

CITY OF CHICO ARTS COMMISSION MINUTES

Regular Meeting of January 11, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. Call to Order. Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
 - 1.1. Roll Call. *Present:* Commissioners Baugh, Hughes, Mahood, Robinson, Wanee, and Chair McDaniel-Berg. *Absent:* Commissioner Crawford.
Staff present: Assistant City Manager Rucker and Art Projects Coordinator Gardner.
 2. **CONSENT AGENDA**
 - 2.1 **Approval of Minutes** A motion by Commissioner Baugh to approve the minutes of December 14, 2011 was seconded by Commissioner Wanee. The motion carried (6-1-1, Robinson abstaining, Crawford absent).
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ITEMS REMOVED FROM THE CONSENT AGENDA – None.

3. **REGULAR AGENDA**

- 3.1. **Reorganization of Commission.** Pursuant to Section 1003.A. of the City Charter, the Commission annually elects a Chair and Vice-Chair. Art Projects Coordinator Gardner opened nominations for the position of Chair for calendar year 2012. A motion by Commissioner Baugh to nominate Commissioner McDaniel-Berg for Chair was seconded by Commissioner Mahood. The motion carried (6-0-1, Crawford absent). Chair McDaniel-Berg opened nominations for the position of Vice-Chair. Commissioner Mahood nominated Commissioner Wanee and Commissioner Robinson nominated Commissioner Baugh. Commissioner Wanee withdrew her nomination. A motion by Commissioner Robinson to nominate Commissioner Baugh for Vice-Chair was seconded by Commissioner Hughes. The motion carried (6-0-1, Crawford absent).
- 3.2. **Presentation of Mini-Grant Projects.** Christine Jennings, recipient of a 2011-12 Artist Mini-Grant funded with Community Organization Funding in the Arts Category, made a presentation regarding her completed project.
- 3.3. **Discussion Regarding Draft 2012 Agenda Pending Items and Calendar.** The Commission discussed the draft agenda pending items and calendar of events for 2012 and by consensus made changes and additions. The final calendar will be provided to them at the February 8, 2012 meeting.
- 3.4. **Review of Community Organization Funding in the Arts Category Calendar for FY 2012-13.** The Commission reviewed the calendar for the FY 2012-13 Community Organization Funding in the Arts Category application, review, and recommendation process.
- 3.5. **Determine Winner of Completed Arts Survey Drawing.** On December 14, 2011, the Commission drew the winning entry and an alternate from sixty-six names of people who had completed the Arts Survey conducted by the Commission during October and November 2011. Because both people declined, the Commission conducted another drawing and Julie Shaw's name was drawn as the winning entry. At the Commission's February 8, 2012 meeting, staff will report the results of the survey and provide an update regarding Ms. Shaw.
4. **Reports and Communications.** The following reports and communications items are provided for the Commission's information. No action can be taken on any of the items unless the Commission agrees to include them on a subsequent posted agenda.

A. **Committee Reports.** Committees that met since the last meeting reported on their activities.

(1.) Art in Public Places Committee Report – Commissioner Mahood reported that the Committee discussed the importance of finding other funding sources for public art following the loss of the RDA Art Fund as a result of the State’s dissolution of the Chico Redevelopment Agency. The Committee would like to assist in building alliances with the business sector and will explore Americans for the Arts’ new pARTnership program as a resource. The Committee will conduct a Skype meeting with Kristina Young, Executive Director for the Napa Valley Arts Council, at its regular scheduled February meeting. As preparation for the meeting with Ms. Young, the Committee will review Napa’s recently passed public art ordinance and on January 19, 2012. The Committee also reviewed the City of Chico Arts Master Plan as it relates to the Commission’s Work Plan item to investigate a percent for art ordinance.

(2.) Outreach and Education Committee Report – Art Projects Coordinator Gardner reported that the Committee discussed the Mayor’s Award for Achievement in the Arts for Youth.

B. **Chico Arts Foundation Report.** Monica McDaniel-Berg, President of the Chico Arts Foundation, reported that the Foundation will hold a summit for its Board of Directors on February 25, 2012 to assist the Board in defining its role as the non-profit funding arm of the Arts Commission and to establish short and long range goals.

C. **Staff Report.** Art Projects Coordinator Gardner reported on the new Municipal Center Rotating Art Exhibit, “Workprint Chico”, which consists of photography by Joel Collier; staff continues to assist with facilitation of the General Vang Pao memorial; and William EverOne has been contacted regarding his deadline of February 1, 2012 to complete the Trolley mural on the south side of the City Plaza restroom. Assistant City Manager Rucker reported that the Chico Redevelopment Agency would be dissolved on February 1, 2012.

5. **Business from the Floor.** None.

6. **Adjournment and Next Meeting.** The meeting was adjourned at 6:46 P.M. The next regular Arts Commission meeting is scheduled for Wednesday, February 8, 2012 at 6:30 p.m. in the City Council Chamber, 421 Main Street, Chico.

DATE

MARY GARDNER
ARTS PROJECTS COORDINATOR

**CITY OF CHICO ARTS COMMISSION
MINUTES**

Regular Meeting of February 8, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. Call to Order. Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
 - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, Hughes, Mahood, Robinson, Waneë, and Chair McDaniel-Berg. *Staff present:* Art projects Coordinator Gardner
 2. **CONSENT AGENDA**
 - 2.1 **Approval of Minutes** A motion by Commissioner Baugh to approve the minutes of January 11, 2012 was seconded by Commissioner Waneë. The motion carried (6-1, Crawford abstaining).
 - 1.2. Art Inspiration – Commissioner Waneë provided a presentation regarding sculpture.
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ITEMS REMOVED FROM THE CONSENT AGENDA - None

