SINGLE-FAMILY RESIDENTIAL COLLECTION SERVICE AGREEMENT

Executed Between the City of Chico and USA Waste of California, Inc.

This Briday of September, 2017

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CITY OF CHICO

- 59 This Agreement made and entered into this _____day of ______, 2017, by and between
- the City of Chico, a municipal corporation under the laws of the State of California, hereinafter
- 61 referred to as "CITY" and USA Waste of California, Inc. dba Waste Management, a Delaware
- 62 corporation hereinafter referred to as "CONTRACTOR".

RECITALS

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63

- 64 WHEREAS, the Legislature of the State of California, by enactment of the California Integrated
- Waste Management Act of 1989 ("Act") and subsequent additions and amendments (codified at
- 66 California Public Resources Code Section 40000 et seq.), has declared that it is in the public
- 67 interest to authorize and require local agencies to make adequate provisions for garbage
- 68 collection within their jurisdiction; and
- 69 WHEREAS, the State of California has found and declared that the amount of garbage generated
- 70 in California, coupled with diminishing landfill space and potential adverse environmental impacts
- 71 from landfilling and the need to conserve natural resources, have created an urgent need for State
- 72 and local agencies to enact and implement an aggressive integrated waste management
- 73 program. The State has, through enactment of the Act, directed the responsible State agency,
- 74 and all local agencies, to promote disposal site diversion and to maximize the use of feasible
- garbage reduction, re-use, recycling, and composting options in order to reduce the amount of
- 76 garbage that must be disposed of in disposal sites; and
- 77 WHEREAS, pursuant to California Public Resources Code Section 40059(a) as may be amended
- from time to time, the CITY has determined that the public health, safety, and well-being require
- 79 that exclusive rights be awarded to qualified contractors to provide for the collection of garbage,
- 80 recyclable materials, and organic waste materials, except as may be excluded by the CITY'S
- 81 Municipal Code, or other services specifically excluded as set forth in this Agreement; and
- 82 WHEREAS, the CITY further declares its intent to regulate and set the maximum rates
- 83 CONTRACTOR will charge customers for the collection, transportation, processing, recycling,
- 84 composting, and/or disposal of garbage, recyclable materials, and organic waste materials; and
- WHEREAS, the City Council has determined that CONTRACTOR, by demonstrated experience,
- 86 reputation and capacity, is qualified to provide for the collection of garbage, recyclable materials,
- and organic waste materials within the corporate limits of the CITY, the transportation of such
- 88 material to appropriate places for processing, recycling, composting and/or disposal; and City
- 89 Council desires that CONTRACTOR be engaged to perform such services on the basis set forth
- 90 in this Agreement; and
- 91 WHEREAS, the CONTRACTOR has represented that it has the ability and capacity to provide for
- 92 the collection of garbage, recyclable materials, and organic waste materials within the corporate
- 93 limits of the CITY; the transportation of such material to appropriate places for processing,
- 94 recycling, composting and/or disposal; and the processing of materials; and
- 95 WHEREAS, this Agreement has been developed by and is satisfactory to the CITY and the
- 96 CONTRACTOR.
- 97 Now, therefore, in consideration of the mutual covenants, conditions and consideration contained
- herein, the CITY and CONTRACTOR hereby agree as hereinafter set forth:

ARTICLE 1. Definitions

- For the purpose of this Collection Service Agreement, hereinafter referred to as "Agreement", the definitions contained in this Article shall apply unless otherwise specifically stated. If a word or phrase is not defined in this Article, the definition of such word or phrase as contained in the CITY Municipal Code shall control. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular, and words in the singular include the plural. Use of the masculine gender shall include the feminine gender.
- 1.01 AB 939. The California Integrated Waste Management Act (California Public Resources Code Sections 40000 et al.), as amended from time to time.
- 1.02 <u>Agreement</u>. This written document and all amendments thereto, between the CITY and the CONTRACTOR, governing the provision of Collection Services as provided herein.
- 1.03 <u>Agreement Year</u>. Each twelve (12) month period from July 1st to June 30th during the Term of this Agreement.
- 1.04 <u>Alternative Daily Cover (ADC)</u>. Landfill cover material and at least six (6) inches of earthen material, placed on the surface of the active face of the refuse fill area at the end of each operating day to control vectors, fires, odor, blowing litter and scavenging, as defined in Title 27 of the California Code of Regulations (C.C.R) Section 20164).
- 1.05 <u>Applicable Law</u>. All local, state and federal laws that govern the parties' performance under this Agreement.
- 1.06 <u>Biohazardous or Biomedical Waste</u>. Any waste which may cause disease or reasonably be suspected of harboring pathogenic organisms; included are waste resulting from the operation of medical clinics, hospitals, and other facilities processing wastes which may consist of, but are not limited to, human and animal parts, contaminated bandages, pathological specimens, hypodermic needles, sharps, contaminated clothing and surgical gloves.
- 1.07 <u>Brown Goods</u>. Electronic equipment such as stereos, televisions, VCRs, Personal Data Assistants (PDAs), telephones, and other similar items not containing cathode ray tubes (CRTs).
- 1.08 <u>Bulky Waste</u>. Includes Large Items; Large Green Waste; discarded furniture; carpets; mattresses; household appliances including refrigerators, ranges, washers, dryers, water heaters, and dishwashers and other similar items; large household goods including lawn and garden equipment (drained of fluids), bicycles and other similar large personal items. Bulky Waste does not include Exempt Waste, and must be able to be safely lifted by two people into a collection vehicle.
- 1.09 <u>Change in Law</u>. Any change in (or any new) laws, ordinances, rules, regulations, orders, judgments, decrees, interpretations, decisions or permit requirements, of or by any federal, state or local governmental entity, after the date hereof.
 - 1.10 CITY. The City of Chico, California.
- 1.11 <u>City Representative</u>. The City Manager, or his/her designee, authorized to administer and monitor the provisions of this Agreement.
- 1.12 <u>Collection</u>. The process whereby Garbage, Recyclable Materials, and Organic Waste are removed and transported to a Disposal Facility, an Organic Waste Processing Facility, or a Materials Recovery Facility, as appropriate.

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- 141 1.13 <u>Collection Services</u>. Single-Family Collection Service (SFD).
 - 1.14 <u>Composting</u>. The controlled biological decomposition of Organic Waste into a specific mixture of decayed organic matter used for fertilizing or soil conditioning.
 - 1.15 Construction and Demolition Debris (C&D). Commonly used or discarded materials removed from construction, remodeling, repair, demolition, or renovation operations on any pavement, house, commercial building, or other structure, or from landscaping. Such materials include, but are not limited to, dirt, sand, rock, gravel, bricks, plaster, gypsum wallboard, aluminum, glass, asphalt material, plastics, roofing material, cardboard, carpeting, cinder blocks, concrete, copper, electrical wire, fiberglass, formica, granite, iron, lad, linoleum, marble, plaster plant debris, pressboard, porcelain, steel, stucco, tile, vinyl, wood, masonry, rocks, trees, remnants of new materials, including paper, plastic, carpet scraps, wood scraps, scrap metal, building materials, packaging and rubble resulting from construction, remodeling, renovation, repair and demolition operations on pavements, houses, commercial buildings and other structures. Construction and Demolition Debris does not include Exempt Waste.
 - 1.16 Consumer Price Index (CPI). The index published by the U.S. Department of Labor, Bureau of Labor Statistics, Series Id: U.S. Department of Labor, Bureau of Labor Statistics, Series Id: CUUR0000SA0, Not Seasonally Adjusted, All Items, All Urban Consumers U.S. Cities Average (CPI-U).
 - 1.17 <u>CONTRACTOR</u>. USA Waste of California, Inc. dba Waste Management, a Delaware corporation.
 - 1.18 County. Butte County, California.
 - 1.19 <u>Customer</u>. Means a Service Recipient that receives Collection Services under the terms of this Collection Service Agreement.
 - 1.20 <u>Disposal Facility</u>. Any facility selected by CONTRACTOR that is operated and legally permitted for the purpose of accepting materials for disposal. The initial Disposal Facility is listed in **Exhibit 2** of this Agreement.
 - 1.21 <u>Dwelling Unit</u>. Any individual living unit in a single-family dwelling (SFD) structure or building intended for, or capable of being utilized for, residential living other than a Hotel or Motel.
 - 1.22 <u>E-Waste</u>. Discarded electronics equipment such as cell phones, PDAs, computers, monitors, televisions, and other items containing cathode ray tubes (CRTs), LCD or plasma screens and monitors.
 - 1.23 Exempt Waste. Biohazardous or Biomedical Waste (including Sharps), Hazardous Waste, Sludge, automobiles, automobile parts, boats, boat parts, boat trailers, internal combustion engines, and those wastes under the control of the Nuclear Regulatory Commission.
 - 1.24 <u>Food Waste</u>. Food scraps and trimmings and other putrescible waste that results from food production, preparation, storage, consumption or handling, and that has been separated at the source of generation from other types of Solid Waste including Garbage, Recyclable Materials and Green Waste. Food Waste includes but is not limited to: meat, fish and dairy waste, fruit and vegetable waste, and grain waste. Compostable paper products may be included as appropriate if processing facilities capable of processing such materials are used in the future and are commercially viable. Food Waste does not include Exempt Waste.
 - 1.25 <u>Garbage</u>. All putrescible and non-putrescible solid, semi-solid and associated liquid waste, as defined in California Public Resources Code Section 40191. Garbage does not include

those items defined herein as Recyclable Materials, Organic Waste, or Bulky Waste that have been source-separated for purposes of diversion, or Exempt Waste.

- 1.26 <u>Garbage Bin.</u> A metal or plastic container, with a capacity of one (1) cubic yard up to, and including, four (4) cubic yards, designed or intended to be mechanically dumped into a loader packer type garbage truck that is approved for such purpose by the CITY.
- 1.27 <u>Garbage Cart</u>. A heavy plastic receptacle with wheels and a rated capacity of at least thirty-two (32) gallons and not more than ninety-six (96) gallons, having a hinged tight-fitting lid and wheels, that is approved by the City Representative (if different from those currently in use by CONTRACTOR) for use by Service Recipients for Collection Services under this Agreement.
- 1.28 <u>Green Waste</u>. Any vegetative matter resulting from normal yard and landscaping maintenance that is not more than three (3) feet in its longest dimension or two (2) inches in diameter and fits in the Organic Waste Cart utilized by the Service Recipient, and that has been separated at the source of generation from other types of Solid Waste including Garbage, Recyclable Materials and Food Waste. Green Waste includes plant debris, such as, ivy, grass clippings, leaves, pruning, weeds, branches, brush, non-flocked Christmas trees, and other forms of vegetative waste and must be generated by and at the Service Unit wherein the Green Waste is collected. Green Waste does not include items herein defined as Exempt Waste or Yucca or Cactus.
- 1.29 <u>Gross Revenue</u>. All revenue amounts collected by CONTRACTOR for the provision of Collection Services pursuant to this Agreement, calculated in accordance with Generally Accepted Accounting Procedures (GAAP). The term Gross Revenue, for purposes of this Agreement, does not include any revenues generated from the sale of Recyclable Material, compost product or energy, or other receipts from state and local government accounts (e.g. grants, cash awards and rebates) resulting from the performance of this Agreement.
- 1.30 <u>Hazardous Waste</u>. Any material which is defined, regulated or listed as "hazardous", "toxic", a "pollutant", or words of similar import waste under California or United States law or any regulations promulgated pursuant to such law, as such as state or federal law or regulations may be amended from time to time; and "designated waste" as defined in California Water Code Section 13173.
- 1.31 <u>Household Hazardous Waste (HHW)</u>. HHW includes dry cell household batteries, cell phones and PDAs; used motor oil; used oil filters when contained in a sealed plastic bag; cooking oil; compact fluorescent light bulbs contained in a sealed plastic bag; cleaning products, pesticides, herbicides, insecticides, painting supplies, automotive products, solvents, strippers, and adhesives, auto batteries, and Universal Waste. Items will be added or removed from this list pursuant to changes in state or federal law.
- 1.32 <u>Large Items</u>. Those materials including furniture, carpets, mattresses, White Goods, Brown Goods, E-Waste, clothing, tires (maximum of four per collection), Green Waste, and Large Green Waste which are attributed to the normal activities of a SFD Service Unit. Large Items must be generated by and at the Service Unit wherein the Large Items are collected. Large Items do not include items herein defined as Exempt Waste.
- 1.33 <u>Large Green Waste</u>. Oversized Green Waste such as tree trunks and branches with a diameter of not more than two (2) feet and a length of not more than six (6) feet in its longest dimension, and not weighing more than fifty (50) pounds, which are attributed to the normal activities of a MFD, or City Service Unit. Large Green Waste must be generated by and at the Service Unit wherein the Large Green Waste is collected.

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- 1.34 <u>Materials Recovery Facility (MRF)</u>. Any facility selected by the CONTRACTOR designed, operated, and legally permitted for the purpose of receiving, sorting, processing, storing, or preparing Recyclable Materials for sale. The initial MRF is listed in **Exhibit 2** of this Agreement.
 - 1.35 <u>Non-Collection Notice</u>. A form developed and used by the CONTRACTOR, as approved by the CITY (if different from the form commonly used by CONTRACTOR), to notify Service Recipients of the reason for non-collection of materials set out by the Service Recipient for Collection by CONTRACTOR pursuant to this Agreement.
 - 1.36 <u>Organic Waste or Organic Materials</u>. Refers to Food Waste, or Green Waste, or both Food Waste and Green Waste, together, separately and not commingled with each other, that has been separated at the source of generation from Garbage and Recyclable Materials.
 - 1.37 Organic Waste Bin. A metal or plastic container, with a capacity of one (1) cubic yard up to and including three (3) cubic yards, designed or intended to be mechanically dumped into a loader packer type truck that is approved for such purpose by the CITY.
 - 1.38 Organic Waste Cart. A heavy plastic receptacle with wheels and a rated capacity not exceeding ninety-six (96) gallons, having a hinged tight-fitting lid, and wheels, that is approved for such purpose by the CITY.
 - 1.39 Organic Waste Processing Facility. Any facility selected by the CONTRACTOR operated and legally permitted for the purpose of receiving and processing or digesting Food Waste, Green, Organic Waste and/or Large Green Waste. The initial Organic Waste Processing Facility is listed in **Exhibit 2** of this Agreement.
 - 1.40 Overage (Garbage). Excess Garbage in or around a Garbage Container that results in some manual collection of Garbage by CONTRACTOR's personnel.
 - 1.41 "Party" or "Parties" means the CITY and/or CONTRACTOR.
 - 1.42 Recyclable Materials. Those discarded materials which are capable of being recycled by CONTRACTOR and are part of the CITY-approved recycling program and which have been separated at the source of generation from other types of Solid Waste including Garbage, Green Waste and Food Waste. Recyclable Materials included in the CITY-approved recycling program include: newsprint (including inserts); mixed paper (including magazines, catalogs, envelopes, junk mail, corrugated cardboard, brown bags and paper, paperboard, paper egg cartons, office ledger paper, aseptic containers, gable-top cartons, and telephone books); glass containers; aluminum beverage containers; small scrap and cast aluminum (up to 20 pounds); steel including "tin" cans, empty aerosol cans (empty, non-toxic products) and small scrap (up to 20 pounds); bimetal containers; plastic food containers, #1-7 plastics that have commercial value regardless of form or mold (including but not limited to plastic containers, bottles, and wide mouth tubs, except #6), aluminum foil and pans. Recyclable Materials do not include Exempt Waste.
 - 1.43 Recycling Bin. A plastic or metal container, with a capacity of one (1) cubic yard up to and including four (4) cubic yards, designed or intended to be mechanically dumped into a loader packer type recycling truck that is approved for such purpose by the CITY and is appropriately labeled as a Recycling Bin.
 - 1.44 Recycling Cart. A heavy plastic receptacle with wheels and a rated capacity of at least thirty-two (32) gallons and not more than ninety-six (96) gallons, having a hinged tight-fitting lid, and wheels that is approved for such purpose by the CITY and is appropriately labeled as a Recycling Cart.

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- 1.45 <u>Service Commencement Date</u>. October 1, 2017. the date upon which CONTRACTOR becomes responsible for providing the services described in this Agreement to Service Recipients and the CITY, within CITY's boundaries.
 - 1,46 <u>Service Recipient</u>. An individual or entity receiving Collection Service under this Agreement.
 - 1.47 Service Unit. SFD Service Units.

- 1.48 <u>SFD Bulky Waste Collection Service</u>. The periodic on-call Collection of a combination of Large Items collected by the CONTRACTOR, from SFD Service Units in the Service Area and the delivery of those Large Items to a Disposal Facility, Materials Recovery Facility, Organic Waste Processing Facility or such other facility as may be appropriate under the terms of this Agreement. SFD Bulky Waste Collection Service does not include the collection of Large Items through the use of Debris Box Containers.
- 1.49 <u>SFD Collection Service</u>. SFD Garbage Collection Service, SFD Recycling Collection Service, SFD Organic Waste Collection Service, SFD Insta-Bin Collection service, and SFD Bulky Waste Collection Service.
- 1.50 <u>SFD Garbage Collection Service</u>. The Collection of Garbage, by the CONTRACTOR, from SFD Service Units in the Service Area and the delivery of that Garbage to a Disposal Facility.
- 1.51 <u>SFD Insta-Bin Collection Service</u>. The Collection of Garbage, Recyclable Materials, and/or Organic Waste from SFD Service Units in the SFD Service Area in Bins up to six (6) cubic yards provided by CONTRACTOR for the temporary accumulation of Garbage, Recyclable Materials, and/or Organic Waste
- 1.52 <u>SFD Organic Waste</u>. Green Waste and Food Waste separated at the source of generation for inclusion in the SFD Organic Waste Collection Service program.
- 1.53 <u>SFD Organic Waste Collection Service</u>. The Collection of SFD Organic Waste by the CONTRACTOR from SFD Service Units in the Service Area, the delivery of that SFD Organic Waste to an Organic Waste Processing Facility.
- 1.54 <u>SFD Recycling Collection Service</u>. The Collection of Recyclable Materials by the CONTRACTOR from SFD Service Units in the Service Area, the delivery of those Recyclable Materials to a Materials Recovery Facility, and the processing and marketing of those Recyclable Materials.
- 1.55 <u>SFD Service Area</u>. The entire area within the corporate limits of the City of Chico, California.
- 1.56 <u>SFD Service Unit</u>. Each Dwelling Unit, in a residential parcel containing no more than four (4) Dwelling Units, and each Dwelling Unit in a Mobile Home Park serviced by individual Garbage Carts.
- 1.57 <u>Sharps</u>. Sharps includes needles, scalpels, lancets, blades, broken medical glass, broken capillary tubes, and ends of dental wires.
- 1.58 <u>Sludge</u>. The accumulated solids, residues, and precipitates generated as a result of waste treatment or processing, including wastewater treatment, water supply treatment, or operation of an air pollution control facility, and mixed liquids and solids pumped from septic tanks, grease traps, privies, or similar disposal appurtenances or any other such waste having similar characteristics or effects.

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- 1.59 Solid Waste. Garbage, Recyclable Materials, Organic Waste, Large Items, and permissible items dropped off at CONTRACTOR'S drop-off events or CONTRACTOR'S (or CONTRACTOR'S affiliates') facilities pursuant to this Agreement (such as E-Waste and HHW).
 - 1.60 <u>Temporary Debris Box Collection Service</u>. Collection on a temporary or infrequent basis of Garbage, Recyclable Materials, Organic Waste and/or Construction and Demolition Debris at Commercial, CITY or MFD Service Units, utilizing 10 to 50 cubic yard containers, or temporary collection utilizing 6 cubic yard bins at SFD Service Units for Construction and Demolition Debris only.
 - 1.61 <u>Universal Waste</u>. Televisions, computer monitors, consumer electronics with circuit boards, fluorescent lamps, cathode ray tubes, non-empty aerosol cans, instruments and switches that contain mercury, and dry cell batteries containing cadmium copper, or mercury.
 - 1.62 White Goods. Discarded refrigerators, ranges, water heaters, freezers, and other similar household appliances.
- 1.63 <u>Work Day</u>. Any day, Monday through Saturday that is not a holiday as set forth in Section 3.09 of this Agreement.

ARTICLE 2. Term of Agreement

- 2.01 <u>Term</u>. The term of this Agreement shall be for an eleven (11) year, nine (9) month period beginning October 1, 2017, and terminating on June 30, 2029.
- 2.02 Five (5) Year Extensions. CONTRACTOR may submit a written request for up to two (2) five (5) year term extensions to the original eleven (11) year, nine (9) month term, and at CITY's sole option, CITY may grant CONTRACTOR's request to extend the term. Under no circumstances will CITY be obligated to extend the term. CONTRACTOR must request the first five (5) year extension by July 1, 2027, in order to be eligible for that extension, and the second five (5) year extension by July 1, 2032, in order to be eligible for that extension.
- 2.03 Performance Review prior to Each Five (5) Year Extension. If CONTRACTOR requests a term extension as described in Section 2.02 above, then, at CITY's sole option, a billing audit and performance review may be conducted with respect to that extension as described in Article 19, and CONTRACTOR must pay the cost of the billing audit and performance review subject to the maximum cost specified in such Article. Regardless of the outcome of this billing audit and performance review, CITY will have no obligation to extend the term of the Agreement.

