



## Arts Commission - Regular Meeting of January 9, 2019 will not be held.

The Regular Meeting of October 10, 2018  
was adjourned to January 9, 2019.

## City of Chico Arts Commission

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### Commissioners

*Stephen Cummins*

*Marc Edson*

*Todd Hall*

*Andy Holcombe*

*Monica McDaniel*

*Kimberly Ranalla*

*Vacant Position*

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### Distribution

*Arts Commission (7) - email*

*CM/CC - email*

*Public Review*

*ARHPB Liaison - email*

*2019 Arts Commission File*

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Please call 530-896-7250 should you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation in order to participate in a meeting.

This request should be received at least three working days prior to the meeting in order to accommodate your request.

### Agenda:

***Prepared: 1/7/19***

***Posted: 1/7/19***

***Prior to: 4:30 PM***

[www.ci.chico.ca.us](http://www.ci.chico.ca.us)

*City of Chico  
City Clerk Department*

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Special Meeting of January 22, 2019 – 4:30 p.m.  
Chico Municipal Center – 421 Main Street – Conference Room 1

**Commissioners Present**

Stephen Cummins  
Monica McDaniel  
Andy Holcombe  
Kimberly Ranalla

**Commissioners Absent**

Todd Hall

**1. Call to Order**

**2. Recognition of Outgoing Commissioner Marc Edson**

Chair Cummins presented Commissioner Edson with a plaque and thanked him for his service.

**3. City Arts Grant Update**

City Clerk Presson provided an update on the City Arts Grants and Chair Cummins reported on the outline of the response to Council.

**4. Final Ad Hoc Committee Reports**

Chair Cummins provided an update on the Arts Facilities survey and noted that the responses will be emailed to the City Clerk's office.

**5. Public Art Update**

Commissioner McDaniel provided an update on the public art pieces and her meetings with the Public Works Department to begin scheduling maintenance and restoration.

**6. Arts Minute – Communications**

Commissioners provided information about upcoming events.

**7. State of the Arts**

Chair Cummins provided an update on the State of the Arts Summit.

**8. Commissioner Terms, Appointments, and Nomination Update**

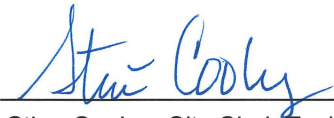
City Clerk Presson provided an update on the status of the biennial recruitment process and the appointment of new Commissioners.

9. **Next Meeting: April 10, 2019**

10. **Business From the Floor-None**

11. **Adjournment** - The meeting was adjourned at 6:11 PM to Wednesday, April 10, 2019 at 4:30 PM in Conference Room 1 in the Council Chamber located at 421 Main Street, Chico, CA unless a Special Meeting of the Commission is scheduled.

Approved: 10/13/21

A handwritten signature in blue ink that reads "Stina Cooley". The signature is written in a cursive style and is positioned above a horizontal line.

Stina Cooley, City Clerk Technician

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Meeting of April 10, 2019 – 4:30 p.m.  
Chico Municipal Center – 421 Main Street – Conference Room 1

**Commissioners Present**

Mary Gardner  
Todd Hall  
Andy Holcombe  
Monica McDaniel  
Jedrek Speer  
Kimberly Ranalla-Vice Chair

**Commissioners Absent**

Stephen Cummins – Chair

**1. Swearing in of New Commissioners**

City Clerk Presson administered the oath of office to newly appointed Commissioners Mary Gardner, and Jedrek Speer.

**2. Report on Public Art**

Public Works Director Erik Gustafson provided a verbal report on the maintenance of the City's public art.

**3. Report on Transient Occupancy Tax (TOT)**

Administrative Services Director Scott Dowell provided a verbal report on the TOT allocation and stated the anticipated amount for 2019-2020 grant cycle was \$28,356.

**4. 2019-20 Grant Applications**

City Clerk Presson provided the documents from last year's funding cycle for review and modifications if needed. An Ad Hoc committee was formed made up of Commissioners Ranalla, Holcombe, and McDaniel to review the 2018-2019 grant recipient reports.

