We had minor vandalism this month with spotty graffiti, one bench broken and one table top stolen.
- c. **Middle Park:** Staff changed out signs for the new smoking regulations and to allow dogs at Five Mile Park. Maintenance has started with the removal of the telephone pole Barricades on centennial and will replace as needed with split rail fencing, so far they have completed the parking at Pistol Range Road and the south entrance to Five Mile Park.
- d. **Upper Park:** Staff changed out the smoking signs and has been monitoring the new Monkey Face trail work for user compliance and for corrections to the trail bed.
- e. **Upcoming Projects:** Parking lot grading, Restroom painting and repairs, Upper Park road grading, Barricade removal from centennial Ave and Turf program for all lawns.

5. Ranger and Lifeguard Programs

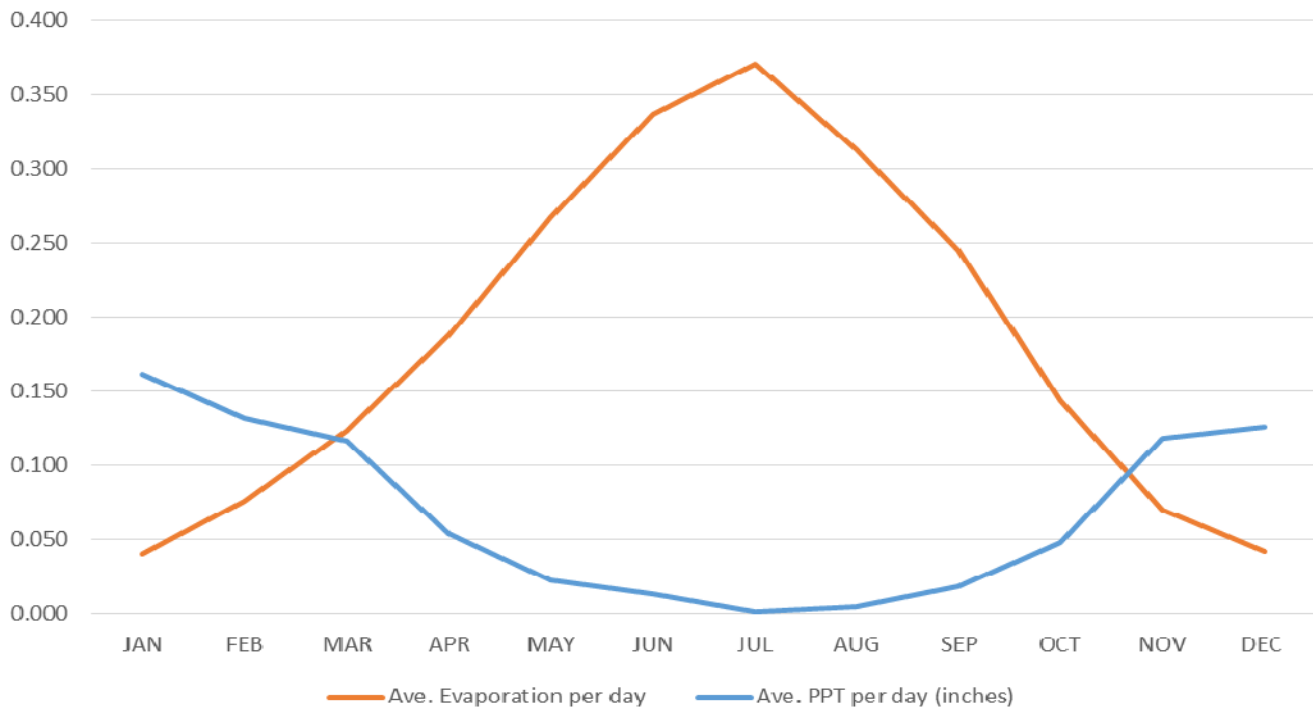
- a. Seasonal Ranger – Starting in March, the seasonal ranger started the season (will end in October).
- b. Lifeguards – The Recruitment for Head, Assistant Head and Lifeguard staff has begun.

6. Natural Resource Management

- a. Wet Weather Information – Staff have recently fielded questions regarding the variable length of closures associated with rainy weather. While this may be obvious to people familiar with the concept of evapotranspiration, it may not be to the general public. Staff developed a simple analysis to help park users understand some of the differences between evapotranspiration and months of the year (0.25” of rain in January will dry out much slower than if it falls in June), and wished to share it with the BPPC.

LOCATION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Trend
CHICO EXPERIMENT STN	1.26	2.13	3.82	5.63	8.28	10.11	11.48	9.71	7.36	4.46	2.09	1.3	
Analysis													
Ave. Evaporation per day	0.041	0.076	0.123	0.188	0.267	0.337	0.370	0.313	0.245	0.144	0.070	0.042	
Ave PPT (inches)	5.00	3.70	3.62	1.61	0.71	0.39	0.04	0.16	0.55	1.50	3.54	3.90	
Ave. PPT per day (inches)	0.16	0.13	0.12	0.05	0.02	0.01	0.00	0.01	0.02	0.05	0.12	0.13	
Ave. Days to evaporate Ave.Rainfall	3.97	1.74	0.95	0.29	0.09	0.04	0.00	0.02	0.07	0.34	1.70	3.00	
Ave. Days to evaporate 0.25 inch	6.15	3.29	2.03	1.33	0.94	0.74	0.68	0.80	1.02	1.74	3.59	5.96	
Notes:													
Data from average evaporation pan measurements from 1905 - 2005. These estimates are 0.7-0.8 of the expected evaporation from the surface.													
http://www.wrcc.dri.edu/htmlfiles/west													

Average Daily Rainfall vs. Daily Evaporation



7. Outreach and Education

- a. Class Field Trips - Rangers provided information and conducted an interpretive tour for 60 5th grade students in Upper Park. The focus of the class visit was avian diversity in Bidwell Park and the habitats that are utilized.
- b. News Releases – the Division issued 2 news releases (prescribed burn and south One Mile restroom closure for maintenance).
- c. Bidwell Park Pulse – The Winter edition of the newsletter is attached. The issue provides a summary of the 2013 annual report.