3. **REGULAR AGENDA**

- 3.1. **Discussion Regarding Donation of Funds by Artist Mini-Grant Applicants in the Community Organization Funding in the Arts Category.** The Commission discussed its previous recommendations of two Mini-Grant projects approved in fiscal years 2010/11 and 2011/12. The two proposals included a donation of funds back to the City earmarked for future Mini-Grants. Chair McDaniel-Berg reported that, as the designated fiscal pass-through for those funds, the Chico Arts Foundation was recommending that the funds be returned to the artist due to a possible appearance of conflict. During the funding recommendation process, staff consulted with the City Attorney who determined that no legal conflict exists. A motion by Commissioner Robinson, to support the recommendation to return the funds, was seconded by Commissioner Mahood. Following discussion, a motion by Commissioner Baugh to prohibit future Mini-Grant proposals that include a donation of funds back to the City for any purpose was seconded by Commissioner Robinson. The motion carried unanimously (7-0).
- 3.2 **Discussion Regarding Request for Qualifications (RFQ) for the Resource List of Pre-Qualified Artists.** A report from Art Projects Coordinator Gardner provided the Commission with an outline of the process that was used in 2009 to select artists for the current Resource List of Pre-Qualified Artists which will expire July 2012. Following discussion, a motion by Commissioner Waneë to include up to three Arts Commissioners, with at least one representative from each standing committee, on the selection panel was seconded by Commissioner Baugh. The motion carried unanimously (7-0).
- 3.3 **Report Regarding Results of Arts Survey.** Art Projects Coordinator Gardner reported on the results of the survey which was launched on October 29, 2011 and closed on November 29, 2011. Survey results will provide guidance to Commission when considering its future work program.

Mark Herrera addressed the Commission regarding this item.

- 3.4. **Discussion Regarding Draft 2012 Agenda Pending Items and Calendar.** The Commission was provided with the updated 2012 calendar which reflects changes and additions as recommended by the Commission.
4. **Reports and Communications.** The following reports and communications items were provided for the Commission's information.

- A. Art in Public Places Committee Report. – Commissioner Mahood reported that the Committee conducted a Skype meeting with Kristina Young, Executive Director for the Napa Valley Arts Council. The discussion focused on the city of Napa’s Percent-for-Art-Ordinance which its City Council passed in 2010.
 - B. Outreach and Education Committee Report. Commissioner Baugh reported that the Committee discussed the Mayor’s Award for Achievement in the Arts for Youth, the Survey, and the possibility of adding the KZFR audio Art Minutes to the Commission’s Facebook page.
 - C. Chico Arts Foundation Report. Monica McDaniel-Berg, President of the Chico Arts Foundation reported that the Foundation discussed its recommendation regarding the funds donated as part of two previously awarded Mini-Grants, its logo, and the Board of Directors’ summit to be held February 25, 2012.
 - D. Staff Report. Art Projects Coordinator Gardner reported on current activities.
5. **Business from the Floor.**
- Chico Art Center representative, Erin Wells, addressed the Commission.
6. **Adjournment and Next Meeting.** The meeting adjourned at 9:43 p.m. The next regular Arts Commission meeting is scheduled for Wednesday, March 14, 2012 at 6:30 p.m. in the City Council Chambers, 421 Main Street, Chico, CA.

DATE _____

MARY GARDNER
ARTS PROJECTS COORDINATOR

CITY OF CHICO ARTS COMMISSION MINUTES

Regular Meeting of March 14, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. Call to Order. Chair McDaniel-Berg called the meeting to order at 6:35 p.m.
 - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, Hughes, Mahood, and Chair McDaniel-Berg.
Absent: Commissioners Robinson and Waneë.
Staff present: Assistant City Manager Rucker and Art projects Coordinator Gardner
 - 1.2. Art Inspiration – Commissioner Hughes – Poetry Presentation
 2. **CONSENT AGENDA** All matters listed under the Consent Agenda are to be considered routine and enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Commission or a member of the public. Items removed will be heard immediately following the approval of the Consent Agenda.
 - 2.1 **Approval of Minutes.** A motion by Commissioner Baugh to approve the minutes of February 8, 2012 was seconded by Commissioner Mahood. The motion carried unanimously (5-2, Robinson and Waneë absent).
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ITEMS REMOVED FROM THE CONSENT AGENDA – None

3. **REGULAR AGENDA**

- 3.1. **Discussion Regarding Request for Qualifications (RFQ) for the Resource List of Pre-Qualified Artists.** The Commission discussed the draft Resource List of Pre-Qualified Artists Request for Qualifications (RFQ) that staff revised based on Commission discussion. A motion by Commissioner Crawford to approve the RFQ with the addition of “*A final presentation to the Commission shall be made after completion of design and prior to construction*”, to number 5 in the section titled, “How the Resource List of Pre-Qualified Artists Will be Utilized”, was seconded by Commissioner Baugh. The motion carried unanimously (5-2, Robinson and Waneë absent).
- 3.3. **Review of Community Organization Funding in the Arts Category Recommendation Process.** The Commission discussed its two April funding meetings and reviewed the process by which it makes its recommendations. A motion by Commissioner Baugh to require Commission discussion regarding applicants that receive any recommendation of zero funding, and to require a Commission vote to consider eliminating any applicant receiving recommendations of zero from the Commission majority, was seconded by Commissioner Hughes. The motion carried unanimously (5-2, Robinson and Waneë absent).

At 7:23 p.m. Chair McDaniel-Berg left the meeting.
- 3.4. **Consideration of 2012 Americans for the Arts' Webinars.** The Commission discussed the 2012 schedule of webinars presented by Americans for the Arts. By consensus, the Commission agreed that staff would reach out to the arts community with a list of upcoming webinars and inquire as to level of interest and preferable times of day.

Erin Wells addressed the Commission regarding this item.
- 3.5. **Discussion Regarding a Draft 2012 Agenda Pending Items and Calendar.** The Commission discussed its updated 2012 calendar which reflects changes and additions as recommended by the Commission or staff.

