



**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
Regular Meeting Agenda  
February 24, 2014, 6:30 pm  
Municipal Center - 421 Main Street, Council Chamber

Materials related to an item on this Agenda are available for public inspection in the Park Division Office at 965 Fir Street during normal business hours or online at <http://www.Chicoca.gov>

**1. REGULAR COMMISSION MEETING**

- 1.1. Call to Order
- 1.2. Special Presentation: Recognition of Lise Smith-Peters
- 1.3. Roll Call

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. Approval of Meeting Minutes for the December 2013 and January 2014 Meetings

**Action:** Approve minutes of BPPC meeting held on 12/16/13 and 1/27/14.

2.2. Permit Application for a Wedding at North 5 Mile (9/20/14).

Applicant (Lindsay Pernell) requests use of the north side of the Five Mile Picnic area for a wedding. While this area is intensively managed and appropriate for a variety of activities it is not identified as a reservable area and therefore requires BPPC action. **Recommendation:** Conditional approval.

2.3. Permit for Bidwell Bark Fun Run & Festival (9/27/14).

The Butte Humane Society requests use of the One Mile Picnic Area and standard race course for a 5-K run and 2-K walk. Other dog-oriented activities will also occur in this area. This permit requires BPPC action because the applicant requests the setup of a fenced area that will be used for demonstrations of dogs off-leash. **Recommendation:** Conditional approval.

2.4. Permit for the Making Strides 5K Walk (10/17-10/18/14)

Applicant (American Cancer Society) One Mile Recreation Area Oak Grove Picnic Site for a 5-K walk and fundraiser. The applicant requests BPPC action as they plan to have someone stay overnight for security purposes. **Recommendation:** Conditional approval.

2.5. Consideration of Chico Area Recreation District's (CARD) request to waive reservation and vendor fees for 2014 permits.

CARD requests to waive reservation and vendor fees for the Spring Jamboree; Movies in the Park; 4th of July Community Celebration; and Pastels on the Plaza. **Recommendation:** Staff recommends approval of the CARD's request to waive the reservation and vendor fees. The applicant will pay the other required fees.

2.6. Approval of Tree Removal Permits

Various applicants would like to remove 1 sycamore (Yarwood variety) at each of the locations listed below because of multiple broken limbs during the growing season (hazard to people and property), and damage to infrastructure (sidewalk lifting). **Recommendation:** Staff recommends approval of removal permits for: 1) 1605 Ridgebrook Way; 2) 652 Cromwell Drive, 3) 660 Cromwell Drive, and 4) 669 Cromwell Drive.

**ITEMS REMOVED FROM CONSENT** – if any

3. **NOTICED PUBLIC HEARINGS** - None

4. **REGULAR AGENDA**

4.1. Consideration of Application to the Coca Cola/Keep America Beautiful Recycling Bin Grant Program.

The Coca-Cola Foundation and Keep America Beautiful (KAB) have partnered together to support local communities in their recycling efforts through an annual competitive grant program that provides free bins for the collection of beverage containers in various public settings. **Recommendation:** Staff recommends approval to submit an application requesting eight recycling bins with the KAB logo for Lower and Middle Bidwell Park.

5. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

6. **REPORTS**

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

6.1. Parks and Street Trees Division Report (January and February) - Dan Efseaff, Park and Natural Resource Manager.

7. **ADJOURNMENT**

Adjourn to the next regular meeting on March 31, 2014 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).



Please contact the Park Division Office at (530) 896-7800 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation. This request should be received at least three working days prior to the meeting.

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
Minutes of  
December 16, 2013 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Emmerich called the meeting to order at 6:30 p.m.

**1.2. Roll Call**

**Commissioners present:**

Mary Brentwood  
Lisa Emmerich  
Mark Herrera  
Jim Moravec  
Richard Ober  
Janine Rood  
Drew Traulsen

**Commissioners absent:** None

**Staff present:** Ruben Martinez (Public Works Director); Dan Efseaff (Park and Natural Resource Manager); Lise-Smith Peters (Park Services Coordinator); Marie Demers (Housing Financial Specialist); and, Craig Murray (Associate Civil Engineer)

**2. CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

**2.1. Approval of Meeting Minutes**

**Action:** Approve minutes of BPPC held on 11/25/13.

**2.2. Permit for Summer Sizzler 5K and 10K Run**

Fleet Feet requests a permit to hold a 5K and 10K Run using Lower and Middle Park trails. The application requires BPPC consideration because the trails in Middle Park are non-intensive use.

**Action:** *Approve permit with conditions.*

**2.3. Permit for Durham Parks and Recreation Trail Hike for April**

The Durham Recreation and Parks District requests a permit to conduct a trail hiking class in Upper Park over several days. This application requires BPPC consideration as the group is requesting use of non-intensive use areas in Upper Park over multiple days. **Action:** *Approve permit with conditions.*

**MOTION:** Approve the Consent Agenda as submitted. **MADE BY:** Brentwood. **SECOND:** Moravec. **AYES:** 7 (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0

**ITEMS REMOVED FROM CONSENT** – None

**3. NOTICED PUBLIC HEARINGS** - None

#### 4. **REGULAR AGENDA**

##### 4.1. Comanche Creek Improvements and Little Chico Creek Bike Bridge Funding – Housing and Park Related Grant

The CA State Housing-Related Parks Program (HRP) provides financial incentives to cities and counties with documented housing starts for units affordable to very low or low-income households. HRP provides grants for the creation of new parks or rehabilitation or improvements to existing parks within a project area. Staff proposes a funding request to 1) implement initial improvements (including a bike/pedestrian bridge) to the Comanche Creek Greenway; and 2) complete a bike/pedestrian bridge across Little Chico Creek west of Hwy 99 that will connect Humboldt Avenue and Community Park (20th Street). Citizens from the Friends of Comanche Creek are working with Staff on the application. **Recommendation:** *Staff requests that the Bidwell Park and Playground Commission (BPPC) recommends that the City Council adopt a resolution authorizing the grant application for the CA State Housing-Related Parks Program.*

Park and Natural Resource Manager, Dan Efseaff, provided an introduction and presented the staff report. Addressing the BPPC on this item were: Debbie Villasenor, Janet Ellner, Adam Fedeli, and Emily Alma.

**MOTION:** Recommend that the City Council adopt a resolution authorizing the grant application for the California State Housing-Related Parks Program. **MADE BY:** Rood. **SECOND:** Traulsen. **AYES: 7** (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES: 0**

##### 4.2. Tree Permit Request: Tree Removal at 839 Rio Chico Way and 656 Cromwell Street

Landowners wish to remove trees at 1) 839 Rio Chico Way – 1 liquidambar because of repeated sidewalk damage due to roots and 2) 656 Cromwell – 2 Sycamores because of repeated limb breakage and damage to sidewalk due to root growth. The removals and replanting will be completed at the applicants cost. **Recommendation:** *Approval of permits; and exploration of a Programmatic Permit.*

The BPPC reviewed the subject permits, photographs provided, and discussed both permits. Addressing the BPPC on this item were: Mark Stemen, Woody Elliott, and Mary Rooney.

Park and Natural Resource Manager Efseaff described the programmatic permit idea (applicants could receive staff level approval for requests that meet established criteria). The Commission supported the concept of sending the programmatic permit to the Tree Committee for further consideration.

**MOTION:** Regarding 1) 839 Rio Chico Way: Approve the removal and replanting. **MADE BY:** Moravec. **SECOND:** Emmerich. **AYES: 6** (Brentwood, Emmerich, Moravec, Ober, Rood, and Traulsen) **NOES: 0** **ABSTAINED: 1** (Herrera).

**MOTION:** Regarding 2) 656 Cromwell: Approve the removal and replanting. **MADE BY:** Moravec. **SECOND:** Traulsen. **AYES: 5** (Brentwood, Emmerich, Moravec, Ober, and Traulsen) **NOES: 1** (Rood) **ABSTAINED: 1** (Herrera).

#### 5. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda; comments are limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

The following citizens provided input under this section of the Agenda: 1) Katherine MacKinnon, regarding the Caper Acres Improvement Project; 2) Woody Elliott, regarding Friends of Bidwell Park fundraising; and, 3) Ray Peck regarding memorial bench locations.

**6. REPORTS**

Items provided for the Commission's information and discussion. No action can be taken on any of the items unless the Commission agrees to include them to a subsequent posted agenda.

6.1. Park and Natural Resources Manager's Report - Dan Efseaff, Park and Natural Resource Manager.

Dan Efseaff provided a verbal summary of the written report. Lise Smith-Peters presented the quarterly volunteer report summary.

**7. ADJOURNMENT**

Adjourn to the next regular meeting on January 27, 2014 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).

Date Approved: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_.

Prepared By:

\_\_\_\_\_ Date

Distribution: BPPC

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2/19/2014

**CITY OF CHICO**  
**BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)**  
Minutes of  
January 27, 2014 Regular Meeting

**1. REGULAR COMMISSION MEETING**

**1.1. Call to Order**

Chair Emmerich called the meeting to order at 6:30 pm.

**1.2. Roll Call**

**Commissioners present:**

Mary Brentwood  
Lisa Emmerich  
Mark Herrera  
Jim Moravec  
Richard Ober  
Janine Rood  
Drew Traulsen

**Commissioners absent:** None

**Staff present:** Dan Efseaff (Park and Natural Resource Manager), Ruben Martinez (General Services Director), Nancy Kelly (Administrative Assistant)

**2. CONSENT AGENDA**

**ITEMS REMOVED FROM CONSENT – NONE**

**2.1. Minutes from the 12/16/13 meeting were incomplete and will be provided at the 2/24/14 meeting.**

**2.2. Permit to allow Helicopter Staging Area at Parking Lot B (Summit Line Construction)**

Construction requests a permit to use Parking Lot B for 1-2 days during 2014 as a landing and staging area related to inspection and addition of wires of the existing Cottonwood-Roseville 230 kV transmission line. An easement exists for the line.

**MOTION:** Approve the consent agenda as submitted. **MADE BY:** Ober. **SECOND:** Moravec. **AYES:** 7 (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0. **ABSENT:** 0.

**3. NOTIED PUBLIC HEARINGS – NONE**

**4. REGULAR AGENDA**

**4.1. Conceptual Approval for a Community Rose Garden at the CARD Community Center (545 Vallombrosa Avenue, Chico, California)**

The Chico Area Recreation District (CARD) requests input and conceptual approval of a proposed Rose Garden. CARD leases the property from the City of Chico and any improvements need City approval. Conceptual approval will allow the applicant to develop a more detailed design and solutions to concerns that would return to the BPPC for review and approval.

CARD has recently received a proposal for a rose garden and has explored some options with their Board and subcommittee. The proposed site is located at the back of the CARD center, adjoining lower Bidwell Park. It would extend into the area in the back. This area would provide an opportunity for a new venue for weddings and other events. CARD requests conceptual approval. This would give CARD a go ahead and explore some options. The Commission would receive input as the project moved along and the final design would come back to the Commission

The Master Management Plan (MMP) would be used as a guide for framework for new activities in the park. One of the items in our MMP is to provide alternative enhanced uses in the park. This area is already developed and there would be no change in use.

Jake Preston, CARD Superintendent of Parks and Facilities gave his perspective on the project. Mr. Preston wanted to start the dialog to show intent and continue the process of planning, and indicated the desire to have the Commission consider the available information and weigh in on the project before any more resources were invested into the project, as part of the lease agreement.

The conceptual drawing is simply a scale of the project and the general concept. Nothing is set in stone at this point. This is a long standing project and CARD is just now able to have a discussion on the project and move forward. There are a lot of reservations from the CARD staff and Board on the long term impacts and they are working to address those items. He stressed that when CARD makes a commitment, they will follow thru with what they say. Mr. Preston stated that CARD's goal is to bring recreational opportunities in conjunction with this rose garden and there are design guidelines to do that.

Mr. Preston restated the history of the project. This was first brought to Council in 2001 and was brought to the CARD board numerous times. We need to look at the maintenance impacts. CARD is working with Ms. Warrens to mitigate the ongoing maintenance as well as coordinate with the Butte Rose Society which would need to go to their board. Roses are high maintenance as a landscape feature but have great benefits. The initial start of capital funds by Ms. Marilyn Warrens has dedicated to the project, we are looking at setting up an account to offset the maintenance costs.

A lot of time and care was put in when narrowing down location possibilities.

Emmerich – Is CARD envisioning the rose garden would be built simultaneously with the amphitheater?

Preston – the Board would decide on the priority decisions but Mr. Preston thought the rose garden would be first and it would be phased in. He believed that the rose garden would be a priority.

Chair Emmerich asked if they would be receiving a timeline of the project.

Mr. Preston stressed that communication with the Park Commission is crucial.

Dan Efseaff stated the rose garden would be kept on the outer part of the property near the bike path as reflected in the conceptual drawing

Commissioner Moravec asked if the rose garden would be solely on the bike side of the path and not the Creekside.

Brentwood was concerned it would be too close to the creek when it comes to pesticide runoff.

Preston – the plan is to do non-impact types of landscaping. As the planning developed, so would the maintenance plan.

Commissioner Herrera stated the Bidwell Park and Playground Commission has guidelines for herbicide applications. He recommended stricter guidelines.

FROM THE PUBLIC:

Woody Elliott – stated he approved of the rose garden but he did not approve of the wall area noted on the conceptual drawing.

Marilyn Warrens – spoke about her vision of this project and how she started it in 2001. She noted that Chico has been good for her family so she wanted to do something for Chico in return. Ms. Warrens said she would appreciate any consideration for the project and that there was money available at North Valley Community Foundation.

Chair Emmerich expressed sincere appreciation for Ms. Warrens coming forward with her generous offer.

Jan Sneed, Chair of CARD board, stated that the board enthusiastically embraced this project. The Committee believes the increased revenues received from the weddings and events, would help offset the maintenance costs.

Chair Emmerich asked if CARD would be able to charge more for the use of this facility and how it would offset the costs. Ms. Sneed said regardless, it is a beautiful addition to the community.

Mr. Preston noted that there is a cap on what residents will pay for rentals. While there may potentially be an increase, the revenue really comes from their programs. They are trying to bring in positive enhancements to the community.

Commissioner Ober stated that in addition to the controlling of herbicide and pesticide applications, he would like to see consciousness about water use when designing this project.

**MOTION:** Move to approve conceptual plan of a rose garden at the CARD center. **MADE BY:** Ober. **SECOND:** Traulsen. **AYES:** 7 (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0. **ABSENT:** 0.

#### 4.2. Selection of Chair, Committee Assignments, and Approval of Revised Meeting Schedule

Annually, the Commission selects a Chair and a Vice-Chair. BPPC members serve on the Policy Advisory, Natural Resources, Street Trees Committees and the City's ad hoc Bicycle Advisory Committee. These committees meet on an as-needed basis.

Staff recommended no changes to the current Commission structure.

**MOTION:** Moved that Emmerich serve a second term as Chair of the Commission. **MADE BY:** Brentwood. **SECOND:** Rood. **AYES:** 6 (Brentwood, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0. **ABSTAINED:** 1. (Emmerich)

**MOTION:** Moved that Moravec to serve a second term as Vice-Chair of the Commission. **MADE BY:** Ober. **SECOND:** Brentwood. **AYES:** 7 (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0. **ABSENT:** 0.

*There was no public comment on the selection of Chair and Vice-Chair.*



The BPPC meets on the last Monday of the month and so the 2014 calendar presents two potential conflicts:

Staff recommended the following changes to the annual schedule:

1. Move the May meeting from May 26<sup>th</sup> (Memorial Day) to Tuesday (May 27<sup>th</sup>) at 6:30 p.m.
2. Move the December meeting from December 29<sup>th</sup> (between the Christmas and New Year's Day holidays) to the 3<sup>rd</sup> Monday in December (December 15<sup>th</sup>) at 6:30 p.m.

**MOTION:** Moved to accept Staff recommendations for meeting dates. **MADE BY:** Rood. **SECOND:** Traulsen. **AYES:** 7 (Brentwood, Emmerich, Herrera, Moravec, Ober, Rood, and Traulsen). **NOES:** 0. **ABSENT:** 0.

With regard to the Committee structure and current assignments, Commissioner Brentwood, current Chair of the Natural Resources Committee, offered the post to any of the other Commissioners if they were interested.

The Chair noted that existing Committee assignments will remain the same:

1. Natural Resource Committee - 2<sup>nd</sup> Thursday – Brentwood (Chair), Morovic and Rood
2. Policy Advisory Committee - 3<sup>rd</sup> Thursday – Herrera (Chair), Ober and Traulsen
3. Tree Committee – 2<sup>nd</sup> Wednesday – Ober (Chair), Emmerich, and Rood
4. Bicycle Advisory Committee – meets as needed – Moravec / Rood (Alternate)

## 5. BUSINESS FROM THE FLOOR – NONE

## 6. REPORTS

### 6.1. Special Report: 2013 Park Division and Street Trees Annual Report –

Dan Efseaff presented the report and noted that a draft version was included in the packet. A revised version is available on line and was handed to Commissioners. Commented on the challenges this year, staffing being one of them. They were still able to continue with service and move forward with the workplan.

Herrera – inquired about the timeline of the Urban Forest Management Plan and if not having an Urban Forester is a barrier to that being fast tracked. Also, wanted to know if an Urban Forester would be hired any time soon.

Ruben Martinez – Regarding the Urban Forest Plan, he said the language was being refined. There is no specific timeline. It is on our workplan. The goal is to complete it by the end of this year. We were close when Denise was here.

He is in the process of a reorganization report that affects a lot of the divisions. It will help spread the workload amongst staff. The exact timeline is not yet known but we have not lost sight of that goal.

We have been adding planting trees. It is unknown at this point if we will be getting an Urban Forester. Part of the salary is being used to fund an hourly employee to perform low level tree work. So far, a close look shows it is a very efficient use of the money. We do still have two contracts to complete. That will incur some of that money.

We have an arborist on board who has been providing our tree reports and assisting with Risk Management in relation to trees.

There are landscape services contracts we are looking at that was part of the Urban Forester position.

Herrera – commended staff for continuing to spear head this. He would like to see it move forward as soon as possible.

Dan Efseaff– mentioned we haven't always had an annual report like this but feels it is a good way to share information with the public. It gives them a chance to see all the work that goes on in the park. The report includes comparisons of expenditures and how it compares with other urban areas.

An estimated 1.9 million annual visits occurred in 2012 year. No figure is available for 2013, as traffic collection efforts were suspended with the budget cuts, but we hope to start back up this year.

With the changes, we've had to look at other resources such as the Sheriff's Work Alternative Program (SWAP) and Alternative Correctional Sentencing (ACS) program which has allowed us to do encampment clean ups and to keep Caper Acres open on a regular schedule since December.

In-kind services and donations – We exceeded 19,000 hours for this year. Our dollar value from donations went from \$8,600 last year to over \$20,000 this year. This can be attributed to the Birthday Bash new event which provided for event fees and Jake Early t-shirt sales.

Commissioner Ober – expressed concern about the Volunteer Coordinator position remaining vacant. He urged the City to not let the Volunteer Coordinator position go unfilled and urged the community to get behind the City to encourage that to happen.

Dan Efseaff – When you look at the limited resources we have, certainly 19,000 hours is valued at over \$400,000 worth of work by volunteers. It is hard to look at that and not have someone steward it along. Also, the donations, the more we can engage them, the more likely that will support us. There is a high value for us.

Ruben Martinez– the Volunteer Coordinator position has actually changed names three times. The most recent name is Park Services Coordinator. The Volunteer Coordinator function has always been very important asset. He is doing a comprehensive look at reorganizing some things. Besides work load leveling, it would allow us to make the case for this position. We will definitely not be letting our Volunteer Coordinator position disappear.

Moravec – Regarding the Volunteer Coordinator position, who sets the timeline as to when that goes before Council?

Martinez – It's a combination of being prepared to answer all the questions and having all the background information. The report is close to being done, but I needed answers to a few more questions before bringing it forward. The Volunteer Coordinator will only be a portion of the new position.

The Commission will be notified when it will be coming before Council.

Mary Rooney - spoke about tree issues on Cromwell Drive. She and neighbors have submitted requests to remove the hazardous trees on their street. While she has heard back from the City, other neighbors have not. They are anxious to get the trees out before they start budding again.

Chair Emmerich emphasized that the Commission simply cannot do their job effectively without an Urban Forester and while the City is having financial issues, it would be a shame to use that rationale to undercut the very good work done by the Commission, through the Tree Committee and by Denise on creating the Urban Forest Plan. We cannot do our work without the position

that replicates what Lise did for us. This position has proved to be a wonderful financial boon to the city. It will be increasingly difficult to continue to manage volunteer activities without someone who has hands on activity on a regular basis. We simply cannot do our work without those core positions. Whatever the Commission can do to support moving forward with these positions, they will.

Shane Romain – gave an overview of what the park rangers have been dealing with and the challenges with limited resources and staff.. Over the past six months, they have working with only two rangers. In addition to overseeing Bidwell Park, they are also looking after greenways and open spaces.

There is an exceptional amount of transient activity. The park rangers have been taking care of these issues on their own due to staff reductions in other departments.

Commissioner Ober – you are describing about 9,000 acres and as of now, we have about 2.5 FTE rangers. He recognizes the challenges Shane is describing. He inquired about how other City parks around the country compare.

Shane – Even without a Volunteer Coordinator, we are moving forward with volunteer services and training. Information can be found on the City's website and at upcoming Farmers' market.

**6.2. Parks and Street Trees Divisions Report – Dan Efseaff, Park and Natural Resource Manager** – This report was postponed until the February meeting.

**7. Adjourn to the next regular meeting on February 24, 2014 at 6:30 p.m. in the Council Chamber of the Chico Municipal Center building (421 Main Street, Chico, California).**

Date Approved: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ .  
Prepared By: \_\_\_\_\_

\_\_\_\_\_  
Nancy Kelly, Administrative Assistant

\_\_\_\_\_  
Date

Distribution: BPPC



# BPPC Staff Report

Meeting Date 2/24/14

DATE: 2/12/14  
 TO: Bidwell Park and Playground Commission (BPPC)  
 FROM: Theresa Rodriguez, Administrative Assistant  
 SUBJECT: Permit Application for Wedding at the Five Mile Recreation Area North Picnic Area (9/20/14).

### REPORT IN BRIEF:

Applicant (Lindsay Pernel) requests use of the north side of the Five Mile Picnic area for a wedding. While the area is intensively managed and appropriate for a variety of activities, as an area not currently reserveable, it requires BPPC action. **Recommendation:** Conditional approval.

### Event Details

Date of Application	02/04/14
Date of Event	09/20/14
Event Name	Wedding Ceremony
Description	Wedding Ceremony - Requesting to reserve the north side of 5 Mile picnic area
New Event?	Yes
# Participants	Up to 100
Reason for BPPC Consideration?	This area is not usually reservable and requires BPPC consideration.

In addition to obeying all other park rules, Staff recommends that the following conditions:

- Set-up vehicles shall be restricted to one vehicle in closed areas.
- The applicant will inspect the site at the conclusion of the event and remove all signs and decorations and pick up any associated trash.

### Attachments:

Application and Permit for Park Use

### Distribution:

Lindsay Pernel



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division  
965 Fir Street/P.O. Box 3420  
Chico, CA 95927-3420  
(530) 896-7800 Fax: (530) 895-4731

Type of Event:	
PUBLIC [ ]	PRIVATE <input checked="" type="checkbox"/>

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Lindsey Pernell  
Name of Applicant/Contact Person

Wedding Ceremony  
Description of Event: (family BBQ, walk/run, describe below if needed)

NA  
Organization Name (if applicable)

Saturday September 20<sup>th</sup>  
Day and Date of Event:

[Redacted]  
Home Organization or Company Address

From: 10:00 To: 10:00  
Total Time Needed for Set-up, Event, and Clean-up

[Redacted]  
City, State, Zip

From: 2:00 To: 5:00  
Time of Event Only

[Redacted]  
Contact Phone #

[Redacted]  
E-mail address

[Redacted]  
Alternate Phone #

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

- AREA REQUESTED:** (Please check if requested)
- Bidwell Bowl Amphitheater
  - Electricity (15 amp)
  - Note: Special conditions apply for amplified sound (12R.08.263 CMC)
  - Cedar Grove Picnic Area
  - Electricity (15 amp)
  - Water (public events only)
  - Meadow
  - 100 amp Electrical Service
  - Water (public events only)
  - Children's Playground
  - Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
  - Water (public events only)
  - 100 amp Electrical Service
  - City Plaza (Additional fees may apply)
  - Electricity (15 amp)
  - 100 amp Electrical Service
  - Event Restrooms
  - Water (public events only)
  - Fountain - On
  - Fountain - Off
  - Meter Bags # \_\_\_\_\_
  - Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area - North Side of Creek
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
- Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only) Yes \_\_\_ No \_\_\_

Additional Description of the Event: Reception will be held at a different location.

Wedding ceremony to be on grassy area on Northside of creek from 5-mile

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ \_\_\_\_\_ (\$11.00 minimum, please call for quote)
- Insurance Fee \$ \_\_\_\_\_ (\$40.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$6.00 per vendor)
- Damage Deposit \$ \_\_\_\_\_ (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ \_\_\_\_\_ (\$32.50/hr, public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

<b>Additional fees for City Plaza use:</b>	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ \_\_\_\_\_

Fee due upon submittal of application \* Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR376695 Payment Method: CK 111 Date: 2/4/14 Received By: TR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email (various) 920 Fund
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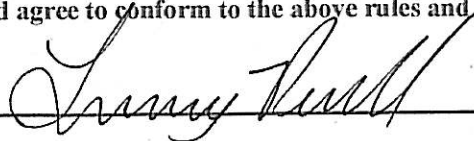
# SECTION 3 CONDITIONS FOR PARK USE

**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. *Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.*
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** Big Chico Creek: Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations. (20) Big Chico Creek.  
Horseshoe Lake: Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_



**SECTION 4 – INSURANCE**

(to be determined by Park Office)

**INSURANCE REQUIREMENTS ARE APPLICABLE TO:**

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [riskmanagement@ci.chico.ca.us](mailto:riskmanagement@ci.chico.ca.us). Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: \_\_\_\_\_

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

**NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**

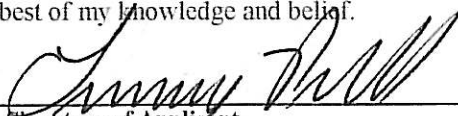
- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

**SECTION 5 - ACCEPTANCE OF CONDITIONS**

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X   
Signature of Applicant

X 2/11/14  
Date

**RETURN THIS FORM TO:**

City of Chico - Park Division  
965 Fir Street  
Chico, CA 95928

FAX 530-895-4731 or email to [Parkinfo@ci.chico.ca.us](mailto:Parkinfo@ci.chico.ca.us)

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

**SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION**

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) \_\_\_\_\_

- Denied by the General Services Director. Reason: \_\_\_\_\_
- Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_
- Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_
- Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_
- Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_
- Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Park and Natural Resources Manager

Date

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? _____	Yes	<input type="radio"/> No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	<input type="radio"/> No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Make a small battery-powered speaker to amplify voices</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
When will amplified sound/music be heard? Time from: <u>3:00</u> until: <u>5:00</u> amps needed (15 or 100) <u>15?</u> Note: 100 amp electrical service requires a certified electrician to operate. <span style="float: right;"><u>not sure</u></span>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance). <input type="checkbox"/> Bounce house <input type="checkbox"/> Climbing wall <input type="checkbox"/> Ropes Course <input type="checkbox"/> Other: <u>NO</u>	Yes	<input type="radio"/> No
Name of Operator: _____		
Will there be any vendors at this event? (No glass or alcohol permitted) <u>NO</u> If "yes" please note the number of vendors anticipated: <u>0</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>NO</u>	Yes	<input type="radio"/> No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	<input type="radio"/> No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	<input type="radio"/> No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	<input type="radio"/> No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	<input type="radio"/> No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans _____ Number of Recycling Containers _____ Sanitation Company _____ Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	<input checked="" type="radio"/> No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>free standing signs near 5-mile pointing to ceremony</u> Note: All signs and banners shall be free standing and not affixed to Park property.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	<input type="radio"/> No
Do you request irrigation to be turned off before and during your event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	<input type="radio"/> No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	<input type="radio"/> No





# BPPC Staff Report

Meeting Date 2/24/14

DATE: 2/12/14  
 TO: Bidwell Park and Playground Commission (BPPC)  
 FROM: Theresa Rodriguez, Administration Assistant  
 SUBJECT: Permit for Bidwell Bark Fun Run & Festival (9/27/14).

