



**AIRPORT COMMISSION AGENDA  
REGULAR MEETING  
City Council Chamber  
421 Main Street  
Chico, CA 95928  
July 25, 2023  
6:00 p.m.**

**COPIES OF THIS AGENDA  
ARE AVAILABLE FOR  
REVIEW IN THE:**

Airport Manager's Office  
150 Airpark Blvd., Suite 110  
Chico, CA 95973  
(530) 896-7216

Agenda available online at:  
[www.chico.ca.us](http://www.chico.ca.us)

**AIRPORT COMMISSION**

Martin Nichols, Chair  
Mike Antolock  
Marc Breckenridge  
Roger Effremsky  
Raul Hernandez

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**PUBLIC PARTICIPATION:**

***PUBLIC PARTICIPATION:*** *This meeting is being conducted in accordance with Executive Order N-29-20. The public may view the meeting on Comcast Channel 11.*

*Due to the COVID-19 pandemic, the public shall have an opportunity to address the Airport Commission by email, on any item described in the agenda before or during consideration of that item. (Government Code § 54954.3(a)). The Airport Commission is prohibited by law from considering any other business at this meeting.*

***Public comment will also be accepted by email with the subject line PUBLIC COMMENT ITEM \_\_\_\_\_, sent to [airportpubliccomments@chicoca.gov](mailto:airportpubliccomments@chicoca.gov) before the meeting. The public is encouraged not to send more than one email per item and not to comment on numerous items in one email.***

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1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **CALL TO ORDER**

1.2 **PLEDGE OF ALLEGIANCE**

1.3 **ROLL CALL**

1.4 **SELECTION OF CHAIR AND VICE CHAIR**

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1 **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approve minutes of the Regular Airport Commission meeting on April 25, 2023 (Attachment 1).

- 2.2 **APPROVAL OF AIRPORT COMMISSION SPECIAL MEETING MINUTES**  
Approve minutes of the Special Airport Commission meeting on May 23, 2023 (Attachment 2).

3. **ITEMS REMOVED FROM CONSENT AGENDA** (if any)

4. **NOTICE OF PUBLIC HEARINGS** – None

5. **CLOSED SESSION** – None

6. **REGULAR AGENDA**

6.1 **INTERNAL AFFAIRS COMMITTEE ASSIGNMENT**

The Commission is being asked to nominate one (1) Commissioner to serve on the Internal Affairs Committee.

**Recommendation:** The Airport Manager recommends the Commission nominate one (1) Commissioner to serve on the Internal Affairs Committee.

6.2 **AIR SERVICE DEVELOPMENT COMMITTEE ASSIGNMENT**

The Commission is being asked to nominate two (2) Commissioners to serve on the Air Service Development Committee and attend stakeholder meetings.

**Recommendation:** The Airport Manager recommends the Commission nominate two (2) Commissioners to represent the Airport Commission on the Air Service Development Committee and attend key stakeholder meetings.

6.3 **CONSIDERATION OF REQUEST TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH BLUE FLAMINGO, INC.**

The Commission will consider a request to execute a Professional Services Agreement (PSA) with Blue Flamingo, Inc. for air service marketing for a term of two (2) years.

**Recommendation:** The Airport Manager recommends approval of Minute Order 02-23 authorizing the City Manager to execute a Professional Services Agreement (PSA) with Blue Flamingo, Inc. for air service marketing.

6.3.1 **Minute Order 02-23** authorizing the City Manager to execute a PSA with Blue Flamingo, Inc., which includes the draft PSA (Attachment 3).

6.4 **CONSIDERATION OF REQUEST TO EXECUTE AN OPERATING AGREEMENT WITH DAWSON TAYLOR AVIATION SERVICES**

The Commission will consider a request to execute an Operating Agreement with Dawson Taylor Aviation Services for limited aeronautical operating activities at the Chico Regional Airport.

**Recommendation:** The Airport Manager recommends approval of Minute Order 03-23 authorizing the City Manager to execute an Operating Agreement with Dawson Taylor Aviation Services for limited aeronautical operating activities.

6.4.1 **Minute Order 03-23** authorizing the City Manager to execute an Operating Agreement with Dawson Taylor Aviation Services, which includes the draft Operating Agreement (Attachment 4).

6.5 **CONSIDERATION OF REQUEST TO RENEW LEASE OF REAL PROPERTY FOR HANGAR SPACE E-1**

The Commission will consider a request to renew the Lease of Real Property at 100 Lockheed Avenue. In accordance with AP&P 90-16, the lease renewal needs to be reviewed and approved by the Commission prior to the execution.

**Recommendation:** The Airport Manager recommends approval of Minute Order 04-23 authorizing the City Manager to execute this Lease of Real Property at the Chico Regional Airport (City of Chico/Chico Air Carriage) located at 100 Lockheed Avenue.

6.5.1 **Minute Order 04-23** authorizing the City Manager to execute a Lease of Real Property at the Chico Regional Airport (City of Chico/Chico Air Carriage), which includes the draft Lease (Attachment 5).

6.6 **AIR SERVICE DEVELOPMENT**

Airport Manager will provide an update on the air service development progression.

7. **BUSINESS FROM THE FLOOR**

Members of the public may address the Commission at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

8. **REPORTS AND COMMUNICATION**

The following reports and communication items are provided for the Commission's information. No action can be taken on the items unless the Commission agrees to include it on a subsequent agenda.

8.1 **AIRPORT MANAGER REPORTS**

➤ General Update

8.2 **AIRPORT COMMISSIONER REPORTS**

Commissioners will report on airport related items that have been addressed by their assigned committee, commission, or association since the April 25, 2023 Airport Commission meeting (if any).

- A. Finance Committee – Nichols
- B. Internal Affairs Committee – Vacant
- C. Butte County Airport Land Use Commission (ALUC) – Tom Bahr
- D. Air Service Development Committee –Antolock

9. **ADJOURNMENT**

Adjourn to a Regular Airport Commission meeting on October 24, 2023 at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.



Please contact the Airport Manager's Office at (530) 896-7216 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation to participate in a meeting. This request should be received at least three working days prior to the meeting to accommodate your request.

**POSTED: 7/21/2023**



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