4. **Reports and Communications.** The following reports and communications items were provided for the Commission's information. No action can be taken on any of the items unless the Commission agrees to include them on a subsequent posted agenda.
 - A. **Committee Reports.** Committees that have met since the last meeting reported on their activities.
 - (1.) Art in Public Places Committee Report – Commissioner Mahood reported that the Committee continued its discussion regarding the investigation of the development of a Percent for Art Ordinance.
 - (2.) Outreach and Education Committee Report – Commissioner Baugh reported that the Committee discussed the Mayor's Awards for Achievement in the Arts for Youth.
 - B. **Chico Arts Foundation Report.** Commissioner Crawford, alternate Commission liaison to the Chico Arts Foundation (CAF), reported that CAF has a new logo, that the Board of Directors completed a Board Summit, that input for website design is being requested, and that the Board meetings will be held on the third Wednesday of every month at Avenue 9 Gallery.
 - C. **Staff Report.** Staff reported on current activities.
5. **Business from the Floor.** None.
6. **Adjournment and Next Meeting.** The meeting adjourned at 8:06 p.m. The next regular Arts Commission meeting is scheduled for Wednesday, April 11, 2012 at 6:30 p.m. in the City Council Chambers.

DATE

MARY GARDNER
ARTS PROJECTS COORDINATOR

**CITY OF CHICO ARTS COMMISSION
MINUTES**

Regular Meeting of April 11, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. Call to Order. Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
 - 1.1. Roll Call. *Present:* Chair McDaniel-Berg, Commissioners Baugh, Crawford, Hughes, Robinson, and
Absent: Commissioners Mahood and Wanee.
Staff present: Assistant City Manager Rucker, Art Projects Coordinator Gardner and Community
Development Manager Carroll.
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3. **REGULAR AGENDA**

3.1. **Consideration of Recommendations for Community Organization Funding in the Arts Category -
Fiscal Year 2012-13.**

Commissioner Hughes stated that she had a financial conflict of interest with one of the applicants and left the meeting.

- A. **Staff Reports.** The Community Development Manager provided an overview of the staff report, recommended revenue, and the binder materials. The Art Projects Coordinator provided an overview of the review and recommendation process.
- B. **Approval of Donated Funds.** The City of Chico received a donation of \$1,500 which is restricted to recommendations for Individual Artist Mini-Grants. Commissioner Baugh mad a motion to accept the donation and to allocate the \$1,500 to the Individual Artist Mini-Grants in the FY 2012-13 Community Organization Funding in the Arts Category following the Commission's determination of the available funding for Mini-Grants. The motion was seconded by Commissioner Crawford and carried unanimously (4-1-2, Hughes conflicted out, Mahood and Wanee absent).

Following discussion, a motion by Commissioner Baugh that the amount to be allocated for the 2012-13 Mini-Grant category would be determined at tonight's meeting, and that the final recommendations for individual Mini-Grants and Arts Organizations would be determined on April 25, 2012, was seconded by Commissioner Crawford. The motion carried unanimously (4-1-2, Hughes conflicted out, Mahood and Wanee absent).

- C. **Review of Individual Artist Mini-Grant Applications - Fiscal Year 2012-13.** The Commission heard presentations by Individual Artist Mini-Grant Applicants in the following order:

Tom Concannon
Daniel Dancer
Mathew DelFave
Michelle French
Josh Indar
Pamela Kather
Susan Kirk
Aimee Matilla
Michelle Miller

- D. **Review of Arts Organization and Arts Program Applications - Fiscal Year 2012-13.** The Commission reviewed the applications from Arts Organization and Arts Program Applicants in the following order:

Established Organizations:

1078 Gallery
Blue Room Theatre
Chico Art Center

Chico Theatre Company
Children's Choir of Chico
Friends of the Chico Community Ballet
Upstate Community Foundation

Emerging Organizations and Programs with Fiscal Receivers:

Arts for All
Chico Visual Arts Alliance
Ensemble Theatre
Museum of Northern California Art
North State Symphony
University Public Events

4. **Business from the Floor.** None.
5. **Adjournment and Next Meeting.** The meeting adjourned at 10:27 p.m. The next Adjourned Regular Arts Commission meeting is scheduled for Wednesday, April 25, 2012, at 6:30 p.m. in the City Council Chamber.

DATE

MARY GARDNER
ARTS PROJECTS COORDINATOR

**CITY OF CHICO ARTS COMMISSION
MINUTES**

Regular Meeting of April 25, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. **Call to Order.** Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
- 1.1. **Roll Call.** *Present:* Commissioners Baugh, Crawford, Mahood, Robinson, Waneë, and Chair McDaniel-Berg. *Absent:* Commissioner Hughes
Staff present: Assistant City Manager Rucker and Art Projects Coordinator Gardner
2. **REGULAR AGENDA**
- 2.1 **Consideration of Donation of Art Work.** The Commission considered a recommendation regarding the acceptance of a donation of art work by Affordable Housing Development Corporation to be sited as an entryway feature to the affordable housing development, Parkside Terrace. A motion by Commissioner Waneë to accept the donation of art work and maintenance funds, direct Chair McDaniel-Berg to send a letter of appreciation to the donor, and direct staff to provide additional information regarding documentation materials and maintenance and installation requirements, was seconded by Commissioner Robinson. The motion carried unanimously (6-1-0, Hughes absent).
- 2.2 **Consideration of Recommendation Regarding the 2012 Mayor's Awards for Achievement in the Arts for Youth.** A motion by Commissioner Baugh to move this item to the end of the meeting was seconded by Chair McDaniel-Berg. The motion carried unanimously (6-1-0, Hughes absent).
- 2.3 **Request From Chico Arts Foundation for Information Regarding the Development of its Website.** Monica McDaniel-Berg, President of the Chico Arts Foundation requested input from arts organizations regarding the development of the Foundation's website. A questionnaire was distributed to the audience.
- 2.4. **Recommendations for Arts Allocations for Fiscal Year 2012-13 Funding for Community Organizations in the Arts Category.**