### REPORT IN BRIEF:

The Butte Humane Society requests use of the One Mile Picnic Area and race course for a 5 k run and 2 k walk (9/27/14). Other dog oriented activities will also occur. As the applicant requests the setup of a fenced area that will be used for demonstrations of dogs off-leash. The request to allow dogs off-leash (within the fenced area) requires BPPC action. **Recommendation:** Conditional approval.

### Event Details

Date of Application	12/19/13
Date of Event	09/27/14
Event Name	Bidwell Bark Fun Run & Festival
Description	5K run and 2K walk, festival and dog demonstration
New Event?	No, 2 <sup>nd</sup> year.
# Participants	1500+
Reason for BPPC Consideration?	Requesting dogs be off leash during the demonstration

### Conditions

Staff recommends the following conditions:

- Continued adherence to all park rules. Except for dogs will be allowed off leash within the fenced in area.
- Set-up vehicles must travel on established gravel and paved roads and comply with all laws.
- The applicant must provide sufficient monitoring for the event.
- Must maintain reserved spaces for ADA parking.
- The applicant will need to do a final inspection of the area and remove all signs and waste.

### Attachments:

Application and Permit for Park Use for the 2014 Butte Humane Society

### Distribution:

Heather Schoeppach



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division  
965 Fir Street/P.O. Box 3420  
Chico, CA 95927-3420  
(530) 896-7800 Fax: (530) 895-4731

<b>Type of Event:</b>	
<b>PUBLIC</b> <input checked="" type="checkbox"/>	<b>PRIVATE</b> <input type="checkbox"/>

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

PLEASE PRINT:

Name of Applicant/Contact Person

Butte Humane Society

Organization Name (if applicable)

2580 Fair St.

Home, Organization, or Company Address

Chico CA 95928

City, State, Zip

(530) 343-7917 x107

Contact Phone #

Alternate Phone #

Bidwell Bark Fun Run & Festival

Description of Event: (family BBQ, walk/run, describe below if needed)

Saturday, September 27, 2014

Day and Date of Event:

From: 6:00 am To: 2:00 pm

Total Time Needed for Set-up, Event, and Clean-up

From: 8:00 am To: 12:00 pm 1,500+

Time of Event Only

Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

#### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)**
- Cedar Grove Picnic Area
- Electricity (15 amp)
- tables, restroom area (circle)
- Meadow
- 100 amp Electrical Service
- Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
- Water (public events only)
- 100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp)
- Event Restrooms
- Fountain - On
- Meter Bags # \_\_\_\_\_
- 100 amp Electrical Service
- Water (public events only)
- Fountain - Off
- Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
- Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): SK course
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event.

Dog-friendly, family-friendly, SK run and 2K walk, festival, amplified sound with vendor booths, activities, demonstration ring (fully fenced) for off-leash trained dog demos.

**FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)**

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 301.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.00 (\$40.00 to process outside insurance)
- Vendor Fee # 30 \$ 180.00 (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ 33.50 (\$32.50/hr, public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

#### Additional fees for City Plaza use:

Event Restrooms _____ x (\$95.00) = \$ _____
#days
100 amp Electrical _____ x (\$30.00) = \$ _____
(electrician required) #days

Total Fee Required: \$ 672.50

Fee due upon submittal of application \* Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. 0R375044 Payment Method: 0K20599 Date: 12/19/13 Received By: TR

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(Various) 920 Fund
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## SECTION 3

# CONDITIONS FOR PARK USE

**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

<b>Alcohol</b>	Alcohol is not permitted in any City Park or Playground.
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<b>Bicycles</b>	Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
<b>Bounce Houses</b>	Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
<b>Campfires</b>	No campfires allowed.
<b>Camping</b>	No overnight camping allowed. Bidwell Park is a "day use park" only.
<b>Clean up</b>	Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
<b>Damages</b>	Any damage to City property as a result of this event will be repaired at permittee's expense.
<b>Dogs</b>	Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times <b>dogs must be on a leash</b> . Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. <b>Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.</b>
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<b>Gate Closures</b>	Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See <a href="http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp">www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp</a>
<b>Glass</b>	No glass beverage containers allowed in any City Park or Playground.
<b>Horses</b>	Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
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<b>Vegetation</b>	No taking, cutting or injury of any vegetation in the Park is allowed.
<b>Vehicle Traffic</b>	<ul style="list-style-type: none"><li>• While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.</li><li>• Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.</li><li>• Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.</li><li>• No vehicles are permitted to travel or park on grass areas.</li></ul>

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_

*Heather Schoepf*

## SECTION 4 – INSURANCE

(to be determined by Park Office)

### INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required  Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [riskmanagement@ci.chico.ca.us](mailto:riskmanagement@ci.chico.ca.us). Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: Sept 12, 2014

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

#### NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
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**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

## SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

**\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.**

X Heather Schaeffer  
Signature of Applicant

X 12/18/2013  
Date

### RETURN THIS FORM TO:

City of Chico - Park Division  
965 Fir Street  
Chico, CA 95928

FAX 530-895-4731 or email to [Parkinfo@ci.chico.ca.us](mailto:Parkinfo@ci.chico.ca.us)

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

**A copy of the approved application will be returned to you.**

## SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.  
 Approved subject to listed additional condition(s) \_\_\_\_\_

- Denied by the General Services Director. Reason: \_\_\_\_\_  
 Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_  
 Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_  
 Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_  
 Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_  
 Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_  
 Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_  
 Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Park and Natural Resources Manager

Date

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>250 year</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>PA system, microphone, radio</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>8:00</u> until: <u>12:00</u> amps needed (15 or 100) <u>15</u> Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course [X] Other: <u>Dunk Tank</u>	Yes	No
Name of Operator: <u>Butte Humane Society</u>		
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>30</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>yes - food concession booths, food prepared off site or in contained area (food truck)</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): <u>Main Entrance to Lower Park</u> Time of closure from: <u>6:00am</u> until: <u>11:00 am</u>	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>6:00am</u> until: <u>8:00am</u> Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms <u>End of Sycamore Way</u> Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. For events with 200+ participants, additional trash and recycling cans are required. Number of Trash Cans <u>10</u> Number of Recycling Containers <u>10</u> Sanitation Company <u>Recology</u> Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>freestanding route signs along SK route; Start + Finish Line Structures</u> Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



DATE: 2/12/14  
 TO: Bidwell Park and Playground Commission (BPPC)  
 FROM: Theresa Rodriguez, Administrative Assistant  
 SUBJECT: Permit for the Making Strides 5K Walk (10/17-10/18/14)

**REPORT IN BRIEF:**

Applicant (American Cancer Society) One Mile Recreation Area Oak Grove Picnic Site for a 5-K walk and fundraiser. The applicant requests BPPC action as they plan to have someone to stay overnight as security. **Recommendation:** Conditional approval.

**Event Details**

Date of Application	November 19, 2014
Date of Event	October 17 – 18, 2014
Event Name	Making Strides 5K Walk
Description	Fundraiser/walk
New Event?	No
# Participants	1500
Reason for BPPC Consideration?	Overnight camping for security guards

**Conditions**

Staff recommends the following conditions:

- Continued adherence to all park rules.
- Applicant to obtain a permit from CARD to use Sycamore Field
- Walk to begin by 8:30 a.m. to allow walkers to clear the roadway by the gate opening time of 9:00 a.m.
- Set-up vehicles shall be restricted to one vehicle in closed areas and must travel on established gravel and paved roads and comply with all laws.
- The applicant must provide sufficient monitoring to keep racers on the established route as well as direct traffic where the route crosses the road. (Per 2012 evaluation: *Signage "should be designed to be more visible a located in several places."*) Signage must also be in place in order to ensure racers follow the established routes and also to notify other park users of the event.
- Provide at least 1 ADA accessible and 3 standard portable restrooms at the event site.
- The applicant will need to do a final inspection of the race courses at the conclusion of the event and remove all signs and course markings as well as pick up any associated trash.

**Distribution:**

Angie Giuffre

**Attachments:**

Application and permit for park use for the 2014 Annual Cancer Society 5K Walk



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division  
965 Fir Street/P.O. Box 3420  
Chico, CA 95927-3420  
(530) 896-7800 Fax: (530) 895-4731

Type of Event:	
PUBLIC <input checked="" type="checkbox"/>	PRIVATE <input type="checkbox"/>

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Name of Applicant/Contact Person  
American Cancer Society Inc  
Organization Name (if applicable)  
1165 East Ave Ste 100  
Home, Organization, or Company Address  
Chico CA 95926  
City, State, Zip  
(530) 342 8365  
Contact Phone #

Description of Event: (family BBQ, walk/run, describe below if needed)  
Making Strides 5k Walk  
Fri Oct 17, 2014 3-6 PM  
Day and Date of Event:  
Sat Oct 18, 2014 6AM-12 NOON  
From: Friday 3PM - 6PM  
To: Saturday 6AM To: 12 NOON  
Total Time Needed for Set-up, Event, and Clean-up  
From: 7:30 AM To: 10:30 AM 1,500

E-mail address: [Redacted]  
Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

#### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area  Meadow
- Electricity (15 amp)  100 amp Electrical Service tables, restroom area (circle)  Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
- Water (public events only)  100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp)  100 amp Electrical Service
- Event Restrooms  Water (public events only)
- Fountain - On  Fountain - Off
- Meter Bags # \_\_\_\_\_  Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A  Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) parking area, restroom area (Pick up key)
- Band Stand (15 amp)
- BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: Making Strides Breast Cancer Walk  
fundraiser - Set up on Sycamore field - not on Barbeque Ave  
**FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)**

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable)
- Reservation Fee \$ 301.- (\$11.00 minimum, please call for quote)
- Insurance Fee \$ 40.- (\$40.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$6.00 per vendor)
- Damage Deposit \$ 100.- (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ 32.50 (\$32.50/hr, public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

Additional fees for City Plaza use:	
Event Restrooms _____ x (\$95.00) = \$ _____	#days
100 amp Electrical _____ x (\$30.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ 492.50

Fee due upon submittal of application \* Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR 373964 Payment Method: CC 6995 Date: 11/19/14 Received By: LT

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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## SECTION 3

# CONDITIONS FOR PARK USE

**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.  
**Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_





# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>4 years</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>mic, PA system + CD music</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>8am</u> until: <u>10:30 AM</u> amps needed (15 or 100) <u>15</u> Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: <u>6:30</u> until: <u>8:00 AM</u>	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>6:30</u> until: <u>8:00</u> Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required? <u>one</u>	Yes	No
Portable Restrooms: You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>Ben Toilet Rentals</u> Phone Number <u>800 767-8276</u> Location of portable restrooms <u>Next to Handicapped</u> Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
Sanitation and Recycling: As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <b>For events with 200+ participants, additional trash and recycling cans are required.</b> Number of Trash Cans <u>8</u> Number of Recycling Containers <u>8</u> Sanitation Company <u>Recology</u> Phone Number <u>530 533 4783</u> Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>plastic signs stuck in ground w/wires</u> Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks?	Yes	No
If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.		
Will City street closure(s) be needed?	Yes	No
A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.		

**SECTION 4 - INSURANCE**

(to be determined by Park Office)

**INSURANCE REQUIREMENTS ARE APPLICABLE TO:**

Insurance Required  Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [riskmanagement@ci.chico.ca.us](mailto:riskmanagement@ci.chico.ca.us). Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: \_\_\_\_\_

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

**NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

**SECTION 5 - ACCEPTANCE OF CONDITIONS**

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X *Harvey Galante*  
Signature of Applicant

X 11/9/14  
Date

**RETURN THIS FORM TO:**

City of Chico - Park Division  
965 Fir Street  
Chico, CA 95928

FAX 530-895-4731 or email to [Parkinfo@ci.chico.ca.us](mailto:Parkinfo@ci.chico.ca.us)

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.**

A copy of the approved application will be returned to you.

**SECTION 6 - GENERAL SERVICES DIRECTOR AUTHORIZATION**

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) \_\_\_\_\_

- Denied by the General Services Director. Reason: \_\_\_\_\_
- Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_
- Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_
- Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_
- Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_
- Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Park and Natural Resources Manager

Date



DATE: February 11, 2014  
 TO: Bidwell Park and Playground Commission  
 FROM: Theresa Rodriguez, Administrative Assistant  
 SUBJECT: Consideration of CARD requests to waive reservation and vendor fees for the Spring Jamboree; 4<sup>th</sup> of July Community Celebration; and Pastels on the Plaza.

**Recommendation**

Staff recommends approval of the Chico Area Recreational District’s (CARD) request to waive the reservation and vendor fees. The applicant will pay the other required fees.

**Background**

The Chico Area Parks and Recreation District (CARD), a public agency, has requested that the basic park use fees be waived for the following long standing events: 51<sup>st</sup> annual Spring Jamboree (April 19, 2014); 49<sup>th</sup> annual 4<sup>th</sup> of July Community Celebration (City of Chico co-sponsored); and 6<sup>th</sup> annual Pastels on the Plaza (September 20, 2014). Staff can approve the permit application, but is not authorized to waive the fees in this case. The fees for these events have been waived in the past.

Chapter 12R.08 of the Chico Municipal Code (CMC) requires a permit for public events to be held in City parks and playgrounds and provides for the City to charge a permit application fee, basic park use fees, a damage deposit and other related fees for such events. Section 12R.08.250 of the CMC authorizes the Commission to waive or refund the basic park use fees for public events held by public agencies where the event is being conducted by such agency in furtherance of its powers and purposes. Pursuant to the CMC, this request is being forwarded to the Commission for consideration. Because these events are sponsored by a public agency, staff recommends that the fees be waived. A copy of CMC Section 12R.08.250 is attached for the Commission’s information.

**Discussion**

CARD is the primary provider of park and recreation programs for Chico residents of all ages, skills and abilities. Annually they sponsor several community events aimed at bringing the community together. A summary of the requested waived fees and required fees are provided below:

**CARD Request for Waived Basic Park Use Fees**

Fee	Spring Jamboree	4th Of July Celebration	Pastels on the Plaza	Total
Reservation Fee	\$301	\$301	\$90	
Vendor Fee	\$0	\$6	\$0	
Total	\$301.00	\$307.00	\$90.00	<b>\$698.00</b>

**Additional Park Use Fees Required of Applicant (Per CMC 12R.08.250)**

Application Fee	\$19	\$19	\$19	
1 Time Outside Insurance Process Fee	\$40	N/A	N/A	
Damage Deposit	\$100	N/A	\$100	
Event Restroom Fee	N/A	N/A	N/A	
Stage/Electrical Fee	N/A	N/A	N/A	
Total	\$159.00	\$19.00	\$ 119.00	<b>\$297.00</b>

CARD has also submitted an application for a permit to host movies at Sycamore Field on June 21 and July 19, 2014. For the past several years CARD has shown a movie at this location. The request falls within the lease CARD has on Sycamore Field and a permit and fees are not required. However, due to the large number of participants—500 to 800—

CARD must provide 1 ADA and 1 standard portable restroom at the event site. This year CARD is requesting the use of the restrooms at Caper Acres. The permit is for informational and coordination purposes. The South One Mile Recreation park gates will remain open beyond the normal closing times in order to accommodate this event.

**Attachments: Letter from CARD**

**TITLE 12R**  
**RULES AND REGULATIONS OF BIDWELL PARK AND OTHER**  
**PARKS AND PLAYGROUNDS**

**12R.08.250 General permit conditions - Basic park use fees.**

A. Fee Requirements. As a condition precedent to the issuance of a permit authorizing a public event in a city park or playground, the permittee shall pay to the city a basic park use fee in an amount established by resolution of the Bidwell Park and Playground commission and approved by resolution of the city council based on a fair share of that part of the overall cost of operating and maintaining the city's parks and playgrounds reasonably attributable to the permittee's use of city park facilities pursuant to such permit.

B. Waiver of Fees by the Park Director for Free Speech Events. The basic park use fees required by this section shall be waived by the park director for any permit authorizing a public event in a city park or playground or portion of a city park or playground designated as an intensive use area which does not exceed ten hours in length where the dominant purpose of such event is the exercise of free speech rights, and the permittee establishes that the permittee does not have the financial resources to pay such basic park use fee by filing with the park director financial statements demonstrating such inability to pay, together with a declaration, executed by or on behalf of the permittee under penalty of perjury, attesting to such inability to pay.

C. Waiver or Refund of Fees by the Bidwell Park and Playground Commission for Events Conducted by Public Agencies and Non-Profit Organizations. The basic park use fees required by this section may be waived by the Bidwell Park and Playground Commission for a permit authorizing an event in any city park or playground where the permittee is a public agency and the event is being conducted by such public agency in furtherance of its powers and purposes. In addition, where the permittee is a non-profit organization which is conducting an event primarily for the purpose of raising funds for the benefit of the City's parks and playgrounds, the Bidwell Park and Playground Commission may refund that portion of the fee which is equal to the difference between the amount of the funds raised at the event for the benefit of the City's parks and playgrounds and the amount of the fee, or the entire fee where the amount of such funds exceeds the amount of the fee.

(Res. No. 153 92-93 §3 (part), Res. No. 95 96-97 §2)



February 11, 2014

Dear Bidwell Park and Playgrounds Commission:

The Chico Area Recreation & Park District (CARD) will be holding several events in City parks in 2014. These events are free and provide opportunities for Chico residents to participate in community events with their families.

We are requesting that the basic park use fees be waived for the following long standing events: 52<sup>nd</sup> annual Spring Jamboree (April 19, 2014), 49<sup>th</sup> annual 4<sup>th</sup> of July Community Celebration (July 4, 2014), Movies in the Park (June 21 and July 19, 2014), and 11<sup>th</sup> annual Pastels on the Plaza (September 20, 2014). We are a public agency providing park and recreation programs for Chico residents of all ages, skills and abilities. The fee waiver will allow us to continue to offer events at no cost to the Chico community. We look forward to another great year.

Sincerely,

Lisa Almaguer  
Marketing Coordinator and Special Events Director

545 Vallombrosa Avenue

Chico, CA 95926

office: 530 895.4711

fax: 530 895.4721



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

General Services Department - Park Division  
965 Fir Street/P.O. Box 3420  
Chico, CA 95927-3420  
(530) 896-7800 Fax: (530) 895-4731

Type of Event:	
PUBLIC <input checked="" type="checkbox"/>	PRIVATE <input type="checkbox"/>

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Name of Applicant/Contact Person

CARD - Chico Area Rec + Park

Organization Name (if applicable)

Home, Organization, or Company Address

Chico CA 95926

City, State, Zip

(530) 895-4711

Contact Phone #

Alternate Phone #

Special Event - Easter Egg Hunt

Description of Event: (family BBQ, walk/run, describe below if needed)

Saturday, April 19, 2014

Day and Date of Event?

From: 7:00 AM To: 1:00 PM

Total Time Needed for Set-up, Event, and Clean-up

From: 10:00 AM To: 1:00 PM 1500

Time of Event Only

Number of people

E-mail address

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

#### AREA REQUESTED: (Please check if requested)

Bidwell Bowl Amphitheater

Electricity (15 amp)

Note: Special conditions apply for amplified sound (12R.08.263 CMC)

Cedar Grove Picnic Area

Electricity (15 amp) tables, restroom area (circle)

Meadow

100 amp Electrical Service  
 Water (public events only)

Children's Playground

Electricity (15 amp)-Pick up key on: \_\_\_\_\_ between 8:00 AM-4:30 PM  
 Water (public events only)  100 amp Electrical Service

City Plaza (Additional fees may apply)

Electricity (15 amp)  100 amp Electrical Service  
 Event Restrooms  Water (public events only)  
 Fountain - On  Fountain - Off  
 Meter Bags # \_\_\_\_\_  Sound Curtain

Council Ring

Fire Permit

Five Mile Picnic Area

One Mile Picnic/Barbeque Area - Water available, no hose bib

Oak Grove A

Oak Grove B

Sycamore Way Parking Lot Closure-Public Events ONLY  
 Electricity (15 amp) tables, trees, parking area, restroom area  
 Band Stand (15 amp) (circle above)  
 BBQ-Pick up key on: \_\_\_\_\_ between 8:00 AM - 4:30 PM

Depot Park

Electricity (15 amp)

Lower Bidwell Park (public events only): \_\_\_\_\_

Upper Bidwell Park (public events only): \_\_\_\_\_

Other (specify) (public events only): CEDAR GROVE

Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: 51st Annual Spring Jamboree

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee 19.00 \$ ~~18.50~~ (Non-Refundable)
- Reservation Fee \$ \_\_\_\_\_ (\$10.50 minimum, please call for quote)
- Insurance Fee \$ 40.00 (40.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$5.50 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ \_\_\_\_\_ (\$1.50/hr, public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

<b>Additional fees for City Plaza use:</b>	
Event Restrooms _____ x (\$92.00) = \$ _____	#days
100 amp Electrical _____ x (\$29.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ \_\_\_\_\_

Fee due upon submittal of application \* Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. \_\_\_\_\_ Payment Method: \_\_\_\_\_ Date: \_\_\_\_\_ Received By: \_\_\_\_\_

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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## SECTION 3

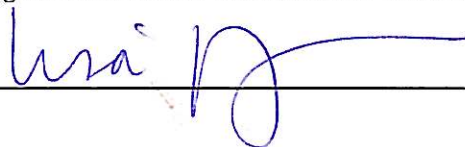
# CONDITIONS FOR PARK USE

### You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. ***Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.***
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations, (20) Big Chico Creek.  
**Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** No smoking in Upper Park from May 1st - November 1<sup>st</sup>. No smoking in City Plaza or Caper Acres any time.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_





**SECTION 4 – INSURANCE**

(to be determined by Park Office)

**INSURANCE REQUIREMENTS ARE APPLICABLE TO:**

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [riskmanagement@ci.chico.ca.us](mailto:riskmanagement@ci.chico.ca.us). Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: \_\_\_\_\_

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

**NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

**SECTION 5 - ACCEPTANCE OF CONDITIONS**

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X  \_\_\_\_\_  
Signature of Applicant

X 1/21/14 \_\_\_\_\_  
Date

**RETURN THIS FORM TO:**

City of Chico - Park Division  
965 Fir Street  
Chico, CA 95928

FAX 530-895-4731 or email to [Parkinfo@ci.chico.ca.us](mailto:Parkinfo@ci.chico.ca.us)

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

**SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION**

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) \_\_\_\_\_

- Denied by the General Services Director. Reason: \_\_\_\_\_
- Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_
- Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_
- Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_
- Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_
- Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of General Services Director

Date

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>51 years</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100) _____ Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) <input checked="" type="checkbox"/> Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____ Name of Operator: <u>Jumpin Jax placed on Sycamore Field</u>	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>2</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>pizza + coffee</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: <u>7am</u> until: <u>9am</u> Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company <u>ACME</u> Phone Number _____ Location of portable restrooms <u>North-West corner of Sycamore Field, placed on gravel road</u> Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>6</u> Number of Recycling Containers <u>2</u> Sanitation Company <u>CRS will transport</u> Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Banner @ Caper Acres Monday before event</u> Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

General Services Department - Park Division  
965 Fir Street/P.O. Box 3420  
Chico, CA 95927-3420  
(530) 896-7800 Fax: (530) 895-4731

Type of Event:	
PUBLIC <input checked="" type="checkbox"/>	PRIVATE <input type="checkbox"/>

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Name of Applicant/Contact Person  
 Organization Name (if applicable)  
 Home, Organization, or Company Address  
 City, State, Zip  
 Contact Phone #

Chico Area Rec + Park Dist.  
 545 Vallombrosa Ave  
 Chico CA 95926  
 (530) 895-4711

Description of Event: (family BBQ, walk/run, describe below if needed)  
 Day and Date of Event:  
 From: To:  
 Total Time Needed for Set-up, Event, and Clean-up  
 From: To: 500-800

Special event - movie in the Park  
 Sat. June 21 and Sat. July 19  
 6 pm To: 11 pm  
 8 pm To: 10:30 pm

#### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area
- Meadow
- Electricity (15 amp)
- 100 amp Electrical Service tables, restroom area (circle)
- Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: between 8:00 AM-4:30 PM
- Water (public events only)
- 100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp)
- 100 amp Electrical Service
- Event Restrooms
- Water (public events only)
- Fountain - On
- Fountain - Off
- Meter Bags #
- Sound Curtain

- Council Ring
- Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
- Oak Grove A
- Oak Grove B
- Sycamore Way Parking Lot Closure-Public Events ONLY
- Electricity (15 amp) tables, trees, parking area, restroom area
- Band Stand (15 amp) (circle above)
- BBQ-Pick up key on: between 8:00 AM - 4:30 PM
- Depot Park
- Electricity (15 amp)
- Lower Bidwell Park (public events only):
- Upper Bidwell Park (public events only):
- Other (specify) (public events only): Capes acre bathroom
- Early Entrance Needed (public events only) Yes No

Additional Description of the Event: Movies in the Park @ Sycamore Field - will need access to capes acres

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ ~~18.50~~ <sup>19.50</sup> (Non-Refundable)
- Reservation Fee \$ (\$10.50 minimum, please call for quote)
- Insurance Fee \$ on file (\$39.00 to process outside insurance)
- Vendor Fee # \$ (\$5.50 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ (\$31.50/hr, public events only)
- Additional Park Use Fees \$ (see fee schedule)

