

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of January 20, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – City Council Chamber

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1. Call to Order. Chair Friedlander called the meeting to order at 7:00 p.m.
  - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, Glenn, Hilgeman, McDaniel-Berg, Wanees, and Chair Friedlander  
*Staff present:* Art Projects Coordinator Gardner and Administrative Analyst Kelly.
  - 1.2. **Art Minute** - Commissioner McDaniel-Berg presented information regarding the history of the Arts Commission.
  2. **CONSENT AGENDA**
  - 2.1. **Approval of Minutes** - A motion by Commissioner Baugh to approve the minutes of December 9, 2009, was seconded by Commissioner McDaniel-Berg. The motion carried (7-0).
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3. **REGULAR AGENDA**

- 3.1. **Election of Commission Chair and Vice-Chair for the 2010 Calendar Year** - Pursuant to Section 1003.A of the City Charter, Art Projects Coordinator Gardner opened the nominations for Chair. Commissioner Baugh nominated Commissioner Hilgeman for Chair. Chair Friedlander nominated Commissioner Wanees. With a vote of 4-3 (Friedlander, Glenn and Crawford dissenting), Commissioner Hilgeman was elected as Chair of the Arts Commission for the 2010 calendar year.  
  
Chair Hilgeman opened the nominations for Vice-Chair. Commissioner Wanees nominated Commissioner McDaniel-Berg for Vice-Chair. With a vote of 7-0, Commissioner McDaniel-Berg was elected Vice-Chair of the Arts Commission for the 2010 calendar year.
- 3.2. **Discussion and Acceptance of Written Report Regarding Chico Artoberfest 2009** - Debra Lucero, Executive Director of Friends of the Arts, presented the Commission with a written and a verbal report regarding Chico Artoberfest 2009.  
  
A motion by Commissioner Wanees to accept the report and forward it to the City Council was seconded by Commissioner Baugh. The motion carried (7-0).
4. **REPORTS AND COMMUNICATIONS** - The following reports and communications items were provided for the Commission's information.
- 4.1. **Report on Chico Arts Center Open Studios Tour** - Erin Wells, 2009 Open Studios Tour Volunteer Coordinator, provided a verbal report regarding the 2009 Open Studios Tour. Ms. Wells reported that the funds received from the City of Chico were used for print and billboard advertising, printed tour guides, promotional posters, and postcards. Ms. Wells also reported that the Tour was very successful and shall continue to be a part of Artoberfest. Two surveys were conducted, one was included with the tour guide and a second survey was posted on-line. The results of the surveys will be provided to the Art Projects Coordinator for distribution to the Commission.
- 4.2. **Report on Donation of Memorial Bench** - Art Projects Coordinator Gardner provided a report regarding the donation of a bench in memory of Randy Britt. The Commission requested that additional details regarding the proposal be provided at a future meeting.

A. **Committee Reports.**

- (1) **Art in Public Places Committee** - Commissioner Glenn reported the Committee is working on developing a framework for the Public Art Master Plan. Part of the process is to review plans that have been adopted by other cities.

- (2) Outreach and Education Committee - Chair Hilgeman reported that the Committee continues its work with the Media Awareness Campaign and the 20-Year Anniversary Celebration. Commissioner McDaniel-Berg reported that she and Chair Hilgeman will meet with North Valley Community Foundation regarding the non-profit, fundraising arm of the Commission.
- (3) Public Art Policy Review Ad Hoc Committee - Commissioner Crawford reported that the Committee continues to format the final draft of the revised Art in Public Places Policy. The draft policy will be provided to the Commission, City staff, and Shelley Willis, Public Art Director, for the Sacramento Metropolitan Arts Commission for concurrent review.

B. **Art Projects Coordinator Report** - Arts Projects Coordinator Gardner provided the Commission with minutes from the first Arts Commission meeting held on January 17, 1990 and with an updated spreadsheet of all current and former Arts Commissioners was also provided.

5. **BUSINESS FROM THE FLOOR** - None

6. **ADJOURNMENT AND NEXT MEETING.**

The meeting adjourned at 9:28 p.m. to Wednesday, February 10, 2010, at 7:00 p.m. in the City Council Chambers.

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of February 10, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – City Council Chamber

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1. Call to Order. Chair Hilgeman called the meeting to order at 7:05 p.m.
  - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, Friedlander, Glenn, McDaniel-Berg, Wanees, and Chair Hilgeman.  
*Staff present:* Art Projects Coordinator Gardner and Administrative Analyst Kelly.
  - 1.2. **Art Minute** - Commissioner Wanees honored former Arts Commissioner Greg Tropea (1993-1999).
  2. **CONSENT AGENDA**
  - 2.1. **Approval of Minutes** - A motion by Commissioner Baugh to approve the minutes of January 20, 2010, was seconded by Commissioner McDaniel-Berg. The motion carried (7-0).
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3. **REGULAR AGENDA**

- 3.1. **Discussion Regarding the City Manager's Preliminary Recommendation on Budgeting the 2011 Artoberfest Arts Marketing Campaign** - In response to a question from Debra Lucero, Executive Director for Friends of the Arts, regarding funding for the 2011 Artoberfest Marketing Campaign, City Manager Dave Burkland provided a memo, dated January 27, 2010, outlining his recommendation to defer the discussion of funding Artoberfest 2011 until Fiscal Year 2011-12.

In approving the Fiscal Year 2008-09 Annual Budget, the City Council approved funding for two additional years (2009 and 2010) of the Artoberfest Marketing Campaign with direction that before considering funding a third year (2011), a review of the prior two years would be provided to Council.

A motion by Commissioner Friedlander to forward a report by Debra Lucero Executive Director for Friends of the Arts to Council regarding Artoberfest 2009 and 2010, with a recommendation to fund Artoberfest 2011 was seconded by Commissioner Wanees. The motion carried (7-0).