8. Street Trees and Landscapes

a. Monthly Highlights

- i. Grafton Park Tree Replacements – The question arose about the type of trees that will be replanted. The City provides landowners with recommended trees. Some of these planters are very limited on what can be put in because of the underground utilities. Each site will need USA survey in order to locate the utilities and determine the size of the replacement tree. If there are not any utility restrictions, here are a list of recommended trees for sycamore replacements on Cromwell Drive:

Norwegian Sunset maple, Pacific Sunset maple, Crimson Sunset maple, Rocky Mountain Glow maple, Forest Pansy redbud, Crepe Myrtle, Strawberry Tree (Arbutus Marina), Japanese Maple (various), and Dogwood (various)

b. Projects Completed:

- 17 Service Request- 7 hours, a detailed list is available.
- Down Limbs and Hangers- 30 hours (34 locations).
- Safety Meetings- 1 hour.
- Prep Time and DOT Inspections- 23 hours.
- GIS Tree Inventory- 119.5 hours.
- Equipment Maintenance- 10 hours.

- Downtown Plaza- 10 hours (40 trees pruned).
- Traffic Safety Pruning- 61.5 hours (124 trees).
- Priority Removals- 12 hours (10 dead or dying trees removed).
- Irrigation- 19 hours
- Brush Chipping and Clean Up- 5 hours.
- Grates and Cages- 6 hours.

c. Tree Call Outs: There was 1 call out for the month of February.

d. Tree Permits: There were 2 removal permits and 1 pruning permit approved for the month.



A series of bike jumps have been constructed in Lindo Channel. Rangers have been tracking vehicles in the area and made contact with registered owners. The jumps will require backhoes to re-level and the culprits are subject to vandalism charges and restitution for damage to City property.



Storm Damage: A large valley oak fell over along South Park Dr. near Caper Acers. Park and Street Tree Staff teamed up together to clear the brush and debris.

9. Volunteer and Donor Program

a. Monthly Highlights

- i. Volunteer Training – The annual volunteer training took place on March 13th. About 30 community member engaged in Park Watch training.
- ii. Volunteer work - Work to re-vamp a landscaped area along Lindo Channel on Manzanita Avenue (just NW of Hooker Oak Park) has started. Volunteers are pulling weeds and mulching around the native plants that are planted there. Volunteers will also mark where missing plants and broken water emitters are. This project is estimated to take about 130 volunteer hours, based on the work that was done last week. If accurate this

work, according to Corporation for National and Community Service Volunteering and Civic Life in America is worth \$3,217.5 in volunteer services (\$24.75 per volunteer hour).

iii. 9th and Hazel greenway/park received a facelift when community members joined forces to clean up, fix irrigation and weed around the area. Plans for re-planting are underway and will be done in partnership with Kids and Creeks.

b. Upcoming Volunteer Opportunities

i. Donation – See above donation from Omega Nu for Caper Acres.

ii. Event – Our annual Earth Day workday celebration is scheduled for Saturday, April 19th from 9am – 12pm. Work locations will include Comanche Creek, One Mile Recreation Area, Chico Creek Nature Center and Verbena Fields. Task will include pulling weeds, removing trash, and painting. Costco, The Home Depot, Waste Management and Recology are sponsors of the event.

iii. New volunteer groups - local businesses, woodzee.com, Lulu's, and Trucker have come together to plan a workday in Bidwell Park. 100-150 people are expected to come out to volunteer in the park.

10. Upcoming Issues/Miscellaneous

a. Temporary Chair - Chair Lisa Emmerich notified Parks of upcoming planned absences until the May meeting. As per Commission rules, Vice Chair Jim Moravec will serve as Chair until her return.

b. Rock Climbing Request - Staff have received a request from Chico State to hold rock climbing class in Upper Bidwell Park. Staff is working with the applicant on several outstanding questions regarding the request, which will likely appear at a future BPPC meeting for consideration.

MONTHLY SUMMARY TABLES

Table 1. Monthly Public and Private Permits

Date	Location	Organization	Event	Participant #
01/25/2014	5 Mile	Under the Sun Events	Frost of Fog 5K, 1/2 Marathon	500
Totals				500

Table 2. Monthly Private Permits

Type	# Permits	# Participants
Private	3	65
Caper Acres	14	295
Totals	17	360

Table 3. Monthly Maintenance Hours.






Category	Staff Hours	% of Total	% Change from Last Month	2014 Trend
1. Safety	184	31.6%	72.2%	
2. Infrastructure Maintenance	227	39.0%	98.7%	
3. Vegetation Maintenance	40	6.8%	49.1%	
4. Admin Time/Other	132	22.7%	135.4%	
Monthly Totals	583	100%	87.9%	













Table 4. Monthly Incidents

Date	Location	Incident	Disposition	Description Type
2/5/2014	Vall/Peterson	Veh Burg	Report	Police
2/17/2014	City Plaza	Fight	UTL	Police
2/19/2014	City Plaza	report of heroin use in bathroom	UTL	Police
2/25/2014	N.1 Mile	Veh Burg	Report	Police

Table 5. Monthly Citations and Warnings

Ranger Report - Citations 2014							
Violation - Citations	Monthly			Annual			2014 Trend
	Total Citations	%	Rank	Total Citations	%	Rank	
Alcohol	0	0%	6	5	8%	3	
Animal Control Violations	2	7%	3	2	3%	5	
Bicycle Violation	0	0%	6	1	2%	7	
Glass	0	0%	6	1	2%	7	
Illegal Camping	10	34%	2	10	15%	2	
Injury/Destruction City Property	1	3%	5	4	6%	4	
Littering	0	0%	6	0	0%	10	
Other Violations	2	7%	3	2	3%	5	
Parking Violations	14	48%	1	39	60%	1	
Resist/Delay Park Ranger	0	0%	6	0	0%	10	
Smoking	0	0%	6	1	2%	7	
Totals	29	100%		65	100%		

Ranger Report - Warnings 2014

Violation - Warnings	Monthly			Annual			2014 Trend
	Total Warnings	%	Rank	Total Warnings	%	Rank	
Alcohol	0	0%	9	4	2%	9	
Animal Control Violations	13	16%	3	26	14%	3	
Bicycle Violation	31	37%	1	60	32%	1	
Glass	3	4%	5	5	3%	8	
Illegal Camping	5	6%	4	17	9%	5	
Injury/Destruction City Property	1	1%	8	1	1%	10	
Littering	0	0%	9	7	4%	6	
Other Violations	2	2%	7	6	3%	7	
Parking Violations	25	30%	2	42	22%	2	
Resist/Delay Park Ranger	0	0%	9	1	1%	10	
Smoking	3	4%	5	18	10%	4	
Totals	83	100%		187	100%		

Attachments:

- A) Public Works Director. 2014. Memo: Subcommittees. March 4, 2014.
- B) Preliminary Caper Acres Design Guidelines and Site Analysis.
- C) CSUC Geography 428 (Site Planning, Spring 2014) Survey for Caper Acres. Pam Figge, professor.
- D) Debby Adema, Donation letter to City of Chico for Caper Acres (March 11, 2014).
- E) Bidwell Park Pulse. Winter 2014. Volume 5, Issue 1.