ARTICLE 3. Services Provided by the Contractor

3.01 Grant of Exclusive Right.

3.01.1 SFD Exclusivity. Except as provided in Section 3.02, CONTRACTOR is hereby granted the exclusive right to collect, transport, recycle, process and dispose of Garbage, Recyclable Materials, Large Items, Food Waste, and Green Waste generated by SFD Service Units located within the Service Area.

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3.02 <u>Limitations to Scope of Exclusive Agreement</u>.

- 3.02.1 Temporary Debris Box Collection Service is not included within the scope of this Agreement.
- 3.02.2 Recyclable Materials or Large Items that are source separated from Garbage by the generator, which the generator sells or is otherwise compensated by a collector in a manner resulting in a net payment to the generator;
- 3.02.3 Garbage, Recyclable Materials, Large Items, Construction and Demolition Debris or Organic Waste, which is removed from any SFD Service Unit, and which is transported personally by the owner or occupant of such premises (or by his or her full-time employees but not including construction related employees or subcontractors) to a processing or Disposal Facility;
- 3.02.4 Recyclable Materials, Organic Waste or Large Items which are source separated at any premises by the generator and donated to youth, civic or charitable organizations;
- 3.02.5 Beverage containers delivered by the generator for Recycling under the California Beverage Container Recycling Litter Reduction Act, Section 14500, et seq.;
- 3.02.6 Organic Waste removed from a premise by a gardening, landscaping, or tree trimming company as an incidental part of a total service offered by that company rather than as a hauling service;
- 3.02.7 Construction and Demolition Debris where the owner or occupant of the premises holds a building permit for the project, and such project was done by the owner, occupant, or a licensed construction company, and, as an incidental part of a total service offered by the licensed company rather than as a hauling service, and where the owner, occupant, the licensed company, or an authorized/permitted construction and demolition debris collection contractor uses its own equipment and employees for the collection and transportation of such Construction and Demolition Debris;
- 3.02.8 Large Items removed from a premise by a property management or maintenance company as an incidental part of the total cleanup or maintenance service offered by the company rather than as a hauling service, and provided that such removal is not with collection containers placed in use by CONTRACTOR, and
 - 3.02.9 Hazardous Waste and other Exempt Waste regardless of its source.
- 3.03 CONTRACTOR acknowledges and agrees that the CITY may permit other persons besides the CONTRACTOR to collect any and all types of materials excluded from the scope of this Agreement, as set forth above, except that CONTRACTOR will have a right of first refusal if the CITY contemplates permitting or licensing other persons to collect such materials. If CONTRACTOR can produce evidence that other persons are servicing collection containers or are Collecting Garbage, Recyclable Materials, Large Items, and/or Organic Waste in a manner that is not consistent with the CITY'S Municipal Code or this Agreement, it shall report the location, the name and phone number of the person or company to the CITY along with CONTRACTOR'S evidence of the violation of the exclusiveness of this Agreement, and the CONTRACTOR shall assist the CITY to enforce the CITY'S Municipal Code and this Agreement. CONTRACTOR may remove illegally placed containers in pubic right-of-ways, alleys, or streets, but only after notifying the CITY.

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- 3.03.1 The scope of this Agreement shall be interpreted to be consistent with applicable law, now and during the term of the Agreement. If future judicial interpretations of current law or new laws, regulations, or judicial interpretations limit the ability of the CITY to lawfully provide for the scope of services as specifically set forth herein, CONTRACTOR agrees that the scope of the Agreement will be limited to those services and materials which may be lawfully provided and that the CITY shall not be responsible for any lost profits or losses claimed by CONTRACTOR to arise out of limitations of the scope of the Agreement set forth herein. Notwithstanding the foregoing, nothing in this paragraph shall be deemed to limit Sections 4.02 or 25.01 of this Agreement.
- 3.04 <u>Service Standards</u>. CONTRACTOR shall perform all Collection Services under this Agreement in a thorough and professional manner. Collection Services described in this Agreement shall be performed regardless of weather conditions or difficulty of collection, except as provided in Section 23.08 (Force Majeure).

3.05 Hours and Days of Collection.

- 3.05.1 SFD Collection Services shall be provided, commencing no earlier than 6:00 a.m. and terminating no later than 6:00 p.m., Monday through Friday with no service on Saturday (except for holiday service as set forth in Section 3.09 of this Agreement in which case normal collection hours may be utilized) or Sunday. The hours, days, or both of collection may be extended due to extraordinary circumstances or conditions with the prior written consent of the City Representative.
- 3.05.2 Notwithstanding the foregoing, it shall be unlawful for any solid waste collector to collect any garbage, rubbish or waste matter between the hours of 8:00 a.m. and 7:00 p.m. in the central business district area described as follows: Bounded on the north by Big Chico Creek, on the south by the south line of Fifth Street, on the west by the west line of Salem Street, and on the east by the east line of Wall Street. This restriction is intended to prohibit collections from any and all properties fronting on the aforementioned boundary streets, as well as the area within said boundaries.
- 3.05.3 The CITY may direct CONTRACTOR to restrict the Collection hours in areas around schools and request CONTRACTOR to restrict Collection hours in high traffic areas during peak commute hours. When the CITY is conducting road overlay or slurry projects, the CITY reserves the right to temporarily redirect or restrict CONTRACTOR from collection in the affected areas or temporarily change the collection hours if needed. The hours of collection may be extended due to extraordinary circumstances or conditions with the prior written consent of the City Representative.
- 3.06 <u>Manner of Collection</u>. The CONTRACTOR shall provide Collection Service with as little disturbance as possible and shall leave any Cart or Bin in an upright position at the same point it was collected without obstructing alleys, roadways, driveways, sidewalks or mail boxes.

3.07 Containers.

3.07.1 <u>Carts</u>. Carts introduced into service by CONTRACTOR during the term of this Agreement may be new or refurbished and are to be hot-stamped, embossed, or laminated, or labeled with the type of materials to be Collected (i.e., Garbage/Residual/Landfill, Food Waste, Organic Waste Recyclable Materials) and instructions provided for proper usage at the time of delivery to a new account or upon request of the Service Recipient. Labeling on such Carts shall be on the lids. CONTRACTOR'S phone number shall be included as part of such Cart labeling. Labeling and graphics on such Carts (if different from those commonly used by CONTRACTOR) shall be approved by CITY.

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- 3.07.2 <u>Bins</u>. Bins introduced into service by CONTRACTOR during the term of this Agreement may be new or refurbished and are to be painted, embossed, or hot stamped or labeled with the type of materials to be Collected (i.e., Garbage/Residual/Landfill, Food Waste, Organic Waste, Recyclable Materials) and instructions provided for proper usage at the time of delivery to a new account or upon request of the Service Recipient. CONTRACTOR'S phone number shall be included as part of such Bin labeling. Labeling and graphics of the Bins (if different from those commonly used by CONTRACTOR) shall be approved by CITY.
- 3.07.3 Replacement of Carts and Bins. CONTRACTOR'S employees shall take care to prevent damage to carts or bins by unnecessary rough treatment. However, any Cart or Bin damaged by the CONTRACTOR shall be replaced by the CONTRACTOR, at the CONTRACTOR'S expense within five (5) Work Days at no cost or inconvenience to the Service Recipient.
- 3.07.3.1 Upon notification to the CONTRACTOR by the CITY or a Service Recipient that the Service Recipient's Cart(s), or Bin(s), have been lost, stolen or damaged beyond repair through no fault of the CONTRACTOR, the CONTRACTOR shall deliver a replacement Cart(s), or Bin(s) to such Service Recipient within five (5) Work Days. The CONTRACTOR shall maintain records documenting all Cart and Bin replacements occurring on a monthly basis.
- 3.07.3.2 Where such Cart is lost, stolen or damaged beyond repair through no fault of the CONTRACTOR, each Service Recipient shall be entitled to the replacement of, at no cost to the Service Recipient, one (1) such Garbage Cart, one (1) such Recycling Cart, and one (1) such Organic Waste Cart, during the life of this Agreement. In instances were Carts are reported to have been stolen from the same Service Recipient on multiple occurrences, CONTRACTOR and CITY shall work with the impacted Service Recipient to determine the cause of such repeated stolen Carts and develop a method to reduce or eliminate the occurrences of stolen Carts.
- 3.07.3.3 Where such Bin or Cart replacement occurs through no fault of the CONTRACTOR, CONTRACTOR shall be compensated for the cost of those replacements in excess of the requirements set forth above in accordance with the "Cost to Replace Lost, Stolen or Damaged Containers" Service Rate, as appropriate, as initially set forth in **Exhibit 4**, as adjusted as provided under the terms of this Agreement.
- 3.07.4 Repair of Carts and Bins. CONTRACTOR shall be responsible for repair of carts in the areas to include but not be limited to, hinged lids, wheels and axles. Within five (5) Work Days of notification by the CITY or a Service Recipient of the need for such repairs, the CONTRACTOR shall repair the Cart or Bin or if necessary, remove the Cart or Bin for repairs and deliver a replacement Cart or Bin to the Service Recipient. If the repair is caused by reasons other than normal wear and tear, or CONTRACTOR mishandling, the Service Recipient will be responsible for paying CONTRACTOR'S costs to repair, which shall not exceed the "Cost to Replace Lost, Stolen or Damaged Containers" set forth in **Exhibit 4**.
- 3.07.5 Cart or Bin Exchange. Upon notification to the CONTRACTOR by the CITY or a Service Recipient that a change in the size or number of Carts or Bins is required, the CONTRACTOR shall deliver such Carts or Bins to such Service Recipient within five (5) Work Days. Each SFD Service Unit shall be entitled to receive one (1) free Cart or Bin exchange per Agreement Year during the term of this Agreement. Accordingly, CONTRACTOR shall be compensated for the cost of those exchanges in excess of one (1) per Agreement Year, in accordance with the "Exchange Cart/Bin (cart/bin not damaged)" service rate as set forth in

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Exhibit 4 which is attached to and included in this Agreement or as may be adjusted under the terms of this Agreement.

3.07.6 Ownership of Carts. Ownership of Carts shall rest with the CONTRACTOR. In the case of the termination of the Agreement prior to the expiration of the initial term or optional extension terms due to the default of the CONTRACTOR as set forth in Article 23 of this Agreement, the CITY shall have the right to take possession of the Carts in service with customers and retain such possession until satisfactory arrangements can be made to provide Collection Services using other equipment. Such time of possession shall be limited to one hundred eighty (180) days after the effective date of termination. After such time, such Carts shall be returned to CONTRACTOR or, if the parties mutually agree, the CITY shall pay a reasonable monthly rent to the CONTRACTOR for the CITY'S use of the equipment. Upon termination of this Agreement, CONTRACTOR shall be responsible for removing all Carts in service from the Service Area and reusing or recycling such Carts as appropriate.

3.07.7 Ownership of Bins. Ownership of Bins distributed by the CONTRACTOR shall rest with the CONTRACTOR. In the case of the termination of the Agreement prior to the expiration of the initial term or optional extension term due to the default of the CONTRACTOR as set forth in Article 23 of this Agreement, the CITY shall have the right to take possession of such Bins and to retain such possession until satisfactory arrangements can be made to provide Collection Services using other equipment. Such time of possession shall be limited to one hundred eighty (180) days after the effective date of termination. After such time, such Bins shall be returned to CONTRACTOR, or, if the parties mutually agree, the CITY shall pay a reasonable monthly rent to the CONTRACTOR for the CITY'S use of the equipment. Upon the receipt of written notice from the CITY, CONTRACTOR shall submit to the City Representative an inventory of Bins, including their locations.

3.07.8 Cleaning/Removal of Graffiti from Containers.

- 3.07.8.1 Carts. If CONTRACTOR, or CITY, identifies graffiti on any Cart set out for Collection, or otherwise identifies graffiti on any Cart during the normal course of its work, CONTRACTOR shall exchange that Cart for a clean Cart within five (5) Work Days at no cost to the Service Recipient.
- 3.07.8.2 Bins. If CONTRACTOR, or CITY, identifies graffiti on any Bin set out for Collection, or otherwise identifies graffiti on any Bin during the normal course of its work, CONTRACTOR shall either exchange that Bin for a clean one or paint over the Bin within five (5) Work Days at no cost to the Service Recipient.
- 3.07.8.3 Charges. CONTRACTOR may charge a Service Recipient a Container exchange fee or Bin painting fee (as set forth in **Exhibit 4**), as applicable, for instances of graffiti which exceed one (1) per Agreement year.
- 3.08 <u>Labor and Equipment</u>. CONTRACTOR shall provide and maintain all labor, equipment, tools, facilities, and personnel supervision required for the performance of CONTRACTOR'S obligations under this Agreement. CONTRACTOR shall at all times have sufficient backup equipment and labor to fulfill CONTRACTOR'S obligations under this Agreement. No compensation for CONTRACTOR'S services or for CONTRACTOR'S supply of labor, equipment, tools, facilities or supervision shall be provided or paid to CONTRACTOR by CITY or by any Service Recipient except as expressly provided by this Agreement.
- 3.09 <u>Holiday Service</u>. The CITY observes January 1st, Thanksgiving Day, and December 25th as legal holidays. CONTRACTOR shall not provide Collection Services on the designated holidays, and has the option of not providing services on July 4th if this is not a standard work day

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for CONTRACTOR, of if Disposal or Processing facilities are closed. In any week in which one of these holidays falls on a Work Day, SFD Collection Services for the holiday and each Work Day thereafter will be delayed one Work Day for the remainder of the week with normally scheduled Friday Collection Services being performed on Saturday.

3.10 Processing and Disposal.

- 3.10.1 Compliance with Permits. CONTRACTOR shall not knowingly deliver materials collected under this Agreement to facilities that do not comply in all material aspects with the Department of Resources Recycling and Recovery regulations under Title 14, Division 7, Chapter 3, Minimum Standards for Solid Waste Handling and Disposal (Article 5.9 Sections 17380-17386). CONTRACTOR, and not the CITY, must use reasonable efforts to assure that all Disposal, transfer, and processing facilities to which CONTRACTOR delivers material under this Agreement are properly permitted to receive material collected under this Agreement, except for the Neal Road Recycling and Waste Facility and any facility that CITY specifically directs CONTRACTOR to use. Failure to comply with this provision may result in the CONTRACTOR being in default under this Agreement.
- 3.10.2 Permits and Approvals. CONTRACTOR shall, upon written request from the CITY, arrange for the facilities owned by the CONTRACTOR or an affiliate of the CONTRACTOR to which CONTRACTOR delivers material under this Agreement to provide copies of facility permits, notices of violations, inspection areas or concerns, or administrative action to correct deficiencies related to the operation, but only to the extent the foregoing are material and reasonably related to the services provided under this Agreement. For other facilities selected by the CONTRACTOR to which CONTRACTOR delivers material under this Agreement, if the CONTRACTOR becomes aware of any material permit violations by such facilities that are reasonably related to the services provided under this Agreement, CONTRACTOR shall notify the CITY of the same. Failure to provide facility information may result in the CONTRACTOR being in default under this Agreement.
- 3.10.3 <u>Disposal Facility</u>. All Garbage collected as a result of performing Collection Services shall be transported, and delivered to a legally permitted Disposal Facility. Failure to comply with this provision may result in the levy of liquidated damages as specified in Article 18 of this Agreement and may result in the CONTRACTOR being in default under this Agreement.
- 3.10.4 Organic Waste Processing Facility. All Organic Waste collected as a result of performing SFD Organic Waste Collection Services shall be delivered to a legally permitted Organic Waste Processing Facility. Failure to comply with this provision may result in the levy of liquidated damages as specified in Article 18 of this Agreement and may result in the CONTRACTOR being in default under this Agreement.
- 3.10.5 <u>Material Recovery Facility</u>. All Recyclable Materials collected as a result of performing SFD Recycling Services shall be delivered to a legally permitted Material Recovery Facility (MRF). Failure to comply with this provision may result in the levy of liquidated damages as specified in Article 18 of this Agreement and may result in the CONTRACTOR being in default under this Agreement.
- 3.10.6 <u>Cardboard Drop-off Site</u>. CONTRACTOR shall provide a drop off location for the receipt of self-haul cardboard materials from residential SFD subscribers at no additional charge. The drop off location will be located and operate at the CONTRACTOR'S office specified in Article 12 in this agreement. Such cardboard materials must not be contaminated and may be rejected at the CONTRACTOR'S discretion

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- 3.11 <u>Inspections</u>. The CITY shall have the right to inspect the CONTRACTOR'S facilities or collection vehicles used in the performance of this Agreement and their contents at any time while operating inside or outside the CITY.
- 3.12 <u>Commingling of Materials</u>. Except contaminated loads, CONTRACTOR shall not at any time commingle Garbage with separated Organic Waste or with separated Recyclable Materials, or commingle separated Organic Waste with separated Recyclable Materials collected pursuant to this Agreement without the express prior written authorization of the City Representative. Such approval by the CITY will not be unreasonably withheld.
- 3.13 Recyclable Materials and Organic Waste Contamination. CONTRACTOR has an obligation to offer the Service Recipients the correct combination of Cart and Bin sizes and collection frequency that matches their unique service needs to reduce contamination of Recyclable Materials and Organic Waste. To support the CITY'S diversion goals and CONTRACTOR's Diversion Requirements as set forth in Article 5 of this Agreement, CONTRACTOR shall only be required to collect Recyclable Materials if they have been separated by the Service Recipient from Garbage and Organic Waste, and shall only be required to collect Organic Waste if it has been separated by the Service Recipient from Garbage and Recyclable Materials.
- As part of CONTRACTOR's Public Education Services under Article 13 of this Agreement, CONTRACTOR has agreed to provide outreach and support to SFD Service Recipients. Additionally, CONTRACTOR's route collection personnel will report to CONTRACTOR's supervisors and/or Sustainability Support Staff if they observe potential contamination problems, and/or insufficient collection capacity. For purposes of determining if Recyclable Materials or Organic Waste are deemed to be contaminated, if, by visual or digital inspection, Recyclable Materials are commingled with fifteen percent (15%) by weight or volume of Garbage or Organic Waste, or if, by visual inspection, Organic Waste is commingled with three percent (3%) by volume of Garbage or Recyclable Materials, then Recyclable Materials and/or Organic Waste shall be deemed to be contaminated and CONTRACTOR may take the following steps:
- 3.13.1 First and Second Occurrence. For the first and second occurrence (if within 12 months of the first) of contamination for a particular container (i.e., Recyclable Materials or Organic Waste), CONTRACTOR shall collect the contaminated container and shall affix a Notice to the contaminated container which contains instructions on the proper procedures for sorting Recyclable Materials or Organic Waste, and shall notify the Service Recipient by phone, U.S. mail, e-mail, in person (which may be a container tag), that for the third and subsequent incidents of excess contamination, the Service Recipient may be charged a contamination fee for the contaminated container, and after the fifth incident of excess contamination, CONTRACTOR may remove the Cart or Bin. CONTRACTOR representative shall also contact the Service Recipient by phone, U.S. mail, e-mail, or in person (which may be a container tag) to ensure that they have the appropriate level of service for proper collection of Garbage, Recyclable Materials and/or Organic Waste. CONTRACTOR must also provide digital/visual documentation to the Service Recipient that clearly documents the Service Recipient's on-going contamination problems.
- 3.13.2 Third and Fourth Occurrence. For the third and fourth occurrence (if within 12 months of the first) of contamination for a particular container (i.e., Recyclable Materials or Organic Waste), CONTACTOR shall provide a Notice that contains instructions on the proper procedures for setting out Recyclable Materials or Organic Waste, and CONTRACTOR shall collect the contaminated Container and may charge the Service Recipient a contamination fee as set forth in **Exhibit 4**. For any contamination fee charge being assessed, CONTRACTOR must

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provide digital/visual documentation to the Service Recipient that clearly documents the Service Recipient's on-going contamination problems.

- 3.13.3 Fifth and Subsequent Occurrence. For the fifth or subsequent occurrence (if within 12 months of the first) of contamination for a particular container (i.e., Recyclable Materials or Organic Waste), CONTRACTOR may collect the contaminated Container and may charge the Service Recipient a contamination fee as set forth in Exhibit 4. CONTRACTOR may also, after notifying Service Recipient, remove the Recyclable Materials or Organic Waste Container, as applicable, and discontinue providing the Recyclable Materials or Organic Waste Collection Services for a period not to exceed one (1) year. Prior to the removing any such containers or discontinuing Recyclable Materials or Organic Waste Service, CONTRACTOR must provide (or have provided) digital documentation to the Service Recipient that clearly documents the Service Recipient's on-going contamination problems and written notices of contamination as described above. CONTRACTOR shall notify CITY within five (5) Work Days of removal of Recyclable Materials or Organic Waste Containers for excessive contamination.
- 3.13.4 <u>Tracking Occurrences of Contamination</u>. Regarding Sections 3.13.1 3.13.3, after twelve (12) months have passed from the last applicable contamination occurrence, the next contamination occurrence shall be deemed a first contamination occurrence.
- 3.13.5 <u>Service Re-start</u>. After one (1) year, or a shorter time-period if appropriate, the Service Recipient may request CONTRACTOR and the CITY to reinstate the discontinued service, and CONTRACTOR may charge a Container re-delivery fee as specified in **Exhibit 4** for restarting the Recyclable Materials or Organic Waste Collection Service.
- 3.13.6 Disputes Over Excess Contamination Charges. If Service Recipient disputes a contamination charge (which must be within 30 days of them being assessed). CONTRACTOR shall temporarily halt any contamination charge and/or increased Maximum Service Rate resulting from increasing the Cart or Bin or size or collection frequency, and CONTRACTOR may request a ruling by the City Manager to resolve the dispute. A request by CONTRACTOR to the City Manager to rule on any such dispute must be filed within 15 calendar days of CONTRACTOR'S halting of contamination charge, or increased Maximum Rate, and must include written documentation and digital/visual evidence of ongoing overall problems. The City Manager may request a meeting (in person or phone) with both the Service Recipient and CONTACTOR to resolve the dispute. Following such a meeting, the City Manager will rule on the dispute within 15 calendar days, and the City Manager's decision on resolving the dispute between and Service Recipient shall be final. If the City Manager rules in favor of the Service Recipient, CONTRACTOR shall credit the disputed contamination charges or increased Maximum Service Rate. If the City Manager rules in favor of CONTRACTOR, CONTRACTOR may charge Service Recipient the prior halted contamination charge and/or increased Maximum Service Rate resulting from increasing the Cart or Bin size or collection frequency, and may follow the steps in Section 4.01.6 for collection of delinquent accounts.
- 3.14 <u>Spillage and Litter</u>. The CONTRACTOR shall not litter premises in the process of providing Collection Services or while its vehicles are on the road. The CONTRACTOR shall transport all materials collected under the terms of this Agreement in such a manner as to prevent the spilling or blowing of such materials from the CONTRACTOR'S vehicle. The CONTRACTOR shall exercise all reasonable care and diligence in providing Collection Services so as to prevent spilling or dropping of Garbage, Organic Waste, or Recyclable Materials and shall immediately, at the time of occurrence, clean up such spilled or dropped materials.
- 3.14.1 The CONTRACTOR shall not be responsible for cleaning up un-sanitary conditions caused by the carelessness of the Service Recipient; however, the CONTRACTOR

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shall clean up any material or residue that are spilled or scattered by the CONTRACTOR or its employees.