4. **REPORTS AND COMMUNICATIONS** - The following reports and communications items were provided for the Commission's information.
4. A. **Report Regarding Draft Policy and Guidelines for Requiring Private Developers to Include Art in Their Projects** - The Commission was provided with a draft policy and guidelines for requiring private developers to include art in their projects which will be discussed the March 10, 2010 Arts Commission meeting.
- B. **Committee Reports.**
  - (1) **Art in Public Places Committee** - Commissioner Glenn reported that the Committee is continuing its work on developing a framework and outline for the Public Art Master Plan.
  - (2) **Outreach and Education Committee** - Commissioner Baugh reported that the Committee continues its discussion of the Arts Awareness Campaign and the 20<sup>th</sup> Anniversary of the Arts Commission. Commissioner McDaniel-Berg reported that options for the non-profit arm of the Commission continue to be discussed.
  - (3) **Public Art Policy Review Ad Hoc Committee** - Commissioner Wanees reported that the Committee continues to format the final draft of the revised Policy.
- C. **Art Projects Coordinator Report** - Art Projects Coordinator Gardner reported on her attendance at the 6<sup>th</sup> Annual CA Cultural Symposium on January 27-29, 2010, distributed the new City of Chico Public Art Brochure, and announced that the application deadline for the Community Organization Funding in the Arts Category is February 26, 2010.

5. **BUSINESS FROM THE FLOOR** - None

6. **ADJOURNMENT AND NEXT MEETING.**

The meeting adjourned at 8:42 p.m. to Wednesday, March 10, 2010, at 7:00 p.m. in the City Council Chambers.

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of March 10, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – City Council Chamber

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1. Call to Order. Chair Hilgeman called the meeting to order at 7:00 p.m.
  - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, Friedlander, Glenn, McDaniel-Berg, Waneë, and Chair Hilgeman.  
*Staff present:* Art Projects Coordinator Gardner, Administrative Services Director Pierce and Administrative Analyst Ehrmantraut.
  - 1.2. **Art Minute** - Commissioner Glenn provided a presentation on public art in Ireland.
  2. **CONSENT AGENDA**
  - 2.1. **Approval of Minutes** - A motion by Commissioner Waneë to approve the minutes of February 10, 2010, was seconded by Commissioner Baugh. The motion carried (7-0).
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3. **REGULAR AGENDA**

- 3.1.A. **Consideration of Offer to Donate Art Work in Memory of Steve Harrison.** The Commission considered an offer to accept art work donated in memory of Steve Harrison, a long time Chico resident and bike advocate. Artist Jeff Lindsay presented his proposal to fabricate and install two arches on the bike path named for Mr. Harrison located on Potter Road. The donors are funding all costs associated with the fabrication, installation, and future maintenance of the art works.

Addressing the Commission on this item was Bill Brouhard.

A motion by Commissioner Waneë to recommend acceptance of the donation of art work in memory of Steve Harrison, to forward the recommendation to the City Council for final acceptance, and to direct the Arts Commission Chair to send a letter of appreciation to the donors, was seconded by Commissioner Crawford. The motion carried (7-0).

- 3.1.B. **Consideration of Offer to Donate Art Work in Memory of Randy Britt.** The Commission considered an offer to accept art work donated in memory of Randy Britt, a long-time vendor of the Chico Saturday Farmers Market. Artist Dave Lawton presented his re-submitted proposal which addressed concerns stated by the Commission at its March 10, 2010 meeting. The donors are funding all costs associated with the fabrication, installation, and any additional engineering as required by the City's Building Official.

A motion by Commissioner McDaniel-Berg to recommend acceptance of the donation of art work in memory of Randy Britt to the City Manager and to direct the Arts Commission Chair to send a letter of appreciation to the donors, was seconded by Commissioner Crawford. The motion carried (7-0).

- 3.2. **Consideration of Draft Public Art in Private Development Program.** Included in the Commission's Work Plan, approved by the City Council on March 4, 2008, was the development of a policy and guidelines for requiring private developers to include art in their projects. The Commission was previously provided with the draft program prepared by the Ad-hoc Committee consisting of Commissioner Crawford, former Arts Commissioner Paula Busch, and Architectural Review Board member Nick Ambrosia. Commissioner Crawford reported that due to current economic conditions, the Ad-Hoc Committee is recommending that this item be tabled.

Addressing the Commission on this item: Jolene Francis, Bill Brouhard, Doug Guillon, Juanita Sumner, Randy Coy, Bud Caldwell, and Cal Ling.

Chris Giampaoli, Butte Community Builders, provided a letter to the Commission concerning this item.

A motion by Commissioner Crawford to table the item until a future meeting was seconded by Commissioner Waneer with direction to staff that all public comments received on this matter be considered by the Commission when the issue is discussed in the future. The motion carried (6-1), with Commissioner Glenn voting no.

- 3.3 **Review of Community Organization Funding in the Arts Category Recommendation Process.** Arts Project Coordinator Gardner reviewed the eligibility requirements and exclusions from funding for local arts organizations and artist applicants concerning community organization funding in the arts category.

Commissioner Crawford requested that the Commission discuss setting aside a portion of the allocation for Community Organization Funding in the Arts Category for a follow-up to the Grant Writing Workshop held November 2009. By consensus, the Commission agreed to discuss this on April 14, 2010.

4. **REPORTS AND COMMUNICATIONS.** The following reports and communications items were provided for the Commission's information.

A. Committee Reports.

- (1) Art in Public Places Committee - Commissioner Glenn reported that the Committee continues its discussion regarding the Public Art Master Plan.
- (2) Outreach and Education Committee - Commissioner Baugh reported that the Committee continues to discuss the 20 year anniversary of the Arts Commission, the Arts Commission Coalition, and the Media Awareness Campaign. The Committee requested Commission participation in the KZFR radio pledge drive.
- (3) Public Art Policy Review Ad Hoc Committee - Commissioner Waneer reported that the Committee continues to work on the revised Public Art Policy.

B. Art Projects Coordinator Report - Art Projects Coordinator Gardner reported that the 2010 Artoberfest contract is on track; that the Public Art tour for the City Council trolley tour is being scheduled; and the artist designed railings for the Manzanita Corridor Reconstruction Project are being installed.

5. **BUSINESS FROM THE FLOOR.** Maria Phillips, Chico Visual Arts Alliance, announced that future Arts Commission meetings will have at least one representative from the Chico Visual Arts Alliance in attendance.

