

#### Senate Bill No. 35 Final Application Eligibility Checklist

If the answers to all of the 12 questions in the checklist below are "yes," then a project is eligible for the new approval process under Government Code section 65913.4. (See *process notes* on page three.) If any of the answers to the 12 questions is "no, "then the project is not eligible for the new streamlined, ministerial review. This checklist provides an overview of SB 35's requirements. Please contact legal counsel for additional information and assistance.

	Eligibility Requirements	Yes?	No?
1.	Has HCD determined that the local agency is subject to SB 35 (subd. (a)(4)(A))?		
	–HCD determination is based on whether the agency has issued fewer building permits than its sl regional housing needs, by income category, for the reporting period. HCD's January 31, 2018 elig determination can be found here.		ne
	-The "reporting period" is either the first half or the second half of the regional housing needs ass period. (subd. $(h)(7)$ .)	essment	
	-The determination remains in effect until HCD's determination for the next reporting period.		
2.	Is the project a multifamily housing development (2 or more units) (subd. (a)(1))?		
3.	Has the applicant dedicated the applicable minimum percentage of units in the project to households making below 80% of the area median income (subd. (a)(4)(B))?		
	<b>10</b> %: If the project contains more than 10 units and the agency's latest "production report" (first d 1, 2018) reflects that the agency approved fewer above moderate-income units "than were require regional housing needs assessment cycle for that reporting period." (subd. (a)(4)(B)(i).)		
	<b>50%</b> : If the agency's latest "production report" reflects that the agency issued building permits for below moderate- income units "than were required by the regional housing needs assessment cyclical that reporting period." (subd. (a)(4)(B)(ii).)		
	10% or 50% at applicant's option: If the agency has not submitted its latest production report by or if the agency's latest production report reflects that the agency issued building permits for few of either category of households "than were required by the regional housing needs assessment of that reporting period." (subd. (a)(4)(B)(iii).)	er units	
	-HCD issued a determination for each eligible jurisdiction under subdivision (a)(4)(B). The "prod reports" on which the above determinations are based do not yet exist. (subd. (g)(5) [defining "pr report" to mean a requirement added to Government Code section 65400 in 2017 and therefore no until April 1, 2018].) Thus, we believe that HCD made such determinations prematurely.	oduction	l
4.	If the site is in a city, is a portion of the city designated by the Census as either an "urbanized area" or "urban cluster," or, if the site is in an unincorporated area, is the parcel entirely within the boundaries of "urbanized area" or "urban cluster" (subd. (a)(2)(A))?		
5.	Does at least 75% of the perimeter of the site adjoin parcels currently or formerly developed with "urban uses" (subds. (a)(2)(B), (h)(8))?		
6.	Does the site have either zoning or a general plan designation that allows for residential use or residential mixed-use development (subd. (a)(2)(C))?		
	For property designated for mixed use, the designation must require at least "two-thirds of the sq footage of the development" to be residential.	uare	
7.	Does the project not involve a subdivision of land (subd. (a)(9))?		
	Projects can involve subdivisions if (a) they are financed with low-income housing tax credits and applicant certifies that prevailing wages will be paid or (b) if the development is subject to a require that prevailing wages will be paid and a skilled and trained workforce will be used.		

	Eligibility Requirements	Yes?	No?
8.	Does the project meet density requirements, "objective zoning standards," and "objective design review standards" (subd. (a)(5))?		
	<ul> <li>Objective standards are those that are "involve no personal or subjective judgment by a public of and are uniformly verifiable by reference to an external and uniform benchmark or criterion available by both the development applicant or proponent and the public official prior to submit —A project is deemed to meet housing density standards if the project density, excluding any denbonuses, is within the maximum density allowed within the general plan land use designation.</li> <li>—Any local policies that limit maximum unit allocations must be ignored.</li> <li>—Offsite parking standards cannot be more than ⊚ space per unit; and, in certain cases, the local again may not impose parking standards at all. (subd. (d).)</li> </ul>	lable and tal." sity	1
9.	Is the project <i>outside</i> of each of the following areas (subds. (a)(6)–(a)(7))?		
	-Coastal zone -Prime farmland or farmland of statewide importance -Wetlands as defined under federal law -Earthquake fault zones -High or very high fire hazard severity zones -Hazardous waste site -FEMA designated flood plain or floodway -Protected species habitat -Lands under a conservation easement -Lands designated for conservation in a habitat conservation plan -A site that would require demolition of (a) subject to recorded rent restrictions, (b) hour subject to rent control, (c) housing occupied tenants within past 10 years, or (d) an histor structure placed on a local, state, or federal -A site that previously contained housing of tenants within past 10 years -A parcel of land governed by the Mobilehome Residency Law, the Recreational Vehicle Paral Occupancy Law, the Mobilehome Parks Act.	sing by ric register ccupied ome rk	
10.	Has the project proponent certified that either that the entire development is a "public work" for purposes of the prevailing wage law or that the construction workers will be paid at least the prevailing wage ( $subd.(a)(8)(A)$ )?		
	This requirement is not applicable to projects of oo units or less and that are not a "public work for purposes of the prevailing wage law.	or	
11.	Has the project proponent certified that "a skilled and trained workforce" will be used to complete the development if the requirement is applicable (subd. (a)(8)(B))?		
	<ul> <li>The requirement applies to Bay and Coastal counties of more than 225,000 in population (exclude Norte, Humboldt, Mendocino, and Napa) and to jurisdictions of less than 500,000 in population that a Bay and Coastal Counties.</li> <li>In Bay and Coastal counties, the requirement only applies to projects of 75 or more until 2022; an projects of 50 or more thereafter.</li> <li>In applicable non-Bay and Coastal jurisdictions, the requirement only applies to projects of 75 or until 2020: 50 or more units until 2022; and 25 or more thereafter.</li> </ul>	re not in	