- 3.14.2 Equipment oil, hydraulic fluids, spilled paint, or any other liquid or debris resulting from the CONTRACTOR'S operations or equipment repair shall be covered immediately with an absorptive material and removed from the street surface. When necessary, CONTRACTOR shall apply a suitable cleaning agent to the street surface to provide adequate cleaning. To facilitate such cleanup, CONTRACTOR'S vehicles shall at all times carry sufficient quantities of petroleum absorbent materials along with a broom and shovel.
- 3.14.3 The above paragraphs notwithstanding, CONTRACTOR shall clean up any spillage or litter caused by CONTRACTOR within two (2) hours upon notice from the CITY.
- 3.14.4 In the event where damage to CITY streets is caused by a hydraulic oil spill (i.e., any physical damage in excess of a simple cosmetic stain caused by the spill), CONTRACTOR shall be responsible for all repairs to return the street to the same condition prior to the spill. CONTRACTOR shall also be responsible for all clean-up activities related to the spill. Repairs and clean-up shall be performed in a manner satisfactory to the City Representative and at no cost to the CITY.
- 3.14.5 Ownership of Materials. Title to Garbage and Organic Waste shall pass to CONTRACTOR at such time as said materials are placed in the CONTRACTOR'S collection vehicles by CONTRACTOR. Title to Recyclable Materials shall pass to CONTRACTOR at such time as said materials are set out by the Service Recipient for collection
- 3.14.6 <u>Hazardous Waste</u>. Under no circumstances shall CONTRACTOR'S employees knowingly collect Hazardous Waste, or remove unsafe or poorly containerized Hazardous Waste, from a collection container. If CONTRACTOR determines that material placed in any container for collection is Hazardous Waste, or other material that may not legally be accepted at the Disposal Facility or one of the processing facilities, or presents a hazard to CONTRACTOR'S employees, the CONTRACTOR shall have the right to refuse to accept such material. The generator shall be contacted by the CONTRACTOR and requested to arrange for proper disposal service. If the generator cannot be reached immediately, the CONTRACTOR shall, before leaving the premises, leave a Non-collection Notice, which indicates the reason for refusing to collect the material, and how the Hazardous Waste can be properly disposed or recycled.
- 3.14.7 If Hazardous Waste is found in a collection container that poses an imminent danger to people or property, the CONTRACTOR shall immediately notify the CITY's Dispatch non-emergency response number at 530-897-4900. The CONTRACTOR shall also immediately notify the CITY of any Hazardous Waste that has been identified.
- 3.14.8 If Hazardous Waste is identified at the time of delivery to the Disposal Facility, or one of the processing facilities and the generator cannot be identified, CONTRACTOR (and not CITY) shall be solely responsible for handling and arranging transport and disposition of the Hazardous Waste, provided that nothing in this section or this Agreement shall limit CONTRACTOR's remedies against the generator of any Hazardous Waste.

3.15 Garbage Overage and Correction Procedures.

3.15.1 CONTRACTOR has an obligation to offer the Service Recipients the correct combination of Container sizes and collection frequency that matches each Service Recipient's unique service needs to enable clean, efficient, and cost-effective collection of Garbage, Recyclable Materials, and Organic Waste. The CITY and CONTRACTOR agree that

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overflow of Garbage that is not properly in the Service Recipient's Garbage Container(s) may negatively impact public health and safety. CONTRACTOR has also agreed to conduct recycling audits and provide outreach and support to SFD accounts receiving the correct service level. However, in the event that Service Recipients are found to habitually overflow their Garbage Container(s), CONTRACTOR may take the steps as listed below to correct Service Recipient's on-going overflow of Garbage.

- 3.15.2 <u>Prior Arrangements for Collection</u>. If the Service Recipient has made prior arrangements with CONTRACTOR for collection of Garbage Overages, CONTRACTOR shall collect such overages as arranged, and may charge the Service Recipient the Container overflow charge (prior arrangement) rate set forth in **Exhibit 4.**
- 3.15.3 No Prior Arrangements. If the Service Recipient has not made prior arrangements with CONTRACTOR for collection of Garbage Overage, (a) CONTRACTOR may collect such Garbage Overage at no additional charge as a courtesy, (b) CONTRACTOR may not collect the Garbage Overage and leave a tag explaining the reason for non-collection of the Garbage Overage, (c) CONTRACTOR may collect the Garbage Overage (up to two lifts) and charge the Service Recipient the Garbage Overage fee (no prior arrangement) rate set forth in **Exhibit 4** as provided below, or increase the capacity or frequency of collection of the existing Container to match documented service needs as provided below. In managing Garbage Overages, the following shall apply:
- 3.15.3.1 <u>First and Second Occurrence</u>. For the first and second occurrence (if within 12 months of the first of Garbage Overage), CONTRACTOR may collect the Garbage Overage and CONTRACTOR shall provide the following written notice (via e-mail, U.S. mail, or in person ((which may be by container tag)) to the Service Recipient: (i) the date, description and photograph of the Garbage Overage, (ii) that on the third and subsequent incidents of Garbage Overage, the Service Recipient may be charged a Garbage Overage fee, and (iii) that on the fifth or subsequent occurrence of Garbage Overage, the Container size or collection frequency may be increased and charged at a higher Service Rate.
- 3.15.3.2 <u>Third and Fourth Occurrence</u>. For the third and fourth occurrence (if within 12 months of the first of Garbage Overage), CONTACTOR shall collect the Garbage Overage (up to two lifts), provide the notice described in 3.15.3.1 above, and may charge the Service Recipient a Garbage Overage fee as set forth in **Exhibit 4**. CONTRACTOR's representative shall also contact the Service Recipient by phone, U.S. mail e-mail or in person (which may be by container tag) to encourage the Customer to have the appropriate level of service.
- 3.15.3.3 <u>Fifth and Subsequent Occurrence</u>. For the fifth and subsequent occurrence (if within 12 months of the first of Garbage Overage), CONTACTOR shall collect the Garbage Overage (up to two lifts), provide the notice described in 3.15.3.1 above, may charge the Service Recipient a Garbage Overage fee as set forth in **Exhibit 4**, and increase the capacity or collection frequency of the Container to match documented service needs. At least 15 days prior to increasing the Container size or frequency of collection, CONTRACTOR's representative shall also contact the Service Recipient by phone, U.S. mail, e-mail or in person (which may be by container tag) to ensure that Service Recipient has the appropriate level of service. CONTRACTOR shall notify CITY within five (5) Work Days of any changes in Service Recipient's Container size or collection frequency. The increased capacity or collection frequency shall remain in effect until CONTRACTOR determines that it is no longer needed to prevent overages, which may be longer than the 12-month period stated above. Such determination shall

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be in CONTRACTOR's sole but reasonable discretion, and shall be subject to the dispute resolution procedure set forth below.

3.15.3.4 <u>Tracking Occurrences of Overage</u>. Regarding Sections 3.15.3.1 – 3.15.3.3, after twelve (12) months have passed from the last applicable Overage occurrence, the next Overage occurrence shall be deemed a first Overage occurrence.

- 3.15.4 Disputes Over Container Overflow Charges. If Service Recipient disputes garbage Overage charge or size or collection frequency change (must be within 30 days of the disputed action), CONTRACTOR shall temporarily halt Garbage Overage charge and/or increased Maximum Service Rate resulting from increasing the Garbage Container size or collection frequency, and CONTRACTOR may request a ruling by the City Manager to resolve the dispute. A request by CONTRACTOR to the City Manager to rule on any such dispute must be filed within 15 calendar days of CONTRACTOR'S halting of Garbage Overage charge, or increased Maximum Rate, and must include written documentation and digital/visual evidence of ongoing overall problems. The City Manager may request a meeting (in person or phone) with both the Service Recipient and CONTACTOR to resolve the dispute. Following such a meeting, the City Manager will rule on the dispute within 15 calendar days, and the City Manager's decision on resolving the dispute between and Service Recipient shall be final. If the City Manager rules in favor of the Service Recipient, CONTRACTOR shall credit the disputed charge or increased Maximum Service Rate. If the City Manager rules in favor of CONTRACTOR, CONTRACTOR may charge Service Recipient the prior halted Garbage Overage charge and/or increased Maximum Service Rate resulting from increasing the Garbage Container size or collection frequency, and may follow the steps in Section 4.01.5 for collection of delinquent accounts.
- 3.16 <u>Regulations and Record Keeping</u>. CONTRACTOR shall comply with emergency notification procedures required by applicable laws and regulatory requirements. All records required by regulations shall be maintained at the CONTRACTOR'S facility. These records shall include waste manifests, waste inventories, waste characterization records, inspection records, incident reports, and training records.

ARTICLE 4. Charges and Contractor Compensation

- 4.01 <u>CONTRACTOR Billing</u>. CONTRACTOR shall be responsible for the billing and collection of payments for all Collection Services. CONTRACTOR may charge Service Recipients any amount, provided that it does not exceed the Maximum Service Rates attached as **Exhibit 4** to this Agreement, as the same may be adjusted under the terms of this Agreement. The City Representative shall approve the form and format for all customer bills, if different from the ones commonly used by CONTRACTOR.
- 4.01.1 <u>Partial Month Service</u>. If, during a month, a Service Unit is added to or deleted from CONTRACTOR'S Service Area, CONTRACTOR'S billing shall be pro-rated based either on (i) the weekly service rate (the weekly service rate shall be the service rate established in **Exhibit 4** divided by four (4)), and then multiplied by the number of actual weeks in the month that service was provided to the Service Unit, or (ii) the number of pickups the Service Unit actually received during the partial month, as compared to the number of pickups the Service Unit would have received during the whole month.
- 4.01.2 <u>Production of Invoices for SFD Service Units</u>. CONTRACTOR shall produce a quarterly invoice for SFD Service Recipients, billing them for services to be provided in the current month (i.e. the month in which the invoice is produced) and the following two (2)

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months. CONTRACTOR'S invoice shall be sent to the Service Recipient no earlier than the twentieth (20th) day of the 1st month of the period for which service is being billed.

- 4.01.3 <u>City Provided Billing Inserts</u>. CITY may provide educational and other material to CONTRACTOR for inclusion in the invoices provided by CONTRACTOR to SFD Customers for Collection Services. CONTRACTOR shall not charge CITY for the inclusion of additional educational or other materials in the invoices.
- 4.01.4 Methods of Payment. CONTRACTOR shall provide the means for customers to pay bills through the following methods: cash, checks, credit cards, internet payment service or automatic withdrawal from bank account. On-line (E-Pay) bill methods shall be password protected and comply with state and federal law protecting the privacy of customer credit information. At CITY's request, CONTRACTOR shall provide evidence of such security certifications and advise CITY of CONTRACTOR'S security measures implemented for on-line payment.
- 4.01.5 <u>Delinquent Service Accounts</u>. CONTRACTOR may report to the City Representative, on a monthly basis, a SFD Service Recipient who has received Collection Service and whose account is over ninety (90) days past due. CONTRACTOR may take such action as is legally available to collect or cause collection of such past due amounts; and CONTRACTOR may discontinue providing Garbage Collection Services for non-payment.
- 4.01.5.1 In the event that the CITY authorizes a lien process for non-payment of bills by customers, CONTRACTOR may utilize a CITY authorized lien process. Except for implementing such lien process, CITY shall have no responsibility for collecting monies owed to CONTRACTOR from delinquent service accounts.
- 4.02 Adjustments to CONTRACTOR'S Compensation. CONTRACTOR'S sole compensation is derived from the application of the Maximum Service Rates to actual services provided to SFD Service Recipients. The Maximum Service Rates are as specified in **Exhibit 4** of this Agreement, and are firm and fixed through July 1, 2018. CONTRACTOR shall not be entitled to any compensation that is not listed in **Exhibit 4**, as adjusted from time to time in accordance with this Agreement. On or after July 1, 2018, and each subsequent July 1st, CONTRACTOR's Maximum Service Rates shall be adjusted as follows:

4.02.1 Annual Adjustments to Maximum Services Rates

- 4.02.1.1 <u>Adjustments to Maximum Service Rates (Curbside and On-Premise Rates Only)</u>. Beginning on July 1, 2018, and annually thereafter on each July 1st, CONTRACTOR shall, subject to compliance with all provisions of this Section, receive an annual adjustment to the Maximum Service Rates as set forth in **Exhibit 4(A)**, **(B) and (C)** to this Agreement.
- 4.02.1.1.1. Adjustment to Garbage Collection Cost: CONTRACTOR may increase the collection costs portion of the Garbage Maximum Service Rates as listed in **Exhibit 4 Sections A, B, and C** for all service recipients by the same percentage as the change in CPI. The CPI adjustment shall be calculated using the change in the 12-month annual average of CPI index values between the January 1st and December 31st of the prior year, and the January 1st and December 31st of the year before the prior year (the prior previous year), each as published by the U.S. Department of Labor, Bureau of Labor Statistics. Therefore, the first CPI adjustment (effective July 1, 2018) will be based on the percentage change between the average index values for the period of January 1, 2017, through December 31, 2017, (the previous year) and January 1, 2016, through December 31, 2016 (the prior previous year).

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- 4.02.1.1.2. Adjustment to Disposal Cost: CONTRACTOR may increase the disposal cost portion of the Maximum Service Rates as listed in Exhibit 4 Sections A, B, and B for all service recipients by the same percentage as the percentage change in per ton disposal rate for "Commercial Haulers" at the Neal Road Landfill as published by Butte County on or around January 1st each calendar year. The starting per ton fee as published by Butte County effective January 1, 2017, is \$42.11 per ton. For purposes of calculating disposal costs, the Neal Road Landfill is used to establish disposal increases solely because it is a publicly owned landfill. CONTRACTOR is not required to use the Neal Road Landfill for disposal.
- 4.02.1.1.3. <u>Allocated Costs between Collection and Disposal</u>. For the sole purpose of calculating adjustments to the Maximum Service Rates under this Section 4.02.1, CONTRACTOR and CITY have agreed that the collection cost is equal to seventy nine and eight tenths percent (79.8%) of the total Maximum Service Rates as listed in **Exhibit 4 Sections A, B, and C,** and the disposal cost is equal to twenty and two tenths percent (20.2%) of the total Maximum Service Rates as listed in **Exhibit 4 Sections A, B, and c.** Contractor and City have agreed that these percentages shall remain constant during the term of this Agreement unless mutually agreed to by the CITY and all contractors providing franchised collection service.
- 4.02.1.2 <u>Adjustment to Additional Services Maximum Rates.</u> Contractor may increase the Additional Services Maximum Rates as listed in **Exhibit 4(D)** for all service recipients by the same percentage as the change in CPI. The CPI adjustment shall be calculated using the change in the 12-month annual average of CPI index values between the January 1st and December 31st of the prior year, and the January 1st and December 31st of the year before the prior year (the prior previous year), each as published by the U.S. Department of Labor, Bureau of Labor Statistics. Therefore, the first CPI adjustment (effective July 1, 2018) will be based on the percentage change between the average index values for the period of January 1, 2017, through December 31, 2017, (the previous year) and January 1, 2016, through December 31, 2016 (the prior previous year).
- 4.02.1.3 <u>Rounding.</u> Calculation of rates and determination of any annual adjustments shall be made only in units of one cent (\$0.01) and shall not result in a decrease to the rates currently in effect. Fractions of less than one cent (\$0.01) shall not be considered in making adjustments. The indices shall be truncated at four (4) decimal places for the adjustment calculations.
- 4.02.1.4 New Maximum Service Rates. CONTRACTOR'S shall submit a request for an adjustment in the Maximum Service Rates to the CITY in the same form as **Exhibit 4**, for confirmation by the CITY that the CONTRACTOR's calculations are correct. The request for an adjustment to the Maximum Service Rates shall be submitted to the CITY by May 1st of each Agreement Year beginning May 1, 2018. If the request is not submitted to the CITY by May 1st, the CONTRACTOR will be deemed to have waived its right to a rate adjustment for that year.
- 4.02.1.5 <u>CITY Approval of Maximum Service Rates</u>. On or before June 1, 2018, and each June 1st annually thereafter during the term of this Agreement, the CITY Representative shall notify CONTRACTOR that CITY has confirmed CONTRACTOR's calculation of the adjustments to the affected Maximum Service Rates to take place on the subsequent July 1st, or, that the CITY has identified calculation errors that need to be rectified, in which case the parties shall cooperate in good faith to reconcile the discrepancy before the new Maximum Service Rates take effect on July 1st.
- 4.02.1.6 <u>Cap on Annual Adjustments to Maximum Service Rates.</u>
 Under no circumstance shall the total increase to the Maximum Service Rates pursuant to this

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Section 4.02.1 exceed five percent (5%) in one Agreement Year. In the event that total increase to the Maximum Service Rates as calculated pursuant to this Section 4.02.1 exceeds five percent (5.00%) or is negative (below 0.00%), the total adjustment for that year shall equal five percent (5.00%) or zero percent (0.00%), respectively, and the amounts above five percent (5.00%) or below zero percent (0.00%) shall be added to the rate adjustment percentage in the following year, subject to the same floor and cap limitations and carryover. Additionally, in the event that substantial changes occur in landfill disposal practices that results in an increase to CONTRACTOR's disposal component costs greater than twenty percent (20%), CONTRACTOR may request an increase above five percent (5.00%) solely to adjust for such extraordinary increases to disposal costs. CONTRACTOR shall provide sufficient documentation of disposal total cost increases above twenty percent (20%).

4.03 Adjustments Due to Change in Law.

- 4.03.1 If a Change in Law occurs after the date hereof that results in an increase in CONTRACTOR's costs of performing its obligations under this Agreement, or a reduction in CONTRACTOR's Gross Revenue, then CITY and CONTRACTOR shall negotiate in good faith a reasonable and appropriate adjustment to Maximum Service Rates sufficient to offset CONTRACTOR's increased costs or reduced Gross Revenue resulting from the Change in Law.
- 4.03.2 The Parties may negotiate and agree on the amount of any Maximum Service Rate adjustment pursuant to this Section 4.03 without a Detailed Rate Review. CONTRACTOR shall bear the burden of justifying to CITY any adjustment due to a Change in Law and shall bear its own costs of preparing its request for an adjustment and supporting documentation. CITY may request from CONTRACTOR such further information as it reasonably deems necessary to fully evaluate CONTRACTOR'S request and make its determination whether CONTRACTOR has satisfied its burden, which determination shall not be unreasonably withheld. CiTY shall notify CONTRACTOR of its determination within ninety (90) calendar days of receipt of the written request and all other additional information reasonably requested by CITY. Any such change will be implemented on the following July 1st, or within any other time frame agreed upon between CITY and CONTRACTOR. The adjustment in Maximum Service Rates shall be approved by the City Council and memorialized in a written amendment to this Agreement.
- 4.03.3 Without limiting the foregoing, if the proposed annual increase in Maximum Service Rates resulting from a Change in Law exceeds five percent (5%), and if after negotiating in good faith for at least thirty (30) days the parties are still unable to agree on the amount of such increase, then either party, in addition to continuing to negotiate with the other party, may submit the matter to non-binding mediation upon the terms and conditions in Section 24.06.1.
- 4.04 <u>Detailed Rate Review</u>. Only if requested by the CITY a Detailed Rate Review may be conducted provided that a pre-established methodology is agreed to by both the CITY and the CONTRACTOR.
- 4.05 Adjustments Due to Changes in the Franchise Fee. In the event that CITY elects to increase the amount of fees provided for in Section 4.06 below, such increase shall take effect on the next July 1st, and the CONTRACTOR shall be entitled to an additional adjustment as part of their regularly scheduled July 1st rate adjustment to cover the cost of those new fees. This additional adjustment shall be calculated using the following methodology, and such calculation must be included in the CONTRACTOR'S regular rate adjustment request submitted to the CITY by April 1st in order for the CONTRACTOR to be eligible to receive the additional rate adjustment:

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4.05.1.1 The CONTACTOR shall calculate the additional rate adjustment percentage in accordance with the following formula: RA = [(1 - FF(old)) / (1 - FF(new))] - 1where: FF(old) =then-current Franchise Fee percentage (before giving effect to the Franchise Fee adjustment) new Franchise Fee percentage (after giving effect to the Franchise Fee adjustment) RA = percentage increase to be applied to each Maximum Service Rate (after giving effect to all other then-applicable adjustments) to reflect the change in the Franchise Fee All percentages in the above calculation to be expressed as fractions (i.e. 0.10

for 10%).