Following discussion, a motion by Commissioner Crawford to recommend the following allocation of funds in the Individual Artist Mini-Grants category was seconded by Commissioner Baugh. The motion carried unanimously (6-1-0, Hughes absent):

Tom Concannon	\$0
Daniel Dancer	\$0
Matthew Delfave	\$2,000
Michelle French	\$0
Josh Indar	\$2,000
Pamela Kather	\$0
Susan Kirk	\$2,000
Aimee J. Matilla	\$0
Michelle Miller	\$0

A motion by Commissioner Baugh to recommend the following allocation of funds in the Established Organization category was seconded by Commissioner Waneë. The motion carried unanimously (6-1-0, Hughes absent):

1078 Gallery	\$8,410
Blue Room Theatre	\$7,997
Chico Art Center	\$8,247
Chico Theater Company	\$6,910
Children's Choir of Chico	\$8,181
Friends of the Chico community Ballet	\$7,581
Upstate Community Enhancement Foundation	\$4,774

A motion by Commissioner Baugh to recommend the following allocation of funds in the Emerging Arts Organizations, and Art Programs with Fiscal Receivers category was seconded by Commissioner Wanee. The motion carried unanimously (6-1-0, Hughes absent):

Arts for All	\$1,511
Chico Visual Art Alliance	\$3,208
Ensemble Theatre of Chico (Rogue Theatre)	\$3,620
Museum of Northern California Art	\$3,098
North State Symphony	\$2,583
University Public Events	\$3,333

- 2.2 **Consideration of Recommendation Regarding the 2012 Mayor's Awards for Achievement in the Arts for Youth.** Following discussion, a motion by Commissioner Baugh that the 2012 Mayor's Awards for Achievement in the Arts for Youth be awarded to visual artists Maddy Cowee, Jaylee Wadell, and Jenny Zhu, and to the filmmaking collaboration of Julia McCarthy, Georgina Quinn and Sophie Zukoski, and that visual artists Andrea Lopez, Po Ho Lo, and Maya Sousa be awarded Honorable Mentions was seconded by Commissioner Mahood. The motion carried unanimously (6-1-0, Hughes absent).
4. **Business from the Floor.** None.
5. **Adjournment and Next Meeting.** The meeting adjourned at 9:20 p.m. The next regularly scheduled Arts Commission meeting is scheduled for Wednesday, May 9, 2012, at 6:30 p.m. in the City Council Chamber.

DATE

MARY GARDNER
ARTS PROJECTS COORDINATOR

CITY OF CHICO ARTS COMMISSION MINUTES

Regular Meeting of May 9, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. **Call to Order**. Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
- 1.1. **Roll Call**. *Present:* Commissioners Baugh, Crawford, Hughes, Mahood, Robinson, Waneë, and Chair McDaniel-Berg. *Staff present:* Assistant City Manager Rucker and Art Projects Coordinator Gardner
2. **CONSENT AGENDA**
- 2.1. **Approval of Minutes**. A motion by Commissioner Baugh to approve the Minutes of March 14, 2012 was seconded by Commissioner Hughes. The motion carried 5-2 (Robinson and Waneë abstaining).
- 2.2. **Art Inspiration** – Commissioner Robinson gave a presentation regarding the art of Stepping.

ITEMS REMOVED FROM THE CONSENT AGENDA – None.

3. **REGULAR AGENDA**

- 3.1. **Letter of Appreciation to PG&E Regarding Utility Box Decorative Screen**. As part of one its projects, PG&E has contracted with Jeff Lindsay to design, fabricate, and install a decorative metal screen to surround its transformer utility box located adjacent to the “Our Hands” sculpture. Staff requested a letter from the Commission expressing appreciation to PG&E. A motion by Commissioner Waneë to direct Chair McDaniel-Berg to send a letter of appreciation to PG&E was seconded by Commissioner Baugh. The motion carried unanimously (7-0).
- 3.2. **Presentation by Bruce Jans Regarding Creative Spirit Series**. Bruce Jans, Producer, Creative Spirit Series, updated the Arts Commission on the status of his efforts to secure funding to continue producing the Creative Spirit Series which profiles local artists.
- 3.3. **Consideration of Commission Participation in 2012 Chico Palio and Artoberfest Events**. Following discussion regarding Commission participation the Chico Palio and Artoberfest, a motion by Commissioner Robinson to staff a booth at Chico Palio was seconded by Commissioner Mahood. The motion carried unanimously (7-0).
4. **Reports and Communications**. The following reports and communications items were provided for the Commission’s information. No action can be taken on any of the items unless the Commission agrees to include them on a subsequent posted agenda.
 - A. **Report Regarding Request for Additional Information Regarding Donation of Art Work**. The Commission was provided with a report regarding additional information addressing the donation of art work from Affordable Housing Development Corporation.
 - B. **Committee Reports**. Committees that met since the last meeting reported on their activities.
 - (1) **Art in Public Places Committee Report** – Commissioner Mahood reported that the Committee continues to work on the investigation of a Percent for Art ordinance and is looking into Prop. 26 and its relationship to developing an ordinance.
 - (2) **Outreach and Education Committee Report** – Commissioner Hughes reported that the Committee discussed the future Mayor’s Awards for Youth and possible review of the selection process. The Committee also discussed Facebook. ACM Rucker stated that the City is working on a social media policy and requested that Commissioners refrain from posting on Facebook.

- C. **Chico Arts Foundation Report.** Monica McDaniel-Berg, President of the Chico Arts Foundation reported that the Foundation continues its work on fulfilling the priorities outlined at the Board Summit.
- D. **Staff Report.** Staff reported on current activities. An updated Commission calendar was provided.
5. **Business from the Floor.** None.
6. **Adjournment and Next Meeting.** The meeting adjourned at 8:11 p.m. The next regular Arts Commission meeting is scheduled for Wednesday, June 13, 2012 at 6:30 p.m. in the City Council Chamber, 421 Main Street, Chico, CA.