Eligibility Requirements	Yes?	No?
12. NOTIFICATION TO NATIVE AMERICAN TRIBES. A notice of the intent to submit an application for SB 35 approval (SB 35 Preliminary Application) was submitted to the City and the City provided formal notice to and requested consultation with California Native American tribes (tribes) that are traditionally and culturally affiliated with the geographic area of the proposed development site. Check the following which apply:		
-Tribes did not accept scoping consultation invitation		
<ul> <li>A scoping consultation was accepted but affected tribe(s) substantially failed to engage in the scoping consultation</li> </ul>		
-Consultation concluded that no tribal cultural resource could be affected by the		
proposed development  -Consultation concluded that a potential tribal cultural resource could be affected by the proposed development and an enforceable agreement on methods, measures, and conditions for tribal culture.		
resource treatment is documented between the parties to the consultation; and  -The parties to the consultation do not disagree as to whether a potential tribal cultural resource will be affected by the proposed development		

#### **Process Notes:**

- If a local ordinance requires more units to be affordable households making below 80% of the area median income, the local ordinance's requirement applies.
- Because the section 65913.4 process is ministerial, eligible projects are exempt from CEQA.
- A local agency has 60 days from project submittal to determine if the project conflicts with any "objective planning standards" (90 days if project is more than 150 units). If the agency fails to respond within the timeframes, the project is deemed to satisfy the standards. (subd. (b).)
- A local agency has 90 days from project submittal to complete any "design review or public oversight" (180 days if the project is more than 150 units). The review or oversight "shall be objective and be strictly focused on assessing compliance with criteria required for streamlined projects, as well as any reasonable objective design standards." (subd. (c).)
- Application Fees payable to the City of Chico must be remitted at time of application submission and are as follows:

L .	1 2	3
		SB 35 Preliminary Application fee - \$914
		SB 35 Final Application fee – \$6,012

Contact: Community Development-Planning at (530)879-6800



## DEVELOPMENT CHECKLIST

Community Development
Planning Division
411 Main Street
P.O. Box 3420
Chico, CA 95927

(530) 879-6800

Date:		Planner:
Build	ing Perr	mit #s:
Planr	ning File	#s:
Oth	er Previ	ous Approvals □ Yes□ No File #s:
If Ye	es, does	current application conform with previous approvals? ☐ Yes ☐ No
Brone	ortu Add	leage.
		lress:
Zonir	ng Distri	ct:Overlay District:
PRO	JECT WI	LL REQUIRE ADDITIONAL PLANNING PERMIT: □ YES □ NO
If yes	, specify	permit needed:
the	Chico N	hecklist below is used by Planning staff to assist in determining compliance with portions of Municipal Code, the local zoning ordinance. Compliance with this checklist DOES NOT applicant from complying with all applicable code requirements. This checklist is not intended to list all development standards.
Yes	No	<u>GENERAL</u>
		Existing structure and use legal (19.08) If no, see comments.
		Intensified nonconformity (19.08) If yes, see comments.
		Architectural Review Board approval needed (19.18)
		Permitted use (19.42 through 19.52)
		CEQA review needed (if yes, see comments.)
		Butte County Airport Land Use Commission (ALUC) review needed.
		Heritage tree removal/relocation proposed (16.66) If yes, see comments.
		Airport, Special Purpose, or Overlay zone (19.48, 19.50, 19.52) If yes, see comments.

Sign permit needed - Planning Director Review

Comments:				
COVI	EDACE S	ETDACKS HEICHT		
( <b>NOT</b> Munio	E: Covera	, in selected zoning di standards can result ir	stricts o	ments can be relaxed only as specified in the Chico r through specific entitlements. In other situations, failure to of a building permit or a recommendation for denial of other
	Met	Not Met	N/A	Standard(s)
1. 2. 3. 4. 5.				Site coverage Permitted height Front yard setback Side yard setbacks Rear yard setback
Comm	ents:			
_				
<u>GENI</u>	ERAL DE\ Met	/ELOPMENT STAND/ Not Met	ARDS N/A	<u>Standards</u>
1.				General Property Development and Use (19.60). Partial list:
2.				Creekside development (19.60.030)
3.				Exterior lighting (19.60.050)
4.				Fencing and screening (19.60.060)
5.				Foothill Development Standards (19.66)
Com	ments:			
LANI	OSCAPINO	<b>3 STANDARDS</b> (19.68	<u>3)</u>	
	Met	Not Met	N/A	<u>Standards</u>
1.				Minimum Area Requirements for Facade Remodel
2.				Landscape Standards

Tree preservation measures

3.

Comments:					

#### **PARKING AND LOADING STANDARDS** (19.70) Met Not N/A Standards Met Car parking spaces - number and design 1. Bike parking spaces - number and design 2. 50% shading of parking and maneuvering area 3. 5% interior landscaping of parking area 4. **Landscape Strips and Buffers** 5. Parking Area Fencing and Screening 6. **SPECIFIC LAND USES** (19.76) Met Not N/A **Standards** Met 1. **Standards for Specific Land Uses** (19.76) 2. Accessory uses and structures Drive-in and 3. drive-through facilities 4. **Outdoor retail** 5. Second dwelling units Comments: **WIRELESS TELECOMMUNICATIONS FACILITIES** (19.78)

	Met	Not Met	N/A	<u>Standards</u>
1.				Wireless Telecommunications Facilities
Com	ments:			

Checklist complete (Planner's Initials):



#### CITY OF CHICO

#### **Development Application Checklist**

This City of Chico Development Application Checklist has been prepared to help applicants and City staff evaluate the completeness of a development permit application and its consistency with the Chico General Plan. The checklist will help applicants to determine, early in the process, if additional information is necessary beyond the submittal requirements for each development application. Development permit applications include: general plan amendments, prezones and rezones, use permits and variance applications, planned development permits, architectural review, and map related projects including minor land divisions, boundary line modifications, tentative parcel and subdivision maps.