For example, if the Franchise Fee were increased from five percent (5%) to ten percent (10%),

For example, if the Franchise Fee were increased from five percent (5%) to ten percent (10%), then each Maximum Service Rate would increase by an additional 5.56%, over and above any other then-applicable adjustments. If in that same year, the CPI adjustment were 2.00%, and no other adjustments were applicable, then the total Maximum Service Rate increase for that year would be 7.67% (1.0556 x 1.0200 = 1.0767).

- 4.06 <u>CONTRACTOR'S Payments to CITY</u>. As consideration for the exclusive franchise granted by this Agreement, CONTRACTOR shall make payment to CITY of a Franchise Fee. Each payment shall be accompanied by an accounting, which sets forth CONTRACTOR'S Gross Revenues during the preceding quarter in sufficient detail to allow for an independent recalculation of payments.
- 4.06.1 <u>Franchise Fee.</u> The Franchise Fee will be a percentage of CONTRACTOR'S Gross Revenue collected each calendar quarter under the terms of this Agreement. The Franchise Fee percentage shall be **Ten Percent (10%) of Gross Revenues** unless otherwise adjusted by CITY. CONTRACTOR shall make payment of the Franchise Fee to CITY on a quarterly basis with payments due on January 31st (covering the prior October, November and December), April 30th (covering the prior January, February, and March), July 31st, (covering the prior April, May, and June), and October 31st (covering the prior July, August, and September), of each Agreement Year, with the first payment due on January 31, 2018. In the event that CITY adjusts the Franchise Fee percentage, such adjustment shall take effect on the next July 1st, and the Maximum Service Rates will also be adjusted simultaneously and commensurately as provided above, to incorporate any such changes in the Franchise Fee percentage.
- 4.06.2 No acceptance by CITY of any payment shall be construed as an accord that the amount is in-fact the correct amount, nor shall such acceptance of payment be construed as a release of any claim CITY may have against CONTRACTOR for any additional sums payable under the provisions of this Agreement. All amounts paid shall be subject to independent audit and recompilation by CITY. If, after the audit, such recompilation indicates an underpayment CONTRACTOR shall pay to CITY the amount of the underpayment and shall reimburse CITY for all reasonable costs and expenses incurred in connection with the audit and recompilation within ten (10) Work Days of receipt of written notice from CITY that such is the case. If, after audit, such recompilation indicates an overpayment, CITY shall notify CONTRACTOR in writing of the amount of the overpayment, less costs and expenses incurred in connection with the audit and

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989 recompilation. CONTRACTOR may offset the amounts next due following receipt of such notice by the amount specified therein.

ARTICLE 5. Diversion Requirements

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5.01 CONTRACTOR'S Diversion Requirements.

- 5.01.1 CONTRACTOR shall fully implement CONTRACTOR'S required Recyclable Materials and Organic Waste diversion programs to meet a minimum amount of the Solid Waste diverted from landfill disposal as listed below:
- 5.01.2 Thirty percent (30%) of all material collected by CONTRACTOR in each calendar year beginning January 1, 2019.
- 5.01.3 Thirty-two percent (32%) of all material collected by CONTRACTOR in each calendar year beginning January 1, 2021.
- 5.01.4 Thirty-five percent (35%) of all material collected by CONTRACTOR in each calendar year beginning January 1, 2024, and thereafter for the Term of this Agreement.
- 5.01.5 CONTRACTOR will also assist the CITY in reaching CalRecycle's seventyfive percent (75%) goal, to the extent CONTRACTOR can do so without incurring additional expense or interfering with CONTRACTOR's ability to perform its other obligations under this Agreement.
- 5.02 Diversion Requirements Calculation. For purposes of determining if CONTRACTOR achieves CONTRACTOR'S diversion requirements, the Parties agree the annual diversion rate will be calculated using the following formula: "the tons of materials collected by CONTRACTOR from the provision of Collection Services in CITY that are sold or delivered to a recycler or reuser, or processor, divided by the total tons of materials collected in CITY by CONTRACTOR in each calendar year." Notwithstanding any other provision of this Agreement to the contrary, no Liquidated Damages shall be assessed against CONTRACTOR for failure to meet diversion requirements during a particular calendar year if during that calendar year CONTRACTOR has demonstrated good faith efforts to achieve the diversion requirements by (i) implementing public education efforts as outlined in Article 13, (ii) delivering all Recyclable Materials collected hereunder to a legally permitted Materials Recovery Facility, and (iii) delivering all Organic Waste collected hereunder to a legally permitted Organic Waste Processing Facility. In addition, in determining whether to assess Liquidated Damages for failure to meet diversion requirements, CITY may also take into account CONTRACTOR's other good faith efforts, changes in recyclable materials markets, availability of Organic Waste Processing Facilities, and documented changes in waste characterization.
- 5.02.1 As part of the Quarterly Reports submitted in accordance with Section 15.02.1, CONTRACTOR shall provide documentation to the CITY stating and supporting each calendar quarter's diversion rate. Diversion from other sources other than CONTRACTOR'S diversion shall not be counted as diversion achieved by CONTRACTOR.
- 5.03 Use of Transformation Facility. CONTRACTOR may direct up to ten percent (10%) of the CITY'S total waste stream to a waste-to-energy facility for diversion purposes provided that such diversion is allowable and deemed to be diversion by CalRecycle. CONTRACTOR is not entitled to any additional compensation associated with use of any Transformation Facility.
- 5.04 Use of Alternative Daily Cover (ADC). CONTRACTOR may utilize Organic Waste as Alternative Daily Cover (ADC) if higher use of Organic Waste is not feasible. However, any tons

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of materials Collected by CONTRACTOR that are ultimately used as ADC may only be counted as diversion if such use is deemed to be diversion by CalRecycle.

- 5.05 Changes in the Market Conditions for Recyclable Materials. Upon notice to and prior approval by CITY, CONTRACTOR may deem additional materials or groups of materials Recyclable Materials if they become capable of recycling at CONTRACTOR'S facilities in or near the Service Area. CONTRACTOR reserves the right, upon written notice to and prior written approval by the CITY, to discontinue acceptance of any category of Recyclable Materials as a result of market conditions related to such materials. With regard to the preceding two sentences, the CITY's approval shall not be unreasonably withheld. Such CITY approval for reducing the types of Recyclable Materials collected shall not exceed 12 months at a time; if CONTRACTOR wishes to extend the period, CONTRACTOR shall again seek CITY approval as provided above.
- 5.06 Compliance with Laws. CONTRACTOR's diversion programs set forth herein shall be implemented in a manner consistent with the Applicable Laws governing this Agreement (including AB 341, AB 939, AB 1594, AB 1826, SB 1016 and all amendments and related subsequent legislation, to the extent they apply to CONTRACTOR), and CONTRACTOR shall implement its diversion programs set forth herein without charging any costs or fees other than those set forth in **Exhibit 4**, as adjusted in accordance with the provisions of this Agreement.
- 5.07 Mutual Cooperation. CITY and CONTRACTOR shall reasonably cooperate in good faith with all efforts by each other to meet CITY'S diversion and other compliance requirements imposed by AB 939 and other Applicable Laws. In this regard, CITY'S obligations shall include, without limitation, making such petitions and applications as may be reasonably requested by CONTRACTOR for time extensions in meeting diversion goals, or other exceptions from the terms of Applicable Laws, and agreeing to authorize such changes to CONTRACTOR'S recycling or Solid Waste programs as may be reasonably requested by CONTRACTOR in order to achieve the diversion requirements set forth herein. CONTRACTOR shall provide such assistance as may reasonably be requested by CITY in preparing such petitions and applications. In addition, CONTRACTOR shall provide such assistance as may reasonably be requested by CITY in preparing for or participating in any hearing conducted by CalRecycle or any other regulatory agency relating to CITY's failure to comply with the California Integrated Waste Management Act of 1989, as amended (including by AB 341, AB 1594 or AB 1826), and the rules and regulations thereunder, to the extent such failure results from CONTRACTOR's failure to perform its obligations under this Agreement.
- 5.08 Reporting. As may reasonably be requested by the CITY, CONTRACTOR shall provide data and information to CITY to assist CITY with the preparation of all reports and other information as may be required by CalRecycle or any other regulatory agency, in order to comply with AB 939 and other Applicable Laws, and to assist CITY in responding to inquiries from CalRecycle or any other regulatory agency, in so much as such data and information directly relates to portions of services under the terms of this Agreement.
- 5.09 Indemnification. CONTRACTOR agrees that it will carry out its obligations specifically required under this Agreement in a manner consistent with Applicable Laws, including, but not limited to, AB 939, AB 341, AB 1594, AB 1826 and SB 1016, to the extent they apply to CONTRACTOR. In this regard, CONTRACTOR agrees that it will, in addition to any other requirements contained herein, at its sole cost and expense, to the extent legally permitted, defend, with counsel reasonably acceptable to CITY, indemnify, and hold harmless CITY and CITY'S officials, employees, and agents from and against all fines and/or penalties which may be imposed on CITY by CalRecycle or any other regulatory agency, to the extent such fines and/or penalties result from CONTRACTOR's failure or refusal to timely provide information relating to

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- its operations which is required pursuant to this Agreement or the Applicable Laws, and such failure or refusal prevents or delays CITY from submitting reports required by the Applicable Laws including AB 939, AB 341, AB 1594, and AB 1826, in a timely manner. The indemnity in this Section 5.09 is in addition to the indemnity set forth in Section 22.03 relating to CITY's failure to meet state-mandated diversion goals.
 - 5.10 Waste Generation/Characterization Studies. CONTRACTOR acknowledges that CITY may perform Solid Waste generation and disposal characterization studies periodically to comply with the requirements of the Applicable Laws, including AB 939. As may reasonably be requested by CITY, CONTRACTOR agrees to participate and cooperate with CITY and its agents and to accomplish studies, provided that such participation and cooperation can be accomplished at no additional cost to CONTRACTOR and without substantially interfering with CONTRACTOR's operations.

ARTICLE 6. Service Units

6.01 Service Units shall include all the following categories of premises that are in the Service Area as of October 1, 2017, and all SFD Service Units that may be added to the Service Area by means of annexation, new construction, or as otherwise set forth in this Agreement during the term of this Agreement:

6.01.1 SFD Service Units

- 6.01.1.1 Any question as to whether a premise falls within one of these categories shall be determined by the City Representative and the determination of the City Representative shall be final.
- 6.02 <u>Service Unit Changes</u>. The CITY and CONTRACTOR acknowledge that during the term of this Agreement, the number of Service Units for which CONTRACTOR will provide Collection Services may increase or decrease, due to annexation, development, or other reasons. Any such change in Service Units shall be the responsibility of CONTRACTOR
- 6.02.1 <u>Service Unit Additions</u>. CONTRACTOR shall provide services described in this Agreement to new Service Units within five (5) Work Days of receipt of notice from the CITY or new Service Unit to begin such service.
- 6.03 <u>Coordination with Street Sweeping</u>. The CITY and CONTRACTOR acknowledge that CONTRACTOR may have to modify collection days to accommodate the CITY'S street sweeping schedule. CITY and CONTRACTOR shall cooperate in any changes to CITY'S street sweeping schedule so not to adversely impact CONTRACTOR's route operations
- 6.04 Route Map Update. CONTRACTOR shall revise the Service Unit route maps to show the addition of Service Units added due to annexation and shall provide such revised maps to the City Representative as requested. Route maps will indicate the service day by street for SFD service units.

ARTICLE 7. SFD Collection Services

- 1116 7.01 <u>SFD Collection Services</u>. These services shall be governed by the following terms and conditions:
- 7.01.1 <u>Conditions of Service</u>. The CONTRACTOR shall provide SFD Collection Service to all SFD Service Units in the Service Area whose Garbage is properly containerized in Garbage Carts. Recyclable Materials are properly containerized in Recycling Carts, except as set

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- forth in Section 7.05.3; and Organic Waste is properly containerized in Organic Waste Carts, except as set forth in Sections 7.06.5 and 7.09. The Garbage, Recycling and Organic Waste Carts will be collected at least once a week. CONTRACTOR shall offer Garbage Carts 32, 64 and 96 gallon cart sizes, and Recyclable Materials and Organic Waste Carts in 64 or 96 gallon cart sizes, with 32 gallon Recyclable Materials and Organic Waste Carts available on request. The size of the Cart shall be determined between the SFD Service Recipient and the CONTRACTOR. CONTRACTOR shall not charge for collection of Recyclable Materials or Organic Waste collected in Carts except in accordance with extra cart charges as listed in Exhibit 4.
 - 7.01.2 <u>Curbside Collection Service</u>. SFD Curbside Collection shall be done where Garbage, Recyclable Materials and Organic Waste Carts are placed within five (5) feet of the curb, swale, or at edge of street pavement for streets without curbs, or other such location agreed to by the CONTRACTOR and Service Recipient, that will provide safe and efficient accessibility to the CONTRACTOR's collection crew and vehicle. This shall apply to both public and private streets. CONTRACTOR may charge for Curbside Collection at the rates as set forth in **Exhibit 4.**
 - 7.01.2.1 On-Premise Collection Service Subscription. A SFD Service Recipient may subscribe for On-premise SFD Collection Service where Garbage, Recyclable Materials, and Organic Waste Carts are collected from a side-yard, backyard, or other off-street location agreed on between the CONTRACTOR and the Service Recipient. CONTRACTOR may charge for On-premise collection at the rates as set forth in **Exhibit 4**.
 - 7.01.2.2 On-Premise Collection Service Physical Disability. A SFD Service Recipient, and all other adults living at the Service Unit residing therein, that has disabilities that prevent him/her from being physically able to place Garbage, Recyclable Materials, or Organic Waste Carts at the curb for collection shall receive On-premise Collection Service where all Garbage, Recyclable Materials, and Organic Waste Carts are collected from a side-yard, backyard, or other off-street location agreed on between the CONTRACTOR and the Service Recipient. CONTRACTOR shall provide this service at the Curbside collection rates as set forth in Exhibit 4. CONTRACTOR may require proof of disability.
 - 7.02 Frequency and Scheduling of Service. Except as set forth in Sections 7.07 (Curbside Christmas Tree Collection), and 7.08 (Bulky Waste Collection Service), curbside SFD Collection Services shall be provided one (1) time per week on a scheduled route basis. SFD Collection Services shall be scheduled so that a SFD Service Unit receives SFD Garbage Collection Service, SFD Recycling Collection Service, and SFD Organic Waste Collection Service on the same Work Day.
 - 7.03 Non-Collection. Except as set forth in Sections 7.05.3 (Overages), 7.07 (Curbside Christmas Tree Collection), and 7.08 (Bulky Waste Collection Service), CONTRACTOR shall not be required to collect curbside any Garbage, Recyclable Material, or Organic Waste that is not placed in a Cart. In the event of non-collection, CONTRACTOR shall affix to the Cart a Non-collection Notice explaining why collection was not made. CONTRACTOR shall maintain a copy of such notices during the term of this Agreement.
 - 7.04 <u>SFD Garbage Collection Service</u>. This service will be governed by the following additional terms and conditions:
 - 7.04.1 <u>Disposal Facility</u>. All Garbage collected as a result of performing SFD Garbage Collection Services shall be transported to, and disposed of, at the Disposal Facility. Failure to comply with this provision shall result in the levy of an administrative charge as specified in this Agreement and may result in the CONTRACTOR being in default under this Agreement.

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- 7.04.2 Additional Garbage Carts. Upon notification to the CONTRACTOR by the CITY or a Service Recipient that additional Garbage Carts are requested, the CONTRACTOR shall deliver such Garbage Carts to such Service Recipient within five (5) Work Days. CONTRACTOR shall be compensated for the cost of additional Garbage Carts in accordance with the "Additional Garbage Cart" Service Rate as set forth in **Exhibit 4** or as may be adjusted under the terms of this Agreement.
 - 7.05 <u>SFD Recycling Collection Service</u>. This service will be governed by the additional following terms and conditions:
 - 7.05.1 <u>Material Recovery Facility</u>. All Recyclable Materials collected as a result of performing Recycling Services shall be delivered to the Materials Recovery Facility. Failure to comply with this provision shall result in the levy of liquidated damages as specified in this Agreement. All expenses related to Recyclable Materials processing and marketing will be the sole responsibility of CONTRACTOR.
 - 7.05.2 Additional Recycling Carts. CONTRACTOR shall provide additional SFD Recycling Carts to SFD Collection Service Recipients within five (5) Work Days of request provided that additional carts are used by Service Recipients for the purposes of setting out additional Recyclable Materials for regular weekly Recycling Collection Service. CONTRACTOR shall be compensated for the cost of additional Recycling Carts, in excess of two (2) Recycling Carts offered at no charge, in accordance with the "Additional Recycling Cart" Service Rate as set forth in **Exhibit 4** or as may be adjusted under the terms of this Agreement.
 - 7.05.3 Recycling Overages. Corrugated cardboard that will not fit inside the Recycling Cart may be flattened and placed beside the Recycling Cart. The maximum size for Recycling Overages is 3 foot x 2 foot.
 - 7.05.4 Recycling Changes to Work. Should changes in law arise that necessitate any additions or deletions to the work described herein including the type of items included as Recyclable Materials, the parties shall negotiate any necessary cost changes and shall enter into an Agreement amendment covering such modifications to the work to be performed and the compensation to be paid before undertaking any changes or revisions to such work.
 - 7.06 <u>SFD Organic Waste Collection Service</u>. This service, which includes both Green Waste and Food Waste collected in the same Container, is to begin on the Service Commencement Date. This service will be governed by the following terms and conditions:
 - 7.06.1 Organic Waste Processing Services. CONTRACTOR shall ensure that all Organic Waste collected pursuant to this Agreement is diverted from the landfill in accordance with AB 939 and any subsequent or other applicable legislation and regulations.
 - 7.06.2 <u>Organic Waste Processing Facility</u>. CONTRACTOR shall deliver all collected Organic Waste to a fully permitted Organic Waste Processing Facility or a fully permitted Organic Waste transfer station. All expenses related to Organic Waste processing and marketing will be the sole responsibility of CONTRACTOR.
 - 7.06.3 <u>Organic Waste Disposal</u>. CONTRACTOR shall ensure that the Organic Waste collected pursuant to this Agreement is not disposed of in a landfill, except as a residue resulting from processing.
 - 7.06.4 Additional Organic Waste Carts. CONTRACTOR shall provide additional SFD Organic Waste Carts to SFD Service Recipients within five (5) Work Days of request provided that additional carts are used by SFD Service Recipients for the purposes of setting out additional Organic Waste Materials for regular weekly Organic Waste Collection Service.

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- CONTRACTOR shall be compensated for the cost of additional Organic Waste Carts, in excess of two (2) offered Organic Waste Carts offered at no charge, in accordance with the "Additional Organic Waste Cart" Service Rate as set forth in **Exhibit 4** or as may be adjusted under the terms of this Agreement.
 - 7.06.5 <u>Bundled Organics</u>. Branches and prunings no larger than three (3) feet and/or two (2) inches in diameter may be tied in bundles and placed beside the Organics Cart for collection. Individual bundles may not weigh more than fifty (50) pounds. CONTRACTOR may not charge for bundled Organics.
 - 7.07 <u>Curbside Christmas Tree Collection</u>. CONTRACTOR shall collect Christmas trees from all SFD Service Units as part of the SFD Organic Waste Collection Services. CONTRACTOR shall provide this service beginning on the first Work Day after December 25 until January 22, or dates approved by the CITY. Such collection service shall be provided for Christmas trees placed outside of Carts on the street or curb, provided that Christmas Trees are cut into sections no longer than three (3) feet, as well as to Christmas trees that have been cut and placed into Organic Waste Carts by Service Recipients,
 - 7.07.1 <u>Contaminated Christmas Trees</u>. Christmas trees that are flocked or contain tinsel or other decorations may be delivered to the Disposal Facility at the discretion of the CONTRACTOR.
 - 7.08 <u>Bulky Waste Collection Service</u>. This service will be governed by the following terms and conditions:
 - 7.08.1 Conditions of Service. The CONTRACTOR shall provide SFD Bulky Waste Collection Service to all SFD Service Units in the Service Area whose Bulky Waste have been placed within five (5) feet of the curb, swale, paved surface of the public or private roadway, closest accessible roadway, or other such location agreed to by the CONTRACTOR and Service Recipient, that will provide safe and efficient accessibility to the CONTRACTOR'S collection crew and vehicle. Each SFD Service Unit in the Service Area shall be entitled to receive free Bulky Waste Collection Service a maximum of two (2) collection times per Agreement Year. Bulky Waste Collection Service shall be a combination of loose items not exceeding an approximate equivalent of four (4) cubic yards, plus three (3) additional individual Large Items such as a TV, couch, or water heater. White Goods and E-Waste will be included as eligible SFD Large Items. In accordance with the "Additional Bulky Waste Collection" service rate as set in Exhibit 4, CONTRACTOR shall be compensated for the cost of Collecting Large Items in excess of 1) a single collection of over four (4) cubic yards, 2) more than two (2) Bulky Waste Collections per year, or more than three (3) individual Large Items during any single Bulky Waste Collection.
 - 7.08.2 Frequency of Service. SFD Service Recipients must call at least forty-eight (48) hours in advance to schedule SFD Bulky Waste Collection Service. Collection will usually occur on the CONTRACTOR's next scheduled Bulky Waste Collection day for the collection area the Service Unit is located in.
 - 7.09 <u>Hard to Service Areas</u>. Notwithstanding any term or definition set forth in this Agreement, CONTRACTOR, at service rates as set in **Exhibit 4**, shall collect SFD Garbage, Recyclable Materials, Organic Waste, and Bulky Waste from a SFD Service Unit where topography, street conditions, or limited street access prevents CONTRACTOR'S collection vehicle access for Collecting Garbage, Recycling, Organic Waste, and Large Items for collection.
 - 7.10 <u>SFD Insta-Bin Collection Service</u>. Within five (5) Work Days request by a SFD Service Unit for an Insta-Bin, CONTRACTOR shall provide an Insta-Bin at the Service Unit. Such

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- SFD Insta-Bin Collection Service shall be on a temporary basis not to exceed seven (7) days without collection, emptying, and replacement of the Insta-Bin.
- 7.10.1 Charges for Insta-Bin shall be in accordance with **Exhibit 4** of this Agreement.
- 7.10.2 The CONTRACTOR shall provide SFD Insta-Bin Collection Services with as little disturbance as possible without obstructing alleys, roadways, driveways, sidewalks, or mail boxes. CONTRACTOR shall only place Insta-Bins in strict adherence with the CITY'S right-of-way requirements and Municipal Code.
- 1265 ARTICLE 8. Reserved
- 1266 ARTICLE 9. Reserved

1267 ARTICLE 10. SFD Collection Routes

10.01 <u>SFD Collection Route Changes</u>. The CONTRACTOR shall submit to the CITY, in writing, any proposed route change (including maps thereof) not less than sixty (60) calendar days prior to the proposed date of implementation. To the extent possible, CONTRACTOR will provide the map data in an electronic format that is compatible with the format used by the CITY. The CONTRACTOR shall not implement any route changes to SFD Service Recipients without the prior review of the City Representative. If the route change will change the collection day for a Service Recipient, the CONTRACTOR shall notify those Service Recipients in writing of route changes not less than thirty (30) days before the proposed date of implementation.