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3/26/2014



CITY OF CHICO MEMORANDUM

TO: BIDWELL PARKS AND
PLAYGROUND COMMISSION

DATE: March 4, 2014

FROM: PUBLIC WORKS DIRECTOR

FILE: BPPC Subcommittees

SUBJECT: Subcommittees

Ad Hoc Question – At the last BPPC meeting, the BPPC requested additional information about the role of an ad hoc committee following comments from a citizen on how such a committee could help work on the draft Urban Forest Plan. Staff consulted with the City Clerk and the Assistant City Attorney and found the following:

- i. An existing committee already exists - The Tree Committee (a standing committee of the BPPC) will meet in March and consider the Urban Forest Plan. All committee meetings meet on an as needed basis and do not meet each month. The Tree Committee met 4 times in 2013.
- ii. Creation of standing or temporary committees - The City Council reviews and approves the creation for such committees during the Commission's biennial work plan. (see AP&P 10-1)

CAPER ACRES - Design Principals and Guidelines

These principals and guidelines were developed to aid in the design and renovation of Caper Acres.

1. Blend park into its surroundings and create a design that is unique and special. A concept that carries the historic nature of “Caper Acres” and captures the essence of children and generations.
2. Theme oriented design - additional and existing themes to blend and be compatible with existing site in regards to native plantings and play equipment.
 - a. Historic value - Local folklore recognition capturing our unique Chico sense of place
 - b. Fairytale and local folk lore or fictional characters that are compatible
 - c. Create a great and exciting sense of arrival as you approach and enter the park
3. Balance play levels and recognize use patterns and needs of active and passive users.
 - a. Provide play for all age groups including the 5-23 month old children
 - b. Provide active and passive play areas
 - c. Blend play levels with age groups
 - d. Provide seating and views for parents and watchers.
 - e. Provide accessibility opportunities throughout site: making Caper Acres friendlier and adding to the opportunity of accessibility.
 - f. Consider multi-sensory play experiences
4. Develop Educational and Interpretive elements that will bring additional twist
 - a. Provide opportunities to learn about natural and native flora and fauna
 - b. Provide interpretive panels that tell the story of the elements
 - i. Rhymes, Fairytales, ad folklore
 - ii. Local landmarks and culture
 - c. Interactive elements that stimulate minds, young and old
 - i. Incorporate the senses into design and interaction
 - ii. Develop social areas that stimulate and produce interaction with children and adults.
5. Design a plan with reduced maintenance and operating costs and improves safety.
 - a. Control circulation pathways
 - b. Select durable low maintenance materials
 - c. Minimize irrigation (water use) and turf (ongoing repair) and improve drainage
 - d. Improve visibility and reduce areas where people can hide or cause damage undetected
 - e. Install features with modern playground standards per (ASTM guidelines)
6. Provide a recognition opportunities for donors
 - a. Monument representing people involved
 - b. Events providing recognition
 - c. Guidelines on future donors and recognition



- CIRCULATION PATH
- HIGH ACTIVITY USE AREA
- MEDIUM ACTIVITY USE AREA
- PASSIVE PLAY AREA WITH NATIVE GRASSES
- EDUCATIONAL AREA
- ELEMENT FOOTPRINT
- ↔ ACTIVE CIRCULATION



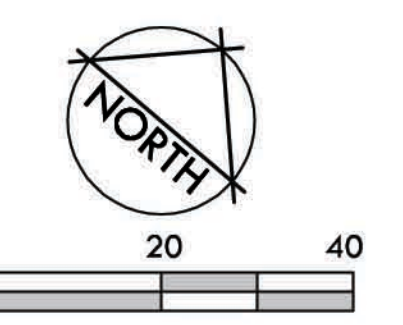
309 WALL STREET
CHICO, CA 95928
530.899.1616

2014-03-05 #2076

CAPER ACERS RENOVATION 2014

SITE ANALYSIS

"CREATING FUN FOR THE NEXT GENERATION"



CAPER ACRES QUESTIONNAIRE - GEOGRAPHY 428 SITE PLANNING SPRING 2014

1. How did you get to Caper Acres Park today?

Walked Biked Drove Other

2. How far did you travel to get to Lower Park?

0-5 miles 5-10 miles 10-25 miles over 25 miles over 50 miles

3. What is your zip code? _____

4. Why are you visiting Caper Acres today? _____

Are you with a group? Yes No

5. How often do you come to Caper Acres?

- Everyday
- More than once a week
- Once a week
- Several times a month
- Infrequently
- Once a Month

6. In addition to Caper Acres, what areas of Lower Park do you use?

- None, I just walk, run or bike
- Horseshoe pit
- Sycamore pool
- Picnic areas
- Baseball field

7. Do you know there's a seasonal (May-Sept) concession stand at Sycamore Pool?

Yes No If yes, how did you learn of the concession stand? _____

8. When you visit Caper Acres is there adequate seating for parents to watch their children? Yes No

9. What amenities is most important during your visit to Caper Acres?

- Drinking fountains
- Seating
- Playground equipment
- Trees and Shade
- Restrooms
- Bike Racks
- Trash Receptacles
- Other _____

10. What playground equipment does your child(ren) most like?

- Locksley's Castle
- Bunker Hill Mine
- Big Cheese
- Crooked House
- Birthday Rings (2)
- Humpty Dumpty Sand Pit
- Bird Cage Play Equipment
- Swings
- Sea Serpent Ship Nico Project

CAPER ACRES QUESTIONNAIRE - GEOGRAPHY 428 SITE PLANNING SPRING 2014

Now, we'd like to ask you about future improvements to Caper Acres

11. Would you like to see a design theme for Caper Acres? Yes No
If yes, what theme would you like to see? _____
12. The playground equipment should be:
- Bright, primary colors
 - A natural palette of colors
 - Neutral (no opinion) Other _____
13. Is there a feature and/or equipment that you'd like to have added to the playground? Yes No If yes, what feature and/or equipment?