6. **ADJOURNMENT AND NEXT MEETING**

The meeting adjourned at 8:20 p.m. to Wednesday, April 28, 2010, at 7:00 p.m. in the City Council Chambers.

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of April 14, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – Council Chamber

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1. Call to Order. Chair Hilgeman called the meeting to order at 7:00 p.m.
  - 1.1. Roll Call. Present: Chair Hilgeman, Commissioners Baugh, Crawford, Glenn, Hilgeman, and Wanee.  
Absent: Commissioner Friedlander  
Staff present: Art Projects Coordinator Gardner, Community Development Manager Carroll, and Administrative Analyst Kelly.
  2. **CONSENT AGENDA.**
  - 2.1. **Approval of Minutes.** A motion by Commissioner Baugh to approve the minutes of March 10, 2010 was seconded by Commissioner Wanee. The motion passed (6-0-1).
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**ITEMS REMOVED FROM THE CONSENT AGENDA**

None

3. **REGULAR AGENDA**

- 3.1. **Overview of the City Manager's Recommended Funding for Community Organization Funding in the Arts Category for Fiscal Year 2010-11** - Community Development Manager Cris Carroll provided an overview of the City Manager's recommendations regarding available revenue for Community Organization funding in the Arts Category for Fiscal Year 2010-11. In an effort to balance the budget, a reduction to last year's allocation of 25% resulted in a total of \$83,951 of available funds recommended by the City Manager for fiscal year 2010-11.
- 3.2. **Discussion Regarding a Set-Aside of Funds from the Community Organization Funding in the Arts Category Allocation for Technical Support for Local Arts Organizations and Artists** - Commissioner Crawford had requested that the Commission discuss providing technical support as a follow-up to the Grant Writing Workshop held November 2009. Following discussion that included information provided by Debra Lucero, Executive Director for Friends of the Arts, that the Irvine Foundation will be offering two free, local technical assistance workshops in June 2010, a motion by Commissioner Wanee that the Arts Commission work with the Irvine Foundation on these workshops and forego any additional set aside was seconded by Commissioner McDaniel-Berg. The motion carried (6-0-1).
- 3.3. **Consideration of Mini-Grant Applications for Fiscal Year 2010-11** - Following discussion regarding Commissioner Baugh's suggestion that funding for Mini Grants be suspended for Fiscal Year 2010-11, the following members of the public addressed the Commission: Amaera BayLaurel, Peter Bartczak, Richard Roth, Christine Jennings, Pamela Kather, Jana Lawton, Gordy Ohliger, Susan Kirk, Hilary Herman, and Debra Lucero.

The Commission recessed at 8:15 p.m.. The meeting reconvened at 8:30 p.m. and all members were present.

The Commission heard presentations by the Mini-Grant applicants. A motion by Commissioner Crawford to recommend allocating up to \$9,000 for Mini-Grants was seconded by Commissioner Wanee. The motion carried (6-0-1). Following discussion and by consensus, the Commission made the following recommendations for Fiscal Year 2010-11 Mini-Grants at a total of \$9,000.

<b><u>Mini-Grant Artists</u></b>	<b><u>Funding Recommendation</u></b>
Susan Kirk	\$ 2,000
Amaera Bay Laurel	\$ 2,000
Christine Jennings	\$ 1,000
Pamela Kather	\$ 2,000
Richard Roth	\$ 0

Peter Bartczak	\$ 2,000
Justin Bell	\$ 0
Gordy Ohliger	\$ 0

4. **REPORTS AND COMMUNICATIONS**

A. **Committee Reports.**

- (1) Art in Public Places Committee - None.
- (2) Outreach and Education Committee - Commissioner Baugh reported that the Committee continues its discussion regarding the Arts Awareness Campaign; is organizing a trolley tour of public art scheduled for Friday, June 4, 2010 as part of the 20 Year Anniversary celebration, and continues to research methods by which other cities organize the fundraising arms of their organizations.
- (3) Public Art Policy Review Ad Hoc Committee - None.

B. **Art Projects Coordinator Report.**

The Art Projects Coordinator reported that the donation of the art bench in memory of Randy Britt, approved by the Commission on March 10, 2010, was approved by the City Manager and that the donors have been given their notice to proceed, the recommendation to approve the donation of art works in memory of Steve Harrison will be on the City Council agenda on May 4, 2010, the sculpture "The Spiral" in Oak Way Park has been damaged and will be repaired; and Friends of the Arts is partnering with the Chico Area Recreation District to hold Chico Palio in conjunction with Pastels in the Plaza on Saturday September 25, 2010.

- 4. **Business from the Floor.** None.
- 5. **Adjournment and Next Meeting.** The meeting adjourned at 9:52 p.m. The next Arts Commission meeting is scheduled for Wednesday, April 28, 2010, at 7:00 p.m. in the Council Chamber.



**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of April 28, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – Council Chamber

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1. Call to Order. Chair Hilgeman called the meeting to order at 7:00 p.m.
  - 1.1. Roll Call. Present: Chair Hilgeman, Commissioners Baugh, Crawford, Friedlander, Glenn, McDaniel-Berg, and Wanee.  
Staff present: Administrative Services Director Pierce, Art Projects Coordinator Gardner, and Intern Hayley Rubke.
  2. **CONSENT AGENDA.**
  - 2.1. **Approval of Minutes.** A motion by Commissioner Baugh to approve the minutes of April 14, 2010 was seconded by Commissioner McDaniel-Berg. The motion passed (7-0).
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**ITEMS REMOVED FROM THE CONSENT AGENDA - None**

3. **REGULAR AGENDA**

- 3.1. **Recommendations for Arts Allocations for Fiscal Year 2010-11 Funding for Community Organizations in the Arts Category** - The Commission reviewed the applications and considered presentations by 2010-11 Community Organizations in the Arts Category applicants.

The Commission recessed at 9:15 p.m. for 15 minutes to formulate their individual recommendations for allocating funds to non-profit arts organizations, emerging arts organizations, and art programs with fiscal receivers. The meeting reconvened at 9:30 p.m. and all members were present.

