



**AIRPORT COMMISSION AGENDA
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
October 25, 2022
6:00 p.m.**

**COPIES OF THIS AGENDA
ARE AVAILABLE FOR
REVIEW IN THE:**

Airport Manager's Office
150 Airpark Blvd., Suite 110
Chico, CA 95973
(530) 896-7216

Agenda available online at:
www.chico.ca.us

AIRPORT COMMISSION

Martin Nichols, Chair
Linda MacMichael, Vice-Chair
Mike Antolock
Thomas Nolan-Gosling
Marc Breckenridge

PUBLIC PARTICIPATION:

PUBLIC PARTICIPATION: This meeting is being conducted in accordance with Executive Order N-29-20. The public may view the meeting on Comcast Channel 11.

Due to the COVID-19 pandemic, the public shall have an opportunity to address the Airport Commission by email, on any item described in the agenda before or during consideration of that item. (Government Code § 54954.3(a)). The Airport Commission is prohibited by law from considering any other business at this meeting.

Public comment will also be accepted by email with the subject line PUBLIC COMMENT ITEM _____, sent to airportpubliccomments@chicoca.gov before the meeting. The public is encouraged not to send more than one email per item and not to comment on numerous items in one email.

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

1.2 **PLEDGE OF ALLEGIANCE**

1.3 **ROLL CALL**

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1 **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on July 26, 2022 (Attachment 1).

3. **ITEMS REMOVED FROM CONSENT AGENDA** (if any)

4. **NOTICE OF PUBLIC HEARINGS** – None

5. **CLOSED SESSION** – None

6. **REGULAR AGENDA**

6.1 **AIR SERVICE DEVELOPMENT**

Airport Manager will provide an update on the air service development progression.

6.2 **AIRPORT CAPITAL IMPROVEMENT PLAN (ACIP)**

Airport Manager will provide a presentation on the upcoming projects listed in the Airport Capital Improvement Plan (ACIP).

6.3 **CONSIDERATION OF 2023 AIRPORT COMMISSION MEETING CALENDAR**

Per Airport Charter section 2.36.030, the Commission shall select a weekday and time for regular quarterly meetings during the months of January, April, July and October that shall begin no earlier than 6:00 p.m. The Commission will consider the following proposed meeting schedule for 2023 (Attachment 2):

January 31, 2023

April 25, 2023

July 25, 2023

October 24, 2023 (*suggested change due to the last Tuesday of October falls on Halloween*)

7. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

8. **REPORTS AND COMMUNICATION**

The following reports and communication items are provided for the Commission's information. No action can be taken on the items unless the Commission agrees to include it on a subsequent agenda.

8.1 **AIRPORT MANAGER REPORTS**

8.1.1

- FAA Inspection Update
- Lease Updates
- Building Removals
- Drone Update
- Airport Name Change Discussion
- Cohasset Road Project

8.2 **AIRPORT COMMISSIONER REPORTS**

Commissioners will report on airport related items that have been addressed by their assigned committee, commission or association since the July 26, 2022 Airport Commission meeting (if any).

- A. Finance Committee – Nichols
- B. Internal Affairs Committee – Nolan-Gosling
- C. Butte County Airport Land Use Commission (ALUC) – Tom Bahr
- D. Air Service Development Committee – MacMichael, Antolock

9. **ADJOURNMENT**

Unless otherwise directed by the Commission at tonight's meeting, this meeting will adjourn to a Regular Airport Commission meeting on January 31, 2023 at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.



Please contact the Airport Manager's Office at (530) 896-7216 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation to participate in a meeting. This request should be received at least three working days prior to the meeting to accommodate your request.

POSTED: 10/21/2022





**AIRPORT COMMISSION MINUTES
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
July 26, 2022
6:00 p.m.**

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AIRPORT COMMISSION

Martin Nichols, Chair
Linda MacMichael, Vice-Chair
Mike Antolock
Thomas Nolan-Gosling
Marc Breckenridge

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

Called to order by Chair Nichols at 6:00 p.m.