ARTICLE 11. Collection Vehicles

- 11.01 <u>General Provisions</u>. All Cart and Bin collection vehicles used by CONTRACTOR in the performance of services under this Agreement shall be of a high quality. CONTRACTOR shall replace or refurbish its Collection vehicles in accordance with the replacement/replacement protocol schedule set forth in **Exhibit 3**. When commercially feasible, CONTRACTOR may operate CNG fueled collection vehicles, and may utilize its CNG fueled collection vehicles to provide Collection; this CNG requirement will not apply to backup trucks or trucks typically used for manual collection (e.g., Bulky Items).
- 11.02 <u>Vehicle Registration, Licensing and Inspection</u>. Upon request by the CITY, CONTRACTOR shall submit documentation to the CITY Representative to verify that each of the CONTRACTOR'S collection vehicles is in compliance with all registration, licensing and inspection requirements of the state, federal and local governmental agencies. Each vehicle shall comply, at all times, with all applicable statutes, laws or ordinances of any public agency.
- 11.03 <u>Clean Air Vehicles</u>. During the term of this Agreement, to the extent required by law, CONTRACTOR shall provide for its collection vehicles to be in full compliance with all then-applicable local, state and federal clean air requirements, including, but not limited to, the California Air Resources Board Heavy Duty Engine Standards; the Federal EPA's Highway Diesel Fuel Sulfur regulations, and any other applicable air pollution control.
- 11.04 On-Board Global Positioning Systems (GPS). CONTRACTOR may use collection vehicles equipped with on-board GPS systems that are linked to CONTRACTOR'S customer service systems.

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- 11.05 <u>Vehicle Noise Level</u>. All collection operations shall be conducted as quietly as possible and must comply with U.S. EPA noise emission regulations currently codified at 40 CFR Part 205, and other applicable State, County, and CITY noise control regulations.
- 11.06 <u>Safety Equipment</u>. All collection equipment used by CONTRACTOR shall have appropriate safety markings including, but not limited to, highway lighting, flashing and warning lights, clearance lights, and warning flags. All such safety markings shall be subject to the approval of the CITY (if different from the markings commonly used by CONTRACTOR) and shall be in accordance with the requirements of the California Vehicle Code, as may be amended from time to time. All collection vehicles shall be equipped with audible back-up warning devices and visual back-up warning devices.
- 11.07 <u>Vehicle Signage and Painting.</u> Unless otherwise agreed to with the CITY, Collection vehicles shall have signage in letters of contrasting color, at least four (4) inches high, on each side and the rear of each vehicle that clearly states the CONTRACTOR'S name, the CONTRACTOR'S customer service telephone number, and the number of the vehicle. No advertising shall be permitted other than the name of the CONTRACTOR except promotional advertisement of the Recyclable Materials and Organic Waste programs. CONTRACTOR shall repaint all vehicles (including vehicles striping) during the term of this Agreement on a frequency as necessary to maintain a positive public image as reasonably determined by the City Representative, but CONTRACTOR shall not be required to repaint any vehicle more than once every eight (8) years.
- 11.08 <u>Vehicle Maintenance</u>. CONTRACTOR shall maintain collection vehicles in a clean condition and in good repair at all times and ensure that no collected materials, oil, grease, or other substances will blow, fall out, escape or leak out of the vehicle, with the exceptions of vehicle emission. All parts and systems of the collection vehicles shall operate properly and be maintained in a condition reasonably satisfactory to CITY. CONTRACTOR shall wash all collection vehicles in a frequency to maintain a clean appearance.
- 11.09 <u>Maintenance Log.</u> CONTRACTOR shall maintain a maintenance log for all collection vehicles. The log shall at all times be accessible to CITY by physical inspection upon request of City Representative, and shall show, at a minimum, each vehicles' CONTRACTOR assigned identification number, date purchased or initial lease, dates of performance of routine maintenance, dates of performance of any additional maintenance, and description of additional maintenance performed.
- 11.10 Reserve Equipment. The CONTRACTOR shall have available to it, at all times, reserve collection equipment. Such reserve equipment shall have adequate capacity to perform the contractual duties.

ARTICLE 12. Customer Service

- 12.01 <u>Customer Service Program</u>. CONTRACTOR shall provide all customer service functions, and shall develop, implement, and maintain a Customer Service Program to ensure that all services provided under this Agreement are provided at high quality.
- 12.02 <u>CONTRACTOR'S Office</u>. The CONTRACTOR shall maintain an office that provides local or toll-free telephone access to residents and businesses of the CITY and is staffed by trained and experienced Customer Service Representatives (CSRs). Such office shall be equipped with sufficient telephones that all Collection Service related calls received during normal business hours are answered and shall have responsible persons in charge during collection hours and shall be open during such normal business hours, 8:00 a.m. to 5:00 p.m. Monday

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- through Friday, except holidays. The CONTRACTOR shall provide either a telephone answering service or mechanical device to receive Service Recipient inquiries during those times when the office is closed. Calls received after normal business hours shall be addressed the next Work Day morning.
 - 12.03 <u>Emergency Contact</u>. The CONTRACTOR shall provide the CITY Representative with an emergency phone number where the CONTRACTOR can be reached outside of the required office hours with a two (2) hour response time.
 - 12.04 <u>Multilingual/TDD Service</u>. CONTRACTOR shall at all times maintain the capability of responding to telephone calls in English and Spanish.
 - 12.05 <u>Service Recipient Calls.</u> During office hours, CONTRACTOR shall maintain a telephone answering system capable of accepting at least ten (10) incoming calls at one (1) time. CONTRACTOR shall record all calls including any inquiries, service requests and complaints into a customer service log
 - 12.06 Website. CONTRACTOR shall develop and maintain a website dedicated to services provided in the CITY that is accessible by the public. The website shall include answers to frequently asked questions, listing and description of Recyclable Materials and Organic Waste, Collection Service schedules and maps, and other related topics. CONTRACTOR shall arrange for the CITY'S website to include an e-mail link to CONTRACTOR and a link to CONTRACTOR'S website. The CONTRACTOR'S website shall provide the public the ability to e-mail complaints to CONTRACTOR. The CONTRACTOR'S website shall also provide customers with the ability to request changes to service volume and collection frequency, and also the ability to request special services including Bulky Waste Collection. CONTRACTOR'S website shall also promote reuse and recycling. The CITY shall review with CONTRACTOR any changes to CONTRACTOR'S current website.

ARTICLE 13. Public Outreach Services

- 13.01 <u>Public Outreach Services</u>. The CITY and the CONTRACTOR will collaboratively develop a specific annual Waste Diversion and Sustainability Work Plan to guide the Contractor's waste diversion and sustainability support staff's work efforts. To accomplish this, by October 15th, the CONTRACTOR will submit their proposed Waste Diversion and Sustainability Work Plan covering proposed activities for the coming calendar year. The CITY may then confirm and/or work collaboratively with the CONTRACTOR to revise the Waste Diversion and Sustainability Annual Work Plan. CONTRACTOR shall submit the final Waste Diversion and Sustainability Annual Work Plan as part of their Annual Reports submitted in accordance with Section 15.02.2.
- 13.01.1 The Waste Diversion and Sustainability Work Plan must include specific steps designed to increase diversion and participation for the CITY'S SFD Service Units and may include annual campaigns, billing inserts, newsletters, participation at public events, and sponsorship of Earth Day activities. Campaigns should target certain diverted materials or "problem" areas of the CONTRACTOR'S Service Area where improvements can be maximized. Targets of outreach should be based on local trends and recycling patterns based on information obtained by both the City Representative and CONTRACTOR staff. The CONTRACTOR shall provide space in CONTRACTOR'S public outreach materials, such as mailers, flyers and newsletters, for the CITY to include announcements, community information, articles, and photographs.
- 13.01.2 CONTRACTOR's diversion and sustainability services in the CITY will include activities such as supporting recycling goals, and developing educational and

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promotional materials. The CITY and the CONTRACTOR will develop in cooperation with one another, measurable goals for the CONTRACTOR's diversion and sustainability services. CONTRACTOR will be responsible for recycling and organic outreach in effort to educate customers on proper participation in diversion programs CONTRACTOR will focus their efforts on ensuring that the customers are equipped with the information needed to meet the CITY's diversion rate, which will include public outreach and education. The CONTRACTOR may supplement staff for the sustainability services with other employees of the CONTRACTOR who have skills and experience useful for the CITY's efforts regarding the waste reduction, waste diversion, Recycling, and Customer education programs.

- 13.02 <u>Sustainability Support Staff</u>. CONTRACTOR will provide CONTRACTOR's staff resources to support waste diversion and sustainability programs.
- 13.03 <u>Annual Collection Service Notice</u>. Each Agreement Year during the term of this Agreement, the CONTRACTOR shall publish and distribute notices to all SFD Service Units regarding the SFD Collection Service. To the extent appropriate, based on the category of customer receiving the notice, it shall contain at a minimum: definitions of the materials to be collected, procedures for setting out the materials, collection and disposal options for unacceptable materials such as Hazardous Waste, maps of the Service Area indicating the day of the week that Collection Service will be provided, and the CONTRACTOR's customer service phone number and website address. The notice shall be provided in English, and shall be distributed by the CONTRACTOR no later than April 1st of each Agreement Year.
- 13.04 Additional Outreach Programs and Services. CONTRACTOR shall provide additional public outreach services and programs as requested by CITY at a price to be mutually agreed upon between the CONTRACTOR and the City Representative and included in Maximum Rates. In the event the CONTRACTOR and the City Representative cannot reach a mutually agreed upon price for the requested service or program, CITY shall have the right to procure the service of other vendors or contractors to provide the requested public outreach service.
- 13.05 News Media Relations. When practicable, CONTRACTOR shall notify the City Representative by Fax, e-mail or phone of all requests for news media interviews related to the Collection Services program within twenty-four (24) hours of CONTRACTOR'S receipt of the request. When practicable, before responding to any inquiries involving controversial issues or any issues likely to affect participation or Service Recipient perception of services, CONTRACTOR will discuss CONTRACTOR'S proposed response with the City Representative.
- 13.05.1 Copies of draft news releases or proposed trade journal articles CONTRACTOR related to the Collection Services program shall be submitted to CITY for prior review and approval at least five (5) Work Days in advance of release, except where CONTRACTOR is required by any law or regulation to submit materials to any regulatory agency in a shorter period of time, in which case CONTRACTOR shall submit such materials to CITY simultaneously with CONTRACTOR'S submittal to such regulatory agency.
- 1425 13.05.2 Copies of articles related to the Collection Services program resulting from media interviews or news releases shall be provided to the CITY within five (5) Work Days after publication.

ARTICLE 14. Emergency Service Provisions

14.01 <u>Emergency Services</u>. In the event of a tornado, major storm, earthquake, fire, natural disaster, or other such event, the City Representative may grant the CONTRACTOR a variance from regular routes and schedules. As soon as practicable after such event, the

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CONTRACTOR shall advise the City Representative when it is anticipated that normal routes and schedules can be resumed. The City Representative shall make an effort through the local news media to inform the public when regular services may be resumed. The clean-up from some events may require that the CONTRACTOR hire additional equipment, employ additional personnel, or work existing personnel on overtime hours to clean debris resulting from the event. The CONTRACTOR shall receive additional compensation, above the normal compensation contained in this Agreement, to cover the costs of rental equipment, additional personnel, overtime hours and other documented expenses based on the rates set forth in Exhibit 4 to this Agreement provided the CONTRACTOR has first secured written authorization and approval from the CITY through the City Representative.

ARTICLE 15. Record Keeping & Reporting Requirements

15.01 Record Keeping.

- 15.01.1 <u>Accounting Records.</u> CONTRACTOR shall maintain full and complete financial, statistical and accounting records as required by this Agreement. Such records shall be subject to audit and inspection with prior sixty (60) days written request by the CITY. These records shall be distinguished from other records maintained by CONTRACTOR for the provision of other services outside the scope of this Agreement. CONTRACTOR shall maintain and preserve all applicable records for a period of not less than five (5) years following the close of each of the CONTRACTOR'S fiscal years.
- 15.01.2 <u>Tonnage Records.</u> CONTRACTOR shall maintain records of the quantities of (i) Garbage, Recyclable Material, and Organic Waste collected, processed, composted, and disposed under the terms of this Agreement, and (ii) Recyclable Materials and Organic Waste, by material type, purchased, sold, donated or given for no compensation, and residue disposed.
- 15.01.3 <u>Records.</u> CONTRACTOR shall maintain all other records reasonably related to provision of Collection Services, whether or not specified in this Article 15 or elsewhere in the Agreement.
- 15.02 Reporting Requirements. Quarterly reports shall be submitted to the City Representative no later than thirty (30) calendar days after the end of the reporting quarter (i.e., May 1, August 1, October 1, February 1), and annual reports shall be submitted to the City Representative no later than forty-five (45) days after the end of each preceding Agreement Year (i.e., February 15th for the preceding calendar year). Quarterly and annual reports shall be submitted in hard copy, and shall be provided electronically via e-mail. Reports shall be submitted in a format mutually agreed upon between the CITY and CONTRACTOR.

15.02.1 Quarterly Reports. Quarterly reports to the CITY shall include:

- 15.02.1.1 <u>Garbage, Recycling, and Organic Waste Data.</u> A listing of the tonnage from all Collection Services, including Bulky Waste Collection Service, collected, diverted and disposed by the CONTRACTOR for the preceding quarter. All tonnage data should be compared to the corresponding tonnage data from the prior year comparable period.
- 1471 15.02.1.2 <u>Diversion Rate</u>. CONTRACTOR shall provide documentation stating and supporting the calendar quarter's diversion rate, as calculated in accordance with the provisions of Article 5.
- 1474 15.02.1.3 <u>Property Damage or Injury</u>. Indicate instances of property damage or injury caused by CONTRACTOR to Service Recipients.

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- 1476 15.02.1.4 Overweight Collection Vehicles. During normal collection activities (i.e., excluding periods of heavy rain), the number of incidents CONTRACTOR operated a collection vehicle on CITY streets that exceeds, by more than two thousand (2,000) pounds, the maximum weight allowed under the California Vehicle Code for such vehicle.
 - 15.02.1.5 <u>Gross Revenue and Franchise Fees</u>. A summary of the prior quarter's Gross Receipts and franchise fees.
 - 15.02.2 <u>Annual Reports</u>. The annual report submitted to the CITY shall include the information required for quarterly reports in Sections 15.02.1.1 through 15.02.1.5 summarized by quarter and averaged for the Agreement Year. For all annual reports beginning with the report for the second Agreement Year, the CONTRACTOR shall also include a historical comparison of the last Agreement Year and the average of all Agreement Years. The annual reports shall also specifically include:
 - 15.02.2.1 <u>Public Education and Information Activities</u>. CONTRACTOR shall report on all public education and information activities undertaken during the period, including distribution of bill inserts, collection notification tags, community information and events, and other activities related to the provision of Collection Services. This report shall discuss the impact of these activities on Recycling and Organic Waste program participation and provide details of events and activities planned for the next period.
 - 15.02.2.2 <u>Processing and Marketing Data</u>. Recycling and Organic Waste processing and marketing issues or conditions occurring during the previous quarter (such as participation, setouts, contamination, etc.) and possible solutions.
 - 15.02.2.3 <u>Customer Service Data</u>. Upon request by the CITY, a copy of the customer service log, including a summary of the type and number of praises, complaints and their resolution, and problems encountered with collection and processing activities and actions taken. Copies of a written record of all calls related to missed pickups and responses to such calls as well as type and number of Notices left at Service Recipient locations
 - 15.02.2.4 <u>Gross Revenue and Franchise Fees</u>. A summary of the prior year's Gross Receipts and franchise fees paid broken down by the type Service Units.
 - 15.02.2.5 <u>Account Data.</u> Account data broken down by the type of Service Units including the total number of accounts serviced, and the number of accounts, account names and addresses of collection locations per each service category.
 - 15.03 <u>Additional Reporting</u>. The CONTRACTOR shall furnish the CITY with any additional reports as may reasonably be requested by CITY, such reports to be prepared within a reasonable time following the request. In addition, CONTRACTOR shall furnish to CITY information regarding CONTRACTOR'S activities under this Agreement that is needed for CITY to prepare its reports to CalRecycle.

ARTICLE 16. Nondiscrimination

16.01 <u>Nondiscrimination</u>. In the performance of all work and services under this Agreement, CONTRACTOR shall not unlawfully discriminate against any person on the basis of such person's race, sex, color, national origin, religion, marital status, age, disability or sexual orientation. CONTRACTOR shall comply with all applicable local, state and federal laws and regulations regarding nondiscrimination, including those prohibiting discrimination in employment.

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ARTICLE 17. Service Inquiries and Complaints

- 17.01 <u>CONTRACTOR'S Customer Service</u>. CONTRACTOR shall at all times provide office staff and office hours, including personnel to answer phones and phone answering capabilities when CONTRACTOR'S office is closed, as specified in Article 12 of this Agreement. All service inquiries and complaints regarding CONTRACTOR'S services shall be directed to the CONTRACTOR. A representative of the CONTRACTOR shall be available to receive the complaints during normal business hours. All service complaints will be handled by the CONTRACTOR in a prompt, courteous, and efficient manner. In the case of a dispute between the CONTRACTOR and a Service Recipient, the matter will be reviewed and a decision made by the City Representative.
- 17.01.1 The CONTRACTOR will utilize a customer service log to maintain a record of all inquiries and complaints in a format agreed to by the CITY.
- 17.01.2 For those complaints related to missed Collections that are received by 12:00 noon on a Work Day, the CONTRACTOR will return to the Service Unit address and collect the missed Carts or Bins before leaving the Service Area for the day. For those complaints related to missed collections that are received after 12:00 noon on a Work Day, the CONTRACTOR shall have until the end of the following Work Day to resolve the complaint. For those complaints related to repair or replacement of carts or bins, the appropriate Articles of this Agreement shall apply.
- 17.01.3 CONTRACTOR agrees that it is in the best interest of the CITY that all Garbage, Recyclable Materials, and Organic Waste be collected on the scheduled collection day. Accordingly, missed Collections will normally be collected as set forth herein regardless of the reason that the collection was missed. However, in the event a Service Recipient reports missed collection service more than two (2) times in any consecutive two (2) month period the City Representative will work with the CONTRACTOR to determine an appropriate resolution to that situation. In the event the CONTRACTOR believes any complaint to be without merit, CONTRACTOR shall notify the City Representative, either by Fax or e-mail. The City Representative will investigate all disputed complaints and render a decision.

ARTICLE 18. Quality of Performance of Contractor

- 18.01 <u>Intent</u>. CONTRACTOR acknowledges and agrees that one of CITY'S primary goals in entering into this Agreement is to ensure that the Collection Services are of the highest caliber, that Service Recipient satisfaction remains at the highest level, that required diversion levels are achieved, and that materials collected are reasonably put to the highest and best use to the extent feasible.
- 18.02 <u>Service Supervisor</u>. CONTRACTOR has designated a supervisor to be in charge of the Collection Service within the Service Area. As soon as practicable before replacing the designated supervisor, CONTRACTOR shall notify CITY in writing of the name and qualifications of the new service supervisor. CONTRACTOR shall ensure that such replacement is an individual with sufficient qualifications and experience. The supervisor shall be available to the City Representative through the use of a mobile telephone at all times that CONTRACTOR is providing Collection Services. In the event the supervisor is unavailable due to illness or vacation, CONTRACTOR shall designate an acceptable substitute who shall be available and who has the authority to act in the same capacity as the supervisor. The service supervisor shall provide the CITY with an emergency phone number where the supervisor can be reached outside of normal business hours.