<b>Additional fees for City Plaza use:</b>	
Event Restrooms _____ x (\$92.00) = \$ _____	#days
100 amp Electrical _____ x (\$29.00) = \$ _____	(electrician required) #days

Total Fee Required: \$ \_\_\_\_\_

Fee due upon submittal of application \* Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. \_\_\_\_\_ Payment Method: \_\_\_\_\_ Date: \_\_\_\_\_ Received By: \_\_\_\_\_

Office Distribution:	Permit File (original) Park Field Supervisor	Park Ranger 1 Park Ranger 2	Senior Park Ranger Landscape Inspector.	Applicant Risk Management (e-mail)	Email(various) 920 Fund
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## SECTION 3

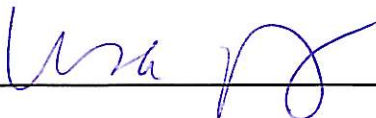
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- Vehicle Traffic**
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  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_



## SECTION 4 – INSURANCE

(to be determined by Park Office)

### INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [riskmanagement@ci.chico.ca.us](mailto:riskmanagement@ci.chico.ca.us). Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: \_\_\_\_\_

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

#### **NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:**

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

## SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X   
Signature of Applicant

X 1/21/14  
Date

### RETURN THIS FORM TO:

City of Chico - Park Division  
965 Fir Street  
Chico, CA 95928

FAX 530-895-4731 or email to [Parkinfo@ci.chico.ca.us](mailto:Parkinfo@ci.chico.ca.us)

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

## SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) \_\_\_\_\_

- Denied by the General Services Director. Reason: \_\_\_\_\_
- Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_
- Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_
- Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_
- Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_
- Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of General Services Director

\_\_\_\_\_  
Date

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>11</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>TOLAR sound to project movie</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>8 pm</u> until: <u>10:30 pm</u> amps needed (15 or 100) _____ Note: 100 amp electrical service requires a certified electrician to operate. <u>generator used</u>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: <u>2</u> (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>popcorn + ice cream</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. (Subject to approval by the General Services Department Director and/or Senior Park Ranger.) If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>12</u> Number of Recycling Containers <u>2</u> Sanitation Company <u>CA2D</u> Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

Public Works Department - Park Division  
965 Fir Street/P.O. Box 3420  
Chico, CA 95927-3420  
(530) 896-7800 Fax: (530) 895-4731

**Type of Event:**

**PUBLIC [ ] PRIVATE [ ]**

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

*THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.*

PLEASE PRINT:

Name of Applicant/Contact Person  
(Do-It Leisure)  
CARD, Chico Rotary, Chico Running Club,  
Do-It Leisure/WTC, Inc.  
Organization Name (if applicable)

Description of Event: (family BBQ, walk/run, describe below if needed)  
Family Event w/ music, run/walk, Pancake Bkfst  
Day and Date of Event:  
Friday July 4th 2014

Home, Organization, or Company Address  
CARD - 545 Vallombrosa Ave  
Chico CA 95926  
City, State, Zip  
(530) 895-4711 (530) 343-6055  
Contact Phone # (CARD) (Do-It Leisure)  
Alternate Phone #

From: 6:00am To: 12:00pm  
Total Time Needed for Set-up, Event, and Clean-up  
From: 7:00am To: 11:00am @ 2,000  
E-mail address

#### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
- Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area  Meadow
- Electricity (15 amp)  100 amp Electrical Service tables, restroom area (circle)  Water (public events only)
- Children's Playground
- Electricity (15 amp)-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 - 3:30
- Water (public events only)  100 amp Electrical Service
- City Plaza (Additional fees may apply)
- Electricity (15 amp)  100 amp Electrical Service
- Event Restrooms  Water (public events only)
- Fountain - On  Fountain - Off
- Meter Bags # \_\_\_\_\_  Sound Curtain

- Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.
- Council Ring
  - Fire Permit
  - Five Mile Picnic Area
  - One Mile Picnic/Barbeque Area - Water available, no hose bib
  - Oak Grove A  Oak Grove B
  - Sycamore Way Parking Lot Closure-Public Events ONLY
  - Electricity (15 amp) parking area, restroom area (Pick up key)
  - Band Stand (15 amp)
  - BBQ-Pick up key on: \_\_\_\_\_ Mon - Fri 8:00 AM - 3:30 PM
  - Depot Park
  - Electricity (15 amp)
  - Lower Bidwell Park (public events only): \_\_\_\_\_
  - Upper Bidwell Park (public events only): \_\_\_\_\_
  - Other (specify) (public events only): \_\_\_\_\_
  - Early Entrance Needed (public events only) Yes No

Additional Description of the Event: 49th Annual 4th of July Celebration

**FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)**

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ 19.00 (Non-Refundable) CR 376563
- Reservation Fee \$ 301.00 (\$11.00 minimum, please call for quote)
- Insurance Fee \$ ONFILE (\$40.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$6.00 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ 32.50 (\$32.50/hr, public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

**Additional fees for City Plaza use:**

Event Restrooms \_\_\_\_\_ x (\$95.00) = \$ \_\_\_\_\_  
#days

100 amp Electrical \_\_\_\_\_ x (\$30.00) = \$ \_\_\_\_\_  
(electrician required) #days

Total Fee Required: \$ 457.50

Fee due upon submittal of application \* Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. CR 376563 Payment Method: CA Date: 2/3/14 Received By: TR

Office Distribution:	Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	Email (various)
	Park Field Supervisor	Park Ranger 2	Landscape Inspector.	Risk Management (e-mail)	920 Fund

## SECTION 3

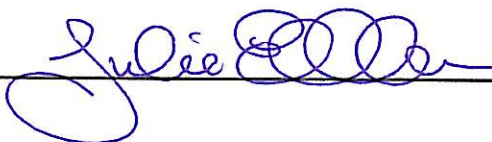
# CONDITIONS FOR PARK USE

**You Are Responsible for Knowing the Park Rules. Please Observe the Following:**

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, [Alphabetical List of Waters with Special Fishing Regulations, \(20\) Big Chico Creek.](#)  
**Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** Smoking is not permitted in any City Park or Playground.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_





SECTION 4 - INSURANCE

(to be determined by Park Office)

Will be sent no later than 07/01/14 due to fiscal year change.

INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required [ ] Not Required

- (1) All Public Events per Title 12R.08.240, and/or
(2) All Events Public or Private where:
(a) Amplified sound is used, or (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at riskmanagement@ci.chico.ca.us. Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by:

Organization Named on Certificate of Insurance Work Training Center, Inc.

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
(3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
(4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

Please Note: Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X [Signature]
Signature of Applicant

X 01-23-14
Date

RETURN THIS FORM TO:

City of Chico - Park Division
965 Fir Street
Chico, CA 95928

FAX 530-895-4731 or email to Parkinfo@ci.chico.ca.us

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.
A copy of the approved application will be returned to you.

SECTION 6 - GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- [x] Approved.
[ ] Approved subject to listed additional condition(s)

- [ ] Denied by the General Services Director. Reason:
[ ] Application fee waived (12R.08.100 CMC). Reason:
[ ] Reservation fee waived (12R.08.250 CMC). Reason:
[ ] Vendor fee waived (12R.08.250 CMC). Reason:
[ ] Insurance fee waived (12R.08.240 CMC). Reason:
[ ] Damage deposit fee waived (12R.08.260 CMC). Reason:
[ ] Application approved by the Bidwell Park & Playground Commission. Date:
[ ] Application denied by the Bidwell Park & Playground Commission. Reason:

[Signature]
Signature of Park and Natural Resources Manager

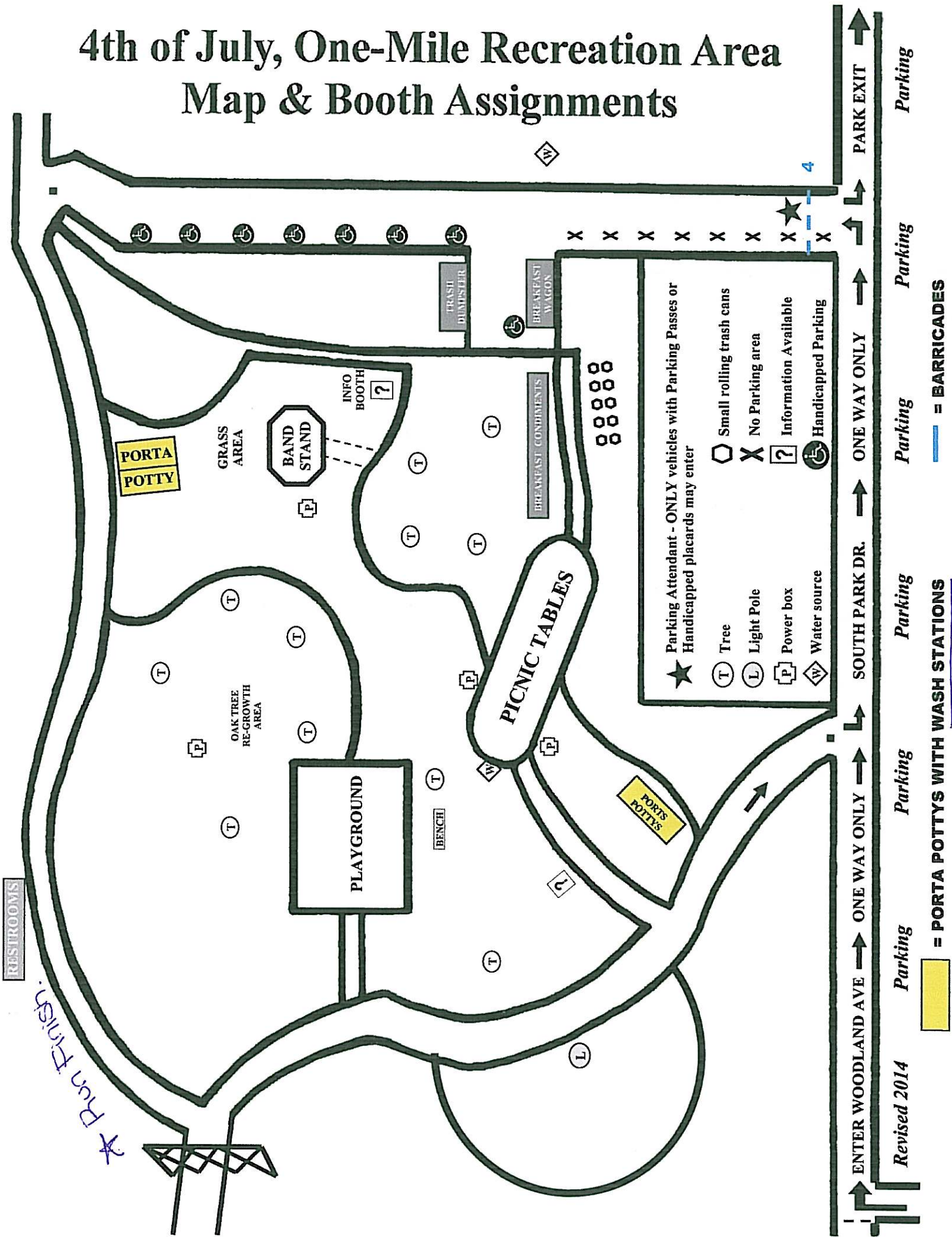
Date: 2/7/14
Date

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>49</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event? <u>We will have an optional breakfast for \$10.00</u>	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): <u>Band, Speakers, + microphone</u>	Yes	No
When will amplified sound/music be heard? Time from: <u>7:30am</u> until: <u>11:00am</u> amps needed ( <u>15 or 100</u> ) <small>Note: 100 amp electrical service requires a certified electrician to operate.</small>		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course <input checked="" type="checkbox"/> Other: <u>Captain Bob's Pancake Wagon</u> Name of Operator: <u>Butte County Sheriff's Dept.</u>	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: <u>Captain Bob's Pancake Wagon will be preparing a breakfast for participants for \$10.00 per plate.</u>	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? <small>Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am.</small> <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? <u>Chico Running Club / Pancake Wagon.</u> If "yes" when will monitors be at their position(s)? Time from: <u>6:00am</u> until: <u>9:00am</u> <small>Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance</small>	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms <u>please see the attached map.</u> <small>Note: Restrooms shall be removed within 24 hrs after conclusion of event. *Traditionally provided by City Parks Dept.</small>	Yes	No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>@ 8</u> Number of Recycling Containers <u>@ 8</u> Contact: <u>Mitch Jagoe</u> Sanitation Company <u>Recology</u> Phone Number <u>(530) 308-1092</u> <small>Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.</small>	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: <u>Free standing sandwich boards w/ schedule</u> <small>Note: All signs and banners shall be free standing and not affixed to Park property.</small> <u>Additional Handicapped Parking Signs.</u>	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. <small>Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.</small>	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? <small>If yes, a Vend. Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St. Chico, (530) 879-6900.</small>	Yes	No
Will City street closure(s) be needed? <small>A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.</small>	Yes	No

# 4th of July, One-Mile Recreation Area Map & Booth Assignments



# 49<sup>th</sup> Annual 4<sup>th</sup> of July Celebration

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## Tentative Logistics Schedule for Friday, July 4<sup>th</sup>, 2014

6:00am	*Chico Running Club 5K Set-Up Begins (Tracy Hannick)
6:15am	*Do-It Leisure arrives at park to begin set-up
	*Rotary volunteers arrive to begin assisting with set-up
	*Pancake Wagon arrives at park to begin set-up
6:30am	*Volunteers will be posted at entrances
7:00am	*Independence Day 5K run starts
7:30am	*Main gate open to public
	*In Tent Events will begin setting up the band stand canopy
	*Pancake Wagon <u>Officially</u> begins serving breakfast
	*Patriotic Music begins (DJ)
8:30am	*Let Freedom Ring Ceremony Begins (8:30am-9:15am)
9:15am	*Chico Community Band (9:15am-10:00am)
10:00am	*Fife & Drum Band Begins (10:00am-10:30am)
11:00am	*Pancake Wagon / Event closes down

Do-It Leisure (530)343-6055

Andrea Moriarty (530)592-5838

Julie Ellen (530)514-2042

CARD: (530)895-4711

Lisa Almaguer (530)966-1686

Chico Running Club:

Tracie Hannick (530)518-6578

Rotary:

Todd Kimmelshue (530)570-1076

Melanie Bassett

City of Chico Parks Department - Ranger

Ranger Shane (530)624-1102



- HOME
- ABOUT THE CLUB
- UPCOMING EVENTS
- RACE REGISTRATION
- EVENTS CALENDAR
- CURRENT YEAR RACE RESULTS
- PRIOR YEARS RACE RESULTS
- PURCHASE RUNNING CLUB GEAR
- EQUIPMENT RENTAL
- MEMBERSHIP FORM
- SPONSORS AND LINKS
- CRC MESSAGE BOARD
- CART
- CONTACT US

**News and Events**

**Weekly Runs/Walks**



CRC's Saturday morning runs start at 7:00 a.m. until October, when they begin at 8:00 a.m. We meet in the parking lot on the north side of One Mile. [read more...](#)



**Independence Day 5K**



Join Chico Running Club and C.A.R.D. for a 5K Run/Fun Walk July 4th, 2014 at 7:00am. Events start and finish at the One Mile Recreation Area in lower Bidwell Park. The course is flat, paved and free of traffic.

[CLICK HERE FOR RACE REGISTRATION](#)

**Registration / T-shirts**

- \$25 Entry Fee
- \$20 CRC/SWEAT Member Entry Fee
- \$30 Race Day Fee (no guarantee of T-shirt Sizes)

T-SHIRTS and BREAKFAST will be provided to all registered participants. A portion of the proceeds benefit the C.A.R.D. scholarship fund.

Entry fees are non-transferrable and non-refundable.

**Registration Options:**

1. [CLICK HERE FOR ONLINE REGISTRATION](#)
2. Register at Packet Pick-up

**Packet Pick-up**

Thursday July 3 from 3:30 pm to 7:30 pm  
 The C.A.R.D. Center  
 545 Vallombrosa Avenue - OR  
 Race Day at One Mile beginning at 6:00 am until 6:45am

**Awards**

5K awards at approximately 8:15 am Awards will be presented three deep in age group divisions in the 5K run. Awards to first place men's and women's.

**Need more information?**

**Email:** [chicorunningclub.crc@gmail.com](mailto:chicorunningclub.crc@gmail.com)

Please: no strollers, dogs or headphones



**Financial Support**

In addition, the CRC supports local sports and children's programs whenever possible. The most recent donations were made to running programs at the following schools:

- Chico High School
- Pleasant Valley High School

**Events**



CRC sponsors a number of foot races each year, including two major events: the Almond Bowl held on the first Sunday in November, and the Bidwell Classic held on the first Saturday in March, the Independence Day 5K hosted in conjunction with CARD on July 4, and the HOT Half Marathon on the second Sunday in October.

[Read more](#)

**PREMIER SPONSOR**



CITY OF CHICO  
FINANCE OFFICE / 879-7320

Name: DO IT LEISURE

Receipt #: CR376563

ID:

Date: 02/03/14 Time: 13:56:47

Reference Date: 02/03/14

=====

002-000-42699	7/4 1 MILE PARK-ADMN	CA Other Service Char	19.00
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Total Receipt Amount: 19.00

Prepared By: GFC

Batch Id: CRPK207A



# City of Chico

## APPLICATION & PERMIT FOR PARK USE

General Services Department - Park Division  
965 Fir Street/P.O. Box 3420  
Chico, CA 95927-3420  
(530) 896-7800 Fax: (530) 895-4731

Type of Event:	
PUBLIC <input checked="" type="checkbox"/>	PRIVATE <input type="checkbox"/>

### SECTION 1 - APPLICANT INFORMATION

Must be 18 or older • No glass beverage containers • Application fee due upon submittal •

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

PLEASE PRINT:

Name of Applicant/Contact Person

Chico Area Park + Rec Dept.

Organization Name (if applicable)  
545 Vallombrosa Ave

Home, Organization, or Company Address  
Chico CA 95926

City, State, Zip  
(530) 895-4711

Contact Phone # \_\_\_\_\_ Alternate Phone # \_\_\_\_\_

Special Event - Pastels on the Plaza

Description of Event: (family BBQ, walk/run, describe below if needed)

Saturday, Sept 20, 2014

Day and Date of Event:  
From: 7 am To: 3 pm

Total Time Needed for Set-up, Event, and Clean-up  
From: 9 am To: 2 pm 200

E-mail address \_\_\_\_\_

Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30 am. Street closure(s) subject to approval.

#### AREA REQUESTED: (Please check if requested)

- Bidwell Bowl Amphitheater
  - Electricity (15 amp)
- Note: Special conditions apply for amplified sound (12R.08.263 CMC)
- Cedar Grove Picnic Area       Meadow
  - Electricity (15 amp)       100 amp Electrical Service tables, restroom area (circle)       Water (public events only)
- Children's Playground
  - Electricity (15 amp)-Pick up key on: \_\_\_\_\_ between 8:00 AM-4:30 PM
  - Water (public events only)       100 amp Electrical Service
- City Plaza (Additional fees may apply)
  - Electricity (15 amp)       100 amp Electrical Service
  - Event Restrooms       Water (public events only)
  - Fountain - On       Fountain - Off
  - Meter Bags # \_\_\_\_\_       Sound Curtain

- Council Ring
  - Fire Permit
- Five Mile Picnic Area
- One Mile Picnic/Barbeque Area - Water available, no hose bib
  - Oak Grove A       Oak Grove B
    - Sycamore Way Parking Lot Closure-Public Events ONLY
    - Electricity (15 amp) tables, trees, parking area, restroom area
    - Band Stand (15 amp) (circle above)
    - BBQ-Pick up key on: \_\_\_\_\_ between 8:00 AM - 4:30 PM
- Depot Park
  - Electricity (15 amp)
- Lower Bidwell Park (public events only): \_\_\_\_\_
- Upper Bidwell Park (public events only): \_\_\_\_\_
- Other (specify) (public events only): \_\_\_\_\_
- Early Entrance Needed (public events only)  Yes  No

Additional Description of the Event: \_\_\_\_\_

FOR PARK RANGER ASSISTANCE during the event, CALL 530-897-4900 (Police Department Dispatch)

### SECTION 2 - PERMIT FEES

Call Park Office at 896-7800 for availability of park areas and fee schedule 80.020

- Application Fee \$ ~~18.50~~ <sup>19.00</sup> (Non-Refundable)
- Reservation Fee \$ 90.50 (\$10.50 minimum, please call for quote)
- Insurance Fee \$ on file (\$39.00 to process outside insurance)
- Vendor Fee # \_\_\_\_\_ \$ \_\_\_\_\_ (\$5.50 per vendor)
- Damage Deposit \$ 100.00 (\$100.00 refundable following acceptable clean-up after event)
- Early Entrance Fee \$ \_\_\_\_\_ (\$31.50/hr, public events only)
- Additional Park Use Fees \$ \_\_\_\_\_ (see fee schedule)

<b>Additional fees for City Plaza use:</b>	
Event Restrooms <u>1</u> x <u>95.00</u>	= \$ <u>95.00</u>
#days	
100 amp Electrical <u>30.00</u>	x (\$29.00) = \$ _____
(electrician required) #days	

Total Fee Required: \$ \_\_\_\_\_

Fee due upon submittal of application \* Make Checks Payable to: City of Chico

City of Chico Cash Receipt No. \_\_\_\_\_ Payment Method: \_\_\_\_\_ Date: \_\_\_\_\_ Received By: \_\_\_\_\_

Office	Permit File (original)	Park Ranger 1	Senior Park Ranger	Applicant	Email(various)
Distribution:	Park Field Supervisor	Park Ranger 2	Landscape Inspector.	Risk Management (e-mail)	920 Fund

## SECTION 3

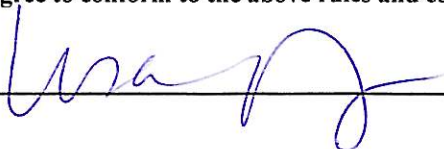
# CONDITIONS FOR PARK USE

### You Are Responsible for Knowing the Park Rules. Please Observe the Following:

- Alcohol** Alcohol is not permitted in any City Park or Playground.
- BBQ's** Portable BBQ's may only be used next to existing BBQ's in Lower Bidwell Park and Five Mile Recreation Areas.
- Bicycles** Must observe all California vehicular codes including one-way streets. Riders are expected to be courteous and yield to equestrian and pedestrian traffic. Helmets must be worn at all times in Upper Park, except when on pavement. Riders must stay on designated trails. Bicycle riding is not allowed in Caper Acres or on the Sycamore pool deck.
- Bounce Houses** Bounce houses and other similar play equipment are only permitted with a reservation and upon approval by the Park Division. The operators of this equipment must provide proof of insurance. Bounce houses are not allowed in Caper Acres.
- Campfires** No campfires allowed.
- Camping** No overnight camping allowed. Bidwell Park is a "day use park" only.
- Clean up** Permittee is required to completely clean up area at the conclusion of event. Additional garbage bags may be obtained from the General Services Department at time of reservation. (12R.04.180 CMC)
- Damages** Any damage to City property as a result of this event will be repaired at permittee's expense.
- Dogs** Dogs may be off leash from 5:30 AM until 8:30 AM in Lower Park -- All other times **dogs must be on a leash**. Along the north side of Upper Park Road, dogs may be "off leash" anytime. While "off leash," dogs must remain under control via master's voice. **Dogs are not allowed in Caper Acres, One-Mile or Five-Mile swimming areas, or designated swimming holes in Upper Park.**
- Electrical** All power extension cords, sound amplification equipment, and staging to be supplied by permittee. Permittee shall provide "tripping" prevention devices over power cords crossing any pathway.
- Fishing** **Big Chico Creek:** Check California Fish and Game Regulations, <http://www.dfg.ca.gov/regulations/>, Freshwater Sport Fishing, Alphabetical List of Waters with Special Fishing Regulations. (20) Big Chico Creek.  
**Horseshoe Lake:** Age 14 and over - license, catch and release; Under 14 - no license, catch and keep.
- Gate Closures** Upper Park gate at parking area E is closed on Sundays and Mondays and during wet periods. Gates can be closed for approved special events. See [www.ci.chico.ca.us/general\\_services\\_department/park\\_division/gate\\_closing\\_hours.asp](http://www.ci.chico.ca.us/general_services_department/park_division/gate_closing_hours.asp)
- Glass** No glass beverage containers allowed in any City Park or Playground.
- Horses** Horses must stay on designated trails. Horses are not allowed in One-Mile or Five-Mile Recreation Areas. Horses must cross the creek at approved crossings. Safe and courteous riding is the Park standard.
- Noise** No loud or unusual noises are allowed, including: radios and headsets that can be heard over 50' away. Music/Amplified Sound at One-Mile Recreation Area, please, face all speakers away from Woodland Ave.
- Park Closures** Lower Park is closed from 12:00 am (midnight) until 5:00 am every day, unless directly and actively proceeding to a destination outside of the park. Upper Park is closed between the hours of 11:00 pm and 60 minutes before sunrise every day, unless posted otherwise.
- Signs/Defacing** Defacing of trees, benches, tables, any park fixtures, open ground, or paved roads/paths with markings, staples, tacks, or signs is prohibited. No pinatas, or accessories shall be affixed to trees. Only barricades, cones, or self standing devices may be used for these purposes.
- Smoking** No smoking in Upper Park from May 1st - November 1<sup>st</sup>. No smoking in City Plaza or Caper Acres any time.
- Swimming** While in the 1-Mile swim area compliance with lifeguards is required for public safety. Pool is open and lifeguards are on duty from Memorial Day through Labor Day.
- Vegetation** No taking, cutting or injury of any vegetation in the Park is allowed.
- Vehicle Traffic**
- While gates are closed, limited use of vehicles to set up for event is permitted. Vehicles must be in compliance with the one-way designation of the roadway, must yield to all other activities (walking, jogging, bicycling, and horseback riding), must travel with flashers on and may not exceed ten (10) miles per hour.
  - Permittee shall provide adequate signs and supervision to avoid conflicts between vehicles, bicycles, equestrians, and general public.
  - Only emergency vehicles will be allowed access through the area of South Park Drive which has been closed to motor vehicles.
  - No vehicles are permitted to travel or park on grass areas.

**\*I have read and agree to conform to the above rules and conditions:**

Signed: \_\_\_\_\_





## SECTION 4 – INSURANCE

(to be determined by Park Office)

### INSURANCE REQUIREMENTS ARE APPLICABLE TO:

Insurance Required

Not Required

- (1) All Public Events per Title 12R.08.240, and/or
- (2) All Events Public or Private where:
  - (a) Amplified sound is used, or
  - (b) The number of people participating amount to 100 or more.

If insurance is required for your event, please contact the Risk Management office at 530-879-7910, by fax at 530-895-4733, or email at [riskmanagement@ci.chico.ca.us](mailto:riskmanagement@ci.chico.ca.us). Insurance may also be purchased through the City.