I.	Project Information					
	Project Name and Number (if applicable)					
	Project Address					
	Type of Project					
	Applicant Telephone(s)					
II.	Project Issues					
	Environmental Review    Ministerial   Exempt	Site Planning (See attached Guide for Project Review)  Traffic Analysis (Bicycle Plan, paths) Special species studies Wetlands clearance Archaeological study/clearance Air quality analysis Noise study Viewshed study (foothill/transition projects) Visual simulations (industrial/commercial projects over 50,000 sf or residential development at or above 250-300 foot elevation in NE) Soils analysis Storm water analysis No special studies required ALUC Phase I-II (proximity to hazardous site)				
	greenway, public access (bicycle and pedestrian), location and type of storm water design, continuity and connection  Special district design (RMA, Downtown, Transit Corridor, Neighborhood Core, Landmark, Special Design District)	Street Design  ☐ Traffic circulation ☐ Bicycle/pedestrian connection ☐ Transit				
	Compatibility with surrounding built environment Foothill development standards, grading, viewshed Solar access and design Impacted parking area	General Plan Consistency (see attached Implementation Guide for Project Review)  ☐ Land use designation ☐ Density or intensity ☐ Parcel sizes/dimensions				
	signed Planner:ditional Comments:					



### BUILDING AND DEVELOPMENT SERVICES DEPARTMENT

411 Main Street – 2<sup>nd</sup> Floor P.O. Box 3420 Chico, CA 95927 http://www.ci.chico.ca.us BUILDING (530) 879-6700 Fax (530) 895-4726 ENGINEERING (530) 879-6900 Fax (530) 895-4899

### DEVELOPMENT ENGINEERING CHECKLIST FOR TENTATIVE MAPS

This checklist is used as a processing aid to assure compliance with the Subdivision Map Act and Chico Municipal Code. In addition, this review shall produce a Tentative Map to allow any reviewing body to readily assimilate pertinent information and respond with an accurately informed recommendation.

Subdivision Name/Number:			
Locati	on/APN(s)	:	
		or & Contact Number:	
Applio	cant/Owner	<u>:</u>	
		Date Submitted:	
		neck authority under the State Subdivision Map Act (Government Code Sections 66425-8 & 18R of the Chico Municipal Code:	
I.	MAP PR	EPARATION	
	☐ 1. ☐ 2. ☐ 3. ☐ 4. ☐ 5. ☐ 6.	Map title: subdivision name, number and description of property being subdivided. Indicated as a Vesting Tentative Map (owner's option).  Name(s) and address(s) of the Owner(s) and Developer of the project.  Name and address of the Person, Firm or Organization that prepared the map.  The Tentative Map was prepared by or under the direction of a registered civil engineer or licensed land surveyor. Includes applicable registration or license number. Map preparation date.	
II.	<b>FORM</b>		
	1. 2. 3. 4. 5.	The map size shall be 22" x 34" with 1" border drawn completely around the sheet. The map is clearly and legibly drawn.  Map scale shown (minimum map scale: 1"=100').  More than one sheet may be used, but the relationship of the several sheets shall be clearly shown on each sheet.  North arrow shown.	

III.	SUBDIVI	IDER'S OVERALL INTENT
	<u> </u>	Statements regarding existing and proposed zoning, existing and proposed uses, and the approximate area of proposed zones.
	<u> </u>	Proposed subdivision modifications [Chico Municipal Code (or CMC) Chapter 18.44] clearly labeled and identified as to the nature and purpose. (Or include a statement that
	☐ 3.	no modifications are proposed). Show boundaries and sequence of phases if separate Final Maps are to be filed on portions of the property shown.
	☐ 4. ☐ 5.	Proposed remainder parcel clearly shown. Clear distinction made between proposed public and proposed private facilities.
IV.	EXISTIN	IG PROPERTY INFORMATION
	<u> </u>	Vicinity map of local area with appropriate scale that clearly illustrates nearby street
		patterns and surrounding property lines.  Distinctive boundary lines with distances to define and locate the property.
	3.	Existing lot lines shown (including lines to be removed as part of the final map).
	4.	Assessors parcel numbers shown.
	<u></u> 5.	Adjoining property owners and/or recently approved tentative subdivision/parcel map
		lines to show their relationship to the proposed subdivision.
	<u> </u>	Locations, widths, names/designations of existing streets, alleys, pedestrian ways, and
	7.	other rights-of-way, whether public or private, within and adjacent to the subdivision. Location, width, and purpose of existing easements for utilities, shown as dashed lines, within and adjacent to the subdivision (include building setback lines if established by
	8.	record document).  Boundaries and acreage of existing public areas in and adjacent to the subdivision with the nature of each indicated thereon.
	<u> </u>	The location of existing railroad rights-of-way and grade crossings.
	<u> </u>	Date of survey shown (if the map is based upon a survey).
v.	EXISTIN	IG TOPOGRAPHY
	<u> </u>	Contour lines shown indicating the following intervals:
		a.) 1' contour interval for ground slope between 0% - 5%
		b.) 5' contour interval for ground slope between 5% - 15%
		c.) 10' contour interval for ground slope greater than 15%
	<u> </u>	Location, width and direction of flow of all watercourses and flood-control areas within and adjacent to the property involved).
	<u></u>	Location of all existing wells, abandoned wells and sumps (or statement that none exist). If applicable, include notes for abandonment process.
	<u> </u>	Approximate location of all existing septic tanks and leach fields (or statement that none exist). If applicable, include notes for abandonment process.
	<u></u> 5.	Location and distance between all structures to be retained within the subdivision and notations concerning all structures to be removed (or statement that none exist).
	<u> </u>	Location, description and size of trees with notations as to their retention or removal (or statement that none exist).