DATE

MARY GARDNER
ARTS PROJECTS COORDINATOR

CITY OF CHICO ARTS COMMISSION - MINUTES

Regular Meeting of June 13, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. **Call to Order.** Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
 - 1.1. **Roll Call.** *Present:* Commissioners Baugh, Crawford, Mahood, Robinson and Waneé and Chair McDaniel-Berg. *Absent:* Commissioner Hughes. *Staff present:* Assistant City Manager Rucker and Art projects Coordinator Gardner
 - 1.2. **Art Inspiration.** Commissioner Mahood made a presentation regarding the art of Origami.
 - 2.1. **Approval of Minutes.** A motion by Commissioner Waneé to approve the minutes of April 25, 2012 was seconded by Commissioner Baugh. The motion carried unanimously (6-0-1, Muir absent).
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3. **REGULAR AGENDA**

- 3.1. **Presentations by Recipients of the 2012 Mayor's Awards for Achievement in the Arts for Youth.** On June 5, 2012, Mayor Ann Schwab presented Mayor's Awards for Achievement in the Arts for Youth. Award Recipients Jaylee Waddell, Georgina Quinn, Jenny Zhu, and PoHo Lo made presentations regarding their artwork.
- 3.2. **Discussion Regarding Commission Participation in 2012 Chico Palio and Artoberfest Events.** At its May 9, 2012, the Commission unanimously voted to staff a booth at the Chico Palio taking place on September 8, 2012 at One-Mile Recreation Area and Sycamore Field. A motion by Chair McDaniel-Berg to participate in the Artoberfest "Thrill the World" event was seconded by Commissioner Robinson. The motion carried unanimously (6-0-1, Muir absent). A motion by Commissioner Mahood to participate in the Palio horse sculpture event was seconded by Commissioner Waneé. The motion carried unanimously (6-0-1, Muir absent).
4. **Reports and Communications.** The following reports and communications items were provided for the Commission's information. No action can be taken on any of the items unless the Commission agrees to include them on a subsequent posted agenda.
 - A. **Letter from Janice Porter Regarding 2011-12 Mini-Grant Project.** A copy of the email from Janice Porter, stating that she is unable to complete her 2011-12 Individual Artist Mini-Grant was provided with the agenda.
 - B. **Committee Reports:**
 - (1.) **Art in Public Places Committee Report** – Commissioner Mahood reported the committee continues its discussion regarding a Percent for Art ordinance for private development and the impact Prop 26, passed in 2010, would have on developing such an ordinance.
 - (2.) **Outreach and Education Committee Report** – The Committee did not meet.
 - C. **Chico Arts Foundation Report.** Monica McDaniel-Berg, President of the Chico Arts Foundation reported that the Foundation continues work on website development, supporting Artoberfest, Board Summit goals, and board recruitment.
 - D. **Upcoming Arts Events.** The Commission reported on local arts events taking place in the next month and discussed attendance by individual Commissioners. The Commission discussed that this agenda item is the place to discuss new non-city funded public art projects and to direct the Chair to write a letter of appreciation to the artist.
 - E. **Staff Report.** Staff reported on the completion of the PG&E screen, Parkside Terrace art projects, and an upcoming Council for the Humanities grant workshop.
5. **Business from the Floor.** None.
6. **Adjournment and Next Meeting.** The meeting adjourned at 8:22 p.m. The next regular Arts Commission meeting is scheduled for Wednesday, July 11, 2012 at 6:30 p.m. in the City Council Chamber, 421 Main Street, Chico.

MARY GARDNER, ARTS PROJECTS COORDINATOR

**CITY OF CHICO ARTS COMMISSION
MINUTES**

Regular Meeting of July 11, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. Call to Order. Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
 - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, Hughes, Mahood, Robinson and Wanee and Chair McDaniel-Berg.
Staff present: Assistant City Manager Rucker and Art projects Coordinator Gardner
 - 1.2. **Art Inspiration**. Chair McDaniel-Berg introduced Fred Stuart who made a presentation regarding his new role as Artistic Director for the Blue Room Theatre.
 2. **CONSENT AGENDA**
 - 2.1. **Approval of Minutes**. A motion by Commissioner Wanee to approve the minutes of May 9, 2012, was seconded by Commissioner Baugh. The motion carried unanimously (7-0).
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ITEMS REMOVED FROM THE CONSENT AGENDA – None.

3. **REGULAR AGENDA**

- 3.1. **Discussion Regarding Mayor's Awards for Achievement in the Arts**. The Mayor's Awards for Achievement in the Arts are presented each October in memory of former Arts Commissioner Joseph Kaveney. The Commission reviewed the process by which award recipients are selected and discussed potential nominees in the categories of individual, business, and/or non-profit organizations to be recognized with an award for having made significant contributions to the arts in the Chico community. Up to three awards will be selected at the Commission's August 8, 2012 meeting. A list of previous award recipients was provided with the agenda. The Awards will be presented at the October 2, 2012 City Council meeting.
- 3.2. **Discussion Regarding Future Review of Community Organization Funding in the Arts Category Criteria, Application, and Recommendation Process**. The Commission discussed the recent Community Organization Funding in the Arts Category application and recommendation process. A motion by Commissioner Wanee to add a question to the Mini-Grant application stating, "*Have you ever been awarded a Mini-Grant and failed to complete the project? If so, why? Failure to complete a Mini-Grant project may adversely affect your ability to receive another grant*", was seconded by Commissioner Baugh. The motion carried unanimously (7-0). A motion by Commissioner Baugh to add the following statement to the Mini Grant application, "*It is highly recommended that applicants bring an example that demonstrates the concept or project for which he/she wish to be funded*", was seconded by Commissioner Crawford. The motion carried unanimously (7-0).
- 3.3. **Discussion Regarding Request to Write a Letter to the Editor Regarding Recent Additions to Public Art Within the City**. A motion by Commissioner Wanee to direct Chair McDaniel-Berg to write a letter to the editor, on behalf of the Commission, in appreciation of the donation of art work from Affordable Housing Development Corporation and the inclusion of an art treatment in a PG&E transformer box project was seconded by Commissioner Mahood. The motion carried unanimously (7-0).
4. **Reports and Communications**.
 - A. **Thank You Letter to PG&E**. The Commission was provided with a copy of the thank-you letter sent to PG&E from Mayor Schwab and Chair McDaniel-Berg.

