



COMMUNITY DEVELOPMENT DEPARTMENT

411 Main Street - 2nd Floor
P.O. Box 3420
Chico, CA 95927

BUILDING DIVISION
(530) 879-6700
Fax (530) 895-4726

<http://www.ci.chico.ca.us>

CITY OF CHICO RESIDENTIAL RETROFIT PROGRAM

APPLICATION FOR CERTIFIED ENERGY CONSERVATION INSPECTORS

The Building Official is the administrator of the Residential Retrofit Program. The Program was developed to comply with Chico Municipal Code [Chapter 16.60](#) - Residential Energy Conservation Ordinance (RECO). Pursuant to [Section 16.60.140](#) the Building Official shall authorize other persons to conduct energy conservation inspections, based on specific qualifications, in order to certify compliance with the Program. This application is intended for individuals requesting to participate as an authorized inspector with the Program.

The Building Official will review and approve Certified Energy Conservation Inspectors based on a combination of factors:

1. Experience as a home inspector.
2. Specific certifications and licenses.
3. Education and/or specialized training.

Please complete the application and provide all required documentation (as attachments) for review and approval.

INSPECTOR'S INFORMATION:

Inspector's Name: _____ Email: _____

Company's Name: _____ Phone #: _____

Address: _____

City of Chico Business License No. _____ Exp Date _____

Check all current certifications and licenses held by the applicant, including the license number and expiration date, and attach a resume with copies of all documents listed below:

	License No.	Exp Date
<input type="checkbox"/> Certified Home Inspector	_____	_____
<input type="checkbox"/> Certified Building Inspector	_____	_____
<input type="checkbox"/> Licensed General Contractor	_____	_____
<input type="checkbox"/> Licensed Insulation Contractor	_____	_____
<input type="checkbox"/> Licensed Structural Pest Control Operator	_____	_____

☐ Other education and/or experience: _____

REFERENCES:

List three local client references. Realtor and/or Broker references are preferred.

Name: _____ Phone #: _____

Company: _____

Name: _____ Phone #: _____

Company: _____

Name: _____ Phone #: _____

Company: _____

APPROVALS:

I certify that the information in this application is complete and true. I understand that I will be required to complete a brief training session for the Residential Retrofit Program, and that an annual certification fee will be required before I will be added to the approved Certified Energy Conservation Inspectors list.

Applicant:

Date: _____

Print Name:

Building Official:

Date: _____

Dale Fletcher, Deputy Director CDD

Return applications to:

Community Development Department, Building Division, 411 Main Street (2nd Floor), Chico, CA.

If you have any questions regarding the procedures for qualifying as a Certified Energy Conservation Inspector, please contact Sommer Stephenson at (530) 879-6820 or sommer.stephenson@chicoca.gov.

For department use only:

Date Received: _____ Training Complete: _____

Fee Paid: \$ _____ TRAKit ID: _____ Staff Initials: _____