If insurance is required, Certificate of Insurance, meeting City standards must be received by: \_\_\_\_\_

Organization Named on Certificate of Insurance \_\_\_\_\_

Permittee shall supply, at least two (2) weeks in advance of the scheduled event, a Certificate of Insurance issued by a company licensed to do business in California with a Best's Insurance Guide rating of "B" or better ("A" rated if Company is unlicensed) which provides evidence of comprehensive and general liability coverage in the amount of \$1,000,000 combined single limit, with policy endorsements as follows:

- (1) Identification of permit applicant, identification of event, date of event.

#### NOTE: NUMBERS 2 AND 3 MUST BE SEPARATE ENDORSEMENTS:

- (2) The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as additional insureds as respects to any liability arising out of the activities of the named insured.
- (3) The insurance coverages afforded by this policy shall be primary insurance as respects to the City of Chico, its officers, employees, or agents. Any insurance or self-insurance maintained by the City of Chico, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to it.
- (4) An unqualified statement that "The insurer will provide the City at least ten (10) days prior notice of cancellation or material change in coverage", standard Certificate of Insurance cancellation language is not acceptable

**Please Note:** Your reservation may be cancelled if the insurance is not approved at least two weeks prior to the scheduled event

## SECTION 5 - ACCEPTANCE OF CONDITIONS

In signing this Permit, I agree to indemnify and hold the City of Chico and/or the Bidwell Park and Playground Commission free and clear of all claims of damage for injury to persons or property occurring in, upon or about Bidwell Park, and arising from my use of the park as noted above, and to defend any action against the City of Chico resulting from any such claim, without cost to the City.

\*I certify that I have read this application thoroughly, followed any and all instructions, understand its contents, will comply with the attached "Conditions for Park Use", will adhere to any additional conditions set forth by this permit, and supplied true and correct information herein to the best of my knowledge and belief.

X \_\_\_\_\_  
Signature of Applicant

X \_\_\_\_\_  
Date

1/21/14

### RETURN THIS FORM TO:

City of Chico - Park Division  
965 Fir Street  
Chico, CA 95928

FAX 530-895-4731 or email to [Parkinfo@ci.chico.ca.us](mailto:Parkinfo@ci.chico.ca.us)

THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE PARK DIVISION.

A copy of the approved application will be returned to you.

## SECTION 6 – GENERAL SERVICES DIRECTOR AUTHORIZATION

I certify that I have carefully reviewed this application pursuant to Title 12 and 12R of the Chico Municipal Code and hereby recommend that this permit be:

- Approved.
- Approved subject to listed additional condition(s) \_\_\_\_\_

- Denied by the General Services Director. Reason: \_\_\_\_\_
- Application fee waived (12R.08.100 CMC). Reason: \_\_\_\_\_
- Reservation fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Vendor fee waived (12R.08.250 CMC). Reason: \_\_\_\_\_
- Insurance fee waived (12R.08.240 CMC). Reason: \_\_\_\_\_
- Damage deposit fee waived (12R.08.260 CMC). Reason: \_\_\_\_\_
- Application approved by the Bidwell Park & Playground Commission. Date: \_\_\_\_\_
- Application denied by the Bidwell Park & Playground Commission. Reason: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of General Services Director

Date

# EVENT INFORMATION

Please answer the following questions by circling "Yes" or "No"

Is this an annual event? How many years have you been holding this event? <u>6</u>	Yes	No
Is there a patron admission, entry, or participant fee(s) required for your event?	Yes	No
Will there be amplified sound/music at event? (Please see 'Conditions For Park Use') Specify type (microphone, band, radio, PA system etc): _____	Yes	No
When will amplified sound/music be heard? Time from: _____ until: _____ amps needed (15 or 100 ) _____ Note: 100 amp electrical service requires a certified electrician to operate.		
Will there be any entertainment apparatus? (Operator to provide proof of insurance) [ ] Bounce house [ ] Climbing wall [ ] Ropes Course [ ] Other: _____ Name of Operator: _____	Yes	No
Will there be any vendors at this event? (No glass or alcohol permitted) If "yes" please note the number of vendors anticipated: _____ (submit a, separate, complete list) Does your event include food concession and/or preparation areas? If yes, please describe how food will be served and/or prepared: _____ _____	Yes	No
Will event require that any part of the Park remain closed beyond the normal time of opening? Note: Park gates will not remain closed beyond normal opening time for any event with less than 1,000 people. All races with less than 1,000 people at One Mile must start before 8:30am. <b>(Subject to approval by the General Services Department Director and/or Senior Park Ranger.)</b> If "yes" please state which gate(s): _____ Time of closure from: _____ until: _____	Yes	No
Will there be early entrance into the Park for setup? If "yes" when will monitors be at their position(s)? Time from: _____ until: _____ Note: Gate Monitors are required at the entrances and exits for early Park entrance. An additional fee may be charged for early entrance	Yes	No
Will event require over night camping for security purposes? (authorized for a maximum of two people, 12R.04.340 CMC) If "yes" how many security personnel will be required?	Yes	No
<b>Portable Restrooms:</b> You are required to provide portable restroom for events with 200+ participants at your event, in the immediate area of the event site which will be available to the public during your event. Restroom Company _____ Phone Number _____ Location of portable restrooms _____ Note: Restrooms shall be removed within 24 hrs after conclusion of event.	Yes	No
<b>Sanitation and Recycling:</b> As an event organizer, you must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event the area must be returned to a clean condition. <i>For events with 200+ participants, additional trash and recycling cans are required.</i> Number of Trash Cans <u>5</u> Number of Recycling Containers <u>2</u> Sanitation Company <u>CARD</u> Phone Number _____ Note: Sanitation containers shall be removed within 24 hrs after conclusion of event.	Yes	No
Will your event include the use of any signs, banners or decorations? (Please see 'Conditions For Park Use') If yes, please describe type and location: _____ Note: All signs and banners shall be free standing and not affixed to Park property.	Yes	No
Will water be needed during your event? Please provide your own hose and on/off switch. No hose bib is available at One Mile Recreation Area. Note: Please request a water coupler key for City Plaza, Children's Playground, and Cedar Grove.	Yes	No
Do you request irrigation to be turned off before and during your event?	Yes	No
<b>CITY PLAZA ONLY:</b> Vehicles are not allowed in City Plaza. Loading and unloading must occur from the streets. Meter bags for unloading and loading <u>only</u> may be obtained from the City by calling (530) 896-7800.		
Will vendors be placed on the perimeter sidewalks? If yes, a Vend, Peddle, Hawk permit must be obtained from the Engineering Division at 411 Main St, Chico, (530) 879-6900.	Yes	No
Will City street closure(s) be needed? A separate permit must be obtained from the Engineering Division at 411 Main Street, Chico, (530) 879-6900.	Yes	No



DATE: November 15, 2013  
TO: Bidwell Park and Playground Commission  
FROM: Dan Efseaff, Park and Natural Resource Manager  
SUBJECT: Tree Removal Permit Applications for Four Locations

**Recommendation:**

Staff recommends that the BPPC approve the Tree Removal Permits for the following properties: 1) 1605 Ridgebrook Way; 2) 652 Cromwell Drive, 3) 660 Cromwell Drive, and 4) 669 Cromwell Drive. The removals and replanting will be completed at the applicant's cost. The BPPC may consider these separately, if so desired.

**Report in Brief**

Under City of Chico Municipal Code (CMC Section 14.40.120 Permits – Required) No trees or shrubs shall be planted in or removed from any planting area in the city unless the Commission or the City Council approves the removal and authorizes the Director to issue a permit. The CMC states that the Director shall bring all applications for permits to the attention of the Commission and shall issue such written permit when and as directed by the Commission or the City Council. As these removals are deemed to be for the convenience of the property owner (CMC 14.40.170), the cost will be at the property owner's expense. (CMC 14.40.180). As a condition of the permit, applicants will also be required to replace the trees with trees that are appropriate for the planter size and in a more appropriate location.

Various applicants would like to remove 1 sycamore (Yarwood variety) at each of the locations listed below because of multiple broken limbs during the growing season and the lifting of sidewalk and driveway from tree roots (hazard to people and property). The trees and roots are simply too large for the planter space and are affecting. As an example. the tree at 669 Cromwell Drive resulted in five (5) separate service requests for broken limbs.

1. 1605 Ridgebrook Way
2. 652 Cromwell Drive
3. 660 Cromwell Drive
4. 669 Cromwell Drive

The associated tree permits and a report from the City's Street Tree Supervisor describing the circumstances for each of these trees are attached (Attachments 1-8). The BPPC recently approved similar tree removal permits based on these same circumstances.

**Attachments:**

1. Tree Permit Application, 1605 Ridgebrook Way
2. D. Bettencourt. Memo. Subject: Removal Permit Request: 1605 Ridgebrook Way
3. Tree Permit Application, 652 Cromwell Drive
4. D. Bettencourt. Memo. Subject: Removal Permit Request: 652 Cromwell Drive
5. Tree Permit Application, 660 Cromwell Street.
6. D. Bettencourt. Memo. Subject: Removal Permit Request: 660 Cromwell Street.
7. Tree Permit Application, 669 Cromwell Drive
8. D. Bettencourt. Memo. Subject: Removal Permit Request: 669 Cromwell Drive

H:\Admin\BPPC\BPPC\_Meetings\2014\14\_0224\BPPC\_Tree\_Report\_various\_14\_0224.doc  
2/19/2014



# CITY OF CHICO MEMORANDUM

TO: Dan Efseaff, Park And Natural Resource Manager      DATE: 2-10-14  
 FROM: David Bettencourt, Field Supervisor, Street Trees, 896-7821      FILE: REPORTS  
 Dave.bettencourt@chicoca.gov  
 SUBJECT: Removal Permit Request: 1605 Ridgebrook Way

## Removal Permit Request for 1605 Ridgebrook Way

<b>Landowner and Address</b>	Galan Haman 1605 Ridgebrook Way
<b>Date Received</b>	12-31-13
<b>Number and Type of Tree(s)</b>	1- Sycamore
<b>Description of request</b>	Submitted a permit to remove 1 -12" diameter sycamore tree growing with in the City ROW.
<b>Reason for Request</b>	<p>The reasons for removing the tree are because of the invasive root system that is lifting the sidewalk, driveway, and creating an environment that is not compliant for ADA standards. The tree and roots are simply too large for the planter space and the problem is only going to get worse. This has been an ongoing public safety concern with the entire neighborhood.</p> <p>Galan Haman is willing to pay a contractor to remove the sycamore tree and replace it with a new tree that is better suited for the planter size at no cost to the City of Chico.</p>
<b>Staff Observations and Recommendations</b>	These trees are high maintenance and have a reputation of an invasive root system. I feel that we should consider approving this permit as long as the property owner is willing to pay a contractor to remove the problem sycamore and replace it with a tree better suited for the planter size at no cost to the City of Chico.

The following photos will help describe the root problems with this sycamore tree.



### CITY OF CHICO

#### APPLICATION REQUESTING PERMISSION TO PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES

Property Owner: Galen Haman Representative: NORTH VALLEY TREE SERVICE  
 Owner's Name: \_\_\_\_\_ Representative's Name: TOM BETTENCOURT  
 Owner's Address: 1605 Ridgebrooke Representative's Address: 3882 ESPLANADE  
 Owner's Phone Number: 916-761-3205 Representative's Phone Number: 530-893-9649

REQUEST TO: \_\_\_\_\_ Plant  Remove \_\_\_\_\_ Alter \_\_\_\_\_ Disturb \_\_\_\_\_

Number of tree(s): 1

Location of tree(s): In front of house  
 (Address)

Diameter of tree(s): 12-16" Species of tree(s): Sycamore

Reason for request: (Enclose a map showing the exact location of the tree(s) and any proposed improvements along with any other documents which will help explain your request)

Causing damage to sidewalk and  
blocking street light.

**ONLY QUALIFIED TREE SERVICES MAY PERFORM WORK ON CITY TREES**

Tree Service Performing Work: NORTH VALLEY TREE SERVICE #: 530-893-9649

Chico Business License #: 2732 California Contractor's License #: 664421

Certified Arborist #: 2123A Attach Copy of Certificate of Liability Insurance

1-6-14  
Date

[Signature]  
Signature of Property Owner or Authorized Representative

From:

01/14/2011 12:32

#449 P.003/003

**CITY OF CHICO  
PERMIT TO  
PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES**

TO:

DATE:

Your application requesting permission to plant, remove, alter, or disturb public trees

at (location of tree) \_\_\_\_\_

has been:

\_\_\_\_\_ Approved subject to the condition(s) listed below.

- Grind out the stump and replace grindings with vlna loam soil.
- Replant a new 15-gallon tree according to City Standards.
- Pruning to be in accordance with ANSI Standards.

\_\_\_\_\_ Denied for the reason(s) listed below.

- Tree is not dead, dying, or dangerous.

**Appeal Procedure:** Should you disagree with this and wish to appeal this decision, you must submit a written letter addressed to the Bidwell Park and Playground Commission within 16 days of the receipt of this notice of denial. Any appeal submitted will be placed on the next regular meeting of the Bidwell Park and Playground Commission (last Monday of each month).

If the above condition(s) is/are agreeable to you, please sign both copies and return them to the Park Department at the address listed above. A copy, signed by a representative of the City, will be returned to you and will be your permit to perform the authorized work.

I hereby acknowledge that I both understand and agree to comply with the conditions of the permit as listed above.

\_\_\_\_\_  
(Date) Signature of property owner or representative.

\_\_\_\_\_  
(Date) Urban Forester or authorized City Representative

Distribution: (When fully executed)

\_\_\_ GSD \_\_\_ CDD \_\_\_ BO \_\_\_ ADPW-ENGR \_\_\_ PL DIR \_\_\_ UF



***NORTH VALLEY  
TREE SERVICE***

To: City of Chico  
Attn: [REDACTED] DAVID B.  
Fax Number: (530) 895-4731  
Phone Number: (530) 896-7802

**Certified Arborists and Tree Workers**  
3882 Esplanade, Chico, CA 95973  
(530) 893-9649 FAX (530) 893-9650

Date: 1/6/14  
Pages to follow: 2

**Regarding: Tree Permit Application**

**Comments:**

[REDACTED] - Attached is a tree permit application. If you could please review and get back to us as soon as possible that would be great.

Thank you.

Tom  
[REDACTED]

North Valley Tree Service











GENERAL SERVICES DEPARTMENT

965 Fir Street
P.O. Box 3420
Chico, CA 95927-3420

(530) 896-7800 or (530) 894-4200
(530) 895-4731 FAX
http://www.ci.chico.ca.us

RECEIVED

JAN 15 2014

CITY OF CHICO
DEPT. OF PUBLIC WORKS

CITY OF CHICO

APPLICATION REQUESTING PERMISSION
TO PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES

Handwritten mark resembling a stylized 'D' or '8'.

Property Owner: PHYLLIS MARINA Representative: \_\_\_\_\_

Owner's Address: 652 CROMWELL DR. Representative's Address: \_\_\_\_\_

Owner's Phone Number: 530-892-8877 Representative's Phone Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

REQUEST TO: \_\_\_\_\_ Plant [X] Remove \_\_\_\_\_ Alter \_\_\_\_\_ Disturb \_\_\_\_\_

Number of tree(s): ONE

Location of tree(s): 652 CROMWELL DR, CHICO, CA- 95926
(Address)

Diameter of tree(s): 22 in. Species of tree(s): SYCAMORE

Reason for request: (Enclose a map showing the exact location of the tree(s) and any proposed improvements along with any other documents which will help explain your request)

The roots have & will continue doing damage to the sidewalk & sprinklers. Roots will damage water meter & water hydrant & sewer drainage. The tree root problem will continue to be hazardous & liability if not removed. We might get lawsuits.

ONLY QUALIFIED TREE SERVICES MAY PERFORM WORK ON CITY TREES

Tree Service Performing Work NORTH VALLEY TREE SERVICE Phone # 530-893-9649

Chico Business License # 2732 California Contractor's License # 66421

Certified Arborist # 2123A Attach Copy of Certificate of Liability Insurance

12-16-13
Date

Phyllis P. Marina
Signature of Property Owner or Authorized Representative





RECEIVED



GENERAL SERVICES DEPARTMENT

965 Fir Street  
P.O. Box 3420  
Chico, CA 95927-3420

(530) 896-7800 or (530) 894-4200  
(530) 895-4731 FAX  
http://www.ci.chico.ca.us

DEC 17 2013

CITY OF CHICO  
DEPT. OF PUBLIC WORKS

CITY OF CHICO

APPLICATION REQUESTING PERMISSION  
TO PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES

Property Owner: Janette Huffman Representative: \_\_\_\_\_

Owner's Address: 660 Cromwell Dr Representative's Address: \_\_\_\_\_  
Chico 95926

Owner's Phone Number: 514-5208 Representative's Phone Number: \_\_\_\_\_

Contact Email: janettehuffman@yahoo.com

REQUEST TO:  Plant  Remove  Alter  Disturb  
next spring

Number of tree(s): 1

Location of tree(s): Parking strip, 660 Cromwell  
(Address)

Diameter of tree(s): 18" Species of tree(s): Sycamore

Reason for request: (Enclose a map showing the exact location of the tree(s) and any proposed improvements along with any other documents which will help explain your request)

Roots pushing up sidewalk - Branches Fall - Interferes  
with irrigation system

ONLY QUALIFIED TREE SERVICES MAY PERFORM WORK ON CITY TREES

Tree Service Performing Work Norva Valley Tree Phone # 893-9649

Chico Business License # on file California Contractor's License # on file

Certified Arborist # on file Attach Copy of Certificate of Liability Insurance

12-13-13  
Date

Janette Huffman  
Signature of Property Owner or Authorized Representative



**GENERAL SERVICES DEPARTMENT**

965 Fir Street  
P.O. Box 3420  
Chico, CA 95927-3420

(530) 896-7800 or (530) 894-4200  
(530) 895-4731 FAX  
<http://www.ci.chico.ca.us>

**PERMIT TO  
PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES**

TO: Janette Hurman

DATE:

Your application requesting permission to plant, remove, alter or disturb public trees at

660 Cromwell Dr, Chico 95926

has been:

\_\_\_\_\_ Approved subject to the condition(s) listed below.

- Grind out the stump and replace grindings with vna loam soil.
- Replant a new 15-gallon tree according to City Standards.
- Pruning to be in accordance with ANSI Standards.

\_\_\_\_\_ Denied for the reason(s) listed below.

- Tree is not dead, dying, or dangerous.

**Appeal Procedure:** Should you disagree with this and wish to appeal this decision, you must submit a written letter addressed to the Bidwell Park and Playground Commission within 15 days of the receipt of this notice of denial. Any appeal submitted will be placed on the next regular meeting of the Bidwell Park and Playground Commission (last Monday of each month).

If the above condition(s) is/are agreeable to you, please sign both pages and return them to the Street Tree Division at the address listed above. A copy, signed by a representative of the City, will be returned to you and will be your permit to perform the authorized work.

I hereby acknowledge that I both understand and agree to comply with the conditions of the permit as listed above.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Signature of property owner or representative

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Urban Forest Manager or authorized City representative

Distribution: (When fully executed)  
\_\_\_ GSD \_\_\_ PW-ENGR \_\_\_ CD









This sycamore in the F:2 position was planted on top of the sewer lateral. The “S” in the curb stands for sewer...the line runs directly under the tree and up to the house.



GENERAL SERVICES DEPARTMENT

965 Fir Street
P.O. Box 3420
Chico, CA 95927-3420

(530) 896-7800 or (530) 894-4200
(530) 895-4731 FAX
http://www.ci.chico.ca.us

RECEIVED

DEC 13 2013

CITY OF CHICO
DEPT. OF PUBLIC WORKS

CITY OF CHICO

APPLICATION REQUESTING PERMISSION
TO PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES

Property Owner: Catherine Shanks Representative:
Owner's Address: 669 Cromwell Dr. Representative's Address:
Chico 95926
Owner's Phone Number: 879-9019 Representative's Phone Number:
Contact Email: mills@Sunset.net

REQUEST TO: Plant X Remove Alter Disturb

Number of tree(s): 2

Location of tree(s): in front lawn strip
(Address)

Diameter of tree(s): Species of tree(s):
12" Sycamore (2) (city trees)
19" Sycamore (city tree)

Reason for request: (Enclose a map showing the exact location of the tree(s) and any proposed improvements along with any other documents which will help explain your request)

I have called the city 5 times this year
with broken branches (Big), also the side walk
is coming up & the lawn is being uprooted!!!

ONLY QUALIFIED TREE SERVICES MAY PERFORM WORK ON CITY TREES

Tree Service Performing Work North Valley Phone # 893-9649
Chico Business License # California Contractor's License # 2664421
Certified Arborist # Attach Copy of Certificate of Liability Insurance

they will
haul wood
chip & clean
grind out
stump
to city
specs.

12-12-13
Date

Catherine R. Shanks
Signature of Property Owner or Authorized Representative



**GENERAL SERVICES DEPARTMENT**

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**PERMIT TO  
PLANT, REMOVE, ALTER OR DISTURB PUBLIC TREES**

TO:

DATE:

Your application requesting permission to plant, remove, alter or disturb public trees at

has been:

\_\_\_\_\_ Approved subject to the condition(s) listed below.

- Grind out the stump and replace grindings with vira loam soil.
- Replant a new 15-gallon tree according to City Standards.
- Pruning to be in accordance with ANSI Standards.

\_\_\_\_\_ Denied for the reason(s) listed below.

- Tree is not dead, dying, or dangerous.

**Appeal Procedure:** Should you disagree with this and wish to appeal this decision, you must submit a written letter addressed to the Bidwell Park and Playground Commission within 15 days of the receipt of this notice of denial. Any appeal submitted will be placed on the next regular meeting of the Bidwell Park and Playground Commission (last Monday of each month).

If the above condition(s) is/are agreeable to you, please sign both pages and return them to the Street Tree Division at the address listed above. A copy, signed by a representative of the City, will be returned to you and will be your permit to perform the authorized work.

I hereby acknowledge that I both understand and agree to comply with the conditions of the permit as listed above.

12-12-13  
\_\_\_\_\_  
(Date)

Catherine R. Shanks  
\_\_\_\_\_  
Signature of property owner or representative

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Urban Forest Manager or authorized City representative

**Distribution:** (When fully executed)  
\_\_\_ GSD \_\_\_ PW-ENGR \_\_\_ CD



DATE: February 18, 2014  
TO: Bidwell Park and Playground Commission  
FROM: Linda Herman, Administrative Manager  
SUBJECT: Coca-Cola/Keep America Beautiful Recycling Bin Grant Program.

## Recommendation

Staff recommends approval of submitting an application to the Coca-Cola/Keep America Beautiful (KAB) Recycling Bin Grant Program for recycling bins for Bidwell Park.

## Background

The Coca-Cola Foundation and Keep America Beautiful have partnered together to support local communities and colleges/universities in their recycling efforts through an annual competitive grant program that provides free bins for the collection of beverage containers in various public settings. The grant specifically targets beverage container recycling and is not intended to provide bins for exclusively collecting paper or other materials. The program has two focus areas; Public Space Bin Grants and Collegiate Bin grants. The Public Space bin grant program is open to non-profit organizations, government agencies, schools, and religious organizations.

Grant recipients will receive actual recycling bins instead of direct funding. The purchasing power of KAB and Coca-Cola provides more recycling bins than would be possible if each grantee used the grant money to purchase their own bins. The bins become the property of the grantee, and will be delivered directly to recipients at no cost to the organization. Recipients are responsible for collecting and processing the recyclables and are required to track and submit reports on the weight of recyclables collected once a year for two years. The reports can be filed online and are due in August 2014 with the final report due in July 2015. Recipients are also expected to recognize their grant award through local media communications in coordination with grant administrators.

The application, which is submitted online, is due by March 3, 2014. While not every request can be fulfilled, the program looks to award bins to those applicants who can demonstrate the greatest potential to impact beverage container recovery. Where proposals are otherwise equal, preference will be given to institutions that have not previously received a grant through the Coca-Cola Bin Grant program.

## Discussion

Staff has been aware for some time that the green recycling barrels in Bidwell Park, particularly in Lower Park, are not the best solution to encourage recycling. They are not clearly marked, are difficult to service, and it is easy to fill the barrels with trash and non-recyclable materials.

The bins through this grant program are available in several styles and shapes and will have either the Coca-Cola logo or the KAB logo. Only one type of bin may be requested each grant cycle. Examples of the bins available are attached as Attachment A. For durability reasons, staff is proposing that an application be submitted to request the blue outdoor metal containers (Attachment A-1 and A-2) for the One-Mile Recreation Area, Caper Acres, Cedar Grove, and the Five Mile Recreation Area. It is estimated that eight (8) bins will be needed for these areas and staff will request extras as spares for replacements. The bins are clearly labeled "bottles and cans only", and include a retainer band to hold the plastic bag in place, a dome top that is secured with a cable, drainage holes, and an in-ground mounting kit. To be consistent with the BPPC's direction to limit commercial advertising in the park, staff will request bins with only the KAB brand.

The City currently uses beverage container grant funds from CalRecycle to retain the Work Training Center (WTC) to collect and process the recycling containers in the downtown and south campus areas. It is proposed that these containers be added to the WTC contract and that they be responsible for weighing the recyclable materials collected for the two-year reporting period. Any increased costs should be negligible as the bins will be placed in areas already serviced and costs will be absorbed by the existing contract.

