



**AIRPORT COMMISSION MINUTES
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
October 26, 2021
6:00 p.m.**

AIRPORT COMMISSION

Mike Antolock, Chair
Martin Nichols, Vice-Chair
BT Chapman
Linda MacMichael
Thomas Nolan-Gosling

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

Called to order by Chair Antolock at 6:00 p.m.

1.2 **PLEDGE OF ALLEGIANCE**

1.2 **ROLL CALL**

Present: Antolock, Nichols, MacMichael, Nolan-Gosling, Breckenridge.
Absent: None

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1 **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on July 29th, 2021.

Public Comments: None

2.2 **CONSIDERATION OF REQUEST FOR HANGAR LEASE ASSIGNMENT AND ASSUMPTION**

The Commission will consider the request from current Hangar Lessee to sell their leased hangar space to another individual. In accordance with AP&P 90-16, the assignment of the lease needs to be reviewed and approved by the Commission prior to the execution of the Lease Agreement.

2.2.1 **Minute Order 10-21** authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property at the Chico Municipal Airport (City of Chico/Co-Owners Bryan Elhardt and Scott Roberson, Assignee, Lessee and Assignor/Scott Roberson) Hangar Space No. E-16 (Attachment 2

A motion was made by Commissioner Chapman to approve both items under the Consent Agenda. Motion was seconded by Commissioner Nichols.

Motion carried and passed 5-0 as follows:

AYES: MacMichael, Chapman, Nolan-Gosling, Nichols and Antolock.

NOES: None

3. **ITEMS REMOVED FROM CONSENT AGENDA** - None

4. **OFFICIAL CEREMONY**

4.1 **RECOGNITION OF OUTGOING AIRPORT COMMISSIONER – B.T. CHAPMAN**
(City Clerk)

4.2 **SWEARING-IN OF NEW AIRPORT COMMISSIONER – MARC BRECKENRIDGE**
(City Clerk)

5. **CALL TO ORDER**

After swearing in of Commissioner Breckenridge, the Airport Commission meeting will be called to order by Chair Antolock.

6. **NOTICE OF PUBLIC HEARINGS** – None

7. **CLOSED SESSION** – None

8. **REGULAR AGENDA**

8.1 **CONSIDERATION OF 2022 AIRPORT COMMISSION MEETING CALENDAR**

Per Airport Charter section 2.36.030, the Commission shall select a weekday and time for regular quarterly meetings during the months of January, April, July and October that shall begin no earlier than 6:00 p.m. The Commission will consider the following proposed meeting schedule for 2022.

January 25, 2022

April 26, 2022

July 26, 2022

October 25, 2022

A Motion was made by Commissioner Martin to approve the 2022 Airport Commission Meeting Calendar. The motion was seconded by Commission MacMichael.

Motion carried and passed 5-0 as follows:

AYES: MacMichael, Breckenridge, Nolan-Gosling, Nichols and Antolock.

NOES: None

9. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

There was no business from the floor.

10. **REPORTS AND COMMUNICATION**

The following reports and communication items were provided for the Commission's information. No action can be taken on the items unless the Commission agrees to include it on a subsequent agenda.

10.1 **AIRPORT MANAGER REPORTS**

Verbal report from Tom Bahr, Airport Manager.

10.1.1. **Tom Bahr – Airport Manager**

- Current Project Updates:
 - Air Service Development / Agreements
 - Taxiway A Reconstruction
 - Consideration of Draft Policy and Procedure for Hangar Design Standardization
 - Cohasset Road Project
 - Temporary Shelter Costs to the City (Erik Gustafson)
- Consent to Assignment and Assumption Lease Updates
 - Hangar Space A-13 Dee Gannon to Norm Rosene
 - Hangar Space B-6 Lewis N. Hyatt to William Pierini
- Lease Updates
 - Enloe
 - Chico Bag
 - Tri-Counties Bank
- Fire Suppression
- Budget Report (Attachment 3)

Commissioner Nolan-Gosling and Chair Antolock requested a monthly update be sent via email from the Airport Manager.

10.2 **AIRPORT COMMISSIONER REPORTS**

Commissioners reported on airport related items that have been addressed by their assigned committee, commission or association since the last Airport Commission meeting (if any).

- A. Finance Committee –
- B. Internal Affairs Committee – Nolan-Gosling
- C. Butte County Airport Land Use Commission (ALUC) – Tom Bahr
- D. Air Service Development Committee – MacMichael, Antolock

Chair Antolock suggested Commissioner Nichols be appointed to the Finance Committee. Appointment to be addressed at the January meeting.

11. **ADJOURNMENT**

The meeting adjourned at 7:38pm to the next Regular Airport Commission meeting on January 25, 2022 in the City Council Chambers located at 421 Main St, Chico, CA.



Please contact the Airport Manager's Office at (530) 896-7216 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation to participate in a meeting. This request should be received at least three working days prior to the meeting to accommodate your request.