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18.03 Liquidated Damages. The parties further acknowledge that consistent and reliable Collection Service is of utmost importance to CITY and that CITY has considered and relied on CONTRACTOR'S representations as to its quality of service commitment in awarding the Agreement to it. The parties further recognize that some quantified standards of performance are necessary and appropriate to ensure consistent and reliable service and performance. The parties further recognize that if CONTRACTOR fails to achieve the performance standards, or fails to submit required documents in a timely manner, CITY, and CITY'S residents and businesses will suffer damages and that it is and will be impractical and extremely difficult to ascertain and determine the exact amount of damages. Therefore, without prejudice to CITY'S right to treat such non-performance as an event of default under Article 23, the parties agree that the liquidated damages amount defined in this Article represent reasonable estimates of the amount of such damages considering all of the circumstances existing on the effective date of this Agreement, including the relationship of the sums to the range of harm to CITY, customers and the community as a whole that reasonably could be anticipated and the anticipation that proof of actual damages would be costly or impractical. In placing their initials at the places provided, each party specifically confirms the accuracy of the statements made above and the fact that each party has had ample opportunity to consult with legal counsel and obtain an explanation of the liquidated damage provisions at the time that the Agreement was made.

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CONTRACTOR agrees to pay (as liquidated damages and not as penalty) the following amounts:

LIQUIDATED DAMAGES						
	ltem	Amount if Not Cured in 30 Days	If Cured in 15 Days			
a.	Failure to respond to each complaint within three (3) Work Days of receipt of complaint.	\$100 per incident per Service Recipient.				
b.	Failure to maintain call center hours as required by this Agreement.	\$100 per day.	-0-			
C.	Failure to submit to CITY all reports by the deadlines required under the provisions of this Agreement.	\$100 per day0-				
d.	Failure to display CONTRACTOR'S name and customer service phone number on collection vehicles.	\$100 per incident per day.	-0-			
e.	Failure to collect a missed collection by close of the next Work Day upon notice to CONTRACTOR.	\$100 per incident per day.				
f.	Failure to repair or replace damaged Containers to deliver or exchange Containers within the time required by this Agreement.					
g.	Failure to maintain collection hours as required by this Agreement.	\$250 per incident per day.				
h.	Failure to have CONTRACTOR personnel in CONTRACTOR-provided uniforms.	\$250 per incident per day.	-0-			

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LIQUIDATED DAMAGES					
	Item	Amount if Not Cured in 30 Days	If Cured in 15 Days		
i.	Failure to clean up spillage or litter on public streets located within CITY caused by CONTRACTOR's collection vehicles within two (2) hours after notice by CITY to CONTRACTOR.	\$500 per incident per location.	Cannot be cured		
j.	Disposal of separately collected Recyclable Materials or separately collected Organic Waste in the Disposal Facility without first obtaining the required permission of the CITY.	\$500 per load.	Cannot be cured		
k	Failure to deliver Garbage collected under this Agreement to the Disposal Facility, except as otherwise expressly provided in this Agreement.	\$5,000 each failure.	Cannot be cured		
1.	Failure to meet the minimum annual diversion requirements set forth in Section 5.	The current disposal cost/ton for each ton under the diversion requirement.	Cannot be cured		
m	Failure to submit Franchise Fee in accordance with Section 4.06.1.	2.5% of the unpaid amount due or \$250 per month, whichever amount is higher	Cannot be cured		

18.04 <u>Procedure for Review of Liquidated Damages</u>. The City Representative may assess liquidated damages pursuant to this Article 18 on a monthly basis. The City Representative may issue a written notice to CONTRACTOR ("Notice of Assessment") of the liquidated damages assessed and the basis for each assessment. In order for liquidated damages to be assessed with respect to any item listed above that cannot be cured, the Notice of Assessment with respect to that item must be sent within 12 months after the item occurred.

18.04.1 If CONTRACTOR cures those items within fifteen (15) Work Days of receipt of the Notice of Assessment, then the Assessment shall be deemed to be cleared and no Liquidated Damages will be assessed.

18.04.2 For items that cannot be cured or are not cured within fifteen (15) Work Days, the assessment shall become final unless, within thirty (30) Wok Days of the date of the notice of assessment, CONTRACTOR provides a written request for a meeting with the City Representative to present evidence that the assessment should not be made.

18.04.3 The City Representative shall schedule a meeting between CONTRACTOR and the City Manager or the City Manager's designee as soon as reasonably possible after timely receipt of CONTRACTOR'S request.

18.04.4 The City Manager or the City Manager's designee shall review CONTRACTOR'S evidence and render a decision sustaining or reversing the liquidated damages as soon as reasonably possible after the meeting. Written notice of the decision shall be provided to CONTRACTOR.

- 18.04.5 In the event CONTRACTOR does not submit a written request for a meeting within thirty (30) calendar days of the date of the Notice of Assessment, the City Representative's determination shall be final and CONTRACTOR shall submit payment to CITY no later than fifteen (15) calendar days following final determination. Or at the sole option of CITY, if monies are owed to CONTRACTOR, CITY may deduct the liquidated damages from amounts otherwise due to CONTRACTOR.
- 18.04.6 CITY'S assessment or collection of liquidated damages shall not prevent CITY from exercising any other right or remedy, including the right to terminate this Agreement, for CONTRACTOR'S failure to perform the work and services in the manner set forth in this Agreement.
- 18.05 <u>General Contingency Plan</u>. In conjunction with the execution of this Agreement, CONTRACTOR shall develop and provide a General Contingency Plan to address CONTRACTOR's program to minimize disruption of service during a labor disruption. The Contingency Plan shall be provided to CITY sixty (60) days prior to the Service Commencement Date.

ARTICLE 19. Contract Compliance and Performance Reviews

19.01 Contract Compliance and Performance Review

- 19.01.1 Selection and Cost. The CITY may conduct up to two (2) contract compliance and performance reviews ("review") of the CONTRACTOR'S performance during the term of this Agreement: one conducted prior to the first five (5) year extension contemplated by Section 2.02, and one prior to the second five (5) year extension contemplated by Section 2.02. Such reviews paid for by CONTRACTOR will only be conducted if CONTRACTOR requests the applicable five (5) year extension. The reviews will be performed by a qualified firm under contract to the CITY. The CITY shall have the final responsibility for the selection of the firm but shall seek and accept comments and recommendations from the CONTRACTOR. CONTRACTOR will be responsible for reimbursing the cost of CITY's consultant up to a maximum of Thirty Thousand Dollars (\$30,000.00) per review, and starting in Agreement Year 2020 this amount will be adjusted annually by the same percentage change as the percentage change in CONTRACTOR's Maximum Service Rates under Section 4.02.
- 19.01.2 <u>Purpose</u>. The review shall be designed to verify CONTRACTOR'S compliance with the reporting requirements and performance standards of the Collection Service Agreement, and verify the diversion percentages reported by the CONTRACTOR. The CITY (or its designated consultant) may utilize a variety of methods in the execution of the contract compliance and performance review, including, but not limited to, analysis of relevant documents, on-site and field observations, and interviews. The CITY (or its designated consultant) will review and document the items in the Agreement that require the CONTRACTOR to meet specific performance standards, submit information or reports, perform additional services, or document operating procedures, that can be objectively evaluated.
- 19.01.3 CONTRACTOR'S Cooperation. CONTRACTOR shall cooperate fully with the review and provide all requested data required to be provided herein, including operational data and other data reasonably requested by the CITY within thirty (30) Work Days. Failure of the CONTRACTOR to cooperate or provide the requested documents in the required time shall be considered an event of default.

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- 19.01.4 Additional Contract Compliance and Performance Review. In the event that the Contract Compliance and Performance Review concludes that CONTRACTOR is not in compliance with all terms and conditions of this Agreement and such non-compliance is material, the CITY may conduct an Additional Contract Compliance and Performance Review to ensure that CONTRACTOR has cured any such area of non-compliance. CONTRACTOR shall be responsible for the cost of any such Additional Contract Compliance and Performance Review, subject to the maximum in Section 19.01.1.
- 19.02 <u>Cooperation with Other Program Reviews</u>. If the CITY wants to collect program data, perform field work, conduct route audits to investigate customer participation levels and setout volumes and/or evaluate and monitor program results related to Garbage, Recyclable Materials and Organic Waste collected in the CITY by the CONTRACTOR, the CONTRACTOR shall cooperate with the CITY or its agent(s) as reasonably requested by CITY, provided that such cooperation can be accomplished at no additional cost to CONTRACTOR and without interfering with CONTRACTOR'S operations.

ARTICLE 20. Performance Bond

- 20.01 <u>Performance Bond</u>. A performance bond must be furnished by the CONTRACTOR within fifteen (15) calendar days of notification to the CONTRACTOR that the Agreement has been executed. The CONTRACTOR shall furnish to the CITY, and keep current, a performance bond in a form with language that is reasonably acceptable to the CITY, for the faithful performance of this Agreement and all obligations arising hereunder in an amount of **One Million Dollars (\$1,000,000.00)**.
- 20.02 <u>Renewal.</u> Beginning on the Service Commencement Date, and each October 1st thereafter, CONTRACTOR shall have the performance bond renewed annually and be executed by a surety company that is an admitted surety company licensed to do business in the State of California and has an "A:VII" or better rating by A. M. Best or Standard and Poor's, or that is otherwise acceptable to CITY.
- 20.03 <u>Letter of Credit.</u> As an alternative to the performance bond required by Section 20.01, CONTRACTOR may request that it deposit with CITY an irrevocable letter of credit in an amount as set forth in Section 20.01. CITY will have sole discretion whether to allow a Letter of Credit in lieu of the performance bond. If allowed, the letter of credit must be issued by an FDIC insured banking institution chartered to do business in the State of California, in the CITY'S name, and be callable at the discretion of the CITY. Nothing in this Article shall, in any way, obligate the CITY to accept a letter of credit in lieu of the performance bond.

ARTICLE 21. Insurance

- 21.01 <u>Insurance Policies</u>. CONTRACTOR shall secure and maintain throughout the term of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with CONTRACTOR'S performance of work or services under this Agreement. CONTRACTOR'S performance of work or services shall include performance by CONTRACTOR'S employees, agents, representatives and subcontractors.
 - 21.02 Minimum Scope of Insurance. Insurance coverage shall be at least this broad:
- 1687 21.02.1.1 Commercial General Liability: Insurance Services Office 1688 (ISO) Occurrence Form CG 0001 or its equivalent, or, if approved by CITY, Claims Made Form

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- No. CG 0002. Automobile Liability: Insurance Services Office Form No. CA 0001, or its equivalent, code 1 "any auto".
- 1691 21.02.2 Workers' Compensation Insurance as required by the State of California and Employers Liability Insurance.
- 1693 21.02.3 Hazardous Waste and Environmental Impairment Liability 1694 Insurance.
- 1695 21.03 <u>Minimum Limits of Insurance</u>. CONTRACTOR shall maintain insurance limits no less than:
- 1697 21.03.1 Commercial General Liability: **Five Million Dollars (\$5,000,000.00)**1698 combined single limit per occurrence, **Ten Million Dollars (\$10,000,000.00)** annual aggregate;
 1699 including products and completed operations coverage.
- 1700 21.03.2 Automobile Liability: **Five Million Dollars (\$5,000,000.00)** 1701 combined single limit per accident for bodily injury and property damage.
 - 21.03.3 Workers' Compensation and Employers Liability: Workers' Compensation insurance as required by the State of California, with statutory limits, and Employers Liability insurance with limits of One Million Dollars (\$1,000,000.00) per accident.
 - 21.03.4 Hazardous Waste and Environmental Impairment Liability: **Ten Million Dollars (\$10,000,000.00)** per occurrence, **Twenty Million Dollars (\$20,000,000.00)** policy aggregate covering liability arising from the release of waste materials and/or irritants, contaminants or pollutants. Such coverage shall, if commercially available without involvement of CITY, automatically broaden in its form of coverage to include legislated changes in the definition of waste material and/or irritants, contaminants or pollutants.
 - 21.04 <u>Deductibles and Self-Insured Retention</u>. Any deductibles or self-insured retention shall be for the account of the CONTRACTOR and paid entirely by CONTRACTOR without contribution from the CITY.
 - 21.05 <u>Endorsements</u>. The liability policies are to contain, or be endorsed to contain, the following provisions:
 - 21.05.1 The CITY, its officers, employees, agents and volunteers are to be covered as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of CONTRACTOR; products and completed operations of CONTRACTOR; liability arising out of work or operations performed by or on behalf of the CONTRACTOR, including material parts or equipment furnished in connection with such work or operations; and with respect to Hazardous Waste, Pollution and/or Environmental Impairment Liability.
 - 21.05.2 As respects to the services provided by CONTRACTOR under this Agreement, CONTRACTOR'S insurance coverage (except for Workers' Compensation) shall be primary insurance as respects CITY, its officers, officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents or volunteers shall be excess of the CONTRACTOR'S insurance and shall not contribute with it.
- 1728 21.05.3 The CONTRACTOR'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability, and except for Workers' Compensation cover.

- The Automobile Liability policy shall be endorsed to delete the Pollution and/or the Asbestos exclusion, or documentation that the CONTRACTOR carries environmental pollution liability coverage for Solid Waste transported by the CONTRACTOR. The Automobile Liability policy shall also be endorsed to add the Motor Carrier act endorsement (MCS-90) TL 1005, TL 1007 and /or other endorsements required by federal or state authorities.
 - 21.06 <u>Waiver of Subrogation</u> CONTRACTOR hereby agrees to waive subrogation against CITY which any insurer of CONTRACTOR may acquire from CONTRACTOR by virtue of the payment of any loss. CONTRACTOR agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the CITY for all work performed by the CONTRACTOR, its employees, agents and subcontractors.
 - 21.07 <u>Cancellation</u>. Each insurance policy required by this clause shall be occurrence-based or an alternate form as approved by the CITY and endorsed to state that coverage shall not be cancelled except after thirty (30) days' prior written notice has been given to the CITY. Ten (10) days' notice applies to cancellation due to non-payment of premium.

Any failure to comply with reporting provisions of the policies shall not affect CONTRACTOR'S obligations to CITY, its officers, officials, employees, agents or volunteers.

- 21.08 <u>Claims Made Coverage</u>. If General Liability or Hazardous Waste and Environmental Impairment Liability coverage is written on a claims-made from:
 - 1. The "Retro Date" must be shown, and must be before the date of the contract or the beginning of contract work.
 - 2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work
 - 3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a "Retro Date" prior to the contract effective date, the CONTRACTOR must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 21.09 <u>Acceptability of Insurers</u>. Insurance is to be placed with insurers licensed to transact business in California with a current A.M. Best's rating of no less than A:VII. If pollution and/or Environmental Impairment and/or Umbrella/Excess coverage are not available from an admitted insurer, the coverage may be written with the CITY'S permission, by a non-admitted insurance company. A Non-admitted company should have an A.M. Best's rating of A:X or higher
- 21.10 <u>Verification of Coverage</u>. CONTRACTOR shall furnish the CITY with original certificates and amendatory endorsements effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the CITY before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONTRACTOR'S obligation to provide them.
- 21.11 <u>Subcontractors</u>. CONTRACTOR shall include all subcontractors as insureds under its policies or require and verify that all subcontractors maintain insurance meeting all the requirements of this contract.
- 21.11.1 Proof of insurance shall be mailed to the following address or any subsequent address as may be directed in writing by the CITY.

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1773 City of Chico
1774 Attn: Risk Manager
1775 P.O. Box 3420
1776 Chico, CA 95927

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21.12 <u>Modification of Insurance Requirements</u>. The insurance requirements provided in this Agreement may be modified or waived by the CITY, in writing, upon the request of CONTRACTOR, if the CITY determines such modification or waiver is in the best interest of CITY considering all relevant factors, including exposure to CITY.

ARTICLE 22. Indemnification

22.01 Indemnification of the CITY. CONTRACTOR shall defend, with counsel reasonably acceptable to the CITY, indemnify and hold harmless, to the fullest extent allowed by law, CITY, its officers, officials, employees, volunteers, agents and assignees (collectively, "Indemnitees"), from and against any and all loss, liability, penalties, forfeitures, claims, demands, actions, proceedings or suits, in law or in equity, of every kind and description, (including, but not limited to, injury to and death of any person and damage to property, or for contribution or indemnity claimed by third parties) (collectively, "Loss") arising or resulting from: (i) the negligent action or omission of the CONTRACTOR, its agents, employees, and/or subcontractors, in exercising the privileges granted to it by this Agreement; (ii) the failure of the CONTRACTOR, its agents, employees, and/or subcontractors to comply in all respects with the provisions and requirements of this Agreement, applicable laws, ordinances and regulations, and/or applicable permits and licenses; and (iii) the acts of CONTRACTOR, its agents, employees, and/or subcontractors in performing services under this Agreement for which strict liability is imposed by law. The foregoing indemnity shall apply regardless of whether such Loss is also caused in part by any of the Indemnitees' negligence.

The indemnities set forth in this Section shall not be limited by the insurance requirements set forth in the Agreement.

CONTRACTOR's indemnification of Indemnitees will not include indemnification for Losses which arise as the result of the active negligence of Indemnitees, or the sole negligence or willful misconduct of Indemnitees.

22.02 The CONTRACTOR'S obligation to defend, hold harmless, and indemnify shall not be excused because of the CONTRACTOR'S inability to evaluate liability or because the CONTRACTOR evaluates liability and determines that the CONTRACTOR is not liable to the claimant. The CONTRACTOR must respond within thirty (30) days to the tender of a claim for defense and indemnity by the CITY, unless this time has been extended by the CITY. If the CONTRACTOR fails to accept or reject a tender of defense and indemnity within thirty (30) days, in addition to any other remedy authorized by law, so much of the money due the CONTRACTOR by virtue of this Agreement as shall reasonably be considered necessary by the CITY, may be retained by the CITY until final disposition has been made or the claim or suit for damages, or until the CONTRACTOR accepts or rejects the tender of defense, whichever occurs first.

With respect to third party claims against the CONTRACTOR indemnifiable under Section 22.01, the CONTRACTOR waives any and all rights of any type to express or implied indemnity against the Indemnitees.

22.03 <u>Hazardous Substances Indemnification</u>. The CONTRACTOR shall indemnify, defend with counsel reasonably acceptable to the CITY, and hold harmless the Indemnitees from

City of Chico

and against all claims, damages (including but not limited to special, consequential, natural resources and punitive damages), injuries, hazardous materials response, remediation and removal costs, losses, demands, liens, liabilities, causes of action, suits, legal or administrative proceedings, interest, fines, charges, penalties, attorney's fees for the adverse party and expenses (including but not limited to attorney's and expert witness fees and costs incurred in connection with defending against any of the foregoing or enforcing this indemnity) of any kind whatsoever paid, incurred or suffered by, or asserted against CITY or its officers, officials, employees, agents, assigns, or successors (collectively, "Claims") arising from or attributable to any repair, cleanup or detoxification, or preparation and implementation of any removal, remedial, response, closure or other plan (regardless of whether undertaken due to governmental action) concerning any Hazardous Waste released, spilled or disposed of by CONTRACTOR under this Agreement. The foregoing indemnity is intended to operate as an agreement pursuant to Section 107(e) of CERCLA, 42 U.S.C. Section 9607(c) and California Health and Safety Code Section 25364, to defend, hold harmless and indemnify the CITY from liability. Notwithstanding the foregoing, CONTRACTOR is not required to indemnify, defend or hold harmless under this paragraph against Claims arising from CONTRACTOR'S delivery of materials collected under this Agreement to any processing, disposal, transfer or other facilities, or their handling at such facilities or subsequent delivery to other locations, unless such Claims are due to CONTRACTOR'S negligence or willful misconduct.

- 22.04 <u>CalRecycle Diversion Goals</u>. CONTRACTOR agrees to indemnify, hold harmless, and defend CITY, with counsel selected by CONTRACTOR and reasonably acceptable to CITY, from and against all fines or penalties imposed by the California Department of Resources Recycling and Recovery ("CalRecycle") due to CITY'S failure to meet the mandated diversion goals specified in California Public Resources Code Section 41780 (as amended) with respect to the materials collected by CONTRACTOR, if and to the extent the failure to meet such goals results from the failure of the CONTRACTOR to perform its obligations under this Agreement.
- 22.05 <u>Consideration</u>. It is specifically understood and agreed that the consideration inuring to the CONTRACTOR for the execution of this Agreement consists of the promises, payments, covenants, rights and responsibilities contained in this Agreement.
- 22.06 <u>Obligation</u>. The execution of this Agreement by the CONTRACTOR shall obligate the CONTRACTOR to comply with the foregoing indemnification provisions; however, the collateral obligation of providing insurance must also be fully complied with as set forth in Article 21 above.
- 22.07 <u>Exception</u>. Notwithstanding Sections 22.01, 22.02, 22.03 and 22.04, CONTRACTOR'S obligation to indemnify, hold harmless and defend the Indemnitees shall not extend to any Loss or Claims to the extent arising or resulting from acts or omissions constituting willful misconduct or negligence on the part of Indemnitees.
- 22.08 <u>Damage by CONTRACTOR</u>. If CONTRACTOR'S employees or subcontractors cause any damage or loss to CITY property, including but not limited to CITY streets or curbs, other than as a result of ordinary wear and tear, then CONTRACTOR shall repair such property to the reasonable satisfaction of CITY, at CONTRACTOR'S sole cost and expense. If CONTRACTOR fails to do so within a reasonable period after CITY notifies CONTRACTOR of the damage or loss, then CITY may affect the repair, and CONTRACTOR shall reimburse CITY for CITY'S reasonable cost of repairing such damage or loss. Such reimbursement is not in derogation of any right of CITY to be indemnified by CONTRACTOR for any such damage or loss.