14. Would you like to have interactive, environmental and educational displays/activities incorporated into the perimeter of Caper Acres? Yes No
15. What features and/or equipment are "must keep" for any future renovations to Caper Acres?

16. Are you a City resident? If not, are you a Butte County resident?
Yes No Yes No
17. If you're a City resident, would you be in favor of a local tax to help fund the improvement and maintenance of Lower Park? Yes No
18. If you drive to Lower Bidwell Park would you be willing to pay a small parking fee?
Yes No



Beta Chapter of Omega Nu Foundation

P.O. Box 1256
Chico, CA 95927-1256

Tax ID # 68-0458756

March 11, 2014

cc: Dan Eiseleff
3/14/14

RECEIVED

MAR 14 2014

CITY OF CHICO
DEPT. OF PUBLIC WORKS

City of Chico Park Division
Caper Acres
Lise Smith-Peters
P.O. Box 3420
Chico, Ca 95927

Dear Lise,

Our organization received a donation request for \$10,000.00-\$20,000.00. Upon reviewing your request, the charity committee recommended to the general membership that we donate to your organization.

On behalf of Beta Chapter of Omega Nu, I am pleased to present you with the enclosed check in the amount of \$1000.00. As required by our guidelines, and in response to your specific request, the funds must be spent specifically as follows: for renovation, facilities upgrade, purchase of new equipment. The Humpty Dumpty area within Caper Acres was originally donated and developed by Omega Nu and we want to see it remain for future children to enjoy.

The Beta Chapter of Omega Nu is a philanthropic organization made up of a group of dedicated women who pledge themselves to raise funds for the benefit of women, children, and community in Butte County. The Beta Chapter of Omega Nu has been active in the Chico area since 1922.

If you wish to contact our organization regarding this letter, please contact us at the address listed below. Please be advised if you wish to be considered for a future donation you will need to contact our organization in the fall and request a "Charity Request Form".

Sincerely,

Debby Adema
2nd Vice President/Charity Chair

Item 6.1
Attachment D



Bidwell Park Pulse

2013 Annual Report

This edition of the Pulse summarizes the Parks Division progress made in Bidwell Park and other areas of Chico. Citizen's who would like additional details may refer to the annual report presented to the Bidwell Park and Playground Commission (see page 8 for details).

The year 2013, posed significant challenges to the Parks, Open Spaces, Greenways, and Preserves Division (Park Division) and the Street Trees and Public Plantings Division (Street Trees).

Use of Butte County Sheriff's Work Alternative Program (SWAP) and Alternative Custody Supervision (ACS) to aid with Park work and help keep Caper Acres open.

Reorganization of the divisions and City Departments resulted in the supervision of the Street Trees and Public Landscapes Division shifting to the Parks and Natural Resource Manager. The Urban Forest Manager (UFM) position was held open with the retirement of Denise Britton. The Divisions are now under the Public Works Department (the Department represents a consolidation of General Services and parts of other City Departments). A reorganization of Public Works will likely occur in early 2014.

The biggest challenge and impact have been the reduction in staff, and consequently services, resulting from City-wide budget cuts. The combined staffing levels for both divisions is just over half of what was available in 2009. With these challenges, staff have been focused on providing basic services and implementing creative solutions to take care of our Natural Resources. Some examples include:

Increased donations (over \$20,000 in comparison to about \$8,000 last year) associated with an inaugural fundraising event and other activities.

Parks Division Programs

- Administrative and Visitor Services
- Maintenance Crew
- Ranger/Lifeguard
- Volunteer Program
- Natural Resource Management
- Outreach and Education

The changes and development of new solutions to handle the work load have taken precedence over many of the goals in the workplan and efforts laid out last year. While we have made progress in many areas, progress has been delayed as we develop new solutions to handle workload and redefine staff responsibilities. Staff hopes that with stability, that 2014 will see the continuation of several efforts.

Street Trees and Public Landscapes Programs

- Street Trees (approximately 35,000 trees)
- Public Landscapes (for example, Children's Playground, City Plaza, Greenways, city parking lots, medians, landscapes around the City's public buildings, and the Airport.

The Parks Division and Street Trees Division are pleased to share this annual report to the Bidwell Park and Playground Commission and the public. In the following pages, we will highlight our accomplishments, but also trace out a framework from which we need to address fundamental issues in the City. Expect us to continue to "sacredly

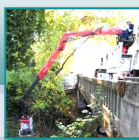
guard" the Park, but also expect us to ask for help and donations to take care of it. We will continue to build partnerships every day. We look forward to working with the community toward solutions in 2013!

~Daniel Efsaef, Park and Natural Resource Manager

Inside:



RANGERS 3



STREET TRESS 4



VOLUNTEER TRAINING.....7

The Bidwell Park Pulse



The Bidwell Park Pulse is a quarterly newsletter of the City of Chico's Parks, Open Spaces, Greenways, and Preserves Division. The Parks Division is part of the Public Works Department, and is responsible for maintaining and operating City parks, open space, and recreation areas including Bidwell Park, Children's Playground, Depot Park, City Plaza, Lindo Channel, Little Chico Creek Greenway, Teichert Ponds, and other preserves. Parks Division programs include: Maintenance, Ranger, Lifeguard, and Volunteer Programs. Printed on 100% recycled paper.

City of Chico Mission

To protect and enhance our community's quality of life for present and future generations.

Bidwell Park and Playground Commission (BPPC)

The BPPC is vested with the supervision, control and management of many public parks and playgrounds within the City. **Commissioners:** Mary Brentwood, Lisa Emmerich (Chair), Mark Herrera, Jim Moravec, Richard Ober, Janine Rood, and Drew Traulsen. **Staff Liaison:** Vacant.