- B. **Committee Reports.**
- (1) **Art in Public Places Committee Report** - Commissioner Crawford reported that the Committee discussed the need to meet with other Commissions and City departments interested in discussing ways to raise funds for future community projects including public art.
 - (2) **Outreach and Education Committee Report** – Commissioner Baugh reported that the Committee discussed ways to improve the Youth Award process, the KZFR Art Minute, and the Outreach to Elementary Schools Program.
 - (3) **Window Art Project Ad Hoc Committee Report** – Commissioner Crawford reported that 48 businesses are participating so far this year.
 - (4) **Chico Palio Horse Building Committee Report** – Commissioner Mahood reported that the Committee had decided on a design and would be working on it in the upcoming weeks.
- C. **Chico Arts Foundation Report.** Monica McDaniel-Berg, President of the Chico Arts Foundation, reported that the Foundation completed its mission statement, continues to work on its vision statement, and may have new Board member.
- D. **Upcoming Arts Events.** The Commission reported on local arts events taking place in the next month and discussed attendance by individual Commissioners.
- E. **Staff Report.** Staff reported on the progress of the Parkside Terrace Tile Mural projects in collaboration with the Chico Creek Nature Center, and artist designed bike racks being included in the Downtown Couplet Project.
5. **Business from the Floor.** None.
6. **Adjournment and Next Meeting.** The meeting adjourned at 8:45 p.m. The next regular Arts Commission meeting is scheduled for Wednesday, August 8, 2012, at 6:30 p.m. in the City Council Chamber, 421 Main Street, Chico.

MARY GARDNER

ARTS PROJECTS COORDINATOR

CITY OF CHICO ARTS COMMISSION MINUTES

Regular Meeting of August 8, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chamber

1. Call to Order. Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
 - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, Hughes, Robinson, and Wanee and Chair McDaniel-Berg. *Absent:* Commissioner Mahood. *Staff present:* Assistant City Manager Rucker and Art Projects Coordinator Gardner.
 - 1.2. **Art Inspiration.** Commissioner Crawford gave a presentation regarding 2012-13 Poet Laureate, Natasha Trethewey.
 2. **CONSENT AGENDA**
 - 2.1. **Approval of Minutes.** A motion by Commissioner Wanee to approve the minutes of June 13, 2012 was seconded by Commissioner Robinson. The motion carried (5-1-1, Hughes abstaining, Mahood absent). A motion by Commissioner Baugh to approve the minutes of July 11, 2012 was seconded by Commissioner Wanee. The motion carried (6-0-1, Mahood absent).
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ITEMS REMOVED FROM THE CONSENT AGENDA – None.

3. **REGULAR AGENDA**
- 3.1. **Discussion Regarding Mayor's Awards for Achievement in the Arts.** The Mayor's Awards for Achievement in the Arts are presented each October in memory of former Arts Commissioner Joseph Kaveney. Following discussion, a motion by Commissioner Baugh to select Thomasin Saxe, Maria Phillips, and the Chico Arts Center to receive 2012 Mayor's Awards was seconded by Commissioner Wanee. The motion carried (6-0-1, Mahood absent). The Awards will be presented at the October 2, 2012 City Council meeting.
4. **Reports and Communications.** The following reports and communications items were provided for the Commission's information.
 - A. **Letter to the Editor.** The Commission was provided with a copy of the letter to the Editor written on behalf of the Arts Commission by Chair McDaniel-Berg in appreciation of the recent investments in public art made by PG&E and Affordable Housing Development Corporation (AHDC).
 - B. **Committee Reports.** Committees that met since the last meeting reported on their activities.
 - (1) **Art in Public Places Committee Report.** Commissioner Crawford reported that the Committee continues its investigation regarding Prop 218 and its impact on the viability of creating a percent for art set aside in private development.
 - (2) **Outreach and Education Committee Report.** Commissioner Baugh reported that the Committee continues to develop a PowerPoint presentation for the elementary schools.
 - (3) **Window Art Project Ad Hoc Committee Report.** Commissioner Crawford reported on the progress of the 2012 Window Art Project.
 - (4) **Chico Palio Horse Building Committee Report.** Commissioner Mahood reported on the progress of the Palio horse design and fabrication project.
 - C. **Chico Arts Foundation Report.** Monica McDaniel-Berg, President of the Chico Arts Foundation reported on the Foundation's activities.
 - D. **Upcoming Arts Events.** Commissioners reported on local arts events taking place in the next month and discussed attendance by individual Commissioners.
 - E. **Staff Report.** Staff reported on the contract process for the Community Organization Funding, the

reception for the Claudia Steel on September 27, 2012, the status of the General Vang Pao Memorial Project, and the Arts Commission booth at Chico Palio on September 8, 2012.

5. **Business from the Floor.** James Smith, Jackie McClain, and Maria Phillips addressed the Commission.
6. **Adjournment and Next Meeting.** The meeting adjourned at 7:45 p.m. The next regular Arts Commission meeting is scheduled for Wednesday, September 12, 2012, at 6:30 p.m. in the City Council Chamber, 421 Main Street, Chico.