**5. Finalize Process for Mayor's Arts Awards for Fall**

Commissioners Cummins, Gardner, and Holcombe will serve on the Mayor's Arts Awards Committee. They will meet with City Clerk Presson to finalize the process.

**6. New Business – Possible Projects for the Commission**

Discussion was held regarding possible projects for the Commission to take on.

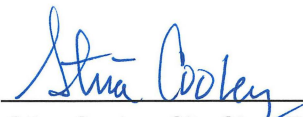
**7. Camp Fire Long Term Recovery Group**

Commissioners Hall and Gardner provided a verbal report and update regarding the activities of the Camp Fire Long Term Recovery Group.

8. **Business from the Floor** – None

9. **Adjournment** - The meeting was adjourned at 6:12 pm to Wednesday, July 10, 2019 at 4:30 PM in Conference Room 1 in the Council Chamber located at 421 Main Street, Chico, CA unless a Special Meeting of the Commission is scheduled.

Approved: 10/13/21

  
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Stina Cooley, City Clerk Technician

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Special Meeting of June 12, 2019 – 4:30 p.m.  
Chico Municipal Center – 421 Main Street – Conference Room 1

**Commissioners Present**

Mary Gardner  
Todd Hall  
Andy Holcombe  
Monica McDaniel  
Jedrek Speer  
Kimberly Ranalla-Vice Chair  
Stephen Cummins – Chair

**Commissioners Absent**

None

1. **Call to Order** – The meeting was called to order at 4:34 pm.

2. **Swearing in of Stephen Cummins**

City Clerk Presson administered the oath of office to reappointed Commissioner Stephen Cummins.

3. **Election of Chair and Vice Chair**

City Clerk Presson conducted the election of officers. Commissioner Cummins was elected as Chair and Commissioner Ranalla was elected Vice-Chair.

4. **Mayor's Awards**

Chair Cummins provided an update on the Mayor's Awards nominations.

5. **City Arts Grant 2018-2019 Reporting**

Chair Cummins stated that the 2018-2019 grant reports are due by July 15, 2019. The Ad Hoc committee will be reviewing the reports.

6. **2019-20 Grant Applications**

Chair Cummins reported that the grant applications are now available on the North Valley Community Foundation website.

7. **Arts & Culture in Recovery**

Commissioner Hall provided a verbal report.

8. **Permanent Art maintenance Update**

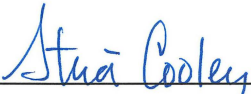
Commissioner Gardner provided a verbal report.

9. **Business from the Floor – None**

10. **Next Meeting – Wednesday, July 10, 2019**

11. **Adjournment** - The meeting was adjourned at 6:00 pm to Wednesday, July 10, 2019 at 4:30 PM in Conference Room 1 in the Council Chamber located at 421 Main Street, Chico, CA unless a Special Meeting of the Commission is scheduled.

Approved: 10/13/21

  
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Stina Cooley, City Clerk Technician

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Meeting of July 10, 2019 – 4:30 p.m.  
Chico Municipal Center – 421 Main Street – Conference Room 1

**Commissioners Present**

Todd Hall  
Jedrek Speer  
Kimberly Ranalla-Vice Chair  
Stephen Cummins – Chair

**Commissioners Absent**

Mary Gardner  
Andy Holcombe  
Monica McDaniel

1. **Call to Order** – The meeting was called to order at 4:34 pm.

2. **City Arts Grant 2018-2019 Reports Update**

Chair Cummins stated that the 2018-2019 grant reports are due by July 15, 2019. The Ad Hoc committee will be reviewing the reports.

3. **Mayor's Awards**

The Ad Hoc Committee will write the award verbiage and determine the appropriate award. Nominations for the Mayor's Awards were reviewed and voted on. The Winners are as follows: Arts Organization or Business - MONCA, Artist or Arts Organization Leader – Christian Garcia, and Patron of the Arts – Colleen Winter. The 2019 Mayor's Awards will be presented at the October 1, 2019 City Council Meeting.