VI.	PROPOSED PROPERTY INFORMATION					
	☐ 1. ☐ 2. ☐ 3. ☐ 4. ☐ 5. ☐ 6. ☐ 7. ☐ 8. ☐ 9. ☐ 10. ☐ 11.	Total subdivision acreage shown.  Total number of proposed lots with the approximate average lot area and gross unit per acre density.  Proposed streets shown with public and/or private dedication.  Approximate dimensions of all lot lines indicated and lots numbered consecutively.  Total area in square footage or acreage of each lot proposed on tentative map.  Locations, widths and designations of all proposed streets, alleys, pedestrian ways and other rights-of-way, whether public or private, within and adjacent to the subdivision.  (Include any planned line for street widening or for any other public project in and adjacent to the subdivision).  Centerline curve data given for each curve (length and radius).  Location, width and purpose of all proposed easements for utilities, shown as dashed lines, within and adjacent to the subdivision.  Boundaries and acreage of proposed public areas in and adjacent to the subdivision with the proposed use of each indicated thereon.  Land to be offered for dedication to park or recreation purposes or for providing public access to any public waterway, river or stream shall include proposed use.  Conveyance of abutter's rights of access, to the City shown.				
	<u> </u>	Proposed abandonment(s) of existing public rights-of-way or easements shown.				
VII.	PROPOSED IMPROVEMENTS					
	<ul><li>□ 1.</li><li>□ 2.</li><li>□ 3.</li></ul>	Statement included indicating what entity is proposed as a provider of the following services:  a.) Sanitary Sewer b.) Storm Drainage c.) Power/Gas d.) Telecommunications e.) Cable T.V. Cross-sections with proposed improvement dimensions for each street shown. Statements and/or methods for providing storm water drainage.				
VIII.	DRAWI	NGS, STATEMENTS & OTHER DATA TO ACCOMPANY TENTATIVE MAP				
	<u> </u>	Preliminary Soil Investigation and Geologic Reconnaissance Report submitted by a Registered Civil Engineer, Engineering Geologist or Geologist specializing and recognized in soil mechanics and foundation engineering. (The Director of Building & Development Services can waive this report).				
	☐ 2. ☐ 3.	Request for waiver of above soils report submitted.  Preliminary grading plan with existing and proposed drainage patterns shown in relationship to adjacent lots.				
IX.	GENERA	<u>AL</u>				
	<u> </u>	Physical restrictions or conditions shown which affect the use of the property.				

<u> </u>	All other data required as a prerequisite to approval of the tentative map, including
	plans, reports, fees or other requirements.

#### X. OTHER COMMENTS AND/OR NECESSARY ITEMS

• Sanitary sewer application has been submitted



## CITY OF CHICO PLANNING DIVISION PROJECT CHECKLIST

Applicant							
Projec	et Name/Number						
Projec	et Address						
Projec	et Planner						
			Limited Height		# Units		
	Use Permit		Setbacks		Parking		
	Variance		Setbacks		Lot Size		
			Heights		View Shed		
			Setbacks				
			Mitigations		Trees or Plants		
	Subdivision		Const. Limits				
			Design Req.		Parking		
			Setbacks		Use		
	PUD		Heights		Landscape		

## City of Chico Planning Division

**HOUSING CRISIS ACT of 2019 - SB 330** 





#### **GENERAL INFORMATION**

An applicant for a housing development project that includes (1) residential units (2) a mix of commercial and residential uses with two-thirds of the project's square footage used for residential purposes; or (3) transitional or supportive housing, shall be deemed to have submitted a preliminary application upon provision of all of the information listed in this Preliminary Application form and payment of the permit processing fee to the agency from which approval for the project is being sought.

After submitting this Preliminary Application to the local agency, an applicant has 180 days to submit a full application or the Preliminary Application will expire.

#### Submittal Date Stamp\*1,2:

\*1Submittal of all the information listed and payment of the permit processing fee freezes fees and development standards as of this date, unless exceptions per Government Code § 65889.5(o) are triggered.

\*2Note: Record keeping pertaining to which standards and fees apply at date of submittal is imperative, as **penalties may apply for imposing incorrect standards** 

#### Notes:

- 1. California Environmental Quality Act (CEQA) and Coastal Act standards apply.
- 2. After submittal of all of the information required, if the development proponent revises the project to change the number of residential units or square footage of construction changes by 20 percent or more, excluding any increase resulting from Density Bonus Law, the development proponent must resubmit the required information so that it reflects the revisions.

#### SITE INFORMATION

St	reet Address	Unit/Space Number							
Le	egal Description (Lot, Block, Tract)	Attached? YE	S NO						
As	ssessor Parcel Number(s)								
	<b>XISTING USES -</b> The existing uses on the proterations to the property on which the project		ajor physica	nl 					
1									
	<b>TE PLAN</b> - A site plan showing the building(s juare footage of each building that is to be oc		approximate						
sq I. <b>El</b>		cupied. Attached?	YES 🗆 N	10 🗆					
sq I. <b>El</b>	uare footage of each building that is to be oc LEVATIONS - Elevations showing design, co	cupied. Attached?	YES 🗆 N	IO 🗆					
so I. El ea	uare footage of each building that is to be oc LEVATIONS - Elevations showing design, co	cupied.  Attached?  lor, material, and the massing a  Attached?  by number of units and square f	YES □ N nd height of YES □ N feet of reside	10    f 10					
so I. El ea	LEVATIONS - Elevations showing design, colorch building that is to be occupied.  ROPOSED USES - The proposed land uses I	cupied.  Attached?  lor, material, and the massing a  Attached?  by number of units and square f	YES □ N nd height of YES □ N feet of reside	10    f 10					
so I. El ea	LEVATIONS - Elevations showing design, colorch building that is to be occupied.  ROPOSED USES - The proposed land uses I	cupied.  Attached?  lor, material, and the massing a  Attached?  by number of units and square f	YES □ N nd height of YES □ N feet of reside	10    f 10					

a.	RESID	E١	ITI/	ΔL	DWI	ELLIN	Gι	JNI	COL	JNT:						
													_			

Please indicate the number of dwelling units proposed, including a breakdown of levels by affordability, set by each income category.