MARY GARDNER

ARTS PROJECTS COORDINATOR

**CITY OF CHICO ARTS COMMISSION
MINUTES**

Regular Meeting of September 12, 2012 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chamber

1. Call to Order. Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
 - 1.1. Roll Call. *Present:* Commissioners Baugh, Mahood, Robinson, and Chair McDaniel-Berg. *Absent:* Commissioners Crawford, Hughes, and Wanee.
Staff present: Assistant City Manager Rucker and Art Projects Coordinator Gardner.
 - 1.2. **Art Inspiration.** Commissioner Baugh gave a presentation regarding Northern California art.
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2. **REGULAR AGENDA**

- 2.1. **Discussion Regarding Draft Memorial Policy.** At its April 17, 2012 meeting, the City Council directed staff to draft a policy regarding memorials. Staff provided a brief overview of the draft policy recommendations which was provided with the agenda. Following the staff presentation, the Commission discussed its role in the process and provided comments.

Jackie McClain, President, Chico Arts Center addressed the Commission.

3. **Reports and Communications.** The following reports and communications items were provided for the Commission's information.
 - A. **Committee Reports.** Committees that met since the last meeting reported on their activities.
 - (1) Art in Public Places Committee Report. – None.
 - (2) Outreach and Education Committee Report. – Commissioner Baugh reported that the Committee continues to develop a PowerPoint presentation for the elementary schools.
 - (3) Window Art Project Ad Hoc Committee Report. Commissioner Mahood reported that there are approximately 42 businesses signed up to participate in the 2012 Window Art Project.
 - B. **Chico Arts Foundation Report.** Monica McDaniel-Berg, President of the Chico Arts Foundation reported on the Foundation's activities which included a discussion regarding the issues surrounding feasibility practicality of the organization becoming its own 501(c)3 and its participation in this year's Annie B's fund drive.
 - C. **Upcoming Arts Events.** Commissioners reported on local arts events taking place in the next month and discussed attendance by individual Commissioners.
 - E. **Staff Report.** Staff reported on the Downtown Couplet Project, Community Organization Funding, the reception for Claudia Steel on September 27, 2012, the Mayor's Awards presentation that will be held on October 2, 2012, the General Vang Pao Memorial Project unveiling event that will be held on October 7, 2012, and the Artoberfest Marketing Campaign that will take place during the month of October 2012.
4. **Business from the Floor.** None.
5. **Adjournment and Next Meeting.** The meeting adjourned at 8:15 p.m. The next regular Arts Commission meeting is scheduled for Wednesday, October 10, 2012, at 6:30 p.m. in the City Council Chamber, 421 Main Street, Chico.

DATE

MARY GARDNER
ARTS PROJECTS COORDINATOR

CITY OF CHICO ARTS COMMISSION MINUTES

Regular Meeting of October 10, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. Call to Order. Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
 - 1.1. Roll Call. *Present:* Commissioners Crawford, Hughes, Mahood, Robinson, and Waneé and Chair McDaniel-Berg. *Absent:* Commissioner Baugh.
Staff present: Assistant City Manager Rucker and Art Projects Coordinator Gardner.
 - 1.2 Art Inspiration – None due to technical problems.
 2. **CONSENT AGENDA**
 - 2.1 **Approval of Minutes** A motion by Commissioner Waneé to approve the minutes of August 8, 2012 with the correction that Commissioner Hughes was present and Commissioner Mahood was absent was seconded by Commissioner Hughes. The motion carried 5-1-1 (Mahood abstaining, Baugh absent). A motion by Commissioner Mahood to approve the minutes of September 12, 2012 was seconded by Commissioner Robinson. The motion carried 3-3-1 (Crawford, Hughes, Waneé abstaining, Baugh absent).
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ITEMS REMOVED FROM THE CONSENT AGENDA - None

3. **REGULAR AGENDA**
 - 3.1 **Presentation Honoring Janice Porter.** A presentation was made regarding local artist Janice Porter who passed away on September 23, 2012.
 - 3.2 **Discussion Regarding Staffing the KZFR Pledge Drive.** . The Commission discussed its participation in the fall 2012 KZFR Pledge Drive and their individual availability for staffing the phones.
4. **Reports and Communications.** The following reports and communications items were provided for the Commission's information.
 - A. **Committee Reports.**
 - (1) Art in Public Places Committee Report – Commissioner Mahood reported that the Committee reviewed the 2011/2012 Work Plan and discussed possible ways that the Committee could achieve its goals within the budget constraints resulting from by the loss of the RDA Art Fund.
 - (2) Outreach and Education Committee Report – Commissioner Hughes reported that the Committee continued development of the Outreach to the Schools PowerPoint presentation.
 - B. **Chico Arts Foundation Report.** Monica McDaniel-Berg, President of the Chico Arts Foundation reported on the Foundation's activities.
 - C. **Upcoming Arts Events.** The Commission reported on local arts events taking place in the next month and discussed attendance by individual Commissioners.
 - D. **Staff Report.** Staff reported on the Catalyst Art Exhibit, Artoberfest, the World Trade Center Memorial under discussion with the City's Fire Department, the upcoming Enterprise Record article regarding arts and culture as an economic driver, the General Vang Pao Memorial unveiling taking place on October 8, 2012, and the presentation by Mark Lakeman from City Repair Portland occurring on October 15, 2012.
5. **Business from the Floor.** None.
6. **Adjournment and Next Meeting.** The meeting adjourned at 7:40 p.m. The next regular Arts Commission meeting is scheduled for Wednesday, November 14, 2012 at 6:30 p.m.