4. **Formation of Ad Hoc Committee to Review TOT Funding for 2020-2021 Fiscal Year**

Chair Cummins appointed himself, Commissioner Speer and Commissioner Ranalla for the Ad Hoc Committee to review the grant funding. This ad hoc committee will research or develop ideas regarding new funding opportunities for future consideration by the Council in March of 2020.

5. **Business from the Floor**

Melanie T. addressed the Commission on this item.

6. **Next Meeting** – Wednesday, October 9, 2019

7. **Adjournment** - The meeting was adjourned to Wednesday, October 9, 2019 at 4:30 PM in the Council Chamber located at 421 Main Street, Chico, CA unless a Special Meeting of the Commission is scheduled.

Approved: 10/13/21

  
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Stina Cooley, City Clerk Technician



**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Meeting of October 9, 2019 – 4:30 p.m.  
Chico Municipal Center – 421 Main Street – Conference Room 1

**Commissioners Present**

Mary Gardner  
Todd Hall  
Andy Holcombe  
Monica McDaniel  
Jedrek Speer  
Kimberly Ranalla-Vice Chair  
Stephen Cummins – Chair

**Commissioners Absent**

None

1. **Call to Order** – The meeting was called to order.
2. **City Arts Grant 2018-2019 Reports Update**

The Grant Report Review ad hoc committee consisted of Commissioners Holcombe, McDaniel, and Ranalla. The committee met, reviewed, and scored the grant reports, Commissioner Ranalla created a committee report summarizing the information. There were two organization that did not file reports. One of those organizations had received two grants for two specific projects and decided to combine the money and only completed one project without Commission approval. The other organization did not complete the project at all and requested an extension for the grant roll over to the next cycle.

The Commission discussed actions that could be taken if grantees do not comply with the grant requirements regarding use of the funds, modifications of projects, and reporting.

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A motion by Chair Cummins was seconded by Commissioner Gardner to have the 2019-2020 Grant Award Ad Hoc Committee review and recommend changes to the application/grant guidelines to include ramifications for non-compliance with grant requirements and make a recommendation regarding possible consequences for the two 2018-2019 non-compliant recipients, the committee will also review all the grant reports to compare the original proposals with the completed project.

The motion carried (7-0).

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3. **2019-2020 City Arts Grant Awards**

The recipients of the 2019-2020 grants were announced, it was reported that one application was denied due to ineligibility. The committee stated that the new process worked well and will just need a little fine tuning.

4. **Mayor's Awards Presentation**

Commissioner Speer reported on the Mayor's Awards. The awards will be presented at the October 15<sup>th</sup> City Council meeting. Chair Cummins will call and personally invite each of the recipients to attend to receive their awards. City Clerk Presson will send out the press release.

**5. Public Art Maintenance Projects Update**

Commissioner Gardner provided an update on the progress of the work being done on the downtown benches and stated that, while the invoices have all been submitted, the work is still being completed. The amount invoiced by the restoration specialist was \$5,200.00. Once the amount for City staff labor and materials is determined, it will help in budgeting for future projects.

**6. Camp Fire Long Term Recovery**

Commissioner Hall reported on the Camp Fire Long term recovery group and their current bulletin Board project for increased communications in outlying communities such as Magalia, Concow, Paradise, and Gridley. They have a design and now are looking for persons to build them and install them.

**7. Future of City Arts Funding Discussion**

Chair Cummins reported that the ad hoc committee met and proposes three (3) options for the Commission to consider:

- Bring a proposal to City Council to increase the percentage of the TOT tax that the Arts Commission receives for funding Arts.
- Request that Council approve a percentage of commercial development fees be dedicated public art; either the developer includes are in the project or pays directly towards an account for public art.
- Find a partner and apply for a California Arts Council Grant - the City is not able to receive the grant directly so would need a partner to be the primary applicant.

The Commission will agendize discussion of possible partners and suitable grants for the special meeting of November 13, 2019.