, , , , , , , , , , , , , , , , , , ,	by each income categor	-	
		Number of Units	
Market Rate			
Managers Unit(s) –	Market Rate		
Extremely Low Inco	ome		
Very Low Income			
Low Income			
Moderate Income			
	Total No. of Units		
Total N	o. of Affordable Units		
Total No. of	Density Bonus Units		
	<u>'</u>		
Other notes on units	<b>:</b> :		
FLOOR AREA - Provide th			
FLOOR AREA - Provide the nonresidential developmential developmential developmential developmential (control):	t, by building (attach re	evant information by bu	ilding and totals
nonresidential developmen nere):			
nonresidential developmen nere): Floor Area (Zoning)	t, by building (attach re	evant information by bu	ilding and totals
nonresidential developmen nere):	t, by building (attach re	evant information by bu	ilding and totals
nonresidential development nere): Floor Area (Zoning) Square Footage of	t, by building (attach re	evant information by bu  Nonresidential	ilding and totals
nonresidential development nere):  Floor Area (Zoning)  Square Footage of  Construction	t, by building (attach re	evant information by bu  Nonresidential	ilding and totals
nonresidential development nere):  Floor Area (Zoning)  Square Footage of  Construction	Residential  number of parking space  INCENTIVES, WAIVER roject proponent seek D	Nonresidential  RS, CONCESSIONS an ensity Bonus incentives	Total  Total  d PARKING , waivers,
Floor Area (Zoning) Square Footage of Construction PARKING - The proposed REPORDABLE HOUSING REDUCTIONS - Will the pro-	Residential  number of parking space  INCENTIVES, WAIVER roject proponent seek D	Nonresidential  RS, CONCESSIONS an ensity Bonus incentives	Total  Total  d PARKING , waivers, de Section 65915
Floor Area (Zoning) Square Footage of Construction PARKING - The proposed REPORDABLE HOUSING REDUCTIONS - Will the pro-	Residential  number of parking space  INCENTIVES, WAIVER roject proponent seek D	Nonresidential  RS, CONCESSIONS an ensity Bonus incentives	Total  Total  d PARKING , waivers, de Section 659153

IIIOIGG	ilig, bt	it not illinited to, a pai	cel map, a vesting o	. топпанто плар, от а		i iliap :
					YES □	NO 🗆
If "YES	S," ple	ase describe:				
10. <b>POLL</b>	UTAN	<b>TS</b> – Are there any p	proposed point source	es of air or water poll	utants?	
					YES □	NO 🗆
If "YE	S," ple	ase describe:				
site th	at will			of existing residentiag unit is occupied or u		
			Occupied Residential Units	Unoccupied Residential Units	Total Residen Units	tial
	Exis					tial
		ting Be Demolished	Residential	Residential	Residen	tial
12. <b>ADDI</b>	То Е		Residential Units	Residential	Residen	tial
	TO E	Be Demolished  AL SITE CONDITION	Residential Units	Residential	Residen Units	tial
	To E	Be Demolished  AL SITE CONDITION  her a portion of the p  A very high fire haz	Residential Units  IS – roperty is located wit	Residential Units  thin any of the following determined by the D	Residen Units	tial
	To E	Be Demolished  AL SITE CONDITION  her a portion of the p  A very high fire haz	Residential Units  IS –  roperty is located with ard severity zone, as	Residential Units  thin any of the following determined by the D	Residen Units	tial
	To E	Be Demolished  AL SITE CONDITION  her a portion of the p  A very high fire haz  Forestry and Fire P	Residential Units  IS –  roperty is located with and severity zone, as rotection, pursuant to the direction of the United States.	Residential Units  thin any of the following determined by the D	Residen Units  ng: Pepartment of	NO 🗆
	To E	Re Demolished  AL SITE CONDITION  her a portion of the p  A very high fire haz  Forestry and Fire P  Wetlands, as define	Residential Units  IS –  roperty is located with and severity zone, as rotection, pursuant to the direction of the United States.	Residential Units  thin any of the following determined by the Dispersion Section 51178?	Residen Units  ng: Pepartment of	NO □
	TIONA Whet i.	AL SITE CONDITION her a portion of the p A very high fire haz Forestry and Fire P  Wetlands, as define 660 FW 2 (June 21)  A hazardous waste waste site designate	Residential Units  IS –  roperty is located with ard severity zone, as rotection, pursuant to ed in the United State 1993)?	Residential Units  thin any of the following determined by the Dispersion Section 51178?  The ses Fish and Wildlife Section 6596 and of Toxic Substance	Residen Units  ng: Pepartment of YES   ervice Manua YES   62.5, or a haz	F NO   al, Part  NO   zardous

		flood (100-year flood) as determined by any official maps publish Federal Emergency Management Agency?	ned by the	
			YES □	NO □
	V.	A delineated earthquake fault zone as determined by the State Confficial maps published by the State Geologist, unless the development of the State Geologist, unless the development of the Standards adopted the California Building Standards Commission under the California Estandards Law (Part 2.5 (commencing with Section 18901) of Die Health and Safety Code), and by any local building department of 12.2 (commencing with Section 8875) of Division 1 of Title 2?	opment co ted by the Building ivision 13	mplies of the
			YES □	NO □
	vi.	A stream or other resource that may be subject to a streambed a agreement pursuant to Chapter 6 (commencing with Section 160 of the Fish and Game Code?		sion 2
			YES □	NO □
1	If "YE	S" to any, please describe:		
b.	Does	the project site contain historic and/or cultural resources?		
	If "YE	S," please describe:	YES □	NO □
C.	Does	the project site contain any species of special concern?		
			YES □	NO □
ĺ	If "YE	S," please describe:		