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ARTICLE 23. Default of Agreement

- 23.01 <u>Termination By CITY</u>. The CITY may terminate this Agreement, except as otherwise provided below in this Article, by giving the CONTRACTOR thirty (30) calendar days advance written notice, to be served as provided in Article 40, upon the happening of any one of the following events:
- 23.01.1 The CONTRACTOR shall take the benefit of any present or future insolvency statute, or shall make a general assignment for the benefit of creditors, or file a voluntary petition in bankruptcy (court) or a petition or answer seeking an arrangement for its reorganization or the readjustment of its indebtedness under the Federal bankruptcy laws or under any other law or statute of the United States or any state thereof, or consent to the appointment of a receiver, trustee or liquidator of all or substantially all of its property; or
- 23.01.2 By order or decree of a Court, the CONTRACTOR shall be adjudged bankrupt or an order shall be made approving a petition filed by any of its creditors or by any of the stockholders of the CONTRACTOR, seeking its reorganization or the readjustment of its indebtedness under the Federal bankruptcy laws or under any law or statute of the United States or of any state thereof, and such judgment or order is not stayed or vacated within sixty (60) calendar days after the entry thereof; or
- 23.01.3 By, or pursuant to, or under the authority of any legislative act, resolution or rule or any order or decree of any Court or governmental board, agency or officer having jurisdiction, a receiver, trustee or liquidator shall take possession or control of all or substantially all of the property of the CONTRACTOR, and such possession or control shall continue in effect for a period of sixty (60) calendar days; or
- 23.01.4 The CONTRACTOR has defaulted, by failing or refusing to pay in a timely manner the liquidated damages or other monies due the CITY and said default is not cured within thirty (30) calendar days of receipt of written notice by the CITY to do so; or
- 23.01.5 CONTRACTOR has defaulted, by failing or refusing to perform or observe its obligations under this Agreement, and said default is not cured within thirty (30) calendar days of receipt of written notice from the CITY to do so. If by reason of the nature of such default, the same cannot be remedied within thirty (30) calendar days following receipt by the CONTRACTOR of written demand from the CITY to do so, then the cure period shall be extended for such additional period as is reasonably required to cure the default, provided that the CONTRACTOR commences the remedy of such default within said thirty (30) calendar days following such written notice, and having so commenced thereafter continues with diligence the curing thereof. In any dispute concerning failure to commence remedying a default or diligence in pursuing a cure, the CONTRACTOR shall have the burden of proof to demonstrate (a) that the default cannot reasonably be cured within thirty (30) calendar days, and (b) that it is proceeding with diligence to cure said default, and such default will be cured within a reasonable period of time.
- 23.02 <u>Termination By CONTRACTOR</u>. The CONTRACTOR may terminate this Agreement, except as otherwise provided below in this Article, by giving the CITY one-hundred eighty (180) calendar days advance written notice for the default events specified in Section 23.02.01, or by giving the CITY sixty (60) calendar days advance written notice for the default events specified in Section 23.02.02. Such notice shall be served as provided in Article 40.
- 23.02.1 CITY has defaulted, by failing or refusing to perform or observe its obligations under the Agreement, excluding Sections 4.01 through 4.03, and said default is not

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cured within ninety (90) calendar days of receipt of written notice from CONTRACTOR to do so. If by reason of the nature of such default, the same cannot be remedied within ninety (90) calendar days following receipt by the CITY of written demand from CONTRACTOR to do so, then the cure period shall be extended for such additional period as is reasonably required to cure the default, provided that the CITY commences the remedy of such default within ninety (90) calendar days of receipt of written notice, and having so commenced thereafter continues with diligence the curing thereof.

23.02.2 CITY has defaulted, by failing or refusing to perform or observe its obligations under Sections 4.01 through 4.03, and said default is not cured within thirty (30) calendar days of receipt of written notice from CONTRACTOR to do so. If by reason of the nature of such default, the same cannot be remedied within thirty (30) calendar days following receipt by the CITY of written demand from CONTRACTOR to do so, then the cure period shall be extended for such additional period as is reasonably required to cure the default, provided that the CITY commences the remedy of such default within thirty (30) calendar days within receipt of written notice, and having so commenced thereafter continues with diligence the curing thereof.

23.03 Temporary Possession of CONTRACTOR'S Equipment. Notwithstanding anything contained herein to the contrary, if the CONTRACTOR fails to provide Collection Services for a period of three (3) consecutive Work Days for reasons other than Force Majeure, on the fourth (4th) Work Day the CITY may take possession of the CONTRACTOR'S equipment, customer account and service records, and other property used in providing Collection Services under this Agreement in order to provide interim Collection Services until such time as the CONTRACTOR is again able to perform Collection Services pursuant to this Agreement; provided, however, if the CONTRACTOR is unable for any reason or cause to resume performance of Collection Service at the end of thirty (30) consecutive calendar days of nonperformance of Collection Services, then this Agreement may be terminated by the CITY upon written notice to CONTRACTOR, and the CITY may retain possession of such equipment, records and other property used in providing Collection Services on an interim basis until the CITY has made other suitable arrangements for the provision of Collection Services, which may include award of an agreement to another contractor. Notwithstanding any other provision in this Agreement to the contrary, CITY'S right to take interim possession of, or make use of, any of CONTRACTOR'S equipment, including, without limitation, vehicles, Carts, Bins and containers, shall not allow the CITY to assign ownership of such vehicles, Carts, Bins and containers to another contractor, and CITY acknowledges that the CONTRACTOR'S lender has a security interest in such equipment. In addition, notwithstanding any other provision of this Agreement to the contrary, CITY'S right to take possession of such equipment, records and other property (i) shall be limited to one hundred eighty (180) days after the effective date of termination of this Agreement, (ii) shall not apply regarding property needed for CONTRACTOR to service customers outside of the CITY, and which is non-essential to the CITY's provision of solid waste services, and (iii) is contingent on CITY paying a reasonable rental value for such property.

 23.03.1 CITY shall defend, with counsel reasonably acceptable to the CONTRACTOR, indemnify and hold harmless, to the fullest extent allowed by law, CONTRACTOR, its officers, officials, employees, volunteers, agents and assignees (collectively, "Indemnitees"), from and against any and all loss, liability, penalties, forfeitures, claims, demands, actions, proceedings or suits, in law or in equity, of every kind and description, (including, but not limited to, injury to and death of any person and damage to property, or for contribution or indemnity claimed by third parties) (collectively, "Loss") arising or resulting from the CITY's negligent operation or possession of the CONTRACTOR's property pursuant to this Section.

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- 23.04 <u>Diversion Not Default</u>. Notwithstanding the foregoing or any other provision of this Agreement to the contrary, CONTRACTOR'S failure to meet the diversion requirements set forth in Article 5 shall not be a default entitling the CITY to terminate this Agreement (it being understood that CITY shall have the remedies set forth in Article 2 (term extension) and Article 18 (liquidated damages) with respect to any such failure).
- 23.04.1 In the event that the Agreement is terminated, CONTRACTOR shall furnish the CITY with immediate access to all of its business records related to its customer and billing accounts for collection services.
- 23.05 Effective Date. In the event of the aforesaid events specified above, and except as otherwise provided in said subsections, termination by CITY shall be effective upon the date specified in the CITY'S written notice to the CONTRACTOR and upon said date this Agreement shall be deemed immediately terminated, and the CITY shall have the right to call the performance bond and shall be free to negotiate with other contractors for the operation of the herein specified services.
- 23.06 <u>Termination for Failure to Maintain Insurance</u>. CITY may terminate this Agreement in the event CONTRACTOR fails to provide and maintain the performance bond as required by this Agreement, or if CONTRACTOR fails to obtain or maintain insurance policies endorsements as required by this Agreement, or if CONTRACTOR offers or gives any gift prohibited by the CITY's Municipal Code. Such termination shall not occur unless CONTRACTOR has been given five (5) business days to cure said breach after receiving written notice from CITY, and has failed to cure the breach within such period.
- 23.07 <u>Termination Cumulative</u>. CITY'S right to terminate this Agreement is cumulative to any other rights and remedies provided by law or by this Agreement.
- 23.08 Force Majeure. Notwithstanding any other provision of this Agreement to the contrary, a party shall be excused from performing its obligations hereunder in the event it is prevented from so performing by reason of any acts of God, such as landslides, lightning, fires, storms, floods, pestilence, freezing, and earthquakes; actual or perceived threats of terrorism, explosions, power outages, sabotage, civil disturbances, acts of a public enemy, wars, blockades, riots, or other industrial disturbances, eminent domain, condemnation or other taking, or other events of a similar nature, not caused or maintained by such party, which event is not reasonably within the control of the party claiming the excuse from its obligations due to such event, to the extent such event has a significant and material adverse effect on the ability of the party to perform its obligations thereunder. Force Majeure shall not include fuel shortages or labor disruptions (e.g., strikes, work stoppage or slowdown, sickout, lockout, picketing or other concerted job action conducted by CONTRACTOR'S employees or directed at CONTRACTOR or any of its subcontractors) to the extent they last longer than seven (7) days. Force Majeure shall include a Change in Law to the extent such Change in Law materially impedes a party's performance hereunder. Notwithstanding the foregoing, (i) no failure of performance by any subcontractor of CONTRACTOR shall be a Force Majeure unless such failure was itself caused by a Force Majeure; (ii) except as provided herein, no event which merely increases CONTRACTOR'S cost of performance shall be a Force Majeure; and (iii) no event, the effects of which could have been prevented by reasonable precautions, including compliance with agreements and applicable laws, shall be a Force Majeure.

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ARTICLE 24. Modifications to the Agreement

24.01 Agreement Modifications and Changes in Law. The CITY and the CONTRACTOR understand and agree that the California Legislature has the authority to make comprehensive changes in Garbage, Recyclables, or Organic Waste Management legislation and that these and other Changes in Law in the future which mandate certain actions or programs for counties or municipalities may require changes or modifications in some of the terms, conditions or obligations under this Agreement. The CONTRACTOR agrees that the terms and provisions of the Municipal Code, as it now exists or as it may be amended in the future, shall apply to all of the provisions of this Agreement and the Service Recipients of the CONTRACTOR located within the Service Area; provided, however that the CITY will not amend the Municipal Code in a way that is inconsistent with the Agreement unless compelled to do so by federal or state law. In the event any future Change in Law, including state or federally mandated modifications to the CITY Municipal Code, alters the rights or obligations of the CONTRACTOR or the services to be provided by CONTRACTOR hereunder, then Maximum Service Rates as otherwise established under this Agreement shall be adjusted as provided in Section 4.03. Nothing contained in this Agreement shall require any party to perform any act or function contrary to law.

24.02 <u>City-Directed Changes</u>. CITY may direct CONTRACTOR to perform additional services (including new diversion programs, additional public education activities, etc.), eliminate programs, or modify the manner in which it performs existing services. Changes in the minimum diversion requirement set forth in Article 5 of this Agreement is not among the changes that can be directed by CITY. Direction of Garbage to a Disposal Facility other than that originally selected by the CITY, direction of Recyclable Materials or Organic Waste to a processing facility other than that selected by the CONTRACTOR, pilot programs and innovative services, which may entail new collection methods, targeted routing, different kinds of services, different types of collection vehicles, and/or new requirements for Service Recipients, are included among the kinds of changes which CITY may direct. CONTRACTOR shall be entitled to an adjustment in its compensation for providing such additional or modified services but not for the preparation of its proposal to perform such services. CONTRACTOR shall not be required to begin implementing a CITY-directed change until the associated Maximum Service Rate adjustment has been agreed upon and has taken effect.

24.03 <u>Service Proposal</u>. Within thirty (30) calendar days of receipt of a request for a service change from the CITY under Section 24.02, or such longer time as may be reasonably needed, CONTRACTOR shall submit a proposal to provide such service. At a minimum, the proposal shall contain a complete description of the following:

2033 2034	etc.).	24.03.1	Collection methodology to be employed (equipment, manpower,
2035 2036	etc.).	24.03.2	Equipment to be utilized (vehicle number, types, capacity, age,
2037		24.03.3	Labor requirements (number of employees by classification).
2038		24.03.4	Type of carts or bins to be utilized.
2039		24.03.5	Provision for program publicity, education, and marketing.
2040		24.03.6	CONTRACTOR's proposed compensation.

24.04 CONTRACTOR acknowledges and agrees that CITY may permit other companies besides CONTRACTOR to provide additional services outside the scope of the services

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contemplated by this Agreement (such as street sweeping or curbside collection of household hazardous waste) if CONTRACTOR and CITY cannot agree on terms and conditions, including compensation adjustments, for CONTRACTOR'S provision of such services, within one hundred twenty (120) calendar days from the date when CITY first requests a proposal from CONTRACTOR to perform such services, provided, however, that (i) the terms and conditions offered by CITY to any other company are no more favorable to that company than the terms and conditions offered to CONTRACTOR, and (ii) the services do not conflict with CONTRACTOR'S exclusive rights under Section 3.01.

- 24.05 Monitoring and Evaluation. If the CITY requests, the CONTRACTOR shall meet with the CITY to describe the progress of each new program and other service issues arising from the program. If applicable, CONTRACTOR shall document the results of the new programs on a monthly basis, including at a minimum the tonnage diverted by material type, the end use or processor of the diverted materials and the cost per ton for transporting and processing each type of material and other such information reasonably requested by the CONTRACTOR and/or CITY necessary to evaluate the performance of each program.
- 24.05.1 At each meeting, the CITY and CONTRACTOR shall have the opportunity to discuss revisions to the program. The CITY shall have the right to terminate a program if the CONTRACTOR is not complying with the terms and conditions agreed upon with the CITY, and the termination is effected in accordance with such terms and conditions. Prior to such termination, the CITY shall meet and confer with the CONTRACTOR for a period of up to ninety (90) calendar days to resolve the CITY'S concerns. After such termination, the CITY may utilize a third party to perform these services, provided that (i) the services are outside the scope of the services contemplated by this Agreement (such as street sweeping or curbside collection of household hazardous waste), and (ii) the services do not conflict with CONTRACTOR'S exclusive rights under Section 3.01.
- 24.06 <u>Dispute Resolution</u>. All disputes relating to service or compensation changes relating to a Change in Law that meet the conditions specified in Section 4.03.3 shall, upon the request of either party, be resolved by the following procedures:
- 24.06.1 The party desiring mediation shall first give written notice thereof to the other party to this Agreement, specifying the dispute to be mediated.
- 24.06.2 The mediation shall be held at Chico, California, or at such other location as may be mutually agreed among the parties. The mediation shall be conducted according to and a mediator chosen pursuant to the rules of the American Arbitration Association. Each side shall bear its own costs in the mediation. The cost of the mediator shall be shared equally between the parties.
- 24.06.3 At least ten (10) business days before the date of the mediation, each side shall provide the mediator with a statement of its position and copies of all supporting documents. Each party shall send to the mediation one or more persons who has authority to negotiate on behalf of the party. If a subsequent dispute will involve third parties, such as insurers or subcontractors, they shall also be asked to participate in the mediation.

ARTICLE 25. Legal Representation

25.01 <u>Acknowledgement</u>. It is acknowledged that each party was, or had the opportunity to be, represented by counsel in the preparation of and contributed equally to the terms and conditions of this Agreement and, accordingly, the rule that a contract or Agreement shall be

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interpreted strictly against the party preparing the same shall not apply herein due to the joint contributions of both parties.

ARTICLE 26. Financial Interest

 26.01 Representation. CONTRACTOR warrants and represents that (i) to its knowledge, no elected official, officer, agent or employee of the CITY has a financial interest as defined in California Government Code Section §87103, in this Agreement or the compensation to be paid under it and, further, that (ii) no CITY employee who acts in the CITY as a "purchasing agent" as defined in the appropriate Section of California Statutes, nor any elected or appointed officer of the CITY, nor any spouse or child of such purchasing agent, employee or elected or appointed officer, is a partner, officer, director or proprietor of the CONTRACTOR and, further, that (iii) no such CITY employee, purchasing agent, CITY elected or appointed officer, or the spouse or child of any of them, alone or in combination, has a "material interest" in the CONTRACTOR. "Material interest" means direct or indirect ownership of more than five percent (5%) of the total assets or capital stock of the CONTRACTOR.

ARTICLE 27. Contractor's Personnel

- 27.01 <u>Personnel Requirements</u>. The CONTRACTOR shall employ and assign qualified personnel to perform all services set forth herein. The CONTRACTOR shall be responsible for ensuring that its employees comply with all applicable laws and regulations and meet all federal, state and local requirements related to their employment and position.
- 27.01.1 The CITY may request the transfer of any employee of the CONTRACTOR who materially violates any provision hereof, or who is wanton, negligent, or discourteous in the performance of his duties.
- 27.01.2 CONTRACTOR'S field operations personnel shall be required to wear a clean uniform shirt bearing the CONTRACTOR'S name. CONTRACTOR'S employees, who normally come into direct contact with the public, including drivers, shall bear some means of individual identification such as a nametag or identification card.
- 27.01.3 Each driver of a collection vehicle shall at all times carry a valid California driver's license and all other required licenses for the type of vehicle that is being operated.
- 27.01.4 Each driver of a collection vehicle shall at all times comply with all applicable state and federal laws, regulations and requirements.
- 2118 27.01.5 CONTRACTOR'S employees, officers, and agents shall at no time be allowed to identify themselves or in any way represent themselves as being employees of the CITY.
- 27.01.6 The CONTRACTOR'S name and the Customer Service telephone number shall be properly displayed on all collection vehicles.

ARTICLE 28. Exempt Waste

28.01 The CONTRACTOR shall not be required to collect or dispose of Exempt Waste, but may offer such services. All such collection and disposal of Exempt Waste is not regulated under this Agreement, but if provided by the CONTRACTOR shall be in strict compliance with all federal, state and local laws and regulations.

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ARTICLE 29. Independent Contractor

29.01 In the performance of services pursuant to this Agreement, CONTRACTOR shall be an independent contractor and not an officer, agent, servant or employee of CITY. CONTRACTOR shall have exclusive control of the details of the services and work performed and over all persons performing such services and work. CONTRACTOR shall be solely responsible for the acts and omissions of its officers, agents, employees, contractors and subcontractors, if any. Neither CONTRACTOR nor its officers, employees, agents, contractors or subcontractors shall obtain any right to retirement benefits, Workers Compensation benefits, or any other compensation or benefits, which accrue, to CITY employees and CONTRACTOR expressly waives any claim it may have or acquire to such compensation or benefits.

ARTICLE 30. Laws to Govern

30.01 The law of the State of California shall govern the rights, obligations, duties and liabilities of CITY and CONTRACTOR under this Agreement and shall govern the interpretation of this Agreement.

ARTICLE 31. Consent to Jurisdiction

31.01 The parties agree that any litigation between CITY and CONTRACTOR concerning or arising out of this Agreement shall be filed and maintained exclusively in the Municipal or Superior Courts of Butte County, State of California, or in the United States District Court for the Northern District of California to the fullest extent permissible by law. Each party consents to service of process in any manner authorized by California law.

ARTICLE 32. Assignment

32.01 No assignment of this Agreement or any right occurring under this Agreement shall be made to any third party in whole or in part by the CONTRACTOR without the express written consent of the CITY. The CITY shall have full discretion to approve or deny, with or without cause, any proposed or actual assignment by the CONTRACTOR. Such approval shall not unreasonably be withheld. Any assignment of this Agreement made by the CONTRACTOR without the express written consent of the CITY shall be null and void and shall be grounds for the CITY to declare a default of this Agreement. In the event of any assignment, the assignee shall fully assume all the liabilities of the CONTRACTOR.

32.02 The use of a subcontractor to perform services under this Agreement shall not constitute delegation of CONTRACTOR'S duties provided that CONTRACTOR has received prior written authorization from the City Representative to subcontract such services and the City Representative has approved a subcontractor who will perform such services. CONTRACTOR shall be responsible for directing the work of CONTRACTOR'S subcontractors and any compensation due or payable to CONTRACTOR'S subcontractor shall be the sole responsibility of CONTRACTOR. The City Representative shall have the right to require the removal of any approved subcontractor for reasonable cause.

32.03 For purposes of this Article when used in reference to CONTRACTOR, "assignment" shall include, but not be limited to (i) a sale, exchange or other transfer of at least fifty-one percent (51%) of CONTRACTOR'S assets dedicated to service under this Agreement to a third party; (ii) a sale, exchange or other transfer of outstanding common stock of CONTRACTOR to a third party provided said sale, exchange or transfer results in a change of

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control of CONTRACTOR (with control being defined as ownership of more than fifty percent (50%) of CONTRACTOR'S voting securities); (iii) any dissolution, reorganization, consolidation, merger, re-capitalization, stock issuance or re-issuance, voting trust, pooling agreement, escrow arrangement, liquidation, subcontracting or lease-back payments, or other transaction which results in a change of control of CONTRACTOR; (iv) any assignment by operation of law, including insolvency or bankruptcy, making assignment for the benefit of creditors, writ of attachment for an execution being levied against this Agreement, appointment of a receiver taking possession of CONTRACTOR'S property, or transfer occurring in the event of a probate proceeding; and (v) any combination of the foregoing (whether or not in related or contemporaneous transactions) which has the effect of any such transfer or change of control of CONTRACTOR. As used herein, "third party" excludes affiliates of CONTRACTOR (i.e. direct or indirect subsidiaries of Waste Management, Inc.).

