



**AIRPORT COMMISSION AGENDA
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
May 11, 2021
10:30 a.m.**

**COPIES OF THIS AGENDA
ARE AVAILABLE FOR
REVIEW IN THE:**

Airport Manager's Office
150 Airpark Blvd., Suite 110
Chico, CA 95973
(530) 896-7216

Agenda available online at:
www.ci.chico.ca.us

AIRPORT COMMISSION

Mike Antolock, Chair
Martin Nichols, Vice-Chair
BT Chapman
Linda MacMichael
Thomas Nolan-Gosling

PUBLIC PARTICIPATION:

PUBLIC PARTICIPATION: *This meeting is being conducted in accordance with Executive Order N-29-20. The public may view the meeting on Comcast Channel 11.*

Due to the COVID-19 pandemic, the public shall have an opportunity to address the Airport Commission by email, on any item described in the agenda before or during consideration of that item. (Government Code § 54954.3(a)). The Airport Commission is prohibited by law from considering any other business at this meeting.

Public comment will also be accepted by email with the subject line PUBLIC COMMENT ITEM _____, sent to airportpubliccomments@chicoca.gov before and during the meeting, prior to the close of public comment on an item. The public is encouraged not to send more than one email per item and not to comment on numerous items in one email.

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

1.2 **PLEDGE OF ALLEGIANCE**

1.3 **ROLL CALL**

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1 **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on January 26, 2021 (Attachment 1).

2.2 **APPROVAL OF AIRPORT COMMISSION SPECIAL MEETING MINUTES**
Approve minutes of the Special Airport Commission meeting on March 30, 2021 (Attachment 2).

3. **ITEMS REMOVED FROM CONSENT AGENDA** (if any)

4. **NOTICE OF PUBLIC HEARINGS** – None

5. **CLOSED SESSION** – Please see Agenda Item #9 below

6. **REGULAR AGENDA**

6.1 **NEW AIRPORT MANAGER INTRODUCTION** (Verbal)

6.2 **COMMISSIONER RECRUITMENT UPDATE** (Verbal report by Public Works Director – O&M)

6.3 **CONSIDERATION OF REQUEST FOR HANGAR LEASE ASSIGNMENT AND ASSUMPTION**

The Commission will consider three (3) requests from current Hangar Lessee's to sell their leased hangar space to another individual. In accordance with AP&P 90-16, the assignment of the lease needs to be reviewed and approved by the Commission prior to execution of the Lease Agreement.

Recommendation: The Airport Manager recommends approval of the following Minute Orders to authorize the City Manager to execute the Consent to Assignment and Assumption Agreements for the following hangar leases:

6.3.1 **Minute Order 06-21** authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property at the Chico Municipal Airport (City of Chico/Dan Dawson, Assignee, Lessee and Assignor/Lance Petrack-Zunich) Hangar Space No. B-15 (Attachment 3).

6.3.2 **Minute Order 07-21** authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property at the Chico Municipal Airport (City of Chico/Scott Steele, Assignee, and Assignor/Norm Nielsen, Chico Electric) Hangar Space No. A-1 (Attachment 4).

6.3.3 **Minute Order 08-21** authorizing the City Manager to execute a Consent to Assignment and Assumption, Lease of Real Property at the Chico Municipal Airport (City of Chico/Martin Ringvold and Erica Wright, Assignees, and Assignor/Piper Family Trust) Hangar Space A-9 (Attachment 5).

6.4 **CONSIDERATION OF LEASE ASSIGNMENTS APPROVAL CHANGE**

The Commission will discuss delegating authority to approve portable hangar leases at the Airport Manager level and update the Commission on the approvals at the next meeting. (Attachment 6)

Recommendation: The Public Works Director O&M and Airport Manager recommend the Commission delegate authority to City Staff to approve portable hangar leases.

7. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

8. **REPORTS AND COMMUNICATION**

The following reports and communication items are provided for the Commission's information. No action can be taken on the items unless the Commission agrees to include it on a subsequent agenda.

8.1 **AIRPORT MANAGER REORTS**

Verbal reports from Erik Gustafson, Public Works Director – Operations & Maintenance, Tom Bahr, Airport Manager, and Rod Dinger, Airport Strategist.

- A. Unhoused Effort Update
- B. Airport Manager Transition to Tom Bahr

8.2 **AIRPORT COMMISSIONER REPORTS**

Commissioners will report on airport related items that have been addressed by their assigned committee, commission or association since the last Airport Commission meeting (if any).

- A. Finance Committee – Chapman
- B. Internal Affairs Committee – Nolan-Gosling
- C. Butte County Airport Land Use Commission (ALUC) Alternate – Antolock
- D. JetChico – MacMichael, Nichols

9. **CLOSED SESSION**

Commission will recess to Closed Session in Conference Room 1.

9.1 **LEASE REASSIGNMENT UPDATE – 1105 FORTRESS ST, CHICO CA**

10. **ADJOURNMENT**

Adjourn to a Regular Airport Commission meeting on July 27, 2021 at 6:00 p.m. in the City Council Chamber located at 421 Main Street, Chico, CA.



Please contact the Airport Manager's Office at (530) 896-7216 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation to participate in a meeting. This request should be received at least three working days prior to the meeting to accommodate your request.

POSTED: 5/7/2021



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