iv. A special flood hazard area subject to inundation by the 1 percent annual chance

	storm drains, water lines, and other pu	blic righ	nts of way?			
					YES □	NO 🗆
	If "YES," please describe:					
e.	Does the project site contain a stream streambed alteration agreement pursu of Division 2 of the Fish and Game Co existing site conditions of environment regulations by a public agency, including	ant to C de? Pro al site f	Chapter 6 (coordinate) Novide an aeleatures tha	ommencii rial site ph t would be	ng with Section notograph shov	n 1600)
					YES □	NO 🗆
	If "YES," please describe and depict in	attache	ed site map	:		
	STAL ZONE - For housing development tal zone, whether any portion of the prop					;
a	Wetlands, as defined in subdivision (b)	) of Sec	tion 13577	of Title 14	of the Californ	nia
	Code of Regulations.				YES □	NO 🗆
b	Environmentally sensitive habitat areas	s, as de	fined in Se	ction 3024	10 of the Publi	С
	Resources Code.				YES □	NO 🗆
C.	A tsunami run-up zone.				YES □	NO 🗆
	Use of the site for public access to or a	alona th	e coast.		YES □	NO 🗆
	JECT TEAM INFORMATION - The appl			rmation a		
	not own the property, consent from the					cant
Appl	icant's Name					
Com	pany/Firm					
Addr	ess		Uni	t/Space N	lumber	
City	State		_ Zip Code			
Telep	phone	Email				
Are y	ou in escrow to purchase the property?			YES □	NO □	

d. Does the project site contain any recorded public easement, such as easements for

Property Owner of Record	☐ Same as applicant ☐ Different from applica
Name (if different from appli	cant)
Address	Unit/Space Number
City	State Zip Code
Telephone	Email
Optional: Agent/Represent	ative Name
Address	Unit/Space Number
City	State Zip Code
Telephone	Email
	chitect, Engineer, CEQA Consultant, etc.)
Optional: Other (Specify Ar	
<b>Optional: Other</b> (Specify Ar	chitect, Engineer, CEQA Consultant, etc.)
<b>Optional: Other</b> (Specify Ar Name Company/Firm	chitect, Engineer, CEQA Consultant, etc.)
Optional: Other (Specify Ar Name Company/Firm Address	chitect, Engineer, CEQA Consultant, etc.)

#### PROPERTY OWNER AFFIDAVIT

Before the application can be accepted, the owner of each property involved must provide a signature to verify the Preliminary Application is being filed with their knowledge. Staff will confirm ownership based on the records of the City Engineer or County Assessor. In the case of partnerships, corporations, LLCs or trusts, the agent for service of process or an officer of the ownership entity so authorized may sign as stipulated below.

- Ownership Disclosure. If the property is owned by a partnership, corporation, LLC or trust, a disclosure identifying the agent for service or process or an officer of the ownership entity must be submitted. The disclosure must list the names and addresses of the principal owners (25 percent interest or greater). The signatory must appear in this list of names. A letter of authorization, as described below, may be submitted provided the signatory of the letter is included in the Ownership Disclosure. Include a copy of the current partnership agreement, corporate articles, or trust document as applicable.
- Letter of Authorization (LOA). A LOA from a property owner granting someone else permission to sign the Preliminary Application form may be provided if the property is owned by a partnership, corporation, LLC or trust, or in rare circumstances when an individual property owner is unable to sign the Preliminary Application form. To be considered for acceptance, the LOA must indicate the name of the person being authorized to file, their relationship to the owner or project, the site address, a general description of the type of application being filed and must also include the language in items 1-3 below. In the case of partnerships, corporations, LLCs or trusts, the LOA must be signed by the authorized signatory as shown on the Ownership Disclosure or in the case of private ownership by the property owner. Proof of Ownership for the signatory of the LOA must be submitted with said letter.
- **Grant Deed.** Provide Copy of the Grant Deed if the ownership of the property does not match local records. The Deed must correspond exactly with the ownership listed on the application.
- **Multiple Owners.** If the property is owned by more than one individual (e.g., John and Jane Doe, or Mary Smith and Mark Jones) signatures are required of all owners.

	of the nerein previously described property located in is involved in this Preliminary Application, or have
	behalf of a partnership, corporation, LLC, or trust as
Department of	ary Application on my property for processing by the for the sole purpose of vesting the proposed Zoning ordinances, policies, and standards adopted
<ul> <li>and in effect on the date that this Preliminary</li> <li>Further, I understand that this Preliminary Apprif the housing development project is revised footage of construction increases or decreas resulting from the receipt of a density bonus</li> </ul>	Application is deemed complete. Dication will be terminated and vesting will be forfeited a such that the number of residential units or square es by 20 percent or more, exclusive of any increase incentive, concession, waiver, or similar provision, an entitlement is not filed with the City of Chico Planning Preliminary Application is deemed complete.
Signature	Signature
Printed Name	Printed Name
Date	Date



# AB 168: Tribal Scoping Consultation Requirements for Projects Seeking Review Under the Streamlined Ministerial Approval Process (SB 35)

AB 168 (Aguiar-Curry, 2020) created a process for tribal scoping consultation ("consultation") for housing development proposals seeking review under the streamlined ministerial approval process created by SB 35 (Wiener, 2017). Developers are now required to submit a preliminary application with key project details (found in Government Code §65913.4(b)(1)(A)) and engage in tribal scoping consultation that potentially influences the project's eligibility for ministerial approval.

This document provides an overview of this new process pursuant to AB 168 and answers some common questions related to this new law. This document specifically focuses on the scoping consultation requirement related to SB 35's streamlined ministerial approval process and not consultation requirements that may be required by other laws unless otherwise noted.

This document provides guidance only and should not be construed as legal advice. OPR provides this technical advisory as a resource for the public to use at their discretion. OPR is not enforcing or attempting to enforce any part of the recommendations or information contained herein.