Contact

Questions, comments, or photo contributions? Contact us:

Parks Division
Public Works Department
965 Fir Street | P.O. Box 3420
Chico, CA 95927-3420

2013 Highlights:

Administrative and Visitor Services

Administrative functions of the Parks Division include reservations, permits, support and analysis for Bidwell Park and Playground Commission meetings, development and management of budgets, vendor payments and contracts, and customer and visitor services. All Park Division staff, carry out some duties in this area, and shared administrative staff from the Public Works Department (PWD) support this function as well. Our efforts in customer and visitor services are an important part of providing citizens with a good experience in the park and community.



The Watermelon eating contest was a big hit at the Birthday Bash!

Park Permits - Staff issued a total of 644 permits (103 public events, 238 private events, and 303 reservations at Caper Acres). After a 3 year rise, total public event participation declined (see Figure) from last year (81,472) to this year's (49,551). The largest decrease appears right after the start of the Fiscal Year. Of note is that the program to monitor visitation ceased in mid-2013, a cut associated with staffing reductions. We hope to restart the effort in 2014.

Economic Contribution - The Park Division processed \$571,248 in payments to over 114 vendors that provided services, materials, and supplies for the Park and greenways. Approximately, 61% of the vendors are local suppliers based in Chico, with another 20% going to regional vendors between Redding and Sacramento. This economic benefit is small relative to the contribution to quality of life and local economic well being that Parks provide.

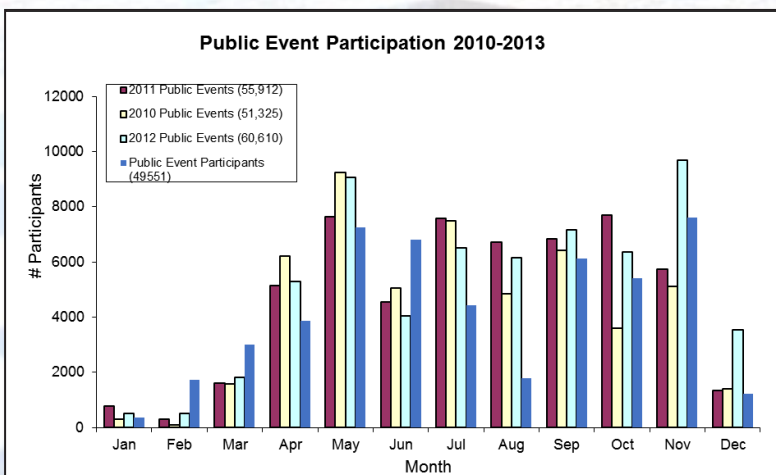
Closure of Park Areas - In response to staffing cuts associated with the budget, services were reduced to better match resources with work load. Staff prioritized services on peak days (Fridays, Saturdays, Sundays, and holidays) with no changes in park hours, but closed the Five Mile Recreation Area parking and restroom, North One Mile gate and restroom, and Peterson Drive gates on Monday-Thursday. Caper Acres reopened due to assistance from Serve-Pro and now the Butte County Sheriff's ACS program to handle the workload on Tuesdays thru Thursdays. Patrons that enter the park via other means have not been impacted.

Service Requests - Park Staff received approximately 84 service requests (mostly related to fallen trees, graffiti, vandalism, and homeless encampments).

BPPC Support - Staff supported 12 BPPC meetings, 2 Natural Resource meetings, 3 Policy Advisory meetings, and 4 Tree Committee meetings,

Research Tracking - Researchers requested permission to conduct six research projects in Bidwell Park (studies include: the dispersal methods of noxious weeds; Catalpa Tree herbicide pilot project; an Upper Park tick survey; sampling rattlesnake

Figure 3. Monthly Total of Public Event Participation

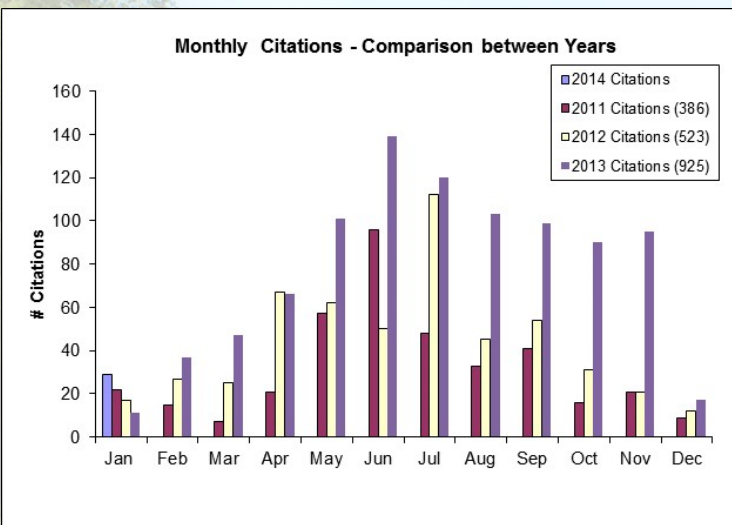


2013 Highlights:

Park Ranger Program

Park Rangers protect park resources and educate the community. Rangers patrol the City parks and greenways to enforce rules and laws; respond to emergencies; provide visitor assistance; report damage and safety concerns; assist with event coordination; address illegal encampments; develop outreach materials; conduct educational and interpretive programs; implement monitoring; assist with natural resource management task; as well as open/close park gates and facilities. Rangers continued to play a role in management and monitoring projects and assisted prescribed burns and vegetation management projects; although reductions in staffing, limited these efforts.

The rangers maintain high visibility during their patrols to help deter crime and provide visitor assistance and work closely with Police, Fire, Code Enforcement and other State and Federal public safety and natural resource based agencies. Two full-time and one permanent seasonal park ranger (down 1 full time position) were on



Citations issued rose in 2013, in comparison to past years. Note that the first month of 2014 is also included.

staff this past year.

Park Rangers coordinate the Park Watch program, which began in 1995. As avid park users, Park Watchers incorporate their ambassador duties into their regular walking, biking, running, or horseback riding. Park Watch members provide visitors with information, foster a safe environment, and advise park staff about park concerns. In 2013, 10 new members joined the program, bringing the total membership to 124 who donated over 11,000 hours.