## Attachments: Attachment A-Bin Examples

**THE COCA-COLA FOUNDATION  
KEEP AMERICA BEAUTIFUL  
BIN GRANT PROGRAM**

[Bin Grant](#)

- [HOME](#)
- [PUBLIC SPACE GRANT»](#)
- [COLLEGIATE GRANT»](#)
- [APPLICATION](#)
- [REPLACEMENT PARTS](#)
- [FAQ](#)
- [PARTNERS](#)

## Metal Outdoor Bin

These sturdy metal blue bins are designed for permanent, outdoor locations where aesthetic considerations are important. Retainer bands hold bags in place. Cable secures dome top to body. Includes drainage holes. Includes an in-ground mounting kit. *K-8 schools can only choose the KAB branded bin.* More information is available at [www.RecycleAway.com](http://www.RecycleAway.com)

### Technical Notes:

- Two versions: Coca-Cola branded and KAB branded
- Labeled with “Cans/Bottles”
- Capacity: 34 gallons
- Dimensions: 18” diameter / 45” tall
- Contains 35% post-consumer recycled content
- Package amount: 1

ATTACHMENT A - AVAILABLE RECYCLING BINS



**Coca-Cola branded bins**



**KAB branded bins**

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*The Coca-Cola Company* **KEEP AMERICA BEAUTIFUL**



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## Bottle Bin

These black bottle-shaped bins can be used in informal indoor settings such as break rooms, building lobbies or cafeterias. They can also be used short term in an outdoor setting such as a fair or similar promotional event. The upper section of the bin is removed directly above the red mid-section to allow the contents to be emptied. **K-8 schools can only choose the KAB branded bin.** More information is available at [www.pfinnovation.com](http://www.pfinnovation.com)

### Technical Notes:

- Two versions: branded with red Coca-Cola graphics and branded with KAB graphics
- Labeled with raised /molded lettering: “Bottles and Cans Only”. Lettering wraps around mouth of container
- Capacity: 19 gallons
- Dimensions: 17” diameter / 57” tall
- Stakes and/or weights to hold bins down in windy conditions are not provided
- Contains 100% post-consumer recycled content
- Package amount: 1

ATTACHMENT A - AVAILABLE RECYCLING BINS



**Coca-Cola branded**



**KAB branded**

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## Plastic General Purpose Bin

This red or blue bin is the staple recycling container in almost any situation, indoors or out. Good signage, bright colors, and restricted openings on this unit create an effective recycling program. The bin holds 60 gallons and designed to collect beverage containers for recycling in any indoor or outdoor setting, including parks, offices, schools, athletic fields, and gas stations. *K-8 schools can only select the KAB branded bin.* More information is available at [www.snapmarketllc.com](http://www.snapmarketllc.com)

### Technical Notes:

- Two versions: a red bin with Coca-Cola branding and a blue bin with KAB branding
- Labeled with "Cans and Bottles" and recycling symbol on lid. Bottom is labeled with the word "RECYCLE"
- Capacity: 60 gallons
- Dimensions: 35" tall, 22" x 22" with ventilated tapered bottoms
- Contains no recycled content
- Package amount: 25

ATTACHMENT A - AVAILABLE RECYCLING BINS



**Coca-Cola branded**



**KAB branded**

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## Waste Watcher

The blue rectangular-shaped Waste Watcher bins are appropriate for general use situations such as break rooms, classrooms and hallways. In addition to regular use in permanent locations, the bins are stackable and lightweight allowing for easy transportation for special events. They can be used in outdoor settings, but are best left to covered locations. *K-8 schools can only choose the KAB branded bin.* More information is available at [www.buschsystems.com](http://www.buschsystems.com)

### Technical Notes:

- Two versions: Coca-Cola branded and KAB branded
- Bins can be labeled in multiple combinations of Cans, Glass and Plastic and/or accommodate single stream programs
- Includes sign frame that adds additional signage to the bin by clipping onto either side of on the end.
- Capacity: 23 gallons
- Dimensions: 11" long x 20" wide x 30" tall
- Contain 35% post-consumer recycled content
- Package amount: 4

ATTACHMENT A - AVAILABLE RECYCLING BINS



**Coca-Cola branded**

**KAB branded**

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## Wireframe Bin

The Wireframe bins are used for various applications including special event recycling. Wireframe bins offer the flexibility to be used as permanent containers or disassembled and stored between uses. The lid has three 4" circular restricted openings for collecting beverage containers. The bins include a patented bag lock system to keep the bag in place, and are designed to allow bag removal from the side without vertical lifting. *K-8 schools can only choose the KAB branded bin.* More information is available at [www.clearstreamrecycling.com](http://www.clearstreamrecycling.com)

### Technical Notes:

- Two versions: one is branded with red Coca-Cola graphics, one is branded with KAB graphics
- Final bin artwork has yet to be confirmed. Mock-ups are below.
- Bins are labeled "plastic bottles and aluminum cans" but some exceptions can be made to accommodate glass. Additional decal configurations are available by contacting ClearStream directly.
- Bag Capacity: Approximately 45 gallons. **Non-branded bins come with 10 bags. Branded bins come with 30 bags.**
- Dimensions: 40" tall x 25" long x 18" wide
- Ongoing supply of bags must be purchased separately by grant recipients
- Transportable storage carts are available for purchase directly from the manufacturer
- Stakes and/or weights to hold bins down in windy conditions are not provided
- Contains post-consumer recycled content (Frames: 80% PCR, Lid = 25% PCR)
- Package amount: 5 frames, 5 lids and 10 decals

ATTACHMENT A - AVAILABLE RECYCLING BINS



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*The Coca-Cola Company* **KEEP AMERICA BEAUTIFUL**





DATE: 2/13/14  
TO: BPPC  
FROM: Dan Efseaff, Park and Natural Resource Manager  
SUBJECT: Park and Natural Resource Manager's Report

## NARRATIVE

### 1. Updates

- a. More head scratchers –
  - i. A 15 foot radius, 3 foot tall “fort” using up to 8 inch diameter branches near the Oak Grove picnic site. Dismantled with a backhoe.
  - ii. Rock cairns/rock stacking in Upper Park up to 2 feet tall, people speculate that it is part of illegal trail work, animal burial or ?

### 2. Administrative and Visitor Services

- a. Permits – Staff have noted an uptick in permit applications for spring and summer events.
- b. Bidwell Park Municipal Golf Course – The clubhouse will be repainted Sand Pebble as the main body color and Cargo (Kelly Moore Paint colors) as the trim color. These are earth tone colors.

### 3. Planning/Monitoring

- a. Horseshoe Lake Monitoring – Attached is the 2013 monitoring report for Horseshoe Lake (Chico Environmental Science and Planning, 2014).
- b. Peregrine Point Monitoring – Attached is the draft 2013 Oak monitoring report for (North State Resources, 2013). Staff is preparing the annual report for a future meeting.
- c. Caper Acres – A preliminary plan and findings will be presented at the April Natural Resources Committee Meeting. In addition, Staff and the consultant are working with a Geography 428 (Site Planning) class to develop a questionnaire for Caper Acres users, and to develop a history of the site. The history may serve as a source for future interpretive panels.

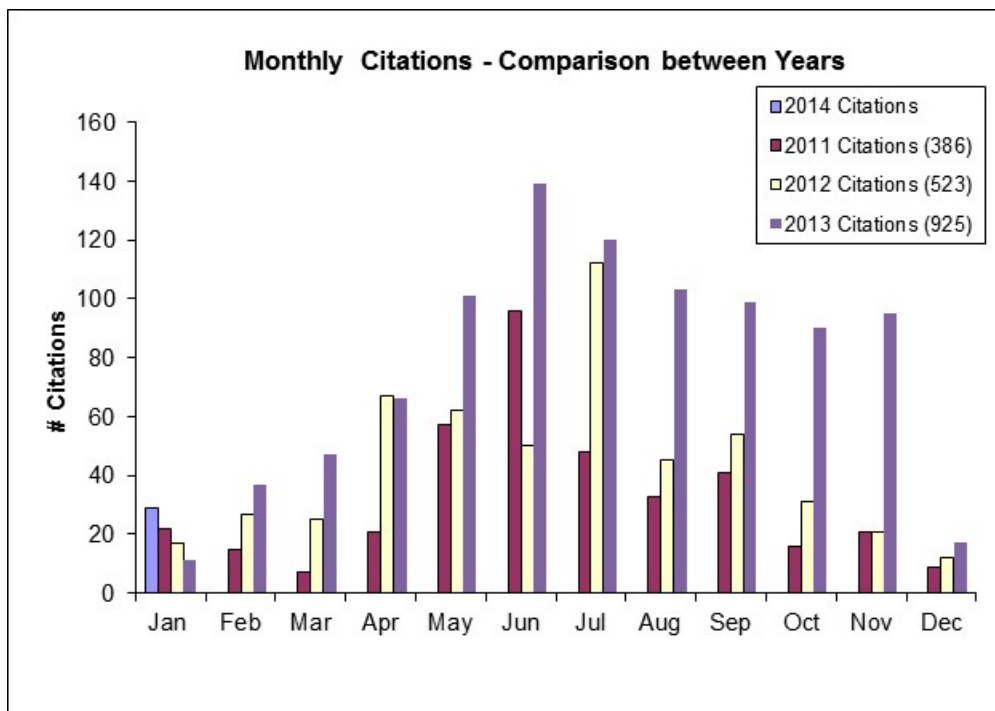
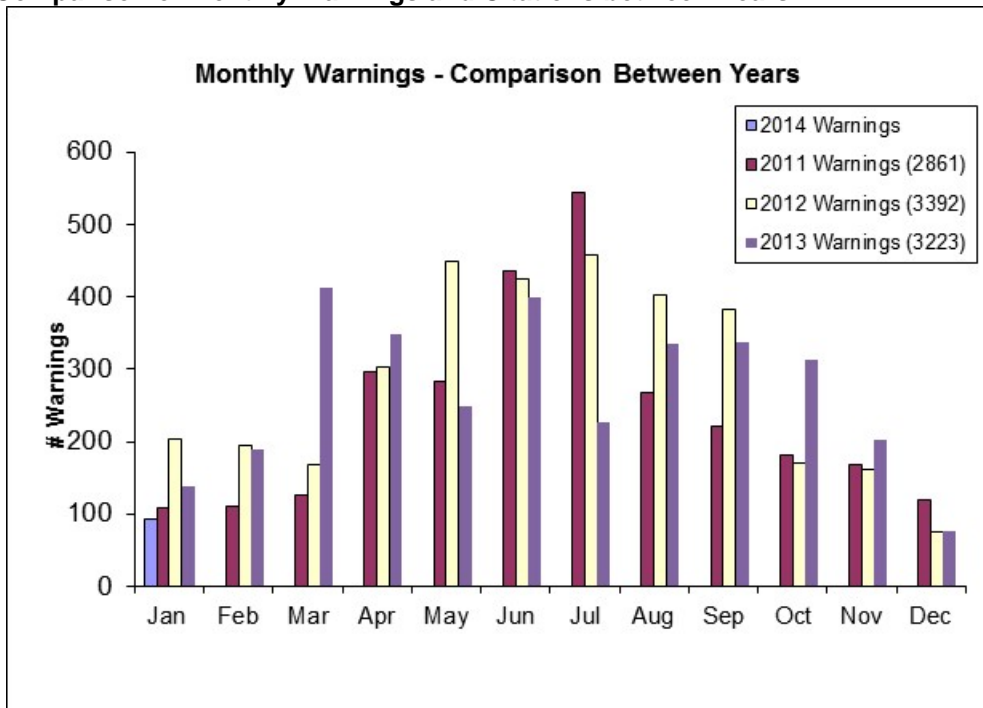
### 4. Maintenance Program

- a. Staff continues daily cleaning and safety inspections of all recreation areas including: grounds, playgrounds, picnic sites, roads and paths, coupled with daily cleaning and re-supplying of all park restrooms. Maintenance and repair of park fixtures, daily opening of gates, posting reservations, unauthorized camp clean up and the constant removal of graffiti from all park infrastructure.
- b. Lower Park: Staff has been busy with down limb and volunteer pile cleanup, fence and infrastructure repair.
- c. Middle Park: Staff planted out burn area by Lot A
- d. Upper Park: Staff partnered with the California Conservation Corps to complete the first part of the Monkey face Trail re-route and habitat restoration to the face of the butte, crews worked for three weeks to complete 980 feet of new trail bed to connect Monkey face to Middle trail. Crews laid out 3,600 feet of jute net covered with rocks, native grass straw and limbs to hold soil, planted the face with native grass seed and installed over 600 feet of safety fencing and posted directive and informative signs to help protect the re-habilitation work.
- e. Upcoming Projects: Parking lot grading, Irrigation inspection and repair, Barricade removal from Centennial Ave.

### 5. Ranger and Lifeguard Programs

- a. Monthly Highlights
  - i. Annual report follow-up – Comparison between years shows that while the number of warnings compared to 2012 is about the same. Staff issued more citations than ever before with half of the citations associated with parking or alcohol violations, followed by smoking, illegal camping, glass, and animal related violations.

Figures 1 and 2. Comparison of Monthly Warnings and Citations between Years.



- ii. Rangers with assistance from park maintenance and the Sheriff's Alternative Custody Supervision (ACS) Program were able to close 18 illegal Encampment Service Requests. Over 100 cubic yards of debris equaling 15 tons were removed from transient camps in parks, greenways and open spaces.
- b. Lifeguards – Staff have requested the hiring of 1 Head, 2 Assistant Head and 13 Lifeguards.
- c. Significant Incidents –
  - i. Rangers were able to transport a fall victim, who was unable to walk, from the Blue Oak Trail Parking Lot C where she was transferred to Butte EMS.

ii. Mountain lion attack on a dog - early in January, Rangers and USDA wildlife trackers were able to find the remains of dog after an extensive search. USDA trackers continued to monitor the area throughout the month, and staff were tracking reports. Staff notes no other significant lion activity since that incident.

**6. Natural Resource Management**

- a. Burns in Middle Park – With the recent rain, Staff will be planning to continue pile burning in the Wildwood Area which may start in the next few weeks.
- b. Middle Trail Grant – temporary erosion work, fencing, and signage, support the new trail alignment to the west side of Monkey Face and was in place before the first significant storms of the season. The crew had taken advantage of clear, dry January weather and CCC crew availability to complete the work.

**7. Outreach and Education**

- a. Rangers and Park Watch Volunteers staffed a park information table at the Snow Goose Festival. General park information was provided. There was a demonstration of the variety of habitats within Chico parks and greenways that support birds and other wildlife.
- b. News releases – The Parks Division issued 2 releases: 1) a warning of high fire danger due to dry and windy conditions and reminding park users to be extra careful; and 2) a release to inform park visitors of a mountain lion attack on a dog.

**8. Street Trees and Landscapes**

- a. Monthly Highlights
  - i. Removal Rate – citizens have expressed recent concern about the rate of tree removal and replanting rates in the City. Staff will be preparing some additional information, but thought that the following Table provides a helpful perspective. Currently, 90 % of the available planting locations are occupied by trees, leaving less than 3,700 tree planting locations (about 423 stumps remain at those locations).

**Table 1. Street Tree Summary (as of 2/18/14).**

Zone	Area	Street Tree Locations			%
		Total	Live Trees	Open	Occupancy
1	south	6747	6128	619	91%
2	south-east	2701	2343	358	87%
3	central-east	1339	1004	335	75%
4	north-east	4651	4085	566	88%
5	central-west	6673	5930	743	89%
6	south-west	4486	3950	536	88%
7	north	5037	4662	375	93%
Misc.	no zone specified	666	578	88	87%
<b>Est. Inventoried Trees</b>		<b>32300</b>	<b>28,680</b>	<b>3620</b>	<b>89%</b>
Est. Uninventoried Trees (new subdivisions, etc.).			5000		
<b>Totals</b>		<b>37,300</b>	<b>33,680</b>	<b>3620</b>	<b>90%</b>

- ii. CARD Trees – Recently, CARD requested that the City of Chico consider the removal and/or pruning of trees at the Hooker Oak Recreation Area, based on an arborist report to evaluate high priority trees at that location and other CARD properties (Report for Tree Risk Assessment by Dan Gibson, dated 11/20/13). On January 9, 2014, City Staff (Dave Bettencourt and Jimi Logsdon) met with several representatives of CARD to inspect 2 trees (Tree #'s 16 and 21) recommended for removal because of their risk and level of decay, and to explore reasonable options. The arborist suggested that tree #16 be removed based on current level of risk and high use target areas, and #21 ranked at an elevated High Risk Level because of the location of the playground. After our inspection, we concur with the arborist findings and issued a letter authorizing CARD to complete the removal of 2 trees at the Hooker Oak Recreation Area.
- iii. CALTRANS tree removal – Staff received an email noting that “Caltrans will be removing nine hazardous Black walnut trees at various locations on Hwy 32 west/Nord Ave. sometime in March.”

- iv. Permits and Claims – Staff have developed a “Tree report form” to somewhat automate tasks related to tree claim investigations and permit inquiries. The previous versions required the Urban Forest Manager to develop a narrative on the tree in question. The new form provides much of the same background information but relies on screen shots from the database on tree information and work history.
- v. Tree City USA proclamation- Staff plans to have the City Council consider a proclamation celebrating Chico’s participation with the National Arbor Day Foundation program. For Arbor Day, the City will be planting a tree at Children’s Playground to replace a maple tree removed last year because of safety concerns.

b. Projects Completed:

- 16 Service Request- 25 hours, a detailed list is available.
- Down Limbs and Hangers- 38 hours (29 locations).
- Safety Meetings- 1 hour.
- Prep Time and DOT Inspections- 35 hours.
- GIS Tree Inventory- 64 hours.
- Equipment Maintenance- 18 hours.
- Assist Fire Department- 4 hours
- Traffic Safety Pruning- 49 hours (136 trees).
- School Zone Pruning- 36 hour (75 trees).
- Priority Removals- 6 hours (5 dead or dying trees removed).
- Irrigation- 55 hours
- Brush Chipping and Clean Up- 2 hours.
- Grates and Cages- 3 hours.
- Unauthorized Camp Clean Up- 8 hours.

c. Tree Call Outs - There were no call outs for the month of January.

d. Tree Permits - 2- permits approved and 2 pending.

**Figure 3. Unauthorized camp clean up in Little Chico Creek with the grapple truck on 1-30-14.**



## 9. Volunteer and Donor Program

### a. Monthly Highlights

- i. CSU CAVE Adopt - A- Park program – student recruitment has ended and we now have 30 students who will each work a total over 30 hours in the park and greenways now through the beginning of May. This is the most participants in this program to date!
  - ii. Sycamore Restoration area - just received a face lift. Volunteers replanted the area with native plants including; gum plant, mug wort, deer grass, and coffeeberry.
- b. Upcoming Volunteer Opportunities
- i. 9th and Hazel greenway area will be getting some much needed attention during a community clean up February 21, 9am -noon. Volunteers will pick up trash, pull weeds and repair irrigation system.
  - ii. Planning for Earth Day (April 19th) is under way and we hope to break last years record and have over 600 people out and working in our park and greenways.
- c. Upcoming Volunteer Opportunities
- i. Spring volunteer orientation and training - is in the planning process. The date of the orientation will be Thursday, March 13<sup>th</sup> at 6 pm in the City of Chico Council Chambers.
  - ii. Trails – Several volunteers helped with the trail work in January. Additional trail opportunities will be offered in April and noted on the calendar.

**10. Upcoming Issues/Miscellaneous**

- a. Public Works Reorganization - The PW Director is working on a staff report to Council on changes in the Department that will help to streamline and define department functions and responsibilities.
- b. Upper Park Training– Chico PD may use a portion of the park for training in mid-June.

**MONTHLY SUMMARY TABLES**

**Table 2. Monthly Public and Private Permits**

Date	Location	Organization	Event	Participant #
01/25/2014	5 Mile	Under the Sun Events	Frost of Fog 5K, 1/2 Marathon	500
<b>Totals</b>			<b>1</b>	<b>500</b>

**Table 3. Monthly Private Permits**

Type	# Permits	# Participants
Private	1	60
Caper Acres	16	285
<b>Totals</b>	<b>17</b>	<b>345</b>

**Table 4. Monthly Maintenance Hours.**

Category	Staff Hours	% of Total	% Change from Last Month	2014 Trend
1. Safety	255	38.8%	93.2%	
2. Infrastructure Maintenance	230	35.0%	71.3%	
3. Vegetation Maintenance	76	11.5%	37.9%	
4. Admin Time/Other	98	14.8%	108.3%	
<b>Monthly Totals</b>	<b>658</b>	<b>100%</b>	<b>74.4%</b>	

**Table 5. Monthly Incidents**

<b>Ranger Report- Incidents 2014</b>			
<b>Date</b>	<b>Location</b>	<b>Incident</b>	<b>Disposition</b>
1/3/2014	Upper Park	Fall	Victim Transported to Enloe
1/6/2014	City Plaza	Warrant	Arrest
1/13/2014	Lindo Channel	Warrant	Arrest
1/13/2014	Lindo Channel	Warrant	Arrest
1/30/2014	Annie's Glen	Warrant	Arrest
1/31/2014	Comanche Creek	Warrant	Arrest

**Table 6. Monthly Citations and Warnings**

<b>Ranger Report - Warnings 2014</b>							
<b>Violation</b>	<b>Monthly</b>			<b>Annual</b>			<b>2014 Trend</b>
	<b>Total Warnings</b>	<b>%</b>	<b>Rank</b>	<b>Total Warnings</b>	<b>%</b>	<b>Rank</b>	
Alcohol	4	4%	7	4	4%	7	
Animal Control Violations	13	14%	3	13	14%	3	
Bicycle Violation	29	31%	1	29	31%	1	
Glass	2	2%	9	2	2%	9	
Illegal Camping	12	13%	4	12	13%	4	
Injury/Destruction City Property	0	0%	11	0	0%	11	
Littering	7	8%	5	7	8%	5	
Other Violations	4	4%	7	4	4%	7	
Parking Violations	6	6%	6	6	6%	6	
Resist/Delay Park Ranger	1	1%	10	1	1%	10	
Smoking	15	16%	2	15	16%	2	
<b>Totals</b>	<b>93</b>	<b>100%</b>		<b>93</b>	<b>100%</b>		

<b>Ranger Report - Citations 2014</b>							
<b>Violation</b>	<b>Monthly</b>			<b>Annual</b>			<b>2014 Trend</b>
	<b>Total Citations</b>	<b>%</b>	<b>Rank</b>	<b>Total Citations</b>	<b>%</b>	<b>Rank</b>	
Alcohol	0	0%	6	0	0%	6	
Animal Control Violations	2	7%	3	2	7%	3	
Bicycle Violation	0	0%	6	0	0%	6	
Glass	0	0%	6	0	0%	6	
Illegal Camping	10	34%	2	10	34%	2	
Injury/Destruction City Property	1	3%	5	1	3%	5	
Littering	0	0%	6	0	0%	6	
Other Violations	2	7%	3	2	7%	3	
Parking Violations	14	48%	1	14	48%	1	
Resist/Delay Park Ranger	0	0%	6	0	0%	6	
Smoking	0	0%	6	0	0%	6	
<b>Totals</b>	<b>29</b>	<b>100%</b>		<b>29</b>	<b>100%</b>		

**Attachments:**

- 1) Chico Environmental Science and Planning, 2014. Horseshoe Lake Monitoring Report.

- 2) North State Resources. 2013. 2013 Peregrine Point Disc Golf Course Oak Tree Assessment and Monitoring Report (NSR Project No. 51325). Chico, California.

S:\Admin\BPPC\BPPC\_Meetings\2010\BPPC\_2010\_Templates\10\_BPPC\_\_meetings\BPPC\_Manager\_Report\_template\_10\_1029.doc  
2/18/2014

January 27, 2014

Mr. Peter MacNicholl  
California Environmental Protection Agency  
Department of Toxic Substances Control  
8800 Cal Center Drive  
Sacramento, California 95826-3268

RE: 2013 Annual Monitoring Report, Horseshoe Lake Parking Area E  
MRP No. R5-2005-0049

Dear Mr. MacNicholl,

Chico Environmental is submitting this 2013 Annual Monitoring Report for the Horseshoe Lake Parking Area E on behalf of the City of Chico's Parks Department. Horseshoe Lake Parking Area E is located in Bidwell Park, Chico, California (**Figure 1**).

The Monitoring and Reporting Program (MRP) was prepared to comply with the Post-Closure Maintenance Plan (PCMP) and the Monitoring and Report Program (MRP) for the Conditional Waiver of the Waste Discharge Requirements (WDRs) Order No. R5-2005-0049, issued on March 17, 2005 by the Central Valley Regional Water Quality Control Board (RWQCB). As of September 11, 2012, the Action Workplan Review (AWR), dated March 30, 2011, has been approved by the RWQCB and DTSC, thus changing the consolidation cell inspection schedule to biannually (once each during the dry and wet seasons) with quarterly sampling for the swales and the subsurface vault when water is present and annual sampling of the supply well and Horseshoe Lake.

## **2013 MONITORING REPORT**

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Monitoring of the Horseshoe Lake Parking Area E (**Figure 2**) includes inspections of the consolidation cell, cover and parking lot, and water sampling as required by and described in the original MRP and PCMP. The 2011 Action Workplan Review outlines the amended requirements for sampling and inspections at Horseshoe Lake Parking Area E. Below is a summary of the requirements for Chico Environmental:

### 1) Facility Monitoring Inspections

- a. A minimum of two facility-monitoring inspections will be conducted, one during the wet season and one the dry season. Inspections shall include visually inspecting the monitoring vault and documenting the absence or presence of water.

### 2) Water Sampling

- a. Consultant shall collect annual water samples from the following:

1. Horseshoe Lake
2. The water supply well

If water is present at the time of the scheduled sampling event, samples will also be collected from:

3. The monitoring vault
4. Two stormwater sampling locations

- b. Water samples will be subcontracted, by the consultant, to an analytical laboratory for analysis.

### 3) Annual Monitoring Report

- a. Consultant shall produce one Annual Monitoring Report to summarize monitoring results to the DTSC and RWQCB. The report shall include site observations, results of quarterly monitoring inspections, a summary of maintenance and repair activities, sampling procedures and laboratory results. The draft



Annual Monitoring Report shall be provided to the City for review. Further, the consultant shall then submit the report to the RWQCB and DTSC on the city's behalf, with one copy provided to the city.

b. The consultant shall upload the report and electronic data deliverable (EDD) files to the State's Geotracker database.

## **COVER INSPECTIONS**

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During 2013, Chico Environmental performed four quarterly inspections of the consolidation cell cover, parking lot and associated drainage features. Inspections took place on January 17, May 16, August 12 and December 4, 2013. During all inspections, the facility appeared in overall good condition. Inspection checklists and site photographs are provided in **Attachment 1**.

In response to inspection comments and recommendations, the City of Chico installed 80 feet of new fence along the walking path to reduce trail cutting and erosion along the western toe of the containment cell (July 2013). The eastern drinking fountain was insulated to reduce probability of freezing in the system and the drain system was reconstructed to reduce erosion of the containment cell. Work was performed to extend the ADA compatible trail to help guide the public away from the sensitive area (October-November 2013). Base rock was added to the parking lot to fill and reduce the rate of pothole development in the parking lot (December 2013). Continual maintenance and inspection of rodent burrows was performed throughout the year, a large root species was removed and remediated on the east side of the containment cell to protect the integrity of the containment cell.

## **WATER SAMPLING**

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Chico Environmental monitored and sampled water in the subsurface vault, supply well, Horseshoe Lake, and the western stormwater swale, as required by the MRP, described in the PCMP, and amended in the AWR. All water samples were collected in laboratory-sealed 250 mL polypropylene sampling containers. Samples intended for total lead analysis were pre-preserved with nitric acid (HNO<sub>3</sub>). Samples intended for dissolved lead analysis were field filtered through a .45 micron filter and placed in unpreserved sampling containers. A new pair of nitrile gloves was worn during the collection of each sample to reduce the potential for cross contamination. Once collected, samples were placed in pre-cooled ice chests and delivered to Fruit Growers Laboratory (FGL Lab) in Chico, California. Proper chain of custody procedures were followed at all times. Complete analytical laboratory reports are included in **Attachment 2**. Historical sampling results for the project area are summarized and attached in **Table 1**.

