



PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION

411 Main Street – 2nd Floor
P.O. Box 3420
Chico, CA 95973

Phone (530) 879-6900
Fax (530) 895-4899
<http://www.chico.ca.us>

ON-SITE PROJECT PUNCH LIST

PROJECT/SUBDIVISION: _____ DATE: _____

CITY INSPECTOR: _____ PERMIT NO.: _____

PUBLIC SAFETY

- _____ Verify that all street name and traffic control signs are installed.
- _____ Verify that all striping, pavement markings and markers are installed.
- _____ Verify that all streetlight installations are complete and operational.
- _____ Verify that all curb, gutter, sidewalk, and pedestrian ramps are installed and complete.
- _____ Verify that backfill is in place adjacent to all curbs and sidewalks to a level one-inch below the grade of the finished concrete.
- _____ Verify that all asphalt paving – including trench patching – is complete.
- _____ Verify that all manholes are raised to grade.
- _____ Verify that all detention basins (with side slopes of 2:1 or greater) are fenced.
- _____ Verify that the ROW is clean of all construction debris.

SANITARY SEWER AND STORM DRAIN

- _____ Verify that all drop inlets, manholes and storm drain/sanitary sewer pipes are clean.
- _____ Verify that all pipes have been trimmed flush with the inside wall of all structures.
- _____ Verify that all excess joint seal compound has been trimmed & removed from all structures.
- _____ Verify that the interior of all structures have been grouted.
- _____ Verify that concrete collars are in place on all flushing holes and manholes.
- _____ Verify that 'storm drain markers' are installed on all drop inlets.
- _____ Verify that the location of all SS laterals have been indicated by a 2.5" tall "S" in the top of curb above the lateral.
- _____ Verify that the Storm Water Interceptor oil absorbent mats are installed correctly and secured in place.
- _____ Verify that the Storm Water Interceptor discharge assembly is installed correctly, and that the properly sized outlet control orifice restrictor plate is installed.
- _____ Immediately before project acceptance, drain and vacuum clean the Storm Water Interceptor(s) for verification by the City of Chico Construction Inspector.

SIGNS AND PAVEMENT MARKINGS

- _____ Verify that all required signs have been installed as indicated on the approved plans.
- _____ Verify that all signs have 7' clear from bottom of the lowest panel to the ground.
- _____ Verify that signpost tops do not extend more than 1" above top of the upper sign panel, and that post caps are installed.



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_____ Verify that all required bollard posts have been installed as indicated on the approved plans.

STREET LIGHTING, TRAFFIC SIGNALS, AND MISCELLANEOUS UTILITIES

_____ Verify that appropriate bell, end, or bonding bushings have been installed on the exposed ends of all electrical conduits.

_____ Verify that proper fuse disconnects are installed in streetlight pull boxes.

_____ Verify that all electrical conduit ends are sealed with duct seal.

_____ Verify that all pull box lid hold down bolts and bolt covers have been installed.

_____ Verify that all utility boxes are adjusted to grade.

_____ Verify that all pull boxes have bottom barriers (AB & hardware fabric, or grout) installed.

_____ Verify that all streetlight & traffic signal poles are plumb.

_____ Verify that all streetlights have been labeled in accordance with PG&E Document No. 015137, "IDENTIFICATION OF STREET LIGHT LUMINAIRES". Include "CP" for Customer Pole. (A copy is available from PG&E, and also from the City of Chico Construction Inspector, upon request.)

_____ Verify that the grout pad is in place beneath all streetlight & traffic signal pole bases.

_____ Verify that the bolt covers are in place on all pole bases.

LANDSCAPING

_____ Verify that all street trees have been installed per the approved plans and City of Chico Std. LS-1. (A form asking to defer planting is available upon request from the City of Chico Engineering Department and may be completed and returned to the City of Chico Engineering department for project specific consideration.)

_____ Verify the installation of all landscape improvements as indicated on the approved landscape plans, and/or the improvement plans. Verify that any/all required soil samples & reports have been submitted to the City of Chico's Engineering department. After installation of all landscape improvements is complete, call the City of Chico Construction Inspector to schedule a landscape field review prior to starting the 90-day plant maintenance period.

MISCELLANEOUS

_____ Verify that all asphalt trench patches have been sealed in accordance with City of Chico Std Detail S-17 Note #4.

_____ Verify that all cluster Postal Mailbox's pads have been installed as noted on the approved plans.

_____ Repair any damage to new facilities, e.g. Portland Cement Concrete (PCC) sidewalks, curbs, gutters, pedestrian ramps, street lighting, etc.

_____ Remove all SWPPP & or BMP measures (if applicable) Notes: _____

_____ VERIFY THAT ALL ITEMS SHOWN ON THE APPROVED PLANS ARE IN PLACE AND COMPLETE.

Notes: _____
