

## SUBMITTING PLANS FOR AN ACCESSORY DWELLING UNIT

### - Details Questionnaire and Site Plan Checklist-

Please fill out the information below regarding your ADU proposal:

The main residential use on the property is:

- A single-family dwelling
- A duplex/two-family dwelling
- A multi-family dwelling

The proposed accessory unit is:

- A Junior ADU within the main residence
- Attached to the main residence
- Detached from the main residence

The proposed accessory unit is:

- A conversion of an accessory structure
- New construction

The proposed accessory unit is:

- Above a detached garage
- Adjacent to a public alley

Project Architectural Details	Main Unit	Accessory Dwelling Unit
Building Square Footage		
Construction Type		
Building Height		
Roof Style and Pitch		
Roofing Material and Color		
Exterior Wall Material		
Exterior Wall and Trim Colors		
Number of Parking Spaces Provided		

### SITE PLAN CHECKLIST

The following information is normally required when new development is proposed (not always necessary for conversions of an existing space). To facilitate the process, make sure that all the requirements are shown on the site plan:

- Plan should be drawn to scale. Make sure to indicate the scale on the site plan.
- Provide North arrow
- Provide accurate shape and dimensions of the entire property.
- Indicate any public or private roads, alleys, access easements and/or driveway locations.
- Indicate presence, absence and condition of curb, gutter, sidewalk, shoulder paving, and street paving at the property frontage.
- Indicate the size, dimensions and location of all new and existing structures on the property (i.e. Existing house, Existing Garage, Proposed ADU). Make sure to identify the setback distances from the property lines and other structures.
- Include the location of other site features such as utility poles, hydrants, streetlights and trees (describe size and type, and note whether to be retained or removed).
- All walkways (alley-accessed units must provide pedestrian walkway to street frontage)
- Parking stalls, driveways and dimensions (including handicapped stall and ramp as applicable)
- Indicate the required surface drainage away from the proposed building.
- Indicate the locations of existing electric service, water meter, sewer line, and gas meter that serve the existing main residence.
- Indicate the location of the new water, sewer and gas lines.
- Show the location and size of the new electric service for the ADU and indicate whether it is to be connected to a new overhead or underground utility supply, or if it is to be supplied by the existing electric service supplying the existing main residence.

- New landscaping: perimeter and interior
- Location and height of fences and light fixtures
- Trash areas with screening
- Street address of main dwelling unit
- Assessor's parcel number(s)
- Name and address of Applicant
- Calculations: lot size, floor area, number of parking stalls, landscaped area, lot coverage, parcel size/area
- Note:* The ADU may require additional design if constructed in the following Flood Zones – A, AO, AE, OR, AH. A FEMA Flood Elevation Certificate shall be required to be completed by a California Registered Engineer and 2 copies shall be provided to the City of Chico Building Division prior to issuing a Building Permit. A post construction Flood Elevation certificate shall be required and approved by the City of Chico Building Division prior to issuing a Certificate of Occupancy.

# Mandatory



## Preapproved ADU Plan

### Hold Harmless Acknowledgement

By accepting these preapproved Accessory Dwelling Unit construction documents, I \_\_\_\_\_ agree to defend (with counsel of City's choosing), indemnify and hold City, its officials, officers, employees, volunteers, agents and the Engineer who prepared these construction documents, free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or person, including wrongful death, in any manner arising out of , pertaining to, related to, or incident to acceptance of or use of the construction documents.

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Name

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Date

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Address

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Permit Number