1.2 **PLEDGE OF ALLEGIANCE**

1.2 **ROLL CALL**

Present: Antolock, Nolan-Gosling, MacMichael, Nichols
Absent: Breckenridge

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1 **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on April 26, 2022 (Attachment 1).

A motion was made by Commissioner Nolan-Gosling to approve the April 26, 2022 minutes. The motion was seconded by Vice Chair MacMichael.

Motion carried and passed 4-0-1 as follows:

AYES: Antolock, Nolan-Gosling, MacMichael, Nichols

NOES: None

ABSENT: Breckenridge

3. **ITEMS REMOVED FROM CONSENT AGENDA** – None

4. **NOTICE OF PUBLIC HEARINGS** – None

5. **CLOSED SESSION** – None

6. **REGULAR AGENDA**

6.1 **CITY MANAGER INTRODUCTION**

The new City Manager, Mark Sorensen, was introduced to the Commission.

6.2 **BUDGET UPDATE**

Interim Administrative Services Director, Barbara Martin, presented a quick budget update on Airport Fund 856.

Commissioner Nolan-Gosling requested an annual budget update be presented to the Commission.

6.3 **CONSIDERATION OF REQUEST FOR EXECUTION OF LEASE OF REAL PROPERTY**

The Commission considered a request to execute a Lease of Real Property at the Chico Municipal Airport at 150 Airpark Blvd, Suite 200.

Recommendation: The Airport Manager recommended approval of the following Minute Order:

6.3.1 **Minute Order 02-22** authorizing the City Manager to execute a Lease of Real Property at the Chico Municipal Airport (City of Chico/U.S. Government) located at 150 Airpark Blvd, Suite 200 (Attachment 2).

A motion was made by Commissioner Nolan-Gosling to approve Minute Order 02-22. The motion was seconded by Vice Chair MacMichael.

Motion carried and passed 4-0-1 as follows:

AYES: Antolock, Nolan-Gosling, MacMichael, Nichols

NOES: None

ABSENT: Breckenridge

6.4 **AIR SERVICE DEVELOPMENT**

Airport Manager provided an update on the air service development progression.

Vice Chair MacMichael requested an Air Service Consultant update be added to future agendas under the Airport Manager's Report section.

The Commission would like more Air Service Development meetings to be held.

ATTACHMENT 1

Commissioner Nolan-Gosling requested Staff consult with the Tower regarding drone issues and report back to the Commission at the October meeting.

Public Comments: Norm Rosene and Darcy Garrett addressed the Commission.

A motion was made by Chair Nichols to recommend to City Council that they continue the efforts to develop the infrastructure to manage the revenue guarantee fund and engage the business community in participating, but suspend efforts to promote the revenue guarantee fund until the market or airline service improves. The motion was seconded by Vice Chair MacMichael then Commissioner Nolan-Gosling.

Motion carried and passed 3-1-1 as follows:

AYES: Nolan-Gosling, MacMichael, Nichols

NOES: Antolock

ABSENT: Breckenridge

7. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

8. **REPORTS AND COMMUNICATION**

The following reports and communication items were provided for the Commission's information. No action could be taken on the items unless the Commission agreed to include it on a subsequent agenda.

8.1 **AIRPORT MANAGER REPORTS**

8.1.1

- 2022 Jump Start Air Service Development Conference
- FAA Inspection
- Butte County Fair Booth
- Cohasset Road Project
- Lease Updates
- Airport Improvements
- Runway 13L/31R Rehab
- City Lot at Cohasset & Eaton

8.2 **AIRPORT COMMISSIONER REPORTS**

Commissioners reported on airport related items that have been addressed by their assigned committee, commission or association since the April 26, 2022 Airport Commission meeting (if any).

- A. Finance Committee – Nichols
- B. Internal Affairs Committee – Nolan-Gosling

ATTACHMENT 1

- C. Butte County Airport Land Use Commission (ALUC) – Tom Bahr
- D. Air Service Development Committee – MacMichael, Antolock

9. **ADJOURNMENT**

The meeting adjourned at 7:53 p.m. to the next Regular Airport Commission meeting on October 25, 2022 at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.

DRAFT

2023 CALENDAR

| JANUARY | | | | | | |
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