



**CITY OF CHICO**  
**APPLICATION FOR GUEST PERMITS**

**FINANCE OFFICE**

411 Main Street  
P.O. Box 3420  
Chico, CA 95927-3420  
530.879-7320

**NOTICE - PLEASE READ:** Chico Municipal Code (CMC) Sections 10.30.010 through 10.30.190 provide in part that two (2) guest passes may be issued to the resident of any parcel within the preferential parking permit area. These guest passes provide for parking in the same block as the address to which the preferential parking permit was issued. By completing and signing this application form, you will be certifying that the users of the vehicles upon which the guest passes will be placed will abide by the conditions contained in this application.

**I. APPLICATION INFORMATION AND CERTIFICATION**

Applicant Name: \_\_\_\_\_

Address for Which Applied: \_\_\_\_\_

Mailing Address, if different: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**II. REQUIREMENTS**

**Guest permits are for temporary use ONLY** and are to be used between the hours that preferential parking is in effect in your preferential area. The guest permits are to be used ONLY for guests on a temporary basis at the address for which applied and use of the guest permits allow for. No fee or other consideration shall be required of a resident by the owner/agent in exchange for the right to use a guest pass. Guest passes will not be reissued or replaced if lost, stolen, or destroyed.

Each guest permit must be hung visibly from the rear-view mirror. Guest permits are issued for a duration of one, two, or three years.

**WARNING!** Falsification or misrepresentation of any of the information supplied on the Application for Preferential Parking Guest Permit above constitutes sufficient grounds for denial of the application or revocation of any permit which may be granted hereafter and is considered to be an infraction which is punishable by fine. Further, violation of any prohibition on the use of a permit **shall be a misdemeanor punishable by imprisonment in the county jail for a period not exceeding six months, or by a fine not to exceed \$1,000.00, or both (CMC 10.55.040).**

**III. CERTIFICATION**

I certify that I have read this application thoroughly, have followed any and all instructions, understand its contents and have supplied true and correct information herein to the best of my knowledge and belief.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**PERMIT INFORMATION (To be completed by Finance Office)**

Permit No: \_\_\_\_\_ Expiration Date: 6/30/ \_\_\_\_\_ Receipt No: \_\_\_\_\_

Tenant/Owner Verification: Yes  No  (Circle Tenant or Owner as Applicable) Issued by: \_\_\_\_\_