Following discussion of each commissioner's allocation recommendations for individual applicants, a motion by Commissioner Friedlander to accept the averages for each applicant as a consensus, resulting in the following recommendations for programs with Fiscal Receivers and Emerging Organizations was seconded by Commissioner Crawford. The motion carried (4-3, Commissioners Hilgeman, Glenn and Wanee voting no).

Fiscal Receiver or Emerging Receivers

Golden Valley Broadcaster (KZFR)	0
Chico Visual Arts	\$ 3,291
University Public Events/Chico Performances	\$ 3,714
Music Teacher Assoc. of CA-Butte County	\$ 1,600
North State Symphony	\$ 1,671

Following discussion of each commissioner's allocation recommendations for individual applicants, a motion by Commissioner Wanee to accept the averages as a consensus resulting in the following recommendations for Established Organizations was seconded by Commissioner Crawford. The motion carried unanimously (7-0).

Established Organizations

Children's Choir of Chico	\$9,567
1078 Gallery	\$8,685
Upstate Community Enhancement Foundation	\$8,249
Chico Cabaret	\$4,041
Blue Room Theatre	\$8,523
Friends of the Chico Community Ballet	\$8,081
Ensemble Theatre of Chico	\$4,263
Chico Art Center	\$9,592
Chico Theatre Company	\$3,674

Commissioner Wanee re-read the recommendations set forth above for Programs with Fiscal Receivers/Emerging Organizations and Established Organizations. A motion by Commissioner Wanee to approve the recommendations was seconded by Commissioner Baugh. The motion carried unanimously (7-0).

4. **Business from the Floor.**

Lauren Cutler, Managing Director for Ensemble Theatre of Chico, addressed the Commission regarding future funding requests.

Commissioner Glenn addressed the Commission regarding Commission participation in an art project with the Chico News and Review.

5. **Adjournment and Next Meeting.** The meeting adjourned at 10:25 p.m. The next Arts Commission meeting is scheduled for Friday, June 4, 2010, at 4:00 p.m. in the Chico City Hall parking lot where they will board a trolley for a tour of public art in Chico.

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of June 9, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – City Council Chamber

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1. Call to Order. Chair Hilgeman called the meeting to order at 7:00 p.m.
  - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, Friedlander, Glenn, McDaniel-Berg, Wanees, and Chair Hilgeman.  
*Staff present:* Assistant City Manager Rucker, Art Projects Coordinator Gardner, Administrative Analyst Kelly.
  - 1.2. **Art Minute** - Following a statement of resignation, Commissioner Friedlander provided a presentation titled "State of the Arts: Elevating Our Game."
  2. **CONSENT AGENDA**
  - 2.1. **Approval of Minutes** - A motion by Commissioner Wanees to approve the minutes of April 28, 2010, was seconded by Commissioner Baugh. The motion carried (7-0).
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3. **REGULAR AGENDA**

- 3.1. **Consideration of Request by Chico News and Review For Commission to Select Art Work.** The Commission considered a request from Alec Binyon, Director of Sales, Chico News and Review, that the Arts Commission jury its Fall 2010 Art Boxes competition. The Art Boxes competition consists of 30-50 newspaper racks painted by local artists.

A motion by Commissioner McDaniel-Berg that the Commission agree to jury the art competition and that the Art in Public Places Committee will work with the Chico News and Review on the logistics, was seconded by Commissioner Baugh. The motion carried (7-0).

4. **REPORTS AND COMMUNICATIONS.** The following reports and communications items were provided for the Commission's information.

A. Committee Reports.

- (1) Art in Public Places Committee - None.
- (2) Outreach and Education Committee - Commissioner McDaniel-Berg reported that the Committee is interested in participating in the Chico Palio horse race on September 25, 2010. By consensus, the Commission agreed to discuss this item at its July 14, 2010 meeting. Commissioner McDaniel-Berg also reported that the Committee discussed organizing a docent tour of the City's public art in November 2010 as part of the 20<sup>th</sup> Anniversary celebration; and that the Chico Arts Commission Coalition will be formalizing its fiscal receivership with the North Valley Community Foundation. Commissioner Baugh provided an update on Artoberfest 2010 and Chico Palio as reported to the Committee by Debra Lucero, Executive Director, Friends of the Arts.
- (3) Public Art Policy Review Ad Hoc Committee - None.

- B. Art Projects Coordinator Report - Art Projects Coordinator Gardner reported that the Annie's Glen Bikeway Project, which included a community tile component, was dedicated on May 25, 2010; that the dedication for the Tetrahedron Wind Chimes Project titled "Resonance" will take place on Thursday July 1, 2010; that "The Silver Plow" located on Park Avenue has incurred damage and will be repaired; and, that the recruitment for the selection panels and RFQ for the Chico Depot Art Seating Project and the Greening of 8<sup>th</sup> Avenue is underway.

5. **BUSINESS FROM THE FLOOR.** Commissioner McDaniel-Berg read a letter of appreciation from a citizen about the Annie's Glen Bikeway Tunnel Tile Art Project. Chair Hilgeman thanked Commissioner Friedlander for his service on the Arts Commission. Commissioner Friedlander thanked his fellow Commissioners, the City Council, and City staff for their work during his tenure on the Commission.
  
6. **ADJOURNMENT AND NEXT MEETING**  
The meeting adjourned at 7:57 p.m. to Wednesday, July 14, 2010, at 7:00 p.m. in the City Council Chambers.