#### When does AB 168 take effect?

Immediately. AB 168 contained an urgency clause, which means that the bill took effect on **September 25**, **2020**, when the Governor signed the bill. This law does not apply to any projects that obtained ministerial approval under SB 35 by the local government prior to this date (Government Code §65913.4(b)(8)).

The Governor's Office of Planning and Research (OPR) advises that projects with pending applications under review should engage in this tribal consultation to ensure compliance with the requirements of AB 168.

#### What information must be included in a preliminary application?

Before submitting an application for SB 35 approval, development proponents must now submit a notice of intent to submit an application, which includes a preliminary application. The preliminary application and its requirements are described in existing statute (Government Code §65941.1); it is also the same preliminary application referenced in SB 330 (Statutes of 2019).

The California Department of Housing and Community Development (HCD) has developed a standardized form that applicants for housing development projects may use for the purpose of satisfying the requirements for submittal of a preliminary application if a local agency has not developed its own application form. The form and more information on the SB 330 preliminary application can be found at https://www.hcd.ca.gov/community-development/accountability-enforcement/statutory-determinations.shtml

A preliminary application must include all of the following information:

- 1. The project's location, including the parcel number, a legal description, and address, as applicable
- 2. The existing uses of the site and the identification of major physical alterations to the property
- 3. A site plan showing the location of the property; as well as the massing, height, approximate square footage, and elevations showing design, color, and material of each building to be occupied
- 4. The proposed land uses by number of units and square feet of residential and nonresidential development using the applicable categories in the applicable zoning ordinance
- 5. The proposed number of parking spaces
- 6. Any proposed point sources of air or water pollutants

- 7. Any species of special concern known to occur on the property
- 8. Whether a portion of the property is located within any of the following:
  - a. A very high wildfire hazard severity zone, as determined by the Department of Forestry and Fire Protection pursuant to Government Code Section 51178
  - b. Wetlands, as defined in the United States Fish and Wildlife Service Manual, Part 660 FW 2 (June 21, 1993)
  - c. A hazardous waste site listed pursuant to Government Code Section 65962.5 or a hazardous waste site designated by the Department of Toxic Substances Control pursuant to Health and Safety Code Section 25356
  - d. A special flood hazard area subject to inundation by the 1 percent annual chance flood (100-year flood) as determined by the Federal Emergency Management Agency in any official maps published by the Federal Emergency Management Agency
  - e. A delineated earthquake fault zone as determined by the State Geologist in any official maps published by the State Geologist, unless the development complies with applicable seismic protection building code standards adopted by the California Building Standards Commission under the California Building Standards Law (Part 2.5 (commencing with Section 18901) of Division 13 of the Health and Safety Code), and by any local building department under Chapter 12.2 (commencing with Section 8875) of Division 1 of Title 2
  - f. A stream or other resource that may be subject to a streambed alteration agreement pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the Fish and Game Code
- 9. Any historic or cultural resources known to exist on the property
- 10. The number of proposed below market rate units and their affordability levels
- 11. The number of bonus units and any incentives, concessions, waivers, or parking reductions pursuant to Density Bonus Law (Government Code Section 65915)
- 12. Whether any approvals under the Subdivision Map Act (Division 2 of Title 7 (commencing with Section 66410) of the Government Code), including, but not limited to, a parcel map, tentative map, or condominium map, are being requested
- 13. The applicant's contact information, and, if the applicant does not own the property, the property owner's consent to submit the application

- 14. For a housing development proposed to be located within the coastal zone, whether any portion of the property contains any of the following:
  - a. Wetlands, as defined by subdivision (b) of Section 13577 of Title 14 of the California Code of Regulations
  - Environmentally sensitive habitat areas, as defined by Public Resources Code Section 13577
  - c. A tsunami run-up zone
  - d. Use of the site for public access to or along the coast
- 15. The number of existing residential units on the project site that will be demolished and whether each unit is occupied or unoccupied
- 16. A site map showing a stream or other resource that may be subject to a streambed alteration agreement pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the Fish and Game Code and an aerial site photograph showing existing site conditions of environmental site features that would be subject to regulations by a public agency, including creeks and wetlands
- 17. The location of any recorded public easement, such as easements for storm drains, water lines, and other public rights of way

#### How are Tribes identified for scoping consultation?

Upon receipt of a development proponent's preliminary application, the local government must "engage in ... consultation regarding the proposed development with any California Native American Tribe that is traditionally and culturally affiliated with the geographic area, as described in Section 21080.3.1 of the Public Resources Code" and "contact the Native American Heritage Commission for assistance in identifying any California Native American Tribe" (Government Code §65913.4(b)(1)(A)(ii)).

#### What is the timeline for consultation?

The statute adopts a 30-30-30 timeline. Within **30 calendar days** of receiving the developer's preliminary application, the local government must provide formal notice for each Tribe traditionally and culturally affiliated with the geographic area of the project site (Government Code §65913.4(b)(1)(A)(ii)). The formal notice must include the location and a description of the proposed development, and an invitation to engage in scoping consultation (Government Code §65913.4(b)(1)(A)(iii)(I)(ia-ic)).

Each Tribe that receives this notice has **30 calendar days** to accept the invitation to engage in consultation (Government Code §65913.4(b)(1)(A)(iii)(II)).

The local government must initiate consultation within **30 calendar days** of a Tribe's acceptance of the invitation to engage in consultation (Government Code §65913.4(b)(1)(A)(iii)(III)).

#### Who participates in the consultation?

The local government and any California Native American Tribe that is traditionally or culturally affiliated with the geographic area of the project site may participate in the consultation. In cases where more than one Tribe participates in consultation, the local government must grant separate consultation with a Tribe if individual consultation is requested (Government Code §65913.4(b)(1)(C)).