Rangers oversee the lifeguard program at Sycamore Pool. Lifeguards work mostly from Memorial Day through Labor Day (11 am - 7 pm, six days a week). Lifeguards monitor pool and lawn activities, encourage safe behavior, perform rescues and provide

(Background Photo Courtesy of Abram House Photography)

first aid. Rescues were about average this season, amounting to 7 (same as last year). The lifeguards treated another 11 visitors for bee stings, falls, abrasions and cuts. Due to the diligence of staff and good fortune there were no major injuries this year at the pool. The Lifeguard staff encourage safe behavior during busy summer months, and also provide important information to rangers and police.



During the 2013 swim season, an estimated 41,752 park visitors utilized Sycamore pool and lawn area.

Community outreach and education plays an important part in Ranger duties and is intended to foster stewardship and appreciation of parks and resources. In early 2013, rangers established a satellite office at the Chico Creek Nature Center (CCNC). The satellite office enables rangers to build a stronger relationship with the CCNC and adds visibility to the public. Rangers hosted the 3rd annual National Night Out event, contributed to the quarterly newsletter, staffed several information booths, and participated in 911 Safety Pals. These programs enhance park users' enjoyment and safety while also promoting the protection of our natural and cultural resources.

Staffing reductions at the Chico Police Department directly impacted Rangers, who responded to a large number of calls. Rangers reached out to other agencies such as the California Department of Fish and Wildlife and State Parks to assist with various needs. Rangers also worked with the Butte County Sheriff's Office Alternative Custody Supervision (ACS) and Sheriff's Work Alternative Programs (SWAP). These programs offered a tremendous help in the clean-up of illegal encampments.

The combined enforcement and resource management efforts, coupled with a strong educational and outreach program have culminated in the rangers' ability to continue to effectively protect and promote the City of Chico's natural and cultural resources.

-Shane Romain, Senior Park Ranger, City of Chico



Rangers help lead the cleanup efforts with the Butte County Sheriff's Alternative Custody Supervision (ACS).

2013 Highlights:

Urban Forest Program

At the beginning of the fiscal year, the Parks Division absorbed the functions of the Street Trees and Public Plantings (landscapes) Division. The Street Trees and Public Plantings Division's major responsibilities include the City's Street trees and maintaining the City's public landscapes. The Landscape Maintenance Services contract is the City's largest service contract. It includes 229 sites, supported by 118 funding sources.

Within the City's responsibility are approximately 34,211 street tree sites, of which 30,667 contain street trees, including approximately 3,500 open planting sites. The City's street tree population also has 1,439 trees that are scheduled for eventual replacement, due mostly to aging, structural problems, or lack of establishment of young trees.

The City of Chico has been a Tree City USA since 1984. This designation requires a City to have a tree ordinance, a tree board or Commission, a budget of at least \$2.00 per capita spending on tree care and an annual Arbor Day celebration. In 2012, the City spent \$9.54 per capita on tree care, totaling \$834,875. Citizens of Chico are proud of its tree cover and often identify the tree canopy as providing a distinct sense of place and character to the City. Trees not only provide aesthetic value to the town, they produce a huge benefit to the citizens in the form of energy reduction from shade, pollution absorption and carbon sequestration.

2013 Highlights:

Planning, Monitoring, and Natural Resources

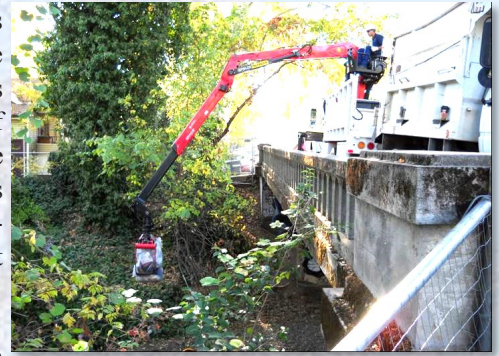
Natural resource tasks have long been an important part of Park Division work. Trails, invasive weed control, plantings, tree work, even managing behaviors in the park have an important effect on Park health, and all parts of the Park Division have responsibilities in this area.

These priority areas are more integrated with the Division than ever before. For example, the recent burns in the park represent efforts from administrative staff (planning and public notice), to rangers (safety and securing permits), to maintenance (site prep and oversight of crews), to volunteers (Park Watch provided information during the event), and even beyond to other City Divisions (Fire) and other entities (CDF). We include in this program area, Park Division efforts with project and park planning, projects, and monitoring.

Peregrine Point Monitoring Report – Staff issued the second annual monitoring report in 2013. Rangers have been monitoring visitation since 2009, the average number of vehicles per observation has steadily increased over the past 3 years .

Wet weather – In October 2013, the BPPC reviewed recent data and adopted the “Adaptive Wet Weather Trail Management Plan”. Staff anticipates annual reviews and regular revisions to program based on public input and new data.

Demands for services have grown while the Division struggles with the loss of staff and budget cuts. The City has 10-15 years of deferred maintenance on its street trees.



The tree crew was an important part of taking care of the City trees (see full annual report for a list of accomplishments). July was very challenging with the entire Tree Crew laid off and the retirement of the Urban Forest Manager.

Using a bid process, the City hired a local tree service to handle emergency work, such as hangers, broken limbs, and safety pruning. To handle lower priority work more cost effectively, the Council later approved rehiring a Senior Tree Maintenance Worker (paid for with a shift from the contracting budget) who responds to emergency down limbs and hangers as well as smaller removals and traffic safety pruning.

As the economy begins to recover, the Division's aim is to concentrate on routine pruning of the highest priority trees. This will require additional staffing and a pruning contract for the large old trees in most need of work. Our long term goal is to develop a forest of strong young trees to replace the current aging population.

-Dave Bettencourt, Tree Field Supervisor

Prescribed Burns - The Park Division (working with the Chico Fire Department, the California Conservation Corps, and CAL Fire) conducted efforts to reduce fuels in Middle Park. A prescribed burn occurred in October. Several areas have fuels reduction piles will be burned when favorable fire conditions return.

Native Plantings: Staff and volunteers made good progress on improving and updating infrastructure of the park entrances and volunteer restoration areas.

Catalpa Herbicide Trial Project – a partnership between CA State Parks, Friends of Bidwell Park and Park Division. This multi-year project will help determine which methods are most effective in killing catalpa trees of varying diameters.

Trails and Natural Resources Plan – Last year Staff reported progress on initial inventory maps, estimate of trail totals, and the development of Management Units. Staffing issues prevented the re-start of those efforts, but we now anticipate that these efforts will be restarted before the end of 2014.