CITY OF CHICO ARTS COMMISSION MINUTES

Regular Meeting of November 14, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. Call to Order. Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
 - 1.2.1 Roll Call. Roll Call. *Present:* Commissioners, Baugh Crawford, Hughes, Mahood, Robinson, and Wanee and Chair McDaniel-Berg.
Staff present: Assistant City Manager Rucker and Art Projects Coordinator Gardner
 - 1.2 Art Inspiration – A reading was presented honoring local actor and director Brad Moniz who passed away on October 22, 2012.
 - 1.3 Moment of Silence for Brad Moniz.
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ITEMS REMOVED FROM THE CONSENT AGENDA - if any

2. REGULAR AGENDA

- 2.1 **Discussion Regarding Arts Master Plan Goals.** At its October 10, 2012 meeting, the Arts Commission determined that, as preparation for the 2013-2014 Work Plan, it would discuss the state of the arts within the City of Chico organization. Staff provided a presentation regarding current and completed City projects and programs that achieve the goals, objectives, and policies of the City of Chico Arts Master Plan approved by the City Council in 1993. By consensus, the Commission determined that it would begin discussion regarding the 2013-2014 Work Plan on December 12, 2012.
 - 2.2. **Discussion Regarding Winner of Survey Drawing.** As part of the Fall 2011 survey conducted by the Arts Commission, a drawing was held. The prize was dinner for six provided by the Commission. Following discussion, the Commission assigned responsibilities to individual Commissioners and staff regarding the dinner which will take place on November 29, 2012.
 - 2.3 **Appointment of Commission Alternate-Liaison to the Chico Arts Foundation (CAF) Alternate.** Commissioner Crawford, Commission Alternate-Liaison to the Chico Arts Foundation, requested that a new alternate be. A motion by Commissioner Wanee to appoint the CAF Alternate-Liaison in 2013 when the new Commission is seated was seconded by Commissioner Crawford. The motion carried unanimously.
3. **Reports and Communications.** The following reports and communications items were provided for the Commission's information.
 - A. **Committee Reports.**
 - (1) Art in Public Places Committee Report – Commissioner Mahood reported that the Committee discussed Art Project Coordinator's attendance at the Northern California Public Art Administrators Network meeting in San Jose and the future development of a community- based art project located in one of the 8th Avenue roundabouts.
 - (2) Outreach and Education Committee Report – Commissioner Baugh reported that the Committee discussed the Outreach to the Elementary Schools. The Committee will provide a presentation regarding the new program at the January or February 2013 Commission meeting.
 - B. **Chico Arts Foundation Report.** Monica McDaniel-Berg, President of the Chico Arts Foundation Reported that the Foundation held its last meeting in support of the Museum of Northern California (MonCA) by attending the Butte County meeting regarding the future use of the Esplanade Veteran's Hall.

- C. **Upcoming Arts Events.** The Commission reported on local arts events taking place in the next month and discuss attendance by individual Commissioners.
 - D. **Staff Report.** Staff presented the two videos regarding the City's public art program produced by California State University, Chico students.
4. **Business from the Floor.** None.
 5. **Adjournment and Next Meeting.** The meeting adjourned at 9:00 p.m. The next regular Arts Commission meeting is scheduled for Wednesday, December 12, 2012 at 6:30 p.m. in the City Council Chambers, 421 Main Street.

CITY OF CHICO ARTS COMMISSION MINUTES

Regular Meeting of December 12, 2012 – 6:30 p.m.
Chico Municipal Center – 421 Main Street – City Council Chambers

1. Call to Order. Chair McDaniel-Berg called the meeting to order at 6:30 p.m.
- 1.2 Roll Call. *Present:* Commissioners Baugh, Crawford, Mahood, Robinson, Wanee, and Chair McDaniel-Berg. *Absent:* Commissioner Hughes. *Staff present:* Assistant City Manager Rucker and Art Projects Coordinator Gardner.
- 1.3 Art Inspiration – Commissioner Robinson presented a performance by Children’s Choir of Chico.

2. **CONSENT AGENDA**

- 2.1 **Approval of Minutes** A motion by Commissioner Baugh to approve the minutes of October 10, 2012 and November 14, 2012 was seconded by Commissioner Wanee. The motion carried 6-1 (Hughes absent).

ITEMS REMOVED FROM THE CONSENT AGENDA - None

REGULAR AGENDA

- 3.1 **Discussion Regarding Artoberfest.** Debra Lucero, Executive Director for Friends of the Arts reported on the Artoberfest Arts Marketing Campaign 2012 and the impact of the reductions in funding from the City of Chico has had on the organization’s ability to produce the marketing campaign.
- 2.1 **Discussion Regarding Arts Commission 2013/2014 Work Plan.** The Commission began discussion regarding the development of its 2013/2014 Work Plan. The Commission reviewed its 2011/12 Work Plan, considered its stated priorities, and discussed the changes within the City of Chico’s budget that will significantly impact the City’s delivery of art programs and projects.
3. **Reports and Communications.**
 - A. **Committee Reports.**
 - (1) Art in Public Places Committee Report – Commissioner Mahood reported that the Committee continued to discuss the concept of a neighborhood-generated art treatment in one of the 8th Avenue roundabouts.
 - (2) Outreach and Education Committee Report – Commissioner Baugh reported that the Committee continued to discuss the arts information presentation to elementary schools.
 - B. **Chico Arts Foundation Report.** Monica McDaniel-Berg, President of the Chico Arts Foundation reported that the Foundation is recruiting new board members.
 - C. **Upcoming Arts Events.** The Commission reported on local arts events taking place in the next month and discussed attendance by individual Commissioners.
 - D. **Staff Report.** Staff reported that the General Vang Pao memorial was successfully installed and that she is working with Capital Projects’ staff to discuss Capital projects that might be appropriate for aesthetic treatments. A report will be presented to the Commission in the spring.
4. **Business from the Floor.** None.
5. **Adjournment and Next Meeting.** The meeting adjourned at 9:25 p.m. The next regular Arts Commission meeting is scheduled for Wednesday, January 9, 2013 at 6:30 p.m. in the City Council Chambers, 421 Main Street.