**8. Business from the Floor**

Addressing the Commission were: Pat Macias, Erin Waite, and an unidentified speaker.

- 9. Adjournment** - The meeting was adjourned at 6:38 pm to a special meeting, Wednesday, November 13, 2019 at 4:30 PM in the Council Chamber located at 421 Main Street, Chico, CA.

Approved: 10/13/21



Stina Cooley, City Clerk Technician

## CITY OF CHICO ARTS COMMISSION MINUTES

Special Meeting of November 13, 2019 – 4:30 p.m.  
Chico Municipal Center – 421 Main Street – Conference Room 1

### Commissioners Present

Mary Gardner  
Todd Hall  
Andy Holcombe  
Jedrek Speer  
Kimberly Ranalla-Vice Chair  
Stephen Cummins – Chair

### Commissioners Absent

Monica McDaniel

1. **Call to Order** – The meeting was called to order.
2. **2019-2020 Arts Grant 2018-2019 Committee Policy Recommendation**

The Committee recommended changes to the Grant Application//Procedures including consequences of noncompliance, Committee review, and standard date changes.

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A motion was made by Chair Cummins, and seconded by Commissioner Ranalla, to implement the following changes to the Arts Grant Application and procedures:

- One Ad Hoc Committee will follow the entire process for the full grant cycle
- Appropriate date changes for the year of the grant cycle
- Add the words “*Policies and Guidelines*” under the title City of Chico 2020 – 2021 City Arts Grant Application
- Under the heading Eligibility add clarification – *Individual Artists are only eligible if applying under the sponsorship of a 501(c)3 not for profit that meets the other eligibility requirements.*
- Under the heading “Management and Leadership”, add the sentence - *Demonstrate a history of prior project and operational success.*
- Under the heading of “Review Panel” modify to read - *Applications will be evaluated by a panel of five from the City of Chico Arts Commission, Chico Arts and Culture Foundation, and a community member at large selected by the Arts Commission.*
- Add in the section – “*Failure to Complete Project*” –

*In the event that a Grant Recipient is unable to complete their project within the fiscal year awarded, the Grant Recipient may:*

1. *Submit a written request for an extension to the City Clerk’s office*
2. *Return the funds to the City Clerk’s office (check payable to City of Chico)*

*Extension requests or return of grant award funds are due to the City by June 15, 2021 by 4 PM.*

*Requests for an extension should include the following:*

- 1. Status of Report*
- 2. Reason for delay in project completion*
- 3. Revised project timeline and completion date*

*The Arts Commission Grant Committee will review all extension request and make a recommendation to the full Arts Commission to determine whether to grant extensions or require the grant funds be returned to the City of Chico.*

*Consequences for failure to submit a report, apply for extension, or return funds to the City may result in ineligibility for future City Arts Grant funding.*

The motion carried (6-0-1, McDaniel absent).

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**3. Public Art Maintenance Update**

Commissioners Gardner and Ranalla provided a presentation with photos of the maintenance and repair project of the benches. They also proposed an idea to restore the Diamond Alley display by removing the plants and using the planters as a base for a rotating sculpture display with the pieces on loan for several years then getting traded out for new pieces. Commissioner Ranalla will work on a proposal for the Commission to consider.

**4. Arts Funding Ad Hoc Recommendation**

Chair Cummins presented a proposed recommendation for the Arts Commission to consider forwarding to the City Council to develop a strategic plan for the City of Chico. After further discussion it was decided that before requesting a strategic plan there needed to be a cultural assessment to find the base to work from. The committee will work on integrating the cultural assessment into the Cultural Summit. Chair Cummins investigate the possibility of hosting the summit at the CSU Chico campus.

- 5. Adjournment** - The meeting was adjourned at 6:07 pm to the next regular meeting, Wednesday, January 8, 2020 at 4:30 PM in the Council Chamber located at 421 Main Street, Chico, CA.

Approved: 10/13/21



Stina Cooley, City Clerk Technician