Caper Acres – Public input on a master plan for this beloved facility began. When complete, the plan will layout options and costs for improvements, which will allow for fundraising and capital campaigns. Staff anticipates a plan will be completed for BPPC

-Dan Ejsseff, Park and Natural Resource Manager

2013 Highlights:

Volunteers & Donations

When citizens take the opportunity to give time and energy to Bidwell Park and our City greenways, their investment in and respect for Chico's unique resources grows deeper. Volunteers currently assist the Park Division in trail maintenance and repair, painting, litter removal, Park office tasks, control of invasive weeds, native plant seed propagation and planting in volunteer habitat restoration areas throughout Bidwell Park. Volunteer projects are now sched-

Volunteer Program Mission: *enlist the help of the local community in managing Park resources and expand volunteerism in as many aspects of enhancing Bidwell Park as possible (Bidwell Park Volunteer Manual, April 2007)*

uled regularly in the City's greenways as well.

In 2013, volunteers contributed 19,056 hours of work to Bidwell Park and other Chico Greenways. Overall volunteer hours were down 1% from 2012. In addition to these tasks, the Park Services Coordinator and Park Intern also include educational components focusing on Park history, and ecology; implement photo monitoring measures for restoration sites so that improvements can be seen over time and assist with the natural resource management program through the donation of thousands of hours of weeding invasive species and planting native plant species. The incorporation of vegetation management for years as the major portion of weekly and annual work sessions has helped supplement and offset the Park's maintenance crew time.

The BPPC annual report provides more details. Large annual park work days remain popular events that school students, families, individuals, CSUC and Butte College students, community service groups and church groups participate. The Park Division continues

Partial Volunteers List

This list includes only a fraction of those that donated their time to their Community.

Active partners include:

Butte Environmental Council, CA Native Plant Society, Mt. Lassen Chapter (CNPS), CA Urban Stream Alliance "Stream Team", Chico High School Native Plant Project (6th year), CSU Chico's Upward Bound (8th year), CSU, Chico's Community Action Volunteers in Education (CAVE) (8th year), Friends of Bidwell Park, Friends of Comanche Creek (2nd year), and Kids and Creeks .

Volunteer Adopt-A-Park Site Program :

Blue Oak Elementary 6th grade class (3rd year), McCabe Family (9th year), Rangel Family (4th year), Sierra View Elementary School's 4th grade classes (6th year), Sigma Chi Fraternity (4th year).

Active Volunteer Crew Leaders: Caitlyn Reilly, Elaine Elsmore, Elizabeth Stewart, Janet Ellner, Michael Bruhn; Michael Stauffer, Steve Overlock, Susan Mason, and Timmarie Hamill.



Happy Students from Chico Unified's College Connection Program pause to take a photo during Make a Difference Day.

to build on established partnerships and programs and relies on dedicated volunteers for this effort (see box). The Park Division conducted its second crew leader training in March 2013 and several active crew leaders schedule weekly sessions with support from the Park Division. The Crew Leader Training and program have developed into a reliable, knowledgeable force for good in the Park.

Of special note are the efforts of the Friends of Bidwell Park (FOBP) and Susan Mason. Throughout 2013, Susan led sessions to remove invasive plants (olives, privet, bladder senna, pokeweed, silver dollar plants, yellow starthistle, puncturevine and much more) throughout the Community. In 2013 FOBP, provided three 40 yard dumpsters; donations toward the Park Intern stipend and to a certified herbicide applicator; and is partnering trial project to control Catalpa along Big Chico Creek.

A new partner, ServPro, stepped up and volunteered staff time to help keep Caper Acres open when budget cuts threatened to partially close it. The Butte County Sheriff's ACS program now helps serve that role and will continue in the future.

We highlight some of the other volunteers and Partners in the Annual Report. The scope of work and places that volunteers cover is very impressive. Volunteers cleaned up encampments and trash; planted native plants; restoration work; water monitoring; interpretive signs; weed control; and trail work opportunities all over Bidwell Park and Chico (including 9th & Hazel Park; Lost Park; Humboldt Park; Little Chico Creek; Memorial Way; Teichert Ponds; and Verbena Fields).

~Lise Smith-Peters, Park Services Coordinator



2013 Highlights:

Maintenance and Infrastructure

Park maintenance staff cares and maintains Bidwell Park and other City parks, view sheds and greenways. Many citizens are surprised at the scope required to maintain city-owned areas for safety and the satisfaction of park visitors. Our staff works seven day a week (365 days a year) and is comprised of three maintenance workers, one senior maintenance worker, and a field supervisor. Park staff duties include cleaning, safety inspection, graffiti removal, and maintenance of park grounds, facilities, and play areas. Park Maintenance is also responsible for the trails program, wild land restoration and maintenance.

To provide a sense of the scope, the Parks staff duties in Bidwell Park alone include: 6 reservation areas, 36 individual picnic sites, 7 park buildings that house 25 restrooms stalls, 8 porta pottie locations, 3 shower facilities, Numerous lighting systems, 21.5 acres of irrigated lawn that is mowed and trimmed each week in the summer and leafed each week during the fall, over 10 miles of paved road ways and bike paths, and the seasonal cleaning and maintenance of Sycamore pool.

In addition to these daily tasks, Staff repairs park infrastructure (from painting, plumbing and electrical to adding, replacing or fabricating equipment or fixtures such as signs, waste receptacles, benches, picnic tables and exercise equipment). In addition, staff prepares and posts reservation areas for over 300 private and public events each year. While Bidwell Park is the main focus of Staff, they also have duties on other City properties.

In the past couple of years, wild land and land management tasks have been incorporated into daily and seasonal tasks. Park staff maintains the natural beauty from Lost Park to the end of Ten Mile House road. This work ranges from pruning trees, applying herbicide, mowing road and trail edges, developing and planting native rehabilitation sites, prescribed burns, invasive plant removal, trail maintenance, and wild land restoration through the planting of native plants and grasses.