The development proponent and its consultants may participate in consultation if they agree to respect the principles established in AB 168, engage in good faith, and the Tribe approves of the proponent's participation. **The Tribe may revoke this approval at any time during the consultation process** (Government Code §65913.4(b)(1)(C)).

AB 168 requires that consultation must recognize that California Native American Tribes traditionally and culturally affiliated with a geographic area have knowledge and expertise concerning the resources at issue, and shall take into account the cultural significance of the resource to the Tribe (Government Code §65913.4(b)(1)(B)).

#### What confidentiality requirements apply to the consultation process?

Consultation must comply with the confidentiality requirements established in Government Code Section 6254(r), Government Code Section 6254.10, Public Resources Code Section 21082.3(c), and California Code of Regulations, Title 14, Section 15120(d). Additionally, the Tribe may adopt any additional confidentiality requirements applicable to the consultation (Government Code §65913.4(b)(1)(D)).

## Does the California Environmental Quality Act (CEQA) apply to the consultation process?

No, the tribal consultation required pursuant to AB 168 is not considered a project under CEQA (Government Code §65913.4(b)(1)(E)).

#### When does tribal consultation conclude?

Tribal consultation concludes either 1) upon documentation of an enforceable agreement regarding the treatment of tribal resources at the project site (Government Code §65913.4(b)(2)(D)(i)), or 2) one or more parties to the consultation, **acting in good faith and after a reasonable effort**, conclude that a mutual agreement cannot be achieved (Government Code §65913.4(b)(2)(D)(ii)).

#### What are the potential outcomes of the tribal consultation?

If the parties participating in tribal consultation determine that there is no potential impact to tribal cultural resources resulting from the project, then the development proponent may submit an application for ministerial approval pursuant to SB 35 (Government Code §65913.4(b)(2)(A)).

If the tribal consultation identifies a potential impact to tribal cultural resources resulting from the project, then the parties must document an enforceable agreement regarding the methods, measures, and conditions for treatment of tribal cultural resources. **This agreement must be a condition of approval** for the project application for SB 35 approval (Government Code §65913.4(b)(2)(B)).

If the parties are unable to reach an enforceable agreement regarding treatment of tribal cultural resources that may be present on the project site, then the development proponent is ineligible for ministerial approval under SB 35 (Government Code §65913.4(b)(2)(C)).

## What is now required for a project to qualify for SB 35 ministerial approval? A project is **eligible** for the ministerial approval established under SB 35 if **any** of the following conditions apply:

1. A Tribe that received notice of the developer's submission of a preapplication did not respond to the invitation to engage in consultation within 30 days (Government Code §65913.4(b)(3)(A));

- 2. A Tribe accepted an invitation to engage in tribal consultation but failed to engage after repeated attempts by the local government to initiate consultation (Government Code §65913.4(b)(3)(B));
- The consultation concluded that there is no potential harm to tribal cultural resources resulting from the project (Government Code §65913.4(b)(3)(C)); OR
- 4. The consultation identified potential impacts to tribal cultural resources, and the parties committed to a documented, enforceable agreement regarding the treatment of potential resources (Government Code §65913.4(b)(3)(D))

## Pursuant to AB 168, what might disqualify a project from ministerial approval under SB 35?

A project would be **ineligible** for ministerial approval pursuant to SB 35 if **any** of the following conditions apply:

- The project site contains a tribal cultural resource that is listed on a national, tribal, state, or local historic register (Government Code §65913.4(b)(4)(A));
- 2. The parties to scoping consultation do not agree on whether the project will impact tribal cultural resources (Government Code §65913.4(b)(4)(B)); OR
- 3. A potential tribal cultural resource would be affected by the proposed project, and the parties to scoping consultation were unable to document an enforceable agreement regarding the treatment of potential tribal resources (Government Code §65913.4(b)(4)(C))

## What documentation is required upon conclusion of the tribal consultation?

If the consultation concludes that the project would not affect potential tribal cultural resources, **no further documentation is required** and the development proponent may proceed with submission of its application for ministerial approval under SB 35 (Government Code §65913.4(b)(2)(A)).

If the consultation results in documentation of an enforceable agreement regarding the treatment of potential tribal resources, that **agreement must be attached** to the local government's approval of the application for SB 35 ministerial approval (Government Code §65913.4(b)(20(B)).

Governor's Office of Planning and Research AB 168 Technical Advisory, November 2020 Page 7 If the consultation results in disqualification of the project from SB 35's streamlined ministerial approval process, the **local government must provide** written documentation of the fact, with an explanation for the project's ineligibility, to the development proponent and the Tribe or Tribes participating in the consultation (Government Code §65913.4(b)(5)(A)). The documentation provided to the development proponent must also include information on how to seek a conditional use permit or other discretionary approval of the project from the local government (Government Code §65913.4(b)(5)(B)).

## What happens if the project changes after the conclusion of tribal consultation?

If the development or environmental setting substantially changes after the consultation, the local government must notify the Tribe of the change and engage in a **subsequent consultation if requested** by the Tribe or Tribes (Government Code §65913.4(b)(2)(E)).

While the bill does not specify a timeline for this subsequent notification and consultation, OPR recommends adhering to the 30-30-30 timeline required for the initial consultation.

For the purposes of this consultation, OPR advises that a project or environmental setting may "substantially change" if 1) those changes will require major revisions to the environmental impact report, or 2) if new information that was not available or could not have been known during preparation of the environmental impact report becomes available (see Public Resources Code §21166).



#### **SB 35 PREVAILING WAGE CERTIFICATION**

PROJECT:	
I/We, the undersigned, certify that I/we will comply wit of the State of California and/or the Federal Davis Bacor of the Project. If either California law or the Davis Baco I/we will comply with the applicable law.	n Act for the planning, construction, and operation
I/we declare under penalty of perjury that the foregoing the City of, State of Califor	
	Date:
Ву:	
	Date:
Ву:	
	Date:
Ву:	