



LESSON PLAN

UNIT: Training

Topic:	Mandated Topics (Policy/Legislative)
Duration:	4 hours; 0700 to 1100 or 1300-1700
Instructors:	Sgt. Schmid
Terminal Learning Objective:	1) Exposure to mandated training topics as required by law and policy.
Enabling Learning Objective(s):	1) Attendance of training course. 2) Successful completion of Airport Non-Movement certification test and access card request. 3) Completion of CLETS statement.
Equipment:	1) Projector 2) Speaker 3) Computer a. PowerPoint with training material 4) Course Roster 5) Chico Municipal Airport (CMA) Non-Movement Area Driver Training Test 6) CMA Airport Operations Area Access Card Request Form 7) CLETS Employee/Volunteer Statement 8) Pens 9) COVID protocol: Masks
Standard:	1) Completion of all ELO's and completion of 90% or greater of course.
Disqualifiers:	1) Absence from more than 90% course content 2) Failure to complete ELO's

OUTLINE	HOURLY
<ul style="list-style-type: none"> A. Introduction <ul style="list-style-type: none"> a. Instructor Info b. Facilities B. Training Unit Update <ul style="list-style-type: none"> a. SharePoint Site <ul style="list-style-type: none"> i. Calendars ii. Training Requests (Van/Training) iii. Training Forms b. Training Budget c. Policy 208 – Training Policy C. CLETS <ul style="list-style-type: none"> a. CLETS Employee Volunteer Statement D. Legal Update <ul style="list-style-type: none"> a. Tia Quick’s 2022 Legal Update b. California Police Officer’s Association 2022 Legal Update E. Hate Crimes <ul style="list-style-type: none"> a. Policy 337.5 b. POST Learning Portal Video: “Did You Know? ‘Hate Crimes: Face Hate” c. POST Learning Portal Video: “Did You Know? ‘Hate Crimes: Not Obvious” d. Hate Crime Reporting & Resources F. Communication with Persons with Disabilities <ul style="list-style-type: none"> a. Policy and Procedures b. Accessing Interpreters and Resources c. Working with Interpreters and Equipment G. Custodial Searches <ul style="list-style-type: none"> a. Policy and Procedures b. Trans-Gender and Intersex Individuals c. CFR 115.115 Limits to Cross Gender Viewing and Searches d. CPD Search Protocol & Best Practices H. Gun Violence Restraining Orders <ul style="list-style-type: none"> a. Policy and Procedures b. GVRO Definition c. Considerations for GVRO d. Service of GVRO’s e. Court Ordered Firearms and Ammunition Surrenders pursuant to GVRO I. Immigration Violations 	<p>4 hours w/ 10 minute breaks on the hour.</p>

- a. Policy and Procedures
- b. Civil v. Criminal Immigration Violations
- c. Criminal Immigration Violation Factors
- d. California Values Act
- J. Limited English Proficiency Services
 - a. Policy and Procedures
 - b. Written Forms and Guidelines
 - c. Language Card & Bi-Lingual Certifications
 - d. Application to Department
- K. Missing Persons
 - a. Policy and Procedures
 - b. Chris Watts Case Study
 - c. Tabletop Exercise – Stranger Abduction
 - d. At Risk Criteria
 - e. DOJ MUPS Reference Chart
 - f. Missing and Exploited Children Response Model
 - i. First Responding Officer Responsibilities
 - ii. Supervisor’s Responsibilities
 - iii. Investigator Responsibilities
 - g. Helpful Tips
- L. Sexual Assault Investigations
 - a. Policy and Procedures
 - b. Initial; Response to Sexual Assaults
 - c. Legal Issues
 - d. Victim Advocacy
 - e. Victim’s Response to Trauma
 - f. Proper Use and Handling of the CA Standardized SAFE Kit (PC 13823.14)
- M. Brady Material Disclosure
 - a. Policy and Procedure
 - b. Disclosure of Investigative Information
 - c. Disclosure of Personnel Information
 - d. Investigating Brady Issues
- N. Chico Municipal Airport
 - a. Non-Movement Area Training
 - b. Non-Movement Area Test
 - c. CMA Access Card Application
- O. POST Learning Portal
 - a. Access and login requirements