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of July 14, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – City Council Chamber

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1. Call to Order. Chair Hilgeman called the meeting to order at 7:00 p.m.
  - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, Glenn, McDaniel-Berg, Wanee, and Chair Hilgeman.  
*Staff present:* Assistant City Manager Rucker, Art Projects Coordinator Gardner, Administrative Analyst Kelly.
  - 1.2. **Art Minute** - Commissioner Crawford provided a power point presentation regarding chainsaw sculptures in Galveston, Texas.
  2. **CONSENT AGENDA**
  - 2.1. **Approval of Minutes** - A motion by Commissioner Baugh to approve the minutes of June 9, 2010, was seconded by Commissioner Wanee. The motion carried (6-0).
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3. **REGULAR AGENDA**

- 3.1. **Discussion Regarding Mayor's Awards For Achievement in the Arts** - The Commission discussed the process by which award recipients are selected and the potential nominees in the categories of individual, business, and/or non-profit organizations who will be recognized on September 25, 2010. The following names were added to the list of past suggestions: Sid Lewis and the School of Rock, Claudia Steele, and Paul Friedlander. Up to three award recipients will be selected at the Arts Commission meeting on August 11, 2010.
- 3.2. **Chico Palio and Artoberfest 2010 Update** - Debra Lucero, Executive Director, Friends of the Arts provided an update on Chico Palio and Artoberfest 2010.
- 3.3. **Consideration of Chico Palio Entry on Behalf of the Arts Commission** - The Commission discussed submitting a Chico Palio entry on behalf of the Arts Commission. Commissioner Wanee moved that the Arts Commission enter a horse in the Palio race and that each Commissioner contribute \$10.00 to cover the cost of construction. The motion was seconded by Commissioner McDaniel-Berg and carried (6-0).

By consensus the Commission agreed that at its August 11, 2010 meeting, Commissioners Baugh, Glenn, and McDaniel-Berg would provide a horse armature to facilitate the Commission's ability to work on the Chico Palio entry without violating the Brown Act.

4. **REPORTS AND COMMUNICATIONS.** The following reports and communication items were provided for the Commission's information.

A. **Committee Reports.**

- (1) **Art in Public Places Committee** - Commissioner Glenn reported that the Committee continues to discuss its definition of Chico as part of drafting an outline for a Public Art Master Plan and that Kelly Lindner participated in their Committee discussion.
- (2) **Outreach and Education Committee** - Commissioner Baugh reported on the Arts Awareness Campaign and they discussed design ideas for the Chico Palio horse. Commissioner McDaniel-Berg reported the Committee is working with the North Valley Community Foundation regarding the non-profit funding arm of the Arts Commission. Art Projects Coordinator Gardner reported they are considering having an Arts Commission booth at Chico Palio.

(3) Public Art Policy Review Ad Hoc Committee - Commissioners Wane and Crawford provided the Commission and staff with the draft Public Art Policy Manual. The Committee will present the draft policy to the Commission at its August 11, 2010 meeting.

B. Art Projects Coordinator Report - Art Projects Coordinator Gardner reported on the dedication of the Tetrahedron Wind Chimes Project; that on August 24, 2010, the Finance Committee will discuss the policy regarding Community Organization Funding; that repairs for "The Silver Plow" are under review; that Garnetta Finnegan will be the next artist exhibiting in the Chico Municipal Building; and that Pat Collentine and Susan Larsen have been selected from the List of Pre-Qualified Artists to assist in the design of the SR99 Bikeway Project.

5. **BUSINESS FROM THE FLOOR.** None.

6. **ADJOURNMENT AND NEXT MEETING**

The meeting adjourned at 8:15 p.m. to Wednesday, August 11, 2010, at 7:00 p.m. in the City Council Chambers.

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of August 11, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – City Council Chamber

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1. Call to Order. Chair Hilgeman called the meeting to order at 7:00 p.m.
  - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, Glenn, McDaniel-Berg, Wanee, and Chair Hilgeman.  
*Staff present:* Assistant City Manager Rucker, Community Development Manager Carroll, and Administrative Analyst Kelly.
  - 1.2. **Art Minute** - Commissioner Hilgeman provided a presentation regarding Palio Siena and Chico Palio.
  2. **CONSENT AGENDA**
  - 2.1. **Approval of Minutes** - A motion by Commissioner Wanee to approve the minutes of July 14, 2010, was seconded by Commissioner McDaniel-Berg. The motion carried (6-0).
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3. **REGULAR AGENDA**

By consensus, the Commission agreed to address Item 3.3 following "Business From The Floor."

- 3.1. **Selection of Mayor's Awards for Achievement in the Arts** - The Mayor's Awards for Achievement in the Arts are presented each October in memory of former Arts Commissioner Joseph Kaveney. The Commission selected the following award recipients in the categories of individual, business, and/or non-profit organizations for their significant contributions to the arts in the Chico community: Sid Lewis and the School of Rock, Claudia Steele, and Gregg Payne. Awards will be presented as part of the Chico Palio kick-off for Artoberfest on Saturday, September 25, 2010 in the City Plaza.

Maria Phillips, Kate Cavell, and Debra Moon addressed the Commission on this item.

- 3.2. **Presentation of Draft Public Art Policy Manual** - Cris Carroll, Community Development Manager and Commissioner Wanee provided a presentation on the draft Public Art Policy Manual.

Gregg Payne and Debra Moon addressed the Commission on this item.

4. **REPORTS AND COMMUNICATIONS**. The following reports and communication items were provided for the Commission's information.

A. **Committee Reports**.

- (1) **Art in Public Places Committee** - Commissioner Crawford reported that she and Commissioner Hilgeman are coordinating the 16<sup>th</sup> annual Downtown Window Art Project and that the brochure/walking tour will be included in the Chico Arts Center Open Studios guide packet. The brochure will also be available on the City of Chico website.

- (2) **Outreach and Education Committee** - None.

B. **Staff Report** - Memorandum regarding upcoming meetings, events, and pending items.

5. **BUSINESS FROM THE FLOOR**. None.

- 3.3. **Fabrication of Chico Palio Horse Entry by the Arts Commission** - The Commission decorated a horse sculpture which will be entered in the upcoming Chico Palio race.

6. **ADJOURNMENT AND NEXT MEETING**

The meeting adjourned at 9:07 p.m. to Wednesday, September 8, 2010, at 7:00 p.m. in the City Council Chambers.