2013 has been a challenging year with crews cut, parks reduced hours, and trying to implement volunteers to keep areas open with



Once finished some trail work is subtle and many visitors are not aware that anything had been done. Soil and rock was brought in to protect the roots of this tree and minimize erosion



limited success. In spite of the turmoil, we managed to make limited headway in several areas:

Trail Program - The trail program has seen the completion of the ADA section of the trail grant and near completion of the trail grant itself, along with the start of the reroute of monkey face trail and the rehabilitation to remove all the scaring and erosion to area of the of the monkey face butte. Volunteers in conjunction with staff installed multiple grade reversals on North Rim trail to divert water away from the blue oak trail head. Total new trail tread work for all projects mentioned is 2,504 feet for 2013.

Removal of Potential Hazardous Materials - Toxic telephone pole barriers removal project is almost complete with 1,395 feet remaining to be removed in 2014 from the Centennial Avenue, Five Mile way and picnic site 24 locations.

Native Plantings - Native Planting sites completed in 2013 include the Five mile levee, two sites on south park entrance and one site at the North One Mile Bridge.

Fuel reduction and prescribed burns in the park both the CCC and Salt creek worked on fuel reduction in Middle Park this year.

Infrastructure replaced, retrofitted or removed - staff installed two new drinking fountains one at Five Mile and one Cedar Grove to replace the badly worn ones, staff also rebuilt and installed a replacement on Peterson drive by the old nursery. Staff removed one observation deck from World of Trees and set up volunteers to replace with a less maintenance intensive type. Staff added over one hundred feet of new fence at Lot E to help preserve the integrity of the storage cell by keeping the public on the trail. The Five Mile septic system was completely replaced this summer with a more up to date system to handle the spikes in usage from the spring, summer, and fall schedules.

-Jimi Logsdon, Park Field Maintenance Supervisor, City of Chico

(Background: Parking Lot D – split rail installation to protect Blue Oaks.)

Spring 2014 Volunteer Training

Join us to get an overview of volunteer efforts in Bidwell Park and other City Properties. This meeting will provide an overview of the Volunteer program for new volunteers and detail other training opportunities. Two main volunteer efforts will be covered:



Park Watch—As ambassadors of the park, Park Watch volunteers share information to visitors and advise park staff about damage, hazards, vandalism, or other concerns they encounter. Park Watch volunteer's visible presence fosters a safe environment. Park

Watch volunteers must be at least 18 years old, pass a criminal background check and volunteer a minimum number of hours.

Parks Volunteer Meeting

When: Thursday - March 13th 6:00 - 9:00 PM

Where: City Council Chamber Bldg at 421 W. Main Street

Contact: To apply and RSVP, please call 530 -896-7800 or parkinfo@chicoca.gov

Volunteer Crew Leader Training—Dedicated volunteers may apply to be Volunteer Crew Leaders. These Leaders guide work sessions safely and have the tools and knowledge to remove invasive weeds and care for native plants and help teach others. Crew Leaders assist with big events and regular work sessions. Please contact us for more information.

2013 Highlights:

Donations

In calendar year 2013, citizens provided over \$20,767 in park cash donations, including \$1,594 devoted to Caper Acres. Donations, both cash and in-kind, have helped save the Park Division needed financial resources. This represents a substantial increase over last years total (\$8,695).

In-kind donations valued at over \$40,000 from area businesses and local organizations as well as in-kind labor provided by the CA Conservation Corps and community volunteers provided hundreds of thousands of dollars in support of Park projects. Of note are contributions from Serve-Pro to help keep Caper Acres open and the new Parks relationship with Butte County Sherriff's programs (ACS and SWAP).

In-Kind Donations

Here's a fraction of the Organizations that supported the Park in 2013: Butte County Sheriff (SWAP and ACS programs); CA Conservation Corps; Costco; Home Depot; Recology; Rotary of Chico; Serve-Pro; Soroptimist; Starbucks; Teichert Ponds; Waste Management.

Through the years, the community has contributed funds to memorial benches, plaques, vita course stations, Caper Acres bricks and toward equipment and facilities.

However, many citizens do not know that the Park Donation can accept donations to support Bidwell Park and to raise needed funds for other areas. Donations are tax deductible and may be given to separate costs centers. Staff hopes that the ease of donating will increase the community support of our parks.



Buy a Jake Early T-shirt from the Park Division—\$25!



Yes, I would like to help Bidwell Park & City Greenways!

I understand that my contribution is tax deductible (IRS Publication 526 (2012) p. 2).

- | | |
|--|--|
| <input type="checkbox"/> Caper Acres (99170) | <input type="checkbox"/> Park Improvements (99171), |
| <input type="checkbox"/> Trails (99174) | <input type="checkbox"/> Park Infrastructure (99172) |
| <input type="checkbox"/> General Donation | <input type="checkbox"/> Vegetation Management (99175) |
| <input type="checkbox"/> Park Intern (99173) | |

Name _____
 Address _____
 City _____ State _____ Zip _____

Enclosed please find my support in the amount of: \$ _____

My check is attached (Please make payable to Chico Parks Division)

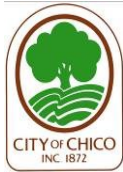
Please bill my credit Card (\$20.00 minimum)

Visa MasterCard

Card #: _____ Exp. _____

Please clip and return to City of Chico/Parks Division/Donations/965 Fir Street/ Chico, CA 95926.

For official use only 050-000-46001/ _____ -000-3990



Park Division

965 Fir Street | PO Box 3420
Chico, CA 95927

View the Annual Report Online, please visit:

http://www.chico.ca.us/government/minutes_agendas/bidwell_park_playground_commission.asp

2013 By the Numbers

4,799	Chico township population in 1900.		properties per resident (Compares to a high of \$222 in San Francisco; to lows of \$21 in San Bernardino and Tulsa).
86,187	Chico population in 2010.		
212,968	Chico metropolitan area population (includes Oroville and Paradise) in 2010.		
5,053	Total acres managed by the City of Chico.	19,056	Volunteer hours donated.
3,670	Total acres of Bidwell Park.	\$20,767	Tax-exempt donations to the Parks Fund (over 2 x the value of previous year's donations).
14	US Ranking of Bidwell Park among municipally owned parks.	\$49,149	Value of In-kind service or material donations.
3	California Ranking of Bidwell Park among municipally owned parks.	925	Total Number of Ranger-Issued citations (2013). Last year was 523.
\$1,742,016	Parks Division budget in Fiscal Year 2013-2014.	3,223	Total Number of Documented warnings(2013).
\$20.21	Total Spending on City of Chico Parks and other		