### **VAULT**

The monitoring vault is 3 feet wide, 3 feet long and 3 feet deep and is located at the toe of the consolidated material on the north side of the parking lot. The vault contains a riser that provides a maximum measurement of 48 inches from the bottom of the vault to the top of the vault's riser. The vault is connected to approximately 127 linear feet of perforated pipe that drains a subgrade layer of permeable fill located beneath the consolidated soil and debris. The purpose of the permeable subgrade is to allow water that drains from the consolidated materials to accumulate in clean soil, minimizing the time of water contact with the consolidated material. The intent of the vault is to allow a means to monitor the quantity and quality of water that flows beneath the consolidated material.

Vault monitoring occurred in January, May, August, and December 2013 and consisted of:

- Visually inspecting its condition and measuring the water depth in the vault
- Collecting a water sample or samples during the wet and the dry season provided that the water depth was sufficient to allow sampling with a bailer (i.e. depths greater than 3 inches as measured from the bottom of the sump).

- Submitting the samples for analysis of total lead and dissolved lead by EPA Method 200.8.

The vault remained in good condition throughout the year. Water depth measurements and sampling results are summarized below.

**VAULT MONITORING DATA**

DATE	WATER DEPTH	TOTAL LEAD	DISSOLVED LEAD
JANUARY 17, 2013	NO WATER	-	-
MAY 16, 2013	1 INCH	-	-
AUGUST 12, 2013	2 INCHES	-	-
DECEMBER 4, 2013	3 INCHES	0.0035 mg/L	NONE DETECTED

( - ) INSUFFICIENT WATER TO COLLECT SAMPLE  
 LEAD MAXIMUM CONTAMINANT LEVEL (MCL): 0.015 mg/L

**SUPPLY WELL**

A drinking water supply well is located approximately 500 feet southwest of the parking lot (**Figure 2**). Water from the well is pumped from approximately 200 feet below ground surface and piped to the Chico Rod and Gun Club building and drinking fountains at the Horseshoe Lake parking lot.

The MRP requires sampling of this well annually for total and dissolved lead. On May 16, 2013, CE collected a groundwater sample from a sample port at the wellhead after the well was properly purged. The supply well was analyzed for both total lead and dissolved lead. The results indicated that both samples were below the lead Maximum Contaminant Level (MCL) of 0.015 mg/L, as summarized below. Samples were also analyzed for nitrate and nitrite for an unrelated city project.

**SUPPLY WELL MONITORING DATA**

DATE	TOTAL LEAD	DISSOLVED LEAD	NITRATE	NITRITE
MAY 16, 2013	.0009 mg/L	0.0014 mg/L	2.6 mg/L	ND

ND: RESULTS BELOW LABORATORY DETECTION LIMIT  
 LEAD MAXIMUM CONTAMINANT LEVEL (MCL): 0.015 mg/L  
 NITRATE MAXIMUM CONTAMINANT LEVEL (MCL): 45 mg/L  
 NITRITE MAXIMUM CONTAMINANT LEVEL (MCL): 1.0 mg/L

**SURFACE WATER**

The MRP requires annual sampling of water from Horseshoe Lake and its drainage courses for total lead, dissolved lead, and hardness. On August 12, 2013, CE collected surface water samples. The results indicated that both samples were below the Maximum Contaminant Level (MCL) of 0.015 mg/L, as summarized below.

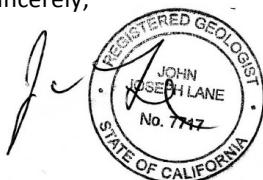
**SURFACE WATER MONITORING DATA**

DATE	TOTAL LEAD	DISSOLVED LEAD	HARDNESS (CaCO3)
AUGUST 12, 2013	0.0131 mg/L	0.0004 mg/L	72.0 mg/L

LEAD MAXIMUM CONTAMINANT LEVEL (MCL): 0.015 mg/L

This report satisfies the post-closure monitoring requirements as described in the PCMP. Please do not hesitate to contact us with any questions or concerns.

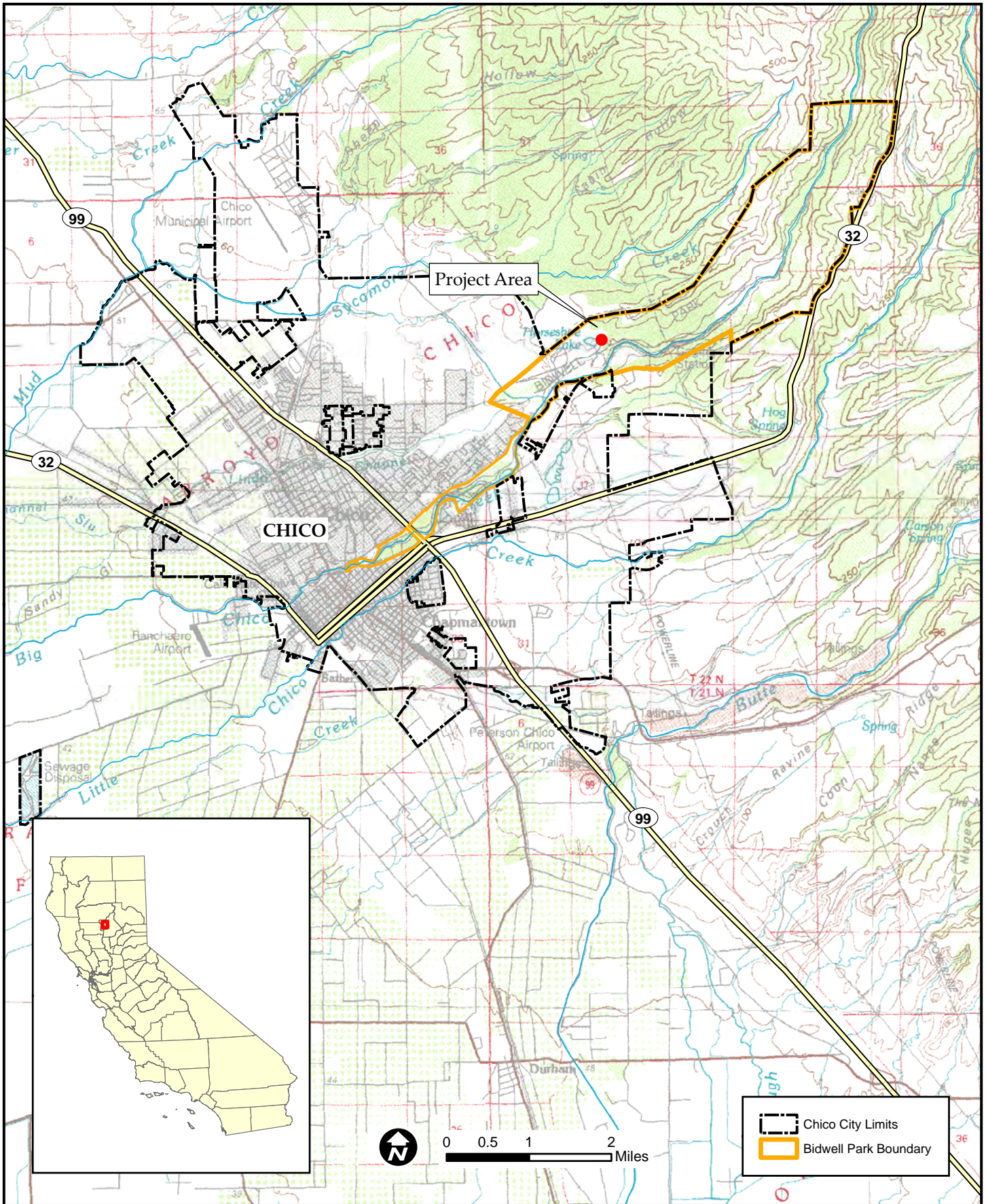
Sincerely,



John Lane, Professional Geologist #7717  
 Chico Environmental Principal Scientist/Owner

## FIGURES

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**Figure 1: Site Location**  
 Horseshoe Lake Parking Area E  
 Bidwell Park, Chico, CA

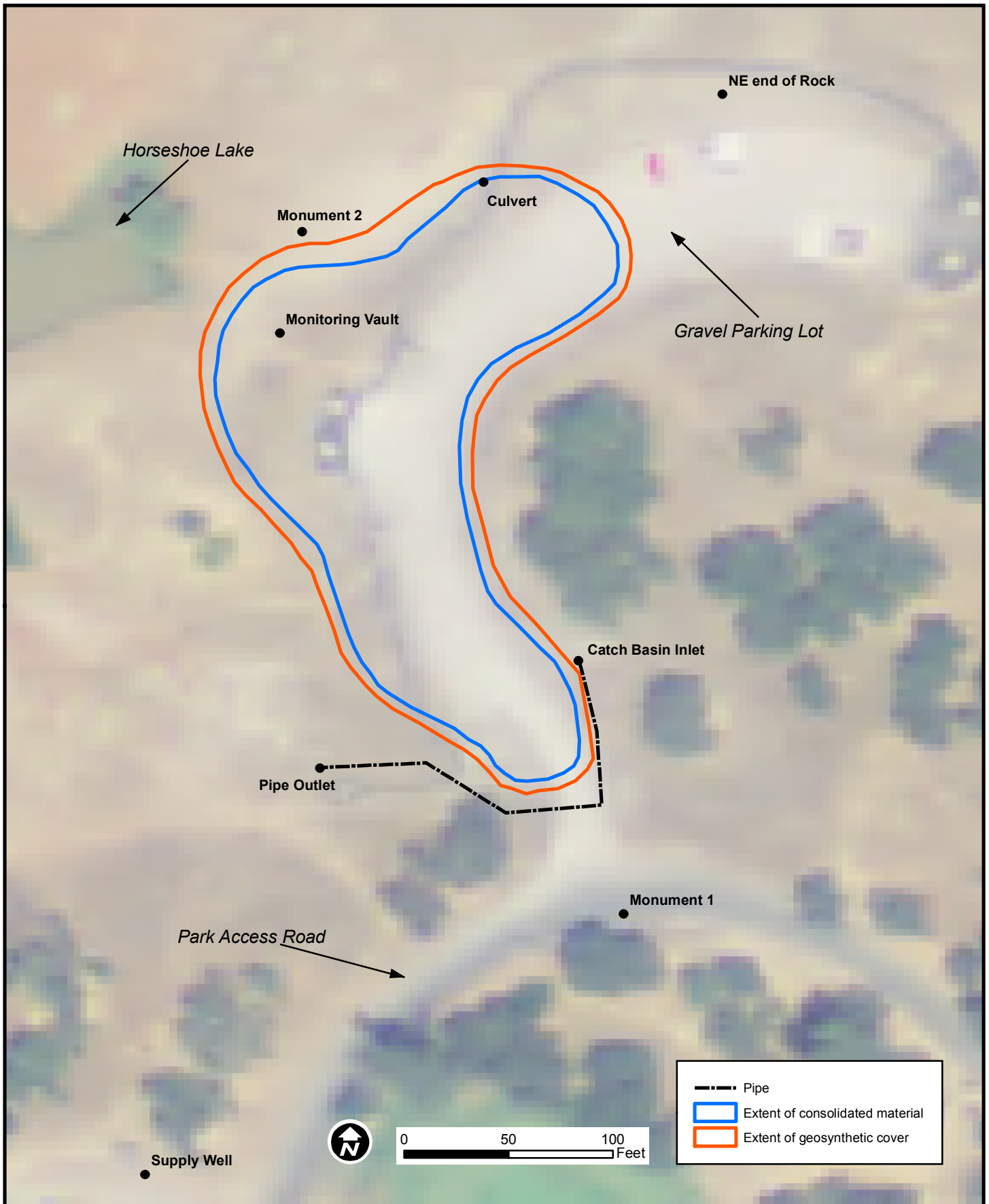


Figure 2: Site Vicinity



ATTACHMENT 1: HORSESHOE LAKE INSPECTION CHECKLISTS

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ATTACHMENT 1

Inspection Checklist

Horseshoe Lake Consolidation Cell  
Bidwell Park, Chico, California

Inspector JESSICA KOISTAD Date 1/17/13

Affiliation CHILD ENVIRONMENTAL Weather SUNNY / CLEAR

INSTRUCTIONS:

- Note "yes" or "no" for each item
- Provide written descriptions as indicated noting both conditions observed and planned action. For planned actions, complete Table 2.
- Note locations of pertinent observations on attached site plan.
- Photograph areas of issue.

Yes/No

NO 1. Is the grass in good condition (free of bare ground or patches of dead grass)? If no, explain and document with photo.  
GRASS IS PATCHY & BARE GROUND EXPOSED (PHOTO 1).

NO 2. Does the grass need moving to allow for proper inspection? If no, explain.  
\_\_\_\_\_  
\_\_\_\_\_

NO 3. Are Shrubs/ seedlings present? If yes, explain.  
(NOT IN LANDFILL AREA) SOME DORMANT SHRUBS

NO 4. Are there any landfill areas with depressions (exhibiting ponded water after rainfall events)? If yes, explain and document with photo.  
\_\_\_\_\_  
\_\_\_\_\_

YES 5. Are there any washouts (e.g., gullies created by rainwater) or signs of erosion? Is the geotextile fabric marker exposed anywhere? If yes, explain and document with photo.  
EROSION ALONG ROUGH FOOTPATH (SEE PHOTOS)  
EXPOSED GROUND PRONE TO EROSION. |  
(OUTSIDE LANDFILL AREA)

ATTACHMENT 1 (CONT'D)

- NO 6. Are drainage controls in good condition (e.g., silt fencing, erosion mat)? If no, explain and document with photo.  
LANDSCAPE CLOTH ALONG LANDFILL AREA IS DEGRADED & TORN (SEE PHOTOS) AND MAT EXPOSED ALONG FOOTPATH
- YES 7. Are the swales and culvert in good condition (e.g., clear of obstructions)? If no, explain and document with photo.  
(SOME LEAVES IN CULVERT GRATE)
- NO 8. Is water present in the monitoring sump? If yes, indicate if water is flowing or ponded and, estimate approximate volume and/or flow rate. Indicate if a water sample was collected.  
EVIDENCE OF RELENT FLOW, BUT INSUFFICIENT QUANTITY TO COLLECT SAMPLE
- YES 9. <sup>\*</sup> Is the parking lot surface in good condition? If no, explain.  
MINOR POTHOLES (SEE PHOTOS) OVERALL CONDITION IS GOOD.
- YES 10. Are there signs of animals burrowing or any other type of animal-related disturbance within the landfill area? If yes, explain.  
SIGNS OF DIGGING IN LANDFILL AREA (RODENTS AND/OR DDGS)
- NO 11. Is there anything unusual on the landfill grounds (e.g., signs of fire, digging or other disturbance of soil)? If yes, explain.
- YES 12. Are the benchmarks still in good condition? If no, explain.
- \*  
DEPTH TO WATER IN VAULT ≈ 48 INCHES





Photo 1: Western slope of landfill area exhibiting patchy vegetation and areas of exposed soil.



Photo 2: Rodent burrows and torn landscape fabric along western slope of landfill area.



Photo 3: Evidence of erosion along unintended footpath (southwestern landfill area)



Photo 4: Minor debris in pipe outlet



Photo 5: Parking lot overview (north)



Photo 6: Minor potholes in mid-eastern portion of parking lot

ATTACHMENT 1

Inspection Checklist  
Horseshoe Lake Consolidation Cell  
Bidwell Park, Chico, California

Inspector Trinity Stirling Date 5/16/13

Affiliation Chico Environmental Weather Slight overcast w/ light rain in morning

INSTRUCTIONS:

- Note "yes" or "no" for each item
- Provide written descriptions as indicated noting both conditions observed and planned action. For planned actions, complete Table 2.
- Note locations of pertinent observations on attached site plan.
- Photograph areas of issue.

Yes/No

Yes 1. Is the grass in good condition (free of bare ground or patches of dead grass)? If no, explain and document with photo.

Few patches areas with landscaping fabric showing through on west slope

No 2. Does the grass need moving to allow for proper inspection? If no, explain.

Yes 3. Are Shrubs/ seedlings present? If yes, explain.

No 4. Are there any landfill areas with depressions (exhibiting ponded water after rainfall events)? If yes, explain and document with photo.

No 5. Are there any washouts (e.g., gullies created by rainwater) or signs of erosion? Is the geotextile fabric marker exposed anywhere? If yes, explain and document with photo.

landscape fabric shows through on west slope, but no geotextile fabric is shown

ATTACHMENT 1 (CONT'D)

Yes 6. Are drainage controls in good condition (e.g., silt fencing, erosion mat)? If no, explain and document with photo.

\_\_\_\_\_

\_\_\_\_\_

Yes 7. Are the swales and culvert in good condition (e.g., clear of obstructions)? If no, explain and document with photo.

\_\_\_\_\_

\_\_\_\_\_

Yes 8. Is water present in the monitoring sump? If yes, indicate if water is flowing or ponded and, estimate approximate volume and/or flow rate. Indicate if a water sample was collected.

In sufficient water in vault, no sample  
~1 in

\_\_\_\_\_

No 9. Is the parking lot surface in good condition? If no, explain.

potholes in road with parked water at entrance,  
parking lot is in good condition, some spots have  
spare gravel cover

Yes 10. Are there signs of animals burrowing or any other type of animal-related disturbance within the landfill area? If yes, explain.

Few burrows observed on NW end.

\_\_\_\_\_

No 11. Is there anything unusual on the landfill grounds (e.g., signs of fire, digging or other disturbance of soil)? If yes, explain.

\_\_\_\_\_

\_\_\_\_\_

Yes 12. Are the benchmarks still in good condition? If no, explain.

\_\_\_\_\_

\_\_\_\_\_

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Photo 1: Ponded water in pothole entering the Horseshoe Lake parking lot.



Photo 2: Gravel accumulating on Upper Park Road from the Horseshoe Lake parking lot.



Photo 3: Landscaping fabric showing through soil on western slope.



Photo 4: Landscaping fabric showing through on northwestern slope.



Photo 5: The bootleg trail on the west slope of the site appears to be recovering.



Photo 6: Solitary rodent burrow on the northwestern slope.

ATTACHMENT 1

Inspection Checklist

Horseshoe Lake Consolidation Cell  
Bidwell Park, Chico, California

Inspector Trinity Stirling Date 8/12/13

Affiliation Chico Environmental Weather Sunny 75°

INSTRUCTIONS:

- Note "yes" or "no" for each item
- Provide written descriptions as indicated noting both conditions observed and planned action. For planned actions, complete Table 2.
- Note locations of pertinent observations on attached site plan.
- Photograph areas of issue.

Yes/No

Yes 1. Is the grass in good condition (free of bare ground or patches of dead grass)? If no, explain and document with photo.

\_\_\_\_\_  
\_\_\_\_\_

No 2. Does the grass need moving to allow for proper inspection? If no, explain.

\_\_\_\_\_  
\_\_\_\_\_

Yes 3. Are Shrubs/ seedlings present? If yes, explain.  
seedlings on E side of lot look good

\_\_\_\_\_  
\_\_\_\_\_

No 4. Are there any landfill areas with depressions (exhibiting ponded water after rainfall events)? If yes, explain and document with photo.  
Pot holes have been filled, parking area looks good

\_\_\_\_\_  
\_\_\_\_\_

No 5. Are there any washouts (e.g., gullies created by rainwater) or signs of erosion? Is the geotextile fabric marker exposed anywhere? If yes, explain and document with photo.

\_\_\_\_\_  
\_\_\_\_\_

ATTACHMENT 1 (CONT'D)

no 6. Are drainage controls in good condition (e.g., silt fencing, erosion mat)? If no, explain and document with photo.

erosion mat showing in some places along west toe

yes 7. Are the swales and culvert in good condition (e.g., clear of obstructions)? If no, explain and document with photo.

yes 8. Is water present in the monitoring sump? If yes, indicate if water is flowing or ponded and, estimate approximate volume and/or flow rate. Indicate if a water sample was collected.

ponded - 4ft to water ~ 2in water

yes 9. Is the parking lot surface in good condition? If no, explain.

no vault sample collected due to insufficient water  
new gravel looks good

yes 10. Are there signs of animals burrowing or any other type of animal-related disturbance within the landfill area? If yes, explain.

new paths & fence looks great  
slight burrowing by small rodents near vault

No 11. Is there anything unusual on the landfill grounds (e.g., signs of fire, digging or other disturbance of soil)? If yes, explain.

yes 12. Are the benchmarks still in good condition? If no, explain.

monument 2 39.7729 N 121.7797W  
monument 1 39.7730 N 121.7795W

— Lake Sw(east) collected TL DL & hardness

work done to the site looks good and should decrease ponding of water and additional erosion by bootleg paths.



Photo 1: Both monuments were found be in good condition.



Photo 2: Newly installed fence along the west end of the containment cell.



Photo 3: Newly installed fence along the west end of the containment cell.



Photo 4: The footing of the fence does not appear to have disrupted the containment cell.



Photo 5: Evidence of burrowing along the western edge of the containment cell.



Photo 6: A bootleg path from the parking lot down the northwestern side of the containment cell to Horseshoe Lake.



Photo 7: The northern culvert appears to be functioning well, not abnormal erosion was observed around the culvert.



Photo 8: The northern edge of the containment cell appears to be in good condition.



Photo 9: The eastern edge of the containment cell appears to be in good condition.



Photo 10: The seedlings to the east of the containment cell seam to be thriving.



Photo 11: The catch basin inlet does not appear to be clogged.



Photo 12: The catch basin outlet does not appear to be clogged.



ATTACHMENT 1

Inspection Checklist  
Horseshoe Lake Consolidation Cell  
Bidwell Park, Chico, California

Inspector JOHN LANE Date 12/4/13

Affiliation CHICO ENVIRONMENTAL Weather SUNNY, 50° F

INSTRUCTIONS:

- Note "yes" or "no" for each item
- Provide written descriptions as indicated noting both conditions observed and planned action. For planned actions, complete Table 2.
- Note locations of pertinent observations on attached site plan.
- Photograph areas of issue.

Yes/No

- YES 1. Is the grass in good condition (free of bare ground or patches of dead grass)? If no, explain and document with photo.  
SPARSE COVER IN A FEW AREAS, TYPICAL OF THE SEASON.
- NO 2. Does the grass need moving to allow for proper inspection? If no, explain.  
DOES NOT REQUIRE MOWING.
- YES 3. Are Shrubs/ seedlings present? If yes, explain.  
STAR THISTLE SHRUBS IN LANDFILL AREA
- NO 4. Are there any landfill areas with depressions (exhibiting ponded water after rainfall events)? If yes, explain and document with photo.
- NO 5. Are there any washouts (e.g., gullies created by rainwater) or signs of erosion? Is the geotextile fabric marker exposed anywhere? If yes, explain and document with photo.

ATTACHMENT 1 (CONT'D)

YES 6. Are drainage controls in good condition (e.g., silt fencing, erosion mat)? If no, explain and document with photo.

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YES 7. Are the swales and culvert in good condition (e.g., clear of obstructions)? If no, explain and document with photo.

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YES 8. Is water present in the monitoring sump? If yes, indicate if water is flowing or ponded and, estimate approximate volume and/or flow rate. Indicate if a water sample was collected.

3" PONDED WATER - SAMPLE COLLECTED AND SENT TO FGL LAB FOR TOTAL/DISSOLVED LEAD ANALYSIS.

YES 9. Is the parking lot surface in good condition? If no, explain.

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YES 10. Are there signs of animals burrowing or any other type of animal-related disturbance within the landfill area? If yes, explain.

FEW RODENT BURROWS IN LANDFILL AREA.

NO 11. Is there anything unusual on the landfill grounds (e.g., signs of fire, digging or other disturbance of soil)? If yes, explain.

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YES 12. Are the benchmarks still in good condition? If no, explain.

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Photo 1: Western slope of landfill area has been stabilized and has good vegetative cover.



Photo 2: The new fence and trail have greatly reduced the use of pirate trails along the west slope of the containment cell.



Photo 3: Straw has been applied on the slope of the containment cell and appears to have significantly reduced erosion.



Photo 4: Pipe outlet looks clean and clear of debris.



Photo 5: Minimal digging has occurred on top of the containment cell in the parking area.



Photo 6: The vault contained three inches of stagnant water, and was sampled for total lead, dissolved lead and hardness.

ATTACHMENT 2: HORSESHOE LAKE ANALYTICAL REPORTS

---

June 5, 2013

**Chico Environmental Science**  
 333 Main St Suite 260  
 Chico, CA 95928

Lab ID : CH 1372839  
 Customer : 7-1398

### Laboratory Report

**Introduction:** This report package contains total of 4 pages divided into 3 sections:

Case Narrative (2 pages) : An overview of the work performed at FGL.  
 Sample Results (1 page) : Results for each sample submitted.  
 Quality Control (1 page) : Supporting Quality Control (QC) results.

### Case Narrative

This Case Narrative pertains to the following samples:

Sample Description	Date Sampled	Date Received	FGL Lab ID #	Matrix
Well- F	05/16/2013	05/16/2013	CH 1372839-001	MW

**Sampling and Receipt Information:** The sample was received, prepared and analyzed within the method specified holding times. All samples arrived at room temperature. All samples were checked for pH if acid or base preservation is required (except for VOAs). For details of sample receipt information, please see the attached Chain of Custody and Condition Upon Receipt Form.

**Quality Control:** All samples were prepared and analyzed according to the following tables:

### Inorganic - Metals QC

200.8	05/26/2013:207555 All analysis quality controls are within established criteria.
	05/26/2013:205833 All preparation quality controls are within established criteria.
	05/26/2013:205835 All preparation quality controls are within established criteria, except: The following note applies to Lead: 435 Sample matrix may be affecting this analyte. Data was accepted based on the LCS or CCV recovery.

### Inorganic - Wet Chemistry QC

300.0	05/18/2013:207409 All analysis quality controls are within established criteria.
	05/17/2013:205681 All preparation quality controls are within established criteria.



June 5, 2013  
**Chico Environmental Science**

Lab ID : CH 1372839  
Customer : 7-1398

**Discussion of Analytical Results:** Amended Report

Amended to report in corrected sample location description.

**Certification::** I certify that this data package is in compliance with NELAC standards, both technically and for completeness, except for any conditions listed above. Release of the data contained in this data package is authorized by the Laboratory Director or his designee, as verified by the following electronic signature.