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of September 8, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – City Council Chamber

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1. Call to Order. Chair Hilgeman called the meeting to order at 7:10 p.m.
  - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, McDaniel-Berg, and Chair Hilgeman.  
*Absent:* Commissioners Glenn and Wanee  
*Staff present:* Assistant City Manager Rucker, Community Development Manager Carroll, Art Projects Coordinator Gardner, Sr. Civil Engineer Bob Greenlaw, Sr. Planner Tracy Bettencourt and Administrative Analyst Kelly.
  - 1.2. **Art Minute** - Commissioner McDaniel-Berg provided a presentation on “Burning Man.”
  2. **CONSENT AGENDA**
  - 2.1. **Approval of Minutes** - A motion by Commissioner Baugh to approve the minutes of August 11, 2010, was seconded by Commissioner McDaniel-Berg. The motion carried (4-0-2, Glenn and Wanee absent).
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3. **REGULAR AGENDA**

- 3.1. **Presentation Regarding State Route 99 Bikeway Project Aesthetic Treatments.** Project Manager, Bob Greenlaw and artists Patrick Collentine and Susan Larsen presented the plan for including aesthetic treatments in the State Route 99 Bikeway Project. Comments from the Commission and the public regarding the project will be provided by the Project Manager to the Project Development Team for consideration.

Debra Moon addressed the Commission regarding this matter:.

- 3.2. **Report Regarding Information Requested by Commission.** Community Development Manager, Cris Carroll, provided a presentation addressing follow-up items requested during the presentation of the Draft Public Art Policy Manual at the August 11, 2010 Commission meeting.

Gregg Payne addressed the Commission regarding this matter.

- 3.3. **Presentation Regarding City of Chico Public Art Projects.** Art Projects Coordinator Gardner provided an overview of the City’s public art projects including information regarding funding, site selection, project criteria, artist selection process, and maintenance issues.

4. **REPORTS AND COMMUNICATIONS.** The following reports and communication items were provided for the Commission’s information.

A. **Committee Reports.**

- (1) **Art in Public Places Committee** -.None.
- (2) **Outreach and Education Committee** - Debra Lucero, Executive Director for Friends of the Arts reported on activities related to Chico Palio and Artoberfest 2010. Commissioner McDaniel-Berg reported on the Committee’s progress regarding the establishment of the non-profit organization, Arts of Chico Foundation, and requested that a Commissioner volunteer as her alternate to attend Foundation meetings in her absence.

- B. **Staff Report** - Art Projects Coordinator provided the Commission with an Art Projects Status List; and reported on the reception for Garnetta Finnegan on September 9, 2010 and upcoming webinars on September 15, 2010, September 29, 2010, October 13, 2010, and November 3, 2010, and on Chico Palio on September 25, 2010.



5. **BUSINESS FROM THE FLOOR**, - None

6. **ADJOURNMENT AND NEXT MEETING**

The meeting adjourned at 9:07 p.m. to Wednesday, October 13, 2010, at 7:00 p.m. in the City Council Chambers.

**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of October 13, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – City Council Chamber

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1. Call to Order. Chair Hilgeman called the meeting to order at 7:00 p.m.
  - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, McDaniel-Berg, Glenn and Waneë and Chair Hilgeman.  
*Staff present:* Assistant City Manager Rucker, Community Development Manager Carroll, Senior Civil Engineer Greenlaw, and Art Projects Coordinator Gardner
  - 1.2. **Art Minute** - Commissioner Waneë presented a poem, "The Glory of Autumn" by Isaac Mclellan
  2. **CONSENT AGENDA**
  - 2.1. **Approval of Minutes** - A motion by Commissioner Baugh to approve the minutes of September 8, 2010, was seconded by Commissioner McDaniel-Berg. The motion carried (4-0-2, Glenn and Waneë abstaining).
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3. **REGULAR AGENDA**

- 3.1. **Presentation of the 2009-10 Artist Mini-Grant Projects.** Dylan Tellesen and Janice Porter, recipients of 2009-10 Artist Mini-Grants funded with Community Organization Funding in the Arts Category, presented reports regarding their completed projects.
- 3.2. **Recruitment of Commissioner as Alternate Board Member of the Chico Arts Foundation.** The Chico Arts Foundation is being formed to pursue private funding to augment funding for Arts Commission projects and programs supporting the goals of the Arts Master Plan. Commissioner McDaniel-Berg who will represent the Commission as a voting member of the board of directors requested that a currently seated Commissioner volunteer to act as an alternate in the event that she is unable to attend a board meeting. Commissioner Crawford volunteered to act as the alternate.
- 3.3. **Recommendation Regarding the Aesthetics Treatment Section of the Draft Public Art Policy Manual** The Commission considered Ad Hoc Committee and staff recommendations regarding revisions to the section of the manual entitled "Capital Improvement Program - Aesthetic Treatments" outlined in a staff report from the Community Development Manager. The Community Development Manager and Capital Project Services were in attendance to present the staff recommendations and to answer questions. By consensus, the Commission agreed to defer its recommendation of this item to the November 10, 2010 meeting.

Debra Moon, Gregg Payne, and Todd Hall addressed the Commission regarding this matter.

4. **REPORTS AND COMMUNICATIONS.** The following reports and communication items were provided for the Commission's information.
  - A. **Committee Reports.**
    - (1) **Art in Public Places Committee** - Commissioner Crawford reported that the Committee is requesting that discussion regarding the Greening of 8<sup>th</sup> Avenue Art Project be agendaized for the Commission's November 10, 2010 meeting. By consensus, the Commission agreed to agendaize the item for the November 10, 2010 meeting
    - (2) **Outreach and Education Committee** - Commissioner Baugh reported on the Arts Awareness Campaign, the 20 Year Anniversary Celebration, and requested Commission participation in the KZFR Pledge Drive.

B. Staff Report - Art Projects Coordinator provided the Commission with the Art Projects Status List which included the 99 Bikeway Aesthetic Treatments, Windchimes Art Project, Greening of 8<sup>th</sup> Avenue Art Project, Chico Depot Art Seating Project, Collaborative Art Installation Project, Public Art Lighting Program, Signature Art Project, and Public Art Fund Matching Program.