32.04 CONTRACTOR acknowledges that this Agreement involves rendering a vital service to CITY'S residents and businesses, and that CiTY has selected CONTRACTOR to perform the services specified herein based on (i) CONTRACTOR's experience, skill and reputation for conducting its garbage, recyclable materials and organic Waste management operations in a safe, effective and responsible fashion, at all times in keeping with applicable environmental laws, regulations and best garbage, recycling and organic waste management practices, and (ii) CONTRACTOR'S financial resources to maintain the required equipment and to support its indemnity obligations to CITY under this Agreement. CITY has relied on each of these factors, among others, in choosing CONTRACTOR to perform the services to be rendered by CONTRACTOR under this Agreement.

ARTICLE 33. Compliance with Laws

33.01 In the performance of this Agreement, CONTRACTOR shall comply with all applicable laws, regulations, ordinances and codes of the federal, state and local governments, including without limitation the Municipal Code of the City of Chico.

33.02 CITY shall provide written notice to CONTRACTOR of any planned amendment of the CITY Municipal Code that would substantially affect the performance of CONTRACTOR'S services pursuant to this Agreement. Such notice shall be provided at least thirty (30) calendar days prior to the City Council's approval of such an amendment.

ARTICLE 34. Permits and Licenses

34.01 CONTRACTOR shall obtain, at its own expense, all permits and licenses required by law or ordinance and maintain same in full force and effect throughout the term of this Agreement. CONTRACTOR shall provide proof of such permits, licenses or approvals and shall demonstrate compliance with the terms and conditions of such permits, licenses and approvals upon the request of the City Representative.

ARTICLE 35. Ownership of Written Materials

35.01 <u>CITY Materials</u>. All reports, documents, brochures, public education materials, and other written, printed, electronic or photographic materials developed by CITY or CONTRACTOR for CITY'S use or for public dissemination in connection with the services to be performed under this Agreement, whether developed directly or indirectly by CITY or CONTRACTOR, may be used by CITY without limitation or restrictions on the use of such materials by CITY. CONTRACTOR shall not use any such materials specific to CITY in connection with any project not connected

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with this Agreement without the prior written consent of the City Representative. This Article 35 does not apply to ideas or concepts described in such materials and does not apply to the format of such materials and does not apply to CONTRACTOR'S website.

or copy material which CONTRACTOR has marked "confidential", CITY will Notify CONTRACTOR promptly and allow CONTRACTOR to present arguments and facts to CITY in support of CONTRACTOR's position that the material is entitled to an exemption from disclosure under the California Public Records Act and should not be released. If CITY determines that the material is not entitled to an exemption under this Agreement and that it must be released, CITY will so advise CONTRACTOR before releasing that material so that CONTRACTOR may seek a court order enjoining that release. If CITY determines that the material is entitled to that exemption, and the Person who requested the information files a legal action seeking its release, CITY will promptly inform CONTRACTOR and will not oppose a motion by CONTRACTOR to intervene in the action. Contractor must either intervene or accept the release of the material. CITY will not have any obligation to defend the action and may release the material sought without liability whatsoever for CITY.

ARTICLE 36. Waiver

36.01 Waiver by CITY or CONTRACTOR of any breach for violation of any term covenant or condition of this Agreement shall not be deemed to be a waiver of any other term, covenant or condition or any subsequent breach or violation of the same or of any other term, covenant or condition. The subsequent acceptance by CITY of any fee, tax, or any other monies, which may become due from CONTRACTOR to CITY shall not be deemed to be a waiver by CITY of any breach for violation of any term, covenant or condition of this Agreement.

ARTICLE 37. Prohibition Against Gifts

2238 37.01 CONTRACTOR shall not offer any CITY officer or designated employee any gifts that are prohibited by the CITY's Municipal Code.

2240 ARTICLE 38. Point of Contact

38.01 Contact for issues related to the management of this Agreement shall be between the CONTRACTOR's General Manager and the City Representative.

2243 ARTICLE 39. Conflict of Interest

39.01 CONTRACTOR shall comply with CITY requirements for conflict of interest and will file all required disclosure statements.

2246 ARTICLE 40. Notices

40.01 Except as provided herein, whenever either party desires to give notice to the other, it must be given by written notice addressed to the party for whom it is intended, at the place last specified and to the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective persons and places for giving of notice:

As to the CITY:

2253	City of Chico
2254	City Manager
2255	P.O. Box 3420
2256	Chico, CA 95927
2257	Telephone: (530) 896-7210
2258	E-mail: CMWeb@chicoca.gov
2259	
2260	
2200	
2261	As to the CONTRACTOR:

USA Waste of California, Inc. MAGM/Public Sector Manager 1333 E. Turner Road P.O. Box 241001 Lodi. CA 95241-9501 Telephone: 209-333-5613 Facsimile: 209-369-6894 Email: aoseguer@wm.com

40.02 Notices shall be effective when received at the address as specified above. Changes in the respective address to which such notice is to be directed may be made by written notice. Facsimile transmission is acceptable notice, effective when received, however, facsimile transmissions received (i.e. confirmed transmitted) after 4:30 p.m. or on weekends or holidays, will be deemed received on the next business day. Receipt is deemed to have taken place within five (5) Work Days of notice mailed by U.S. Postal Service return receipt requested. The original of items that are transmitted by facsimile equipment must also be mailed as required herein.

40.03 Notice by CITY to CONTRACTOR of a collection or other Service Recipient problem or complaint may be given to CONTRACTOR orally by telephone at CONTRACTOR'S local office with confirmation sent as required above by the end of the Work Day.

ARTICLE 41. Transition to Next Contractor

41.01 In the event CONTRACTOR is not awarded an Agreement to continue to provide Collection Services following the expiration or early termination of this Agreement, CONTRACTOR shall cooperate fully with CITY and any subsequent contractors to assure a smooth transition of services described in this Agreement. Such cooperation shall include but not be limited to transfer of computer data, files and tapes containing customer account and service information; providing routing information, route maps, vehicle fleet information, and list of Service Recipients; providing a complete inventory of all carts and bins; providing adequate labor and equipment to complete performance of all Collection Services required under this Agreement; offering to sell carts and bins to the subsequent contractor or CITY; taking all actions necessary to transfer ownership of any sold carts and bins, as appropriate, to the subsequent contractor or CITY, including transporting such containers to a location designated by the City Representative; coordinating collection of materials set out in new containers if new containers are provided for a

subsequent Agreement before the expiration or early termination of this Agreement; and providing other reports and data required by this Agreement.

ARTICLE 42. Contractor's Records

- 42.01 CONTRACTOR shall maintain any and all letters, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to Service Recipients for a minimum period of five (5) years, or for any longer period required by law, from the date of final payment to CONTRACTOR pursuant to this Agreement.
- 42.02 CONTRACTOR shall maintain all documents and records, which demonstrate performance under this Agreement for a minimum period of five (5) years, or for any longer period required by law, from the date of termination or completion of this Agreement.
- 42.03 Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City Representative, the City Attorney, City Auditor, City Manager, or a designated representative of any of these officers. Copies of such documents shall be provided to CITY for inspection at the CITY offices when it is practical to do so. Otherwise, unless an alternative site is mutually agreed upon, the records shall be available at CONTRACTOR'S address indicated for receipt of notices in this Agreement. The CITY'S rights to inspect, audit or review confidential or proprietary information of CONTRACTOR shall be subject to CITY entering into a reasonable confidentiality agreement with CONTRACTOR. In addition, the CITY will take reasonable measures, subject to the requirements of applicable law, to prevent the dissemination of any such information to third parties, and will promptly notify CONTRACTOR upon receipt of a request by a third party under the Public Records Act to review or obtain such information.
- 42.04 Where CITY has reason to believe that such records or documents may be lost or discarded due to the dissolution, disbandment or termination of CONTRACTOR'S business, CITY may, by written request or demand of any of the above named officers, require that custody of the records be given to CITY and that the records and documents be maintained by City. Access to such records and documents shall be granted to any party authorized by CONTRACTOR, CONTRACTOR'S representatives, or CONTRACTOR'S successor-in-interest.

ARTICLE 43. Entire Agreement

43.01 This Agreement and the Exhibits attached hereto constitute the entire Agreement and understanding between the parties hereto, and it shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the parties hereto.

ARTICLE 44. Severability

44.01 If any provision of this Agreement or the application of it to any person or situation shall to any extent be held invalid or unenforceable, the remainder of this Agreement and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable, shall not be affected, shall continue in full force and effect, and shall be enforced to the fullest extent permitted by law.

City of Chico

2335 ARTICLE 45. Right to Require Performance

45.01 The failure of either party at any time to require performance by the other party of any provision hereof shall in no way affect the right of such party thereafter to enforce same. Nor shall waiver by either party of any breach of any provision hereof be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself.

ARTICLE 46. All Prior Agreements Superseded

46.01 This document supersedes all prior negotiations, correspondence, conversations, agreements, contracts and understandings, whether oral or written, applicable to the matters contained in this Agreement. Accordingly, it is agreed that no deviation from the terms of this Agreement shall be predicated upon any prior representations, agreements, understandings or contracts, whether oral or written.

ARTICLE 47. Headings

47.01 Headings in this document are for convenience of reference only and are not to be considered in any interpretation of this Agreement.

ARTICLE 48. Exhibits

48.01 Each Exhibit referred to in this Agreement forms an essential part of this Agreement. Each such Exhibit is a part of this Agreement and each is incorporated by this reference.

ARTICLE 49. Representations and Warranties

- The Parties, by acceptance of this Agreement, represents and warrants the conditions presented in the Article, as of the date of CONTRACTOR'S signature hereon.
- 49.01 <u>Corporate Status</u>. The CONTRACTOR is a corporation duly organized (Delaware), validly existing and in good standing under the laws of the State of California ("State"). It is qualified to transact business in the State and has the power to own its properties and to carry on its business as now owned and operated and as required by this Agreement.
 - 49.02 <u>Corporate Authorization</u>. CONTRACTOR has the authority to enter this Agreement and perform its obligations under this Agreement. The Board of Directors of CONTRACTOR (or the shareholders, if necessary) has taken all actions required by law, its articles of incorporation, its bylaws, or otherwise, to authorize the execution of this Agreement. The Person signing this Agreement on behalf of CONTRACTOR represents and warrants that they have the authority to do so. This Agreement constitutes the legal, valid, and binding obligation of the CONTRACTOR.
 - 49.03 Agreement Will Not Cause Breach. To the best of each Party's knowledge after responsible investigation, the execution or delivery of this Agreement or the performance of their respective obligations hereunder does not conflict with, violate, or result in a breach: (i) of any applicable law or governmental regulation; or (ii) any term or condition of any judgment, order, decree, of any court, administrative agency or other governmental authority, or any Agreement or instrument to which it is a party or by which it or any of its properties or assets are bound, or constitutes a default thereunder.

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Chico - Waste Management SFD Collection Service Agreement

2374 2375 2376 2377 2378	49.04 <u>No Litigation</u> . To the best of each Party's knowledge after responsible investigation, there is no action, suit, proceeding or investigation, at law or in equity, before or by any court or governmental authority, commission, board, agency or instrumentality, pending or threatened against it wherein an unfavorable decision, ruling or finding, in any single case or in the aggregate would:				
2379 2380	49.04.1 Materially adversely affect the performance by it of its obligations hereunder;				
2381	49.04.2 Adversely affect the validity or enforceability of this Agreement; or				
2382 2383	49.04.3 Have a material adverse effect on the financial conditions of it, or any surety or entity guaranteeing its performance under this Agreement.				
2384 2385 2386	responsible investigation, there is no judicial decision binding upon it that would prohibit this				
2387 2388 2389 2390	49.06 <u>No Legal Prohibition</u> . To the best of each Party's knowledge after reasonable investigation, there is no Applicable Law in effect on the date it signed this Agreement that would prohibit its performance of its obligations under this Agreement and the transactions contemplated hereby.				
2391 2392 2393 2394 2395	49.07 <u>CONTRACTOR'S Investigation</u> . CONTRACTOR has made an independent investigation (satisfactory to it) of the conditions and circumstances surrounding the Agreement and the work to be performed hereunder. CONTRACTOR has taken such matters into consideration in entering this Agreement to provide services in exchange for the compensation provided for under the terms of this Agreement.				
2396	ARTICLE 50. Effective Date				
2397 2398 2399	This Agreement shall become effective at such time as it is properly executed by the CITY and the CONTRACTOR and the CONTRACTOR shall begin Collection Services, as covered herein, on the Service Commencement Date.				
2400					

Chico - Waste Management SFD Collection Service Agreement

IN WITNESS WHEREOF, the CITY and the CONTRACTOR have executed this Agreement on the day and year first written above. CITY: CONTRACTOR: Barry Skolnick Mark Orme, City Manager* Title: President - Northern California Area USA Waste of California, Inc. *Authorized pursuant to City Council Ordinance No. 2500 adopted August 15, 2017. **APPROVED AS TO FORM:** Vincent C. Ewing, City Attorney* *Pursuant to The Charter of the City of Chico, Section 906(D) **REVIEWED AS TO CONTENT:** Scott Dowell, Administrative Services Director* *Reviewed by Finance and Information Systems

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Exhibit 1
RESERVED

Exhibit 2 INITIAL CONTRACTOR DESIGNATED FACILITIES

North Valley Disposal & Recycling (maintenance/storage/offices) 2569 Scott Ave Chico, CA 95928

North Valley Bin Yard (bin/container storage) 320 Southgate Ave Chico, CA 95928

Neal Rd. Landfill (disposal facility) 1023 Neal Rd, Chico CA 95926

Anderson Landfill (disposal facility) 18703 Cambridge Rd Anderson, CA 96007

North Valley MRF (transfer station) 2569 Scott Ave Chico, CA 95928

Oroville Transfer Station [RBCC] (transfer station) 2720 South 5th Ave Oroville, CA 95965

Central Valley Waste (MRF) 1333 E. Turner Rd Lodi, CA 95816

Sacramento Recycling & Transfer Station (MRF) 8491 Fruitridge Rd Sacramento, CA 95826

North Valley Organics [City of Chico] (compost facility) 4441 Cohasset Rd Chico, CA 95973

North State Rendering (rendering plant WTE) 15 Shippee Rd Oroville, CA 96965

Exhibit 3

VEHICLE REPLACEMENT SCHEDULE

CONTRACTOR shall replace collection vehicle as follows:

- Residential side-loaders no later than 10 years after date first placed in service.
- Residential side-loader (mechanical) no later than 15 years after date first placed in service
- Residential rear-loaders no later than 15 years after date first placed in service
- Commercial side-loaders no later than 12 years after date first placed in service
- Roll-offs no later than 15 years after date first placed in service

Exhibit 4

MAXIMUM SERVICE RATES SFD SERVICE UNITS (OCTOBER 1, 2017 – JUNE 30, 2018)

A. SFD CURBSIDE Garbage, Recycling and Organics Collection Maximum Rates (monthly) (includes customers with qualified physical disabilities are charged at the SFD Curbside Rates in accordance with Section 7.01.2.2 of this Agreement).

CURBSIDE Garbage Container Size	32 Gal	64 Gal	96 Gal
(includes recycling & organics)	\$19.90	\$28.46	\$34.50
Each Extra Garbage Cart	\$14.11	\$22.67	\$28.71
Each Extra Organics Cart (3 plus carts)	No Offered		\$7.00
Each Extra Recycling Cart (3 plus carts)	Not Offered	\$5.00	Not Offered
Low Volume Garbage Users (no Organics Carts, limited to 1 Bulky Waste Collection Per Year)	\$14.11	Not Offered	
Senior Rate (includes Garbage and Recycling Only)	\$14.11	Not Offered reduction from curbside rates each month	
Organics Exemption (organic exception is limited to 2% of the total annual SFD customers	\$5.79/month/unit		

B. SFD ON-PREMISE (Backyard) Garbage, Recycling and Organics Collection Maximum Rates (monthly) (Customer requested subscription service).

BACKYARD Garbage Container Size	32 Gal	64 Gal	96 Gal
(includes recycling & organics)	\$22.97	\$31.75	\$42.02
Each Extra Garbage Cart	\$17.18	\$25.96	\$36.23
Each Extra Organics Cart (3 plus carts)	Not Offered		\$7.00

Exhibit 4 MAXIMUM SERVICE RATES SFD SERVICE UNITS (OCTOBER 1, 2017 – JUNE 30, 2018)				
Each Extra Recycling Cart (3 plus carts)	Not Offered \$5.00 Not Offered			
Organics Exemption (organic exception is limited to 400 of the total annual SFD customers	\$5.79/month/unit reduction from curbside rates each month			
C. Home Owne	rs Associations	& Mobile Home Pa	rks	
Home Owners Associations when Unit is serviced with an individual Ga an individual Recycling Cart, but not s individual Organics Cart with (comm	rbage Cart and erviced with an	\$5.79/month/unit reduction from SFD Curbside rates each month each month/account		
Home Owners Associations where each Service Unit is serviced with an individual Garbage Cart but not serviced with an individual Recycling Cart or an individual Organics Cart (common or individual billing))		\$7.79/month/unit reduction from SFD Curbside rates each month each month/account		
		\$13.25/month - 32 Gallon (Garbage only)		
Mobile Home Parks serviced Garb	d with individual age Carts Only	\$14.58/month - 64 Gallon (Garbage only		
		\$15.98/month - 96 Gallon (Garbage only)		
		32 Gallon – Not Available		
Mobile Home Parks serviced with individual Garbage Carts, Recycling Cart Organics Carts		\$23.96 /month - 64 Gallon Garbage Cart, includes Recycling and Organics Cart		
		\$25.26/month 96 Gallon Garbage Cart, includes Recycling and Organics Cart		
Mobile Home Parks requesting Re		\$4.69/month – Organics Cart		
Organic Carts if service is not bundled with Garbage Carts		\$4.69/month – Recycling Cart		
Recycling Bin (common/sh	\$44.61/bin/1/week/month			

Exhibit 4

MAXIMUM SERVICE RATES SFD SERVICE UNITS (OCTOBER 1, 2017 – June 30, 2018)

D. Additional Services Maximum Rates

D. Additional Services Maximum Rates				
Service	Rate			
SFD Units that are not serviced with individual Organics Carts	\$5.79/month/unit reduction from curbside rates each month			
Additional Bulky Waste Collection	\$55.00 1st cubic yard/occurrence			
Additional Bulky Waste Item(s) (same trip)	\$15.00 per cubic yard/occurrence			
Bulky Waste Items Containing Freon (same trip)	\$44.00 per item/occurrence			
Garbage Overage at Time of Service (after 2 nd notice)	\$7.00/lift			
Cart/Bin Return – each cart/bin	\$27.50 each cart/bin/occurrence			
Extra Pickup/Each Container (all cart sizes)	\$27.05 each cart/occurrence			
Contamination in Recycling or Organics Containers (after 2 nd notice)	\$27.05 each cart/bin/occurrence			
Deliver, Exchange or Remove Bins (after 1 st occurrence, bin not damaged)				
Deliver, Exchange or Remove Carts (after 1st occurrence, cart not damaged)				
Cart Cleaning	\$44.00 each cart/occurrence			
Lock Sale	\$27.50 each lock			
Locked Containers	\$7.70/lock/month			
	0-10 feet No Charge	11-25 feet \$5.00/month		
On-Premise Collection (each cart) if not placed at curb, sidewalk, or gutter	26-50 feet \$10.00/month	51-100 feet \$15.00/month		
	101+ feet \$21.64/month			

Exhibit 4 MAXIMUM SERVICE RATES SFD SERVICE UNITS (OCTOBER 1, 2017 – JUNE 30, 2018)							
Scout / Stinger / \	Valet Truck Serv	ices	Negotiated				
Cost to Re	Cost to Replace Lost, Stolen or Damaged Containers						
	32 Gallon	\$48.00 each cart/occurrence after 1 st occurrence					
	64 Gallon	Cart	\$58.00 each cart/occurrence after 1st occurrence				
	96 Gallon	Cart	\$67.00 each cart/occurrence after 1st occurrence				
Service Restart without	Service Restart without Bin/Cart Delivery			\$16.23 each occurrence			
Service Restart <u>w</u>	Service Restart with Bin/Cart Delivery			\$90.00 each occurrence			
	Late Payment			Greater of 2.5% of invoice or \$5.00. Charge is per every 30 days			
Payment by Chec	Payment by Check if rejected by Bank			\$40.00 each occurrence			
	Insta-Bin Collection Maximum Service Rates (includes delivery, removal, processing/disposal, 7-day bin rental)						
Bin Size	Each Service Order	Additional Charge if more than one collection per Service Order		Per Day Bin Rental After 7 Days			
3 Cubic Yard Insta-Bin	\$107.88	\$76.25		\$3.00			
4 Cubic Yard Insta-Bin	\$125.40		\$91.68	\$4.00			
6 Cubic Yard Insta-Bin	6 Cubic Yard Insta-Bin \$170.44			\$5.50			