KD:DMB

Approved By **Kelly A. Dunnahoo, B.S.**



Digitally signed by Kelly A. Dunnahoo, B.S.  
Title: Laboratory Director  
Date: 2013-06-05

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June 5, 2013

Lab ID : CH 1372839-001

Customer ID : 7-1398

**Chico Environmental Science**

333 Main St Suite 260

Chico, CA 95928

Sampled On : May 16, 2013-12:06

Sampled By : Jess Kolstad/Trinity

Received On : May 16, 2013-12:336

Matrix : Monitoring Well

Description : Well- F

Project : Water Testing

**Sample Result - Inorganic**

Constituent	Result	PQL	Units	Note	Sample Preparation		Sample Analysis	
					Method	Date/ID	Method	Date/ID
<b>Metals, Diss</b> <sup>P:1</sup>								
Lead	0.9	0.5	ug/L		200.8	05/26/13:205835	200.8	05/26/13:207555
<b>Metals, Total</b> <sup>P:1</sup>								
Lead	1.4	0.5	ug/L		200.8	05/26/13:205833	200.8	05/26/13:207555
<b>Wet Chemistry</b> <sup>P:1,4</sup>								
Nitrate	2.6	0.4	mg/L		300.0	05/17/13:205681	300.0	05/18/13:207409
Nitrite	ND	0.3	mg/L		300.0	05/17/13:205681	300.0	05/18/13:207409

ND=Non-Detected. PQL=Practical Quantitation Limit. Containers: (P) Plastic Preservatives: H2SO4 pH < 2 ‡Surrogate. \* PQL adjusted for dilution.



June 5, 2013  
 Chico Environmental Science

Lab ID : CH 1372839  
 Customer : 7-1398

**Quality Control - Inorganic**

Constituent	Method	Date/ID	Type	Units	Conc.	QC Data	DQO	Note		
<b>Metals</b> Lead	200.8	(SP 1305139-001)	MS	ug/L	5.000	93.3 %	75-125			
			MSD	ug/L	5.000	120 %	75-125			
			MSRPD	ug/L	5.000	18.2%	≤20			
	200.8	(STK1334911-001)	MS	ug/L	5.000	116 %	75-125			
			MSD	ug/L	5.000	89.5 %	75-125			
			MSRPD	ug/L	5.000	25.8%	≤20	435		
	200.8	05/26/13:207555AC	ICV	ppb	120.0	104 %	90-110			
			ICB	ppb		-0.024	0.5			
			CCV	ppb	120.0	102 %	90-110			
			CCB	ppb		-0.018	0.5			
			CCV	ppb	120.0	104 %	90-110			
			CCB	ppb		-0.051	0.5			
200.8	05/26/13:207555AC	CCV	ppb	120.0	106 %	90-110				
		CCB	ppb		-0.050	0.5				
		<b>Wet Chem</b> Nitrate	300.0	05/17/13:205681CHL (CH 1372841-001)	LCS	mg/L	20.00	102 %	90-110	
					MS	mg/L	400.0	105 %	93-113	
					MSD	mg/L	400.0	106 %	93-113	
					MSRPD	mg/L	100.0	1.5%	≤4	
300.0	05/18/13:207409CHL	CCB	ppm		0.118	0.4				
		CCV	ppm	20.00	103 %	90-110				
		CCB	ppm		0.102	0.4				
		CCV	ppm	20.00	105 %	90-110				
Nitrite	300.0	05/17/13:205681CHL (CH 1372841-001)	LCS	mg/L	15.00	108 %	90-110			
			MS	mg/L	300.0	108 %	87-115			
			MSD	mg/L	300.0	107 %	87-115			
			MSRPD	mg/L	100.0	1.4%	≤9			
	300.0	05/18/13:207409CHL	CCB	ppm		-0.171	0.3			
			CCV	ppm	15.00	109 %	90-110			
			CCB	ppm		-0.114	0.3			
			CCV	ppm	15.00	105 %	90-110			
<b>Definition</b>										
ICV : Initial Calibration Verification - Analyzed to verify the instrument calibration is within criteria.										
ICB : Initial Calibration Blank - Analyzed to verify the instrument baseline is within criteria.										
CCV : Continuing Calibration Verification - Analyzed to verify the instrument calibration is within criteria.										
CCB : Continuing Calibration Blank - Analyzed to verify the instrument baseline is within criteria.										
LCS : Laboratory Control Standard/Sample - Prepared to verify that the preparation process is not affecting analyte recovery.										
MS : Matrix Spikes - A random sample is spiked with a known amount of analyte. The recoveries are an indication of how that sample matrix affects analyte recovery.										
MSD : Matrix Spike Duplicate of MS/MSD pair - A random sample duplicate is spiked with a known amount of analyte. The recoveries are an indication of how that sample matrix affects analyte recovery.										
MSRPD : MS/MSD Relative Percent Difference (RPD) - The MS relative percent difference is an indication of precision for the preparation and analysis.										
DQO : Data Quality Objective - This is the criteria against which the quality control data is compared.										
<b>Explanation</b>										
435 : Sample matrix may be affecting this analyte. Data was accepted based on the LCS or CCV recovery.										







ENVIRONMENTAL

FIELD FILTERED

CHAIN OF CUSTODY  
AND ANALYSIS REQUEST DOCUMENT

TEST DESCRIPTION AND ANALYSES REQUESTED

Client: <b>Chico Environmental Science</b> Customer Number: <b>7001398</b> Address: <b>333 Main St Suite 260</b> <b>Chico, CA 95928</b> Phone: <b>(530)899-2900</b> Fax: <b>(530)899-2754</b> Contact Person: <b>John Lane</b> Project Name: <b>HORSESHOE LAKE MONITORING</b> Purchase Order Number: Quote Number:		Lab Number: <b>1374839</b>	
Sampler(s): <b>JESS KOUSTAD</b> <b>TRINITY STIRLING</b>		Method of Sampling: <b>Composite (C) Grab (G)</b>	
Sampling Fee: _____ Pickup Fee: _____ Compositor Setup Date: _____ Time: _____		Number of Containers: _____	
Strip Num: _____ Location Description: _____		Type of Containers: (G)Glass (P)Plastic (V)VOA (MT)Metal Tube	
Date Sampled: _____ Time Sampled: _____		Potable (P) Non-Potable (NP) Ag Water (AgW)	
1 WELL 5/16/13 12:06		(SW) Surface Water (MW) Monitoring Well (GW) Ground Water (TB) Travel Blank (WW) Waste Water (DW) Drinking Water	
		(S) Soil (SLG) Sludge (SLD) Solid (O) Oil	
		BacT: (Sys) System (SRC) Source (W) Waste	
		BacT: (ROUT)Routine (RPT)Repeat (OTH)Other (RPL)Replace	
		(LT) Leaf Tissue (PET) Petiole Tissue (PRD) Produce	
		Preservative: (1) NaOH + ZnAc, (2) NaOH, (3) HCl (4) H2SO4, (5) HNO3, (6) Na2S2O3, (7) Other _____	
		X DISSOLVED LEAD - (UNPRESERVED)	
		X TOTAL LEAD - (HNO3 PRESERVED)	
		X NO3 NITRATE - (H2SO4 PRESERVED)	
		X NO2 NITRITE - (UNPRESERVED)	
Remarks: <b>DISSOLVED LEAD: FIELD FILTERED</b>		Received By: <b>CP</b> Date: <b>5/16/13</b> Time: <b>12:30</b>	
		Received By: <b>CP</b> Date: <b>5/16/13</b> Time: <b>17:00</b>	
		Received By: <b>OTTR</b> Date: <b>5/17</b> Time: <b>0415</b>	

Chico - Condition Upon Receipt (Attach to COC)

Sample Receipt at CH:

- Number of ice chests/packages received: 072
- Were samples received in a chilled condition? Temps: RRT / \_\_\_ / \_\_\_ / \_\_\_ / \_\_\_  
Acceptable is above freezing to 6° C. Also acceptable is received on ice (ROI) for the same day of sampling or received at room temperature (RRT) if sampled within one hour of receipt. Client contact for temperature failures must be documented below. If many packages are received at one time check for tests/H.T.'s/rushes/Bacti's to prioritize further review. Please notify Microbiology personnel immediately of bacti samples received..
- Do the number of bottles received agree with the COC?  Yes No N/A
- Were samples received intact? (i.e. no broken bottles, leaks etc.)  Yes No
- Were sample custody seals intact?  N/A Yes No

Sign and date the COC, place in a ziplock and put in the same ice chest as the samples  
Sample Receipt Review completed by (initials): CP

Sample Receipt at SP:

- Were samples received in a chilled condition? Temps: 30 / \_\_\_ / \_\_\_ / \_\_\_ / \_\_\_  
Acceptable is above freezing to 6° C. If many packages are received at one time check for tests/H.T.'s/rushes/Bacti's to prioritize further review. Please notify Microbiology personnel immediately of bacti samples received.
- Do the number of bottles received agree with the COC?  Yes No N/A
- Were samples received intact? (i.e. no broken bottles, leaks etc.)  Yes No
- Were sample custody seals intact?  N/A Yes No

Sign and date the COC, obtain LIMS sample numbers, select methods/tests and print labels.

Sample Verification, Labeling and Distribution:

- Were all requested analyses understood and acceptable?  Yes No
- Did bottle labels correspond with the client's ID's?  Yes No
- Were all bottles requiring sample preservation properly preserved?  Yes No N/A FGL
- VOA's Checked for Headspace? Yes No  N/A
- Were all analyses within holding times at time of receipt?  Yes No
- Have rush or project due dates been checked and accepted?  N/A Yes No

Attach labels to the containers and include a copy of the COC for lab delivery.

Sample Receipt, Login and Verification completed by (initials): [Signature]

Discrepancy Documentation:

Any items above which are "No" or do not meet specifications (i.e. temps) must be resolved.

1. Person Contacted: \_\_\_\_\_

Phone Number:

Initiated By: \_\_\_\_\_

(7-1398)

Problem:

Chico Environmental Science

Resolution:

CH 1372839

October 24, 2013

**Chico Environmental Science**  
 333 Main St Suite 260  
 Chico, CA 95928

Lab ID : CH 1375352  
 Customer : 7-1398

### Laboratory Report

**Introduction:** This report package contains total of 6 pages divided into 3 sections:

Case Narrative (2 pages) : An overview of the work performed at FGL.  
 Sample Results (3 pages) : Results for each sample submitted.  
 Quality Control (1 page) : Supporting Quality Control (QC) results.

### Case Narrative

This Case Narrative pertains to the following samples:

Sample Description	Date Sampled	Date Received	FGL Lab ID #	Matrix
Lake-F	08/12/2013	08/12/2013	CH 1375352-001	SW
Lake-UF	08/12/2013	08/12/2013	CH 1375352-002	SW
Lake-H	08/12/2013	08/12/2013	CH 1375352-003	SW

**Sampling and Receipt Information:** All samples were received, prepared and analyzed within the method specified holding times. All samples arrived at room temperature. All samples were checked for pH if acid or base preservation is required (except for VOAs). For details of sample receipt information, please see the attached Chain of Custody and Condition Upon Receipt Form.

**Quality Control:** All samples were prepared and analyzed according to the following tables:

### Inorganic - Metals QC

200.7	08/15/2013:211951 All analysis quality controls are within established criteria.
200.8	08/15/2013:211954 All analysis quality controls are within established criteria.
	08/27/2013:212654 All analysis quality controls are within established criteria.
	08/15/2013:209331 All preparation quality controls are within established criteria, except: The following note applies to Lead: 435 Sample matrix may be affecting this analyte. Data was accepted based on the LCS or CCV recovery.
3010	08/14/2013:209241 All preparation quality controls are within established criteria, except: The following note applies to Calcium: 430 Post Digestion Spike (PDS) not within Acceptance Range (AR) because of matrix interferences affecting this analyte.

October 24, 2013  
Chico Environmental Science

Lab ID : CH 1375352  
Customer : 7-1398

**Inorganic - Metals QC**

3010	08/27/2013:209829 All preparation quality controls are within established criteria.
------	---

**Discussion of Analytical Results:** Amended Report 10-24-13

Amended to report a Total Lead results with a lower reporting limit and analytical method matches the Dissolved Lead method. Also, lowered PQL for the Dissolved Lead analysis. And renumbered the samples and updated the sample descriptions. Amended to correct the sample description for sample 001 and amended to add the samples for 002 and 003.

**Certification::** I certify that this data package is in compliance with NELAC standards, both technically and for completeness, except for any conditions listed above. Release of the data contained in this data package is authorized by the Laboratory Director or his designee, as verified by the following electronic signature.

KD:GMA

Approved By **Kelly A. Dunnahoo, B.S.**



Digitally signed by Kelly A. Dunnahoo, B.S.  
Title: Laboratory Director  
Date: 2013-10-24

October 24, 2013

Lab ID : CH 1375352-001

Customer ID : 7-1398

**Chico Environmental Science**

333 Main St Suite 260

Chico, CA 95928

Sampled On : August 12, 2013-12:15

Sampled By : Jess Kolstad

Received On : August 12, 2013-12:40

Matrix : Surface Water

Description : Lake-F

Project : Water Testing

**Sample Result - Inorganic**

Constituent	Result	PQL	Units	Note	Sample Preparation		Sample Analysis	
					Method	Date/ID	Method	Date/ID
<b>Metals, Diss<sup>P:1</sup></b>								
Lead	0.4	0.2	ug/L		200.8	08/15/13:209331	200.8	08/15/13:211954

ND=Non-Detected. PQL=Practical Quantitation Limit. Containers: (P) Plastic Preservatives: HNO<sub>3</sub> pH < 2 ‡Surrogate. \* PQL adjusted for dilution.



October 24, 2013

Lab ID : CH 1375352-002

Customer ID : 7-1398

**Chico Environmental Science**

333 Main St Suite 260

Chico, CA 95928

Sampled On : August 12, 2013-12:15

Sampled By : Jess Kolstad

Received On : August 12, 2013-12:40

Matrix : Surface Water

Description : Lake-UF

Project : Water Testing

**Sample Result - Inorganic**

Constituent	Result	PQL	Units	Note	Sample Preparation		Sample Analysis	
					Method	Date/ID	Method	Date/ID
<b>Metals, Total</b> <sup>P,15</sup>								
Lead	13.1	0.2	ug/L		3010	08/27/13:209829	200.8	08/27/13:212654

ND=Non-Detected. PQL=Practical Quantitation Limit. Containers: (P) Plastic Preservatives: HNO<sub>3</sub> pH < 2 ‡Surrogate. \* PQL adjusted for dilution.



October 24, 2013

Lab ID : CH 1375352-003

Customer ID : 7-1398

**Chico Environmental Science**

333 Main St Suite 260

Chico, CA 95928

Sampled On : August 12, 2013-12:15

Sampled By : Jess Kolstad

Received On : August 12, 2013-12:40

Matrix : Surface Water

Description : Lake-H

Project : Water Testing

**Sample Result - Inorganic**

Constituent	Result	PQL	Units	Note	Sample Preparation		Sample Analysis	
					Method	Date/ID	Method	Date/ID
<b>Metals, Total</b> <sup>P,15</sup>								
Total Hardness as CaCO <sub>3</sub>	72.0	--	mg/L		3010	08/14/13:209241	200.7	08/15/13:211951
Calcium	14	1	mg/L		3010	08/14/13:209241	200.7	08/15/13:211951
Magnesium	9	1	mg/L		3010	08/14/13:209241	200.7	08/15/13:211951

ND=Non-Detected. PQL=Practical Quantitation Limit. Containers: (P) Plastic Preservatives: HNO<sub>3</sub> pH < 2 ‡Surrogate. \* PQL adjusted for dilution.



October 24, 2013  
**Chico Environmental Science**

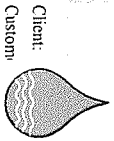
Lab ID : CH 1375352  
 Customer : 7-1398

**Quality Control - Inorganic**

Constituent	Method	Date/ID	Type	Units	Conc.	QC Data	DQO	Note
<b>Metals</b>								
Calcium	200.7	08/15/13:211951AC	CCV	ppm	25.00	99.3 %	90-110	
			CCB	ppm		0.002	1.0	
			CCV	ppm	25.00	101 %	90-110	
			CCB	ppm		-0.002	1.0	
Magnesium	200.7	08/15/13:211951AC	CCV	ppm	25.00	101 %	90-110	
			CCB	ppm		0.001	1.0	
			CCV	ppm	25.00	102 %	90-110	
			CCB	ppm		0.002	1.0	
Lead	200.8	(SP 1308283-001)	MS	ug/L	5.000	95.0 %	75-125	435
			MSD	ug/L	5.000	129 %	75-125	
			MSRPD	ug/L	5.000	17.5 %	≤20	
	200.8	08/15/13:211954AC	CCV	ppb	120.0	107 %	90-110	
			CCB	ppb		-0.009	0.2	
			CCV	ppb	120.0	109 %	90-110	
			CCB	ppb		0.026	0.2	
	200.8	08/27/13:212654AC	CCV	ppb	120.0	101 %	90-110	
			CCB	ppb		0.031	0.2	
CCV			ppb	120.0	103 %	90-110		
			CCB	ppb		0.123	0.2	
Calcium	3010	08/14/13:209241amb  (CC 1382933-001)	Blank	mg/L		ND	<1	
			LCS	mg/L	12.00	99.2 %	85-115	
			MS	mg/L	12.00	110 %	75-125	
			MSD	mg/L	12.00	117 %	75-125	
			MSRPD	mg/L	0.7988	0.7 %	≤20.0	430
			PDS	mg/L	12.00	68.0 %	75-125	
Lead	3010	08/27/13:209829ac  (SP 1308826-001)	Blank	ug/L		ND	<0.2	
			LCS	ug/L	40.00	102 %	85-115	
			MS	ug/L	40.00	109 %	75-125	
			MSD	ug/L	40.00	108 %	75-125	
			MSRPD	ug/L	40.00	1.4 %	≤20.0	
			PDS	ug/L	40.00	112 %	75-125	
Magnesium	3010	08/14/13:209241amb  (CC 1382933-001)	Blank	mg/L		ND	<1	
			LCS	mg/L	12.00	100 %	85-115	
			MS	mg/L	12.00	111 %	75-125	
			MSD	mg/L	12.00	113 %	75-125	
			MSRPD	mg/L	0.7988	0.5 %	≤20.0	
			PDS	mg/L	12.00	91.3 %	75-125	
<b>Definition</b>								
PDS : PDS failed, matrix - Post Digestion Spike (PDS) not within Acceptance Range (AR) because of matrix interferences affecting this analyte.								
CCV : Continuing Calibration Verification - Analyzed to verify the instrument calibration is within criteria.								
CCB : Continuing Calibration Blank - Analyzed to verify the instrument baseline is within criteria.								
Blank : Method Blank - Prepared to verify that the preparation process is not contributing contamination to the samples.								
LCS : Laboratory Control Standard/Sample - Prepared to verify that the preparation process is not affecting analyte recovery.								
MS : Matrix Spikes - A random sample is spiked with a known amount of analyte. The recoveries are an indication of how that sample matrix affects analyte recovery.								
MSD : Matrix Spike Duplicate of MS/MSD pair - A random sample duplicate is spiked with a known amount of analyte. The recoveries are an indication of how that sample matrix affects analyte recovery.								
MSRPD : MS/MSD Relative Percent Difference (RPD) - The MS relative percent difference is an indication of precision for the preparation and analysis.								
ND : Non-detect - Result was below the DQO listed for the analyte.								
DQO : Data Quality Objective - This is the criteria against which the quality control data is compared.								
<b>Explanation</b>								
430 : Post Digestion Spike (PDS) not within Acceptance Range (AR) because of matrix interferences affecting this analyte.								
435 : Sample matrix may be affecting this analyte. Data was accepted based on the LCS or CCV recovery.								







Client: **Chico Environmental Science and Planning**  
 Custom: 333 Main Street, Suite 260  
 Address: Chico, CA 95928

Phone: # 7001348  
 Fax: # 7001348

Email Address: **John Lane**  
 Contact Person: **John Lane**  
 Project Name: **Horshaw Lake**  
 Purchase Order Number:  
 Quote Number:

Sampler(s): **Jess Woksta**

Sampling Fee: \_\_\_\_\_ Pickup Fee: \_\_\_\_\_  
 Composition Setup Date: \_\_\_\_\_ Time: \_\_\_\_\_

Stamp Num Location Description Date Sampled Time Sampled

7 HSL SW (east) 8/12/13 12:15

Method of Sampling: Composite (C) Grab (G)  
 Number of Containers: **6 1 P 1 NP 2 W**  
 Type of Containers: Glass (G) Plastic (P) VOA (V) Metal Tube (MT)  
 Potable (P) Non-Potable (NP) Ag Water (AgW)  
 Surface Water (SW) Monitoring Well (MW) Ground Water (GW)  
 Travel Blank (TB) Waste Water (WW) Drinking Water (DW)  
 Soil (S) Sludge (SLG) Solid (SLD) Oil (O)  
 Bact: System (Sys) Source (SRC) Waste (W)  
 Bact: Routine (ROUT) Repeat (RPT) Other (OTH) Replace (RPL)  
 Special (SPL)  
 Leaf Tissue (LT) Petiole Tissue (PET) Produce (PRD)  
 Preservative: (1) NaOH + ZnAc, (2) NaOH, (3) HCl  
 (4) H2SO4, (5) HNO3, (6) Na2S2O3, (7) Other \_\_\_\_\_

X 200.8 Dissolved Lead - Field Filtered - unpreserved  
 X 200.8 Total Lead - Preserved HNO3  
 X SM2340B Hardness - unpreserved

Lab Number: 1375352

TEST DESCRIPTION AND ANALYSES REQUESTED

CHAIN OF CUSTODY  
 AND ANALYSIS REQUEST DOCUMENT

Remarks: **Greotader format please**

Relinquished	Date:	Time:	Relinquished	Date:	Time:	Relinquished	Date:	Time:
Received By: <b>Smk</b>	8/12/13	12:40	Received By: <b>Smk</b>	8/12/13	17:00	Received By: <b>OTMAN</b>	8/12/13	11:00
Received By: <b>Smk</b>			Received By: <b>ontsc</b>			Received By: <b>OTMAN</b>		

Corporate Offices & Laboratory  
 853 Corporation Street  
 Santa Paula, CA 93060  
 TEL: (805)392-2000  
 ENR FAX: (805)525-4172 / Ag FAX: (805)392-2063  
 CA NELAP Certification No. 011100CA

Office & Laboratory  
 2500 Stagecoach Road  
 Stockton, CA 95215  
 TEL: (209)942-0182  
 FAX: (209)942-0423  
 CA ELAP Certification No. 1563

Office & Laboratory  
 563 E. Lindo Avenue  
 Chico, CA 95926  
 TEL: (530)343-5818  
 FAX: (530)343-3807  
 CA ELAP Certification No. 2670

Office & Laboratory  
 3442 Empressa Drive, Suite D  
 San Luis Obispo, CA 93401  
 TEL: (805)785-2940  
 FAX: (805)525-4172  
 CA ELAP Certification No. 2775

Field Office  
 Visalia, California  
 TEL: (559)734-9473  
 Mobile: (559)737-2399  
 FAX: (559)734-8435

1375352

### Chico - Condition Upon Receipt (Attach to COC)

#### Sample Receipt at CH:

- Number of ice chests/packages received: ROC
- Were samples received in a chilled condition? Temps: RRT / \_\_\_ / \_\_\_ / \_\_\_ / \_\_\_  
Acceptable is above freezing to 6° C. Also acceptable is received on ice (ROI) for the same day of sampling or received at room temperature (RRT) if sampled within one hour of receipt. Client contact for temperature failures must be documented below. If many packages are received at one time check for tests/H.T.'s/rushes/Bacti's to prioritize further review. Please notify Microbiology personnel immediately of bacti samples received..
- Do the number of bottles received agree with the COC? Yes No N/A
- Were samples received intact? (i.e. no broken bottles, leaks etc.) Yes No
- Were sample custody seals intact? N/A Yes No

Sign and date the COC, place in a ziplock and put in the same ice chest as the samples.

Sample Receipt Review completed by (initials): SML

#### Sample Receipt at SP:

- Were samples received in a chilled condition? Temps: L/O / \_\_\_ / \_\_\_ / \_\_\_ / \_\_\_  
Acceptable is above freezing to 6° C. If many packages are received at one time check for tests/H.T.'s/rushes/Bacti's to prioritize further review. Please notify Microbiology personnel immediately of bacti samples received.
- Do the number of bottles received agree with the COC? Yes No N/A
- Were samples received intact? (i.e. no broken bottles, leaks etc.) Yes No
- Were sample custody seals intact? N/A Yes No

Sign and date the COC, obtain LIMS sample numbers, select methods/tests and print labels.

#### Sample Verification, Labeling and Distribution:

- Were all requested analyses understood and acceptable? Yes No
- Did bottle labels correspond with the client's ID's? Yes No
- Were all bottles requiring sample preservation properly preserved? Yes No N/A FGL
- VOA's Checked for Headspace? Yes No N/A
- Were all analyses within holding times at time of receipt? Yes No
- Have rush or project due dates been checked and accepted? N/A Yes No

Attach labels to the containers and include a copy of the COC for lab delivery.

Sample Receipt, Login and Verification completed by (initials): [Signature]

#### Discrepancy Documentation:

Any items above which are "No" or do not meet specifications (i.e. temps) must be resolved.

- Person Contacted: \_\_\_\_\_  
Initiated By: \_\_\_\_\_  
Problem: \_\_\_\_\_

Phone Number: \_\_\_\_\_  
(7-1398)

Chico Environmental Science

Resolution:

CH 1375352

January 3, 2014

**Chico Environmental Science**  
 333 Main St Suite 260  
 Chico, CA 95928

Lab ID : CH 1377903  
 Customer : 7-1398

### Laboratory Report

**Introduction:** This report package contains total of 4 pages divided into 3 sections:

Case Narrative	(2 pages) : An overview of the work performed at FGL.
Sample Results	(1 page) : Results for each sample submitted.
Quality Control	(1 page) : Supporting Quality Control (QC) results.

### Case Narrative

This Case Narrative pertains to the following samples:

Sample Description	Date Sampled	Date Received	FGL Lab ID #	Matrix
VLT-FLDFIL	12/04/2013	12/04/2013	CH 1377903-001	MW

**Sampling and Receipt Information:** The sample was received, prepared and analyzed within the method specified holding times. All samples arrived at room temperature. All samples were checked for pH if acid or base preservation is required (except for VOAs). For details of sample receipt information, please see the attached Chain of Custody and Condition Upon Receipt Form.

**Quality Control:** All samples were prepared and analyzed according to the following tables:

### Inorganic - Metals QC

200.8	12/05/2013:218008 All analysis quality controls are within established criteria
	12/06/2013:218679 All analysis quality controls are within established criteria
	12/05/2013:213931 All preparation quality controls are within established criteria
	12/06/2013:213973 All preparation quality controls are within established criteria

**Discussion of Analytical Results:** Amended Report

CH 1377903-001 VLT-FLDFIL

Amended, per client request, to change sample location description.