5. **BUSINESS FROM THE FLOOR.** - None

6. **ADJOURNMENT AND NEXT MEETING**

The meeting adjourned at 8:45 p.m. to Wednesday, November 10, 2010, at 7:00 p.m. in the City Council Chambers.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MARY GARDNER  
ARTS PROJECTS COORDINATOR

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**CITY OF CHICO ARTS COMMISSION  
MINUTES**

Regular Meeting of November 10, 2010 – 7:00 p.m.  
Chico Municipal Center – 421 Main Street – City Council Chamber

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1. Call to Order. Chair Hilgeman called the meeting to order at 7:00 p.m.
  - 1.1. Roll Call. *Present:* Commissioners Baugh, Crawford, McDaniel-Berg, and Waneë and Chair Hilgeman.  
*Staff present:* Assistant City Manager Rucker, Community Development Manager Carroll, and Art Projects Coordinator Gardner
  2. **CONSENT AGENDA**
  - 2.1. **Approval of Minutes** - A motion by Commissioner Baugh to approve the minutes of October 13, 2010, was seconded by Commissioner Waneë. The motion carried (5-0).
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3. **REGULAR AGENDA**

- 3.1. **Discussion and Acceptance of Written Report Regarding Chico Artoberfest 2010.** By memorandum dated November 1, 2010, the Art Projects Coordinator transmitted a copy of the Chico Artoberfest 2010 Report, which includes a schedule of events, participants, sponsors, media coverage budget detail, and information regarding the Artoberfest.org website. Debra Lucero, Executive Director of Friends of the Arts answered questions regarding the report and the website. A motion by Commissioner McDaniel-Berg to accept the reports for Artoberfest 2009 and 2010 and forward them to the City Council for review was seconded by Commissioner Crawford. The motion carried 5-0.
- 3.2. **Recommendation Regarding the Aesthetics Treatment Section of the Draft Public Art Policy Manual.** At its October 13, 2010 meeting, the Arts Commission considered Ad Hoc Committee and staff recommendations regarding the section of the draft Public Arts Policy Manual entitled "Capital Improvement Program - Aesthetic Treatments" as outlined in a staff report from the Community Development Manager. Following public comment, the Commission agreed by consensus to postpone a vote on the recommendation until tonight's meeting. The Community Development Manager's report was provided to the Commission, along with written comments from Commissioner Waneë and Todd Hall which were received subsequent to last month's meeting.

Following a brief staff report, Commissioner Waneë indicated that in addition to her written comments submitted with the agenda packet, a revised draft document with accompanying charts was also being submitted for consideration by the Commission. Commissioner Waneë then presented each section of the revised draft. Following a statement by Commissioner Crawford in support of the latest revised draft, the Commissioners asked questions to clarify the revised draft language, particularly regarding artist selection, design presentation process and the role of the Commission in reviewing or approving the final aesthetic treatment design.

Following a brief recess, Alexandra O'Neil and Todd Hall addressed the Commission on the draft manual. The public comments also included statements by Jennifer Oman-Payne, Debra Moon and Gregg Payne, the public members of the Ad Hoc Committee which developed the draft manual updates.

The Commission then considered and voted on the recommendations for paragraphs or subsections of the aesthetics treatments draft. The recommended language and motions are as follows:

**B. CAPITAL IMPROVEMENT PROGRAM—AESTHETIC TREATMENTS**

The City of Chico Arts Master Plan (1993) states, "Visual art and art treatments should be integrated into the design of public works projects undertaken by the City, including bridges, streets and sidewalks, parks and public buildings, and medians and roundabouts."<sup>1</sup>

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<sup>1</sup> See Appendix A, Goal 4, pages 6-7

The incorporation or integration of aesthetic treatments into the design and/or construction process of public works projects shall not adversely affect City staff management of the project schedule, project cost, or jeopardize funding sources of any qualifying capital project. The process for systematically incorporating aesthetic treatments or visual art elements into appropriate City capital improvement projects has been established. **(Motion by Wanee, Second by Hilgeman to approve above two paragraphs: Approved 5-0)**

1. Purpose

The purpose of this program is to include artists as consultants early in the design phase of a capital improvement project. In order to integrate aesthetic treatments into larger capital projects artists may be included to assist the project designers, architects and planners of these projects, and to assist with implementation of the aesthetic treatments. **(Motion by Wanee, Second by Crawford: Approved 5-0)**

2. Funding Source

Funding is included in the design and construction budget for the Capital Improvement Projects. Many aspects of aesthetic treatments are integral to a particular item of work. **(Motion by Crawford, Second by McDaniel-Berg: The Chair indicated the vote was unanimous, however Commissioner Baugh subsequently indicated he did not vote and intended to vote No on the motion.**

**Following discussion of Commissioner Baugh's concerns, the Commission moved to a revote with the following language proposed:**

Funding is included in the design and construction budget for the Capital Improvement Projects. Many aspects of aesthetic treatments are integral to a particular item of work (e.g., texturing or coloring of surfaces, walls, sidewalks, crosswalks, etc.). **(Motion by Wanee,, Second by Crawford: Approved 3-2, with Commissioners Baugh and McDaniel-Berg voting No.)**

3. Project/Site Selection Method

- a. An annual written report by staff to the Arts Commission shall identify projects in the City's 10-Year Capital Improvement Program. The Arts Commission will review and recommend possible projects appropriate for the integration of aesthetic treatments. If changes or opportunities occur between reports, staff shall provide an interim report.<sup>2</sup> **(Motion by Wanee, Second by Crawford: Approved 4-1, with Commissioner Hilgeman voting No)**
- b. The Capital Project Services Director and staff identify projects, sites or opportunities, guided by a checklist or other aesthetic treatment criteria as established by the Arts Commission.<sup>3</sup> **(Motion by Crawford, Second by McDaniel-Berg: Approved 5-0)**
- c. Interested citizens may make site suggestions to the Arts Commission for recommendation to the Capital Project Services Director or City staff. **(Motion Wanee, Second by Crawford: Approved 5-0)**
- d. Identification of sites or projects within or adjacent to City parks or within the airport shall be made only after consultation with and approval from the Park Commission or Airport Commission respectively. **(Motion by Wanee, Second by Crawford: Approved 5-0)**

4. Artist Selection Method

Commissioner Wanee proposed the following revisions to the text:

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<sup>2</sup> See Section VI of this document (Reports, B. Capital Improvement Project Report). Also, see Appendix G, Exhibit I, Section D

<sup>3</sup> This checklist has not been developed and the Commission is also working on a public art design document. It is recommended that the Art in Public Places Committee develops these criteria jointly with the Capital Project Services Director. Until such checklist is developed or design document approved, the Capital Project Services Director and staff will have discretion on identification of appropriate projects, sites opportunities.