January 3, 2014  
**Chico Environmental Science**

Lab ID : CH 1377903  
Customer : 7-1398

**Certification::** I certify that this data package is in compliance with NELAC standards, both technically and for completeness, except for any conditions listed above. Release of the data contained in this data package is authorized by the Laboratory Director or his designee, as verified by the following electronic signature.

KD:DMB

Approved By **Kelly A. Dunnahoo, B.S.**



Digitally signed by Kelly A. Dunnahoo, B.S.  
Title: Laboratory Director  
Date: 2014-01-03

---

January 3, 2014

Lab ID : CH 1377903-001

Customer ID : 7-1398

**Chico Environmental Science**

333 Main St Suite 260

Chico, CA 95928

Sampled On : December 4, 2013-15:06

Sampled By : John Lane

Received On : December 4, 2013-16:18

Matrix : Monitoring Well

Description : VLT-FLDFIL

Project : Water Testing

**Sample Result - Inorganic**

Constituent	Result	PQL	Units	Note	Sample Preparation		Sample Analysis	
					Method	Date/ID	Method	Date/ID
<b>Metals, Diss</b> <sup>P:1</sup>								
Lead	ND	0.5	ug/L		200.8	12/06/13:213973	200.8	12/06/13:218679
<b>Metals, Total</b> <sup>P:1</sup>								
Lead	3.5	0.5	ug/L		200.8	12/05/13:213931	200.8	12/05/13:218008

ND=Non-Detected. PQL=Practical Quantitation Limit. Containers: (P) Plastic Preservatives: N/A ‡Surrogate. \* PQL adjusted for dilution.



January 3, 2014  
**Chico Environmental Science**

Lab ID : CH 1377903  
 Customer : 7-1398

**Quality Control - Inorganic**

Constituent	Method	Date/ID	Type	Units	Conc.	QC Data	DQO	Note	
<b>Metals</b> Lead	200.8	(STK1351728-001)	MS	ug/L	5.000	103 %	75-125		
			MSD	ug/L	5.000	120 %	75-125		
			MSRPD	ug/L	5.000	15.4%	≤20		
	200.8	12/05/13:218008AC	CCV	ppb	120.0	102 %	90-110		
			CCB	ppb		0.046	0.5		
			CCV	ppb	120.0	102 %	90-110		
			CCB	ppb		0.163	0.5		
	200.8	(STK1351792-001)	MS	ug/L	5.000	110 %	75-125		
			MSD	ug/L	5.000	125 %	75-125		
			MSRPD	ug/L	5.000	12.4%	≤20		
	200.8	12/06/13:218679AC	CCV	ppb	120.0	105 %	90-110		
			CCB	ppb		0.048	0.5		
			CCV	ppb	120.0	107 %	90-110		
			CCB	ppb		0.139	0.5		
	<b>Definition</b>								
	CCV : Continuing Calibration Verification - Analyzed to verify the instrument calibration is within criteria.								
CCB : Continuing Calibration Blank - Analyzed to verify the instrument baseline is within criteria.									
MS : Matrix Spikes - A random sample is spiked with a known amount of analyte. The recoveries are an indication of how that sample matrix affects analyte recovery.									
MSD : Matrix Spike Duplicate of MS/MSD pair - A random sample duplicate is spiked with a known amount of analyte. The recoveries are an indication of how that sample matrix affects analyte recovery.									
MSRPD : MS/MSD Relative Percent Difference (RPD) - The MS relative percent difference is an indication of precision for the preparation and analysis.									
DQO : Data Quality Objective - This is the criteria against which the quality control data is compared.									





**Chico Environmental Science and Planning**

Client: 333 Main Street, Suite 260  
Customer Num: # 7001398  
Address: Chico, CA 95928

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Contact Person: John Lane  
Project Name: Horseshoe Lake  
Purchase Order Number: \_\_\_\_\_  
Quote Number: \_\_\_\_\_

Sampler(s): JOHN LANE

Sampling Fee: \_\_\_\_\_ Pickup Fee: \_\_\_\_\_  
Compositor Setup Date: \_\_\_\_\_ Time: \_\_\_\_\_

Lab Number: 1377903

**TEST DESCRIPTION AND ANALYSES REQUESTED**

Samp Num	Location Description	Date Sampled	Time Sampled	Method of Sampling: Composite (C) Grab (G)	Number of Containers	Type of Containers: Glass (G) Plastic (P) VOA (V) Metal Tube (MT)	Potable (P) Non-Potable (NP) Ag Water (AgW)	Surface Water (SW) Monitoring Well (MW) Ground Water (GW) Travel Blank (TB) Waste Water (WW) Drinking Water (DW)	Soil (S) Sludge (SLG) Solid (SLD) Oil (O)	Bact: System (Sys) Source (SRC) Waste (W)	Bact: Routine (ROUT) Repeat (RPT) Other (OTH) Replace (RPL) Special (SPL)	Leaf Tissue (LT) Petiole Tissue (PET) Produce (PRD)	Preservative: (1) NaOH + ZnAc, (2) NaOH, (3) HCl, (4) H2SO4, (5) HNO3, (6) Na2S2O3, (7) Other: _____
1	ULT <del>FILTR</del>	12/4/13	3:06	G	1	P	MW						
	<del>ULT-FILTR</del>			G	1	P	MW						

Field Filtered  
200.8 Dissolved Lead  
200.8 Total Lead  
E.F.

Remarks: Geotracker format please.

Relinquished	Date:	Time:	Relinquished	Date:	Time:	Relinquished	Date:	Time:
<i>[Signature]</i>	12/4/13	4:12	CP	12-4-13	1700	<i>[Signature]</i>	12/5/13	1210
Received By:	Date:	Time:	Received By:	Date:	Time:	Received By:	Date:	Time:
CP	↓	↓	entra	12-4-13	1700	<i>[Signature]</i>	12/5/13	1210

1377903

### Inter-Laboratory Condition Upon Receipt (Attach to COC)

Sample Receipt at: STK CC CH VI

- Number of ice chests/packages received: OTC Shipping tracking # \_\_\_\_\_
- Were samples received in a chilled condition? Temps: 14.5 / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Surface water SWTR bact samples: A sample that has a temperature upon receipt of >10° C, whether iced or not, should be flagged unless the time since sample collection has been less than two hours.
- Do the number of bottles received agree with the COC?  Yes No N/A
- Were samples received intact? (i.e. no broken bottles, leaks etc.)  Yes No
- VOAs checked for Headspace?  Yes No N/A
- Were sample custody seals intact?  Yes No N/A
- If required, was sample split for pH analysis?  Yes No N/A
- Were all analyses within holding times at time of receipt?  Yes No
- Verify sample date, time sampler  Yes No

Sign and date the COC, place in a ziplock and put in the same ice chest as the samples.

Sample Receipt Review completed by (initials): CP

D1001061075/1285

#### Sample Receipt at SP:

- Were samples received in a chilled condition? Temps: 5 / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Acceptable is above freezing to 6° C. If many packages are received at one time check for tests/H.T.'s/rushes/
- Shipping tracking numbers:
- Do the number of bottles received agree with the COC?  Yes No N/A
- Were samples received intact? (i.e. no broken bottles, leaks etc.)  Yes No
- Were sample custody seals intact?  Yes No N/A

Sign and date the COC, obtain LIMS sample numbers, select methods/tests and print labels.

#### Sample Verification, Labeling and Distribution:

- Were all requested analyses understood and acceptable?  Yes No
- Did bottle labels correspond with the client's ID's?  Yes No
- Were all bottles requiring sample preservation properly preserved?  Yes No N/A FGL
- VOAs checked for Headspace?  Yes No N/A
- Have rush or project due dates been checked and accepted?  Yes No N/A

Attach labels to the containers and include a copy of the COC for lab delivery.

Sample Receipt, Login and Verification completed by (initials): ILL

#### Discrepancy Documentation:

Any items above which are "No" or do not meet specifications (i.e. temps) must be resolved.

- Person Contacted: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Initiated By: \_\_\_\_\_ Date: \_\_\_\_\_  
Problem: \_\_\_\_\_  
Resolution: \_\_\_\_\_
- Person Contacted: \_\_\_\_\_  
Initiated By: \_\_\_\_\_  
Problem: \_\_\_\_\_  
Resolution: \_\_\_\_\_

(7-1398)

Chico Environmental Science

CH 1377903

IV-12/05/2013-13:52:56

(Please use the back of this sheet for additional comm contacts)

ere



TABLE 1: SUMMARIZED ANALYTICAL RESULTS

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**Table 1. Monitoring Results for Vault and Water Samples**  
**Horseshoe Lake Parking Area E**  
**Chico, California**  
**milligrams per liter (mg/L)**

Location	Date	Water depth in vault (inches)	Dissolved Lead EPA Method 6020 (mg/L)	Total Lead EPA Method 6020 (mg/L)	Total Hardness EPA Method 130.2 (mg/L)	Nitrate EPA Method 4500NO3F (mg/L)	Nitrite EPA Method 4500NO2B (mg/L)
Vault	2/14/06	36	<0.001	<0.001	---	---	---
Vault	7/10/06	36	<0.001	<0.001	---	---	---
Vault	12/12/06	17	<0.001J	0.0018	---	---	---
Vault	1/29/07	37	<0.001J	<0.001J	---	---	---
Vault	2/22/07	45	<0.001J	<0.001J	---	---	---
Vault	3/13/07	47	<0.001	<0.001	---	---	---
Vault	4/17/07	---	<0.001J	<0.001J	---	---	---
Vault	5/7/07	---	<0.001J	<0.001J	---	---	---
Vault	9/10/07	5	---	---	---	---	---
Vault	10/12/07	1	---	---	---	---	---
Vault	10/15/07	---	<0.001J	0.00212	---	---	---
Vault	11/13/07	4	<0.001J	<0.001J	---	---	---
Vault	12/19/07	---	<0.001J	0.0021	---	---	---
Vault	1/11/08	---	<0.001J	<0.001J	---	---	---
Vault	2/1/08	10	<0.001J	<0.001J	---	---	---
Vault	6/30/08	41	<0.001J	<0.001J	---	---	---
Vault	9/4/08	38	<0.001J	<0.001J	---	---	---
Vault	11/6/08	46	<0.001J	0.00245	---	---	---
Vault	12/9/08	---	<0.001J	0.00122	---	---	---
Vault	1/14/09	---	<0.001J	<0.001J	---	---	---
Vault	2/4/09	---	<0.001J	<0.001J	---	---	---
Vault	10/29/09	48	<0.001	<0.001J	---	---	---
Vault	12/14/09	5	<0.001	0.00141	---	---	---
Vault	2/26/10	48	<0.001	0.0012	---	---	---
Vault	3/12/10	38.75	<0.001	<0.001	237	---	---
Vault	5/27/10	*	---	---	---	---	---
Vault	8/12/10	30	<0.001	---	314	---	---
Vault	10/27/10	2	---	---	---	---	---
Vault	11/29/10	41	---	---	---	---	---
Vault	12/9/10	48	0.0007	0.002	---	---	---
Vault	1/27/12	43	0.0005	0.0014	---	---	---
Vault	2/21/12	39	ND	0.0116	---	---	---
Vault	3/27/12	48	0.0018	0.0019	---	---	---
Vault	5/24/12	2.7	---	---	---	---	---
Vault	12/14/12	18	ND	0.0054	---	---	---
Vault	1/17/13	0	--	--	--	--	--
Vault	5/16/13	1	--	--	--	--	--
Vault	8/12/13	2	--	--	--	--	--
Vault	12/4/13	3	ND	0.0035	--	--	--
Horseshoe Lake	11/16/06	NA	<0.001	0.0112	90	---	---
Horseshoe Lake	11/13/07	NA	<0.001J	0.04	110	---	---
Horseshoe Lake	9/4/08	NA	<0.001J	0.0471	32	---	---
Horseshoe Lake	9/29/09	NA	<0.001J	0.0117	86	---	---
Horseshoe Lake	2/26/10	NA	*	0.004	36.4	---	---
Horseshoe Lake	3/12/10	NA	0.0005	---	---	---	---
Horseshoe Lake	5/27/10	NA	0.0022	<0.001	44.6	---	---
Horseshoe Lake	1/27/12	NA	---	0.0111	57.1	---	---
Horseshoe Lake	8/12/13	NA	0.0004	0.0131	72	---	---
Supply Well	11/16/06	NA	0.00321	0.00372	---	---	---
Supply Well	11/13/07	NA	0.0023	0.0038	---	---	---
Supply Well	9/4/08	NA	0.002	0.0031	85	---	---
Supply Well	9/29/09	NA	---	0.00633	---	---	---
Supply Well	5/27/10	NA	0.0036	<0.001	---	2.6	<0.03
Supply Well	7/23/12	NA	0.0025	0.0052	---	2.5	ND
Supply Well	5/16/13	NA	0.0009	0.0014	---	2.6	ND

EPA= Environmental Protection Agency  
mg/L = milligrams per liter  
mg/L = milligrams per liter  
NA= Not Applicable 'ND'= Non Detect  
\* = Sampling error  
--- = Not analyzed or measured

Lead = Result for sample that was passed through a 0.45-micron filter in the field immediately after sampling. After filtering, sample was preserved in nitric acid.  
Lead = Result for unfiltered sample. No preservative was added to sample container.  
Total Hardness = Hardness as calcium carbonate concentration  
Depth in Vault = Height of water above vault bottom; vault is cubic and is 36" x 36" x 36" deep with a 22 inch high, 6 inch diameter riser to the vault lid at the ground level.

## Technical Memorandum

**Date:** December 24, 2013

**To:** Mr. Dan Efseaff  
City of Chico  
Department of Parks and Natural Resources  
965 Fir Street  
Chico, CA 95928

**From:** Mr. Scott Gregory, Biologist  
North State Resources, Inc.  
500 Orient Street, Suite 150  
Chico, CA 95928

**Subject: 2013 Peregrine Point Disc Golf Course Oak Tree Assessment and Monitoring Report (NSR Project No. 51325)**

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### I. INTRODUCTION

On behalf of the City of Chico (City) and Outdoor Recreation Advocacy, Inc. (ORAI), North State Resources, Inc. (NSR) conducted an arborist survey of the Peregrine Point Disc Golf Course, hereinafter referred to as the “study area”. This memorandum summarizes the findings of the 2013 arborist survey which is the third year of assessment and monitoring for three populations of native oak trees (*Quercus* spp.) in the study area.

### II. PROJECT LOCATION

The study area is approximately 70 acres in size, and is located on the west side of State Highway 32 in Butte County, California. The study area is located in the eastern portion of Upper Bidwell Park on the south rim of the ridge overlooking Big Chico Creek at an elevation range of 1,050 to 1,300 feet above mean sea level.

### III. PHYSICAL AND BIOLOGICAL SETTING

The study area is sited upon volcanic mudflow breccia that is part of the Tuscan Formation, with thin soils that are low in organic matter. The study area is frequently used by disc golf enthusiasts, hikers, and cyclists. Footpaths and trails, eroded soils,

trampled plants, and impacted trees are some examples of disturbances at the study area that reflect its current and historic use.

Vegetation within the study area is a mix of blue oak (*Quercus douglasii*) savannah with sparse, scattered tree cover and blue oak/foothill woodland with foothill pine (*Pinus sabiniana*) and interior live oak (*Quercus wislizenii*), interspersed with understory shrubs and vines, annual grasses and forbs, and exposed volcanic mudflow.

#### **IV. SURVEY METHODOLOGY**

Oak trees within the study area were surveyed on foot by Scott Gregory, International Society of Arboriculture (ISA) Certified Arborist WE-9041A on October 3, 2013.

##### Data Collection

Year 3 oak tree data were collected using an Archer GPS field computer using a data dictionary developed jointly by the City of Chico and Scott Gregory in 2012. The boundaries of the study area and the location of the surveyed trees are illustrated on the map provided in Attachment A.

Each surveyed oak was measured and assessed for diameter at breast height (DBH), height class, tree condition class, proportion of the tree exhibiting impact marks, number of areas on the tree exhibiting deep wounding of the bark to the cork cambium depth, proportion of the canopy exhibiting dead wood, total number of broken branches in the canopy, tree species, growth form, and width of tree crown along the north-south bearing. Where surveyed oaks had multiple dominant stems originating below breast height, DBH was measured for each stem. All other attributes were assessed for the entire tree rather than stem-wise to maintain consistency with the 2011 and 2012 project protocol.

##### Priority 1 Oaks

Oaks located in an area of influence of disc golf activity with a high potential for impacts by discs were identified by City of Chico Department of Parks and Natural Resources in 2011 as Priority 1 oaks. Priority 1 oaks were located in the field using existing Geographic Information Systems (GIS) coordinate data provided by the City of Chico.

##### Transect Oaks

Oak trees within each of the four interrupted belt transect quadrants (01-001, 01-002, 01-003, 01-004) established in 2011 between the course entrance and the Hole 5 tee box were surveyed and assessed using the same parameters described above for Priority 1 oaks.

## Reference Oaks

A random sample of oaks within outer bounds of the disc golf course, but outside the field of play of individual fairway boundaries, was designated by City of Chico Department of Parks and Natural Resources in 2011 as a reference population for monitoring and comparison to Priority 1 and Transect oak data. Reference oaks were surveyed and assessed using the same parameters described above for Priority 1 and Transect oaks.

## **V. RESULTS**

### Priority 1 Oaks

The population of Priority 1 oaks consists of 32 blue oaks and one interior live oak, with a total of 38 stems. These trees were re-visited and assessed during the 2013 monitoring survey. The stem count was reduced from 39 stems as a result of the disappearance of one stem from a multi-stemmed blue oak. Summary 2013 Priority 1 oak data are presented in Tables 1–7 in Attachment B.

### Transect Oaks

The population of Transect oaks consists of nine trees with a total of 10 stems. The first tree associated with each transect segment represents the starting point of that respective segment. Summary 2013 Transect oak data are presented in Tables 1–7 in Attachment B.

### Reference Oaks

The population of Reference oaks consists of 35 trees, of which 32 are blue oaks and three are interior live oaks, with a total of 52 stems. Summary 2013 Reference oak data are presented in Tables 1–7 in Attachment B.

## **VI. DISCUSSION**

This report presents results from the third annual assessment of 77 oak trees (100 stems) within the bounds of the study area. Three established populations of survey trees (Priority 1, Reference, and Transect oaks) will continue to be evaluated annually to monitor the possible effects of disc golf activities on oak trees in the study area.

Multiple dominant stems on a tree originating below breast height were treated as separate trees in calculating diameter (DBH) summary data. Summary data for all other attributes were assessed for the entire tree rather than stem-wise.

Drought stress was evident in nearly all of the observed oaks in the three study populations, as well as other oaks not associated with the study. Observed symptoms of drought stress included sparse leaves in the canopy due to premature leaf drop, arrested

acorn development, and increased mortality. Blue oaks exhibited significantly more pronounced symptoms of drought stress than interior live oaks. Blue oaks are adapted to dry growing conditions however, and if more moisture is available in 2014, it is possible for some trees to recover from the drought stress exhibited in 2013.

Future surveys are required in order to gain a better long-term understanding of how recreational use of the Peregrine Point Disc Golf Course impacts the oak trees in the study area, including their ability to recover from seasonal stressors such as drought.

Thank you for providing NSR with the opportunity to assist the City of Chico with monitoring of its native oak trees in the Peregrine Point Disc Golf Course. If you have any questions or require additional information, please contact NSR Biologist Scott Gregory by telephone at (530) 345-4552 ext. 209, or by e-mail at [gregory@nsrnet.com](mailto:gregory@nsrnet.com).

Sincerely,



Scott Gregory, Biologist  
Certified Arborist #WE-9041A, International Society of Arboriculture

Appendices: Attachment A: Tree Locations Map  
Attachment B: Summary Data

cc: Lise Smith-Peters, Park Services Coordinator, City of Chico

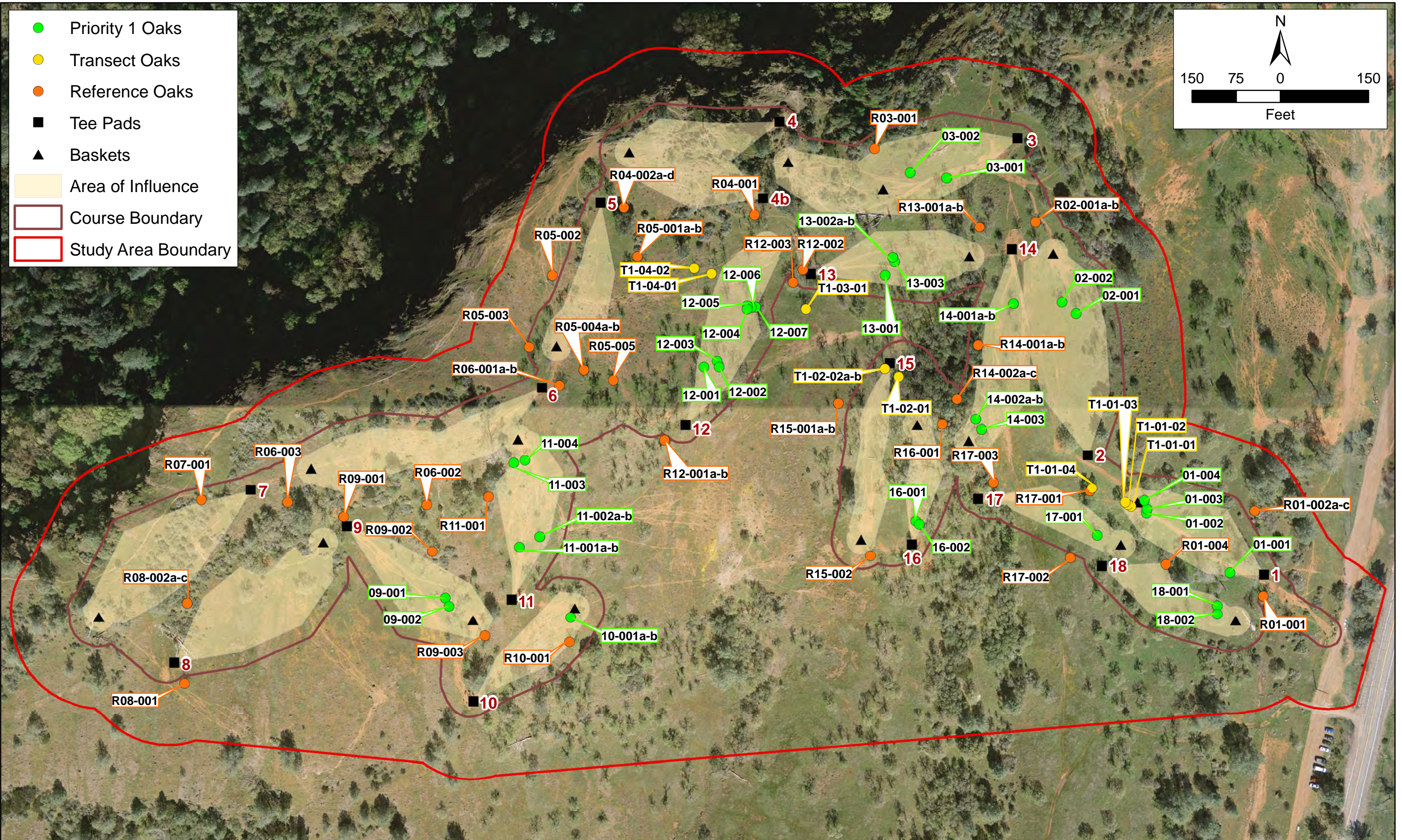
DRAFT

**ATTACHMENT A**

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**Locations of Surveyed Oak Trees Map**

G:\Projects\51425 Peregrine Pt Oak Assessment\GIS\Working\_Mxds\Attachment\_A\_Oak\_Tree\_Locations.mxd Created: 2012-12-05 Gregory





DRAFT

**ATTACHMENT B**

**Summary Data**

**Table 1 - Percent Composition of Diameter Classes**

DBH (inches)	Percent of Priority 1 Population (%)	Percent of Reference Population (%)	Percent of Transect Population (%)
0-6	7.9	9.6	10.0
6-12	65.8	63.5	60.0
12-18	13.2	17.3	20.0
18-24	7.9	7.7	0.0
24-30	2.6	1.9	10.0
>30	2.6	0.0	0.0

**Table 2 - Percent Composition of Height Classes**

Height (feet)	Percent of Priority 1 Population (%)	Percent of Reference Population (%)	Percent of Transect Population (%)
0-5	0.0	0.0	10.0
6-10	5.3	1.9	0.0
11-15	13.2	28.8	0.0
>15	81.6	69.2	90.0

**Table 3 - Percent Composition of Condition Classes**

Condition	Percent of Priority 1 Population (%)	Percent of Reference Population (%)	Percent of Transect Population (%)
Excellent	0.0	0.0	0.0
Good	7.9	5.8	0.0
Fair	36.8	55.8	50.0
Poor	50.0	34.6	50.0
Dead	5.3	3.8	0.0

**Table 4 - Percent Composition of Trunk Impacts Classes**

Percent Trunk Impacted	Percent of Priority 1 Population (%)	Percent of Reference Population (%)	Percent of Transect Population (%)
0	0.0	62.9	70.0
1-25	15.8	21.2	30.0
26-50	28.9	7.7	0.0
51-75	36.8	1.9	0.0
>75	18.4	0.0	0.0

**Table 5 - Percent Composition of Dead Canopy Classes**

Percent Dead Canopy	Percent of Priority 1 Population (%)	Percent of Reference Population (%)	Percent of Transect Population (%)
0	0.0	0	0.0
1-25	68.4	69.2	70.0
26-50	21.1	23.1	20.0
51-75	5.3	3.8	10.0
>75	5.3	3.8	0.0

**Table 6 - Percent Composition of Broken Branch Count**

Number of Broken Branches	Percent of Priority 1 Population (%)	Percent of Reference Population (%)	Percent of Transect Population (%)
0	0	9.6	0
1	0	19.2	9.7
2	10.5	15.4	0
3	5.3	9.6	9.7
4	5.3	13.5	51.6
5	15.8	7.7	0.0
6	10.5	5.8	0.0
7	10.5	0.0	0.0
8	13.2	5.8	0.0
9	15.8	1.9	29.0
≥10	13.2	11.6	0.0

**Table 7 - Percent Composition of Damaged Bark Patch Count**

Number of Damaged Bark Patches	Percent of Priority 1 Population (%)	Percent of Reference Population (%)	Percent of Transect Population (%)
0	47.4	84.6	70.0
1	18.4	3.8	0.0
2	13.2	3.8	10.0
3	7.9	1.9	10.0
4	2.6	0.0	10.0
5	2.6	1.9	0.0
6	7.9	3.8	0.0
7	0.0	0.0	0.0
8	0.0	0.0	0.0
9	0.0	0.0	0.0
≥10	0.0	0.0	0.0