Once the location or potential design opportunity is identified, a committee consisting of the Capital Project Services Director, the Art in Public Places Committee, and a private sector professional (selected by the Art in Public Places Committee, shall select an artist from the Resource List of Pre-Qualified Artists. Guidelines for selection of the artist or artist team shall include consideration of skill sets in relation to the project, site consideration, potential varying media, and site specificity. This selection shall occur as an agenda item within the Art in Public Places Committee meeting. An artist(s) appropriate for the project shall then be brought in during the development or design stage as member(s) of the capital project design team. The artist's role may be designer, fabricator or both. Artist selection is reviewed and approved by the Arts Commission.

**(Motion by Wanee, Second by Crawford, with Commissioners Baugh, Hilgeman and McDaniel-Berg voting No.)**

Once the location or potential design opportunity is identified, the project architect, engineer, or contractor shall be encouraged to review the Resource List of Pre-Qualified Artists.<sup>4</sup> An artist appropriate for the project shall then be brought in during the development or design stage as one member of the capital project design team. The artist's role may be designer, fabricator or both.

The artist may be selected from the Resource List of Pre-Qualified Artists, or the project architect, engineer or contractor may select an artist of their choice.

**(Motion by Hilgeman, Second by Baugh, Approved 3-2, with Commissioners Crawford and Wanee voting No.)**

#### 5. Design Review<sup>5</sup>

When the artist has been selected for the project design team and the project has been defined, the selected artist and appropriate staff shall present the design concepts to the Arts Commission for suggestions and public comment. An adequate time shall be given for the Arts Commission and other stakeholders to review, and provide comments. The Arts Commission shall recommend the proposed art treatment and implementation to the City Council.

Presentations to the Arts Commission shall be made after completion of design prior to construction. As the project evolves and major changes occur, the Arts Commission shall be updated at its meetings.

**(Motion by Wanee, Second by Crawford. The motion failed 2-3, with Commissioners Baugh, Hilgeman, and McDaniel-Berg voting No.)**

When the artist has been selected for the project design team and the project has been defined, the selected artist and appropriate staff shall present the design concepts to the Arts Commission for suggestions and public comment. An adequate time shall be given for the Arts Commission and other stakeholders identified by the project manager to consider, review, and provide comments back to the project manager. This review and comment period shall not impede the timely completion of the project design or commencement of construction.

A final presentation to the Commission shall be made after completion of design prior to construction.

**(Motion by Baugh, Second by McDaniel-Berg: Approved 4-0-1, Commissioner Wanee abstaining.)**

- 3.3. **Discussion Regarding City Council Request for a Completion-Timeline for the Commission's Recommendation Regarding the Draft Public Art Policy Manual.** At its November 2, 2010 meeting, the City Council directed staff to provide a report at its November 16, 2010 outlining a completion-timeline for the Commission's recommendation to Council regarding the draft Public Arts Policy Manual. Following discussion, a motion by Commissioner McDaniel-Berg to complete the recommendation regarding the draft Public Art Policy Manual was seconded by Commissioner Wanee. The motion carried 5-0.

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<sup>4</sup> The Resource List of Pre-qualified Artists, which was first established by the Arts Commission in 2009, identifies artists who are qualified to work on Capital Improvement Projects. Pre-qualified artists are selected for a three-year period. This list is available on the City website.

<sup>5</sup> See Appendix G, Exhibit 1, Section D

- 3.5. **Discussion Regarding the Greening of 8<sup>th</sup> Avenue Art Project.** At its October 13, 2010 meeting, the Arts Commission agreed to agendaize Commissioner Crawford's request for further discussion regarding the Greening of 8<sup>th</sup> Avenue Art Project. By consensus, the Commission agreed to table this item to the January 12, 2011 meeting.
- 3.6. **Consideration Regarding Commissioner Crawford's Request that the Commission Make Appointments to the Art in Public Places Committee.** Commissioner Crawford has requested that the Commission appoint Commissioners to fill unscheduled vacancies on the Art in Public Places Committee. By consensus, the Commission agreed to table this item to the January 12, 2011 meeting.
4. **REPORTS AND COMMUNICATIONS.** The following reports and communication items were provided for the Commission's information. By consensus, the Commission agreed to table this item to the January 12, 2011 meeting.
- A. Committee Reports.
- (1) Art in Public Places Committee
- (2) Outreach and Education Committee
- B. Staff Report - Art Projects Coordinator provided the Commission with the Art Projects Status List which included the 99 Bikeway Aesthetic Treatments, Windchimes Art Project, Greening of 8<sup>th</sup> Avenue Art Project, Chico Depot Art Seating Project, Collaborative Art Installation Project, Public Art Lighting Program, Signature Art Project, and Public Art Fund Matching Program.
5. **BUSINESS FROM THE FLOOR.** - None
6. **ADJOURNMENT AND NEXT MEETING**  
The meeting adjourned at 10:45 p.m. to Wednesday, January 12, 2011, at 7:00 p.m. in the City Council Chambers.

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DATE

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MARY GARDNER  
ARTS PROJECTS COORDINATOR



City Manager's Office  
411 Main Street, Chico, CA 95928  
(530) 896-7200  
Posted 12/3/10

## CITY OF CHICO ARTS COMMISSION

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### NOTICE OF CANCELLATION OF MEETING - December 8, 2010

At the Arts Commission meeting of November 10, 2010, the Commission adjourned to Wednesday, January 12, 2010. Therefore, the regularly scheduled meeting of December 8, 2010 has been cancelled.

The next regularly scheduled Arts Commission meeting will be held on Wednesday, January 12, 2010, at 7:00 p.m. in the Council Chamber, unless otherwise noted.

\_\_\_\_\_  
Mary Gardner, Art Projects Coordinator

\_\_\_\_\_  
Date